

REDWOOD COUNTY, MINNESOTA

May 3, 2022

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioner’s Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Rick Wakefield, Bob Van Hee, Jim Salfer, Dave Forkrud and Denny Groebner; Administrator Vicki Kletscher, Highway Engineer Anthony Sellner; Environmental Director Scott Wold, Economic Development Coordinator Briana Mumme, Broadband Coordinator Patrick Garry, Technology Coordinator Paul Parsons, County Assessor John Thompson, Auditor/Treasurer Jean Price and County Attorney Jenna Peterson.

Chair Salfer called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Wakefield, second by Forkrud, the Board voted unanimously to approve the agenda.

Chair Salfer asked the Board members to identify any areas for which they had a conflict of interest. Wakefield identified a conflict in the Abstract of Bills.

CONSENT AGENDA

- On motion by Forkrud, second by Van Hee, and excluding the bills from Rick Wakefield in the amount of \$260.00 and Lori Wakefield in the amount of \$390.00, the Board voted unanimously to approve the Consent Agenda.
 - April 19, 2022 Board Minutes.
 - Payment of bills as follows:

General Fund	\$ 155,780.20
Building Fund	\$ 526,453.55
Ditch Maintenance Fund	\$ 7,860.95
Insurance Fund	\$ 682.47
Road and Bridge Fund	\$ 1,142.86
Solid Waste Fund	\$ 90.48
State Revenue Fund	\$ 565.00

- On motion by Van Hee, second by Groebner, with Wakefield abstaining due to a conflict of interest, the Board voted to approve the bills from Lori Wakefield in the amount of \$390.00 and Rick Wakefield in the amount of \$260.00.
 - Bills exceeding \$2,000.00: Cherry Road Media \$7,027.04; American Solutions \$2,743.01, \$2,161.93; Smith & Johnson \$3,875.00; Renville County \$24,216.36; Fleet Services \$10,850.22; MN DOT \$4,299.94; SGI \$9,408.00; Ramsey County \$2,167.00; Redwood County Ag Society \$36,000.00; Regents of U of MN \$22,764.08; Redwood Falls \$2,696.77; Community Electric \$94,368.96; Contegrity Group \$28,496.10; Ford Metro \$44,488.50; G & R Controls \$9,880.00; Gag Sheet Metal \$34,229.45; Gunion Painting \$9,025.00; J & K Masonry \$25,224.00; Kendell Doors \$65,969.63; Lakes Gas Company \$2,795.00; Marshall

Machine Shop \$60,610.00; Masters Plumbing \$35,470.52; Patriot Erectors \$13,895.65; RTL Construction \$20,826.53; Schindler Elevator \$72,401.13; J. Schueller \$6,004.77; Elan Credit Card \$14,395.28.

TECHNOLOGY

- On motion by Groebner, second by Van Hee, in a roll-call vote with Van Hee, Salfer, Groebner, Salfer and Wakefield all voting aye, the Board adopted the following resolution:

A RESOLUTION ACCEPTING THE DONATION OF A 55” SONY MONITOR AND STAND FROM THE REDWOOD AREA CHAMBER

WHEREAS, THE REDWOOD AREA CHAMBER wishes to donate a 55” Sony Monitor and Stand to Redwood County Technology Department and;

WHEREAS, the Redwood County Technology Department will utilize the donation of the 55” Sony Monitor and Stand for the purpose of utilizing in the Redwood County Data Center; and

WHEREAS, the Board of Commissioners appreciates the generosity of the Redwood Area Chamber in supporting the Redwood County Technology Department;

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby approves the acceptance of the 55” Sony Monitor and Stand from the Redwood Area Chamber to Redwood County Technology Department, on behalf of the County.

- On motion by Forkrud, second by Wakefield, the Board voted unanimously to rescind motion on 4-5-22 approving the Agreement for Professional Services with Voyant.
- On motion by Van Hee, second by Salfer, the Board voted unanimously to approve the Service Addendum to the Master Agreement with Voyant for the Courthouse.
- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the Service Addendum to the Master Agreement with Voyant for the Government Center.
- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve the Minnesota Statewide Security Monitoring Initiative CrowdStrike EDR Program Service Agreement and Authorization at a cost of \$12.00 per device per year in 2023 and \$14.00 per device per year in 2024.

