

REDWOOD COUNTY, MINNESOTA

January 19, 2016

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners’ Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Sharon Hollatz, Jim Salfer, Lon Walling and Priscilla Klabunde. Also present were Administrator Vicki Knobloch, Sheriff Randy Hanson; County Attorney Steve Collins; County Auditor-Treasurer Jean Price; HR Coordinator Peter Brown; Economic Development Director Julie Rath; Environmental Director Scott Wold; Technology Coordinator Paul Parsons and Custodian Brad Busack.

Chair Klabunde called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Walling, second by Salfer, the Board voted unanimously to approve the agenda.

Chair Klabunde asked the Board members to identify any areas for which they had a Conflict of Interest. Klabunde identified a Conflict of Interest within the Abstract of Bills.

CONSENT AGENDA

- On motion by Hollatz, second by Groebner, and excluding the bill from Klabunde Electric in the amount of \$128, the Board voted unanimously to approve the consent agenda.
- On motion by Walling, second by Hollatz with Klabunde abstaining due to the Conflict of Interest, the Board voted to approve the bill from Klabunde Electric in the amount of \$128.
 - o January 5 minutes
 - o Payment of bills as follows:

Revenue Fund	\$ 382,112.44
Ditch Maintenance Fund	\$ 3,114.42
Solid Waste Fund	\$ 15,498.00

EMPLOYEE RECOGNITION

- The Board recognized Brad Busack, Custodian, for 15 years of Service.

ECONOMIC DEVELOPMENT

- Rath presented the monthly activity report to the Board

PERSONNEL ACTION ITEMS:

- On motion by Walling, second by Hollatz, the Board voted unanimously to hire Matt Siefkes as full-time Deputy Sheriff effective January 22, 2016 at the LELS Scale Grade DS1, Step 6 at \$22.83/hour.
- On motion by Groebner, second by Salfer, the Board voted unanimously to hire Jay Baune as full-time custody officer for the Sheriff’s Department effective January 25, 2016 at the LELS Scale Grade J/D, Step 1 at \$14.90/hour, due to experience.

SHERIFF

- Hanson presented the October – December, 2015 Sentence-To-Service Program Report.
- Hanson updated the Board on the Redwood County Jail Population for December, 2015.
- On motion by Walling, second by Hollatz, the Board voted unanimously to approve the purchase of two in-squad car camera systems in the amount of \$10,040 from Watch Guard. Funding for the cameras will be from the Sheriff's DWI assessment funds from the State of Minnesota.
- On motion by Hollatz, second by Salfer, the Board voted unanimously to approve the purchase of squad car equipment for two squad cars in the amount of \$16,991.29 from Northern Safety Technology Inc. Funding for the equipment will be from the Sheriff's DWI assessment funds from the State of Minnesota and Sheriff's seized property Account.
- On motion by Walling, second by Groebner, the Board voted unanimously to approve the purchase of a 2016 GMC Sierra pickup in the amount of \$28,479.61 plus tax and license fees off MN State Bid Contract #70287 from Ranger GM.
- On motion by Hollatz, second by Groebner, the Board voted unanimously to approve the lease agreement with the State of Minnesota for the storage of DNR equipment at \$100/month.
- On motion by Walling, second by Klabunde, the Board voted to accept a donation from Farmer's Union Industries in the amount of \$2,000.

AUDITOR-TREASURER

- On motion by Hollatz, second by Walling, the Board voted unanimously to approve the following consent agenda: Cash Balance Report; Investment Summary; Budget Report: Revenue, Building, Ditch Maintenance, and Solid Waste Funds; and December Disbursements in the amount of \$7,256,920.25.
- On motion by Walling, second by Salfer, the Board voted unanimously to approve the Agreement with the Office of the State Auditor.

TECHNOLOGY

- On motion by Groebner, second by Hollatz, the Board voted unanimously to approve the IBM annual Contract renewal in the amount of \$2,924.38.

