

REDWOOD COUNTY, MINNESOTA

FEBRUARY 17, 2015

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Sharon Hollatz, Lon Walling, Priscilla Klabunde, Jim Salfer; County Administrator Vicki Knobloch, Auditor-Treasurer Jean Price, HR Coordinator Pete Brown, Hwy. Engineer Willy Rabenberg, Sheriff Randy Hanson, Restorative Justice Coordinator Eric Johnson, Economic Development Director Julie Rath, Technology Coordinator Paul Parsons, Claire Meyers, Tony Miller and Alissa Runke.

Chair Walling called the meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Hollatz, second by Klabunde, the Board voted unanimously to approve the agenda.

Chair Walling asked the Board members to identify any areas for which they had a conflict of interest. Klabunde identified a conflict within the Abstract of Bills.

CONSENT AGENDA

- On motion by Hollatz, second by Salfer, and excluding the bill from Klabunde Electric in the amount of \$212.05, the Board voted unanimously to approve the consent agenda.
 - February 3, 2015 Board minutes.
 - Payment of bills as follows:

Revenue Fund	\$ 182,223.93
Ditch Maintenance Fund	\$ 35,431.37
Solid Waste Fund	\$ 6,594.68

- On motion by Hollatz, second by Salfer with Klabunde abstaining due to the Conflict of Interest, the Board voted to approve the bill from Klabunde Electric in the amount of \$212.05.

EMPLOYEE RECOGNITION

- The Board recognized Donna Calandar, Sheriff's Department, for 10 years of Service.

RESTORATIVE JUSTICE

- On motion by Salfer, second by Hollatz and in a roll-call vote with Hollatz, Klabunde, Walling and Salfer voting aye, the Board adopted the following resolution:

**A RESOLUTION ACCEPTING THE DONATION OF \$150 FOR
THE REDWOOD COUNTY RESTORATIVE JUSTICE PROGRAM**

WHEREAS, Daktronics Employee Club, wishes to donate \$150 to the Redwood County Restorative Justice Program and;

WHEREAS, Redwood County will utilize the \$150 for ongoing programming needs of the Restorative Justice Program and;

WHEREAS, the Board of Commissioners appreciates the generosity of Daktronics Employee Club in supporting the Redwood County Restorative Justice Program;

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby approves the acceptance of \$150 from Daktronics Employee Club to the Redwood County Restorative Justice Program, on behalf of the County.

PASSED and ADOPTED by the Redwood County Board of Commissioners this 17th day of February 2015.

- On motion by Hollatz, second by Klabunde, the Board voted unanimously to approve the Redwood County Family and Community Circle Handbook.
- On motion by Klabunde, second by Hollatz, the Board voted unanimously to approve the Circle Agreement to provide Restorative Justice services in schools.

SHERIFF

- Hanson updated the Board on the Redwood County Jail Population for January, 2015.
- On motion by Salfer, second by Hollatz, the Board voted unanimously to approve the 2015 Jail Nursing Contract with Southwest Health and Human Services effective February 1 through December 31, 2015 at a rate of \$75 per hour.
- On motion by Klabunde, second by Hollatz, the Board voted unanimously to approve the 2014 Jail Facility Inspection report issued by the Minnesota Department of Corrections.
- On motion by Hollatz, second by Klabunde, the Board voted unanimously to approve the 2015 State of Minnesota Annual County Boat and Water Safety Grant Agreement in the amount of \$901.00.

ECONOMIC DEVELOPMENT

- Rath presented the monthly activity report to the Board

AUDITOR-TREASURER

- On motion by Klabunde, second by Hollatz, the Board voted unanimously to approve the following consent agenda: Cash Balance Report; Investment Summary; Budget Report: Revenue, Building, Ditch Maintenance, Ditch Bond Interest and Solid Waste Funds; and January Disbursements in the amount of \$1,192,553.44.

- On motion by Klabunde, second by Salfer, the Board voted unanimously to approve the 2014 Reserves and Designations with modifications to move the Invasive Species Fund to the 2700 Reserve Fund; move \$50,000 from Future Building Expenditures to the Ray George Estate Match along with designating Administrator and Auditor/Treasurer to make necessary changes as necessary.

