

REDWOOD COUNTY, MINNESOTA

October 17, 2023

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioner's Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dennis Groebner, Rick Wakefield, Bob Van Hee, Jim Salfer, and Dave Forkrud, County Attorney Jenna Peterson, County Administrator Vicki Kletscher, Administrative Assistant Sierra Fluck, Environmental Director Nick Brozek, Auditor/Treasurer Jean Price, Human Resource Coordinator Peter Brown, County Assessor Jesse Jacobson, Sheriff Jason Jacobson.

Chair Salfer called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Wakefield, second by Groebner, the Board voted unanimously to approve the October 17 agenda.

Chair Salfer asked the Board Members to identify any areas in which they had a conflict of interest. Wakefield identified a conflict in the Abstract of Bills.

CONSENT AGENDA

- On motion by Wakefield, second by Van Hee, excluding the bills from Lori Wakefield in the amount of \$260.00, the Board voted unanimously to approve the consent agenda.
- On motion by Forkrud, second by Groebner, with Wakefield abstaining due to a conflict of interest, the Board voted to approve the bills from Lori Wakefield in the amount of \$260.00.
- On motion by Wakefield, second by Van Hee, the Board voted unanimously to approve the following:
 - October 3rd Board Minutes.
 - Payment of bills.

General Fund	\$ 220,654.99
Ditch Fund	\$ 13,016.60
Solid Waste Fund	\$ 220.84
Insurance	\$ 31.40

- **Bills exceeding \$2,000:**

Warrants Approved On 10/17/2023 For Payment 10/20/2023.

<u>Vendor Name</u>	<u>Amount</u>
ADVANCED CORRECTIONAL HEALTHCARE	10,674.92
BEHREND/SMITH	2,487.41
COUNTIES PROVIDING TECHNOLOGY	4,604.00
COUNTRY ENTERPRISES INC	3,985.00

FLEET & SURPLUS SERVICES	17,000.00
INDEED Inc	2,500.00
KERKHOFF BROS INC	3,155.50
MINNESOTA STATE AUDITOR	60,852.09
MORRIS ELECTRONICS INC	5,831.45
OLSON CHEVROLET	49,069.83
REDWOOD COUNTY HIGHWAY DEPT	7,872.79
REGENTS OF THE UNIVERSITY OF MINN	24,579.05
THE MARKET AT REDWOOD LLC	11,432.11
85 Payments less than 2 0 0 0	28,953.84
Final Total:	232,997.99

AUDITOR/TREASURER

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve the Cash Balance Report, Investment Summary, Budget Reports, General Fund; Road and Bridge; Building; Human Services; Ditch; Health; Debt Service; Insurance; Solid Waste; Soil and Water and Conservation District Fund, and September 2023 Disbursements in the amount of \$544,141.99.

Warrants Approved for Payment 9/07/2023.

<u>Vendor Name</u>	<u>Amount</u>
BLUE CROSS BLUE SHIELD OF MINNESO	8,898.34
BLUE CROSS BLUE SHIELD OF MINNESO	2,152.00
BLUE CROSS BLUE SHIELD OF MINNESO	12,968.26
BLUE CROSS BLUE SHIELD OF MINNESO	25,274.60
BLUE CROSS BLUE SHIELD OF MINNESO	27,441.05
MINNESOTA DEPARTMENT of REVENUE	52,026.97
PAYCOM CORPORATE HEADQUARTERS	2,118.73
REDWOOD ELECTRIC COOPERATIVE	3,037.54
REDWOOD FALLS PUBLIC UTILITIES	9,124.57
WEX LEAP	7,485.69
45 Payments less than 2 0 0 0	18,337.60
Final Total:	168,865.35

Warrants Approved On 9/05/2023 For Payment 9/05/2023.

<u>Vendor Name</u>	<u>Amount</u>
MN COMMISSION OF FINANCE	5,030.00
SOUTHWEST HEALTH & HUMAN SERVICE	4,450.57
STATE OF MINNESOTA	2,167.03
8 Payments less than 2 0 0 0	2,222.99
Final Total:	13,870.59

Warrants Approved for Payment 9/06/2023.

