

## REDWOOD COUNTY, MINNESOTA

June 20, 2023

The Board of County Commissioners met in regular session at 3:00 p.m. in the Commissioner's Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Rick Wakefield, Bob Van Hee, Jim Salfer, and Dave Forkrud, Commissioner Groebner was absent. County Administrator Vicki Kletscher, County Attorney Jenna Peterson, Assistant Sierra Fluck, Auditor-Treasurer Jean Price, Development Coordinator Briana Mumme, Environmental Director Nick Brozek, Human Resource Coordinator Peter Brown, Department of Corrections Sarah Eischens, Sheriff Jason Jacobson, County Engineer Anthony Sellner, Summit Carbon Solutions Joe Caruso, DNR Eric Earhart, DNR Jon Beyer, Resource Specialist Brian Pfarr, Ryan Benedict, Wayne Rue, and Alan Roiger.

Chair Salfer called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Wakefield, second by Van Hee, the Board voted unanimously to approve the June 20<sup>th</sup> agenda.

Chair Salfer asked the Board Members to identify any areas in which they had a conflict of interest, there were none.

### CONSENT AGENDA

- On motion by Wakefield, second by Forkrud, the Board voted unanimously to approve the following:
  - June 6<sup>th</sup> board minutes.
  - Payment of bills.

General Fund	\$ 503,547.67
Ditch Fund	\$ 24,590.39
Soil & Water	\$ 1,265.00
Solid Waste Fund	\$ 266.22
Debt Service Fund	\$ 2,500.00

- Bills exceeding \$2,000: Elan 10,700.34; Prime West Health 389,886.00; Know.ink, LLC 5,585.00; Netikus.net LTD 4,884.05; Advance Correctional Healthcare 10,149.92; County of Cottonwood 6,062.91; County of Renville 22,053.56; Galls 2,931.13; Redwood County Hwy Dept. 4,547.42; The Market at RWF 9,341.99; Regents of the Univ. Of MN 24,587.81; Baier Const. Inc 2,778.85; Kerkhoff Bros Inc 7,590.00; Northland Erosion Control 2,376.00; Seif's Jetting Service LLC 3,426.30; Stantec Consulting Services Inc 3,345.04; US Bank 2,500.00.

### SUMMIT CARBON SOLUTIONS

- Caruso updated the Board on the Summit Carbon Solutions project status.

**AUDITOR TREASURER**

- On motion by Wakefield, second by Forkrud, the Board voted unanimously to approve the following:
- Cash Balance Report, Investment Summary, Budget Reports, General Building Fund, Road & Bridge, Ditch Maintenance, Debt Services, Insurance, Solid Waste, Soil & Water Conservation District Funds, and May Disbursements in the amount of 3,329,873.08.
- Bills exceeding \$2,000.00: BCBS 201,333.82; Wex Leap 15,011.38; RWF Public Utilities 15,235.50; MN Commission of Finance 430,305.28; GPNG 2,316.77; MN Dept. of Revenue 56,069.82; Redwood Co License Center 7,837.75; US Postal Service 4,000; Corelogic Tax Service 4,305.15; RRRSWA 36,220.00; MN Valley Snow Riders 4,721.90; Metlife 4,336.26; School District #2190 1,728,702.88; Northern States Power co. 2,503.71 total \$ of R & B claims < \$2,000 = 24 bills totaling 6,631.18; Bills exceeding \$2,000: Everstrong Const. 215,501.80; MeadowLand 9,590.00; Zimmerman Maint. 12,770.00; TowMstr 99,970.00; RWC License Cntr 6,616.56; M&K Bridge Constr. 349,410.17; R&G Constr. 66,772.65.
- On motion by Forkrud, second by Wakefield, the Board voted unanimously to approve the Quadient Postage Machine Lease State Contract #213073 in the amount of \$173.77 per month for 60 months.

**U.S. FISH & WILDLIFE**

- On motion by Forkrud, second by Wakefield, the board voted unanimously to approve the Habitat Easement Acquisition consisting of 30 acres located in Redwood County, Charlestown Township (T-109-N, R-36-W), and Section 14 by the U.S. Fish & Wildlife Service for water and wildlife conservation.

