

# REDWOOD COUNTY, MINNESOTA

August 2, 2022

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Rick Wakefield, Bob Van Hee, Jim Salfer, Dave Forkrud and Denny Groebner. Also present were Administrator Vicki Kletscher; Environmental Director Scott Wold; Auditor/Treasurer Jean Price; Highway Engineer Anthony Sellner; County Attorney Jenna Peterson; Planning and Zoning Supervisor Nick Brozek; Sheriff Randy Hanson; Human Resource Coordinator Peter Brown; Child's Place Coordinator Sarah Reynolds; Redwood County Fair Board Members Kirby Josephson and Jeff Potter; Wold Architect John McNamara; Kevin Stroup and Chris Berg.

Chair Salfer called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the August 2<sup>nd</sup> agenda.

Chair Salfer asked the Board members to identify any areas in which they had a Conflict of Interest. Wakefield identified a conflict in the Abstract of Bills.

## CONSENT AGENDA

- On motion by Groebner, second by Wakefield, and excluding the bills from Rick and Lori Wakefield in the amount of \$260.00 each, the Board voted unanimously to approve the consent agenda:
  - July 19<sup>th</sup> Board minutes.
  - Payment of bills as follows:

General Fund	\$ 98,354.63
Building Fund	\$ 416,159.04
Ditch Fund	\$ 60,851.81
Solid Waste Fund	\$ 307.33
Road and Bridge Fund	\$ 433.81
Insurance Fund	\$ 300.00
Soil and Water Fund	\$ 564.00

- On motion by Van Hee, second by Groebner, with Wakefield abstaining due to a conflict of interest, the Board voted to approve the bills from Rick and Lori Wakefield in the amount of \$260.00 each.

- Bills exceeding \$2,000: American Communications \$2,250.00; CPT \$8,020.00; MN Counties Computer Cooperative \$5,745.00; M. Nyvold \$5,000.00; Smith & Johnson \$3,875.00; Renville County \$24,379.25; Fleet Services \$10,850.22; Scott's Lawn Service \$2,300.00; Chosen Valley Testing \$4,621.00; Contegritty Group \$29,287.95; Duininck \$190,815.43; Ford Metro \$33,367.80; G & R Controls \$3,681.25; Gag Sheet Metal \$7,920.15; Masters Plumbing \$6,730.83; Patriot Erectors \$2,942.63; Polished Concrete \$8,050.00; RTL Construction \$4,392.46; Schmidt Construction \$47,849.58; Southwest Sanitation \$2,185.84; Summit Companies \$2,971.12; Sussner Construction \$20,894.78; Thompson Construction \$21,655.25; Twin City Acoustics \$26,288.64; Baier Construction \$3,892.50; Kerkhoff Brothers \$7,271.28; Schmidt Construction \$30,710.90; TNT Construction \$8,060.25; Elan Corporate Payment Systems \$11,612.80.

## ROAD AND BRIDGE

- On motion by Forkrud, second by Groebner, the Board voted unanimously to pay bills in the amount of \$230,987.31.
- Bills exceeding \$2,000.00: Bolton & Menk \$49,540.50; Duininck \$23,325.30; GWL Farms \$23,311.07; H & R Construction \$6,491.92; MnDOT \$27,442.61; North Central International \$2,181.47; Redwood Tire Service \$6,223.00; Scott's Lawn Service \$4,360.00; Stonebrooke Engineering \$56,365.67; W.W. Tire Service \$3,597.82; WSN \$6,786.25; Ziegler \$2,846.89.
- On motion by Groebner, second by Forkrud, the Board voted unanimously to award the 2022-2023 LP fuel to Meadowland Farmers Coop at \$1.82 per gallon for 10,000 gallons.

