

REDWOOD COUNTY, MINNESOTA

October 3, 2023

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioner's Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Rick Wakefield, Bob Van Hee, Jim Salfer, and Dave Forkrud, Dennis Groebner, County Administrator Vicki Kletscher, County Attorney Jenna Peterson, Administration Assistant Sierra Fluck, County Engineer Anthony Sellner, Human Resource Director Peter Brown, Environmental Director Nick Brozek, Zoning Supervisor Jeanette Pidde, County Recorder Joyce Anderson, County Sheriff Jason Jacobson, Matt Novak, John Krohn.

Chair Salfer called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Groebner, second by Wakefield, the Board voted unanimously to approve the revised October 3rd agenda.

Chair Salfer asked the Board Members to identify any areas in which they had a conflict of interest, there were none.

CONSENT AGENDA

- On motion by Wakefield, second by Groebner, the Board voted unanimously to approve the following:
 - September 19th board minutes.
 - September 29th board minutes.
 - Payment of bills.

General Fund	\$ 724,091.40
Building Fund	\$ 12,197.69
Ditch Fund	\$ 337,003.68
Soil & Water	\$ 2,479.31
Road & Bridge Fund	\$ 1,003.20
Insurance	\$ 738.63

- Bills exceeding \$2,000:

Warrants Approved On 10/03/2023 For Payment 10/06/2023.

<u>Vendor Name</u>	<u>Amount</u>
ACE OF SOUTHWEST MINNESOTA	9,519.50
ARVIG	637,690.50
BEACH TRANSPORT INC	204,120.34
BOLTON & MENK INC	41,907.50
COUNTRY ENTERPRISES INC	2,225.88
FLEET SERVICES DIVISION-DEPT OF ADM	3,190.05
G & R CONTROLS INC	3,340.72
HAGERT/BRYAN	2,114.25
L & S CONSTRUCTION CORP	72,566.24

MJ MECHANICAL LLC	3,122.00
MOLDESTAD/WILLIAM H	2,282.75
NORTHLAND BUSINESS SYSTEMS INC	2,620.64
NORTHWEST DRYWALL INC	2,990.00
PETERSON COMPANY LTD	3,925.00
REAL VISION SOFTWARE INC	3,300.00
SCHMIDT CONSTRUCTION INC	4,361.00
SMITH & JOHNSON	4,000.00
SNUG AS A BUG CHILDCARE LLC	15,000.00
STONEBERG, GILES & STROUP PA	7,770.56
TNT CONSTRUCTION-KERKHOFF INC	5,658.00
54 Payments less than 2 0 0 0	22,903.25
Final Total:	1,054,608.18

Warrants Approved for Payment 10/06/2023.

<u>Vendor Name</u>	<u>Amount</u>
ELAN CORPORATE PAYMENT SYSTEMS	22,905.73
Final Total:	22,905.73

Warrants Approved On 10/03/2023 For Payment 10/06/2023.

<u>Vendor Name</u>	<u>Amount</u>
BOLTON & MENK INC	33,781.00
DUININCK INC	7,359.84
L & S CONSTRUCTION CORP	19,619.19
MN DEPT OF TRANSPORTATION	10,376.76
REDWOOD COUNTY AUD-TREAS	15,050.67
REDWOOD TIRE SERVICE INC	2,661.00
TBEI INC	2,954.44
VALLEY ASPHALT INC	10,464.56
WIDSETH SMITH NOLTING & ASSOCIATE	12,744.50
ZIEGLER INC	2,999.37
27 Payments less than 2 0 0 0	11,871.00
Final Total:	129,882.33

ENVIRONMENTAL

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the Interim Use Permit #9-23 with Duro Rock Supply to operate a gravel pit in Section 5 of Redwood Falls Township.
- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve Conditional Use Permit #10-23 to Ryan Holmberg-Pizza Systems Inc. to operate a home business consisting of light manufacturing of pizza presses, pizza pans, and related items.

ROAD AND BRIDGE

- On motion by Wakefield, second by Forkrud, excluding the bill with Turbes Ag Sales in the amount of \$755.00, the Board voted unanimously to approve the road and bridge September bills in the amount of \$129,882.33.
- On motion by Van Hee, second by Forkrud, with Groebner abstaining due to a conflict of interest, the Board voted to approve the bill from Turbes Ag Sales in the amount of \$755.00.
- On motion by Groebner, second by Wakefield, the Board voted unanimously to approve Construction Contract 23-7 for SAP 064-598-032 and SAP 064-608-030 for bridge replacement to Everstrong Construction in the amount of \$1,627,600.

