

REDWOOD COUNTY, MINNESOTA

September 5, 2023

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioner's Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Rick Wakefield, Bob Van Hee, Jim Salfer, and Dave Forkrud, Dennis Groebner, County Administrator Vicki Kletscher, County Attorney Jenna Peterson, Development Coordinator Briana Mumme, County Engineer Anthony Sellner, Crime Victim Services Coordinator Denise Kerkhoff, Baker & Tilly Doug Green, Technology Coordinator Paul Parsons, Human Resource Director Peter Brown, Environmental Director Nick Brozek, Zoning Supervisor Jeanette Pidde, County Recorder Joyce Anderson, Ditch Viewer Mark Behrends, Jim Schilling, Richard Nelson, Jeff Rohlik, Cletus Gewerth.

Chair Salfer called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Van Hee, second by Groebner, the Board voted unanimously to approve the revised September 5th agenda.

Chair Salfer asked the Board Members to identify any areas in which they had a conflict of interest, there were none.

CONSENT AGENDA

- On motion by Wakefield, second by Van Hee, the Board voted unanimously to approve the following:
 - August 15th board minutes.
 - Payment of bills.

| | |
|--------------------|---------------|
| General Fund | \$ 101,122.27 |
| Building Fund | \$ 70,818.17 |
| Ditch Fund | \$ 111,668.65 |
| Soil & Water | \$ 1,500.00 |
| Solid Waste Fund | \$ 481.39 |
| Road & Bridge Fund | \$ 1,500.60 |
| Insurance | \$ 707.32 |

- Bills exceeding \$2,000:

Warrants Approved On 9/05/2023 For Payment 9/08/2023.

| <u>Vendor Name</u> | <u>Amount</u> |
|--------------------------|---------------|
| ALEX PRO FIREARMS LLC | 2,550.00 |
| BOLTON & MENK INC | 10,000.00 |
| CONTEGRITY GROUP INC | 10,500.00 |
| COOREMAN CONTRACTING INC | 7,157.32 |

| | |
|-------------------------------------|-------------------|
| COUNTY OF COTTONWOOD | 7,773.36 |
| COUNTY OF RENVILLE | 31,955.49 |
| CUSTOM MANUFACTURING INC | 3,158.00 |
| FLEET SERVICES DIVISION-DEPT OF ADM | 7,560.48 |
| GEOCOMM | 8,104.15 |
| KERKHOFF BROS INC | 9,077.50 |
| L & S CONSTRUCTION CORP | 59,081.18 |
| LITZAU FARM DRAINAGE INC | 25,865.50 |
| MORRIS ELECTRONICS INC | 2,821.45 |
| SCHMIDT CONSTRUCTION INC | 52,369.20 |
| SERVICEMASTER PROFESSIONAL SERVI | 2,035.00 |
| SERVICEMASTER PROFESSIONAL SERVI | 5,913.97 |
| 66 Payments less than 2 0 0 0 | 30,117.93 |
| Final Total: | 276,040.53 |

Warrants Approved for Payment 9/08/2023.

| | |
|--------------------------------|------------------|
| <u>Vendor Name</u> | <u>Amount</u> |
| ELAN CORPORATE PAYMENT SYSTEMS | 11,708.62 |
| Final Total: | 11,708.62 |

ECONOMIC DEVELOPMENT

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve the City of Walnut Grove's Redwood County Tax Forfeited Blight removal program in the amount of \$4,750.
- On motion by Groebner, second by Wakefield, the Board voted unanimously to approve the City of Morgan's Redwood County Tax Forfeited Blight removal program in the amount of \$5,000.
- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve the First Children's Finance Memorandum of Agreement to conduct a financial modeling consultation service for Red Rock School District at no cost.

TECHNOLOGY

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve the Matrix Purchase and Service Agreement for phones and switches pending county attorney approval.
- On motion by Wakefield, second by Forkrud, the Board voted unanimously to approve the purchase of 35 RSA licenses from Morris Electronics at \$4.00 per month per user (35), per year for three years in addition to 10 pack hard tokens for a total amount of \$5,831.45.

