

## REDWOOD COUNTY, MINNESOTA

APRIL 7, 2015

### **REDWOOD COUNTY DITCH AUTHORITY**

- At 8:14 a.m., the Board entered into Ditch Authority. Present for the discussion from Redwood County were Commissioners Salfer, Walling, Klabunde and Hollatz, Administrator Knobloch, Auditor-Treasurer Price and Ditch/Ag Inspector Lang.
- On motion by Klabunde, second by Hollatz, Redwood County Ditch Board voted unanimously to approve the 2015 Retainer Agreement with Rinke Noonan in the amount of \$200 per month for legal advice for drainage issues under Minnesota Statutes Chapter 103E.
- There being no further business, Chair Walling declared Ditch Authority meeting adjourned at 8:20 a.m.

### **JOINT DITCH AUTHORITY TELECONFERENCE**

- At 8:21 a.m., Redwood and Brown Counties held a teleconference to consider Easement Proceedings on JD30.
- Present for the discussion from Redwood County were Commissioners Walling, Salfer, Klabunde and Hollatz, Ditch/Ag Inspector Lang and Auditor-Treasurer Price; from Brown County were Ditch Authority Commissioners Simonsen and Potter; Administrator Enter, Engineer Stevens, Auditor-Treasurer Prochniak and Attorney Hanson.
- On motion by Salfer, second by Hollatz, the Joint Ditch Board voted unanimously to appoint Walling as Chair.
- On motion by Potter, second by Salfer, the Joint Ditch Board voted unanimously to allow the township to use easement of JD30 to install a box culvert.
- There being no further business, Chair Walling declared the Joint Ditch Authority adjourned at 8:25 a.m.

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Lon Walling, Priscilla Klabunde, Jim Salfer and Sharon Hollatz; Administrator Vicki Knobloch; Auditor-Treasurer Jean Price; Highway Engineer Willy Rabenberg; County Attorney Steve Collins; Technology Coordinator Paul Parsons; Environmental Supervisor Jon Mitchell; HR Coordinator Peter Brown; Maintenance Supervisor Loren Gewerth; Land Use & Zoning Supervisor Nick Brozek; Restorative Justice Coordinator Eric Johnson; Administrative Assistant Paula Olson; Ditch/Ag Inspector Brent Lang; Marilyn Bernhardson; Kerry Netzke; 4H Coordinator Stacy Johnson; Southern Prairie Community Director Mary Fischer, Southern Prairie Community Care Medical Director Dr. Norris Anderson; Gary Hanson; Restorative Justice volunteers: Jeanette Lothert; Leann Heimer; Darin Prescott; Eugene Garnhardt; Jason Livingston; Char Ellig; Deb Hess; Mark Dressen; Amber Tissue; Probation Officers Lori Anderson and Duane Frank; Al Kokesch; William Schwandt; Karen Gegner; Theresa Zeug; Loran Kardaal; Brad Cobb; Claire Meyers, Dennis Groebner; Trish Sheehan.

Chair Walling called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Klabunde, second by Hollatz, the Board voted unanimously to approve the agenda.

Chair Walling asked the Board Members to identify any areas for which they had a conflict of interest. Salfer identified a conflict under Administrator with the Serenity Suites.

### **CONSENT AGENDA**

- On motion by Hollatz, second by Salfer, the Board voted unanimously to approve the following:
  - March 17<sup>th</sup>, 2015 Board minutes.
  - Payment of bills as follows:

Revenue Fund	\$ 121,815.20
Ditch Maintenance Fund	\$ 1,756.68
Solid Waste Fund	\$ 16,746.14
Building Fund	\$ 7,410.50
Road and Bridge Fund	\$ 349.40

### **BOYS AND GIRLS COUNTY DAY**

- Redwood County students entered the Board meeting at various times representing Wabasso, Red Rock Central, Cedar Mountain, Redwood and Westbrook-Walnut Grove.

### **SOUTHERN PRAIRIE COMMUNITY CARE**

- Mary Fischer and Dr. Norris Anderson presented the 2014 Overview of SPCC activities.

### **GREEN CORRIDOR LEGACY PROGRAM**

- Brad Cobb presented the Green Corridor Legacy program, Phase IV and informed the Board of the land purchase of 67 acres to expand the Delhi WMA in Section 25, Twp 113, Range 36 in Redwood County.

