

REDWOOD COUNTY, MINNESOTA

October 4, 2016

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dennis Groebner, Lon Walling, Priscilla Klabunde, Jim Salfer, and Sharon Hollatz. Also present were Administrator Vicki Knobloch; Attorney Steve Collins; Highway Engineer Willy Rabenberg; Planning and Zoning Supervisor Nick Brozek; Environmental Director Scott Wold; Ditch Inspector Brent Lang; Technology Coordinator Paul Parsons; Human Resource Coordinator Peter Brown; Veteran Service Officer Martin Caraway; MN DOT Representative Lyndsey Knutson and Mathiowetz Construction Representative Brett Mathiowetz.

Chair Klabunde called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Salfer, second by Groebner, the Board voted unanimously to approve the agenda.

Chair Klabunde asked the Board members to identify any areas for which they had a Conflict of Interest. Klabunde identified a conflict in the Abstract of Bills.

CONSENT AGENDA

- On motion by Walling, second by Hollatz, and excluding the bill from Klabunde Electric in the amount of \$370.90, the Board voted unanimously to approve the Consent Agenda.
- On motion by Salfer, second by Groebner, with Klabunde abstaining due to conflict of Interest, the Board voted to approve the bill from Klabunde Electric in the amount of \$370.90.
 - September 20, 2016 Board minutes
 - Payment of bills as follows:

General Fund	\$ 78,348.07
Ditch Maintenance Fund	\$ 20,415.65
Road & Bridge Fund	\$ 147.80

PLANNING AND ZONING

- An Application for Conditional Use Permit #11-16 filed by Rodney Salfer for a welding and metal fabrication business on the following described real property, situated in the County of Redwood, State of Minnesota, to wit: E 155 acres of the SE ¼ of Section 14, Twp. 111N, Range 37W, Vail Township. On motion by Salfer, second by Hollatz, the Board voted to approve CUP #11-16 with thirteen (13) conditions.
- An Application for Conditional Use Permit #12-16 filed by Keith Schaefer an animal confinement feedlot on the following described real property, situated in the County of Redwood, State of Minnesota, to wit: NW ¼ of SE ¼ of Section 5, Twp. 110N, Range 34W, Brookville Township. On motion by Walling, second by Groebner, the Board voted unanimously to approve CUP #12-16 with eighteen (18) conditions.

- An Application for Conditional Use Permit #13-16 filed by Mathiowetz Construction o/b/o Roger Kettner to reopen a gravel pit on the following described real property, situated in the County of Redwood, State of Minnesota, to wit: SW ¼ of SW ¼ of Section 15, Twp. 112N, Range 34W, Sherman Township. On motion by Walling, second by Groebner, the Board voted unanimously to approve CUP #13-16 with fourteen (14) conditions and an additional condition to sign road maintenance agreement with the County Highway Department.
- An Application for Conditional Use Permit #14-16 filed by Mathiowetz Construction for extraction hauling in and leveling fill material from the City of Morgan sewage treatment pond project on the following described real property, situated in the County of Redwood, State of Minnesota, to wit: N ½ of SW 1/4 of Section 9, Twp. 111N, Range 34W, Morgan Twp. and PT SE ¼ and PT NE ¼ of Section 8. Twp. 111N, Range 34W, Morgan Twp. On motion by Groebner, second by Hollatz, the Board voted unanimously to approve CUP #14-16 with ten (10) conditions.

TECHNOLOGY

- On motion by Hollatz, second by Walling, the Board voted unanimously to approve the Matrix Communications Support one year renewal contract in the amount of \$4,652.

RECESS

- The Board recessed at 8:59 a.m. and entered into County Ditch Authority.

COUNTY DITCH AUTHORITY

- At 9:00 a.m. the Board entered into County Ditch Authority for County Ditch #109. Present for the discussion from Redwood County were Commissioners Salfer, Walling, Groebner, Klabunde and Hollatz, Administrator Knobloch, Brent Lang, Scott Wold and Brett Mathiowetz.
- On motion by Klabunde, second by Salfer, the Board voted unanimously to approve the temporary crossing requested by Mathiowetz Construction within the County Ditch 109 system.
- There being no further business, Chair Walling declared the Ditch Authority meeting adjourned at 9:08 a.m.

RECONVENED

- The Board reconvened into regular session at 9:08 a.m.

ROAD AND BRIDGE

- On motion by Hollatz, second by Salfer, the Board voted unanimously to approve payment of Road & Bridge bills in the amount of \$72,301.09.

