

REDWOOD COUNTY, MINNESOTA

FEBRUARY 9, 2016

The Board of County Commissioners met in regular session at 9:00 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Sharon Hollatz, Lon Walling, Priscilla Klabunde, Jim Salfer and Dennis Groebner; County Administrator Vicki Knobloch, Land Use & Zoning Supervisor Nick Brozek, Environmental Director Scott Wold, GIS Specialist Eric Solo, Highway Engineer Willy Rabenberg, County Attorney Steve Collins, Veteran Service Officer Marty Caraway, Technology Coordinator Paul Parsons, County Assessor Kathy Hillmer; Drug Court Coordinator Amber Tisue; HR Coordinator Peter Brown and Jason Versteeg.

Chair Klabunde called the meeting to order asking for the Pledge of Allegiance to the Flag.

Chair Klabunde asked the Board Members to identify any areas for which they had a conflict of interest. Klabunde identified a conflict of interest in the Road and Bridge bills.

On motion by Walling, second by Salfer, the Board voted unanimously to approve the agenda.

CONSENT AGENDA

- On motion by Hollatz, second by Groebner, the Board voted unanimously to approve the following:
 - January 19th, 2016 Board minutes.
 - Payment of bills as follows:

Revenue Fund	\$ 98,000.96
Ditch Maintenance Fund	\$ 135,798.46
Road and Bridge Fund	\$ 394.50

- Out of State Travel for Matthew Guetter for training conference in Fargo, ND in the amount of \$546.14.

ENVIRONMENTAL

Planning & Zoning

- An application for an extension of the construction deadline for Conditional Use Permit #3-15 filed by Bolten & Menk on behalf of the City of Morgan on the following described real property, situated in the County of Redwood, State of Minnesota, to wit: SW ¼ of SW ¼ of Section 9, Twp. 111N, Range 34W, Morgan Township. On motion by Groebner, second by Hollatz,, the Board voted unanimously to approve a one year extension of the construction deadline to February 2, 2017 for CUP #3-15 for the City of Morgan.

- An application for an Extraction Conditional Use Permit #1-16 filed by Duinick, Inc. on the following described real property, situated in the County of Redwood, State of Minnesota, to wit: 65 acres of Section 17, Twp. 114N, Range 37W, Swedes Forest Township. On motion by Walling, second by Salfer, in a 4-1 vote with Klabunde voting nay, the Board approved CUP #1-16 to Duinick, Inc. with (18) Conditions as set forth by the Planning Commission.
- An application to construct and operate a community solar garden Conditional Use Permit #2-16 filed by RW Sun LLC/SunShare Community Solar Garden on the following described real property, situated in the County of Redwood, State of Minnesota, to wit: N ½ of the S ½ of the SE ¼ and the W ¾ of the S ½ of the SE ¼ of Section 9, Twp. 111N, Range 34W, Morgan Township. On motion by Walling, second by Groebner, the Board voted unanimously to approve CUP #2-16 to RW Sun LLC/SunShare Community Solar Garden with (10) conditions as set forth by the Planning Commission.
- On motion by Hollatz, second by Groebner, the Board voted unanimously to set a Public Hearing on March 1, 2016 at 10:00 a.m. to enact a Sign Ordinance.

ENVIRONMENTAL

- Wold presented monthly Environmental Department update.

GIS

- On motion by Hollatz, second by Klabunde, the Board voted unanimously to approve the Blandin Grant Agreement in the amount of \$12,100 with a 50% match obligation of \$12,100 by Redwood County.
- On motion by Groebner, second by Salfer, the Board voted unanimously to approve the purchase Software to provide GIS to the public from Schneider's Corporation, Agland tool and support through the Minnesota Counties Computer Cooperative in the amount of \$24,200.

TECHNOLOGY

- On motion by Groebner, second by Walling, the Board voted unanimously to approve the Watchguard Dash Cam Server and Software purchase for the Sheriff's Department in the amount of \$11,640.

ROAD AND BRIDGE

- On motion by Walling, second by Hollatz, and excluding the bill from Klabunde Electric in the amount of \$269.20, the Board voted to approve bills totaling \$45,243.96.
- On motion by Walling, second by Salfer, with Klabunde abstaining due to conflict of interest, the Board voted to approve the bill from Klabunde Electric in the amount of \$269.20.
- On motion by Hollatz, second by Groebner, the Board voted unanimously to award the bid for pavement sealant material for roadways to Brock White in the amount of \$52,700.

Bids received were as follows:

Brock White Construction Material	\$52,700.00/ \$0.62/lb. delivered
Sherwin Industries, Inc.	\$58,950.00/ \$0.6555/lb. delivered

- On motion by Hollatz, second by Walling, the Board voted unanimously to authorize the Letting date of March 16, 2016 at 1:30 p.m. for Bituminous Road Repair Materials.
- On motion by Groebner, second by Hollatz, the Board voted unanimously to approve proposal for Engineering Services for Bridge 92175 with Widseth, Smith and Nolting in the amount of \$34,218.