ENVIRONMENTAL

- On motion by Walling, second by Groebner, the Board voted unanimously to adopt the Redwood County Drainage Policy and Guidance Document.
- Wold presented Environmental Office update to the Board.

ADMINISTRATION

- On motion by Walling, second by Hollatz, the Board voted unanimously to award the highest bidders for the purchase of (4) recycling sheds.

206 Lexington Street - Milroy

Bidder	Amount
Linda Jacobson	\$501.00

Ken Hagert	\$500.00
Eugene Nelson	\$410.00
Jason Kramer	\$175.00

Elm Street, South – Vesta

Bidder	Amount
Ken Hagert	\$500.00
Eugene Nelson	\$410.00
Jason Kramer	\$175.00

603 Carleton Avenue – Morgan

Bidder	Amount
Chad Hoffbeck	\$600.00
Clete Gewerth	\$516.00
Eugene Nelson	\$510.00
Ken Hagert	\$500.00
Jason Kramer	\$175.00

County Hwy. 17 – Wanda

Bidder	Amount
Chad Hoffbeck	\$750.00
Casey Vogel	\$657.00
Ken Hagert	\$600.00
Vicki Irlbeck	\$553.16
Eugene Nelson	\$510.00
Linda Jacobson	\$501.00
Dylan Appel	\$351.00
Jason Kramer	\$175.00

- On motion by Groebner, second by Salfer, the Board voted unanimously to declare a 1985 Dodge 1T pickup as excess equipment and authorize disposal by sale.
- On motion by Groebner, second by Hollatz, the Board voted unanimously to approve the Agreement with Xcel Energy Services to administer the 2016 Lamp Recycling program.
- On motion by Hollatz, second by Walling, the Board voted unanimously to adopt the Economic Development Strategic Plan.

REDWOOD COUNTY DRAINAGE AUTHORITY

- At 9:56 a.m., the Board entered into County Drainage Authority. Present for the discussion were Commissioners Klabunde, Hollatz, Walling, Salfer and Groebner, Administrator Knobloch, Auditor/Treasurer Price and County Attorney Collins.
- On motion by Hollatz, second by Salfer, the Board voted unanimously to elect Lon Walling as 2016 Chair of the Drainage Authority.
- On motion by Klabunde, second by Groebner, the Board voted unanimously to approve the 2016 Retainer Agreement with Rinke Noonan in the amount of \$200/month.
- There being no further business, Chair Walling declared the Drainage Authority meeting adjourned at 9:58 a.m.

RECONVENED

- The Board reconvened in regular session at 9:58 a.m.

COMMITTEE APPOINTMENTS

- Chair Klabunde appointed Pat Eichten and Shari Schueller to the Economic Development Committee.
- Chair Klabunde appointed Shari Schueller to the Redwood Area Development Corporation Committee and Pat Eichten as the alternate.
- Chair Klabunde appointed Hollatz and Klabunde to the Broadband Task Force.

CLOSED SESSION

- On motion by Walling, second by Salfer, the Board voted unanimously to enter into Closed Session at 10:30 a.m. for the purpose of a real estate consideration, Parcel ID #88-036-3087. Present were Commissioners Hollatz, Groebner, Walling and Salfer, County Administrator Knobloch and County Attorney Collins. Closed session ended at 11:51 a.m. No action was taken.

COMMISSIONER REPORTS

- The Commissioners reported on meetings they attended:

Salfer:

- EDC/RADC

Walling:

- Planning and Zoning Meeting
- Buffer Strips
- Ditch Inspections
- Redwood/Renville Regional Solid Waste Joint Powers
- RCRCA/Area II

Hollatz:

- Technology Committee
- EDC/RADC
- Community Development Strategy Committee
- Southwest Regional Development Commission

Groebner

- Redwood Soil and Water
- Redwood/Renville Regional Solid Waste Joint Powers

ADJOURN

There being no further business, Chair Klabunde declared the meeting adjourned at 11:52 a.m.

Priscilla Klabunde, Chair
Board of County Commissioners

Attest: _____
Vicki Knobloch
County Administrator