

REDWOOD COUNTY FEE SCHEDULE



2024

FEE SCHEDULE

Adopted

January 16, 2024

Revised 1-5-23.

Redwood County Fee Schedule

Adopted by the Redwood County Board of Commissioners

Effective

January 1, 2024

REDWOOD COUNTY FEE SCHEDULE

| AUDITOR-TREASURER – 507-637-4013 | |
|---|---|
| Prepare Auditor's Certificate for Taxes and Taxable Property | \$ 200.00 |
| Prepare Auditor's Certificate for Annual Tax Report | \$ 50.00 |
| Current Tax Search | \$ 5.00/Parcel |
| Delinquent Tax Search | \$ 5.00/Parcel |
| Delinquent Tax Cost | \$35.00/Parcel |
| Monthly Delinquent Tax Listing | \$50.00 |
| Confession of Judgment Set up Fee | \$130.00/parcel |
| Annual Escrow Maintenance | \$ 5.00/Parcel |
| Special Assessment Setup Fee | \$ 5.00/Parcel |
| Special Assessment Annual Fee after 1 st Year (Minimum of \$20.00 per Assessment Roll) | \$ 1.00/Parcel |
| Tax Increment Setup Fee | \$ 200.00 |
| Annual Abatement Fee (Policy adopted 11-1-22) | Actual Cost |
| Ditch Maintenance Levies (\$ 5.00 per Government Unit) | \$ 1.00/Description |
| Ditch Lien Release | \$ 1.00/Description |
| Mobile Home Revenue Recapture Administration Fee | \$ 20.00/Parcel |
| Computer Print-Out | \$ 25.00 Set Up Fee plus. \$.25/Page |
| Computer Labels | \$ 25.00 Set Up Fee plus. \$.05/Label |
| Cemetery Filing Fees | \$ 15.00 |
| Septic Loan Fee | \$ 110.00 |
| Dangerous Dog Registration Fee | Annual Fee \$500.00 |
| Escrow Company Duplicate Bill Fee | \$2.50 |
| Staff Document Search with Copies | \$1/Page |
| LICENSES | |
| Transient Merchant's License | \$ 150.00 |
| 3.2% Liquor License (on & off sale) | \$120.00 |
| On-Sale and Sunday Liquor License | \$ 850.00 |
| Off-Sale Liquor License | \$ 300.00 |
| On-Sale Wine & Strong Beer License | \$250.00 |
| Auctioneer License | \$ 20.00 |
| Tobacco License | \$100.00 (Pro-rated thru July) |

REDWOOD COUNTY FEE SCHEDULE

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|--------------------------|----------|
| Temporary Liquor License | \$120.00 |
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NSF Checks are subject to a service charge up to \$30.

| RECORDER – NON-STATUTORY – 507-637-4032 | |
|---|----------|
| Certificate of Continuation | \$ 60.00 |
| Abstractor’s Certificate | \$ 75.00 |
| Per Entry | \$5.00 |
| Cover & Caption | \$5.00 |
| Mailing Fee | \$ 11.00 |
| Name Searches (Per name) Includes Federal, State and Judgments | \$ 10.00 |
| Bankruptcy | \$ 2.00 |
| Current Year Real Estate | \$ 5.00 |
| Delinquent Real Estate Tax | \$ 5.00 |
| TRACT SEARCH | |
| One Owner Search | \$125.00 |
| Two Owner Search | \$150.00 |
| Bring down Report or updated O & E | \$ 50.00 |
| 40 Year Tract Search Report | \$250.00 |
| MISCELLANEOUS CHARGES | |
| Copies | |
| \$1.00/page | |
| Fax Charges | |
| Faxes 5 pages and over | \$ 5.00 |
| Faxes under 5 pages | \$ 3.00 |
| E-Mailing Charges – Document | \$ 5.00 |
| Ordination Filing Fee | \$20.00 |
| Marriage Certificate Amendment | \$40.00 |
| REDWOOD COUNTY LANDSHARK FEES: | |
| Initial Set up/License Fee | \$50.00 |
| Monthly Access Level 1 (up to 250 images per month) | \$50.00 |
| Monthly Access Level 2 (up to 950 images per month) | \$100.00 |

Minnesota Statutes, Section §357.09, subdivision 8 provides: “The County Board shall set the Sheriff’s fees with the advice and consultation of the Sheriff. --- Fees set under Minnesota Statute §357.09, subdivision 8, shall be charged and collected by the Sheriff for the following.”

