

REDWOOD COUNTY, MINNESOTA

August 5, 2014

The Board of County Commissioners met in regular session at 8:00 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Lon Walling, Priscilla Klabunde, John Schueller, Sharon Hollatz and Al Kokesch. Also present were Administrator Vicki Knobloch; Auditor/Treasurer Jean Price; Deputy Auditor/Treasurer Rita Wieneke; Ditch Inspector Brent Lang; Highway Engineer Willy Rabenberg; Technology Coordinator Paul Parsons; Human Resource Coordinator Peter Brown; Recorder Joyce Anderson; County Attorney Steve Collins; Eugene Longstrom; Veterans Service Officer Martin Caraway.

Chair Hollatz called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Kokesch, second by Klabunde, the Board voted unanimously to approve the August 5<sup>th</sup> revised agenda.

Chair Hollatz asked the Board members to identify any areas for which they had a Conflict of Interest. There were none.

**CONSENT AGENDA**

- On motion by Klabunde, second by Walling, the Board voted unanimously to approve the following:
  - July 15<sup>th</sup>, 2014 Board minutes
  - Payment of bills as follows:

Revenue Fund	\$ 133,609.66
Building Fund	\$ 205,973.42
Ditch Maintenance Fund	\$ 10,218.49
Solid Waste Fund	\$ 18,146.29
Public Health Service	\$ 80,295.00

**RECESS**

- The Board recessed at 8:05 a.m., and entered into County Ditch Authority.

**COUNTY DITCH AUTHORITY**

- At 8:05 a.m., the Board entered into County Drainage Authority for County Ditch #106. Present from Redwood County were Commissioners Kokesch, Walling, Schueller, Klabunde and Hollatz. Administrator Knobloch, Auditor/Treasurer Price and Deputy Auditor/Treasurer Wieneke.
- On motion by Kokesch, second by Hollatz, The Board voted unanimously to approve the Viewer's Report with amendments.
- On motion by Kokesch, second by Hollatz, the Board voted unanimously to approve County Ditch #106 Redetermination of Benefits with Amendments to include the buffer strip payment to be made in 2015 and a 4% one year assessment to be included on the 2015 tax statement.
- Directed County Attorney to draw up Findings of Fact and Order for County Ditch #106 Redetermination of Benefits to be presented at August 19, 2014 board meeting.
- There being no further business, Chair Schueller declared the Drainage Authority meeting adjourned at 8:10 a.m.

**RECONVENED**

- The Board reconvened into regular session at 8:10 a.m.

**TECHNOLOGY**

- On motion by Klabunde, second by Schueller, the Board voted unanimously to approve contract with New Ulm Telecom for internet at the HHW building.

**COMMITTEE APPOINTMENTS**

Chair Hollatz made the following committee appointments: Ann Doubler to Parks & Trails Committee.

**ADMINISTRATOR**

- On motion by Schueller, second by Walling, the Board voted unanimously to accept the quote from Davis Typewriter, for 67 cases of non-recycled content paper at \$28.80/case for the County's annual paper order. No other bids were received.
- On motion by Kokesch, second by Walling, the Board voted unanimously to approve per diem for Doubler in the amount of \$80.24.
- On motion by Klabunde, second by Walling, the Board voted unanimously amendment to Lease Agreement with MN West Community and Technical College for an additional year with an option to renew for up to three additional years at \$6,250/year.
- On motion by Schueller, second by Kokesch, the Board voted unanimously to approve the purchase agreement for 63.26 acres of land from Robert A. LeSage , Parcel ID #620041020 for the Veteran's Cemetery with \$10,000 earnest money and \$527,510 due on December 30, 2015.
- The Historical Society Lease Agreement was tabled to the August 19, 2014 board meeting.
- On motion by Walling, second by Klabunde, the Board voted unanimously to approve the Letter of Understanding to be sent to Lyon County for Solid Waste Disposal.
- On motion by Klabunde, second by Schueller, the Board voted unanimously to acknowledge a majority referendum voting process for the PERA Correctional Plan.

*Personnel Items:*

- On motion by Kokesch, second by Walling, the Board voted unanimously to hire Carrie Kleinschmidt as Full-time License Center Technician in the License Center starting at the AFSCME Scale, Grade 8, Step 1 at \$13.75/hour Center effective August 18, 2014.

**AUDITOR/TREASURER**

- Price presented the 2013 Audit Report.
- On motion by Klabunde, second by Kokesch, the Board voted unanimously to approve 2014 Budget Adjustments.
- On motion by Walling, second by Schueller, the Board voted unanimously to approve using Elan through Bremer Bank as the new credit card for county transactions.
- On motion by Kokesch, second by Walling, the Board voted unanimously to approve making payments to vendors by electronic deposit.
- On motion by Klabunde, second by Schueller, the Board voted unanimously to approve the Tax on Abatements of Tax Policy.
- Price and Lang presented the Ditch Account review of Levies to the Board.
- On motion by Schueller, second by Kokesch, the Board voted unanimously to set the Hearing Date for Ditch Levies for September 2, 2014 at 8:35 a.m.

Commissioner Walling exited meeting at 9:13 a.m.

Commissioner Kokesch exited meeting at 9:27 a.m.

**ROAD AND BRIDGE**

- On motion by Klabunde, second by Schueller, the Board voted to approve payment of Road & Bridge bills in the amount of \$135,551.24.
- Letting Date for SAP 64-599-100, to replace Bridge #L6929, Sheridan Township was tabled to August 19, 2014 Board Meeting as they are awaiting landowners to sign Right of Way Agreement.
- On motion by Schueller, second by Klabunde, the Board voted to award the Salt for Sand/Salt Winter Snow Maintenance to Nebraska Salt and Grain Company. Quotes received were as follows:

Business Name	Rock Salt & Haul Price per ton
Nebraska Salt & Grain Co.	\$73.73/Ton
Johnson Feed, Inc.	\$80.00/Ton

- On motion by Klabunde, second by Schueller, the Board voted to award the annual propane quote to both Meadowlands and Harvestland at \$1.55/gallon. Redwood County Highway will purchase ½ from Meadowlands and ½ from Harvestland with Harvestland getting the first fill.

**COMMISSIONER REPORTS**

- The commissioners reported on meetings they attended:

Schueller:

- Safety Committee
- RSVP
- Lamberton Parks & Trails
- Ground Breaking for the Regional Recycling Facility
- Ditch Buffer Strips

Hollatz:

- Insurance Collaboration
- Employee Picnic
- Meet and Greet – Farmfest
- SW Regional Development Corporation

Klabunde:

- SWHHS
- Southern Prairie Community Care
- Yellow Ribbon Community
- Western Mental Health
- Insurance Collaboration
- Employee Picnic

**ADJOURN**

- There being no further business, Chair Hollatz declared the meeting adjourned at 10:27 a.m.

---

Sharon Hollatz, Chair  
Board of County Commissioners

Attest: \_\_\_\_\_  
Vicki Knobloch  
County Administrator