

REDWOOD COUNTY, MINNESOTA

October 4, 2022

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dennis Groebner, Rick Wakefield, Bob Van Hee, Jim Salfer, and Dave Forkrud. Also present were Administrator Vicki Kletscher; County Attorney Jenna Peterson; Highway Engineer Anthony Sellner; Human Resource Coordinator Peter Brown; Environmental Director Scott Wold; Planning and Zoning Supervisor Nick Brozek; Economic Development Coordinator Briana Mumme; Auditor-Treasurer Jean Price; City of Redwood Falls Administrator Keith Muetzel; Ditch Viewer Mark Behrends; Landowner David Ourada, Chris Kramer and Jason Kramer; DNR Representatives Nic Borchardt, Benjamin Schaefer, Chad Crotty and Heather Arends; SWHHS Carol Biren and Kevin Stroup.

Chair Salfer called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Groebner, second by Wakefield, the Board voted unanimously to approve the agenda.

Chair Salfer asked the Board members to identify any areas in which they had a Conflict of Interest. There were none.

CONSENT AGENDA

- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve the Consent Agenda.
 - September 20th Board minutes
 - Payment of bills as follows:

General Fund	\$ 142,178.94
Ditch Fund	\$ 545,269.55
Road & Bridge Fund	\$ 1,829.32
Insurance Fund	\$ 936.78
Soil and Water Fund	\$ 40,014.10
Building Fund	\$ 176,984.11
Solid Waste Fund	\$ 177.50

- Bills exceeding \$2,000: Smith & Johnson \$3,875.00; Renville County \$30,054.27; Fleet Services \$10,104.71; D. Larkin \$3,000.00; Lamberton Public Library \$7,117.23; Morgan Public Library \$6,896.94; Redwood Falls Public Library \$20,339.73; Wabasso Public Library \$18,682.60; Brey Tiling \$3,622.75; Regents of U of MN \$4,387.00; Bolton & Menk \$3,697.50; Contegrity Group \$24,648.45; Ford Metro \$4,222.75; G & R Controls \$4,954.25; Kendell Doors \$2,345.48; Premier Test & Balance \$23,441.25; Sauder Mfg. \$25,994.32; Schmidt Construction \$68,875.00, \$92,326.91; Sunrise Specialty \$3,800.00; Sussner

Construction \$13,239.36; Kerkhoff Bros. \$5,246.50; Mathiowetz Const. \$410,915.25; MNL \$29,050.00; B. Hagert \$10,265.00; P. Plaetz \$25,386.60; C. Trost \$3,452.50, Elan Credit Card \$14,590.55.

BOARD ROOM MEDIA DISCUSSION

- Jean Price was present to request all board meetings be either live-streamed or recorded. Further discussion is to occur at the October 18, 2022 board meeting after more technical information is obtained.

ENVIRONMENTAL

- On motion by Groebner, second by Forkrud, the Board voted unanimously to approve the 2023 Aquatic Invasive Species Prevention Plan.

REDWOOD COUNTY DITCH AUTHORITY

PUBLIC HEARING FOR COUNTY JUDICIAL DITCH #31, LATERAL F

- At 9:05 a.m. the Board entered into Redwood County Ditch Authority for the Public Hearing to petition to outlet into JD 31, Lateral F as an outlet for draining, filed by DMK Farms and Scott Verkinderen. Present for the public hearing were Commissioners Wakefield, Salfer, Van Hee, Groebner and Forkrud, Administrator Kletscher, Administrative Assistant Heidi Wersal, Environmental Director Scott Wold, Petitioners Jason and Chris Kramer, Landowner David Ourada and Ditch Viewer Mark Behrends.
- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve the agenda.
- Wold presented the proof of postings, proof of mailing to landowners and affidavit of publication in the Redwood Gazette.
- Chair Wakefield called for the petitioners to present their request.
- Jason Kramer presented the petition requesting to outlet into JD 31, Lateral F.
- Ditch Viewer Behrends presented the outlet fee and net benefits.
- David Ourada was present but had no objections to the outlet. He indicated that he'd like to see them drain all the water, not just the sub-surface. Kramer indicated they may do this in the future.
- There were no other public comments
- Chair Wakefield closed the hearing for public comments.
- On motion by Groebner, second by Forkrud, the Board voted unanimously to approve the petition as the outlet has been determined to be adequate, new benefits have been appropriately described and a suitable outlet fee has been established.
- On motion by Salfer, second by Groebner, the Board voted unanimously to direct Environmental Director Wold to prepare findings and order for JD #31, Lateral F.
- Chair Wakefield closed the Public Hearing for JD #31, Lateral F at 9:23 a.m.