**REDWOOD COUNTY DITCH AUTHORITY**

- At 3:40 p.m., the Board entered into Redwood County Ditch Authority. Present for the meeting were Wakefield, Van Hee, Salfer, Forkrud, Van Hee, Administrator Kletscher, and Director Brozek.
- Wakefield called Hearing to Order for Petition for Abandonment- CD 70 Drainage Authority.
- Director Brozek presented Jurisdictional and Notice Documentation.
- Pfarr presented Project.
- Opened meeting for questions/comments from interested parties.
- Closed public comment.
- On motion by Salfer, second by Wakefield, and in a roll call vote with Salfer, Forkrud, Van Hee, and Wakefield all voting aye, the Board approved the findings and order for CD70 Partial Abandonment for Benedict, Rue, and MN DNR.
- There being no further business to discuss, Chair Wakefield declared the Ditch Authority Meeting adjourned at 3:50 p.m.

**RECONVENE**

The Board reconvened into Regular Session at 3:50 p.m.

**ECONOMIC DEVELOPMENT**

- On motion by Wakefield, second by Forkrud, the Board voted unanimously to approve the Contract Amendment with Bolton and Menk for the Small Cities Community Development Block Grant- Coronavirus Broadband Project Environmental Assessment in the amount of \$20,000 as required by the State Historical Preservation Office.

**PROBATION**

- Eischens updated the Board on the Redwood County Probation program and caseload statistics.

**SHERIFF'S OFFICE**

- On motion by Van Hee, second by Wakefield in a roll call vote with Wakefield, Salfer, Forkrud, Van Hee all voting Aye, the board adopted the following resolution:

WHEREAS, McDonough K9 wishes to donate a K9 and training to the Redwood County Sheriff's Office and;

WHEREAS, the Sheriff's Office will utilize the donation of a K9 and training for the purpose of the Redwood County Sheriff's Office K9 program; and

WHEREAS, the Board of Commissioners appreciates the generosity of McDonough K9 in supporting the Redwood County Sheriff's Office;

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby approves the acceptance of a K9 and training with a value of \$18,500.00, to the Redwood County Sheriff's Office, on behalf of the County.

- On motion by Forkrud, second by Wakefield, the board voted unanimously to approve the Lease agreement NR40021 with the State of MN for storage of DNR equipment at the Sheriff's storage building from 07/1/23-06/30/26 in the amount of \$100.00 per month.
- The board reviewed the May 2023 jail population.

**ROAD AND BRIDGE**

- On motion by Wakefield, second by Van Hee, the Board voted unanimously to set the Public Hearing for Approval of Five-Year Plan July 6<sup>th</sup>, 2023, at 8:30 a.m.
- On motion by Forkrud, second by Wakefield, the Board voted unanimously to approve the Equipment Rental Rates for work performed for outside government agencies.

**ADMINISTRATION**

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve 2023 Solid Waste Hauler Licenses for Sweetman Sanitation.
- On motion by Van Hee, second by Wakefield, the Board voted unanimously to set public hearing to adopt the 2024-2027 Capital Improvement Plan for July 18<sup>th</sup>, 2023, at 9:00 a.m.

***Personnel***

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to hire Jeanette Pidde as Full-Time Land Use and Zoning Supervisor for the Environmental Services Department on the 2023 Non-Union Salary Schedule at Grade 16/Step 2 at \$37.72/hour, due to experience effective July 10, 2023.
- On motion by Forkrud, second by Wakefield, the Board voted unanimously to hire Stephanie Thooft as Full-Time Sr. Technical Clerk for the Sheriff's department on the 2023 AFSCME Salary Schedule at Grade 7/Step 4 at \$19.96/hour, due to experience effective June 30, 2023.
- On motion by Van Hee, second by Forkrud, the Board voted unanimously to hire Allison Larsen as Part-Time Technical Clerk/Receptionist for the Extension Office on the 2023 AFSCME Salary Schedule at Grade 5/Step 4 at \$17.11/hour, due to experience effective June 21, 2023.

**COMMISSIONERS**

- Commissioners reported on meetings they attended.

Salfer: AMC District 8 Meeting.

Van Hee: AMC District 8 Meeting, Southwest Regional Development Commission (Park Report).

Dave: A.C.E., Redwood Renville Regional Solid Waste Authority.

Wakefield: AMC District 8 Meeting, Chief Elected Officials Board.

**ADJOURN**

- There being no further business, Chair Salfer declared the meeting adjourned at 5:03 p.m.

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Jim Salfer, Chair  
Board of County Commissioners

Attest: \_\_\_\_\_  
Vicki Kletscher  
County Administrator