CRIME VICITIM SERVICES

- On motion by Wakefield, second by Van Hee, the Board voted unanimously to approve the 2023-2024 Crime Victim Services OJP Grant in the amount of \$70,000.

BAKER TILLY

- Doug Green gave an update on the Bond Interest.

ROAD AND BRIDGE

- On motion by Van Hee, second by Groebner, excluding the bill with Turbes Ag Sales in the amount of \$100.00, the Board voted unanimously to approve the road and bridge August bills in the amount of \$346,275.88.
- On motion by Forkrud, second by Van Hee, with Groebner abstaining due to a conflict of interest, the Board voted to approve the bill from Turbes Ag Sales in the amount of \$100.00.

Warrants Approved On 9/05/2023 For Payment 9/08/2023.

| <u>Vendor Name</u> | <u>Amount</u> |
|-----------------------------------|-------------------|
| BOLTON & MENK INC | 19,555.00 |
| DUININCK INC | 158,142.40 |
| KECK TREE SERVICE | 5,200.00 |
| L & S CONSTRUCTION CORP | 42,363.41 |
| MN DEPT OF TRANSPORTATION | 15,286.52 |
| SNOW WHEEL SYSTEM INC | 8,560.00 |
| TABER/LISA BITKER-TABER & KENT | 2,954.44 |
| TRUCK CENTER COMPANIES | 2,255.01 |
| WIDSETH SMITH NOLTING & ASSOCIATE | 65,994.71 |
| ZIEGLER INC | 4,006.31 |
| 39 Payments less than 2 0 0 0 | 22,058.08 |
| Final Total: | 346,375.88 |

- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve construction contract 23-4 for SP 064-070-009 and SP 064-070-010; HSIP 6423 (221) lighted intersections to Design Electric, Inc in the amount of \$198,887.38.
- On motion by Groebner, second by Van Hee, the Board voted unanimously to authorize the County Board Chair and County Administrator to sign the awarded construction contract 23-4 for SP 064-070-009 and SP 064-070-010; HSIP 6423 lighted intersections.

ADMINISTRATION

- On motion by Salfer, second by Groebner, the Board voted unanimously to approve the revised RCRC Joint Powers Agreement and authorize signature by Redwood County RCRC delegate Wakefield.
- On motion by Groebner, second by Forkrud, the Board voted unanimously to declare 7 gray office chairs surplus property and donate to the Redwood Falls Fire Department.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the lease agreement with Marco for 60 months in the amount of \$265.32 per month, pending County Attorney approval.

Personnel

- On motion by Wakefield, second by Forkrud, the Board voted unanimously to acknowledge the retirement of Joyce Anderson as Redwood County Recorder, effective January 31, 2024.
- On motion by Wakefield, second by Groebner, the Board voted unanimously to acknowledge the retirement of Roger Polkow as Shop Supervisor for the Redwood County Highway Department, effective November 2, 2023.

COMMISSIONERS

- Commissioners reported on meetings they attended.

Salfer: Southwest Health & Human Services, Vets Cemetery, Western Mental Health, Budget Work session, Justice Center Open House.

Van Hee: Law Library, United Community Action Partnership.

Forkrud: A.C.E, Vets Cemetery, Justice Center Open House.

Wakefield: Southwest Health & Human Services, One Watershed one Plan, JD 7 & JD 16 Ditch, Vets Cemetery, Justice Center Open House, Counties Providing Technology, Budget Work Session.

Groebner: Friends of Gilfillan, Budget Work Session, Vets Cemetery.

DRAINAGE AUTHORITY

- **PUBLIC HEARING FOR FINAL REDETERMINATION OF BENEFITS**

CD 14-1 Drainage Authority

September 5, 2023

The Board of County Commissioners met in Drainage Authority at 10:00 a.m. in the Commissioner's Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Redwood County Commissioners Rick Wakefield, Denny Groebner, Dave Forkrud, and Jim Salfer, Bob Van Hee, Environmental Director Nick Brozek, Zoning Supervisor Jeanette Pidde, Redwood County Administrator Vicki Kletscher, Administration Assistant Sierra Fluck, Ditch Viewer Mark Behrends, Jim Schilling, Richard Nelson, Jeff Rohlik, Cletus Gewerth.