### All Bids Received:

Company	Bid Amount
Farmward	\$1.85 per gallon
Meadowland	\$1.82 per gallon

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the updated Rural Driveway Permit Application.
- On motion by Forkrud, second by Groebner, the Board voted unanimously to set a Public Hearing for September 6, 2022 at 8:30 a.m. to approve the amended sales tax road and bridge project list.
- On motion by Wakefield, second by Forkrud, the Board voted unanimously to advertise for the CSAH 13 Rehabilitation Project, SAP 064-613-016, CSAH 13 Culvert Replacement Projects, SAP 064-613-017 and CR 78 Roadway Stabilization Project with individual letting dates to be determined by the County Engineer.
- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve the rate schedule for work performed for outside government agencies.

## CHILD'S PLACE

- Reynolds provided a yearly program update.

## COUNTY ATTORNEY

- On motion by Wakefield, second by Van Hee, the Board voted unanimously to approve the Child's Place Interagency Agreement-Memorandum of Understanding.

**REDWOOD COUNTY FAIR BOARD**

- Josephson and Potter presented an update on the 2022 Fair.
- The 2023 funding request in the amount of \$75,000.00 was tabled to the August 16, 2022 board meeting.

**AUDITOR/TREASURER**

- Price presented the 2021 Audit Report.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the 2021 Audit Report as presented.

**SHERIFF**

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve the 2022 State of Minnesota Annual County Boat and Water Safety Grant Agreement.

**PLANNING AND ZONING**

- An application for a Condition Use Permit #9-22, filed by Verizon Wireless, for the construction of a Telecommunication Tower, on the following described real property: situated in the County of Redwood, State of Minnesota, to wit: NE ¼ of the SW ¼ and the SE ¼ of the SW ¼ of Section 30, Twp. 109N, Range 38W, North Hero Twp. On motion by Groebner, second by Wakefield, the Board voted unanimously to approve CUP #9-22 with (11) conditions as set forth by the Planning Commission.
- An application for Rezoning #1-22R, filed by Farmer's Union, to rezone parcels 62-820-0080 and 62-820-0100 from Residential to Industrial, on the following described real property: situated in the County of Redwood, State of Minnesota, to wit: Lots 4 and 5, Block 1, Wertish Addition of Section 33, Twp. 113N, Range 35W, Paxton Twp. On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve Rezoning #1-22R as set forth by the Planning Commission.

**ENVIRONMENTAL**

- On motion by Wakefield, second by Groebner, the Board voted unanimously to approve a letter of support for Lamberton's Kuhar Park regional designation with the Greater Minnesota Regional Parks and Trails Commission.
- On motion by Groebner, second by Forkrud, the Board voted unanimously to approve the Lake Laura Annual Dam Inspection Report.
- On motion by Wakefield, second by Groebner, the Board voted unanimously to approve a Service Agreement with Stoneberg, Giles and Stroup.

**REDWOOD COUNTY DITCH AUTHORITY**

- At 10:22 a.m., the Board entered into County Drainage Authority. Present for the discussion from Redwood County were Commissioners Salfer, Groebner, Forkrud, Wakefield and Van Hee, Administrator Kletscher, Environmental Director Wold and Administrative Assistant Wersal.
- On motion by Salfer, second by Van Hee, in a roll-call vote with Groebner, Van Hee, Salfer, Wakefield and Forkrud all voting aye, the Board voted to approve the redetermination of benefits for JD5-1 Kunkel and appoint the Behrend's group as ditch viewers.

- On motion by Salfer, second by Van Hee, in a roll-call vote with Groebner, Van Hee, Salfer, Wakefield and Forkrud all voting aye, the Board voted to approve the redetermination of benefits for JD5-1 Nelson and appoint the Behrend's group as ditch viewers.
- On motion by Salfer, second by Van Hee, in a roll-call vote with Groebner, Van Hee, Salfer, Wakefield and Forkrud all voting aye, the Board voted to approve the redetermination of benefits for JD5-1 Bunge and appoint the Behrend's group as ditch viewers.
- On motion by Salfer, second by Forkrud, in a roll-call vote with Groebner, Van Hee, Salfer, Wakefield and Forkrud all voting aye, the Board voted to approve the redetermination of benefits for CD 88 and appoint the Behrend's group as ditch viewers.
- On motion by Van Hee, second by Forkrud, in a roll-call vote with Groebner, Van Hee, Salfer, Wakefield and Forkrud all voting aye, the Board voted to approve the redetermination of benefits for CD 94 and appoint the Behrend's group as ditch viewers.
- On motion by Van Hee, second by Groebner, in a roll-call vote with Groebner, Van Hee, Salfer, Wakefield and Forkrud all voting aye, the Board voted to approve the redetermination of benefits for CD 97 and appoint the Behrend's group as ditch viewers.
- On motion by Groebner, second by Van Hee, the Board voted unanimously to set a public hearing for September 6, 2022 at 10:00 a.m. for the redetermination of benefits for CD 39, CD 43, CD 51 and CD 53.
- There being no further business, Chair Wakefield declared the Redwood County Drainage Authority adjourned at 10:27 a.m.

