

REDWOOD COUNTY, MINNESOTA

MAY 16, 2023

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioner's Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dennis Groebner, Rick Wakefield, Bob Van Hee, Jim Salfer, and Dave Forkrud, County Administrator Vicki Kletscher, County Attorney Jenna Peterson, Administrative Assistant Sierra Fluck, Assistant Highway Engineer Jeff Bommersbach, Auditor/Treasurer Jean Price, Jim Sandgren, Development Coordinator Briana Mumme, LINC Program Coordinator Clair Meyers, and LINC Alumni Steven Vannelli, Environmental Director Nick Brozek, Xcel Energy Representatives Randy Fordice and Matt Langan, Human Resource Coordinator Peter Brown, and Sheriff Jason Jacobson.

Chair Salfer called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Groebner, second by Wakefield, the Board voted unanimously to approve the May 16th agenda.

Chair Salfer asked the Board Members to identify any areas in which they had a conflict of interest.

CONSENT AGENDA

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the following:
 - May 2nd board minutes.
 - Payment of bills.

General Fund	\$ 292,212.7
Building Fund	\$ 42.12
Ditch Fund	\$ 106,895.16
Solid Waste Fund	\$ 178.89
Insurance Fund	\$ 180.00

- **Bills exceeding \$2,000:** CherryRd Media 2,200.38; Henle Printing Co. 5,912.04; Taft Stettinius & Hollister 53,921.82; Marco Tech. 2,180.00; Smith & Johnson 4,000; Adv Correctional Health 10,187.42; Fleet Services 8,135.44; RedCo Hwy 4,781.34; Tersteegs 9,035.67; MN Dept. Corrections 157,500.04; MN Pollution Control 5,311.05; Bolton & Menk Inc 2,975.00; CTY of Yellow Medicine 101,585.95; Auditor: BCBS of MN 59,874.43, 51,048.61, 48,504.23, 53,401.06, 46,864.36; WEX Leap 7,728.61, 7,728.61; Great Plains Nat Gas 3,885.93; MetLife 4,198.86; MN Commis of Finance 4,658.00; Redwood Falls PUC 5,33.92; MN Dept of Rev 18,730.00; MN Valley Snow Riders 23,609.51; SWHHS 54,951.50.

ROAD AND BRIDGE

- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the road and bridge bills in the amount of \$115,790.39.
- **Bills exceeding \$2,000:** Everstrong Const. 31,953.68; MeadowLand 17,178.91; Zimmerman Maint. 11,360.50; Energy Solution Part. 25,211.46.
- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the Redwood County and Minnesota Valley Regional Rail Authority Agreement to remove tress obstructing sight corners on CSAH 25. The quote accepted from Brians Tree Service in the amount of \$4,689.00.
- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve the Resolution to update the Bridge Priority list that is needed to remove bridges that have been funded since July 5, 2022. Federal Funds received to rehabilitate or reconstruct the CSAH 17 Goldmine Bridge in the amount of \$2,825,250.
- **On motion by Van Hee, second by Wakefield, in a roll call vote with Groebner, Salfer, Forkrud, Van Hee, and Wakefield all voting aye the Board adopted the following County Road Safety Plan Implementation Resolution:**

Resolution
Prioritized Bridge Replacement List
May 16, 2023

The following Resolution was offered by Commissioner Van Hee and moved for adoption at a Regular Meeting held on May 16, 2023, at the Redwood County Courthouse, Redwood Falls, MN:

WHEREAS, Redwood County has reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal, supplied by local citizenry and local units of government; and

WHEREAS, Redwood County has identified those bridges that are high priority and that require replacement, rehabilitation, or removal within the next five years;

NOW, THEREFORE BE IT RESOLVED that the following deficient bridges are high priority and Redwood County intends to replace, rehabilitate, or remove these bridges as soon as possible when funds are available,

FURTHERMORE, Redwood County does hereby request authorization to replace, rehabilitate, or remove such bridges; and

FURTHERMORE, Redwood County does hereby request financial assistance with eligible approach grading and engineering costs on township bridges, as provided by law.