On motion by Groebner, second by Van Hee, the Board voted unanimously to adopt the Agenda for CD 14-1 Drainage Authority in the matter of Redetermination of Benefits.

Brozek presented Jurisdictional and notice documents including Affidavit of Publication.

Behrends Presented viewer's report.

On motion by Groebner, second by Salfer, the Board voted unanimously to approve the Viewer's Report as presented.

On motion by Salfer, second by Forkrud, the Board voted unanimously to approve repayment terms in which costs will be paid in full within 60 days or it will be put on the property taxes for up to 3 years at 4% interest, if the amount owed is less than \$100, the entire amount will be put on taxes in the first year.

On motion by Salfer second by Van Hee, the Board voted unanimously to adopt the findings and order

drafted by Environmental Director Brozek.

Meeting Adjourned at 10:14

CD 100 Drainage Authority

September 5, 2023

The Board of County Commissioners met in Drainage Authority at 10:14 a.m. in the Commissioner's Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Redwood County Commissioners Rick Wakefield, Denny Groebner, Dave Forkrud, and Jim Salfer, Bob Van Hee, Environmental Director Nick Brozek, Zoning Supervisor Jeanette Pidde, Redwood County Administrator Vicki Kletscher, Administration Assistant Sierra Fluck, Ditch Viewer Mark Behrends, Jim Schilling, Richard Nelson, Jeff Rohlik, Cletus Gewerth.

On motion by Forkrud, second by Van Hee, the Board voted unanimously to adopt the Agenda for CD 100 Drainage Authority in the matter of Redetermination of Benefits.

Brozek presented Jurisdictional and notice documents including Affidavit of Publication.

Behrends Presented viewer's report.

On motion by Groebner, second by Wakefield, the Board voted unanimously to approve the Viewer's Report as presented.

On motion by Salfer, second by Van Hee, the Board voted unanimously to approve repayment terms in which costs will be paid in full within 60 days or it will be put on the property taxes for up to 3 years at 4% interest, if the amount owed is less than \$100, the entire amount will be put on taxes in the first year.

On motion by Salfer second by Groebner, the Board voted unanimously to adopt the findings and order drafted by Environmental Director Brozek.

Meeting Adjourned at 10:20 a.m.

CD 101 Drainage Authority

September 5, 2023

The Board of County Commissioners met in Drainage Authority at 10:20 a.m. in the Commissioner's Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Redwood County Commissioners Rick Wakefield, Denny Groebner, Dave Forkrud, and Jim Salfer, Bob Van Hee, Environmental Director Nick Brozek, Zoning Supervisor Jeanette Pidde, Redwood County Administrator Vicki Kletscher, Administration Assistant Sierra Fluck, Ditch Viewer Mark Behrends, Jim Schilling, Richard Nelson, Jeff Rohlik, Cletus Gewerth.

On motion by Wakefield, second by Salfer, the Board voted unanimously to adopt the Agenda for CD

101 Drainage Authority in the matter of Redetermination of Benefits.

Brozek presented Jurisdictional and notice documents including Affidavit of Publication.

Behrends Presented viewer's report.

On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the Viewer's Report as presented.

On motion by Forkrud, second by Groebner, the Board voted unanimously to approve repayment terms in which costs will be paid in full within 60 days or it will be put on the property taxes for up to 3 years at 4% interest, if the amount owed is less than \$100, the entire amount will be put on taxes in the first year.

On motion by Wakefield, second by Forkrud, the Board voted unanimously to adopt the findings and order drafted by Environmental Director Brozek.

Meeting Adjourned at 10:24 a.m.

CD 104 Drainage Authority

September 5, 2023

The Board of County Commissioners met in Drainage Authority at 10:24 a.m. in the Commissioner's Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Redwood County Commissioners Rick Wakefield, Denny Groebner, Dave Forkrud, and Jim Salfer, Bob Van Hee, Environmental Director Nick Brozek, Zoning Supervisor Jeanette Pidde, Redwood County Administrator Vicki Kletscher, Administration Assistant Sierra Fluck, Ditch Viewer Mark Behrends, Jim Schilling, Richard Nelson, Jeff Rohlik, Cletus Gewerth.