## **RECONVENED**

- The Board reconvened into Regular Session at 10:27 a.m.

## **ADMINISTRATION**

- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve the 2021 Recorder's Office Compliance Report.
- On motion by Groebner, second by Wakefield, the Board voted unanimously to award the 9-acre parcel farmland rental to Thomas Morley in the amount of \$172.25 per acre/\$4,650.75 total for three years from January 1, 2023, to December 31, 2025. No other bids were received.
- On motion by Wakefield, second by Van Hee, the Board voted unanimously to approve the 9-acre farmland lease agreement with Thomas Morley.
- The Board discussed the terms of the Child's Place Lease Agreement. A formal lease agreement will be drafted and presented at the 8-16-22 board meeting.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to declare old courthouse furniture listed as excess and authorize the disposal as listed:

<b>Furniture ID#</b>	<b>Qty.</b>	<b>Description</b>	<b>Size</b>	<b>Location</b>
CT-011	1	Credenza, shelving storage	48"x15"	CH203
CT-012	1	Storage, tall 2-door	36" x 72"	CH203
CT-016	15	Chairs with arms		CH201
CT-018	2	Table (attorney)	96" x 36"	CH201
CT-020	1	Chair, Task (witness)		CH201
CT-022	1	Table (attorney)	60" x 24"	CH201
CT-023	1	Desk with drawers	60" x 30"	CH201
CT-024	1	File Storage, 3 drawer	15" x 18"	CH201
CT-026	1	Table	96" x 36"	CH200
CT-039	1	Workstation, U-shaped w/files	96" x 84"	CH206A
CT-041	1	File Cabinet, 4-Drawer	36" x 18"	CH206A
CT-043	1	Workstation, L-shaped w/files	96: x 90"	CH 207
CT-046	1	Workstation, L-shaped w/files	78" x 78"	CH 207
CT-052	1	Workstation, U-shaped w/files	96: x 84"	CH 207
CT-056	5	File Cabinet, 6-drawer	18" x 29"	CH 208
CT-057	10	File shelving	36" x 15"	CH 208
CT-058	1	High Density File Storage	144" x 45"	CH 208
CT-059	2	Storage, Tall 2 door	48" x 84"	CH 205
CT-060	1	Open Shelving, tall	60" x 84"	CH 205
CT-061	2	Table	60" x 24"	CH 205
CT-062	1	Chair with arms		CH 205
CT-065	1	Desk, with drawers	60" x 30"	CH 209
CT-066	1	Chair, Task		CH 209
CT-067	1	Desk, l-shaped	72" x 60"	CH 209
CT-068	1	File cabinet, 5-drawer	36" x 18"	CH 209
CT-071	1	Desk with drawers	84" x 30"	CH 210
CT-074	4	Chair, Task (leather,attorney)		CH 211
CT-076	1	Chair with arms		CH 211
CT-077	2	Table	96" x 36"	CH 211
CT-078	1	Chair, Task (leather)		CH 211
CT-079	3	File Cabinet, 5-drawer	36" x 18"	CH 212
CT-080	2	Chair, Task		CH 212
CT-081	3	File Shelving	36" x 15"	CH 212
CT-082	1	Desk	84" x 30"	CH 213
CT - 083	1	Chair, task		CH 213
CT-084	1	File Cabinet, 2-drawer	18" x 29"	CH 213
CT-085	1	Bookshelf	30" x 15"	CH 213
CT-086	1	Table, Square	30: x 30"	CH 213
CT-087	1	Tall Storage, 2-door	60" x 84"	CH 213
CT-088	1	Table	48" x 22"	CH 213
CT-089	1	Chair, With arms		CH 214