PUBLIC HEARING FOR COUNTY DITCH #50

- At 9:23 a.m., the Board entered into the Public Hearing for the redetermination of benefits for CD #50. Present for the public hearing were Commissioners Wakefield, Salfer, Groebner and Forkrud, Administrator Kletscher, Administrative Assistant Heidi Wersal, Environmental Director Scott Wold, Landowners Jason and Chris Kramer, Landowner David Ourada and Ditch Viewer Mark Behrends.

- On motion by Salfer, second by Van Hee, the Board voted unanimously to approve the agenda.
- Wold presented the proof of postings, proof of mailing to landowners, and affidavit of publication in the Redwood Gazette.
- Behrends presented the Viewer's Report.
- There were no public comments.
- Wold indicated no written testimony was received.
- Chair Wakefield closed the hearing for public comments.
- On motion by Groebner, second by Forkrud, the Board voted unanimously to approve the viewer's report as presented.
- On motion by Groebner, second by Van Hee, the Board set the repayment terms as recommended.
- On motion by Salfer, second by Groebner, the Board voted unanimously to direct Environmental Director Wold to prepare findings and order for CD #50.
- Chair Wakefield closed the Public Hearing for CD #50 at 9:30 a.m.

PUBLIC HEARING FOR 2023 DITCH LEVIES

- At 9:30 a.m., Redwood County entered into a Public Hearing for the 2023 proposed ditch levies. Present for the discussion were Commissioners Salfer, Forkrud, Van Hee, Groebner and Wakefield, Environmental Director Scott Wold, Administrator Kletscher, Administrative Assistant Wersal, Landowner David Ourada and Ditch Viewer Mark Behrends.
- Wold presented the Affidavit of Publication.
- Wold presented the 2023 proposed drainage levies Chair Wakefield called for public comments:
- There were no public comments.
- On motion by Groebner, second by Forkrud, the Board voted unanimously to approve 2023 ditch levies as presented.
- There being no further business, Chair Wakefield declared Redwood County Ditch Authority adjourned at 9:32 a.m.

RECONVENE

- The Board reconvened into Regular Session at 9:33 a.m.

SOUTHWEST HEALTH AND HUMAN SERVICES

- Carol Biren presented information regarding the Opioid Settlement funds for Redwood County.

PLANNING AND ZONING

- On motion by Groebner, second by Forkrud, the Board voted unanimously to set a public hearing on repealing the Moratorium on the construction of commercial solar gardens on November 1, 2022 at 10:00 a.m.

DEPARTMENT OF NATURAL RESOURCES

- DNR Representatives Nic Borchardt, Benjamin Schaefer, Chad Crotty and Heather Arends presented the new Aggregate Resource Mapping Program which assist local governments in making sound land use decisions, incorporate information in land use planning, and ensure that future generations have access to construction materials.

ROAD AND BRIDGE

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve payment of Road & Bridge bills in the amount of \$191,437.55.
- Bills exceeding \$2,000.00: Duininck, Inc. \$77,060.87; L & S Construction \$25,634.52; North Central International \$5,693.17; Nutrein Ag Solutions \$2,356.01; W.W. Tire Service \$4,931.30; WSN \$15,261.75.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the Agreement for Professional Services with Bolton and Menk for five lighted HSIP intersections in the amount of \$35,016.00.
- On motion by Wakefield, second by Groebner, the Board voted unanimously to authorize the Highway Department to initiate a public engagement survey for Redwood County Highway Department rural driveway permit standards.
- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve the purchase of a rapid router from Safety Technologies in the amount of \$16,297.00.

