

REDWOOD COUNTY, MINNESOTA

November 28, 2023

The Board of County Commissioners met in regular session at 5:00 p.m. in the Commissioner's Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dennis Groebner, Bob Van Hee, Jim Salfer, and Dave Forkrud, County Attorney Jenna Peterson, County Administrator Vicki Kletscher, Administrative Assistant Sierra Fluck, Auditor/Treasurer Jean Price, County Engineer Anthony Sellner, and County Assessor Jesse Jacobson.

Chair Salfer called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the November 28 agenda.

Chair Salfer asked the Board Members to identify any areas in which they had a conflict of interest. There were none.

AUDITOR/TREASURER

- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve SeaChange Election Services to print the ballots, create a test deck, create a publication ballot, and upload PDF ballots to the Secretary of State for the 2024 Election year and beyond. Election Systems & Software will do the ballot design.

ROAD & BRIDGE

- Sellner informed the Board on the Highway Department projects Status.

ADMINISTRATION

- On motion by Groebner, second by Forkrud, the Board voted unanimously to approve the 2024 Grandview Winery Liquor License.

ADJOURNED

- The Board recessed at 5:30 p.m.
- The Board reconvened at 6:00 p.m.

TRUTH IN TAXATION

- Chair Salfer called to order the Truth in Taxation meeting at 6:00 p.m.
- Present for all or portions of the meeting were Commissioners Dennis Groebner, Bob Van Hee, Jim Salfer; Dave Forkrud, Administrator Vicki Kletscher; County Assessor Jesse Jacobson, Kevin Bock, Jerome Boushek, Terry Dallenbach, Lisa Dallenbach, John

Zwach, Mel Grannes, Casey Hultquist, Jamie Rigge, Bruce Rigge, Andrew Rigge, Richard Beran, John Carlson, Jon Boerboom, Henry Boots.

- On motion by Forkrud, second by Groebner, and in a roll-call vote with Forkrud, Salfer, Groebner, and Van Hee all voting aye, the Board adopted the following Resolution:

BE IT HEREBY RESOLVED, by the Board of Commissioners for Redwood County, that the 2024 property tax levies for Redwood County Funds be set as follows:

REVENUE FUND	\$9,230,625
HUMAN SERVICES FUND.....	3,220,479
PUBLIC HEALTH FUND	185,100
ROAD AND BRIDGE FUND	3,277,503
BUILDING FUND	105,650
DEBT SERVICE FUND	1,974,459
REGIONAL LIBRARY	109,323

BE IT FURTHER RESOLVED, that the 2024 Redwood County property tax levy be certified to the Redwood County Auditor-Treasurer at \$18,103,139.

BE IT FURTHER RESOLVED, that the 2024 Redwood County adjusted property tax levy be set at \$17,197,510, a 11.9 % change from the 2023 adjusted tax levy of \$15,365,685.

- On motion by Groebner, second by Forkrud, and in a roll-call vote with Forkrud, Salfer, Groebner, and Van Hee all voting aye, the Board adopted the following Resolution:

WHEREAS, the Redwood County Board of Commissioners has reviewed the proposed 2024 budget with the Redwood County Department Heads to discuss budgets proposed for the staffing, supplies, and general operation of their departments during Calendar year 2023 and;

WHEREAS, the Redwood County Board of Commissioners has subsequently reviewed each of the departmental budgets in relationship to the amounts needed from the 2024 Property Tax Levy, and;

NOW, THEREFORE, BE IT RESOLVED, that the Redwood County Board of Commissioners does hereby adopt the 2024 Redwood County Budgeted Revenues and Expenditures as attached:

BUDGETARY APPROVAL REPORT 1 – GENERAL

	BUDGETED AMOUNTS
REVENUE	
PROPERTY TAXES	\$ 8,975,176
OTHER TAXES	15,000
SPECIAL ASSESSMENTS	31,870
LICENSES & PERMITS	53,655
PAYMENT IN LIEU OF TAXES	284,378
DISPARITY REDUCTION CREDIT	23,894
POLICE AID	138,561
LOCAL HOMELESS PREVENTION AID	18,957
STATEWIDE AFFORDABLE HOUSING AID	91,063
COUNTY PROGRAM AID	670,177
E-911	177,000
MARKET VALUE CREDIT	215,992
CASINO CREDIT	75,460
IGR - REIM FOR SERVICES - PUB SFTY	196,896
IGR - REIM FOR SERVICES - CONSERVTN	400,000
MN DEPT OF PUBLIC SAFETY	1,000
MN BOARD OF WATER AND SOIL RES	84,859
MN DEPT OF NATURAL RESOURCES	95,633
MN DEPT OF VETERANS AFFAIRS	7,500
MN DEPT OF PEACE OFFICERS BOARD	12,000
MN DEPT OF CORRECTIONS	181,440
DEPARTMENT OF JUSTICE	71,000
DEPARTMENT OF HOMELAND SECURITY	577
EMERGENCY MANAGEMENT PERFORMANCE	20,029
CHARGES FOR SERVICES	814,636
EARNINGS ON INVESTMENTS	107,806
MISCELLANEOUS REVENUE	151,299
RENTAL INCOME	187,840
INSURANCE DIVIDENDS	65,000
TOTAL REVENUE	\$ 13,168,698
EXPENDITURE	
GENERAL GOVERNMENT	
COMMISSIONERS	\$ 265,109
LAW LIBRARY	8,500
COUNTY ADMINISTRATION	515,198
AUDITOR-TREASURER	465,812