On motion by Groebner, second by Van Hee, the Board voted unanimously to adopt the Agenda for CD 104 Drainage Authority in the matter of Redetermination of Benefits.

Brozek presented Jurisdictional and notice documents including Affidavit of Publication.

Behrends Presented viewer's report.

On motion by Groebner, second by Salfer, the Board voted unanimously to approve the Viewer's Report as presented.

On motion by Wakefield, second by Van Hee, the Board voted unanimously to approve repayment terms in which costs will be paid in full within 60 days or it will be put on the property taxes for up to 3 years at 4% interest, if the amount owed is less than \$100, the entire amount will be put on taxes in the first year.

On motion by Van Hee second by Salfer, the Board voted unanimously to adopt the findings and order drafted by Environmental Director Brozek.

Meeting Adjourned at 10:27 a.m.

JD 5-1 Bunge Drainage Authority

September 5, 2023

The Board of County Commissioners met in Drainage Authority at 10:24 a.m. in the Commissioner's Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Redwood County Commissioners Rick Wakefield, Denny Groebner, Dave Forkrud, and Jim Salfer, Bob Van Hee, Environmental Director Nick Brozek, Zoning Supervisor Jeanette Pidde, Redwood County Administrator Vicki Kletscher, Administration Assistant Sierra Fluck, Ditch Viewer Mark Behrends, Jim Schilling, Richard Nelson, Jeff Rohlik, Cletus Gewerth.

On motion by Van Hee, second by Salfer, the Board voted unanimously to adopt the Agenda for JD 5-1 Bunge Drainage Authority in the matter of Redetermination of Benefits.

Brozek presented jurisdictional and notice documents including Affidavit of Publication.

Behrends Presented viewer's report.

Landowner asked question regarding account balance of the account, Brozek stated approximately \$1,400.

On motion by Van Hee, second by Salfer, the Board voted unanimously to approve the Viewer's Report as presented.

On motion by Groebner, second by Van Hee, the Board voted unanimously to approve repayment terms in which costs will be paid in full within 60 days or it will be put on the property taxes for up to 3 years at 4% interest, if the amount owed is less than \$100, the entire amount will be put on taxes in the first year.

On motion by Forkrud, second by Groebner, the Board voted unanimously to adopt the findings and order drafted by Environmental Director Brozek.

Meeting Adjourned at 10:32 a.m.

JD 5-1 Kunkel Drainage Authority

September 5, 2023

The Board of County Commissioners met in Drainage Authority at 10:32 a.m. in the Commissioner's Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Redwood County Commissioners Rick Wakefield, Denny Groebner, Dave Forkrud, and Jim Salfer, Bob Van Hee, Environmental Director Nick Brozek, Zoning Supervisor Jeanette Pidde, Redwood County Administrator Vicki Kletscher, Administration Assistant Sierra Fluck, Ditch Viewer Mark Behrends, Jim Schilling, Richard Nelson, Jeff Rohlik, Cletus Gewerth.

On motion by Van Hee, second by Groebner, the Board voted unanimously to adopt the Agenda for JD

5- 1 Kunkel Drainage Authority in the matter of Redetermination of Benefits.

Brozek presented Jurisdictional and notice documents including Affidavit of Publication.

Behrends Presented viewer's report.

On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the Viewer's Report as presented.

On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve repayment terms in which costs will be paid in full within 60 days or it will be put on the property taxes for up to 3 years at 4% interest, if the amount owed is less than \$100, the entire amount will be put on taxes in the first year.

On motion by Wakefield, second by Salfer, the Board voted unanimously to adopt the findings and order drafted by Environmental Director Brozek.

Meeting Adjourned at 10:38 a.m.

