

REDWOOD COUNTY, MINNESOTA

November 29, 2016

DRAINAGE AUTHORITY

- Vice Chair Hollatz called for a motion to enter into Drainage Authority. On motion by Salfer, second by Groebner, the Board voted unanimously to enter to Drainage Authority.

CLOSED SESSION – PENDING LITIGATION

- Chair Walling called for motion to enter into closed session. On motion by Hollatz, second by Salfer, the Board voted unanimously to enter into closed session at 3:01 p.m. for the purpose of pending litigation. Present were Commissioners Hollatz, Salfer, Walling and Groebner; Jean Price, Nick Brozek, Scott Wold, Steve Collins, Brent Lang and County Administrator Knobloch. On motion by Hollatz, second by Groebner, the Board voted unanimously to adjourn from closed session at 3:51p.m. No action taken.

The Board of County Commissioners met in regular session at 4:00 p.m. in the Commissioners’ Room in the Government Center, Redwood Falls, Minnesota. Present for all or portions of the meeting were Commissioners Dennis Groebner, Lon Walling, Priscilla Klabunde, Jim Salfer and Sharon Hollatz. Also present were Administrator Vicki Knobloch; County Engineer Willy Rabenberg; County Assessor Kathy Hillmer; Technology Coordinator Paul Parsons; Dave Forkrud; Bob VanHee; Dave Forkrud; Steven Geis; Russel Paskewitz; Deb Paskewitz; Nate Petersen and Bob LeSage

Chair Klabunde called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Walling, second by Hollatz, the Board voted unanimously to approve the agenda.

Chair Klabunde asked the Board members to identify any areas for which they had a Conflict of Interest. There were none.

CONSENT AGENDA

- On motion by Salfer, second by Groebner, the Board voted unanimously to approve the following:
 - November 15th, 2016 Board minutes
 - Payment of bills as follows:

General Fund	\$ 55,809.38
Ditch Maintenance Fund	\$ 9,402.30
Solid Waste Fund	\$ 21.60

ROAD & BRIDGE

- On motion by Groebner, second by Salfer, the Board voted unanimously to approve payment of Road & Bridge bills in the amount of \$75,979.56.
- On motion by Groebner, second by Hollatz, the Board voted unanimously to declare tracks for a wheeled New Holland skidsteer as surplus property.

- On motion by Walling, second by Groebner, the Board voted unanimously to approve the final payment for SAP 064-599-105 to R & G Construction in the amount of \$11,409.51.

TECHNOLOGY

- On motion by Walling, second by Salfer, the Board voted unanimously to approve the New Ulm Telecom Fiber Optics Contract.
- On motion by Walling, second by Hollatz, the Email Retention Policy was tabled to the December 13, 2016 board meeting.

ADMINISTRATOR

- On motion by Hollatz, second by Salfer, the Board voted unanimously to approve the annual United Community Action Transportation Agreement.
- On motion by Salfer, second by Groebner, the Board voted unanimously to approve Liquor License Renewals for Dacotah Ridge Golf Club and Staples Enterprises.
- Knobloch presented Affidavit of Publication for the sale of 1.97 acreage of land located in Section 34, Township 110N, Range 38 in Redwood County. Knobloch presented the single bid. On motion by Walling, second by Groebner, the Board voted unanimously to award the 1.97 acreage of land to Bryon Lund in the amount of \$500. No other bids were received.
- On motion by Groebner, second by Walling, the Board voted unanimously to approve publication of the County Aid Letter and to send to area legislatures and Governor Dayton.
- On motion by Hollatz, second by Groebner, the Board voted unanimously to approve the Amendment to the Purchase Agreement for 63.26 acres land for the Veterans Cemetery between Robert LeSage and Redwood County.
- On motion by Groebner, second by Hollatz, the Board voted unanimously to approve the Real Property Donation Agreement between Robert LeSage and Redwood County pending County Attorney review of omitting Paragraph #4.
- On motion by Walling, second by Groebner, the Board voted unanimously to approve the Courthouse Security Project Architect and Engineering Contract with Wold Architects and Engineers in the amount of \$202,000.

COMMISSIONER ITEMS

- On motion by Hollatz, second by Salfer, the Board voted unanimously to approve out of state travel to Commissioner Walling to travel to Iowa.