BUDGETARY APPROVAL REPORT 1 – GENERAL

	BUDGETED AMOUNTS
ASSESSOR	580,497
LICENSE CENTER	240,893
ADMINISTRATOR	454,236
ELECTIONS	67,000
COMPUTER	553,813
ATTORNEY	1,008,356
RECORDER	362,629
COURTHOUSE MAINTENANCE	646,221
BUILDINGS AND PLANT	150,000
VETERAN SERVICE OFFICER	198,762
Total GENERAL GOVERNMENT	\$ 5,517,026
PUBLIC SAFETY	
SHERIFF	\$ 5,002,519
E-911 SYSTEM	73,000
CORONER	23,000
OTHER PUBLIC SAFETY	22,000
PROBATION AND PAROLE	394,547
RESTORATIVE JUSTICE	102,930
SENTENCE TO SERVE	94,978
EMERGENCY MANAGEMENT	111,480
Total PUBLIC SAFETY	\$ 5,824,454
CULTURE & RECREATION	
MUSEUM	\$ 4,000
OTHER CULTURE & RECREATION	57,500
PARKS	151,674
MINNESOTEA TRAILS	95,633
Total CULTURE & RECREATION	\$308,807
CONSERVATION	
AGRICULTURAL INSPECTION	\$ 381,246
EXTENSION	135,088
OTHER CONSERVATION	41,104
SOIL AND WATER CONSERVATION DISTRICT	558,478
WATER QUALITY LOAN PROGRAM	13,443
Total CONSERVATION	\$ 1,129,359
ECONOMIC DEVELOPMENT	
OTHER ECONOMIC DEVELOPMENT	\$ 315,553
Total ECONOMIC DEVELOPMENT	\$ 315,553

BUDGETARY APPROVAL REPORT 1 – GENERAL

	BUDGETED AMOUNTS
LIBRARY	
Total INTERGOVERNMENTAL - LIBRARY	
INTERGOVERNMENTAL - SWHHS PHS LEVY	\$ 109,323
COMMUNITY HEALTH	
Total INTERGOVERNMENTAL - SWHHS PHS LEVY	\$ 109,323
DEBT SERVICE - PRINCIPAL	\$ 185,100
WATER QUALITY LOAN PROGRAM	
Total DEBT SERVICE - PRINCIPAL	\$ 185,100
DEBT SERVICE - INTEREST	\$ 9,928
WATER QUALITY LOAN PROGRAM	
Total DEBT SERVICE - INTEREST	\$ 9,928
	\$ 694
	\$ 694
TOTAL EXPENDITURE	\$ 13,400,244
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	\$ (231,546)
PLANNED CHANGES TO FUND BALANCE	\$ (231,546)

BUDGETARY APPROVAL REPORT 3 - ROAD AND BRIDGE

	BUDGETED AMOUNTS
REVENUE	
PROPERTY TAXES	\$ 2,768,168
OTHER TAXES	1,534,000
LICENSES & PERMITS	23,600
INTERGOVERNMENTAL REVENUES	435,000
MAINTENANCE REGULAR	2,824,995
CONSTRUCTION REGULAR	3,462,813
MAINTENANCE MUNICIPAL	319,121
CONSTRUCTION MUNICIPAL	478,724
TOWN BRIDGE	1,511,000
SPECIAL TOWN BRIDGE	2,601,531
DISPARITY REDUCTION CREDIT	7,405
MARKET VALUE CREDIT	66,936
TOWN ROAD	728,000
IGR - REIM FOR SERVICES - HIGHWAY	169,845
MN DEPT OF TRANSPORTATION	2,609,658
HIGHWAY PLANNING AND CONSTRUCTION	450,680
CHARGES FOR SERVICES	13,850
MISCELLANEOUS REVENUE	158,920
TOTAL REVENUE	\$ 20,164,246
EXPENDITURE	
HIGHWAY ADMINISTRATION	

ROAD & BRIDGE ADMINISTRATION	\$652,685
Total HIGHWAY ADMINISTRATION	\$652,685
HIGHWAY MAINTENANCE	
HIGHWAY MAINTENANCE	\$ 3,843,259
Total HIGHWAY MAINTENANCE	\$ 3,843,259
HIGHWAY CONSTRUCTION	
HIGHWAY CONSTRUCTION & ENGINEERING	\$ 19,026,009
Total HIGHWAY CONSTRUCTION	\$ 19,026,009
HIGHWAY EQUIPMENT AND MAINT SHOPS	
EQUIPMENT MAINTENANCE & SHOP	\$ 1,163,249
Total HIGHWAY EQUIPMENT AND MAINT SHOPS	\$ 1,163,249
INTERGOVERNMENTAL - TOWN ROAD DIST	
HIGHWAY MAINTENANCE	\$ 728,000
Total INTERGOVERNMENTAL - TOWN ROAD DIST	\$ 728,000

