

REDWOOD COUNTY, MINNESOTA

December 27, 2022

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioner's Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dennis Groebner, Rick Wakefield, Jim Salfer, Bob Van Hee and Dave Forkrud. Also present were Administrator Vicki Kletscher; HR Coordinator Peter Brown; County Engineer Anthony Sellner; County Attorney Jenna Peterson; Auditor/Treasurer Jean Price; Deputy Sheriff Jason Jacobson; Recorder Joyce Anderson; Planning & Zoning Supervisor Nick Brozek; Human Resource Coordinator Peter Brown; Technology Coordinator Paul Parsons; Economic Development Coordinator Briana Mumme; Maintenance Supervisor Loren Gewerth; SWHHS Representative Carol Biren; Rick Morris; Caitlyn Kodet; Keith Muetzel; Roger Baumann; Larry Thompson; Jim Lux and Dean Guggisberg.

Chair Salfer called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the agenda.

Chair Salfer asked the Board members to identify any areas for which they had a Conflict of Interest. There were none.

CONSENT AGENDA

- On motion by Wakefield, second by Forkrud, the Board voted unanimously to approve the following:
 - December 13th Board minutes.
 - Payment of bills as follows:

General Fund	\$ 95,450.22
Building Fund	\$ 223,960.80
Solid Waste Fund	\$ 70.00
Insurance Fund	\$ 300.00
Soil and Water	\$ 305.53

- Bills over \$2,000: Martin Law Office \$2,757.00; American Solutions \$3,535.33; CPT \$4,010.00; MN Counties Computer Cooperative \$7,314.72; Scott County \$3,120.00; MEND Correctional \$4,123.69; Northern Safety \$8,695.72; Tersteeg's Holiday Market \$9,022.19; Regents of U of MN \$24,240.31; Achieve \$3,186.00; Community Electric \$51,573.98; Contegrity Group \$17,851.65; Duinick \$112,184.84; Floor to Ceiling \$10,199.14; Ford Metro \$19,641.31; Kendell Doors \$6,457.44; Vick Construction \$2,191.50; Vosika Portable Toilets \$2,030.00.

JOYCE ANDERSON AND JEAN PRICE

- Anderson and Price presented their requests for their 2023 salaries which they felt were too low and differed from the consultant's compensation study. Board took no action.

Commissioner Forkrud exited the meeting at 9:10 a.m.

ROAD AND BRIDGE

- On motion by Groebner, second by Wakefield, the Board voted unanimously to approve Road and Bridge bills in the amount of \$41,039.90.
- Bills exceeding \$2,000: Affordable Dirt Works \$17,000.00; Redwood Tire \$4,247.00; Snow Wheel Systems \$2,460.00; Turbes Ag \$2,394.00; Ziegler \$4,110.25.
- Chair Salfer tabled the Township Sign Maintenance and Replacement to the January 3, 2023 board meeting.
- On motion by Groebner, second by Wakefield, the Board voted unanimously to invoice Redwood County Townships for annual bridge inspections at a rate of \$350.00 per inspection with increased rates of \$17.00 per year to go into effect on 1-1-2024 to allow Townships to budget accordingly.
- On motion by Groebner, second by Wakefield, the Board voted unanimously to authorize to advertise for 2023 Highway Projects with individual letting dates to be determined by the County Engineer.

SOUTHWEST HEALTH AND HUMAN SERVICES

- On motion by Wakefield, second by Groebner, the Board voted unanimously to assign Southwest Health and Human Services, Public Health Department, to serve as the lead agency to identify, collaborate and respond to the local issues and decide how to leverage and disburse Redwood County's Opioid Settlement funds.

ECONOMIC DEVELOPMENT

- On motion by Van Hee, second by Groebner, the Board voted unanimously to authorize up to (5) \$50.00 scholarships to businesses that demonstrate a need to participate in the West Central Minnesota Virtual Career Fair to be held January 18, 2023.

MAINTENANCE

- On motion by Groebner, second by Wakefield, the Board voted unanimously to approve the Amendment to the G & R Controls Preventative Maintenance Agreement.

