

## REDWOOD COUNTY, MINNESOTA

JUNE 21, 2022

The Board of County Commissioners met in regular session at 4:00 p.m. in the Commissioner's Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Bob Van Hee, Jim Salfer, Dave Forkrud, Dennis Groebner, and County Administrator Vicki Kletscher. Also present were Auditor/Treasurer Jean Price; Highway Engineer Anthony Sellner; Human Resource Coordinator Peter Brown; Economic Development Coordinator Briana Mumme; Broadband Coordinator Patrick Garry; Highway Signs Specialist Matt Guetter; Technology Coordinator Paul Parsons; Environmental Director Scott Wold; Commissioner Wakefield was present via Zoom; Arvig Representatives Nate Jacobsen and Mark Birkholz; Lon Walling;; Greg Hansen; Matt Johnson; Heather Koffler; Rick Morris; Stacey Heiling; Stephen Lien; Atonio Lien; Connie Lechner and Brandy Koffler.

Chair Salfer called the meeting to order at 4:00 p.m. asking for the Pledge of Allegiance to the Flag.

On motion by Van Hee, second by Groebner, the Board voted unanimously to approve the June 21<sup>st</sup> agenda.

Chair Salfer asked the Board members to identify any areas for which they had a Conflict of Interest. There were none.

### CONSENT AGENDA

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the following:
  - June 7<sup>th</sup> minutes.
  - Payment of bills as follows:

Revenue Fund	\$ 149,307.37
Ditch Maintenance Fund	\$ 12,220.32
Building Fund	\$ 5,191.97
Soil and Water Fund	\$ 4,200.00
Insurance Fund	\$ 300.00
Solid Waste Fund	\$ 254.85
Debt Service Fund	\$ 4,900.00

- Bills exceeding \$2,000.00: KNOW.Ink \$5,585.00; Marco Technologies \$38,274.30; Smith & Johnson \$3,875.00; Zero Abuse Project \$3,793.93; KLGR \$2,940.00; One Office Solution \$2,153.96; MEND Correctional Care \$4,123.69; Redwood County Highway Department \$5,475.77; Tersteeg's Holiday Market \$10,980.46; Reliance Telephone \$2,000.00; G & R Electric \$34,819.14; TKDA \$4,654.95; Regents of U of MN \$11,300.00; WOLD Architects \$5,191.97; Kerkhoff Brothers \$2,565.00; Stantec Consulting \$5,816.00; US Bank \$4,900.00

**EMPLOYEE RECOGNITION**

- The Board recognized Matthew Guetter, Highway Department, for 20 years of service to Redwood County.

**ROAD AND BRIDGE**

- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve the 2021 Road and Bridge Annual Report.

**TECHNOLOGY**

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the 2022 Network Support Contract with Morris Electronics in the amount of \$14,400.00.

***Personnel***

- On motion by Groebner, second by Forkrud, the Board voted unanimously to acknowledge the resignation of full-time Custody Officer, Brandon Flock, effective June 7, 2022.
- On motion by Groebner, second by Van Hee, the Board voted unanimously to hire Priscilla Wheeler-Vetsouvanh as a part-time Dispatcher effective June 27, 2022, on the 2022 Custody Officer LELS non-licensed officer salary schedule at Step 5, \$21.75/hour due to experience.
- On motion by Forkrud, second by Wakefield, the Board voted unanimously to appoint Jason Jacobson to Chief Deputy effective July 1, 2022, on the non-union salary schedule at Grade 18/Step 7 at \$44.38/hour.
- On motion by Van Hee, second by Groebner, the Board voted unanimously to accept the Leave of Absence for Jason Jacobson effective July 1, 2022, in order for him to accept the appointment to Chief Deputy.

**ENVIRONMENTAL**

- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve per diems and mileage to Park Committee members Merna Malmberg \$100.00; Greg Hansen \$100.00 and Lon Walling \$137.44 for meetings held on 8-21-21 and 3-2-22 totaling \$337.44.

