

REDWOOD COUNTY, MINNESOTA

January 21, 2014

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Sharon Hollatz, Al Kokesch, Lon Walling, Priscilla Klabunde, and John Schueller. Also present were Administrator Vicki Knobloch, Sheriff Randy Hanson; Recorder Joyce Anderson; County Attorney Steve Collins; Veterans' Services Officer Marty Caraway; VFW Commander Roger Hassebroek; American Legion Representative Floyd Kumerow; Technology Coordinator Paul Parsons; County Auditor-Treasurer Jean Price; Brad Cobb.

Chair Hollatz called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Kokesch, second by Schueller, the Board voted unanimously to approve the agenda.

Chair Hollatz asked the Board members to identify any areas for which they had a Conflict of Interest. Klabunde identified a Conflict of Interest within the Abstract of Bills.

CONSENT AGENDA

- On motion by Walling, second by Schueller, and excluding the bill from Klabunde electric in the amount of \$1,083.60, the Board voted unanimously to approve the consent agenda.
- On motion by Walling, second by Kokesch with Klabunde abstaining due to the Conflict of Interest, the Board voted to approve the bill from Klabunde electric in the amount of \$1,083.60.
 - January 7 minutes
 - Payment of bills as follows:

Revenue Fund	\$ 245,085.92
Building Fund	\$ 5,423.85
Ditch Maintenance Fund	\$ 32,036.83
Solid Waste Fund	\$ 24,054.16
Debt Service Fund	\$ 850.00

SHERIFF

- Presented the October – December, 2013 Sentence-To-Service Program Report.
- Hanson updated the Board on the Redwood County Jail Population for December, 2013.
- On motion by Walling, second by Klabunde, and in a roll-call vote with Hollatz, Schueller, Klabunde, Walling and Kokesch all voting aye, the Board adopted the following Resolution.

- **WHEREAS**, Farmers Union Industries wishes to donate \$2,000.00 to the Sheriff's Department of Redwood County; and
- **WHEREAS**, the Redwood County Sheriff's Department will utilize the \$2,000.00 for the purpose of equipment; and
- **WHEREAS**, the Board of Commissioners appreciates the generosity of Farmers Union Industries in supporting the Redwood County Sheriff's Department;
- **NOW THEREFORE BE IT RESOLVED**, that the Board of Commissioners hereby approves the acceptance of \$2,000.00 from Farmers Union Industries to the Redwood County Sheriff's Department, on behalf of the County.

VETERANS' SERVICES OFFICER

- On motion by Kokesch, second by Klabunde, the Board voted unanimously to approve purchase of a 2014 Ford Explorer for \$26,690 plus tax, licenses and fees from Kohls-Weelborg.
- On motion by Walling, second by Schueller, the Board voted unanimously to authorize the travel required for Veteran Service Officer Caraway to participate in the National Association of County Veterans Service Officers in 2014.
- On motion by Klabunde, second by Schueller, the Board voted unanimously to move forward to pursue land acquisition for a State Veterans Cemetery to be located in Redwood County and to work with local partners with funding of up to a potential \$1,000,000 cost.
- A State Veteran's Cemetery Committee was formed with the following members: VSO Caraway, Commissioners Lon Walling and Al Kokesch; County Attorney Steve Collins, and American Legion representative Floyd Kumerow.

AUDITOR-TREASURER

- On motion by Klabunde, second by Kokesch, the Board voted unanimously to approve the following consent agenda: Cash Balance Report; Investment Summary; Budget Report: Revenue, Building, Ditch Maintenance, and Solid Waste Funds; and December Disbursements in the amount of \$6,511,095.31.

RECESS

- The Board recessed at 9:34 a.m. and entered into session as Redwood County Drainage Authority.

REDWOOD COUNTY DRAINAGE AUTHORITY

- On motion by Kokesch, second by Walling, the Board voted unanimously to elect John Schueller as 2014 Chair of the Drainage Authority.
- On motion by Hollatz, second by Kokesch, the Board voted unanimously to set the Ditch Viewer per diem at \$40 for the lead viewer and \$35 for all others.

ADJOURN

- There being no further business, Chair Schueller declared the Drainage Authority meeting adjourned at 9:39 a.m.

RECONVENED

- The Board reconvened in regular session at 9:39 a.m.

ADMINISTRATOR

- On motion by Walling, second by Klabunde, the Board voted unanimously to approve renewal of the 2014 American Communications, Inc. Network Service Contract in the amount of \$22,932.
- On motion by Schueller, second by Klabunde, the Board voted unanimously to forgive the Fieldstone Vineyard Inc. EDA Loan principal in the amount of \$9,279.93.
- Chair Hollatz discussed holding a strategic planning session to be facilitated by AMC. Date was set for March 5, 2014.

Personnel Action Items:

- On motion by Klabunde, second by Kokesch the Board voted unanimously to accept the resignation of full-time legal secretary in the County Attorney's Office, Therese Walker, effective January 24, 2014.
- On motion by Klabunde, second by Walling, the Board voted unanimously to approve the Authorization to Post for the vacant Full-Time Legal Secretary position in the County Attorney's Office.
- On motion by Schueller, second by Klabunde, the Board voted unanimously to hire Heidi Wersal as Administrative Assistant II in the County Administrator's office, effective February 3, 2014 starting at the Non-Union Scale Grade 8, Step 1 at \$13.75/hour.
- On motion by Klabunde, second by Kokesch, the Board voted unanimously to hire Eric Johnson as Restorative Justice Coordinator, effective February 3, 2014 starting at the Non-Union Scale Grade 12, Step 1 at \$18.71/hour, \$39,066.48/year.

COUNTY ATTORNEY

- County Attorney Steve Collins presented a department update and overview of 2013.

2015 LCCMR RFP

Cobb discussed the timelines of the 2015 LCCMR RFP.

- On motion by Walling, second by Kokesch the Board voted unanimously to send a Letter of Support to Renville County to move forward jointly with the Request for Proposal application.

STATE LEGISLATORS

- Senator Gary Dahms, Representative Paul Torkelson, Representatives Chris Swedzinski and Rod Hamilton spoke with the Redwood County Board of Commissioners. The Legislative Session will begin on February 25. Issues discussed were bonding, anti-bullying, minimum wage, the Property Tax Committee and legislation which impacts the certification of Assessors.

COMMITTEE APPOINTMENTS

- Chair Hollatz made the following committee appointments: Extension: District 3, Faye Gilland (2nd term); District 5, Linda Sullivan (1st term); Mike Salmon, Park and Trail Committee.

COMMISSIONER REPORTS

- The Commissioners reported on meetings they attended:

Kokesch:

- MN Valley Regional Rail Authority
- Historical Society

Walling:

- Plum Creek Park
- Redwood/Renville Recycling
- Lyon County Landfill

Klabunde:

- SWHHS – Public Health/Human Services Building

Schueller:

- Lyon County Landfill
- Soil and Water
- Ditch Viewer Training

Hollatz:

- Technology Committee
- SW Regional Development Corporation
- EDA/RADC

Hollatz declared the meeting recessed at 12:10 p..m. The Board reconvened at 12:35 a.m.

WORK SESSION – COUNTY ATTORNEY

- County Attorney Collins reviewed Chapter 13 D, Open Meeting Law, with the Commissioners.

ADJOURN

There being no further business, Chair Hollatz declared the meeting adjourned at 2:03 p.m.

Sharon Hollatz, Chair
Board of County Commissioners

Attest: _____

Vicki Knobloch
County Administrator