CT-090	1	Side Table, Square	16" x 12"	CH 214
CT-091	1	Tall Storage, 2-door	36" x 84"	CH 214
CT-096	3	Table	72" x 36"	CH 215
CT-097	10	Chair with arms		CH 215
CT-098	3	Chair, no arms		CH 215
CT-099	1	Chair, Task		Ch 215
CT-105	1	Chair, Task		CH 216A
CT-106	2	Table	Varies	CH 216A
CT-112	2	Table	96" x 48"	CH 217
CT-115	8	Bookshelf	48" x 84"	CH 218
CT-116	1	Table	72" x 36"	CH 218
CT-117	1	Table	48" x 22"	CH 218
CT-118	5	Chair with arms		CH 218
CT-119	1	File Cabinet, 4-Drawer	18" x 29"	CH 218
CT-120	8	Bookshelf	36" x 84"	CH 218
CT-121	1	Table	96" x 36"	CH 219
CT-122	1	File Cabinet, 4-Drawer	18" x 29"	CH 219
CT-123	6	Chair, Miscellaneous		CH 219
CT-124	1	Chair, Task		CH 220
CT-125	1	Desk with drawers	72" x 36"	CH 220
CT-126	2	Table	Varies	CH 220
CT-127	1	File Cabinet, 4-Drawer	18" x 29"	CH 220
CT-129	2	Chair, With arms		CH 220
AT-005	4	Industrial Shelving 3 shelf	48" x 72"	CH 101
AT-006	4	Chair, Stackable		CH 102
At-008	2	File Cabinet, 3-drawer	36" x 18"	CH 107
AT-009	1	File Cabinet, 2-drawer	36" x 18"	Ch 107
AT-015	2	Desk with drawers	72" x 30"	CH 108
AT-017	1	Sofa with Ottoman	72" x 48"	CH 108
AT-018	1	Bookshelf	36" x 72"	CH 108
AT-019	1	File Cabinet, 2-drawer	36" x 18"	CH 109
AT-020	1	Printer/Copier Table	16" x 20"	CH 109
AT-021	1	Bookshelf	36" x 36"	CH 109
AT-022	1	Desk, l-shaped	84" x 72"	CH 109
AT-024	2	Chair with arms		CH 109
AT-031	1	Storage Hutch	30" x 72"	CH 106
AT-032	1	File Cabinet, 3-drawer	36" x 18"	CH 106
AT-033	1	Refrigerator, mini	24: x 24"	CH 106
AT-035	2	Small Table	30" x 30"	CH 106
AT-043	2	Chair with arms		CH 105
AT-045	1	Printer/Copier Table	16" x 20"	CH 107
AT-046	1	File Cabinet, 2-drawer	36" x 18"	CH 107
AT-048	1	Desk, l-shaped	78" x 78"	CH 104
AT-049	1	Chair, Task		CH 104

AT-050	1	Bookshelf	36" x 72"	CH 104
AT-056	2	Chair with arms		CH 103
AT-062	2	Storage, Tall 2 door	36" x 72"	CH 103

- On motion by Forkrud, second by Wakefield, the Board voted unanimously to authorize for Auditor-Treasurer records transfer to the State of Minnesota Historical Society-State Archives as listed:

**Records to be Transferred to State of MN Historical Society-State Archives Department**

1955 Misc. Freeholders Set-Offs

School District changed 40 to 118J

School District 48 to 118J

Set offs to District 73 1952

School District 24 to 118J 1953

School District 112 to 118J 1954

School District 74 1954

School District 80 to 108 – 35 to 118J, Dissolve 54 to 102

School District 102, 639

School Hearing 9-21-54

School District 57

School District 103

School District 59

School District 80

School District 84

School District 13 Attachment Cottonwood to District 31J and 118J -1955

1955 Orders of Consolidation School

Freeholders setoffs to School District 84 – Wabasso

Dissolution of School District 64 annexation to 31 J 7-8-55

Dissolution of School District 105 and annexation 7-8-55

Freeholders setoff petitions denied 1955

Dissolution of School District 116 and attachment to 118J

Dissolution and Attachment of School District #46 Hearing 8-2-1955

Freeholders Setoff of School District 31J 1955

Freeholders Setoff of School District 118J 1955

Freeholders Setoff of School District 56J Morgan

1956 Schedule Setoffs by Freeholders Petitions

1956 Dissolution and Attachment School District 114 6-19-56

1956 Tracy Consolidation District 123J Redwood

(Common District 35 & 98 Redwood (30, Lyon and Murray)

1957 School Setoff by Freeholder Petitions

1957 Dissolution of School District 111 and Attachment to District 1

1957 Dissolution and Attachment School District 97 to District 1, city

1957 Attachment School District 8 Renville to Redwood Falls, District 1

1957 Dissolution and Attachment District 106 4-9-1957

1957 Dissolution and Attachment District 89

1958 Dissolution and Attachment District 1745 to 637 City

1958 Dissolution and Attachment District 1761 to 637 City

1958 Dissolution and Attachment District 1741 to 637 City  
1958 School District Setoffs by individual petition  
1959 School District Setoffs by individual petition  
1960 School District Setoffs by individual petition  
1961 Dissolution of School District 1752  
1962 School District Setoff Petition  
1963 Dissolution and Annexation of SD 1755  
1964 Dissolution and Annexation of SD 1763  
School setoff 1964-65  
1965 Dissolution Closed Districts  
1967 Consolidation of School District 642 to Wabasso and others  
1967 School Setoffs  
1968 School District Changes  
1969 Dissolution of School District 1749 – Revere  
1968-69 School Setoff Petitions  
1969 Consolidation of U.T. District with School District 652  
1970 District 639 Consolidation with 640  
1970 Dissolution and Attachment of School District 1756  
1970 School District 634 consolidation with 640  
1970 School District Changes  
1970 Dissolution and Attachment of School District 1742  
1971 School District 632 Delhi  
1971 School District 1743 Attachment 1  
1971 School District 1754  
1971 School District 1750 Attachment  
1971 School District Changes

- On motion by Wakefield, second by Van Hee, the Board voted unanimously to approve the solid waste hauler license to Purple Roll-Off.
- On motion by Wakefield, second by Van Hee, the Board voted unanimously to acknowledge the Justice Center Change orders for TMI Systems in the amount of \$3,172.00 and J & K Masonry in the amount of \$5,032.61.

#### *Personnel*

- On motion by Van Hee, second by Groebner, the Board voted unanimously to hire Douglas McPhail as full-time Custody Officer on the 2022 Custody Officer LELS Non-Licensed Officer Salary Schedule at Step 1, \$20.36 per hour effective August 8, 2022.

#### **WOLD ARCHITECTS**

- McNamara discussed plans for the parking lot expansion at the Justice Center and recommended obtaining bids for the project.
- On motion by Wakefield, second by Forkrud, the Board voted unanimously to authorize obtaining bids on the parking lot expansion.

#### **CLOSED SESSION**

- The Board entered into Closed Session per MN Statute 13D.05, Subd. 1 for Attorney-Client Privilege at 11:15 a.m.



- No action taken.
- Closed Session ended at 11:58 a.m.

**RECONVENE**

- The Board reconvened into regular session at 11:58 a.m.

**COMMISSIONERS REPORTS**

- The Commissioners reported on meetings they attended:

Wakefield: Southwest Health and Human Services; Counties Providing Technology; Radio Board;  
Ditch Hearing

Van Hee: Primewest

**ADJOURN**

- There being no further business, Chair Salfer declared the meeting adjourned at 12:02 p.m.

---

Jim Salfer, Chair  
Board of County Commissioners

Attest: \_\_\_\_\_  
Vicki Kletscher  
County Administrator