ASSESSOR

- On motion by Forkrud, second by Van Hee, the Board voted unanimously to award the copier lease to Marco in the amount of \$84.55 per month.

Other Bids Received:

Company	Bid Amount
Marco	\$84.55/month
Coordinated Business Systems	\$270.26/month

- On motion by Groebner, second by Wakefield, the Board voted unanimously to approve the Copier Lease Agreement with Marco in the amount of \$84.55/month pending County Attorney approval.

- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve the purchase of the Laserfiche Parcel Transfer/Split forms program in the amount of \$14,800.00 to be funded from the Compliance Fund.

ROAD AND BRIDGE

- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve bills in the amount of \$198,789.97.
- Bills exceeding \$2,000.00: Bolton and Menk \$59,596.96; CCSI-The Achievement Center \$2,090.00; Chosen Valley Testing \$3,160.00; Duinink, Inc. \$11,863.41; Farmward Cooperative \$12,909.87; H & L Mesabi \$12,362.50; North Central International \$2,792.15; Red Rock Quarry \$18,293.99; Redwood Tire \$3,012.00; Salfer Welding \$3,097.00; Staples Oil Company \$28,976.50; WSN \$13,306.50; Ziegler \$2,027.21.
- On motion by Groebner, second by Wakefield, the Board voted unanimously to award CMP-22-PM, reflectorized pavement markings to Sir Lines-A-Lot in the amount of \$70,076.37.

Other Bids Received:

Company	Bid Amount
Sir Lines-A-Lot	\$70,076.37
Traffic Markings	\$76,023.56

- On motion by Wakefield, second by Groebner, the Board voted unanimously to authorize the Board Chair and Administrator to sign the contract for CMP-22-PM, reflectorized pavement markings with Sir Lines-A-Lot in the amount of \$70,076.37.
- On motion by Groebner, second by Forkrud, the Board voted unanimously to approve the Marthaler price surcharge for (1) 1500 Silverado and (3) 3500 Silverados pending review when vehicles become available from dealer and comparison with Ford dealer.
- On motion by Groebner, second by Van Hee, the Board approved the purchase of a 2014 Ford Escape from Ford Weelborg in the amount of \$17,670.00.
- On motion by Forkrud, second by Wakefield, the Board voted unanimously to approve the purchase of snowplow truck boxes and attachments from Crysteel in the amount of \$302,332.00 from State Contract #193057.
- On motion by Forkrud, second by Wakefield, the Board voted unanimously to approve the second Western Star surcharge fee based on the State Procurement rate.
- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the Non-Federal Subaward Agreement with the Regents of the University of Minnesota for Road Widener Improvements for Efficiency and public safety and the State of Minnesota DOT Joint Powers Agreement for Professional/Technical Services.
- On motion by Wakefield, second by Groebner, the Board voted unanimously to approve the State of Minnesota DOT, Cottonwood County and Redwood County Detour Agreement for Trunk Highway 71.
- On motion by Van Hee, second by Forkrud, in a roll-call vote with Van Hee, Salfer, Wakefield, Groebner and Forkrud all voting aye, the Board adopted the following resolution:

Resolution
MnDOT Agreement for use of CR 41 as an Un-Official Detour for TH 71
MAY 3, 2022

WHEREAS, CR 41 was used as an unofficial detour for TH 71 in 2021; and

WHEREAS, Redwood County incurred additional maintenance costs; and

WHEREAS, this agreement is entered to provide for a lump sum payment by the State to Redwood County as the State's share of the costs for Redwood County State Aid Highway No. 41 (Cottonwood County State Aid Highway No. 12) as an unofficial detour route during the contract construction performed upon, along, and adjacent to Trunk Highway No. 71 from 1700 feet north of Redwood County State Aid Highway No. 41 (Cottonwood County State Aid Highway No. 12) to 100 feet north of Redwood County State Aid Highway No. 41 (Cottonwood County State Aid Highway No. 12) under State Project No. 6405-68.

