

## REDWOOD COUNTY, MINNESOTA

NOVEMBER 15, 2022

The Board of County Commissioners met in a regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Bob Van Hee, Dave Forkrud, Jim Salfer, Dennis Groebner, Rick Wakefield and County Administrator Vicki Kletscher. Also present were Auditor/Treasurer Jean Price; Human Resource Coordinator Peter Brown; Economic Development Coordinator Briana Mumme; Highway Engineer Anthony Sellner; Assistant Highway Engineer Jeff Bommersbach; County Attorney Jenna Peterson; Contegrity Group Representative Larry Filippi, Restorative Justice Coordinator Eric Johnson; Technology Coordinator Paul Parsons; Barbara Stone and Linda Eskeldson.

Chair Salfer called the meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Groebner, second by Wakefield, the Board voted unanimously to approve the November 15<sup>th</sup> agenda.

Chair Salfer asked the Board members to identify any areas for which they had a Conflict of Interest. There were none.

### CONSENT AGENDA

- On motion by Wakefield, second by Groebner, the Board voted unanimously to approve the Consent Agenda.
  - November 1<sup>st</sup>, 2022 Board Minutes
  - Payment of bills as follows:

General Fund	\$ 80,344.04
Ditch Maintenance Fund	\$ 606,094.07
Insurance Fund	\$ 604.78
Building Fund	\$ 4,942.39
Soil and Water Fund	\$ 1,824.50

- Bills over \$2,000: ACE of SW MN \$7,986.75; Henle Printing \$5,743.49; Martin Law Firm \$2,664.50; Seachange Print Innovations \$5,327.12; Wright County \$2,031.20; MEND Correctional Care \$4,123.69; Redwood County Highway Department \$4,579.12; Sanford Health \$2,252.05; Tersteeg's Holiday Market \$10,426.74; Fricke Environmental Company \$2,405.00; G & R Electric \$2,054.49; Esri \$9,031.00; Minnesota Pollution Control \$5,311.05; Klabunde Electric \$4,942.39; I & S Group \$18,607.91; Mathiowetz Construction \$420,730.43; MNL, Inc. \$162,370.30.

**EMPLOYEE RECOGNITION**

- The Board recognized Assistant County Engineer, Jeff Bommersbach, Highway Department, for 25 years of service to Redwood County.

**ROAD AND BRIDGE**

- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve the purchase of snowplow truck boxes and attachments from Crysteel in the amount of \$170,665.00 for the 2024 Western Star truck from State Contract #212553 to be manufactured and delivered in 2024.

**AUDITOR/TREASURER**

- On motion by Wakefield, second by Forkrud, the Board voted unanimously to approve the following:
  - Cash Balance Report
  - Investment Summary
  - Budget Reports, General Fund, Road and Bridge Fund, Human Services Fund, Building Fund, Ditch Fund, Solid Waste Fund, Health Fund, Debt Service Fund, Insurance Fund and Soil and Water Fund.
  - October 2022 Disbursements in the amount of \$2,406,590.88.
  - Bills totaling \$2,000: Preferred One \$8,509.32, \$26,168.58, \$9,293.88, \$22,671.87, \$34,397.11, \$2,331.22, \$10,081.59, \$8,450.71, \$37,043.15, \$5,850.45, \$20,554.69, BCBS \$2,286.00; Redwood Falls Public Utilities \$3,462.86, \$7,865.16; WEX Leap \$8,155.09, \$8,155.09; Great Plains Natural Gas \$2,743.12; MN Commission of Finance \$325,057.24, \$6,093.50; MN Dept. of Revenue \$65,802.77; Redwood County License Center \$3,192.95, \$2,948.18; Corelogic Tax Service \$5,027.00; Lucan Hardware \$10,761.69; Delta Dental \$4,740.75; School District #2754 \$89,651.59; School District #2884 \$104,381.85; School District #2897 \$355,748.81; School District #2898 \$64,554.78; School District #2904 \$5,378.23; School District #635 \$55,318.50; School District #640 \$127,518.65; School District #85 \$19,572.67; Southwest Health and Human Services \$57,210.25; Morris Sealcoat \$49,929.81; MR Paving \$283,356.08; R & G Construction \$267,433.57; Marthaler Automotive \$105,118.54; \$52,559.27; Blackstrap \$4,945.98; Epoxy Company \$29,106.00; Farmward Coop \$24,309.11; Meadowland Coop \$13,805.30.