COMMISSIONER REPORTS

- The Commissioners reported on meetings they attended:

Groebner:

- Friends of Gilfillan
- Minnesota Valley Regional Rail Authority

Hollatz:

- o Emergency Communications
- o Rural Minnesota Energy Board

Klabunde:

- o Southern Prairie Community Care
- o Southwest Health and Human Services
- o Western Mental Health
- o Advocate-Connect-Educate (A.C.E.)
- o Negotiations

Salfer:

- o Southwest Health and Human Services
- o LELS Negotiations
- o Economic Development
- o Child Advocacy Center Advisory Board

RECESS

- The Board recessed at 5:30 p.m. and entered into Truth in Taxation at 6:00 p.m.

TRUTH IN TAXATION

- On motion by Salfer, second by Hollatz, and in a roll-call vote with Hollatz, Salfer, Klabunde, Walling and Groebner all voting aye, the Board adopted the following Resolution:

BE IT HEREBY RESOLVED, by the Board of Commissioners for Redwood County, that the 2017 property tax levies for Redwood County Funds be set as follows:

REVENUE FUND	\$6,694,032
HUMAN SERVICES FUND.....	2,354,781
PUBLIC HEALTH FUND	172,634
ROAD AND BRIDGE FUND	1,795,000
BUILDING FUND	300,000
DEBT SERVICE FUND	667,793
REGIONAL LIBRARY	101,993

BE IT FURTHER RESOLVED, that the 2017 Redwood County property tax levy be certified to the Redwood County Auditor-Treasurer at \$12,086,233.

BE IT FURTHER RESOLVED, that the 2017 Redwood County adjusted property tax levy be set at \$12,086,233, a 3.7% change from the 2017 adjusted tax levy of \$11,785,578.

- On motion by Hollatz, second by Walling and in a roll-call vote with Hollatz, Salfer Klabunde, Walling and Groebner all voting aye, the Board adopted the following Resolution:

WHEREAS, The Redwood County Board of Commissioners has reviewed the proposed 2017 budget with the Redwood County Department Heads to discuss budgets proposed for the staffing, supplies, and general operation of their departments during Calendar year 2016 and;

WHEREAS, the Redwood County Board of Commissioners has subsequently reviewed each of the departmental budgets in relationship to the amounts needed from the 2017 Property Tax Levy, and;

NOW, THEREFORE, BE IT RESOLVED, that the Redwood County Board of Commissioners does hereby adopt the 2017 Redwood County Budgeted Revenues and Expenditures as follows:

	<u>Revenue Budget</u>		<u>Revenue Budget</u>
Revenue Fund		Solid Waste Fund	
Taxes-property-current	\$6,496,872	Special assessments	\$613,243
Other Taxes	\$9,300	IGR-Reim for Services-Sanitation	\$162,715
Special assessments-current [septic/ISTS]	\$35,058	Earnings on Investments	\$20,000
Licenses and permits	\$56,750	Total Revenues	\$795,958
Total Intergovernmental Revenue (IGR)		Debt Service Fund	
State Shared Revenue	\$690,220	Taxes-property	\$642,877
Local Grants and Contributions	\$0	Intergovernmental Revenues	\$24,916
State Grants and Contributions	\$272,763	Miscellaneous Revenue	\$4,706
Federal Grants and Contributions	\$20,000	Total Revenues	\$672,499
Charges for services	\$663,045	Road and Bridge Fund	
Earnings on investments	\$63,185	Taxes-property-current	\$1,722,018
Gifts and contributions	\$0	Intergovernmental	\$3,772,982
Miscellaneous	\$417,866	Charges for Services	\$ 4,000
Other Sources: Loans Issued	40,000	Earnings on Investments	\$ 12,000
Total Revenues & Other Financing Sources	\$8,765,059	Miscellaneous Revenue	\$ 45,000
		Total Revenues	\$5,556,000
Building Fund		Public Health Services Fund	
Taxes-property	25,806	Taxes-property	\$166,194
Intergovernmental Revenues	\$274,194	Intergovernmental Revenues	\$ 6,440
Earnings on Investments	\$4,000	Total Revenues	\$ 172,634
Miscellaneous Revenue	\$34,334		
Total Revenues	\$338,334	Human Services Fund	
Ditch Fund		Taxes-property	\$2,266,963
Earnings on investments	\$15,600	Intergovernmental Revenues	\$ 87,818
Special assessments	\$448,150	Total Revenues	\$2,354,781
Ditch Bond Interest	\$5,000		
Miscellaneous Revenue	\$500		
Total Revenues	\$469,250		