### **ENVIRONMENTAL**

- An application for an Animal Confinement Feedlot, Conditional Use Permit #4-15 filed by Jeff Madsen to construct a 51' x 180' barn for 1100 head of wean to finish hogs on the following described real property, situated in the County of Redwood, State of Minnesota, to wit: W ½ SW ¼ of Section 23, Twp 111N, Range 35W, Three Lakes Township. On motion by Hollatz, second by Salfer, the Board voted unanimously to approve CUP #4-15 with 19 conditions as set forth by the Planning Commission.
- An application for the operation of a Repair Business, Conditional Use Permit #5-15 filed by Carl Groebner to operate a repair business on the following described real property, situated in the County of Redwood, State of Minnesota, to wit: BEG 115 RDS N OFF SW COR SEC; TH E 415', N 528', W 415' S to POB, 5,03A of Section 4, Twp 110N, Range 35W, Sundown Township. On motion by Klabunde, second by Salfer, the Board voted unanimously to approve CUP 5-15 with 16 conditions as set forth by the Planning Commission.

- On motion by Hollatz, second by Klabunde, and in a roll-call vote with Salfer, Walling, Hollatz and Klabunde voting aye, the Board adopted the following resolution:

### **RESOLUTION OF THE REDWOOD COUNTY BOARD OF COMMISSIONERS**

**BE IT RESOLVED** by the Redwood County Board of Commissioners, that it hereby designates Nick Brozek, Land Use & Zoning Supervisor as Project Representative for the Middle Minnesota Watershed SSTS Project Clean Water Partnership Project for Redwood County.

The Project Representative shall have the authority to represent the Redwood County Board of Commissioners in all Project matters that do not specifically require action by the Redwood County Board of Commissioners.

**BE IT FURTHER RESOLVED** by the Redwood County Board of Commissioners that, as Loan Sponsor, the Redwood County Board of Commissioners enters into the attached Minnesota Clean Water Partnership Project Implementation Loan Agreement along with Renville County, as Project Sponsor, and the Minnesota Pollution Control Agency to conduct the Middle Minnesota Watershed SSTS Project Clean Water Partnership Project.

**BE IT FURTHER RESOLVED** by the Redwood County Board of Commissioners that the County Board Chair, Lon Walling, be authorized to execute the attached Minnesota Clean Water Partnership Project Implementation Loan Agreement for the above referenced Project on behalf of the Board as Loan Sponsor.

**BE IT FURTHER RESOLVED** by the Redwood County Board of Commissioners that the Environmental Office Staff be authorized to execute loan disbursement requests for the above referenced project to the Minnesota Pollution Control Agency on behalf of the Board.

- On motion by Klabunde, second by Hollatz, the Board voted unanimously to approve the Minnesota Clean Water Partnership Loan Agreement.
- On motion by Salfer, second by Hollatz, the Board voted unanimously to enter into a Joint Powers Agreement with the State of Minnesota Pollution Control Agency upon receipt of final Agreement and approval from County Attorney.
- On motion by Klabunde, second by Hollatz, the Board voted unanimously to approve a Contract with Nicollet County for Septic Inspector Services upon receipt of final contract and approval from County Attorney.

### **ENVIRONMENTAL**

- Jon Mitchell updated the Board on the Recycling Center.

### **TECHNOLOGY**

- On motion by Hollatz, second by Salfer, the Board voted unanimously to approve a one year maintenance contract with Intradyn in the amount of \$1,100.
- On motion by Hollatz, second by Salfer, the Board voted unanimously to award the bid for Government Center security cameras to Audio & Security Engineers in the amount of \$18,211.57.

Bids received were as follows:

<b>Company</b>	<b>Bid</b>
Audio & Security Engineers	\$18,211.57
Integrated Protection Systems	\$24,756.58
Advanced Health, Safety and Security	\$18,932.24

- On motion by Klabunde, second by Hollatz, the Board voted unanimously to approve the purchase of 16 personal computers for 2015 in the amount of \$15,592.19. Dell brand computers are utilized in Redwood County, therefore, the only vendor to purchase through is Dell Direct.

#### **RESTORATIVE JUSTICE VOLUNTEER RECOGNITION**

- Eric Johnson recognized the volunteers in the Restorative Justice Program. Over 920 hours of service were provided in 2015. Volunteers present updated the Board on their positive experiences of the program.