VETERAN SERVICES

- Caraway presented a request to participate in the NACVSO for 2016. On motion by Hollatz, second by Groebner, the Board voted unanimously to approve Caraway's participation in the National Association of County Veteran Service Officers (NACVSO).
- On motion by Walling, second by Hollatz, the Board voted unanimously to approve Out of State Travel Request to Caraway for NACVSO Training in Myrtle Beach, SC in the amount of \$3,100.

COUNTY ATTORNEY

- On motion by Klabunde, second by Hollatz, the Board voted unanimously to approve Drug Court Contracts with Steve Gramstad and Tara Pitzl.
- On motion by Groebner, second by Hollatz, the Board voted unanimously to approve the Master Subscriber Agreement for Minnesota Court Services for Governmental Agencies.
- On motion by Hollatz, second by Klabunde, and in a roll-call vote with Hollatz, Groebner, Klabunde, Salfer and Walling all voting aye, the Board adopted the following resolution:

BE IT RESOLVED by the Redwood County Board of Commissioners, that it hereby designates Steven S. Collins, Redwood County Attorney, as Redwood County Representative for the Master Subscriber Agreement for Minnesota Court Data Services for Governmental Agencies. The Redwood County Attorney shall have the authority to bind Redwood County in all matters under the Subscriber Agreement and to execute any necessary agreements to access Court Data Services.

BE IT FURTHER RESOLVED by the Redwood County Board of Commissioners that the Redwood County Attorney be authorized to execute the attached Master Subscriber Agreement.

REDWOOD COUNTY DRAINAGE AUTHORITY

- At 10:41 a.m., the Board entered into County Drainage Authority with Chair Walling presiding.
- On motion by Salfer, second by Groebner, the Board unanimously approved the 2015 Ditch balances.
- On motion by Hollatz, second by Groebner, and in a roll-call vote with Hollatz, Groebner, Klabunde, Salfer and Walling all voting aye, the Board adopted the following resolution:

REDWOOD COUNTY BOARD OF COMMISSIONERS

WHEREAS, Various Joint County Drainage system's accounts have insufficient funds to pay the expenses incurred in maintaining the efficiency of the drainage systems; and **WHEREAS**, Minnesota State Statutes 103E.655, Subdivision 2 provides that the County Board may transfer funds from other drainage systems' accounts under its jurisdiction. **NOW, THEREFORE, BE IT RESOLVED**, That the Redwood County Board of Commissioners authorizes a transfer of \$149,330.23 as of 12/31/15 from Lat J JD 33 & Lat 13 2B JD 36 to the following drainage accounts:

CD 22 (\$1,607.37)
 CD 38 (\$4,269.92)
 CD 40 & 40A (\$218.84)
 CD 42 (\$367.37)
 CD 44 (\$1,505.17)
 CD 47 (\$2,499.94)
 CD 52 (\$5,004.81)
 CD 52 LAT 87 (\$1,291.51)
 CD 64 (\$7,059.30)
 CD 68 (\$2,336.22)
 CD 73 (\$86.44)
 CD 90 LAT A (\$681.79)
 CD 106 (\$30,205.79)
 CD 109 (\$8,128.91)
 JD 18 B & R (\$1,335.96)
 JD 29 B & R (\$1,798.67)
 JD 30 R & B (\$36,029.12)
 JD 31 LAT B (\$2,151.02)
 JD 36 R & B (\$7,267.73)
 JD 36 R & C (\$2,647.06)
 JD 36 LAT A (\$5,083.73)
 JD 36 LAT B (\$6,734.50)
 JD 91 R & YM (\$21,019.06)

- There being no further business, Chair Walling declared the Drainage Authority meeting adjourned at 10:43 a.m.

RECONVENED

- The Board reconvened into regular session at 10:41 a.m.

ADMINISTRATOR

- On motion by Hollatz, second by Salfer, , and in a roll-call vote with Hollatz, Groebner, Klabunde, Salfer and Walling all voting aye, the Board adopted the following resolution:

Resolution Supporting
 The Minnesota Broadband Vision
 Created at the Minnesota Border to Border Broadband Conference
 by Conference Attendees – November 2015

The Vision

“Everyone in Minnesota will be able to use convenient, affordable, world-class broadband networks that enable us to survive and thrive in our communities and across the globe.”

Whereas broadband, or high speed Internet, is essential today and increasingly essential for community vitality, including competitive economic development, affordable and quality health care, equitable education and effective government; and

Whereas, vast areas of Minnesota and thousands of Minnesotans lack access to affordable and reliable broadband services that meet or exceed the federal broadband standard of 25/3 Mbps; and

Whereas, the long and short-term benefits of achieving our broadband vision will be spread widely across our entire Minnesota community while failing to reach our broadband vision will sentence some rural areas to second class status and permanent decline;

Now therefore, the Redwood County Board of Commissioners adopts the Minnesota Broadband Vision and encourages the Minnesota Legislature and Governor provide sufficient leadership, resources and legal framework to ensure that the State of Minnesota achieves this vision by 2020.

