

REDWOOD COUNTY, MINNESOTA

May 6, 2014

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Lon Walling, Priscilla Klabunde, Al Kokesch and Sharon Hollatz; Commissioner John Schueller was absent. Administrator Vicki Knobloch; Sheriff Randy Hanson; Director of Environmental Services Jon Mitchell; Land Use & Zoning Supervisor Nick Brozek; Highway Engineer Willy Rabenberg; Auditor-Treasurer Jean Price; Human Resource Coordinator Peter Brown; KLGR News Director Laura Olson; Assessor Kathy Hillmer, County Attorney Steve Collins.

Chair Hollatz called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Walling, second by Klabunde, the Board voted unanimously to approve the agenda.

Chair Hollatz asked the Board members to identify any areas for which they had a conflict of interest. Klabunde identified a conflict within the Road and Bridge bills.

**CONSENT AGENDA**

- On motion by Klabunde, second by Kokesch, the Board voted unanimously to approve the following:
  - April 15, 2014 Board minutes.
  - Payment of bills as follows:

Revenue Fund	\$ 89,517.69
Building Fund	\$ 529.50
Ditch Maintenance Fund	\$ 3135.52
Solid Waste Fund	\$ 24,161.24
Forfeited Tax Sale	\$ 29,318.50

**RECESS**

- The Board recessed at 8:32 a.m. and entered into session as Redwood County Ditch Authority.

**REDWOOD COUNTY DITCH AUTHORITY**

- On motion by Klabunde, second by Kokesch, the Board voted unanimously to appoint Lon Walling as Vice-Chair for Ditch Authority in Schueller's absence.
- On motion by Kokesch, second by Hollatz, The Board voted unanimously to approve payment in the amount of \$500 to Rinke Noonan to draft comments to be submitted to the U.S. EPA and U.S. Army Corps on behalf of several county drainage authority clients and watershed district clients on the proposed rule on Waters of the United States.

**ADJOURN**

- There being no further business, Vice Chair Walling declared the Ditch Authority meeting adjourned at 8:35 a.m.

**RECONVENED**

The Board reconvened in regular session at 8:36 a.m.

**COUNTY ATTORNEY**

- County Attorney Collins presented information on the Social Host Ordinance. Laura Olson spoke in favor of the proposed ordinance. On motion by Klabunde, second by Kokesch, the Board voted unanimously to set a Public Hearing to be held June 17, 2014 at 10 a.m. in the Commissioner's Board Room of the Redwood County Government Center.

**ADMINISTRATOR**

- On motion by Kokesch, second by Walling, the Board voted unanimously to approve the application for exempt permit to the Minnesota Chamber of Commerce Foundation.
- On motion by Walling, second by Klabunde, and in a roll-call vote with all members voting aye, the Board adopted the following resolution:

**A RESOLUTION ACCEPTING THE DONATION OF \$50 FOR  
THE VETERAN VOLUNTEER RIDER CONTRIBUTION FUND**

**WHEREAS**, the Redwood County Veteran Service Department provides medical appointment transportation to Veterans and;

**WHEREAS**, the Timm family, wishes to donate \$50 to the Veteran Volunteer Rider Contribution Fund in memory of Fred Timm and;

**WHEREAS**, The Veteran Volunteer Rider Contribution Fund is established to aid in the funding of future vehicle needs which provides transportation to Veterans; and

**WHEREAS**, the Board of Commissioners appreciates the generosity of the Timm family in supporting the Veteran Volunteer Rider Contribution Fund;

**NOW THEREFORE BE IT RESOLVED**, that the Board of Commissioners hereby approves the acceptance of \$50 from the Timm family to the Veteran Volunteer Rider Contribution Fund, on behalf of the County.

- On motion by Klabunde, second by Kokesch with Walling abstaining due to conflict of interest, the Board voted unanimously to approve an "On Sale" Liquor License to TMB Sports Club, Inc.
- On motion by Kokesch, second by Walling, the Board voted unanimously to approve the tobacco license renewal for The Ditch Bar & Grill.
- On motion by Klabunde, second by Walling, the Board voted unanimously to accept acknowledgement of the Knott's Corner Revolving Loan in the amount of \$44,000 from Redwood County EDA Revolving Loan Fund.
- On motion by Klabunde, second by Kokesch, the Board voted unanimously to approve the LEC Change Order #5 in the amount of \$22,636.