NOW, THEREFORE BE IT RESOLVED, that Redwood County enter into MnDOT Agreement No. 1050343 with the State of Minnesota, Department of Transportation for said purposes;

FURTHERMORE, the below are authorized to execute the Agreement and any amendments to the Agreement.

- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the final payment for Contract 21-3, SAP 064-030-016 to Asphalt Surface Technologies in the amount of \$36,007.87

AUDITOR-TREASURER

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to award Marco the copier contract in the amount of \$118.21/month.

Other Bids Received:

Company	Bid Amount
Marco	\$118.21/month
Coordinated Business System	\$127.16/month

- On motion by Forkrud, second by Wakefield, the Board voted unanimously to approve the Copier Contract with Marco in the amount of \$118.21/month.
- On motion by Wakefield, second by Van Hee, the Board voted unanimously to approve the 2022 Voting Equipment Grant Agreement in the amount of \$19,305.06.

REDWOOD COUNTY DITCH AUTHORITY**PUBLIC HEARING FOR CD #52, LATERAL 87**

- At 10:00 a.m., the Board entered into Redwood County Ditch Authority for a Public Hearing for CD #52, Lateral 87. Present were County Commissioners Salfer, Wakefield, Forkrud, Van Hee and Groebner, Environmental Director Scott Wold, Ditch Inspector Brent Lang, Ditch Technician Matthew Mumme, Redwood County Administrator Vicki Kletscher, Economic Development Coordinator Briana Mumme, Landowners Carol Garnhardt and Eugene Garnhardt, Ditch Viewer Jim Weideman, Redwood Falls Mayor Tom Quackenbush, Redwood Falls City Administrator Keith Muetzel, Redwood Falls Public Works Project Coordinator Jim Doering, Bolton & Menk Representatives Todd Owen and Shaun Luker, Redwood Falls Attorney Trenton Dammann, MN Rail Authority Representative Julie Rath and Bob Fox and Attorney Dean Zimmerli,
- Chair Wakefield discussed the purpose of the public hearing for a petition filed by the Redwood Falls Port Authority to use CD #52, Lateral 87 as an outlet for drainage for a Redwood Falls Southeast Development Project.
- Wold presented the jurisdictional and notice documents.
- Shaun Luker presented the Engineer's Project Report.
- Dean Zimmerli presented the petitioner's request for approval of project.
- Wakefield opened the hearing for public comment.
- Minnesota Rail Authority Representative, Bob Fox, expressed concern of the speed of water coming down to Crow Creek and the safety of the rail system. A comprehensive study of the effects of past, current and future development was requested prior to approval of the petition.
- Landowner, Eugene Garnhardt, questioned why this has to drain to CD #52, Lateral 87 and not stay in its' own watershed. He also expressed concern that it will cause water to stay on his property longer.
- Luker further explained the adequacy of outlet report and that the ponds will reduce peak flows.
- Zimmerli explained that no matter the route taken, this option will allow the water to get there slower than before.
- Groebner questioned if this outlet can handle future development in this area. Luker explained that future ponds would likely be developed if more development occurs but this plan can handle an 100 year event.
- Ditch Viewer Jim Weideman presented the viewer's report.
- Chair Wakefield opened the hearing for further public comment.
- Zimmerli stated the Petitioner accepts the viewer's report as presented.
- Wakefield closed the hearing for public comments.
- On motion by Salfer, second by Van Hee, the Board voted unanimously to approve the petition filed by the Redwood Falls Port Authority to use CD #52, Lateral 87 as an outlet for drainage for a Redwood Falls Southeast Development Project.
- On motion by Van Hee, second by Forkrud, the Board voted unanimously to direct Wold to prepare the Findings and Order for CD #52, Lateral 87.
- Chair Wakefield closed the Public Hearing for CD #52, Lateral 87 at 10:47 a.m.