JD 5-1 Nelson Drainage Authority

September 5, 2023

The Board of County Commissioners met in Drainage Authority at 10:38 a.m. in the Commissioner's Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Redwood County Commissioners Rick Wakefield, Denny Groebner, Dave Forkrud, and Jim Salfer, Bob Van Hee, Environmental Director Nick Brozek, Zoning Supervisor Jeanette Pidde, Redwood County Administrator Vicki Kletscher, Administration Assistant Sierra Fluck, Ditch Viewer Mark Behrends, Jim Schilling, Richard Nelson, Jeff Rohlik, Cletus Gewerth.

On motion by Groebner, second by Salfer, the Board voted unanimously to adopt the Agenda for JD 5-1 Nelson Drainage Authority in the matter of Redetermination of Benefits.

Brozek presented Jurisdictional and notice documents including Affidavit of Publication.

Behrends Presented viewer's report.

On motion by Groebner, second by Forkrud, the Board voted unanimously to approve the Viewer's Report as presented.

On motion by Groebner, second by Van Hee, the Board voted unanimously to approve repayment terms in which costs will be paid in full within 60 days or it will be put on the property taxes for up to 3 years at 4% interest, if the amount owed is less than \$100, the entire amount will be put on taxes in the first year.

On motion by Salfer, second by Forkrud, the Board voted unanimously to adopt the findings and order drafted by Environmental Director Brozek.

Meeting Adjourned at 10:42 a.m.

JD 7 Drainage Authority

September 5, 2023

The Board of County Commissioners met in Drainage Authority at 10:42 a.m. in the Commissioner's Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Redwood County Commissioners Rick Wakefield, Denny Groebner, Dave Forkrud, and Jim Salfer, Bob Van Hee, Environmental Director Nick Brozek, Zoning Supervisor Jeanette Pidde, Redwood County Administrator Vicki Kletscher, Administration Assistant Sierra Fluck, Ditch Viewer Mark Behrends, Jim Schilling, Richard Nelson, Jeff Rohlik, Cletus Gewerth.

On motion by Wakefield, second by Groebner, the Board voted unanimously to adopt the Agenda for JD 7 Drainage Authority in the matter of Redetermination of Benefits.

Brozek presented Jurisdictional and notice documents including Affidavit of Publication.

Behrends Presented viewer's report.

On motion by Wakefield, second by Van Hee, the Board voted unanimously to approve the Viewer's Report as presented.

On motion by Groebner, second by Wakefield, the Board voted unanimously to approve repayment terms in which costs will be paid in full within 60 days or it will be put on the property taxes for up to 3 years at 4% interest, if the amount owed is less than \$100, the entire amount will be put on taxes in the first year.

On motion by Salfer, second by Groebner, the Board voted unanimously to adopt the findings and order drafted by Environmental Director Brozek.

Meeting Adjourned at 10:45 a.m.

JD 16 Drainage Authority

September 5, 2023

The Board of County Commissioners met in Drainage Authority at 10:45 a.m. in the Commissioner's Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Redwood County Commissioners Rick Wakefield, Denny Groebner, Dave Forkrud, and Jim Salfer, Bob Van Hee, Environmental Director Nick Brozek, Zoning Supervisor Jeanette Pidde, Redwood County Administrator Vicki Kletscher, Administration Assistant Sierra Fluck, Ditch Viewer Mark Behrends, Jim Schilling, Richard Nelson, Jeff Rohlik, Cletus Gewerth.

On motion by Salfer, second by Groebner, the Board voted unanimously to adopt the Agenda for JD 16 Drainage Authority in the matter of Redetermination of Benefits.

Brozek presented Jurisdictional and notice documents including Affidavit of Publication.

Behrends Presented viewer's report.

On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the Viewer's Report as presented.

On motion by Wakefield, second by Groebner, the Board voted unanimously to approve repayment terms in which costs will be paid in full within 60 days or it will be put on the property taxes for up to 3 years at 4% interest, if the amount owed is less than \$100, the entire amount will be put on taxes in the first year.

On motion by Van Hee, second by Groebner, the Board voted unanimously to adopt the findings and order drafted by Environmental Director Brozek.

Meeting Adjourned at 10:49 a.m.

ADJOURN

- There being no further business, Chair Salfer declared the meeting adjourned at 10:49 a.m.

Jim Salfer, Chair
Board of County Commissioners

Attest: _____

Vicki Kletscher
County Administrator