

REDWOOD COUNTY, MINNESOTA

SEPTEMBER 20, 2022

The Board of County Commissioners met in a regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dave Forkrud, Bob Van Hee, Jim Salfer, Rick Wakefield and Denny Groebner, and County Administrator Vicki Knobloch. Also present were Auditor/Treasurer Jean Price; Economic Development Coordinator Briana Mumme; County Attorney Jenna Peterson; Highway Engineer Anthony Sellner, Environmental Director Scott Wold; Redwood Falls City Administrator Keith Muetzel and Curt Trost.

Chair Salfer called the meeting to order asking for the Pledge of Allegiance to the Flag.

Curt Trost was present for Open Forum to express concerns with the current Rural Driveway Permit Application.

On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the September 20th revised agenda.

Chair Salfer asked the Board members to identify any areas for which they had a Conflict of Interest. There were none.

CONSENT AGENDA

- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the consent agenda.
 - September 6th minutes
 - Payment of bills as follows:

General Fund	\$ 138,536.29
Building Fund	\$ 2,908.12
Ditch Fund	\$ 350,194.36
Soil and Water Fund	\$ 7,322.00

- Bills exceeding \$2,000: Minnesota State Auditor \$35,549.55; Taft Stettinium & Hollister \$8,707.20; Election Systems & Software \$5,211.02; CPT \$4,010.00; Morris Electronics \$14,400.00; Zero Abuse Project \$2,559.91; Cole Papers \$3,391.00; G & R Controls \$3,131.50; Fleet Services \$10,850.22; Mend Correctional Care \$4,123.69; North Memorial Ambulance \$6,182.02; Redwood County Highway Department \$6,895.48; Tersteeg's Holiday Market \$10,362.71; Ramsey County \$4,566.00; Southwest Initiative \$2,500.00; WOLD Architects \$2,908.12; Mark Behrends \$2,301.25; Bloemke Construction \$6,447.28; Bolton & Menk \$5,500.00; Brown County \$194,084.50; Bruce Ness \$2,640.00; Schmidt Construction \$122,680.39; Stantec Consulting \$10,041.75.

EMPLOYEE RECOGNITION

- The Board recognized Jennifer Kaase, Sheriff's Department, for 5 Years of Service to Redwood County.

ROAD AND BRIDGE

- On motion by Wakefield, second by Groebner, the Board voted unanimously to approve the Agreement for Professional Services with Bolton and Menk for Bridge Replacement #65403, SAP 064-598-032.
- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the final payment to Sir Lines-A-Lot in the amount of \$3,496.99 for county-wide reflective pavement markings, CMP 22-PM.
- On motion by Van Hee, second by Wakefield, the Board voted unanimously to set a public hearing for October 18, 2022 at 8:30 a.m. for the Redwood County Highway Department Americans with Disabilities Act Transition Plan.
- On motion by Wakefield, second by Forkrud, the Board voted unanimously to set a public hearing for October 18, 2022 at 8:30 a.m. for the Redwood County Highway Department Title VI Plan and Policy.

ECONOMIC DEVELOPMENT

- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve the First Amendment to the Tax Abatement Agreement for Redwood Property Holdings, LLC.
- On motion by Van Hee, second by Salfer, in a roll-call vote with Salfer, Van Hee, Forkrud, Wakefield and Groebner all voting aye, the Board adopted the following resolution:

**RESOLUTION
AUTHORIZING EXECUTION OF A FIRST
AMENDMENT TO TAX ABATEMENT AGREEMENT**

A. WHEREAS, Redwood County, Minnesota (the "County") and Redwood Property Holdings, LLC, a Minnesota limited liability company (the "Developer") entered into a Tax Abatement Agreement, dated as of June 15, 2021 (the "Tax Abatement Agreement") in connection with the construction of a 57-unit market rate multi-family housing project by the Developer located in the City (the "Project"); and

B. WHEREAS, the County and the Developer propose to amend the Tax Abatement Agreement as provided in the First Amendment to Tax Abatement Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Redwood County, Minnesota, as follows:

1. The Board of County Commissioners hereby approves the First Amendment to Tax Abatement Agreement in substantially the form submitted, and the Board Chair and County Administrator are hereby authorized and directed to execute the First Amendment to Tax Abatement Agreement on behalf of the County.

2. The approval hereby given to the First Amendment to Tax Abatement Agreement includes approval of such additional details therein as may be necessary and appropriate and such

modifications thereof, deletions therefrom and additions thereto as may be necessary and appropriate and approved by the County officials authorized by this resolution to execute the Agreement. The execution of the Agreement by the appropriate officer or officers of the County shall be conclusive evidence of the approval of the Agreement in accordance with the terms hereof.