COUNTY ATTORNEY

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve the Contracts for Prosecution Services with the City of Revere, Milroy, and Wanda.
- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve the Minnesota County Attorney's Association Education Fund donation in the amount of \$100.00.

PUBLIC HEARING – PROPOSED ORDINANCE AMENDMENTS

- The Public Hearing was opened at 10:05 a.m.
- Planning and Zoning Supervisor, Nick Brozek, presented the Affidavit of Publication.
- Brozek presented an overview of the proposed ordinance amendments.
- The Public Hearing was opened for public comments. No comments were made.
- Chair Salfer closed the hearing for public comments.

- On motion by Groebner, second by Wakefield, the Board voted unanimously to approve the proposed ordinance amendments.
- The Public Hearing was closed at 10:22 a.m.

REDWOOD COUNTY DITCH AUTHORITY

- At 10:22 a.m., the Board entered into Redwood County Ditch Authority to set a public hearing for County Ditch #29 and 30 and Redetermination of Benefits on County Ditch #101, J7, J16, County Ditch #100, County Ditch #104 and County Ditch #14 and 14-1. Present were Commissioners Salfer, Wakefield, Groebner, and Van Hee, Administrator Kletscher, Planning and Zoning Supervisor Nick Brozek and County Attorney Peterson.
- On motion by Groebner, second by Salfer, the Board voted unanimously to set the public hearing for County Ditch #29 and 30 on February 7, 2023, at 10:00 a.m.
- On motion by Salfer, second by Groebner, in a roll-call vote with Salfer, Van Hee, Groebner and Wakefield all voting aye, the Board approved the Redetermination of Benefits for CD #101.
- On motion by Groebner, second by Van Hee, in a roll-call vote with Salfer, Van Hee, Groebner and Wakefield all voting aye, the Board approved the Redetermination of Benefits for J7.
- On motion by Groebner, second by Van Hee, in a roll-call vote with Salfer, Van Hee, Groebner and Wakefield all voting aye, the Board approved the Redetermination of Benefits for J16.
- On motion by Groebner, second by Van Hee, in a roll-call vote with Salfer, Van Hee, Groebner and Wakefield all voting aye, the Board approved the Redetermination of Benefits for CD #100.
- On motion by Groebner, second by Van Hee, in a roll-call vote with Salfer, Van Hee, Groebner and Wakefield all voting aye, the Board approved the Redetermination of Benefits for CD #104.
- On motion by Groebner, second by Van Hee, in a roll-call vote with Salfer, Van Hee, Groebner and Wakefield all voting aye, the Board approved the Redetermination of Benefits for CD #14 and 14-1.
- Chair Wakefield adjourned Redwood County Ditch Authority at 10:28 a.m.

TECHNOLOGY

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to rescind the November 29, 2022 motion to approve the BCN Subscriber Service Agreement in the amount of \$2,032.00.
- On motion by Wakefield, second by Groebner, the Board voted unanimously to award Marco for the Cloud Fax Solution in the amount of \$2,180.00 for a three-year plan.

AUDITOR/TREASURER

- On motion by Wakefield, second by Groebner, the Board voted unanimously to upgrade the Election Poll Pads with an updated printer in the amount of \$33,075.00.

ADMINISTRATOR

- On motion by Salfer, second by Van Hee, in a roll-call vote with Salfer, Van Hee, Groebner, and Wakefield all voting aye, the Board adopted the following resolution:

RESOLUTION

Endorsing the efforts of the Community Supervision Work Group and urging the legislature to pass a new funding formula and significant appropriation during the 2023 legislative session.