Chair Walling closed bids for granite rock at 11:00 a.m.

Chair Walling closed bids for Springdale Township project at 11:15 a.m.

Commissioner Klabunde left the meeting at 11:25 a.m.

#### **ROAD AND BRIDGE**

- On motion by Hollatz, second by Salfer, the Board voted unanimously to approve payment of Road & Bridge bills in the amount of \$69,122.58.
- On motion by Hollatz, second by Salfer, the Board voted unanimously to approve the Annual Equipment Rental Rates and the Equipment Rental Rates charged to other government entities.
- On motion by Salfer, second by Hollatz, the Board voted unanimously to authorize Letting Date of May 28, 2015 at 10:00 a.m. for County-wide Reflectorized Pavement Markings.
- On motion by Hollatz, second by Salfer, the Board voted unanimously to award the bid for sealcoat chips to ColdSpring Quarry at \$17.50/ton.

Bids received were as follows:

<b>Company</b>	<b>Bid</b>
Coldspring	\$17.50/ton
Red Rock Quarry	\$18.00/ton plus \$.15/ton Cottonwood County tax
Martin Marietta Quarry	\$19.40/ton

- On motion by Hollatz, second by Salfer, the Board voted unanimously to approve the Software License Agreement for ACS Cost Accounting Program upgrade at a cost of \$8,500.

#### **RECESS**

- The Board recessed at 11:53 a.m.

**RECONVENED**

- The Board reconvened in regular session at 1:00 p.m.

Commissioner Klabunde returned to meeting.

**ADMINISTRATOR**

- On motion by Klabunde, second by Hollatz, with Salfer abstaining due to a conflict of interest, the Board approved a Certificate of Support to Serenity Suites Senior Living in Wabasso.
- On motion by Hollatz, second by Salfer, the Board voted unanimously to approve the Tax Prepayments, Overpayments and Underpayments Policy.
- On motion by Salfer, second by Hollatz, the Board voted unanimously to approve the application for Tax Exempt Permit for Southwest Ducks Unlimited.
- The Board acknowledged receipt of possible tax forfeited properties that could be on the forfeited tax sale in the Fall of 2015.

*Personnel Action Items:*

- On motion by Klabunde, second by Hollatz, the Board voted unanimously to hire Naomi Schecher as Full-time Custody Officer for the Jail effective 4/21/15 at the Jailer/Dispatcher Grade, Step 1 of the LELS Pay Table at \$14.60 per hour.

**COMMISSIONERS APPOINTMENTS**

- Chair Walling appointed Merna Malmberg to the Parks and Trails Committee, at large.

**CLOSED SESSION – LELS**

- On motion by Klabunde, second by Salfer, the Board voted unanimously to enter into closed session at 1:06 p.m. for the purpose of LELS Employee Grievance. Present were Commissioners Hollatz, Salfer, Klabunde and Walling, Administrator Knobloch and Human Resource Coordinator Brown. Closed session ended at 2:01 p.m.

**RECONVENED**

- The Board reconvened into regular session at 2:01 p.m.
- On motion by Klabunde, second by Salfer, the Board voted unanimously to deny the grievance and proceed with next step.

**ADJOURN**

- There being no further business, Chair Walling declared the meeting adjourned at 2:03 p.m.

The Board reconvened into Worksession at 2:03 p.m.

**WORKSESSION**

- Gary Hanson of ProSpec was present to discuss the museum inspection report and answer questions regarding the museum building.

- Attorney Collins discussed Bid Letting procedures and recommended the Board designate a county official to receive all bids.

**COMMISSIONERS**

- The commissioners reported on meetings they attended.

Walling

- Redwood/Renville Regional Solid Waste
- Redwood County Parks and Trails Committee
- Redwood Electric Annual Meeting

Klabunde

- Southern Prairie Community Care
- A.C.E.
- Western Mental Health
- Buffer Strip/Legislators Meeting
- Blue Cross Blue Shield Meeting - Demographics

Salfer

- Southwest Health and Human Services
- Area II/RCRCA

Hollatz

- Redwood County Historical Society
- Rail Authority
- Radio Board
- RMEB

The Board adjourned from the Worksession at 3:05 p.m.

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Lon Walling, Chair  
Board of County Commissioners

Attest: \_\_\_\_\_  
Vicki Knobloch  
County Administrator