

REDWOOD COUNTY, MINNESOTA

July 1, 2014

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Lon Walling, Priscilla Klabunde, Al Kokesch, John Schueller, and Sharon Hollatz; Administrator Vicki Knobloch; County Attorney Steven Collins; Director of Environmental Services Jon Mitchell; Land Use & Zoning Supervisor Nick Brozek; Highway Engineer Willy Rabenberg; Technology Coordinator Paul Parsons, HR Coordinator Peter Brown; County Recorder Joyce Anderson; Southern Minnesota Tourism Director Anne Johnson; MN Director of Minnesota Children Alliance Marcia Milliken, New Horizons Crisis Center Director Denise Kerkhoff; Theresa Zeug and Jodi Patnoe

Chair Hollatz called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Klabunde, second by Schueller, the Board voted unanimously to approve the agenda.

Chair Hollatz asked the Board members to identify any areas for which they had a conflict of interest. Klabunde identified a conflict within the Road and Bridge bills.

CONSENT AGENDA

- On motion by Walling, second by Kokesch, the Board voted unanimously to approve the following:
 - June 17, 2014 Board minutes
 - June 24, 2014 Board of Equalization minutes
 - Payment of bills as follows:

Revenue Fund	\$ 86,575.09
Building Fund	\$ 55,254.60
Ditch Maintenance Fund	\$ 30,919.93
Solid Waste Fund	\$ 29,672.33
Debt Service Fund	\$ 99,796.25

TECHNOLOGY

- On motion by Kokesch, second by Walling, the Board voted unanimously to declare miscellaneous technology equipment as excess and authorized disposal by donation to Goodwill.
- On motion by Walling, second by Schueller, the Board voted unanimously to declare approximately 50 used NEC phones as excess and authorized disposal by sale.

ROAD AND BRIDGE

- On motion by Schueller, second by Kokesch, and excluding the bill from Klabunde Electric in the amount of \$16.50, the Board voted unanimously to approve payment of Road & Bridge bills in the amount of \$91,322.61.
- On motion by Kokesch, second by Walling, with Klabunde abstaining due to a conflict of interest, the Board approved the bill from Klabunde Electric in the amount of \$16.50.
- Letting date SAP 64-599-100 to replace existing Bridge #L6929 was tabled to July 15, 2014 board meeting as they are awaiting landowners to sign Right of Way agreement.

MUSEUM

- Theresa Zeug and Jodi Patnoe addressed the closing of the museum. They were representing Redwood Westside Center which is utilizing the basement of the museum for the Redwood Westside Center.

ENVIRONMENTAL*Planning and Zoning*

- On motion by Walling, second by Schueller, the Board voted unanimously to direct Planning and Zoning Supervisor, Nick Brozek, to determine preventative or safety requirements for CUP #69, which will include posting warning signs on the north side of the property where there is a high steep bluff left by excavation, a locking gate at the property entrance and take all other reasonable measures to keep trespassers out of the property filed by Dave Johannek on the following described real property; situated in the County of Redwood, State of Minnesota, to wit: NW ¼ of NW ¼ and west 30 Rods of Lot 1 of Section 16, Township 114, Range 37, Swede's Forest Township.

MINNESOTA CHILDREN'S ALLIANCE

- Marcia Milliken, Director of MN Children's Alliance, Denise Kerkhoff, Director of New Horizons Crisis Center and County Attorney, Steve Collins, were present to update the Board on the Child Advocacy Center and becoming a Regional Accredited Advocacy Center in the future.

SOUTHERN MN TOURISM

- Southern Minnesota Tourism Director Anne Johnson updated the Board on upcoming tourism events occurring in Redwood County and presented the Explore Southern Minnesota magazine that was recently published.

ADMINISTRATOR

- On motion by Klabunde, second by Kokesch, the Board voted unanimously to adopt the updated 2014 Data Practices Policy.
- On motion by Schueller, second by Walling, in a three to one vote with Klabunde voting nay and Kokesch abstaining, the Board voted to extend the lease agreement with Kyle Hentges for 108 tillable acres of real property-SE quarter of Section 7, Township 112, Range 36 at \$358/acre for one year.
- No action was taken on Land Lease Agreement with Kyle Hentges for 17.5 tillable acres of real property – SW quarter of Section 36, Township 113N, Range.

- The Recycling Facility update was tabled to July 15, 2014 board meeting.
- On motion by Walling, second by Schueller, the Board voted unanimously to acknowledge receipt of the annual Lake Laura Dam Inspection Report and authorize submission to the DNR.
- On motion by Walling, second by Schueller, the Board voted unanimously to approve LEC Change order #6 in the amount of \$20,448.00.
- Wheelage tax discussion was tabled to July 15, 2014 board meeting.
- The Board directed Highway Engineer Willy Rabenberg and County Attorney Steve Collins to publish a public notice regarding regulations on Road Right of Way, Statute 160.2715.

Personnel Items:

- On motion by Klabunde, second by Kokesch, the Board voted unanimously to hire Stacy Plotz as Part-time Sr. Technical Clerk in the Sheriff's Department effective July 7, 2014 at Grade 7, Step 1 at the AFSCME scale at \$12.73/hr.
- On motion by Walling, second by Klabunde, the Board voted unanimously to appoint Lisa Guggisburg as License Center Supervisor and Deputy Registrar of the Redwood County License Center starting at the non-union scale, Grade 11, Step 1 salary of \$36,164.16 effective July 2, 2014.
- The Board acknowledged the Posting for Custodian II position.
- The Board acknowledged the Posting for License Center Technician position.
- On motion by Kokesch, second by Klabunde, the Board voted unanimously to approve to transfer Mark Cook from Custodian II in the Maintenance Department to Dispatcher in the Sheriff's Department effective July 7, 2014 at Jailer/Dispatcher Grade, Step 2 of the LES salary schedule at \$14.67/hour.
- On motion by Walling, second by Klabunde, the Board voted unanimously to appoint Integrity Benefits, LLC as Agent of Record for the Dental and Vision Insurance effective July 1, 2014.

COMMISSIONER ITEMS

- The Board directed Human Resource Coordinator to draft a Request for Proposal for a classification and compensation study.
- Continued discussion regarding the EDA and service delivery strategies.

COMMISSIONER REPORTS

- The commissioners reported on meetings they attended:

Schueller:

- RSVP
- Regional Radio Board
- Redwood/Renville Regional Solid Waste
- Middle MN Watershed
- Planning and Zoning

- Soil and Water
- AMC Board Meeting

Walling:

- Building Committee
- Lyon County Landfill

Hollatz:

- Technology Meeting
- Scenic By-ways
- Park and Trail Committee
- Plum Creek Library System Meeting

Klabunde:

- Southwest Health and Human Services
- Southern Prairie Community Care

Kokesch

- ATV Trail Meeting
- Historical Society Board

ADJOURN

- There being no further business, Chair Hollatz declared the meeting adjourned at 12:43 p.m.

Sharon Hollatz, Chair
Board of County Commissioners

Attest: _____
Vicki Knobloch
County Administrator