

REDWOOD COUNTY, MINNESOTA

September 2, 2014

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Al Kokesch, Lon Walling, Priscilla Klabunde, John Schueller, and Sharon Hollatz. Also present were Administrator Vicki Knobloch; Attorney Steve Collins; Land Use & Zoning Supervisor Nick Brozek; Auditor/Treasurer Jean Price; Highway Engineer Willy Rabenberg; Environmental Supervisor Jon Mitchell; HR Coordinator Peter Brown; Veterans Service Officer Martin Caraway; Technology Coordinator Paul Parsons; Southwest Initiative Program Officer Cheryl Glaeser; Springsted Representatives Terri Heaton and David Unmacht; MRCC Administrator Dan Larson; Teresa Zueg; Bernard Zueg; Pam Galstad and Jodi Patnoe

Chair Hollatz called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Walling, second by Schueller, the Board voted unanimously to approve the revised agenda.

Chair Hollatz asked the Board members to identify any areas for which they had a Conflict of Interest. There were none.

CONSENT AGENDA

- On motion by Kokesch, second by Klabunde, the Board voted unanimously to approve the following:
 - August 19th, 2014 Board minutes
 - Payment of bills as follows:

Revenue Fund	\$ 147,772.56
Building Fund	\$ 10,400.00
Ditch Maintenance Fund	\$ 5,710.13
Solid Waste Fund	\$ 4,608.61

RECESS

- The Board recessed at 8:30 a.m., and entered into Ditch Authority.

PUBLIC HEARING DITCH LEVIES

- At 8:30 a.m., the Board entered into a Public Hearing for the 2015 Ditch Maintenance Levies.
- Price presented the Affidavit of Publication.
- Price presented the Ditch Maintenance Levies. On motion by Hollatz, second by Kokesch, the Board voted unanimously to set the levies as presented.
- Chair Schueller closed the Public Hearing at 8:31 a.m.

RECONVENED

- The Board reconvened into regular session at 8:31 a.m.

ENVIRONMENTAL***Planning and Zoning***

- An application for an Extraction Conditional Use Permit #11-14 filed by Robert Pagel for gravel extraction on the following described real property, situated in the County of Redwood, State of Minnesota, to wit: SE ¼ of Section 18, Twp 112N, Range 39W, Underwood Township. On motion by Walling, second by Schueller, the Board voted unanimously to approve CUP #11-14 of Robert Pagel with (20) twenty conditions as set forth by the Planning Commission and receipt of original letter of credit.

TECHNOLOGY

- On motion by Walling, second by Klabunde, the Board voted unanimously to approve the quote from CW Technology in the amount of \$17,760.00 for a Data Backup and Disaster Recovery solution to replace and update our current Backup and Disaster Recovery.

VETERANS SERVICE OFFICER

- On motion by Walling, second by Klabunde, in a roll call vote with all members voting aye, the Board adopted the following resolution:

BE IT RESOLVED by the Redwood County Board of Commissioners that the County enter into the attached **Grant Contract** with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following Program: **County Veterans Service Office Enhancement Grant Program**. The grant must be used to provide outreach to the county's veterans; to assist in the reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of the county veterans service office, as specified in Minnesota Laws 2013 Chapter 142 Article 4. This Grant should not be used to supplant or replace other funding.

BE IT FURTHER RESOLVED by the Redwood County Board of Commissioners that Martin Caraway, the Veteran's Service Officer, be authorized to execute the attached Grant Contract for the above-mentioned Program on behalf of the County.

WHEREUPON the above resolution was adopted at a Board Meeting this 2nd day of September, 2014.

- Caraway updated the Board on NACVSO Washington Conference.

ROAD AND BRIDGE

- On motion by Klabunde, second by Kokesch, the Board voted unanimously to approve payment of Road & Bridge bills in the amount of \$93,847.55.
- On motion by Kokesch, second by Schueller, the Board voted unanimously to approve the Authorization of Letting date for the Belview/Delhi Maintenance Contract for October 8, 2014 at 10:00 a.m.

