

REDWOOD COUNTY, MINNESOTA

MAY 17, 2022

The Board of County Commissioners met in regular session at 8:30 a.m. in the Board Room in the Government Center, Redwood Falls, Minnesota. Present for all or portions of the meeting were Commissioners Bob Van Hee, Dave Forkrud, Dennis Groebner, Rick Wakefield and Jim Salfer. Also present were Administrator Vicki Kletscher, County Attorney Jenna Peterson; Highway Engineer Anthony Sellner; Auditor/Treasurer Jean Price; Economic Coordinator Briana Mumme; Technology Coordinator Paul Parsons; Planning and Zoning Supervisor Nick Brozek; Environmental Director Scott Wold; Human Resource Coordinator Peter Brown; County Recorder Joyce Anderson; Contegritty Larry Filippi; LINC Representatives Claire Meyers, Brent Mack, Samantha Loomis and Stephen Vanelli; Summit Carbon Solutions Representatives Scott O'Konek, Pat Mahlberg, James Hansen, Blaine Waire and Joe Caruso; Highwater Ethanol CEO Brian Kletscher; Redwood Falls City Administrator Keith Muetzel.

Chair Salfer called the meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the May 17th agenda.

Chair Salfer asked the Board members to identify any areas in which they had a Conflict of Interest. There were none.

CONSENT AGENDA

- On motion by Groebner, second by Wakefield, the Board voted to approve the Consent Agenda.
- May 3rd minutes.
- Payment of bills as follows:

General Fund	\$ 73,837.83
Ditch Maintenance Fund	\$ 10,832.26
Building Fund	\$ 11,252.02
Soil and Water Fund	\$ 82,480.26
Insurance Fund	\$ 306.98

- Bills totaling over \$2,000.00: Henle Printing \$5,241.44; Indeed \$2,500.00; OPG3 \$14,800.00; Choice IT Global \$2,774.95; Smith & Johnson \$3,875.00; MEND Correctional \$4,123.69; Redwood County Highway Department \$5,758.54; SGI \$2,028.00; Tersteegs Holiday Market \$7,859.42; Ramsey County \$1,960.00; Dave's Refrigeration \$2,748.00; Minnesota Pollution Control \$5,311.05; Redwood County Highway Department \$6,316.87; WOLD Architects \$4,935.15; Stantec Consulting \$9,396.00; Redwood County A/T \$81,408.42.

EMPLOYEE RECOGNITION

- The Board recognized Brent Lang, Ditch Inspector, for 25 years of service to Redwood County.

AUDITOR/TREASURER

- On motion by Wakefield, second by Forkrud, the Board voted unanimously to approve the following:
 - Cash Balance Report
 - Investment Summary
 - Budget Reports, General Fund, Road and Bridge Fund, Human Services, Building Fund, Ditch Fund, Health Fund, Debt Service Fund, Insurance Fund, Soil and Water Conservation District Fund and Solid Waste Fund.
 - April Disbursements in the amount of \$614,666.52.
- Bills totaling over \$2,000.00: Further \$8,634.46; Great Plains Natural Gas \$2,485.28, \$3,580.20, \$4,811.44, \$2,822.28; Redwood Falls Public Utilities \$9,979.54; Preferred One \$6,581.55, \$9,430.47, \$61,421.70, \$32,420.42, %56,986.38, \$15,795.43, \$3,340.68, \$6,046.58; Paycom \$2,079.19, \$3,193.59; Further \$8,665.34; BCBS \$2,286.00; MN UC Fund \$20,755.70; MN Department of Revenue \$60,697.02; Redwood County License Center \$3,615.25, \$3,287.39; MN Commission of Finance \$4,393.00; Delta Dental #4,576.54, MN Valley Snow-Riders \$23,908.25; SWHHS \$57,210.25; Great Plains Natural Gas \$2,559.77; Swanston Equipment \$19,908.00; Ziegler \$37,160.00; Zimmermann Maintenance \$9,120.04; Central Specialties \$91,299.39.

JUSTICE CENTER PROJECT

- On motion by Forkrud, second by Groebner, the Board voted unanimously to award the Asbestos Removal to MAAC in the amount of \$109,000.00 and authorized Board Chair and Administrator to sign contract with MACC.

Other Bids Received:

Company	Bid Amount
MAAC	\$109,000.00
VCI Environmental	\$135,170.00
Advanced Health, Safety and Security	\$178,490.00

- On motion by Wakefield, second by Van Hee, the Board voted unanimously to award the demolition of the Courthouse to Schmidt Construction in the amount of \$352,000.00 along with Alternate Bid #1 of salvaging the archway in the amount of \$4,000.00 and authorized Board Chair and Administrator to sign contract with Schmidt Construction.