REDWOOD COUNTY FEE SCHEDULE

| SHERIFF – 507-637-4036 | |
|--|---|
| Service of Civil Process, \$70.00 for each individual service includes mileage, includes 3 attempts. Fee applies for each person served. | \$ 70.00 |
| All Sheriff's Sale | \$ 100.00 |
| Collection on execution after levy | 6% |
| Posting three notices of sale | \$ 70.00 |
| Returning Process Not Found | \$ 70.00 |
| Judgement and Decree Sales Execution Sales | \$ 100.00 |
| Returning an execution unsatisfied | \$ 70.00 |
| Redemption of Property (receiving and paying and completing certificate.) Receiving and paying over money paid on redemption of property and executing a certificate, to be collected from the person redeeming. | \$ 250.00 |
| Filing of Redemption with Sheriff's Office | \$ 100.00 |
| Filing of redemption documents other than the notice of intention to redeem | \$ 20.00 |
| Securing Properties (Seizure, Attachments, Writ of Restitution, etc.) | \$70.00/ hr. for each deputy involved |
| Writ of Recovery/Order to Vacate- Posting of Writ | \$ 70.00 |
| Eviction Lock out | \$ 70.00 |
| For all process when no charge is made for service of a return of not found or unsatisfied | \$ 70.00 |
| Civil Fees (<i>Hourly rate if needed</i>) | \$40.00/hour |
| Miscellaneous Charges: Request for Records Processing Fee <i>Additional fees may be applied depending on schedule</i> | \$5.00 |
| Accident Report <i>No charge to persons listed on the report if sent directly to them</i> | \$.25/page (\$1 minimum) |
| Copy of Photo(s) on CD (no charge to other Law Enforcement agencies and victim/complainant) | \$10.00 |
| Copies of Reports <i>No charge to victim/complainant</i> | \$.25/page (\$1 minimum) |
| Background Checks <i>No charge to other law enforcement agencies</i> | \$ 5.00/Person |
| Fingerprinting (non-criminal) | \$10.00/Person |
| Burning Permits | \$10.00 |
| Impound Fees | \$25.00/1 st 3 days (72 Hours)/\$10.00 additional days |

REDWOOD COUNTY FEE SCHEDULE

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| Escort Services (Buildings, oversized vehicles, etc.) | 75.00/Hour (Includes deputy and vehicle) |
| Deputy Fee – Events | \$75.00/hour |
| Fraud Investigations | \$ 65.00 |
| Transcription of 911 Recordings | \$30.00/hour (minimum \$30.00) |
| Permit to Carry- New Applicant (and renewal of permits expired more than 30 days.) | \$100.00 |
| Permit to Carry- Renewal | \$75.00 |
| Permit to Carry- Renewal (expired up to 30 days) | \$85.00 |
| Permit to Carry- Address/Information Change | \$10.00 |
| Permit to Carry- Replacement Card (lost/stolen) | \$10.00 |
| Permit to Acquire | No Charge |
| Special Event License | \$10.00 |
| Body Cam Video | \$125.00 |
| Squad Car Video | \$125.00 |
| Civil Process received via E-mail in excess of 4 pages | \$.25/per page |
| JAIL FEES | |
| Booking Fees * | \$ 20.00 |
| Work Release | \$ 20.00/Sentenced day |
| Pay for Stay Program | \$ 25.00/Sentenced day with \$5.00 per day discount for pay early program. |
| Out-County Prisoners | \$75.00/Day |
| Medical Reimbursement including Work Release & Out of County (MS 641.12.15) | Cost |
| ASSESSOR – 507-637-4008 | |
| CHARGES FOR COMPUTER PRINTOUTS | |
| PRIVATE BUSINESS | |
| Operator Time | \$ 25.00/Hour Minimum \$25.00 |
| Printout sheets | \$.05/sheet |
| Excel Spreadsheet | \$.05/line |
| GOVERNMENT INFORMATION EXCHANGE | |
| Small Cities | \$ 25.00 |
| City of Redwood Falls | \$ 50.00 |
| E-Mailing Charges – Document | \$1.00 |
| Field Book Pages <i>(owner free)</i> | \$ 1.00/copy |
| PRODEX/CER PRINTOUT | |
| CER (40's) | \$ 1.00/Sheet |

