

REDWOOD COUNTY, MINNESOTA

APRIL 5, 2022

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioner's Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dennis Groebner, Rick Wakefield, Bob VanHee, Jim Salfer and Dave Forkrud, Administrator Vicki Kletscher, County Attorney Jenna Peterson, Sheriff Randy Hanson, Assistant County Engineer Jeff Bommersbach, Maintenance Supervisor Jamie Larsen, Environmental Director Scott Wold, Human Resource Coordinator Peter Brown, WOLD Architect John McNamara, Contegrity Group Larry Filippi, Auditor/Treasurer Jean Price, Highwater Ethanol CEO Brian Kletscher, Carbon Pipeline MN Representative Peg Furshong, Dan Fixen, Durham Snider, James Hanson, Dan Henriksen, Steven Jordan, Elizabeth Holmes, Ramona Kuehn, Tony Kramer and Joe Plaetz.

Chair Salfer called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Wakefield, second by Groebner, the Board voted unanimously to approve the April 5th agenda.

Chair Salfer asked the Board Members to identify any areas for which they had a conflict of interest. There were none.

CONSENT AGENDA

- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve the following:
 - March 15th board minutes.
 - Payment of bills.

General Fund	\$ 144,370.36
Building Fund	\$ 403,435.97
Ditch Fund	\$ 58,516.43
Solid Waste Fund	\$ 388.94
Insurance Fund	\$ 395.94
Soil and Water Fund	\$ 6,667.50
Road and Bridge Fund	\$ 430.11
Debt Service Fund	\$ 529.78

- Bills exceeding \$2,000.00: Taft, Stettinius & Hollister \$12,601.41; Seachange Print Innovations \$65,065.00; Counties Providing Technology \$4,010.00; Heppner Consulting \$5,239.21; MN Counties Computer Cooperative \$2,872.50; Fleet Services \$10,850.22; Motorola Solutions \$10,000.00; Community Electric \$119,347.55; Contegrity Group \$28,269.42; CS Painting \$4,985.00; G & R Controls \$11,932.00; Gag Sheet Metal \$93,297.13; Gunion Painting \$5,258.25; J & K Masonry \$32,525.15; Masters Plumbing, Heating and Cooling \$57,052.25; Patriot Erectors \$19,000.00; RTL Construction

\$20,016.79; Sussner Construction \$8,193.75; Mark Behrends \$3,550.82; Bolton & Menk \$2,641.50; Jones Haugh Smith \$9,540.00; Keck Tree Service \$10,000.00; L & S Construction \$26,675.00; Great River Greening \$5,409.00.

CARBON PIPELINE MN

- Furshong presented concerns on the Summit Carbon Solutions proposed carbon pipeline project in Minnesota.

ENVIRONMENTAL

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve the Agreement for Professional Services with Toltz, King, Duvall, Anderson and Associates in the amount of \$17,863.00.
- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the Plum Creek Farmland Lease Agreement with Dennis Hemish to rent 8.1 acres at \$250.00/acre totaling \$2,025.00/year.

REDWOOD COUNTY DITCH AUTHORITY

- At 9:03 a.m., the Board entered into Redwood County Ditch Authority. Present were Redwood County Commissioners Wakefield, Forkrud, Salfer, Groebner and Van Hee, Administrator Kletscher and Environmental Director Wold.
- On motion by Groebner, second by Forkrud, the Board voted unanimously to set a Public Hearing for the Petition to re-route CD #48 filed by Carlson McCain on behalf of Kwik Trip for May 3, 2022 at 10:00 a.m.
- On motion by Salfer, second by Forkrud, the Board voted unanimously to set a Public Hearing for the Petition to Outlet into CD #52, Lateral 87 filed by the Redwood Falls Port Authority for May 3, 2022 at 10:00 a.m.
- On motion by Groebner, second by Forkrud, in a roll-call vote with Groebner, Forkrud, Salfer, Van Hee and Wakefield all voting aye, to adopt the findings and order for CD #20.
- On motion by Groebner, second by Salfer, in a roll-call vote with Groebner, Forkrud, Salfer, Van Hee and Wakefield all voting aye, to adopt the findings and order for CD #52.
- On motion by Groebner, second by Forkrud, in a roll-call vote with Groebner, Forkrud, Salfer, Van Hee and Wakefield all voting aye, to adopt the findings and order for CD #64.
- On motion by Groebner, second by Salfer, in a roll-call vote with Groebner, Forkrud, Salfer, Van Hee and Wakefield all voting aye, to adopt the findings and order for the consolidation of CD #64.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to appoint the Behrend's Team to redetermine CD #39, 43, 50, 51 and 53 and to appoint the Moldestad's Team to redetermine CD #25, 29, 30 and 32.
- Chair Wakefield declared the Redwood County Ditch Authority adjourned at 9:11 a.m.