Seconded by Commissioner Wakefield and the same being put to a vote was duly carried.

This Resolution shall be effective immediately and without publication.

Adopted by the following vote: Ayes 5 Nays 0

- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the Professional Engineering Contract with Widseth to replace CSAH 17 Goldmine Bridge in the amount of \$292,145.
- On motion by Wakefield, second by Van Hee, the Board voted unanimously to approve the Public Hearing Date to approve amended Sales Tax Projects list on June 6th, 2023, at 8:30 a.m.
- The board Reviewed Highway Department Annual Report.
- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve the Construction Contract 23-3 with Fahrner Asphalt Sealers, LLC for reflectorized pavement markings on designated County roads in the amount of \$119,631.09.
- On motion by Wakefield, second by Groebner, the Board voted unanimously to authorize the signing of Construction Contract 23-3.
- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the authorization to advertise for maintenance overlays with individual letting dates to be determined by the County Engineer.
- On motion by Wakefield, second by Groebner, the Board voted unanimously to approve changing the date of the 5 Year Road and Bridge Plan Update to a Board Workshop on June 6th, 2023, at 11:00 a.m. at 1820 E. Bridge Street to review bonding options for the plan.

AUDITOR/TREASURER

- On motion by Wakefield, second by Groebner, the Board voted unanimously to approve the Cash Balance Report, Investment Summary, Budget Reports, Conservation District Fund, and March Disbursements in the amount of \$544,961.33.
- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve the purchase of 35 poll pads to replace existing poll pads used in elections in the amount of \$16,187.50.
- On motion by Groebner, second by Wakefield, the Board voted unanimously to approve the 35 old poll pad transfer cases that become excess property.
- On motion by Groebner, second by Wakefield, the Board voted unanimously to approve KnowInk to buy back excess poll pads at \$25/unit.

EMERGENCY MANAGEMENT

- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve the resolution Declaring a State of Emergency for Redwood County allowing the county to be included in a statewide declaration for FEMA assistance and allowing access to state funds for damages to road and ditch systems.
- **On motion by Van Hee, second by Wakefield, in a roll call vote with Groebner, Salfer, Forkrud, Van Hee, and Wakefield all voting aye the Board adopted the following Implementation Resolution:**

RESOLUTION**DECLARING A STATE OF EMERGENCY**

The following Resolution was offered by Commissioner Van Hee and moved for adoption at a Regular Meeting held on May 16, 2023, at the Redwood County Courthouse, Redwood Falls, MN:

WHEREAS the high snow amounts causing road and ditch damages beginning on March 1, 2023, and causing emergency road and ditch repairs; and

WHEREAS due to the high snow amounts the flooding event beginning on April 11, 2023, has impacted the population of Redwood County, and its cities; and

WHEREAS the event has caused a significant amount of public property damage; and

WHEREAS the Redwood County Department of Emergency Management requests the Redwood County Board of Commissioners to declare Redwood County in a STATE OF EMERGENCY for the flooding event beginning on April 11, 2023; and

WHEREAS the Board Chair – Jim Salfer declares a State of Emergency on behalf of the residents of Redwood County on the 16th day of May, 2023.

NOW, THEREFORE, BE IT RESOLVED, that the Redwood County Board of Commissioners declares Redwood County in a State of Emergency for conditions resulting from the flooding event of April 11, 2023.

Seconded by Commissioner Groebner and the same being put to a vote was duly carried.

This Resolution shall be effective immediately and without publication.

Adopted by the following vote: Ayes 5 Nays 0

COUNTY ATTORNEY

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve the Prosecution Services Contract with the City of Redwood Falls to serve as conflict prosecutor.