- On motion by Van Hee, second by Forkrud, the Board voted unanimously to authorize the County Board Chair and County Administrator to sign Construction Contract 23-7 for SAP 064-598-032 and SAP 064-608-030 for bridge replacements.
- On motion by Van Hee second by Forkrud, in a roll call vote with Van Hee, Salfer, Wakefield, Forkrud, and Groebner all voting aye the Board adopted the following Resolution:

**Local Bridge Replacement Grant Agreement
Grant Terms and Conditions
SAP 064-608-030**

WHEREAS, Redwood County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund related to Bridge No. 64601; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS, the amount of the grant has been determined to be \$723,968.00 by reason of the lowest responsible bid;

NOW, THEREFORE BE IT RESOLVED, that Redwood County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, and will pay any additional amount by which the cost exceeds the estimate and will return to the Minnesota State Transportation Fund any amount appropriated for the project but not required. The proper county officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above referenced grant.

- On motion by Wakefield, second by Groebner, the Board voted unanimously to authorize the signing of CSAH 89826 Bridge Grant Agreement to secure state bridge bond funds for project SAP 064-608-030.
- On motion by Groebner second by Forkrud, in a roll call vote with Groebner, Salfer, Wakefield, Forkrud, and Van Hee all voting aye the Board adopted the following Resolution:

**Local Bridge Replacement Grant Agreement
Grant Terms and Conditions
SAP 064-598-032**

WHEREAS, Redwood County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund related to Bridge No. 64603; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS, the amount of the grant has been determined to be \$638,974.00 by reason of the lowest responsible bid;

NOW, THEREFORE BE IT RESOLVED, that Redwood County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, and will pay any additional amount by which the cost exceeds the estimate and will return to the Minnesota State Transportation Fund any amount appropriated for the project but not required. The proper county officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to authorize the signing of CR 51 Bridge Grant Agreement to secure state bridge bond funds for project SAP 064-598-032.
- On motion by Forkrud, second by Groebner, the Board voted unanimously not to expend funds for driveway paving on 2023 1.5' Maintenance Overlay Projects, but approved supplying gravel to complete the driveway mill and overlays.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to deny the Monarch Butterfly Candidate Conservation Agreement with Assurances.
- On motion by Wakefield, second by Forkrud, in a roll call vote with Wakefield, Salfer, Groebner, Forkrud, and Van Hee all voting aye the Board adopted the following Resolution:

LRIP Sponsoring Resolution For Belview's West Hibbard Ave Project Application

WHEREAS, the City of Belview is a city with a population under 5,000; and

WHEREAS; the City of Belview would like to submit a project on West Hibbard Avenue for Local Road Improvement Program (LRIP) Funds; and

WHEREAS, the City of Belview has requested Redwood County be the sponsoring agency; and

WHEREAS, the City understands that it will be responsible for all costs not covered by LRIP including but not limited to consultant engineering, right of way acquisition, construction administration and inspection, utility construction, as well as construction costs above the LRIP award;

NOW, THEREFORE BE IT RESOLVED, that Redwood County agrees to act as sponsoring agency for a Local Road Improvement Program Project identified on West Hibbard Avenue and has reviewed and approved the project as proposed; and

FURTHERMORE, Sponsorship includes a willingness to secure and guarantee the local share of costs associated with this project and responsibility for seeing this project through to its completion, in compliance of all applicable laws, rules and regulations; and

FURTHERMORE, that the Redwood County Highway Engineer is hereby authorized to act as agent on behalf of this applicant.

- Sellner gave an update on Additional Funds for HSIP Intersection Lighting Project in the amount of \$58,502 of Federal Highway Safety Improvement Program funding to count

towards intersection lighting project totaling \$183,502 in funds with the lighting project construction cost being \$198,888.

SHERIFF

- On motion by Wakefield, second by Forkrud, the Board voted unanimously to approve to purchase a 2019 Police SUV from Fleet and Surplus Services for \$17,000 plus applicable fees to replace the 2010 Ford Expedition and authorized disposable by auction of the Ford Expedition.

ADMINISTRATION

- On motion by Van Hee, second by Wakefield, in a roll call vote with Van Hee, Salfer, Wakefield, Forkrud, and Groebner all voting aye the Board adopted the following Resolution:

WHEREAS, Minnesota Statutes require the County Board of Commissioners to annually set by resolution the salary of the County Sheriff.

