

REDWOOD COUNTY, MINNESOTA

MAY 2, 2023

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioner’s Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dennis Groebner, Rick Wakefield, Bob Van Hee, Jim Salfer, and Dave Forkrud, County Administrator Vicki Kletscher, County Engineer Anthony Sellner, Environmental Director Nick Brozek, GIS Specialist Chris Burchfield, Human Resource Coordinator Peter Brown, and Development Coordinator Briana Mumme.

Chair Salfer called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Wakefield, second by Groebner, the Board voted unanimously to approve the May 2<sup>nd</sup> agenda.

Chair Salfer asked the Board Members to identify any areas in which they had a conflict of interest. Commissioner Groebner identified a conflict in the road and bridge bills.

**CONSENT AGENDA**

- On motion by Groebner, second by Wakefield, the Board voted unanimously to approve the following:
  - April 18<sup>th</sup> board minutes.
  - Payment of bills.

General Fund	\$ 158,217.83
Building Fund	\$ 16,088.50
Ditch Fund	\$ 9,979.90
Soil & Water Fund	\$ 18,890.90
Insurance Fund	\$ 105.42
Road & Bridge Fund	\$ 1,871.65

- **Bills exceeding \$2,000:** Elan 13,480.46; Cherryroad Media 7,630.35; G&R Controls 8,128.73; Cottonwood Co 4,543.35; Renville Co 22,327.86; Motorola 80,370; Bolton & Menk 4,900;Schindler Elevator 14,662.50; Wm Moldstad 2,818.83; Stantec Consult 4,726; Great River Greening 18,122.90.

**ROAD AND BRIDGE**

- On motion by Wakefield, second by Groebner, excluding the bill with Turbes Ag Sales that Groebner identified a conflict of interest with, the Board voted unanimously to approve the road and bridge bills in the amount of \$79,621.92.
- On a motion by Wakefield, second by Van Hee, with Groebner abstaining due to a conflict of interest, the Board voted to approve the bill from Turbes Ag Sales in the amount of \$160.00.

- **Bills exceeding \$2,000:** Collins Engineers 3,200; Cottonwood Co 9,675.52; Gordy Serbus & Sons Gravel 20,053.98; L&S Constr 4,386.65; M-R Sign 4,746.24; Northern Safety Tec 4,793.86; RedRock Quarry 16,595.47; Redwood Tire 3,872.91; Unique Paving Materials 3,914; Ziegler 8,383.29.
- On motion by Van Hee, second by Groebner, in a roll call vote with Wakefield, Salfer, Forkrud, Van Hee, and Groebner all voting aye the Board adopted the following County Road Safety Plan Implementation Resolution:

**Resolution**  
**County Road Safety Plan Implementation**  
*May 2, 2023*

The following Resolution was offered by Commissioner Van Hee and moved for adoption at a Regular Meeting held on May 2, 2023 at the Redwood County Government Center, Redwood Falls, MN:

WHEREAS, the Redwood County Highway Department and the Minnesota Department of Transportation completed a County Road Safety Plan (CRSP) update to align with the state's Strategic Highway Safety Plan (SHSP) and support the state's Toward Zero Deaths (TZD) program; and

WHEREAS, this safety plan was developed in an effort with to reduce severe crashes or those involving fatalities and serious injuries; and

WHEREAS, this plan process utilizes a data-driven approach, documents at-risk locations, identifies effective and proven safety improvement strategies, and recommends safety projects to better position the county to compete for available federal safety funds in the Highway Safety Improvement Program (HSIP); and

NOW, THEREFORE BE IT RESOLVED, the Redwood County Highway Department will apply for HSIP program funds to deliver cost effective, high impact projects that are responsive to community needs and within our program budget.

FURTHERMORE, the plan is intended to be flexible, recognizing road and bridge priorities may shift due to rapid changes in highway and bridge conditions, public input, goals, priorities and budget constraints.

Seconded by Commissioner Groebner and the same being put to a vote was duly carried.

This Resolution shall be effective immediately and without publication.

Adopted by the following vote: Ayes 5 Nays 0

Dated this 2<sup>nd</sup> day of May, 2023.