ECONOMIC DEVELOPMENT

- On motion by Wakefield, second by Groebner, the Board voted unanimously to approve an allocation in the amount of \$8,500 for the LINC Redwood County 2023-24 program year in the 2024 EDA budget.
- On motion by Groebner, second by Wakefield, the Board voted unanimously to approve the sponsorship agreement with IDEAg in the amount of \$1,000 for the 2023 Farmfest Exhibitor Lounge.

ENVIRONMENTAL

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the resolution accepting donation in the amount of \$2,000 from Lamberton Longsox/Lamberton Area Baseball.
- **On motion by Groebner, second by Van Hee, in a roll call vote with Wakefield, Salfer, Forkrud, Groebner, and Van Hee all voting aye the Board adopted the following Implementation Resolution:**

**A RESOLUTION ACCEPTING THE DONATION OF \$2,000.00 FROM THE
LAMBERTON LONGSOX**

The following Resolution was offered by Commissioner Groebner and moved for adoption at a Regular Meeting held on May 16, 2023, at the Redwood County Courthouse, Redwood Falls, MN:

WHEREAS, THE LAMBERTON LONGSOX/LAMBERTON AREA BASEBALL wish to donate \$2,000.00 to Redwood County – Plum Creek Park for improvements done to the park baseball field dugouts in 2022 and;

WHEREAS, the Redwood County – Plum Creek Park will utilize the donation of the \$2,000.00 for the purpose of defraying the cost of the above-referenced dugout improvements; and

WHEREAS, the Board of Commissioners appreciates the generosity of the Lamberton Longsox in supporting ball field improvements at Plum Creek Park;

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby approves the acceptance of \$2,000.00 from the Lamberton Longsox/Lamberton Area Baseball to Redwood County – Plum Creek Park, on behalf of the County.

Seconded by Commissioner Van Hee and the same being put to a vote was duly carried.

PASSED and ADOPTED by the Redwood County Board of Commissioners this 16th day of May, 2023.

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the resolution in support of the Redwood County Watershed- One Watershed One Plan.
- **On motion by Groebner, second by Van Hee, in a roll call vote with Wakefield, Salfer, Forkrud, Groebner, and Van Hee all voting aye the Board adopted the following Implementation Resolution:**

**Resolution to support a Redwood River Watershed
One Watershed, One Plan project.**

The following Resolution was offered by Commissioner Groebner and moved for adoption at a Regular Meeting held on May 16, 2023, at the Redwood County Courthouse, Redwood Falls, MN:

WHEREAS, the Minnesota Board of Water and Soil Resources has developed policies for coordination and development of comprehensive watershed management plans, also known as One Watershed, One Plan, consistent with Minnesota Statutes, Chapter 103B.801, Comprehensive Watershed Management Planning Program; and

WHEREAS, Minnesota Statutes, Chapter 103B.301, Comprehensive Local Water Management Act, authorizes Minnesota Counties to develop and implement a local water management plan; and

WHEREAS, Minnesota Statutes, Chapter 103D.401, Watershed Management Plan, authorizes Minnesota Watershed Districts to develop and implement a watershed management plan; and

WHEREAS, Minnesota Statutes, Chapter 103C.331, subdivision 11, Comprehensive Plan, authorizes Minnesota Soil and Water Conservation Districts to develop and implement a comprehensive plan; and

WHEREAS, the counties, soil and water conservation districts, and watershed districts within the Redwood River Watershed (Watershed #21), as delineated in the attached One Watershed, One Plan Suggested Boundary Map, have interest in developing a comprehensive watershed management plan for this area.

NOW, THEREFORE, BE IT RESOLVED, that Redwood County recognizes and supports watershed-scale planning efforts consistent with Minnesota Statutes, Chapter 103B.801, also known as One Watershed, One Plan; and

BE IT FURTHER RESOLVED that Redwood County welcomes the opportunity to collaborate with the counties, soil and water conservation districts, and watershed districts within the Redwood River Watershed for watershed-scale planning efforts in the future; and

BE IT FURTHER RESOLVED that the Redwood County supports an application to the Board of Water and Soil Resources for a planning grant to develop a comprehensive watershed management plan and anticipates entering into a Memorandum of Agreement with the counties, soil and water conservation districts, and watershed districts within the Redwood River Watershed, to collaborate on this effort, pending selection as a recipient of a planning grant.