- On motion by Groebner, second by Hollatz, the Board voted unanimously to award SAP 64-599-104 and SAP 64-599-106 to Midwest Contracting in the amount of \$241,258.00.

Other bids received:

Company	Amount
Litzau Farm Drainage	\$442,172.10
Mathiowetz Construction	\$242,839.00
Midwest Contracting	\$241,258.00
R & G Construction Co.	\$244,376.30
R.L. Larson Excavating, Inc.	\$287,153.00

- On motion by Groebner, second by Hollatz, the Board voted unanimously to authorize the letting date for Bridge Replacement Project, SAP 064-599-108 for November 9, 2016 at 10:00 a.m.
- On motion by Hollatz, second by Walling, the Board voted unanimously to authorize the letting date for the Maintenance Contract for Belview/Delhi area for November 9, 2016 at 10:00 a.m.
- On motion by Salfer, second by Walling, the Board voted unanimously to approve Engineering Agreement with Erickson Engineering
- MN DOT Representative Lyndsey Knutson presented the 10 year projected Statewide Transportation Improvement Projects.

VETERAN'S SERVICE

- On motion by Walling, second by Groebner, in a roll call vote with Hollatz, Klabunde, Groebner, Salfer and Walling all voting aye, the Board voted unanimously to adopt the following resolution:

RESOLUTION OF REDWOOD COUNTY

BE IT RESOLVED by Redwood County that the County enter into the attached **Grant Agreement** with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following Program:

County Veterans Service Office Operational Enhancement Grant Program. The Grant must be used to provide outreach to the County's veterans; to assist in the reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of the county veterans office, as specified in Minnesota Laws 2015, Chapter 77 Article 1, Section 37, Subdivision 2. This Grant should not be used to supplant or replace other funding.

BE IT FURTHER RESOLVED by Redwood County that Martin Caraway, the County Veterans Service Officer, be authorized to execute the attached Grant Contract for the above-mentioned Program on behalf of the County.

- On motion by Walling, second by Groebner, the Board voted unanimously to approve the County Veterans Service Office Operational Enhancement Grant Agreement in the amount of \$10,000.

ADMINISTRATOR

- On motion by Hollatz, second by Salfer, the Board voted unanimously to approve the Minnesota Department of Public Safety Grant Agreement for the Child Advocacy Center in the amount of \$57,407.

Personnel Action Items:

- On motion by Hollatz, second by Klabunde, the Board voted unanimously to approve the Child Advocacy Coordinator job description.
- On motion by Walling, second by Salfer, the Board voted unanimously to approve to post for the Child Advocacy Coordinator position.
- On motion by Walling, second by Hollatz, the Board voted unanimously to set the 2017 Health insurance rates at a 4% decrease from 2016.
- On motion by Walling, second by Salfer, the Board voted unanimously to set the 2017 County Cafeteria Contributions.
- On motion by Groebner, second by Hollatz, the Board voted unanimously to approve the renewal of BCBSMN Sr. Gold Medicare Supplemental Insurance plans for retirees.
- On motion by Salfer, second by Hollatz, in a 4-1 vote with Klabunde voting nay, the Board approved to offer an early retirement incentive including an increase to a maximum of 70% payout of accrued leave. This offer will return to 60% effective 1-1-17.

COMMISSIONER'S ITEMS

- The Board directed Collins to send letter to parties involved with Parcel #60-020-4060 with options of pursuing a quiet title or purchasing the land from the County.

COMMISSIONER REPORTS

- The Commissioners reported on meetings they attended:

Groebner:

- Lyon County Landfill Annual Meeting
- Friends of Gilfillan/Historical Society
- Minnesota Valley Regional Rail Authority

Hollatz:

- Futures
- Parks and Trails Committee
- Blandin Projects Overview
- MN River Valley Recreation and Conservation Master Plan
- Communication (Radio) Board

Walling:

- Lyon County Landfill Annual Meeting
- Redwood-Renville Regional Solid Waste Authority

Klabunde:

- Southwest Health and Human Services
- Southern Prairie Community Care

Salfer:

- Southwest Health and Human Services
- Personnel Sub Committee Negotiations
- State Community Health Services Advisory Committee

ADJOURN

- There being no further business, Chair Klabunde declared the meeting adjourned at 11:26 a.m.

Priscilla Klabunde, Chair
Board of County Commissioners

Attest: _____

Vicki Knobloch
County Administrator