- On motion by Walling, second by Klabunde, and in a roll-call vote with all members voting aye, the Board adopted the following resolution:

**RESOLUTION of the  
REDWOOD COUNTY BOARD OF COMMISSIONERS  
Resolution to Sell Certain Shares of Stock**

**WHEREAS**, the Redwood County previously received 10 shares of stock in MetLife Insurance Company; and

**WHEREAS**, the value of the stock is approximately \$523.60 (as of April 7, 2014); and

**WHEREAS**, as a shareholder, Redwood County receives a dividend payment each year and the amount received is minimal (less than \$10.00); and

**WHEREAS**, the dividend payment is minimal but requires staff time to process and account for each year; and

**WHEREAS**, it is in the best interest of Redwood County to simply sell the stock to reduce the time required to maintain the stock and process dividend payments.

**THEREFORE; BE IT RESOLVED** by the Redwood County Board of Commissioners that the County Administrator is authorized to sell the 10 shares of MetLife Insurance Company stock currently owned by Redwood County and to deposit all net proceeds of the sale of the stock into Redwood County's General Fund.

***Personnel Action Items***

- On motion by Walling, second by Kokesch, the Board voted unanimously to approve hiring of Eric Solo as GIS Specialist in the Environmental Department effective May 19, 2014 at Grade 11, Step 1, \$17.32/hr.
- On motion by Walling, second by Klabunde, the Board voted unanimously to approve to post for full-time Dispatch/jailer position.
- On motion by Kokesch, second by Klabunde, the Board voted unanimously to approve to post for Part-time Senior Technical Clerk.
- On motion by Walling, second by Kokesch, the Board voted unanimously to accept the resignation of Angela Gewerth as Full-time Account Technician in the Recorder's Office effective May 13, 2014.
- On motion by Klabunde, second by Kokesch, the Board voted unanimously to approve the revision of the Account Technician job description in the Recorder's Office and set at Grade 10.
- On motion by Walling, second by Kokesch, the Board voted unanimously to post for Full-time Account Technician in the Recorder's Office.

**ENVIRONMENTAL***Planning and Zoning*

- Opened Public Hearing for the Septic Ordinance Revision at 10 a.m. Brozek presented affidavit of Publication.
- On motion by Klabunde, second by Kokesch, the Board unanimously to officially enact the Revised Septic Ordinance effective May 6, 2014.
- An Application for Conditional Use Permit filed by Dan Tiffany to operate a livestock fence supply business on the following described real property, situated in the County of Redwood, State of Minnesota, to wit: TR IN SE ¼, 14.95A, Section 7, T-112-N, R-35-W, Paxton Township. On motion by Kokesch, second by Walling, the Board voted unanimously to approve CUP #6-14 with (11) eleven conditions as set forth by the Planning Commission.

**ROAD AND BRIDGE**

- On motion by Walling, second by Kokesch, and excluding the bill from Klabunde Electric in the amount of \$200.00, the Board voted to approve payment of Road & Bridge bills in the amount of \$116,766.71.
- On motion by Walling, second by Kokesch, with Klabunde abstaining due to a conflict of interest, the Board approved the bill from Klabunde Electric in the amount of \$200.
- On motion by Klabunde, second by Walling, the Board voted unanimously to authorize the Letting date of June 11, 2014 at 10 a.m. for County Wide Reflectorized Pavement Markings.
- On motion by Kokesch, second by Walling, the Board voted unanimously to approve the annual equipment rental rates and the equipment rental rate charged to other government entities for 2014.

**COMMISSIONER ITEMS**

- The Board discussed participation in the Redwood Falls Women of Today Parade June 20, 2014.
- By consensus, the Board directed Administration to draft letter of support for the Lewis and Clark Water Project.

**CLOSED SESSION**

- On motion by Kokesch, second by Walling, the Board voted unanimously to enter into closed session at 10:34 a.m. for Land Consideration. Present were Commissioners Hollatz, Klabunde, Walling, and Kokesch and County Administrator Knobloch. Closed session ended at 10:56 a.m. No action taken.

**COMMISSIONER REPORTS**

- The commissioners reported on meetings they attended:

*Hollatz:*

- Extension Committee
- Redwood/Renville Regional Solid Waste Joint Powers
- Redwood County Park & Trail Committee
- ATV Meeting
- Plum Creek Library System
- Building Committee
- Audit Entrance Interview
- Drug Court Graduation

Walling:

- MN Public Sector Collaborative
- Insurance Committee
- Murray County Judicial Ditch Authority

Kokesch:

- Rail Authority
- MN Inventor's Congress
- Tatanka Bluffs
- Service Enterprises, Inc.

Klabunde:

- SW Health and Human Services
- Southern Prairie Community Care
- Western Mental Health
- Redwood/Renville Regional Solid Waste Joint Powers
- City of Redwood Falls/EDA

**ADJOURN**

- There being no further business, Chair Hollatz declared the meeting adjourned at 12:14 p.m.

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Sharon Hollatz, Chair  
Board of County Commissioners

Attest: \_\_\_\_\_  
Vicki Knobloch  
County Administrator