Other Bids Received:

Company	Bid Amount
Veit and Company	\$283,649.00 (bid withdrawn)
Schmidt Construction	\$352,000.00 + \$4,000.00
Landwehr Construction	\$592,390.00 + N/A
U.S. Sitework	\$619,619.00 + \$19,136.00
Carl Bolander & Sons	\$624,390.00 + \$24,940.00

ROAD AND BRIDGE

- On motion by Groebner, second by Forkrud, the Board voted unanimously to award Contract #22-8, SAP 064-594-003 for the Cedar Street improvements in Wabasso to M.R. Paving and Excavation in the amount of \$1,827,042.61.

Other Bids Received:

Company	Bid Amount
M.R. Paving and Excavation	\$1,827,042.61
Duininck, Inc.	\$2,446,013.50

- On motion by Forkrud, second by Groebner, the Board voted unanimously to authorize Board Chair and County Administrator to sign Contract #22-8, SAP 064-594-003 with M.R. Paving and Excavating.
- On motion by Groebner, second by Forkrud, in a roll-call vote with Van Hee, Salfer, Groebner, Forkrud and Wakefield all voting aye, the Board adopted the following resolution:

**Resolution Authorizing Rural Surface Transportation Grant Program (RURAL) Application
For County State Aid Highway 7 Rehabilitation and Reconstruction**

WHEREAS, the Redwood County Highway Department proposes to submit a cost-effective project for the RURAL Grant Program; and

WHEREAS, CSAH 7 provides and increases access to agriculture, commercial, energy and intermodal facilities that support this rural area and must be maintained in a state of good repair; and

WHEREAS, County State Aid Highway (CSAH) 7 will be rehabilitated from the South County Line to the North County Line, to include a 10-ton pavement design and vertical and horizontal curve corrections, and will be reconstructed within the Cities of Belview, Seaforth and Revere, to include re-construction of storm sewer systems, pedestrian sidewalks and crossings; and

WHEREAS, said project will meet requirements and intentions for the RURAL grant program, addressing climate change, environmental justice, equity, barriers to opportunity, creation of good paying jobs with the free and fair choice to join a union, incorporation of labor standards and workforce programs and safety;

NOW, THEREFORE BE IT RESOLVED, that Redwood County Minnesota will pursue RURAL grant funds for said purpose.

BE IT FURTHER RESOLVED, the Redwood County Highway Department is hereby authorized to act as agent on behalf of this project.

This Resolution shall be effective immediately and without publication.

ECONOMIC DEVELOPMENT

- On motion by Wakefield, second by Van Hee, in a roll-call vote with Wakefield, Van Hee, Salfer, Groebner and Forkrud all voting aye, the Board adopted the following resolution:

**A RESOLUTION TO EXPEND CORONAVIRUS LOCAL FISCAL RECOVERY
FUNDS UNDER THE AMERICAN RESCUE PLAN ACT FOR A BROADBAND
ENVIRONMENTAL ASSESSMENT UNDER THE CDBG-CV PROGRAM**

WHEREAS, Redwood County ("County") received Federal Coronavirus Local Fiscal Recovery Funds under the American Rescue Plan Act ("ARP"), to provide relief to the county impacted by the coronavirus disease 2019 ("COVID-19");

WHEREAS, Economic Development Coordinator, Briana Mumme has identified a necessary purchase to contract with an engineering firm to complete an environmental assessment for the completion of a broadband infrastructure improvement project within the City of Sanborn, and Charlestown Township;

WHEREAS, Redwood County was awarded \$1,715,607 under the State of Minnesota Department of Employment and Economic Development (DEED), Community Development Block Grant Coronavirus (CDBG-CV) Broadband Development program. To achieve program compliance an environmental assessment is to be completed, and approved by DEED before procuring an Internet Service Provider;

WHEREAS, the authority under the ARP Act allows this expenditure, per the Final Rule published on January 6, 2022, 31 C.F.R § 35

§35.6(d) *Providing government services.* A recipient may use funds for the provision of government services to the extent of the reduction in the recipient's general revenue due to the public health emergency, calculated according to this paragraph (d). A recipient must make a one-time election to calculate the amount of the reduction in the recipient's general revenue due to the public health emergency according to either paragraph (d)(1) or (d)(2) of this section:

§35.6(d)(1) *Standard allowance.* The reduction in the recipient's general revenue due to the public health emergency over the period of performance will be deemed to be ten million dollars; or

WHEREAS, The Redwood County Board of Commissioners voted to authorize Redwood County to expend American Rescue Plan Coronavirus State and Local Fiscal Recovery Funds utilizing the Standard (Revenue Loss) Allowance at their Regular Board Meeting held on March 1, 2022;

WHEREAS, multiple bids were solicited for the completion of the environmental assessment and the lowest responsible bidder was Bolton and Menk for \$13,000;

NOW, THEREFORE, BE IT RESOLVED, the County Board of Commissioners is encumbering \$13,000 to be used to contract with Bolton and Menk to complete an environmental assessment and certifies that the funds appropriated from the ARP Act fund will be used only in a manner consistent with the Department of the U.S. Treasury guidance and incurred during the covered period.

