

REDWOOD COUNTY, MINNESOTA

APRIL 18, 2023

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioner's Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Rick Wakefield, Jim Salfer, Dave Forkrud, and Bob Van Hee, County Administrator Vicki Kletscher, County Attorney Jenna Peterson, Human Resource Director Peter Brown, Auditor-Treasurer Jean Price, Sheriff Jason Jacobson, Building Maintenance Supervisor Loren Gewerth, IT Coordinator Paul Parsons, Environmental Director Nick Brozek, Sandi Wertish, and Amy Gewerth.

Chair Salfer called the meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve the April 18th agenda.

Chair Salfer asked the Board members to identify any areas in which they had a Conflict of Interest. Commissioner Wakefield identified a conflict in the Abstract of Bills.

CONSENT AGENDA

- On motion by Wakefield, second by Van Hee, excluding the bills from Rick Wakefield in the amount of \$195.00 and Lori Wakefield in the amount of \$260.00 each, the Board voted unanimously to approve the consent agenda.
- On motion by Van Hee, second by Forkrud, with Wakefield abstaining due to a conflict of interest, the Board voted to approve the bills from Rick Wakefield in the amount of \$195.00 and Lori Wakefield in the amount of \$260.00.
 - March 21st minutes.
 - Payment of bills as follows:

General Fund	\$ 93,634.59
Ditch Fund	\$ 7,286.82
Solid Waste Fund	\$ 128.89
Soil and Water Fund	\$ 14,400.00
Insurance Fund	\$ 600.00

- Bills exceeding \$2,000: BCBS of MN 57,670.04, 2,421, 2,786.26, 15,689.06, 3,049.18; WEX Leap 7,578.61, 2,347.71, 7,578.61; Preferred One 13,808.89; Great Plains Nat Gas 2,951.84, 6,403.42, 2,604.93, 3,291.94; MeadowLand 16,708.75, 6,964.71, 18,623.13, 3,262.50; Brock White Co 22,509; Duinink 231,929.65; MetLife 4,124.36; MN Commis of Finance 3,154.50; RedCo License 2,177.25, 3,126.93; Redwood Falls PUC 3,362.02, 5,020.94, 5,474.50; MN Dept of Rev 49,780.75

EMPLOYEE RECOGNITION

- The Board recognized Amy Gewerth, Recording Technician, Sandi Wertish, Assessment Technician, and Amber Rohlik, Senior Technical Clerk for 10 years of service to Redwood County.
- The Board recognized List Bitker-Taber, Senior Technical Clerk, for 20 years of service to Redwood County.

MAINTENANCE

- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the Summit Inspection Service Agreement for the Government Service Building.

TECHNOLOGY

- On motion by Wakefield, second by Forkrud, the Board voted unanimously to approve the purchase of Microsoft Office 365 for Government Community Cloud from Morris Electronics for \$28,236 per year.
- On motion by Wakefield, second by Van Hee, the Board voted unanimously to approve the CISA Grant Network Penetration Test (pending County Attorney approval).

AUDITOR/TREASURER

- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve the Cash Balance Report, Investment Summary, Budget Reports, Conservation District Fund, and March Disbursements in the amount of \$548,843.17.
- Bills exceeding \$2,000.00: BCBS of MN 57,670.04, 2,421, 2,786.26, 15,689.06, 3,049.18; WEX Leap 7,578.61, 2,347.71, 7,578.61; Preferred One 13,808.89; Great Plains Nat Gas 2,951.84, 6,403.42, 2,604.93, 3,291.94; MeadowLand 16,708.75, 6,964.71, 18,623.13, 3,262.50; Brock White Co 22,509; Duinink 231,929.65; MetLife 4,124.36; MN Commis of Finance 3,154.50; RedCo License 2,177.25, 3,126.93; Redwood Falls PUC 3,362.02, 5,020.94, 5,474.50; MN Dept of Rev 49,780.75.

REDWOOD COUNTY DITCH AUTHORITY

- At 8:55 a.m., the Board entered into Redwood County Ditch Authority. Present for the meeting were Wakefield, Salfer, Forkrud, Van Hee, Administrator Kletscher, and Director Brozek. Brozek presented the JD15 minutes from the combined Redwood/Lyon County Boards of Commissioners on February 7, 2023 at the Lyon County Government Center of Commissioners Room. Each county board agreed to approve its own minutes rather than meeting again jointly for that purpose. On a motion by Forkrud, second by Salfer, the Board voted unanimously to approve the JD15 minutes.
- There being no further business to discuss, Chair Wakefield declared the Ditch Authority meeting adjourned at 9:01 a.m.

RECONVENED

- The Board reconvened into regular session at 9:01 a.m.

SHERIFF

- The Board reviewed the March Jail Population and Sentence to Service Quarterly Report.
- On motion by Forkrud, second by Wakefield, the Board voted unanimously to acknowledge the receipt of USPCA AKC Reunite K9 Grant in the amount of \$7500 and authorized to proceed with reestablishing the K9 program.

ADMINISTRATION

- On motion by Wakefield, second by Van Hee, in a roll call vote with Wakefield, Salfer, Van Hee, and Forkrud all voting aye the Board adopted the following Snowmobile Trails Grant Application Resolution:

**RESOLUTION FOR MN VALLEY SNOW RIDERS-REDWOOD GRANT
REDWOOD COUNTY BOARD OF COMMISSIONERS**

BE IT RESOLVED that Redwood County act as the legal sponsor for an application for funding to the State of Minnesota Department of Natural Resources for the Maintenance of snowmobile trails managed by MN Valley Snow Riders-Redwood.

BE IT FURTHER RESOLVED that upon approval of its application by the state, Redwood County may enter into an agreement with the State of Minnesota for the above-referenced project and that it will comply with all applicable laws and regulations as stated in the agreement.

BE IT FURTHER RESOLVED that the Chair of the Redwood County Commissioners is authorized to sign such an agreement with the Minnesota Department of Natural Resources.

BE IT FURTHER RESOLVED that the County Auditor-Treasurer is authorized to serve as the fiscal agent for the above-mentioned project.

- On motion by Wakefield, second by Forkrud, the Board voted unanimously to approve the Redwood County Connection newsletter.

Personnel

- On motion by Forkrud, second by Wakefield, the Board voted unanimously to hire Aaron Clancy as full-time Patrol Sergeant Deputy I LELS Salary schedule at Step 7, \$32.50/hour, due to experience, and paid a monthly Patrol Sergeant stipend of \$275 effective May 15th, 2023.

COMMISSIONER REPORTS

- The commissioners reported on meetings they attended:

Wakefield: Explore Southwest Minnesota and JD15 Meeting with Lyon County

Forkrud: Redwood/Renville Regional Solid Waste Authority

Salfer: Redwood/Renville Regional Solid Waste Authority, Economic Development check in meeting, State Community Health Service Advisory Board, and Road and Bridge 5 year Township Bridge Plan Meeting

VanHee: Primewest, Economic Development check in meeting, and Southwest Regional Development Community

ADJOURN

- There being no further business, Chair Salfer declared the meeting adjourned at 9:41 a.m.

Attest: _____
Vicki Kletscher
County Administrator

Jim Salfer, Chair
Board of County Commissioners