Seconded by Commissioner Van Hee and the same being put to a vote was duly carried.

REDWOOD COUNTY DITCH AUTHORITY

- At 9:51 a.m., the Board entered into Redwood County Ditch Authority. Present for the meeting were Wakefield, Groebner, Salfer, Van Hee, Administrator Kletscher, and Director Brozek.
- On motion by Salfer, second by Groebner, the Board voted unanimously to approve to set the date for petition to abandon tile in County Ditch 70 for June 20th at 3:30 p.m.
- There being no further business to discuss, Chair Wakefield declared the Ditch Authority Meeting adjourned at 9:52 a.m.

RECONVENE

- The Board reconvened into Regular Session at 9:52 a.m.

SHERIFF

- The Board reviewed the April Jail Population.

ADMINISTRATION

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve the Wilder Pageant Liquor License for Wilder Pageant Committee Inc.
- On motion by Groebner, second by Van Hee, the Board voted unanimously to authorize a credit card for Nick Brozek.
- On motion by Groebner, second by Wakefield, the Board voted unanimously to approve the County wide paper quote bid for 2023 in the amount of \$7,465.50 from One Office One Solution.

Personnel

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to hire Carter Kaiser as Deputy Sheriff for the Redwood County Sheriff's Department and be placed on the Deputy Sheriff I Grade/Step 1 at \$27.46/hour effective May 31, 2023.
- On motion by Wakefield, second by Groebner, the Board voted unanimously to hire Lesly Her to Full-time Correctional Officer for the Sheriff's Department and be placed on the 2023 Custody Officer LELS non-Licensed Officer Salary Schedule Step 1 at \$22.99/hour effective May 22, 2023.
- On motion by Wakefield, second by Van Hee, the Board voted unanimously to approve the Request for an Additional Lead Dispatcher for the Redwood County Sheriff's Department in that separation of duties with new titles though still acting as Dispatchers. No positions are being added.
- On motion by Wakefield, second by Groebner, the Board voted unanimously to approve the Request to transfer Amber Rohlik from Full-Time Sr. Technical Clerk handling the front desk at the Redwood County Sheriff's Department to Full-Time Sr. Technical Clerk managing the Permits and report flow at Grade 7/Step 5 of the AFSCME scale at \$20.53 effective May 29, 2023.
- On motion by Groebner, second by Wakefield, the Board voted unanimously to approve the Transfer/Promotion of Mark Cook from Full-Time Dispatcher to Lead Dispatcher at the Redwood County Sheriff's Department on Step 4 of the LELS Lead Dispatch Salary Schedule at \$26.71 effective May 29, 2023.
- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve the Transfer/Promotion of Jennifer Kaase from Fulltime Dispatcher to Lead Dispatcher at the Redwood County Sheriff's Department on Step 2 of the LELS Lead Dispatch Salary Schedule at \$25.25 effective May 29, 2023.

COMMISSIONERS

- The commissioners reported on meetings they attended.

Salfer: Highway Work Session; LINC Graduation Ceremony; and Drug Taskforce meeting.

VanHee: Drug taskforce meeting; Highway Work Session; Prime West; LINC Graduation Ceremony, EDA Strategic Planning Session, SRDC.

Groebner: Highway Work Session, RRRSMA, LINC Graduation Ceremony, Soil & Water meeting.

ADJOURN

- There being no further business, Chair Salfer declared the meeting adjourned at 11:15 a.m.

Jim Salfer, Chair
Board of County Commissioners

Attest: _____
Vicki Kletscher
County Administrator