ROAD AND BRIDGE

- On motion by Klabunde, second by Salfer and in a roll-call vote with Hollatz, Klabunde, Walling and Salfer voting aye, the Board adopted the following resolution:

IT IS RESOLVED that Redwood County enter into MnDOT Agreement No. 100025 with the State of Minnesota, Department of Transportation for the following purposes:

Provide Electrical Energy for the new Intersection Conflict Warning System and Highway Lighting at the intersection of Trunk Highway No. 67 at County State Aid Highway No. 13 under State Project No. 8816-2274 (T.H. 67), within Redwood County.

- On motion by Klabunde, second by Hollatz, the Board voted unanimously to approve the MNDOT Agreement 100025-CSAH 13/TH 67 for intersection lighting and warning system.
- On motion by Walling, second by Klabunde, the Board voted unanimously to authorize the Letting Date of April 7, 2015 at 11:00 a.m. for Bridge Replacement Project SAP 064-599-102.

ADMINISTRATOR

- On motion by Hollatz, second by Klabunde, the Board voted unanimously to award the 3 year waste removal contract to Waste Management in the \$6,555.36 and authorize Board Chair signature on contract.
Bids received were as follows:

R & E Sanitation	\$12,636.00
West Central Sanitation	\$12,420.00
Renville Sibley Sanitation	\$11,581.00
Waste Management	\$ 6,555.36

- On motion by Hollatz, second by Klabunde, the Board voted unanimously to acknowledge the 2015 Solid Waste Assessment waiver to Lakeside Manor in the amount of \$3,420.00.

Personnel Action Items:

- On motion by Klabunde, second by Hollatz, the Board voted unanimously to acknowledge the resignation of Alexander Anderson effective February 19, 2015.
- On motion by Hollatz, second by Klabunde, the Board voted unanimously to approve revisions to the Cell Phone Policy for County employees.

- On motion by Klabunde, second by Salfer, the Board voted unanimously to implement a Sick Leave for Wellness Policy that allows employees to use their sick leave or PTO to purchase approved wellness items.
- On motion by Hollatz, second by Salfer, the Board voted unanimously to approve implementation of a garment program in which the County would pay embroidery cost of \$5/garment up to 5 garments twice a year per employee.
- On motion by Klabunde, second by Salfer, the Board voted unanimously to table approval to give Non-Union hourly employees a lump sum payment for 2015 to March 3, 2015 Board meeting.
- On motion by Hollatz, second by Klabunde, the Board voted unanimously to approve the Inclement Weather Policy.
- On motion by Klabunde, second by Hollatz, the Board voted unanimously to add amendment to the Inclement Weather Policy.
- On motion by Hollatz, second by Salfer, the Board voted unanimously to approve hiring two full-time and one part-time jail staff replacing current staffing of three part-time jail staff.
- On motion by Hollatz, second by Salfer, in a 3 to 1 vote, with Klabunde voting nay, the Board approved the Revision to the Leave Without Pay Policy.
- Brown updated the Board on the results of the social security majority referendum.

TECHNOLOGY

- On motion by Klabunde, second by Salfer, the Board voted unanimously to approve the revisions to the Security and Acceptable Use Policy.
- On motion by Hollatz, second by Salfer, the Board voted unanimously to adopt the Information Technology Risk Management Plan.

COMMISSIONER ITEMS

- The Board designated April 7, 2015 for Boys' and Girls' County Day.

COMMISSIONERS

- The commissioners reported on meetings they attended.

Walling

- Redwood/Renville Regional Solid Waste
- Building Committee

Klabunde

- Southwest Health and Human Services Training
- Restorative Justice
- Policy Advisory Committee
- Personnel Committee

Salfer

- o EDC/RADC
- o Southwest Health and Human Services Training
- o Redwood/Renville Regional Solid Waste

Hollatz

- o SRDC – Board of Directors
- o Technology Committee
- o EDA/RADC
- o Community Development Strategy
- o Redwood/Renville Regional Solid Waste
- o Soil and Water Conservation District

ADJOURN

- There being no further business, Chair Walling declared the meeting adjourned at 12:03 p.m.

Lon Walling, Chair
Board of County Commissioners

Attest: _____
Vicki Knobloch
County Administrator