WHEREAS, community supervision is a fundamental part of the criminal justice system in Minnesota and funding sufficient to ensure effective services is vital to public safety in all communities across the state; and

WHEREAS, community supervision includes services such as probation, supervised release, and intensive supervised release; and

WHEREAS, Minnesota's counties provide essential community supervision services both as mandated by M.S. Chapter 244.19 and also as delegated by the Department of Corrections under M.S. Chapter 401; and

WHEREAS, when the Legislature decided that community supervision was best delivered through a state-county partnership, it stated a clear intent that the state would provide significant funding to the counties for the operation of local programs; and

WHEREAS, over the past 20 years, Minnesota has become the state with the lowest level of corrections funding in the nation because the Legislature has not upheld its promise to provide adequate state resources to support community supervision; and

WHEREAS, the Legislature's failure to adequately fund community supervision has increased local property taxes on residents and businesses; and,

WHEREAS, a revised community supervision funding formula is necessary to ensure that all communities in Minnesota have enough state funding to provide a consistent standard for effective, evidence-based community supervision services, regardless of local capacity to pay; and

WHEREAS, the Association of Minnesota Counties assembled the Community Supervision Work Group including county leaders and experts in community supervision from all three supervision delivery systems to study the needs of community supervision departments statewide and develop a single funding formula that is transparent, needs based, and equitable among county and state supervision providers; and,

WHEREAS, the Community Supervision Workgroup has taken up its charge to convene stakeholders across the three probation delivery systems to oversee a study to create a unified recommendation for an equitable and adequate funding formula and appropriation; and,

WHEREAS, the Board of Directors of the Association of Minnesota Counties that represents the diverse interests of Minnesota's 87 counties, voted to support a new funding formula that provides counties with the resources needed to keep communities safe; now, therefore,

BE IT RESOLVED, the Redwood County Board of Commissioners endorses the efforts of the Community Supervision Work Group and urges the Legislature to pass a new funding formula and significant appropriation during the 2023 legislative session.

- On motion by Groebner, second by Van Hee, the Board voted unanimously to authorize a county credit card for Assessor, Jesse Jacobson.
- On motion by Groebner, second by Wakefield, the Board voted unanimously to appoint Jason Jacobson as the interim Redwood County Sheriff for January 1st and 2nd, 2023 and set the salary at Grade 21, Step 1, \$53.88/hour.
- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve 2023 Liquor License renewals for Tracy Country Club and Staples Enterprises (Expressway-Sanborn)
- On motion by Salfer, second by Wakefield, the Board voted unanimously to approve the 2023 Tobacco License Renewal for Rudra Convenience Store.
- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve 2023 Solid Waste Hauler License renewals for Clobes Sanitation, Renville-Sibley Sanitation, River View Sanitation, Southwest Sanitation, and West Central Sanitation.
- Chair Salfer tabled the Renville County Retention Payment Request to the January 3, 2023 board meeting.
- Chair Salfer tabled the Resolution Setting Elected Officials' Salaries to the December 30, 2022 board meeting.

Personnel

- On motion by Wakefield, second by Groebner, the Board voted unanimously to acknowledge the resignation of part-time Veteran Service Driver, Eugene Hillesheim, effective 12-14-22.
- On motion by Wakefield, second by Salfer, the Board voted unanimously to acknowledge the resignation of full-time Environmental Service Director, Scott Wold, effective January 20, 2023.
- On motion by Van Hee, second by Groebner, the Board voted unanimously to authorize the leave of absence for Katelyn Torgerson to accept the appointment as Chief Deputy effective January 3, 2023.
- On motion by Van Hee, second by Groebner, the Board voted unanimously to appoint Katelyn Torgerson to Chief Deputy on the Non-Union Salary Schedule at Grade 18, Step 1 at \$3,421.60 per pay period effective 1-3-23.
- On motion by Wakefield, second by Van Hee, the Board voted unanimously to approve the 2023 Drug Testing Contracts with Steve Gramstad at the rate of \$27.00 per hour and Shelly Koenig at the rate of \$24.00 per hour.

COMMISSIONER ITEMS

- The Board reviewed the 2023 Committee Appointments and it will be brought forward for approval at the 1-3-23 board meeting.
- On motion by Groebner, second by Van Hee, the Board approved the revised Letter of Support of the Minnesota Valley Railroad Modernization Project.

ADJOURN

- There being no further business, Chair Salfer declared the meeting adjourned at 11:38 a.m.

Jim Salfer, Chair
Board of County Commissioners

Attest: _____
Vicki Kletscher
County Administrator