RECONVENE

- The Board reconvened into Regular Session at 9:18 a.m.

AUDITOR-TREASURER

- On motion by Forkrud second by Groebner, the Board voted unanimously to approve the 2022 Help America Vote Act Grant Agreement in the amount of \$23,306.53 for the purchase of 13 Omni Ballot Tablets.

TECHNOLOGY

- On motion by Forkrud, second by Wakefield, the Board voted unanimously to approve the Agreement for Professional Services with Voyant not to exceed \$400.10 monthly.
- On motion by Van Hee, second by Wakefield, the Board voted unanimously to award the Camera System for the Justice Center and the Law Enforcement Center to Alpha Wireless Communications in the amount of \$41,592.73 for the Justice Center Project and \$110,743.77 for the Law Enforcement Center.
- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve the Professional Service Agreement with Alpha Wireless for the Camera System for the Justice Center and the Law Enforcement Center.
- On motion by Forkrud, second by Groebner, the Board voted unanimously to award the Door Access Control System for the Justice Center to Audio & Security Engineers in the amount of \$75,879.37.

All Bids

Company	Amount
Audio & Security Engineers	\$75,879.37
Integrated Protection Systems	\$92,220.93

- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the Professional Services Agreement with Audio and Security Engineers for the Door Access Project in the Justice Center in the amount of \$75,879.37.

Personnel

- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve the AFSCME Healthcare Savings Plan Agreement.
- On motion by Van Hee, second by Wakefield, the Board voted unanimously to promote Kerstin Karels from Full-time Dispatcher to Lead Dispatcher at Step 3 of the LELS Lead Dispatch Salary Schedule at \$21.51 per hour effective 5-16-22.

WOLD ARCHITECTS AND CONTEGRITY GROUP

- McNamara and Filippi provided an update on the construction progress and current budget of the Justice Center. McNamara updated the Board on the furniture scope for the new Justice Center.

ROAD AND BRIDGE

- On motion by Wakefield, second by Van Hee, the Board voted unanimously to approve Road and Bridge bills in the amount of \$308,219.02.

- Bills exceeding \$2,000.00: Alpha Wireless \$5,568.00; Anderson Electric \$4,054.00; Bolton and Menk \$26,933.00; Brock White Company \$34,485.33; Red Rock Quarry \$74,817.40; Redwood County Recorder \$2,520.00; Watje Feed Services \$18,866.00; Widseth, Smith, Nolting \$14,797.25.
- On motion by Wakefield, second by Forkrud, the Board voted unanimously to award SAP 064-598-027, SAP 064-598-028, SAP 064-598-029, SAP 064-607-048 and SAP 064-608-029 Bridge Replacement Projects to R & G Construction in the amount of \$2,012,844.62.

Other Bids Received:

Company	Bid Amount
R & G Construction	\$2,012,844.62
Riley Brothers Construction	\$2,052,940.62
Midwest Contracting	\$2,054,861.50
Minnowa Construction	\$2,147,197.25
Landwehr Construction	\$2,347,321.29
A & C Excavating	\$2,360,823.12

- On motion by Van Hee, second by Groebner, the Board voted unanimously to authorize Board Chair and Administrator to sign the construction contract with R & G Construction for SAP 064-598-027, SAP 064-598-028, SAP 064-598-029, SAP 064-607-048 and SAP 064-608-029 Bridge Replacement Projects.
- On motion by Forkrud, second by Groebner, in a roll-call vote with Forkrud, Groebner, Salfer, Wakefield and Van Hee all voting aye, the following resolution was adopted:

**Resolution Authorizing Agreement to State Transportation Fund
Local Bridge Replacement Program
Grant Terms and Conditions
SAP 064-607-048**

