

REDWOOD COUNTY, MINNESOTA

January 20, 2015

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners’ Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Sharon Hollatz, Jim Salfer, Lon Walling and Priscilla Klabunde. Also present were Administrator Vicki Knobloch, Sheriff Randy Hanson; County Attorney Steve Collins; County Auditor-Treasurer Jean Price; Office Manager/Paralegal Jenifer Manthei; HR Coordinator Peter Brown; Julie Rath; Cathy Morris and Claire Meyers

Chair Walling called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Hollatz, second by Salfer, the Board voted unanimously to approve the revised agenda.

Chair Walling asked the Board members to identify any areas for which they had a Conflict of Interest. Klabunde identified a Conflict of Interest within the Abstract of Bills.

CONSENT AGENDA

- On motion by Salfer, second by Hollatz, and excluding the bill from Klabunde Electric in the amount of \$74.50, the Board voted unanimously to approve the consent agenda.
- On motion by Hollatz, second by Salfer with Klabunde abstaining due to the Conflict of Interest, the Board voted to approve the bill from Klabunde Electric in the amount of \$74.50.
 - January 6 minutes
 - Payment of bills as follows:

Revenue Fund	\$ 328,332.58
Building Fund	\$ 5,597.00
Ditch Maintenance Fund	\$ 53,234.59
Solid Waste Fund	\$ 13,118.57
Debt Service Fund	\$ 425.00
Public Health Service	\$ 66,323.75

EMPLOYEE RECOGNITION

- The Board recognized Kelly Schunk, Recycling Assistant, for 10 years of Service.

ECONOMIC DEVELOPMENT

- Rath presented the monthly activity report to the Board

SPREAD THE WORD TO END THE WORD

- On motion by Klabunde, second by Hollatz, the Board voted unanimously to declare March 4, 2015 as a Day of Respect – Spread the Word to End the Word in Redwood County.

SHERIFF

- Hanson presented the October – December, 2014 Sentence-To-Service Program Report.
- Hanson updated the Board on the Redwood County Jail Population for December, 2014.
- On motion by Hollatz, second by Klabunde, the Board voted unanimously to approve the 2015 Child Support Cooperative Agreement with the Minnesota Department of Human Services and Southwest Health and Human Services.
- Hanson presented the Drug Task Force Report.

AUDITOR-TREASURER

- On motion by Hollatz, second by Klabunde, the Board voted unanimously to approve the following consent agenda: Cash Balance Report; Investment Summary; Budget Report: Revenue, Building, Ditch Maintenance, and Solid Waste Funds, Debt Service Fund and Public Health Service; and December Disbursements in the amount of \$5,926,617.33.

COUNTY ATTORNEY

- County Attorney Steve Collins presented a department update and overview of 2014.
- On motion by Klabunde, second by Salfer, the Board voted unanimously to approve an Agreement for Prosecution Services with the City of Redwood Falls.

RECESS

- The Board recessed at 9:53 a.m. and entered into session as Redwood County Drainage Authority.

REDWOOD COUNTY DRAINAGE AUTHORITY

- On motion by Hollatz, second by Klabunde, the Board voted unanimously to elect Lon Walling as 2015 Chair of the Drainage Authority.
- On motion by Klabunde, second by Hollatz, the Board voted unanimously to elect Jim Salfer as 2015 Vice Chair of the Drainage Authority.
- On motion by Hollatz, second by Salfer, and in a roll-call vote with Hollatz, Klabunde, Walling and Salfer all voting aye, the Board adopted the following Resolution:

REDWOOD COUNTY BOARD OF COMMISSIONERS

WHEREAS, Various Joint County Drainage system's accounts have insufficient funds to pay the expenses incurred in maintaining the efficiency of the drainage systems; and **WHEREAS**, Minnesota State Statutes 103E.655, Subdivision 2 provides that the County Board may transfer funds from other drainage systems' accounts under its jurisdiction.

NOW, THEREFORE, BE IT RESOLVED, That the Redwood County Board of Commissioners authorizes a transfer of \$177,492.41 as of 12/31/14 from Lat J JD 33 & Lat 13 2B JD 36 to the following drainage accounts:

CD 21 (\$2,263.18)	CD 38 (\$5,266.32)
CD 40 & 40A (\$5,399.02)	JD 14 R & L (\$1,506.55)
CD 42 (\$969.30)	JD 20 M, L & R Springdale (\$322.78)
CD 47 (\$4,278.95)	JD 30 R & B (\$18,639.85)
CD 52 (\$7,661.08)	JD 31 LAT B (\$2,279.68)
CD 64 (\$8,690.88)	JD 33 R & YM (\$45,338.84)
CD 90 LAT A (\$8,761.55)	JD 35 R & B (\$228.06)
CD 106 (\$4,034.66)	JD 36 R & B (\$5,176.72)
CD 109 (\$1,156.64)	JD 36 LAT B (\$18,161.18)
JD 91 R & YM (\$37,357.17)	

The motion for the adoption of the foregoing resolution was made by Commissioner Hollatz and was seconded by Commissioner Salfer and upon vote being taken thereon, the following voted "Aye"; Walling, Klabunde, Hollatz and Salfer; and the following voted "Nay", none; and the following were Absent: none; whereupon, the resolution was duly passed and adopted.

ADJOURN

- There being no further business, Chair Walling declared the Drainage Authority meeting adjourned at 10:00 a.m.

RECONVENED

- The Board reconvened in regular session at 10:01 a.m.

ADMINISTRATOR

- On motion by Hollatz, second by Klabunde, the Board voted unanimously to award the bid for asbestos removal in the Courthouse to Advanced Health, Safety and Security in the amount of \$6906.75.

Bids received were as follows:

M.A.C.C., Inc.	\$7,152.00
Advanced Health, Safety and Security	\$6,906.75

- On motion by Klabunde, second by Salfer, the Board voted unanimously to award the sole bid to Brighter Homes Store in the amount of \$12,391.90 for carpet and installation in the Courthouse. Bid requests were solicited from Larson's and Tad Flooring, however, no bids were submitted.
- On motion by Hollatz, second by Klabunde, the Board voted unanimously to adopt the Elected Officials Out of State Travel Policy.

Personnel Action Items:

- On motion by Klabunde, second by Hollatz, the Board voted unanimously to approve the LELS Memorandum of Understanding for participation in the Health Care Savings Plan.
- On motion by Hollatz, second by Salfer, the Board voted unanimously to acknowledge the resignation of part-time License Custody Officer, William Pohlmann effective January 29, 2015.
- The Board directed HR Coordinator to develop a policy for staff to utilize sick time for wellness purchases.

COMMITTEE APPOINTMENTS

- Chair Walling made the following committee appointments: Al Kokesch: EDC alternate for Dean Toft: Linda Sullivan: EDC alternate for Lori Ryer.

COMMISSIONER REPORTS

- The Commissioners reported on meetings they attended:

Salfer:

- EDC/RADC
- Resiliency Training
- Redwood/Renville Regional Solid Waste Joint Powers

Walling:

- Building Committee
- Redwood/Renville Regional Solid Waste Joint Powers
- RCRCA/Area II

Klabunde:

- Restorative Justice Advisory Board
- Southern Prairie Community Care

Hollatz:

- Technology Committee
- SW Regional Development Corporation
- EDC/RADC
- Community Development Strategy
- Building Committee
- Redwood/Renville Regional Solid Waste Joint Powers

ADJOURN

There being no further business, Chair Walling declared the meeting adjourned at 11:13 a.m.

Lon Walling, Chair
Board of County Commissioners

Attest: _____
Vicki Knobloch
County Administrator