- On motion by Walling, second by Groebner, the Board voted unanimously to approve the Child Support Cooperative Agreement with Southwest Heath and Human Services, County Attorney and Sheriff’s Department.
- On motion by Hollatz, second by Groebner, the Board voted unanimously to rescind the motion from November 17, 2015 to approve the lease agreement with Vertical Bridge.
- On motion by Salfer, second by Klabunde, the Board voted unanimously to approve consent to Three Eagles Communications to use the premises as in current lease agreement and they will sublease space to Vertical Bridge.
- On motion by Groebner, second by Hollatz, the Board voted unanimously to award the bid for recycling equipment to APEX Equipment in the amount of \$52,000 with proceeds deposited in the Solid Waste Fund. No other bids received.
- On motion by Salfer, second by Groebner, the Board voted unanimously to approve the Blandin Grant Agreement in the amount of \$4,000 to market and promote the new Technology Training Center.
- On motion by Hollatz, second by Groebner, and in a roll-call vote, with Hollatz, Groebner, Klabunde, Walling and Salfer all voting aye, the Board adopted the following amended resolution:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of Commissioners for Redwood County, that the 2016 property tax levies for Redwood County Funds be set as follows:

REVENUE FUND	\$6,330,180
HUMAN SERVICES FUND.....	2,297,885
PUBLIC HEALTH FUND	209,570
ROAD AND BRIDGE FUND	1,795,000
BUILDING FUND	273,000
DEBT SERVICE FUND	666,523
REGIONAL LIBRARY	101,993

BE IT FURTHER RESOLVED, that the 2016 Redwood County property tax levy be certified to the Redwood County Auditor-Treasurer at \$11,674,151.

BE IT FURTHER RESOLVED, that the 2016 Redwood County adjusted property tax levy be set at \$11,373,770, a 3.7% change from the 2015 adjusted tax levy of \$10,968,138.

- On motion by Walling, second by Klabunde, and in a roll-call vote with Hollatz, Groebner, Salfer and Walling all voting aye and Klabunde voting nay, the Board adopted the following Resolution:

Resolution to Use Website Advertisement for Transportation Project Bids

WHEREAS, Minn. Statute #331A.12, allows a county to use its website as publication for transportation contracts;

NOW THEREFORE, the County of Redwood Board of Commissioners hereby resolves:

BE IT RESOLVED, The County of Redwood designates publication for transportation contracts on the County website, www.co.redwood.mn.us, in place of or in addition to any other required form of publication.

Each year after designating publication on the County website, the County of Redwood must publish in a qualified newspaper in the jurisdiction and on the website notice that the County will publish any advertisements for bids on its' website.

BE IT FURTHER RESOLVED, that any dissemination by alternative means must be in substantially the same format and for the same period of time as a publication would otherwise be required under Minn. Statute #331A.12 Subd.3.

BE IT FURTHER RESOLVED, a political subdivision that publishes notice on its website must ensure that a permanent record of publication is maintained in a form accessible by the public. Statute #331A.12 Subd.4.

Personnel:

- On motion by Walling, second by Hollatz, the Board acknowledged the resignation of Marcus Bruflat from part-time Custody Officer in the Sheriff's Department effective 2-16-16.

CLOSED SESSION

- On motion by Walling, second by Hollatz, the Board voted unanimously to enter into Closed Session at 10:41 a.m. for the purpose of a real estate consideration, Parcel 88-036-3085. Present were Commissioners Walling, Klabunde, Groebner, Salfer and Hollatz, County Administrator Knobloch and County Attorney Collins. Closed session ended at 11:47 a.m. No action was taken.

RECONVENED

- The Board reconvened into regular session at 11:47 a.m.

COMMISSIONER'S ITEMS:

- On motion by Walling, second by Salfer, the Board voted unanimously to approve the 2016 MRCC annual dues in the amount of \$2,100.

COMMITTEE APPOINTMENTS:

- Chair Klabunde appointed Joyce Johnson to the Plum Creek Library Board as an alternate.

COMMISSIONERS

- The commissioners reported on meetings they attended.

Walling

- Planning and Zoning
- RCRCA/Area II
- Building Committee

Klabunde

- Southern Prairie Community Care
- Southwest Health and Human Services
- A.C.E.
- Nurse Family Partnership
- Broadband Project
- State Auditor

Hollatz

- EM Communications
- AMC Futures
- Broadband
- Parks and Trails – Redwood/Renville Master Plan
- Community Development Strategy

Salfer

- Fair Board
- Blandin Community
- Redwood County Historical Society
- Southwest Health and Human Services
- Southern Prairie Community Care
- Nurse Family Partnership
- Extension

Groebner

- Comprehensive Soil and Water Plan

ADJOURN

- There being no further business, Chair Klabunde declared the meeting adjourned at 1:10 p.m.

Priscilla Klabunde, Chair
Board of County Commissioners

Attest: _____
Vicki Knobloch
County Administrator