

REDWOOD COUNTY, MINNESOTA

October 6, 2015

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dennis Groebner, Lon Walling, Priscilla Klabunde, Jim Salfer, and Sharon Hollatz. Also present were Administrator Vicki Knobloch; Attorney Steve Collins; Highway Engineer Willy Rabenberg; GIS Specialist Eric Solo; Planning and Zoning Supervisor Nick Brozek; Environmental Director Scott Wold; Human Resource Coordinator Peter Brown; Veteran Service Officer Martin Caraway; Veteran Cemetery Director Dave Swantek; Stantec Lead Project Engineer Chad Davison; State of Minnesota Project Manager Doug Kelley; Department of Corrections Supervisor Jake McLellan; Probation Officers Duane Frank and Lori Anderson; Eugene Longstrom; Bob LeSage.

Chair Walling called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Salfer, second by Hollatz, the Board voted unanimously to approve the agenda.

Chair Walling asked the Board members to identify any areas for which they had a Conflict of Interest. Klabunde identified a conflict in the Abstract of Bills.

CONSENT AGENDA

- On motion by Salfer, second by Groebner, and excluding the bill from Klabunde Electric in the amount of \$39.00, the Board voted unanimously to approve the Consent Agenda.
- On motion by Hollatz, second by Salfer, with Klabunde abstaining due to conflict of Interest, the Board voted to approve the bill from Klabunde Electric in the amount of \$39.00.
 - September 15^h, 2015 Board minutes
 - Out of State Travel – Jenna Haler
 - Payment of bills as follows:

General Fund	\$ 101,258.39
Ditch Maintenance Fund	\$ 19,229.48
Solid Waste Fund	\$ 7,277.30
Road & Bridge Fund	\$ 49.95

ENVIRONMENTAL

- An Application for Conditional Use Permit #17-15 filed by Michael Senst for an animal confinement feedlot expansion on the following described real property, situated in the County of Redwood, State of Minnesota, to wit: N ½ of SE ¼ of Section 19, Twp. 110N, Range 37W, Waterbury Township. On motion by Salfer, second by Hollatz, the Board voted to approve CUP #17-15 with 12 conditions.

- An Application for Conditional Use Permit #18-15 filed by Tom Groebner for the City of Clements to operate fire department training on the following described real property, situated in the County of Redwood, State of Minnesota, to wit: W ½ of NW ¼ of Section 2, Twp. 110N, Range 35W, Sundown Township. On motion by Groebner, second by Salfer, the Board voted unanimously to approve CUP #18-15 with 10 conditions.
- An Application for Conditional Use Permit #19-15 filed by Bernadette Thooft to operate a retail store on the following described real property, situated in the County of Redwood, State of Minnesota, to wit: NW ¼ of NW ¼ of Section 17, Twp. 111N, Range 37W, Vail Township. On motion by Salfer, second by Hollatz, the Board voted unanimously to approve CUP #19-15 with 13 conditions.
- An Application for Conditional Use Permit #20-15 filed by Matt Thooft to operate an automotive and truck frame repair and auto sales business on the following described real property, situated in the County of Redwood, State of Minnesota, to wit: NW ¼ of NW ¼ of Section 17, Twp. 111N, Range 37W, Vail Township. On motion by Salfer, second by Klabunde, the Board voted unanimously to approve CUP #20-15 with 13 conditions.
- An Application for Conditional Use Permit #22-15 filed by Nate Petersen, Shooters Sporting Clays for outdoor expansion of business on the following described real property, situated in the County of Redwood, State of Minnesota, to wit: SE ¼ of Section 19, Twp. 112N, Range 39W, Underwood Township. On motion by Walling, second by Salfer, the Board voted unanimously to approve CUP #22-15 with 14 conditions.
- Brozek presented information on a proposed Solar Ordinance. Public Hearing is set on the Solar Ordinance on October 26, 2015.

ADMINISTRATOR

- On motion by Hollatz, second by Klabunde, the Board voted unanimously to approve the Lease Agreement with Thomas Morley for the 9 Acre Parcel for the 2016, 2017 and 2018 growing seasons in the amount of \$1,147.50 yearly.
- On motion by Klabunde, second by Hollatz, the Board voted unanimously to approve the Lease Agreement with Kyle Hentges for the 108 Acre Parcel for the 2016, 2017 and 2018 growing seasons in the amount of \$112,752.00 yearly.
- On motion by Hollatz, second by Groebner, the Board voted unanimously to award the Annual Copier paper contract to Davis Typewriter for no recycled content in the amount of \$3,049.50.

Bids received were as follows:

Company	No Recycled Content	30% Recycled Content
Davis Typewriter	\$28.50 case/\$3,049.50	\$45.00 case/\$4,815.00
Northern Business Products	\$29.99 case/\$3,208.93	\$31.99 case/\$3,422.93

- On motion by Klabunde, second by Groebner, the Board voted unanimously to approve the Recorder’s Annual Compliance Report.
- On motion by Hollatz, second by Salfer, the Board voted unanimously to approve the State of Minnesota Board of Water and Soil Resources Natural Block Grant Agreement in the amount of \$46,127.