WHEREAS, Redwood County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No.64J67; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge is available; and

WHEREAS, the amount of the grant has been determined to be \$171,016.00 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Redwood County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the project but not required. The proper county officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve the State of Minnesota Local Bridge Replacement Program Grant Agreement #1049105 for SAP #064-607-048.
- On motion by Forkrud, second by Groebner, in a roll-call vote with Forkrud, Groebner, Salfer, Wakefield and Van Hee all voting aye, the following resolution was adopted:

**Resolution Authorizing Agreement to State Transportation Fund
Local Bridge Replacement Program
Grant Terms and Conditions
SAP 064-598-027, SAP 064-598-028, SAP 064-598-029**

WHEREAS, Redwood County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No.64J70, 64J72 and 64J69; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge is available; and

WHEREAS, the amount of the grant has been determined to be \$1,026,271.00 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Redwood County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the project but not required. The proper county officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve the State of Minnesota Local Bridge Replacement Program Grant Agreement #1049272 for SAP 064-598-027, SAP 064-598-028, SAP 064-598-029, SAP 064-607-048 and SAP 064-608-029 Bridge Replacement Projects.
- On motion by Van Hee, second by Forkrud, in a roll-call vote with Forkrud, Groebner, Salfer, Wakefield and Van Hee all voting aye, the following resolution was adopted:

**Resolution Authorizing Agreement to State Transportation Fund
Local Bridge Replacement Program
Grant Terms and Conditions
SAP 064-608-029**

WHEREAS, Redwood County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No.64J71; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge is available; and

WHEREAS, the amount of the grant has been determined to be \$126,595.50 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Redwood County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the project but not required. The proper county officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

- On motion by Wakefield, second by Forkrud, the Board voted unanimously to approve the State of Minnesota Local Bridge Replacement Program Grant Agreement #1049299 for SAP 064-608-029.
- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the Construction and Maintenance Cooperative Agreement between the City of Clements and Redwood County.
- On motion by Van Hee, second by Groebner, the Board voted unanimously to award the bid for SAP 064-601-017, CSAH 1 Reconstruction in Clements to R & G Construction in the amount of \$3,375,084.03.

Other Bids Received:

Company	Bid Amount
R & G Construction	\$3,375,084.03
Duininck	\$3,553,927.50
Northdale Construction	\$3,703,406.29
Crow River Construction	\$4,196,447.50

- On motion by Van Hee, second by Groebner, the Board voted unanimously to authorize the Board Chair and Administrator to sign the construction contract with R & G Construction for SAP 064-601-017, CSAH 1 Reconstruction in Clements.
- On motion by Forkrud, second by Groebner, in a roll-call vote with Forkrud, Groebner, Salfer, Wakefield and Van Hee all voting aye, the Board adopted the following resolution:

Resolution
Exhibit E for Grant Agreement to State Transportation Fund
Local Road Improvement Program
Grant Terms and Conditions
SAP 064-601-017

WHEREAS, Redwood County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for Local Road Improvement; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge is available; and

WHEREAS, the amount of the grant has been determined to be \$1,250,000.00 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Redwood County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.52, and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the project but not required. The proper county officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve the Local Road Improvement Program Grant Agreement #1049774, SAP 064-601-017, CSAH 1 Construction Project in Clements, MN.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to authorize to advertise for the Wabasso Cedar Street Project, SAP 064-594-003.
- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the purchase of a WRT PT 13 Pneumatic Tire Roller from Swanston Equipment in the amount of \$19,900.00.

Other Bids Received:

Company	Bid Amount
Swanston Equipment	\$19,900.00
WRT Equipment	\$23,500.00

- On motion by Van Hee, second by Salfer, the Board voted unanimously to purchase a push blade attachment in the amount of \$5,912.50 from Ziegler CAT.
- On motion by Van Hee, second by Groebner, the Board voted unanimously to purchase a snow blower attachment in the amount of \$7,796.00 from Ziegler CAT.
- On motion by Forkrud, the motion died for a lack of a second to adopt a resolution for support of a statewide gas tax increase and adding general funds as a method to increase the Highway Users Tax Distribution to fund Redwood County’s Road and Bridge construction and maintenance. Board Chair Salfer tabled the resolution to the 4-19-22 board meeting.
- On motion by Groebner, second by Van Hee, in a roll-call vote with Groebner, Van Hee, Salfer, Forkrud and Wakefield all voting aye, the Board adopted the following resolution:

**Resolution Authorizing Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Application
County State Aid Highway 2 through the Lower Sioux Indian Community**

WHEREAS, the Redwood County Highway Department proposes to submit a project for the RAISE Grant Program; and

WHEREAS, County State Aid Highway (CSAH) 2 will be reconstructed and rehabilitated through the Lower Sioux Indian Community, from CSAH 24 to CSAH 11, to include a 10-ton pavement design, vertical and horizontal curve corrections, pedestrian crossings and construction of a trail segment; and

WHEREAS, said project will meet requirements and intentions for the RAISE grant program, addressing equity, climate change, tribal needs, safety, economic strength and infrastructure needs, among others;

NOW, THEREFORE BE IT RESOLVED, that Redwood County Minnesota will pursue RAISE grant funds for said purpose.

BE IT FURTHER RESOLVED, the Redwood County Highway Department is hereby authorized to act as agent on behalf of this project.

ADMINISTRATOR

- On motion by Wakefield, second by Forkrud, in a roll-call vote with Van Hee, Salfer, Forkrud, Groebner and Wakefield all voting aye, the Board adopted the following resolution:

REDWOOD COUNTY BOARD OF COMMISSIONERS APPOINTMENT OF VETERANS SERVICE OFFICER RESOLUTION

WHEREAS, a vacancy has occurred in the Redwood County Veterans Service Office;

NOW, THEREFORE, BE IT RESOLVED, By the County Board of Redwood County, Minnesota, that Roger Zollner is hereby appointed as full time Veteran Service Officer for Redwood County, Minnesota, on the 2022 Non-Union/Department Head Salary Schedule at Step 1, \$25.59/hour, for a four year term beginning March 21, 2022 with the first 12 months of the initial appointment being a probationary period, per MN Statute §197.60.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Department of Veteran's Affairs.

- The Oath of Office was administered to Roger Zollner.
- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve a county credit card to the Veteran Service Officer, Roger Zollner.
- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the Change Order for Schmidt Construction in the amount of \$22,802.00 for the fill and prep work after demolition of the courthouse and residential house as they are contracted to do all the earthwork on the project.
- On motion by Wakefield, second by Van Hee, the Board voted unanimously to acknowledge the change orders totaling \$15,233.08 for the Justice Center as listed:

Kendell Doors and Hardware	\$1,393.96
Community Electric	\$ 0.00
Ford Metro	\$1,029.00
Marshall Machine Shop	\$ 400.00 -
Patriot Erectors	\$ 160.00 -
TMI Systems Corporation	\$3,134.00 -
Gag Sheet Metal	\$1,319.00

J & K Masonry	\$9,446.00
Marshall Machine Shop	\$ 900.00
RTL Construction	\$3,922.66
Gag Sheet Metal	\$3,024.00
Ford Metro	\$3,632.64 -
TMI Systems Corporation	\$1,218.00
RTL Construction	\$ 287.10
Sussner Construction	\$ 0.00
Change Order Totals	\$15,233.08

- On motion by Forkrud, second by Groebner, the Board voted unanimously to set passport photo fee at \$10.00 in the Redwood County Fee Schedule.

COMMISSIONERS

- The commissioners reported on meetings they attended.

Salfer: Southwest Health and Human Services, Budget Meeting with Hwy. Engineer, Western Mental Health, Nurse Family Partnership

VanHee: Southern Prairie Community Care, Minnesota Regional Rail Authority, AMC Leadership Training, Primewest

Groebner: Solid Waste Board

Forkrud: Railroad Signage Meeting with Hwy. Engineer; Summit Carbon Solutions Presentation at Granite Falls Energy

Wakefield: Southwest Health and Human Services, Chief Elected Officials Board, Regional Radio Board, Counties Providing Technology, Prime Health

ADJOURN

- There being no further business, Chair Salfer declared the meeting adjourned at 11:30 a.m.

Jim Salfer, Chair
Board of County Commissioners

Attest: _____
Vicki Kletscher
County Administrator