BUDGETARY APPROVAL REPORT 3 - ROAD AND BRIDGE

	BUDGETED AMOUNTS
DEBT SERVICE - PRINCIPAL	
HIGHWAY CONSTRUCTION & ENGINEERING Total DEBT SERVICE - PRINCIPAL	\$ 310,000
	\$ 310,000
DEBT SERVICE - INTEREST	
HIGHWAY CONSTRUCTION & ENGINEERING	\$ 212,400
Total DEBT SERVICE - INTEREST	\$ 212,400
TOTAL EXPENDITURE	\$ 25,935,602
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	\$ (5,771,356)
OTHER SOURCES(USES)	
PROCEEDS FRM SALE OF CAPITAL ASSETS	\$ 100,000
TOTAL OTHER SOURCES(USES)	\$ 100,000
PLANNED CHANGES TO FUND BALANCE	\$ (5,671,356)

BUDGETARY APPROVAL REPORT 5 - HUMAN SERVICES

	BUDGETED AMOUNTS
REVENUE	
PROPERTY TAXES	\$ 3,136,268
DISPARITY REDUCTION CREDIT	8,388
OUT OF HOME PLACEMENT AID	68,447
NATIONAL OPIOID SETTLEMENT	52,343
MARKET VALUE CREDIT	75,823
TOTAL REVENUE	\$ 3,341,269
EXPENDITURE	
INTERGOVERNMENTAL - SWHHS - HS LEVY	
**** HUMAN SERVICES ****	\$ 3,341,269
Total INTERGOVERNMENTAL - SWHHS - HS LEVY	\$ 3,341,269

TOTAL EXPENDITURE	\$.....3,341,269
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	\$ -----
PLANNED CHANGES TO FUND BALANCE	\$..... =====

BUDGETARY APPROVAL REPORT 15 – DITCH**BUDGETARY APPROVAL REPORT 22 - SOLID WASTE**

	BUDGETED AMOUNTS
REVENUE	
SPECIAL ASSESSMENTS	\$ 620,154
IGR - REIM FOR SERVICES-SANITATION	151,250
MN DEPT OF POLLUTION CONTROL	72,440
MISCELLANEOUS REVENUE	500
RENTAL INCOME	100
TOTAL REVENUE	\$..... 844,444
EXPENDITURE	
SOLID WASTE	
SOLID WASTE	\$.....4,500
Total SOLID WASTE	\$.....4,500
HAZARDOUS WASTE	
HAZARDOUS WASTE	\$.....1,200
Total HAZARDOUS WASTE	\$.....1,200
INTERGOVERNMENTAL - RRRSWA ASSESSMT	
RRRSWA JOINT POWERS	\$.....692,594
Total INTERGOVERNMENTAL - RRRSWA ASSESSMT	\$.....692,594
DEBT SERVICE - PRINCIPAL	
RRRSWA JOINT POWERS	\$.....120,000
Total DEBT SERVICE - PRINCIPAL	\$.....120,000
DEBT SERVICE- INTEREST	
RRRSWA JOINT POWERS	\$.....30,500
Total DEBT SERVICE – INTEREST	\$.....30,500
DEBT SERVICE-ADMIN (FISCAL) CHGS	
RRRSWA JOINT POWERS	\$.....750
Total DEBT SERVICE – ADMIN (FISCAL) CHGS	\$.....750
TOTAL EXPENDITURE	\$..... 849,544
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	\$..... (5,100)

BUDGETARY APPROVAL REPORT 22 - SOLID WASTE

**BUDGETED
AMOUNTS****PLANNED CHANGES TO FUND BALANCE**

\$ (5,100)

BUDGETARY APPROVAL REPORT 31 - DEBT SERVICE**BUDGETED
AMOUNTS****REVENUE**

PROPERTY TAXES	\$	1,922,805
DISPARITY REDUCTION CREDIT		5,146
MARKET VALUE CREDIT		46,509
IGR - REIM FOR SERVICES - GEN GVT		4,706

TOTAL REVENUE

\$ 1,979,166

EXPENDITURE

DEBT SERVICE - PRINCIPAL		
DEBT SERVICE	\$	1,240,000
Total DEBT SERVICE - PRINCIPAL	\$	1,240,000
DEBT SERVICE - INTEREST		
DEBT SERVICE	\$	745,842
Total DEBT SERVICE - INTEREST	\$	745,842
DEBT SERVICE - ADMIN (FISCAL) CHGS		
DEBT SERVICE	\$	1,500
Total DEBT SERVICE - ADMIN (FISCAL) CHGS	\$	1,500

TOTAL EXPENDITURE

\$ 1,987,342

**EXCESS OF REVENUES OVER
(UNDER) EXPENDITURES**

\$ (8,176)

PLANNED CHANGES TO FUND BALANCE

\$ (8,176)

ADJOURN

- There being no further business, Chair Salfer declared the meeting adjourned at 7:07 p.m.

Jim Salfer, Chair
Board of County Commissioners

Attest: _____
Vicki Kletscher
County Administrator