**COUNTY ATTORNEY**

- On motion by Groebner, second by Van Hee, the Board voted unanimously to award A & W Furniture for furniture in the County Attorney's Office in the amount of \$10,639.97. No other complete bids were received.

**TECHNOLOGY**

- On motion by Wakefield, second by Van Hee, the Board voted unanimously to rescind the motion on October 18, 2022 to purchase the KnowBe4 subscription from KnowBe4 in the amount of \$10,281.60.
- On motion by Groebner, second by Forkrud, the Board voted unanimously to approve the KnowBe4 subscription from Morris Electronics in the amount of \$10,057.60.

**ECONOMIC DEVELOPMENT**

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to award the internet service provider, Nuvera, for the Community Development Block Grant Coronavirus program to deploy fiber to the premises broadband project in the City of Sanborn and Charlestown Township.

**REDWOOD COUNTY DITCH AUTHORITY**

- At 9:19 a.m. the Board entered into Redwood County Ditch Authority to order the Redetermination of Benefits for CD #98, 103, 106, Lateral A and JD 6. Present for the meeting was Commissioners Van Hee, Forkrud, Salfer, Groebner and Wakefield, Administrator Kletscher and Administrative Assistant Wersal.
- On motion by Salfer, second by Groebner, in a roll-call vote with Van Hee, Groebner, Salfer, Forkrud and Wakefield all voting aye, the Board ordered the redetermination of benefits for CD #98.
- On motion by Salfer, second by Groebner, in a roll-call vote with Van Hee, Groebner, Salfer, Forkrud and Wakefield all voting aye, the Board ordered the redetermination of benefits for CD #103.
- On motion by Groebner, second by Forkrud, in a roll-call vote with Van Hee, Groebner, Salfer, Forkrud and Wakefield all voting aye, the Board ordered the redetermination of benefits for CD #106, Lateral A.
- On motion by Salfer, second by Forkrud, in a roll-call vote with Van Hee, Groebner, Salfer, Forkrud and Wakefield all voting aye, the Board ordered the redetermination of benefits for JD 6.
- Chair Wakefield adjourned Redwood County Ditch Authority at 9:23 a.m.

**RECONVENE**

- The Board reconvened into Regular Session at 9:23 a.m.

**ADMINISTRATOR**

- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve a Lease Agreement with Michael and Nan Kaufenberg for a portion of a shared parking lot at 113 East 5<sup>th</sup> Street, Redwood Falls, MN at \$1,000.00 per year for 2023-2025.
- On motion by Wakefield, second by Van Hee, the Board voted unanimously to award Alpha Wireless to provide communication access in the tunnel between the Law Enforcement Building and the new Justice Center in the amount of \$21,616.30.
- On motion by Forkrud, second by Salfer, the Board voted unanimously to approve the Justice Center change orders in the amount of \$6,414.78.

Schindler Elevator Company	\$3,250.00
Sussner Construction	\$9,714.78
Community Electric	(6,550.00)

- The Board reviewed the October Jail Population.

Commissioner Salfer exited the meeting at 9:30 a.m.

**CONTEGRITY**

- Larry Filippi presented budget reports and an update on nearing the completion of the Justice Center project.

**RESTORATIVE JUSTICE**

- Eric Johnson presented an overview of the Restorative Justice Program. Volunteers Barbara Stone and Linda Eskeldson spoke highly of the program and the many benefits of having this program.

**CLOSED SESSION**

- On motion by Wakefield, second by Van Hee, the Board entered into Closed Session at 10:39 a.m. per MN Statute 179A.01 to 179A.25 for labor negotiations.
- Closed Session ended at 10:50 a.m.

***Personnel***

- On motion by Wakefield, second by Forkrud, the Board voted unanimously to approve hiring Dylan Albertson for full-time Highway Maintenance Specialist on the 2022 Non-Union Salary Schedule at Step 1 at \$20.32/hour effective November 28, 2022.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve ratifying the LELS Licensed Union Contract for 2023-2025.
- On motion by Wakefield, second by Forkrud, the Board voted unanimously to approve ratifying the AFSCME Union Contract for 2023-2025.
- On motion by Forkrud, second by Wakefield, the Board voted unanimously to acknowledge the resignation of Correctional Officer, Austin Lasky, effective November 10, 2022.

**ADJOURN**

- There being no further business, Chair Salfer declared the meeting adjourned at 10:54 a.m.

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Jim Salfer, Chair  
Board of Commissioners

Attest: \_\_\_\_\_  
Vicki Kletscher  
County Administrator