**ECONOMIC DEVELOPMENT**

- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the University of Minnesota Extension Program Agreement for the LINC Redwood County bridging cohort program for the 2022-2023 program year.
- On motion by Groebner, second by Forkrud, in a roll-call vote with Groebner, Forkrud, Salfer, Wakefield and Van Hee all voting aye, the adopted the following resolution:

**RESOLUTION CALLING FOR A PUBLIC HEARING ON PROPOSED PROPERTY TAX ABATEMENT FOR A CHILDCARE CENTER PROJECT**

BE IT RESOLVED by the County Board of Commissioners (the "County Board") of Redwood County, Minnesota (the "County"), as follows:

Recitals.

Minnesota Statutes, Sections 469.1812 through 469.1815, both inclusive, authorize the County Board, upon satisfaction of certain conditions, to grant an abatement of all or a part of the taxes levied by the County on real property within its boundaries.

It is a legal requirement that the County Board hold a public hearing prior to adoption of a resolution granting any property tax abatements.

Hearing. A public hearing on the consideration of the property tax abatement will be held at the time and place set forth in the Notice of Hearing attached hereto as Exhibit A and hereby made a part hereof.

Notice. The County Administrator is hereby authorized and directed to cause notice of said hearing in substantially the form attached hereto as Exhibit A to be given one publication in a newspaper of general circulation in the County at least 10 days but not more than 30 days before the hearing. The newspaper must be one of general interest and readership in the County, and the notice must be published at least once.

**EXHIBIT A****NOTICE OF PUBLIC HEARING ON TAX ABATEMENT AND BUSINESS  
SUBSIDY FOR A CHILDCARE FACILITY PROJECT**

NOTICE IS HEREBY GIVEN that the County Board of Redwood County, Minnesota (the "County") will meet at or after 10:30 a.m. on Tuesday, July 19, 2022, at the Redwood County Government Center, 403 South Mill Street, Redwood Falls, Minnesota to conduct a public hearing to consider granting a property tax abatement (the "Abatement") under Minnesota Statutes, Sections 469.1812 through 469.1815, as amended, to finance a portion of the costs of the construction of a childcare center, which improvements will benefit certain property in the County (the "Property"). The Property is described as follows:

Parcel Identification Numbers: 88-766-0020

The total amount of the proposed Abatement shall not exceed \$3,779 per year, collected over a maximum term of 15-years commencing in 2024.

A draft copy of the Abatement resolution and business subsidy agreement containing the terms of the Abatement is available for public inspection on and after the date of this notice by contacting or submitting a written request to the County Administrator.

A person with residence in, or the owner of taxable property in Redwood County may file a written complaint with the County, if the County fails to comply with Sections 116J.993 to 116J.995 of Minnesota Statutes, and no action may be filed against the County for the failure to comply unless a written complaint is filed.

All interested persons in attendance will be given an opportunity to speak on this matter. Written testimony may also be submitted prior to the meeting to the Redwood County Administrator.

- On motion by Salfer, second by Groebner, the Board voted unanimously to approve the Agreement for Professional Services with Achieve TFC.

**BROADBAND**

- On motion by Van Hee, second by Groebner, in a roll-call vote with Van Hee, Groebner, Forkrud, Salfer and Wakefield all voting aye, the Board adopted the following resolution:

**APPLICANT AFFIDAVIT OR LOCAL GOVERNMENT RESOLUTION****RESOLUTION OF APPLICANT**

BE IT RESOLVED that **Redwood County Telephone Co. dba Arvig** act as the legal sponsor for project(s) (Applicant)

contained in the Broadband Development Grant Program to be submitted on or before **August 4, 2022** (Date)

And that **Mark Birkholz, Director of Southern Markets & Customer Operations** is hereby authorized to (Title of Authorized Official)

apply to the Department of Employment and Economic Development for funding of this project on behalf of

**Redwood County Telephone Co. dba Arvig**  
(Applicant)

BE IT FURTHER RESOLVED that **Redwood County Telephone Co. dba Arvig** has the legal authorization (Applicant)

apply for financial assistance, and the institutional, managerial, and financial capability to ensure adequate project administration.