All Bids Received:

Company	Bid Amount
Safety Technologies	\$16,297.00
Swanston	\$20,300.00

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to purchase a 2024 Model 47X Tandem Axle Snowplow Truck from Truck Center Companies in the amount of \$142,244.00 from State Contract #194867.

All Bids Received:

Company	Bid Amount
Truck Center Companies	\$142,244.00
North Central International	\$150,788.00

- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the final payment for SAP 064-030-017 for 2022 seal coating to Morris Sealcoat and Trucking in the amount of \$49,929.81.
- On motion by Van Hee, second by Groebner, the Board voted unanimously to award SAP 064-599-121 and SAP 064-599-123, bridge replacements, to M & K Bridge Construction in the amount of \$1,030,236.50.

Other Bids Received:

Company	Bid Amount
M & K Construction	\$1,030,236.50
Structural Specialties	\$1,300,178.75
Minnowa Construction	\$1,643,300.05
Everstrong Construction	\$1,239,597.52
Robert R. Schroeder Construction	\$1,447,922.34

- On motion by Wakefield, second by Groebner, the Board voted unanimously to authorize Board Chair and County Administrator to sign the construction contract with M & K Bridge Construction for SAP 064-599-121 and SAP 064-599-123, bridge replacements.

ADMINISTRATOR

- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve the Justice Center furniture change order for Hendricksen in the amount of \$27,152.36.
- On motion by Wakefield, second by Groebner, in a roll-call vote with Wakefield, Groebner, Salfer, Van Hee and Forkrud all voting aye, the Board adopted the following resolution:

**RESOLUTION RECOMMENDING THE APPOINTMENT OF
EARL DE WILDE, RANDY KRAUS, AND PETER PETERSEN
TO THE
LINCOLN PIPESTONE RURAL WATER SYSTEM
BOARD OF COMMISSIONERS**

BACKGROUND INFORMATION

WHEREAS, Earl De Wilde's 4 year term as a Commissioner on the Lincoln Pipestone Rural Water System ("LPRW") Board of Commissioners is scheduled to expire at midnight on December 31, 2022; and

WHEREAS, Randy Kraus' 4 year term as a Commissioner on the LPRW Board of Commissioners is scheduled to expire at midnight on December 31, 2022; and

WHEREAS, Peter Petersen's 4 year term as a Commissioner on the LPRW Board of Commissioners is scheduled to expire at midnight on December 31, 2022; and

WHEREAS, on April 25, 2022 the LPRW Board of Commissioners adopted a Motion which recommends that Earl De Wilde, Randy Kraus, and Peter Petersen each be re-appointed to another 4-year term on the LPRW Board of Commissioners; and

WHEREAS, the County Board of Commissioners believes that Earl De Wilde, Randy Kraus, and Peter Petersen are qualified to act as Commissioners on the Lincoln Pipestone Rural Water System Board of Commissioners and are all worthy of the appointment.

RESOLUTION

NOW BE IT NOW RESOLVED, that the Redwood County Board of Commissioners hereby recommends that Earl De Wilde, Randy Kraus, and Peter Petersen be appointed to the Lincoln Pipestone Rural Water System Board of Commissioners pursuant to and provided for by Minnesota Statutes §116A et seq., for a 4-year term which shall commence on January 1, 2023 and shall expire at midnight on December 31, 2026.

Commissioner Van Hee exited the meeting.

Personnel Action Items:

- On motion by Groebner, second by Forkrud, in a 4-0 vote with Groebner, Forkrud, Salfer and Wakefield all voting aye, the Board acknowledged the termination of County Assessor, John Thompson, II effective September 21, 2022.
- On motion by Forkrud, second by Wakefield, in a 4-0 vote with Groebner, Forkrud, Salfer and Wakefield all voting aye, the Board approved the designation of Kim Wee Sit to County Assessor at Grade 16, Step 1 at \$2,579.20 per pay period effective September 22, 2022.
- On motion by Groebner, second by Forkrud, in a 4-0 vote with Groebner, Forkrud, Salfer and Wakefield all voting aye, the Board acknowledged the resignation of Kim Wee Sit as Property Appraiser effective September 30, 2022.