<u>Vendor Name</u>	<u>Amount</u>
BLACKSTRAP INC	9,812.99
S & P GLOBAL RATINGS	21,000.00
7 Payments less than 2000	698.19
Final Total:	31,511.18

Warrants Approved On 9/05/2023 For Payment 9/08/2023.

<u>Vendor Name</u>	<u>Amount</u>
BOLTON & MENK INC	19,555.00
DUININCK INC	158,142.40
KECK TREE SERVICE	5,200.00

L & S CONSTRUCTION CORP	42,363.41
MN DEPT OF TRANSPORTATION	15,286.52
SNOW WHEEL SYSTEM INC	8,560.00
TABER/LISA BITKER-TABER & KENT	2,954.44
TRUCK CENTER COMPANIES	2,255.01
WIDSETH SMITH NOLTING & ASSOCIATE	65,994.71
ZIEGLER INC	4,006.31
39 Payments less than 2 0 0 0	22,058.08
Final Total:	346,375.88

Warrants Approved On 9/11/2023 For Payment 9/11/2023.

<u>Vendor Name</u>	<u>Amount</u>
5 Payments less than 2 0 0 0	779.75
Final Total:	779.75

Warrants Approved for Payment 9/13/2023.

<u>Vendor Name</u>	<u>Amount</u>
BLACKSTRAP INC	28,046.60
FARMWARD COOPERATIVE	35,575.34
TBEI INC	2,954.44
6 Payments less than 2000	1,089.94
Final Total:	67,666.32

Warrants Approved On 9/19/2023 For Payment 9/19/2023.

<u>Vendor Name</u>	<u>Amount</u>
9 Payments less than 2 0 0 0	3,419.29
Final Total:	3,419.29

Warrants Approved On 9/25/2023 For Payment 9/25/2023.

<u>Vendor Name</u>	<u>Amount</u>
HOOK VIRNIG/PATTI J	29,103.50
METLIFE	4,167.08
5 Payments less than 2000	2,619.09
Final Total:	35,889.67

Warrants Approved for Payment 9/27/2023.

<u>Vendor Name</u>	<u>Amount</u>
BLACKSTRAP INC	24,145.19
EVERSTRONG CONSTRUCTION INC	108,311.46
FARMWARD COOPERATIVE	10,841.10
TENNANT COMPANY	68,132.00
ZIMMERMANN MAINTENANCE	8,670.00
10 Payments less than 2 0 0 0	2,040.09
Final Total:	222,139.84

- Price gave the Board an update on the temporary transfers made from the General Fund to the Ditch Fund from October 2022 through September 2023 in the amount of \$1,928,233.89.

ASSESSOR

- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the 2 year assessing agreements with the following Townships: Charlestown, Delhi, Granite Rock, Kintire, Morgan, North Hero, Sheridan, Sherman, Sundown, Swedes Forest, Three Lakes, Underwood, Vail, Vesta, Waterbury, and Westline, Willow Lake, Gales and the

following Cities: Clements, Delhi, Lamberton, Lucan, Milroy, Morgan, Revere, Sanborn, Seaforth, Walnut Grove, and Wanda.

- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the destruction of old records from the Assessor's office per the Record's Retention Schedule including 2012-2013 Homestead Applications, 2007-2013 Spring Mini Abstracts, 2008-2013 Fall Mini-Abstracts, 2006-2013 mobile home abstract and valuation listings, and 2010 Exempt/PILT.

SHERIFF

- The Board reviewed the September 2023 Jail Population.
- The Board reviewed the Sentence to Serve Program Quarterly Report for July, August, September 2023.