- On motion by Salfer, second by Hollatz, the Board voted unanimously to approve the Law Enforcement Center Generator Service Agreement with MTU Onsite Energy Corporation in the amount of \$1,201.36 annually.

Bids received were as follows:

Company	Bid
MTU Onsite Energy Corporation	\$1,201.36/yearly
Interstate Power Systems	\$1,900.00/yearly

- On motion by Walling, second by Groebner, the Board voted unanimously to approve the asset transfer of a Caterpillar 226B3 Skidloader to the Joint Powers RRRSWA in the amount of \$28,835.

Personnel Action Items:

- On motion by Klabunde, second by Hollatz, the Board voted unanimously to hire Jennifer Scharfencamp as full-time Account Technician in the Auditor-Treasurer and Recorder's Office effective October 19, 2015 at \$15.16/hr., Grade 9, Step 1 of the AFSCME Union Scale.
- On motion by Hollatz, second by Salfer, the Board voted unanimously to hire Tara Pitzl as Part-time Sr. Technical Clerk in the Jail effective October 7, 2015 at \$13.00/hr., Grade 7, Step 1 of the AFSCME Union Scale.
- On motion by Klabunde, second by Groebner, the Board voted unanimously to acknowledge the resignation of Nicollette Hermanson from the Sr. Technical Clerk position in the Attorney's Office effective September 25, 2015.
- On motion by Klabunde, second by Hollatz, the Board voted unanimously to hire Tonya Haas as full-time Sr. Technical Clerk in the Attorney's Office effective October 19, 2015 at \$14.00/hr., Grade 7, Step 4 due to experience of the AFSCME Union Scale.
- On motion by Hollatz, second by Salfer, the Board voted unanimously to acknowledge the resignation of Dwight DePenning from the Part-time Veteran's Service Office Van Driver effective October 16, 2015.
- On motion by Klabunde, second by Hollatz, the Board voted unanimously to acknowledge the resignation of Kelly Meehan from the position of Assistant County Attorney effective October 23, 2015.
- On motion by Hollatz, second by Klabunde, the Board voted unanimously to approve the Lead Dispatcher job description and set Lead Dispatcher salary on the LELS Salary Schedule.
- On motion by Klabunde, second by Salfer, the Board voted unanimously to approve to post for the Lead Dispatcher position.
- On motion by Klabunde, second by Hollatz, the Board voted unanimously to set the revised monthly County Cafeteria Contributions for 2016.
- On motion by Salfer, second by Groebner, in a 4 to 1 vote with Klabunde opposing to set the Stop/Loss Health Insurance rate from \$50,000 to \$60,000.

- On motion by Salfer, second by Hollatz, in a 3 to 2 vote with Klabunde and Groebner opposing, to approve a contract with Civic HR Online Tracking and Employee On Boarding at a cost of \$6,900/year.

ROAD AND BRIDGE

- On motion by Hollatz, second by Groebner, the Board voted unanimously to approve payment of Road & Bridge bills in the amount of \$92,596.15.
- On motion by Salfer, second by Hollatz, the Board voted unanimously to accept reimbursement of \$21,549.27 from the Minnesota Dept. of Commerce for the Petrofund cleanup from CSAH 106 in Lamberton, MN. SAP 064-706-007.
- The Board directed Rabenberg to obtain quote for paving the road by the Museum and the Redwood-Renville Regional Solid Waste facility.

VETERAN'S CEMETERY

- Swantek, Kelley and Davison were present to discuss criteria and project status of the Veteran's Cemetery.

DEPARTMENT OF CORRECTIONS/PROBATION

- McLellan, Frank and Anderson presented update with programs and practices being used in the Probation Offices.

GIS

- On motion by Klabunde, second by Hollatz, the Board voted unanimously to approve the Amendment to the Pictometry Agreement of 6-19-2012 which includes the Pictometry Changefinder Product.

COMMISSIONER'S ITEMS

- Chair Walling appointed Groebner and Hollatz to the Redwood County Water Plan Advisory Board.
- On motion by Walling, second by Klabunde, the Board voted unanimously to approve setting a health insurance premium holiday for up to 3 premium pay periods with details to be set at a later date.

COMMISSIONER REPORTS

- The Commissioners reported on meetings they attended:

Groebner:

- AMC Legislative Policy Meetings
- Historical Society
- Friends of Gilfillan
- Minnesota Valley Regional Rail Authority

Hollatz:

- AMC Legislative Policy Meetings
- Parks and Trails Committee
- Rural Minnesota Energy Board
- EM Communications

Walling:

- Parks & Trails Committee
- Planning and Zoning
- Area II/RCRCA
- Redwood-Renville Regional Solid Waste Authority

Klabunde:

- Southwest Health and Human Services
- Personnel Sub-committee
- Southern Prairie Community Care
- Recycling Facility Tour
- A.C.E.

Salfer:

- Southwest Health and Human Services
- SW Minnesota Private Industry Council
- AMC Legislative Policy Meetings
- Willow Lake and Lamberton Township Meetings

ADJOURN

- There being no further business, Chair Walling declared the meeting adjourned at 1:12 p.m.

Lon Walling, Chair
Board of County Commissioners

Attest: _____
Vicki Knobloch
County Administrator