PUBLIC HEARING FOR CD#48

- At 10:50 a.m., the Board entered into Redwood County Ditch Authority for a Public Hearing for CD #48. Present were County Commissioners Salfer, Wakefield, Forkrud, Van Hee and Groebner, Environmental Director Scott Wold, Ditch Inspector Brent Lang, Ditch Technician Matthew Mumme, Redwood County Administrator Vicki Kletscher, Economic Development Coordinator Briana Mumme and Kwik Trip Representative Dean George.
- Chair Wakefield discussed the purpose of the public hearing for a petition filed by Kwik Trip for a partial abandonment and to re-route CD #48.
- Wold presented the jurisdictional and notice documents.
- Dean George presented the project plan.
- Chair Wakefield opened the hearing for public comments.
- No comments were offered.
- Wakefield closed the hearing for public comments.
- On motion by Salfer, second by Forkrud, the Board voted unanimously to approve the petition filed by Kwik Trip for a partial abandonment and to re-route CD #48.
- On motion by Salfer, second by Forkrud, the Board voted unanimously to direct Wold to prepare Findings and Order for CD #48.
- Chair Wakefield closed the Public Hearing for CD #48 and Redwood County Ditch Authority at 10:58 a.m.

RECONVENED

- The Board reconvened into regular session at 10:58 a.m.

ENVIRONMENTAL

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve the Agreement for Professional Services with G & R Electric in the amount of \$63,990.00.
- Wold presented the 2021 Soil and Water Conservation District annual report.

COUNTY ATTORNEY

- On motion by Wakefield, second by Van Hee, the Board voted unanimously to approve the Westlaw Contract in the amount of \$849.69/year.

ECONOMIC DEVELOPMENT

- On motion by Van Hee, second by Groebner, the Board voted unanimously to award Bolton and Menk to complete the CDBG-CV Broadband Grant Environmental Assessment in the amount of \$13,000.00 as lowest responsible bidder in performing this type of environmental assessment.

Other Bids Received:

Company	Bid Amount
ISG	\$9,500.00
WSB	\$9,057.00
Bolton and Menk	\$13,000.00
Barr Engineering	\$57,960.00

- Mumme and Garry presented an update on the Broadband Border to Border grant application and informed the Board of the City of Belview's lack of funding to participate in the project. The Board indicated if any Local Government Unit is unable to financially participate, then that Local Government Unit should not be included in the project. The Board's directive for ARPA funding continues to focus on County projects, specifically Broadband and Roads and Bridges. The Board indicated they would not take on any other projects at this time.

ADMINISTRATOR

- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve the 2022 liquor license to the Wilder Pageant Committee.
- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve the Assignment and Assumption of Agreement from TT&J Holdings LLC dba WDSI.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to acknowledge the ARPA expenditures and obligations prior to April 1, 2022 for SLFRF have been re-categorized and reported to the Department of the Treasury as Revenue Replacement-Provision of Government Services. (6.1)

COMMISSIONERS ITEMS

- Chair Salfer appointed Maydra Maas as Lay Person to the Southwest Health and Human Services Board.

COMMISSIONER REPORTS

- The commissioners reported on meetings they attended:

Wakefield: Plum Creek Library System, Southwest Health and Human Services

Salfer: Southwest Health and Human Services, Nurse Family Partnership, Lake Redwood Reclamation, Personnel Committee

Van Hee: Extension Committee, Hwy. 19 Bridge Project, Lake Redwood Reclamation, Southwest Regional Development Commission

Forkrud: Extension Committee, A.C.E., Personnel Committee

Groebner: Friends of Gilfillan, Minnesota Valley Rail Authority, Lake Redwood Reclamation

ADJOURN

- There being no further business, Chair Salfer declared the meeting adjourned at 12:08 p.m.

Jim Salfer, Chair
Board of County Commissioners

Attest: _____
Vicki Kletscher
County Administrator