ENVIRONMENTAL

- On motion by Groebner, second by Van Hee, the Board voted unanimously to Set Public Hearing for 2024 Ditch Levy for November 21, 2023, at 9:00 a.m.
- On motion by Wakefield, second by Groebner, the Board voted unanimously to approve the Plum Creek County Park master service agreement with Arvig to provide fiber internet service and Wi-Fi in the amount of \$83.00 per month.
- The Board tabled the purchase of a new side by side for Plum Creek County Park to the November 7, 2023, meeting.
- On motion by Van Hee, second by Wakefield, the Board voted unanimously to purchase a hedge trimmer for the skid loader at Plum Creek Park from The Attachment Company in the amount of \$9,100.

Other Bids Received:

<u>Company</u>	<u>Bid Amount</u>
Skid Steer Solutions	\$12,890.00

- On motion by Forkrud, second by Wakefield, the Board voted unanimously to approve the Plum Creek Park Use Agreement with the Westbrook Walnut Grove student council, pending County Attorney Approval.
- On motion by Wakefield, second by Van Hee, the Board voted unanimously to approve the 2024 AIS Prevention Plan to receive AIS preventions aid in the amount of \$19,548.00.
- On motion by Van Hee, second by Forkrud, in a roll call vote with Van Hee, Salfer, Wakefield, Forkrud, and Groebner all voting aye the Board adopted the following Resolution:

**A RESOLUTION ACCEPTING THE DONATION OF AN ELECTRONIC
SCOREBOARD FROM HIGHWATER ETHANOL, WALNUT GROVE
LOGGERS, LAMBERTON YOUTH BASEBALL ASSOCIATION, REDWOOD
ELECTRIC COOP, WALNUT GROVE AREA FOUNDATION**

WHEREAS, Highwater Ethanol, Walnut Grove Loggers, Lamberton Youth Baseball Association, Redwood Electric Coop, and Walnut Grove Area Foundation wish to donate an electronic scoreboard, and installation of same including concrete and electrical work, to Redwood County - Plum Creek Park; and

WHEREAS, the scoreboard will be erected at the east ball field in the lower park and will enhance the public's experience when attending and participating in ball games; and

WHEREAS, the Board of Commissioners appreciates the generosity of Highwater Ethanol, Walnut Grove Loggers, Lamberton Youth Baseball Association, Redwood Electric Coop, and Walnut Grove Area Foundation in supporting ball field improvements at Plum Creek Park.

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby approves the acceptance of the electronic scoreboard and related installation work and materials from Highwater Ethanol, Walnut Grove Loggers, Lamberton Youth Baseball Association, Redwood Electric Coop, and Walnut Grove Area Foundation to Redwood County-Plum Creek Park, on behalf of the County.

ADMINISTRATION

- The Board discussed the upcoming District 8 AMC meeting in Cottonwood County and the County's 2024 Legislative priorities.
- On motion by Wakefield, second by Van Hee, the Board voted unanimously to approve the draft response letter to the City of Lamberton addressing Statewide Affordable House Aid.
- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve the 2023 Fall Newsletter Draft.

Personnel

- On motion by Forkrud, second by Wakefield, the Board voted unanimously to approve the renewal of 2024 Blue Cross Blue Shield of MN Sr. Gold Medicare Supplemental Insurance Plans for Redwood County Retirees.

Van Hee left the meeting at 9:54 a.m.

COMMISSIONERS

- The Board appointed Nick Brozek as AMC voting delegate from Redwood County.
- The commissioners reported on meetings they attended.

Salfer: EDA Workforce Workshop, Lamberton State Bonding Committee, Personnel Committee, EDA zoom check in.

VanHee: Absent.

Groebe: EDA Workforce Workshop, Soil & Water, Landfill Annual Meeting, Redwood Renville Regional Solid Waste Authority.

Forkrud: Personnel Sub Committee.

Wakefield: EDA Workforce Workshop, Redwood Cottonwood Rivers Control Area II, Southwest Health and Human Services, Opioid Sub Committee Settlement.

ADJOURN

- There being no further business, Chair Salfer declared the meeting adjourned at 10:03.

Attest: _____

Vicki Kletscher
County Administrator

Jim Salfer, Chair
Board of County Commissioners