- On motion by Kokesch, second by Schueller, in a roll call vote with all members voting aye, the Board adopted the following resolution:

Resolution Establishing County State Aid Highways

WHEREAS, it appears to the County Board of the County of Redwood that the road hereinafter should be designated County State Aid Highway under the provisions of Minnesota Law.

NOW THEREFORE, BE IT RESOLVED, by the County Board of the County of Redwood that the road be described as follows, to-wit:

County State Aid Highway 16

Beginning on County State Aid Highway No. 2 at or near the Southwest Corner of Section 27, Township 111 North, Range 34 West; thence east along or near the south section line of Section 27, 26 and 25, Township 111 North, Range 34 West to a point on Trunk Highway 68 and there terminating.

be, and hereby is established, located and designated a County State Aid Highway of said County, subject to the approval of the Commissioner of Transportation of the State of Minnesota.

BE IT FURTHER RESOLVED, that the County Administrator is hereby authorized and directed to forward two certified copies of this resolution to the Commissioner of Transportation for consideration, and that upon his approval of the designation of said road or portion thereof, that same be constructed, improved and maintained as a County State Aid Highway of the county of Redwood, to be numbered and known as a County State Aid Highway.

- On motion by Kokesch, second by Schueller, the Board voted unanimously to award Contract SAP 64-598-019, Bridge #64585, CR 63 to River Ridge Construction in the amount of \$277,487.00
- On motion by Klabunde, second by Walling , in a roll call vote with all members voting aye, the Board adopted the following resolution:

**RESOLUTION FOR AGREEMENT TO STATE
TRANSPORTATION FUND (Bridge Bonds)**

Grant Terms and Conditions

SAP 064-598-019

September 2, 2014

WHEREAS, Redwood County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No. 64585; and

WHEREAS, The Commissioner of Transportation has given notice that funding for this bridge is available; and

Whereas, the amount of the grant has been determined to be \$ 250,331.75 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Redwood County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, subdivision 5, clause (3), and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required.

The proper county officers are authorized to execute a grant agreement with the Commissioner of Transportation concerning the above-referenced grant.

BE IT FURTHER RESOLVED, that whereas federal-aid funds are being used to participate in the cost of the bridge, the Minnesota State Transportation Fund grant shall be deposited directly into the federal-aid agency account and that the records of the County (City) shall so state.

ADMINISTRATOR

- The Lease Agreement with the Historical Society was tabled to September 16, 2014 board meeting.
- On motion by Walling, second by Schueller, the Board voted unanimously to adopt the Redwood County Parks and Trails Committee Bylaws with corrections and agreed the initial two year staggered term shall not count against the three consecutive terms.
- On motion by Klabunde, second by Schueller, the Board voted unanimously to approve the Service Agreements with IPS, Integrated Protection Systems for the Redwood County Courthouse in the amount of \$1,275.00, the Redwood County Law Enforcement Center in the amount of \$2,200 and the Redwood Falls Government Center in the amount of \$2,415.00. All agreements are a five year term option.
- The LEC Lease Agreement was tabled to September 16, 2014 board meeting.
- On motion by Walling, second by Schueller, the Board voted unanimously to approve the Draft Comments to U.S. EPA Proposed Rule on Waters of the United States by Rinke Noonan, Attorneys at Law to the US EPA and Army Corps in October 2014.
- On motion by Schueller, second by Kokesch, the Board voted unanimously to approve the Lyon County Landfill Increase of \$1 per ton to the current tipping fee of \$47.00/ton to a new rate of \$48.00 /ton in 2015.
- Knobloch reported that an Application for Designation as a Regional Park or Trail in Greater Minnesota was submitted for Plum Creek Park.
- On motion by Walling, second by Klabunde, in a roll call vote with all members voting aye, the Board adopted the following resolution:

RESOLUTION IN SUPPORT OF Application for Designation of Plum Creek Park as a Regional Park REDWOOD COUNTY BOARD OF COMMISSIONERS

WHEREAS Redwood County owns and manages the Plum Creek County Park, a 210-acre recreation site located near Walnut Grove; and

WHEREAS the Redwood County Board of Commissioners recognizes Plum Creek County Park provides a High-Quality Outdoor Recreation Experience for visitors featuring Lake Laura, wetlands, prairie and forest areas, camping, hiking and picnicking; and

WHEREAS the Redwood County Board of Commissioners recognizes Plum Creek County Park preserves a regionally significant and diverse natural and historic landscape encompassing native prairie grasses, flowers, trees, and wildlife; and

WHEREAS Plum Creek Park is well-located and connected to serve the population as a regional Tourist Destination and a major tourist destination held annually is The Laura Ingalls Wilder Pageant located on the banks of Plum Creek hillside adjacent to the park; and

WHEREAS Plum Creek County Park fills a gap in recreational opportunity within the region; and

NOW, THEREFORE, BE IT RESOLVED by the Redwood County Board of Commissioners is in support of the application to the Greater Minnesota Regional Parks and Trails Commission requesting designation of Plum Creek County Park as a Regional Park.

WHEREUPON the above resolution was adopted at a regular meeting of the Redwood County Board of Commissioners this 2nd day of September, 2014.

Personnel Action Items

- Brown updated the Board on HR Connection, a communication tool for employees.
- On motion by Walling, second by Schueller, the Board voted unanimously to move from Minnesota Life to Sun Life for all employee life insurances with new rates and move from Madison National to Sun Life for long term disability with new rates and continue with Avesis for vision insurance with the same rates.

SPRINGSTED PRESENTATION

- Heaton and Unmacht presented a proposal to provide economic development consulting services and offer solutions to redefine our existing County economic development structure. Proposal of \$7,250 was tabled to September 16, 2014 Board Meeting.

MINNESOTA RURAL COUNTIES CAUCUS

- On motion by Klabunde, second by Walling, in a three to two vote with Kokesch and Schueller voting nay, approved to join the Minnesota Rural Counties Caucus (MRCC).

SOUTHWEST INITIATIVE FOUNDATION

- Glaeser presented annual report to the Board and she provided an update of the financial assistance given to Redwood County businesses in 2013.

2015 PRELIMINARY LEVY BUDGET DISCUSSION

- Knobloch presented the 2015 Preliminary Tax Levy for approval.
- On motion by Kokesch, second by Schueller, the Board voted to set the Redwood County 2015 Preliminary Certified Tax Levy at \$11,279.201, (\$11,184.763 without Regional Library), with the adjusted tax levy for the 2014 budget set at \$10,968,138 (\$10,568,989 without Regional Library), after deducting County Program Aid and Public Employees Retirement Association representing a 2.9% increase from the 2014 Levy. The County Program Aid decreased \$11,767.
- On motion by Kokesch, second by Schueller, the Board voted unanimously to set the Special Taxing District Springdale Township Water Retention Project at \$25,000.

COMMISSIONER REPORTS

- The commissioners reported on meetings they attended:

Kokesch:

- Service Enterprises

Hollatz:

- Parks and Trails Committee
- Butamax Ribbon Cutting Ceremony
- E Court Training

Walling:

- Township Meeting
- Health Insurance Meeting
- Park Grant

Klabunde:

- SWHHS
- Western Community Transit
- Southern Prairie Community Care
- Compensation Study
- Sanborn School Tour

Schueller:

- Conservation Market Place of Midwest
- Butamax Ribbon Cutting Ceremony
- Lyon County Landfill Annual Meeting
- SW Regional Solid Waste Plan
- Radio Board

ADJOURN

- There being no further business, Chair Hollatz declared the meeting adjourned at 12.44 p.m.

Sharon Hollatz, Chair
Board of County Commissioners

Attest: _____
Vicki Knobloch
County Administrator