BE IT FURTHER RESOLVED that the sources and amounts of the local match identified in the application are committed to the project identified.

BE IT FURTHER RESOLVED that **Redwood County Telephone Co. dba Arvig** has not violated any (Applicant)

Federal, State or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of its application by the State, **Redwood County Telephone Co. dba Arvig** certifies that it will comply with all applicable laws and regulation as stated in all contract agreements.

**APPLICANT AFFIDAVIT OR LOCAL GOVERNMENT RESOLUTION  
(CONT'D)**

BE IT FURTHER RESOLVED THAT Redwood County Telephone Co. dba Arvig is committing total funds  
(Applicant)  
not to exceed \$1,202,433, or 27% of the total estimated project costs.

BE IT FURTHER RESOLVED that, if applicable, applicant's funding partner(s), Redwood County  
(Company, City Council, County Board, etc.)  
is committing funds not to exceed \$1,914,987, or 43% of the total estimated project costs.

**(Note:** If the application is being filed by a city, pursuant to Minn. Stat. §412.201, cities must authorize both the Mayor and Clerk to execute all contracts with council authority, however other public entities may have different requirements.)

I CERTIFY THAT the above resolution was adopted by Redwood County  
(Company, City Council, County Board, etc.)

For Redwood County Telephone Co. dba Arvig on June 21, 2022  
(Applicant) (Date)

NOW, THEREFORE BE IT FINALLY RESOLVED that the undersigned is hereby authorized to execute such agreements as are necessary to implement the project on behalf of the applicant.

**AUDITOR/TREASURER**

- On motion by Groebner, second by Forkrud, the Board voted to approve the following:
  - Cash Balance Report
  - Investment Summary
  - Budget Reports, General Fund, Ditch Maintenance; Building Fund, Road and Bridge Fund, Human Services Fund, Ditch Bond Interest, Debt Service Fund, Health Fund, Soil and Water Fund, Insurance Fund and Solid Waste Fund.
  - May 2022 Disbursements in the amount of \$4,580,578.88.
  - Bills exceeding \$2,000.00: Preferred One \$15,586.79, \$16,785.06, \$9,621.26, \$34,268.91, \$8,607.49, \$6,798.33, \$6,775.41, \$11,821.51, \$13,401.51.; Redwood Falls Public Utilities \$2,712.04, \$4,238.70, \$9,621.61; Further \$8,961.34, \$8,961.34; BCBS of MN \$2,286.00; MN Commission of Finance \$724,782.98, \$4,860.50; MN Department of Revenue \$60,617.89; Redwood County License Center \$2,681.95; Froggy's Signs \$8,948.00; RRRSWA \$36,220.00; Corelogic Tax Service \$8,318.66; Dauer Living Trust \$4,823.50; Delta Dental \$4,765.65; Redwood County Ditch Fund \$7,380.00; Weelborg Ford \$34,429.10; School District #2190 \$7,169.03; School District # 2754 \$184,682.22; School District #2884 \$231,00.00; School District #2897 \$616,580.89; School District #2898 \$117,649.55; School District #2904 \$28,405.86; School District #635 \$85,000.00; School District #640 \$291,557.73; School District #85 \$96,000.00; Weelborg Ford \$17,670.00; Ziegler \$13,708.50, \$305,932.00;

Everstrong Construction \$100,236.02; Midwest Contracting \$480,090.52; R & G Construction \$445,572.52; Central Specialties \$450,926.81.

**ADMINISTRATOR**

- The Board reviewed the May 2022 Jail Population.
- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the amendments to the Redwood County Reimbursement Policy.
- On motion by Van Hee, second by Salfer, the Board voted unanimously to acknowledge the Justice Center change order in the amount of \$3,632.64.
- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve the fiber feed for the building project with Arvig in the amount of \$10,044.00.

**ADJOURN**

- There being no further business, Chair Salfer declared the meeting adjourned at 5:57 p.m.

Attest:

\_\_\_\_\_  
Vicki Kletscher  
County Administrator

\_\_\_\_\_  
Jim Salfer, Chair  
Board of County Commissioners