BE IT FURTHER RESOLVED that this Resolution shall become effective immediately upon its adoption on May 17, 2022.

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve a contract with Bolton and Menk to complete the environmental assessment for the CDBG-CV Program in the amount of \$13,000.00 pending County Attorney approval.
- On motion by Van Hee, second by Wakefield, the Board voted unanimously to award the Economic Development Strategic Planning consultant to Achieve Consulting in the amount of \$7,072.00.

Other Bids Received:

Company	Bid Amount
Achieve Consulting	\$ 7,072.00
B Bridges Workshop	\$50,000.00
CEDA	\$ 7,120.00
NXCT	\$70,000.00
Strategic Consulting and Coaching	\$10,000.00

LINC REDWOOD COUNTY

- LINC Representatives presented an overview of the 2021-2022 LINC Program.
- On motion by Forkrud, second by Wakefield, the Board voted unanimously to approve the \$7,500.00 appropriation for the 2022-2023 program year.

PLANNING AND ZONING

- An application for an interim Extractional Use Permit #4-22 filed by Duininck, Inc. O/B/O Zimmerli Family Joint Trust, on the following described real property, situated in the County of Redwood, State of Minnesota, to wit: NW corner of Section 5, Twp. 113N, Range 36W, Delhi Township. On motion by Groebner, second by Forkrud, the Board voted unanimously to approve Extractional Use Permit #4-22 with (16) conditions as set forth by the Planning Commission.

TECHNOLOGY

- On motion by Forkrud, second by Wakefield, the Board voted unanimously to approve the Department of Homeland Security Cybersecurity and Infrastructure Security Agency Agreements: Rules of Engagement, Cyber Hygiene, Web Application Scanning and Services Catalog.

REDWOOD COUNTY DITCH AUTHORITY

- At 10:32 a.m., the Board entered into Redwood County Ditch Authority. Present were County Commissioners Salfer, Wakefield, Groebner, Van Hee and Forkrud, County Administrator Vicki Kletscher, Environmental Director Scott Wold and Redwood Falls City Administrator Keith Muetzel.
- On motion by Groebner, second by Van Hee, in a roll-call vote with Groebner, Salfer, Forkrud, Wakefield and Van Hee all voting aye, the Board approved the Findings and Order for CD #48 partial abandonment.
- On motion by Salfer, second by Forkrud, in a roll-call vote with Groebner, Salfer, Forkrud, Wakefield and Van Hee all voting aye, the Board approved the Findings and Order for CD #52, Lateral 87 petition to outlet municipal water.
- Chair Wakefield adjourned Redwood County Ditch Authority at 10:37 a.m.

RECONVENED

- The Board reconvened into regular session at 10:37 a.m.

ADMINISTRATOR

- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve letters of support to Governor Walz and the State Library Services on behalf of public libraries for additional funding.
- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the Counties Providing Technology amended Joint Powers Agreement.
- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve the tobacco license filed by Grandview Winery.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the amended Redwood-Cottonwood Rivers Control Area Joint Powers Agreement.
- The Board reviewed the April 2022 jail population.

Personnel

- On motion by Groebner, second by Forkrud, the Board voted unanimously to acknowledge the retirement/resignation of Mark Farasyn, Chief Deputy effective 6-30-22.
- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve the job description for Assistant Building Maintenance Supervisor.
- On motion by Van Hee, second by Salfer, the Board voted unanimously to authorize to post the Assistant Building Supervisor position.

SUMMIT CARBON SOLUTIONS

- Representatives from Summit Carbon Solutions presented a project update on the carbon pipeline project that includes Redwood County.

COMMISSIONERS REPORTS

- The Commissioners reported on meetings they attended:

Wakefield: Redwood-Cottonwood Rivers Control Area, JD #15

Salfer: LINC Graduation; Economic Development

Groebner: Redwood-Renville Regional Solid Waste Authority; JD #15

Forkrud: Redwood-Renville Regional Solid Waste Authority

Van Hee: Prime West; Law Library; United Community Action; LINC Graduation; Economic Development; Southwest Regional Development Commission; Energy Transmission Conference

ADJOURN

- There being no further business, Chair Salfer declared the meeting adjourned at 11:46 a.m.

Attest: _____
Vicki Kletscher
County Administrator

Jim Salfer, Chair
Board of County Commissioners