**ENVIRONMENTAL**

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve the Plum Creek Farmland Lease Agreement with Dennis Hemish to rent 8.4 acres at \$250.00/acre totaling \$2,025.00/year.
- On motion by Forkrud, second by Wakefield, the Board voted unanimously to approve the sale of coffee beans produced by Half-Pint Coffee Company of Walnut Grove. The

fees were set in the amount of \$12.00 for a ½ pound bag and \$14.00 for a 20 oz. variety pack at Plum Creek Park and added to the Redwood County Fee Schedule.

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve upgrading the 2023 Pictometry flyover imagery to 3-inch ortho mosaic at a cost of \$24,240.00 to be paid out of the buffer fund.

#### **REDWOOD COUNTY DITCH AUTHORITY**

- At 8:57 a.m., the Board entered into Redwood County Ditch Authority. Present for the meeting were Wakefield, Groebner, Salfer, Forkrud, Van Hee, Administrator Kletscher, and Director Brozek. Brozek updated the Board on the Environmental Assessment Worksheet for JD-91 requested by the DNR. Additionally, the DNR is requesting Redwood County prepare a new hydro-cad model. The Board directed Brozek to contact DNR to discuss further. The Board took no action.
- There being no further business to discuss, Chair Wakefield declared the Ditch Authority Meeting adjourned at 9:07 a.m.

#### **RECONVENE**

- The Board reconvened into Regular Session at 9:07 a.m.

#### **ECONOMIC DEVELOPMENT**

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the adoption of the Section 3 Plan for Redwood County, as required by the Community Development Block Grant – Coronavirus (CDBG-CV) Program.

#### **ADMINISTRATION**

- On motion by Forkrud, second by Groebner, the Board voted unanimously to acknowledge the Confession of Judgment for Parcel 88-131-4260, Eagles Healing Nest in the amount of \$47,391.46.
- On motion by Wakefield, second by Forkrud, the Board voted unanimously to acknowledge the Confession of Judgment for Parcel 86-365-0095, Laura Klaus in the amount of \$5,116.70.
- On motion by Salfer, second by Forkrud, the Board voted unanimously to approve the Sentencing to Service Joint Powers Agreement beginning July 1, 2023 through June 30, 2025 with the MN Department of Corrections.
- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the 2023 Solid Waste Hauler License for Purple Roll-Off.
- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the Pheasants Forever Gambling Permit in Delhi Township.
- On motion by Salfer, second by Wakefield, the Board voted unanimously to approve the TMB Wine & Liquor License for TMB Sports Club, Inc.

#### ***Personnel***

- On motion by Van Hee, second by Groebner, the Board voted unanimously to hire Sierra Fluck as full-time Administrative Assistant for the County Administrator's Office on the 2023 Non-Union Salary Schedule at Grade 8, Step 2, \$20.38/hour, due to experience, effective May 10<sup>th</sup>, 2023.

- On motion by Van Hee, second by Groebner, the Board voted unanimously to acknowledge the resignation of Kerstin Karels as Lead Dispatcher in the Sheriff’s Department effective May 29<sup>th</sup>, 2023. Karels will maintain her position as Dispatcher and be placed on the Dispatcher Salary Schedule at Grade/Step 2 at \$22.93/hour.
- On motion by Wakefield, second by Groebner, the Board voted unanimously to acknowledge the resignation/retirement of Senior Technical Clerk Lisa Bitker-Taber from the Redwood County Sheriff’s Department effective May 31<sup>st</sup>, 2023.
- On motion by Van Hee, second by Wakefield, the Board voted unanimously to acknowledge the resignation of half time VSO Office Manager and half time support staff for Extension Tammy Blaine effective May 9<sup>th</sup>, 2023.

**COMMISSIONERS**

- The commissioners reviewed the MN Department of Administration State History Preservation Letter.
- The commissioners reported on meetings they attended.

Salfer: Nurse Family Partnership; Southwest Health and Human Services; EDA Strategic Planning Session; LINC; and A.C.E.

VanHee: Southwest Prairie Community Care; MN Valley Regional Rail Authority; MN Rural Counties; and United Community Action Partnership

Groebner: Friends of Gilfillan

Wakefield: Explore Southwest Minnesota; and Southwest Health and Human Services

**ADJOURN**

- There being no further business, Chair Salfer declared the meeting adjourned at 10:01a.m.

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Jim Salfer, Chair  
Board of County Commissioners

Attest: \_\_\_\_\_  
Vicki Kletscher  
County Administrator