NOW, THEREFORE, BE IT RESOLVED that the 2024 salary for the Redwood County Sheriff shall be as follows, effective January 1, 2024:

BE IT FURTHER RESOLVED, that the 2024 salary for the Redwood County Sheriff shall be set as listed below per Minnesota Statute 387.20, Subd. 2:

County Sheriff	\$ 125,000.00
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- On motion by Wakefield, second by Groebner, in a roll call vote with Wakefield, Salfer, Van Hee, Forkrud, and Groebner all voting aye the Board adopted the following Resolution:

WHEREAS, Minnesota Statutes require the County Board of Commissioners to annually set by resolution the salary of the County Recorder.

NOW, THEREFORE, BE IT RESOLVED that the 2024 salary for the Redwood County Recorder shall be effective January 1, 2024:

BE IT FURTHER RESOLVED, that the 2024 salary for the Redwood County Recorder shall be set as listed below per Minnesota Statute 386.015, Subd. 2:

County Recorder	\$ 106,000.00
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- On motion by Forkrud, second by Van Hee, in a roll call vote with Forkrud, Wakefield and Van Hee, all voting Aye, Groebner and Salfer voting nay, the Board adopted the following Resolution:

WHEREAS, Minnesota Statutes require the County Board of Commissioners to annually set by resolution the salary of the Auditor-Treasurer.

NOW, THEREFORE, BE IT RESOLVED that the 2024 salary for the Redwood County Auditor-Treasurer shall be effective January 1, 2024:

BE IT FURTHER RESOLVED, that the 2024 salary for the Redwood County Auditor Treasurer shall be set as listed below per Minnesota Statute 384.151 Subd. 1a and 385.373, Subd. 1a:

County Auditor-Treasurer **\$ 124,500.00**

- On motion by Van Hee, second by Wakefield, in a roll call vote with Van Hee, Groebner, and Wakefield all voting Aye and Forkrud and Salfer all voting nay, the Board adopted the following Resolution:

WHEREAS, Minnesota Statutes require the County Board of Commissioners to annually set by resolution the salary of the County Attorney.

NOW, THEREFORE, BE IT RESOLVED that the 2024 salary for the Redwood County Attorney shall be effective January 1, 2024:

BE IT FURTHER RESOLVED, that the 2024 salary for the Redwood County Attorney shall be set as listed below per Minnesota Statute 388.18, Subd. 1:

County Attorney **\$ 137,500.00**

- On motion by Wakefield, second by Forkrud, in a roll call vote with Wakefield, Salfer, Van Hee, Forkrud, and Groebner all voting aye the Board adopted the following Resolution:

WHEREAS, Minnesota Statutes require the County Board of Commissioners to annually set by resolution the salary of the County Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the 2024 salary for the Redwood County Commissioners shall be effective January 1, 2024.

THEREFORE, BE IT RESOLVED, that the 2024 salary of the Redwood County Commissioners be set for 2024 as listed below per Minnesota Statute 375.055:

County Commissioners **\$ 26,915.00**

BE IT FURTHER RESOLVED, that a maximum per diem (per day) rate of \$75.00 shall be granted to Redwood County Commissioners for service on any board, committee or commission that has been approved by the full board; for special meetings of the County Board; for attendance at conferences and education/training sessions; and for performance of services as an individual Commissioner relating to the execution of the

duties of the Office of County Commissioner. At the discretion of each Commissioner, a lesser per diem amount may be charged.

Personnel

- On motion by Forkrud, second by Groebner, the Board voted unanimously to hire Cody Fish as full-time Correctional Officer on the 2023 Custody LELS Non-Licensed Officer Salary schedule Step 1, \$22.99/hour, effective October 2, 2023.
- On motion by Groebner, second by Wakefield, the Board voted unanimously to acknowledge the resignation of Lesly Her, full-time correctional officer effective September 22, 2023.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve 16 hours paid time off for 3 employees who win the 2023 Wellness Weight Loss Challenge hosted by the Wellness Committee.

COMMISSIONERS

- Commissioners reported on meetings they attended.

Salfer: Southwest Health & Human Services, Western Mental Health, Planning & Zoning, Cyber Security Team.

Van Hee: Primewest, Minnesota Valley Regional Rail.

Forkrud: A.C.E.

Wakefield: Southwest Health & Human Services, Counties Providing Technology, Emergency Communication Board.

Groebner: Southwest Regional Solid Waste Commission, Rural Minnesota Energy Board.

ADJOURN

- There being no further business, Chair Salfer declared the meeting adjourned at 10:07 a.m.

Jim Salfer, Chair
Board of County Commissioners

Attest: _____

Vicki Kletscher
County Administrator