AUDITOR/TREASURER

- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the following:
 - Cash Balance Report
 - Investment Summary
 - Budget Reports, General Fund, Road and Bridge Fund; Human Services, Building Fund, Ditch Maintenance, Debt Service Fund; Health Fund; Insurance Fund; Solid Waste and Soil and Water Conservation District Fund.
 - August 2022 Disbursements in the amount of \$5,552,351.72.
 - Bills exceeding \$2,000: Preferred One \$10,955.40, \$9,538.56, \$19,667.41, \$4,252.24, \$34,426.39, \$18,415.10, \$5,103.49, \$11,620.65, \$3,540.85, \$25,256.09; Further \$8,642.59, \$8,642.59; BCBS of MN \$2,286.00; Redwood Falls Public Utilities \$3,757.33, \$13,407.70; Great Plains Natural Gas \$2,310.13; Redwood Electric Cooperative \$3,612.10; MN Dept. of Revenue \$49,306.73; Redwood County License Center \$2,053.00; John & Jeanne Dallenbach \$16,730.00; MN Commission of Finance \$5,270.00; J. Schiller \$13,580.00; Diciro/Anderson Living Trust \$14,910.00; Fagen Farms \$9,335.25; Eugene Jensen \$6,020.00; Delta Dental \$4,550.37; Inteliquent Inc. \$2,308.93; Jeffers Dray Line \$11,086.40; Mathiowetz Construction \$367,672.76; John & Sue Tiffany \$13,830.00; Meadowland \$18,200, \$13,911.18, \$17,148.74; MR Paving \$223,723.32; Bolton & Menk \$7,604.00; Central Specialties \$230,570.78, \$7,849.81; Everstrong Construction \$295,939.72; R & G Construction \$994,935.23; Duininck Inc. \$2,880,373.22; Midwest Contracting \$25,528.37; Sir-Lines-A-Lot \$66,442.79; Staples Oil \$27,707.03; Zimmermann Maintenance \$4,830.26.

ENVIRONMENTAL

- On motion by Groebner, second by Wakefield, the Board voted unanimously to approve the Agreement for Professional Services with L & S Construction for the installation of a septic system installation at Plum Creek Park in the amount of \$45,700.00.

REDWOOD COUNTY DITCH AUTHORITY

- At 9:48 a.m., the Board entered into Redwood County Ditch Authority to consider the adoption of Findings and Order for CD #39, 43, 51 & 53 and to award the Hydro-seed Ditch Repair for JD #36. Present were Commissioners Salfer, Wakefield, Groebner, Forkrud and Van Hee, Administrator Kletscher, Environmental Director Wold and County Attorney Peterson.
- On motion by Salfer, second by Groebner, in a roll-call vote with Salfer, Forkrud, Van Hee, Groebner and Wakefield all voting aye, the Board adopted the Findings and Order for CD #39.

- On motion by Forkrud, second by Groebner, in a roll-call vote with Salfer, Forkrud, Van Hee, Groebner and Wakefield all voting aye, the Board adopted the Findings and Order for CD #43.
- On motion by Groebner, second by Forkrud, in a roll-call vote with Salfer, Forkrud, Van Hee, Groebner and Wakefield all voting aye, the Board adopted the Findings and Order for CD #51.
- On motion by Forkrud, second by Groebner, in a roll-call vote with Salfer, Forkrud, Van Hee, Groebner and Wakefield all voting aye, the Board adopted the Findings and Order for CD #53.
- On motion by Van Hee, second by Wakefield, the Board voted unanimously to award the hydro-seed ditch repair for JD #36 to Town and Country Excavating in the amount of \$85,000.00

All Bids Received:

Town and Country Excavating	\$85,000.00
MNL	\$122,250.00

- Chair Wakefield adjourned Redwood County Ditch Authority at 9:52 a.m.

RECONVENE

- The Board reconvened into Regular Session at 9:57 a.m.

ADMINISTRATOR

- Reviewed the August jail population.
- On motion by Wakefield, second by Van Hee, the Board voted unanimously to approve Justice Center Change Orders in the amount of \$3,569.21 and PR40 in the amount of \$111,558.00.

Patriot Erectors	\$ 840.00
Marshall Machine	\$ (840.00)
J & K Masonry	\$ 1,583.21
Community Electric	\$ 1,986.00
PR40-Parking Lot Expansion	
Autumn Ridge Landscaping	\$ 3,883.00
Duininck, Inc.	\$ 61,205.00
Schmidt Construction	\$ 46,470.00

- On motion by Wakefield, second by Forkrud, the Board voted unanimously to approve the Service Contract with Henricksen Furniture in the amount of \$121,437.32 for the furniture in the Justice Center.
- On motion by Groebner, second by Van Hee, the Board voted unanimously to certify the 2023 Preliminary Levy at \$16,390,684 with the adjusted tax levy for the 2023 budget set at \$15,698,516 representing a 9.9% increase from the 2022 levy. The Truth in Taxation meeting is set for November 29, 2022 at 6:00 p.m.

CLOSED SESSION

- The Board entered into Closed Session per MN Statute 13D.05, Subd. 1 for Attorney-Client Privilege at 11:00 a.m.
- Closed Session ended at 11:35 a.m.
- No action taken.

The commissioners reported on meetings they attended:

Salfer: Annual Township Meeting

ADJOURN

- There being no further business, Chair Salfer declared the meeting adjourned at 12:05 p.m.

Attest:

Vicki Kletscher
County Administrator

Jim Salfer, Board Chair
Board of Commissioners