		Total Budgeted Revenues	\$19,124,515
Revenue Fund	Expenditures Budget	Revenue Fund cont.	Expenditures Budget
<i>General Government</i>		<i>Debt Service</i>	
Commissioners	\$248,485	Principal	\$20,990
Law library	\$6,000	Interest	\$876
County administration	\$440,746	Administrative Charges	
County Administrator	\$332,270		\$21,866
Auditor-Treasurer	\$386,839	Total Revenue Fund Expenditure Budget	\$ 9,197,203
License center	\$183,831		
Assessor	\$562,483	Road and Bridge Fund	
Elections	\$56,000	<i>Highways and Streets</i>	
Computer	\$376,080	Administration	\$468,550
Attorney	\$496,652	Maintenance	\$2,155,590
Recorder	\$336,469	Construction	\$2,273,660
Buildings and plant	\$ 451,451	Equipment and maintenance shops	\$ 600,603
Veterans service officer	\$200,382	Intergovernmental Highway Maintenance	\$ 400,000
	<u>\$4,077,688</u>		<u>\$5,898,403</u>
		Human Services Fund	
<i>Public Safety</i>		<i>Intergovernmental</i>	\$2,354,784
Restorative Justice	\$71,941	Human Services Fund	<u>\$2,354,781</u>
Child Advocacy	\$57,397		
Coroner	\$15,000	Solid Waste Fund	
E-911 system	\$56,400	<i>Intergovernmental</i>	
Sentence to Service	\$72,371	RRRSWA Joint Powers	\$613,243
Probation and parole	\$301,134	Debt Service-RRRSWA Joint Powers	\$120,000
Emergency management	\$83,907	Debt Service-Interest RRRSWA Joint Powers	\$ 42,215
Other public safety	\$18,600	Debt Service-Admin (Fiscal) Chgs	\$ 500
Sheriff	3,133,296		<u>\$775,958</u>
	<u>\$3,810,046</u>		
		Building Fund	
<i>Public Health</i>		<i>General Government</i>	
Community Health	\$36,000	Buildings and plant	\$3,969,341
			<u>\$3,969,341</u>
<i>Culture and Recreation</i>		Ditch Fund	
Museum	\$2,352	<i>Conservation of Natural Resources</i>	
Parks	\$144,040	Other	\$151,361
Minnesota trails	\$87,806		
Other	\$57,500		
	<u>\$57,500</u>		

	\$291,698		\$151,361
		Debt Service Fund	
<i>Conservation of Natural Resources</i>		<i>Debt Service</i>	
Extension	\$107,181	Principal	\$460,000
Agricultural inspection	\$293,483	Interest	\$167,888
Water quality loan program	\$40,000	Administrative Charges	<u>\$ 1,150</u>
Other	<u>\$196,913</u>		\$ 629,038
	\$637,577		
<i>Economic Development</i>		Total Budgeted Expenditures	\$22,976,085
Other	<u>\$80,000</u>		
	\$80,000		
<i>Intergovernmental</i>			
Community Health	\$172,634		
Library	<u>\$105,694</u>		
	\$278,328		

***Breakdown of the Excess of Revenues & Other Sources Over/(Under) by Fund**

Revenue Fund:		Solid Waste Fund:	
Revenue Budget	\$8,765,059	Revenue Budget	\$795,958
Expenditure Budget	<u>\$ 9,197,203</u>	Expenditure Budget	<u>\$775,958</u>
Excess of Revenues & Other Sources Over (Under)	(\$432,144)	Excess of Revenues & Other Sources Over (Under)	\$20,000
Road and Bridge Fund:		Building Fund:	
Revenue Budget	\$5,556,000	Revenue Budget	\$338,334
Expenditure Budget	<u>\$5,898,403</u>	Expenditure Budget	<u>\$3,969,341</u>
Excess of Revenues & Other Sources Over (Under)	(\$342,403)	Excess of Revenues & Other Sources Over (Under)	(\$3,631,007)
Human Services Fund:		Ditch Fund:	
Revenue Budget	\$2,354,781	Revenue Budget	\$469,250
Expenditure Budget	<u>\$2,354,781</u>	Expenditure Budget	<u>\$151,361</u>
Excess of Revenues & Other Sources Over (Under)	\$0	Excess of Revenues & Other Sources Over (Under)	\$317,889
Public Health Fund:		Debt Service Fund:	
Revenue Budget	\$172,634	Revenue Budget	\$672,499
Expenditure Budget	<u>\$ 36,000</u>	Expenditure Budget	<u>\$629,038</u>
Excess of Revenues & Other Sources Over (Under)	\$136,634	Excess of Revenues & Other Sources Over (Under)	\$ 43,461

ADJOURN

- There being no further business, Chair Klabunde declared the meeting adjourned at 6:52 p.m.

Priscilla Klabunde, Chair
Board of County Commissioners

Attest: _____
Vicki Knobloch
County Administrator