

REDWOOD COUNTY, MINNESOTA

MARCH 9, 2023

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioner's Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Bob Van Hee; Jim Salfer; Rick Wakefield and Dave Forkrud; Administrator Vicki Kletscher; County Attorney Jenna Peterson; Crime Victim Services Coordinator Denise Kerkhoff; Planning and Zoning Supervisor Nick Brozek; Assistant County Engineer Jeff Bommersbach; Human Resource Director Peter Brown; Commissioner Groebner attended the meeting via Zoom.

Chair Salfer called the Meeting to order asking for the Pledge of Allegiance to the Flag.

Chair Salfer asked the Board members to identify any areas in which they had a conflict of interest. There were none.

On motion by Van Hee, second by Wakefield, in a roll-call vote with Van Hee, Wakefield, Salfer, Groebner, and Forkrud all voting aye, the Board approved the revised agenda.

CONSENT AGENDA

- On motion by Van Hee, second by Wakefield, in a roll-call vote with Van Hee, Wakefield, Salfer, Groebner, and Forkrud all voting aye, the Board to approve the following:
 - February 21, 2023, Board Minutes.
 - Payment of bills as follows:

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|----------------------|---------------|
| General Fund | \$ 72,649.12 |
| Building Fund | \$ 164,256.59 |
| Ditch Fund | \$ 1,170.71 |
| Road and Bridge Fund | \$ 287.87 |
| Insurance Fund | \$ 28.97 |
| Soil and Water Fund | \$ 9,123.80 |

- Bills exceeding \$2,000.00: Barna, Guzy & Steffen \$2,660.50; CPT \$4,130.00; KnowBe4 \$10,281.60; Smith & Johnson \$4,000.00; Fleet Services \$30,314.13; Country Enterprises \$3,616.23; Achieve TFC \$3,186.00; Brighter Homes Store \$8,788.20; CE LLC \$3,008.86; Community Electric \$31,818.42; Floor to Ceiling \$6,991.93; Gag Sheet Metal \$58,126.08; Molin Concrete \$15,058.15; Schmidt Construction \$17,800.00; Summit Fire Protection \$2,925.00; TMI Systems \$14,480.90; WDSI \$2,931.17; Great River Greening \$9,123.80; Elan Credit Card \$7,190.52.
- On motion by Forkrud, second by Wakefield, in a 1-4 vote with Forkrud voting aye and Wakefield, Salfer, Van Hee, and Groebner all voting nay, the Board denied reimbursement to Taft Anderson in the amount of \$516.99 dated

11-16-22, as the claim was submitted after the 60-day period in accordance with the Redwood County Reimbursement Policy.

ROAD AND BRIDGE

- On motion by Van Hee, second by Wakefield, in a roll-call vote with Van Hee, Wakefield, Salfer, Groebner, and Forkrud all voting aye, the Board approved the payment of Road & Bridge bills in the amount of \$123,947.62.
- Bills exceeding \$2,000.00: Affordable Dirt Works \$8,350.00; American Engineering \$9,505.00; Bolton & Menk \$24,172.50; Chosen Valley Testing \$6,630.00; Frontier Precision \$2,200.50; H & L Mesabi \$12,432.00; Kris Engineering \$4,404.84; MR Sign Co. \$6,099.38; North Central International \$3,118.85; Safety Technologies \$2,633.56; Texas Refinery Corp. \$2,668.75; Towmaster \$2,598.46; Widseth, Smith & Nolting \$11,436.50; Ziegler \$4,310.77.

PLANNING AND ZONING

- An application for the expansion of a dog training and boarding kennel, Conditional Use Permit #4-23, filed by Tyler Domeier, on the following described real property, situated in the County of Redwood, State of Minnesota, to wit: Tract in the East ½ of the NE ¼ commencing at the SE corner of the NE ¼, containing 5 acres, more or less, and part of the E ½ of the NE ¼ SW of the township road, containing 5.01 acres more or less, in Section 24, Twp. 113N, Range 36W, Delhi Twp. On motion by Van Hee, second by Forkrud, in a roll-call vote with Van Hee, Wakefield, Salfer, Groebner, and Forkrud all voting aye, the Board approved CUP #4-23 with (14) conditions as set forth by the Planning Commission.
- On motion by Wakefield, second by Groebner, in a roll-call vote with Van Hee, Wakefield, Salfer, Groebner, and Forkrud all voting aye, the Board approved the 2022 Annual Zoning Report presented by Brozek.

ADMINISTRATOR

- On motion by Wakefield, second by Van Hee, in a roll-call vote with Van Hee, Wakefield, Salfer, Groebner, and Forkrud all voting aye, the Board approved the 2023 liquor license for Dacotah Ridge Golf Club.

Personnel

- On motion by Wakefield, second by Van Hee, in a roll-call vote with Van Hee, Wakefield, Salfer, Groebner, and Forkrud all voting aye, the Board approved hiring Adam Hutchinson as full-time Correctional Officer on the 2023 Custody Officer LELS Non-Licensed Officer Salary Schedule at Step 1 at \$22.99 per hour effective 3-13-23.
- On motion by Wakefield, second by Groebner, in a roll-call vote with Van Hee, Wakefield, Salfer, Groebner, and Forkrud all voting aye, the Board approved hiring Tammy Wohlman as full-time Custodian I on the AFSCME Salary Schedule, Grade 6, Step 2 at \$17.47 per hour, due to experience, effective 3-13-23.
- On motion by Van Hee, second by Wakefield, in a 4-1 vote with Forkrud, Wakefield, Salfer and Van Hee all voting aye and Groebner voting nay, the Board approved to promote Nick Brozek to full-time Environmental Services Director on the Department Head Salary Schedule at Grade 19, Step 1 at \$46.19/hour/\$96,075.20/year, effective 3-10-23.

- On motion by Wakefield, second by Forkrud, in a roll-call vote with Van Hee, Wakefield, Salfer, Groebner, and Forkrud all voting aye, the Board rescinded the motion to hire Kami Johnson as full-time Correctional Officer in the Sheriff’s Department.

COUNTY ATTORNEY

- Peterson and Kerkhoff presented an overview of the 2022 Attorney and Crime Victim Service Reports.

RECESS

- The Board recessed at 10:00 a.m. for a bid opening.

RECONVENED

- The Board reconvened into regular session at 10:10 a.m.

COMMISSIONER’S ITEMS

- On motion by Wakefield, second by Van Hee, in a roll-call vote with Van Hee, Wakefield, Salfer, Groebner, and Forkrud all voting aye, the Board approved to draft a letter to Minnesota Legislatures in opposition of House File 396, Firearm and Ammunition Storage Requirement, to the Minnesota Legislatures.
- The Board discussed the information they would like to present at the upcoming township meetings.

COMMISSIONERS

- The commissioners reported on meetings they attended.

Salfer: Southwest Health and Human Services; Personnel, State Community Health Service Advisory Board; Western Mental Health; Economic Development; Planning and Zoning

Van Hee: AMC Legislative Conference; U-CAP; Law Library; Prime West; Economic Development; Minnesota Rural Caucus

Groebner: Economic Development

Wakefield: Opioid Settlement Committee; Southwest Health and Human Services

ADJOURN

- There being no further business, Chair Salfer declared the meeting adjourned at 10:34 a.m.

Jim Salfer, Chair
Board of County Commissioners

Attest: _____
Vicki Kletscher
County Administrator