Commissioner Van Hee re-joined the meeting.

- On motion by Salfer, second by Van Hee, the Board voted unanimously to approve the Deputy Assessor job description at Grade 12 effective at the beginning of the October 3, 2022 pay period.
- On motion by Forkrud, second by Wakefield, the Board voted unanimously approved the designation of Jesse Jacobson as Redwood County Assessor at Grade 16, Step 1 at \$2,579.20 per period effective October 1, 2022.
- On motion by Forkrud, second by Wakefield, the Board voted unanimously to acknowledge the retirement of Sheriff Randy Hanson effective December 31, 2022.
- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the destruction of payroll records from years 2000 through 2005 and direct deposit records from years 2002-2005.

ECONOMIC DEVELOPMENT

- Board consensus to make revisions to the Tax Abatement Policy and bring it forward for adoption at a future board meeting.
- Board consensus to make revisions to the Business Subsidy Policy and Application and set a Public Hearing on November 1, 2022, at 9:30 a.m. to seek public comment.
- On motion by Groebner, second by Wakefield, in a roll-call vote with Groebner, Wakefield, Salfer, Groebner and Forkrud all voting aye, the Board adopted the following resolution:

**RESOLUTION CALLING PUBLIC HEARING ON
THE PROPOSED ADOPTION OF AMENDED BUSINESS SUBSIDY CRITERIA**

BE IT RESOLVED by the County Board (the "Board") of Redwood County, Minnesota (the "County"), as follows:

1. Public Hearing. This Board shall meet on Tuesday, November 1, 2022, at approximately 9:30 a.m. to hold a public hearing on the proposed adoption of amended business subsidy criteria, in accordance with the requirements of Minnesota Statutes 116J.993 through 116J.995

2. Notice of Hearing. The County Administrator is hereby authorized to cause a notice of the hearing, substantially in the form attached hereto as Exhibit A, to be published as required by the Act, and to place a copy of the proposed amended Business Subsidy Criteria on file in the County Administrator's office, and to make such copies available for inspection by the public.

- On motion by Groebner, second by Forkrud, the Board voted unanimously to solicit for bids for the Community Development Block Grant Coronavirus program to deploy the fiber-to-the-premises broadband project in the City of Sanborn and Charlestown Township.

CLOSED SESSION

- The Board entered into Closed Session per MN Statute 13D.05, Sub. 1 for attorney-client privilege at 11:35 a.m.
- Closed Session ended at 11:50 a.m.
- No action taken.

RECONVENE

- The Board re-entered into Regular Session at 11:50 a.m.

COMMISSIONER ITEMS

- On motion by Wakefield, second by Groebner, the Board voted unanimously to approve the County Administrator mileage reimbursement request as presented for the 8-30-22 meeting with Summit Carbon Solutions in the amount of \$31.08 and the 9-26-22 meeting at CPT at the federal mileage rate in the amount of \$142.50.
- On motion by Wakefield, second by Van Hee, the Board voted unanimously to authorize federal mileage rate reimbursement for County Administrator to attend all CPT meetings utilizing personal vehicle and leaving from her home.

COMMISSIONER REPORTS

- The Commissioners reported on meetings they attended:

Groebner: Rural Minnesota Energy Board; Minnesota Valley Regional Rail Authority; Friends of Gilfillan; Redwood-Renville Regional Solid Waste Authority; Historical Society; Solid Waste Commission

Salfer: Southwest Health and Human Services; Nurse Family Partnership; Western Mental Health

Wakefield: Counties Providing Technology, Southwest Health and Human Services;
Communication Board

Forkrud: Insurance Committee

Van Hee: Prime West; AMC Policy Meetings

ADJOURN

- There being no further business, Chair Salfer declared the meeting adjourned at 12:15 p.m.

Jim Salfer, Chair
Board of County Commissioners

Attest: _____
Vicki Kletscher
County Administrator