REDWOOD COUNTY FEE SCHEDULE

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|---|--|
| CER maps off system | \$5.00 Initial fee per township \$1.00 Per page |
| Example: One township and 3 parcel number = \$11.00 (each parcel has two pages) <i>Note: No charge to owner</i> | |
| Sales Study Charge | \$1.00//page |
| LICENSE CENTER – 507-637-4029 | |
| MOTOR VEHICLE | |
| Transfers, out-of-state vehicles, duplicate plates, tabs, titles, and new vehicle applications | \$12.00 |
| Vehicle Renewals | \$ 8.00 |
| Wheelage Tax – Passenger, Pick-up, Buses, Self Propelled RV’s, School Buses, Farm Trucks, Commercial And non-commercial Vehicles | \$20.00 |
| Certified Vehicle Driving Record | Record Holder \$9.50 Consent \$10.00 |
| Non-Certified Vehicle Record | Record Holder \$8.50 Consent \$9.00 |
| VS Deputy Registrar Surcharge | \$1.00 |
| DRIVER’S LICENSE | |
| Renewal Driver’s license applications | \$ 11.00 |
| New Driver’s license applications | \$ 16.00 |
| Certified Driving Record | Record Holder \$9.50 Consent \$10.00 |
| Photo | Holder \$9.50 Consent \$10.00 |
| Open Requirements | Record Holder \$8.50 Consent \$9.00 |
| Non-Certified Driver Record | Record Holder \$9.50 Consent \$9.00 |
| Reinstatement Filing fee | \$11.00 |
| DNR | |
| Transfers, out-of-state, and new snowmobiles, ATVs, and boats | \$ 7.00 |
| Renewals, Duplicates or Registration Replacements | \$ 4.50 |
| FISH & GAME | |
| All Licenses | \$ 1.00 |
| ENVIRONMENTAL – 507-637-4023 | |
| Colored Maps (8.5” x 11”) | \$.50/page |
| Colored Maps (8.5” x 14”) | \$.75/page |
| Colored Maps (11” x 17”) | \$1.00/page |
| Plotter Printouts | \$ 2.00/linear foot |

REDWOOD COUNTY FEE SCHEDULE

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|---|--|
| Zoning Permits | \$40.00 plus .1% for construction \$150,000 or more, with a maximum of \$10,000* |
| New Home Permits (stick, modular, mobile, moved homes, log, etc.) | \$ 100.00 |
| Deck and Patio Permit | FREE |
| Holding Tank Permits | \$ 100.00 |
| Septic System Permit | \$ 200.00 |
| Septic Permit County Loan Program | \$115.00 |
| Amendment/Rezoning | \$ 700.00 |
| Conditional Use Permit | \$ 700.00* |
| Variance Permit | \$ 700.00 |
| Subdivision Permit | \$ 700.00 |
| Shoreland Alteration Permit | \$ 40.00 |
| Temporary Filling and Grading Permit | \$ 40.00 |
| Appeal to the Board of Adjustment | \$ 500.00 |
| Special Meeting | All rates are doubled |
| Ditch Preparation Fees | \$150.00 Minimum Fee** |
| Handicapped Accessibility Permit | \$250.00 all major projects will be charged at a rate of \$45.00/hour*** |
| Septic System Operating Permit - MSTs | \$1,500.00 |
| Septic System Operating Permit – Type IV, Type ISTs | \$100.00 |
| After the Fact Permit | All Rates are Doubled (Deck & Patio Permit \$40.00) |
| Rain Barrel | \$90.00 (plus tax) |
| Compost Bin | \$76.00 (plus tax) |
| <p>*If a Conditional Use Permit has already been granted the zoning permit fee may be reduced by up to the cost of the conditional use permit for all buildings material to the conditional use and included on the conditional use application which are built within one (1) year of conditional use permit approval date</p> <p>*The Conditional Permit application fee shall be reduced by 50% for any Home Occupation Conditional Use, and for any Conditional Use that meets the home occupation standards listed in Redwood County Code of Ordinances, Section 153.284</p> | |
| <p>** Additional costs will be incurred for any “extra” time required to assist in processing a petition. This could include additional meetings with the petitioner, meetings with outside groups at the request of the petitioner, or time spent correcting the petitioner’s petition. This list is not exhaustive of situations when additional time will be charged. Time will be charged at a “billable rate” as determined using the Board of Water and Soil Resources billable rate calculator.</p> | |
| <p>***Major Projects – All projects that require more than three hours of work related to the inspections of the Minnesota Handicapped Accessibility codes</p> | |

REDWOOD COUNTY FEE SCHEDULE

| GIS DATA | |
|---|---|
| GIS Services Requests (Custom maps, special data requests, or other data analysis services) | \$45.00 / hour (15-minute increments) No charge for less than 15 minutes. |
| Parcel Data | \$800.00/County Or \$.10/per parcel |
| All other GIS Data | Free |
| Beacon subscription – 1 week | \$10.00 / user |
| Beacon subscription – 1 month | \$25.00 / user |
| Beacon subscription – 1 year | \$150.00 for 1-5 users \$200.00 for 6-10 users \$250.00 for 11+ users |
| 2009, 2013, 2016 AERIAL PHOTOS *FREE FOR GOVERNMENT ENTITIES | |
| All County Sections – Per year | \$ 3,000.00 |
| Neighborhood Resolution – per section | \$100.00 |
| Community Resolution-per section | \$50.00 |
| PLUM CREEK PARK | |
| STATE SALES WILL BE ADDED TO PARK PURCHASES. | |
| CAMPING FEES | |
| Primitive – No Utilities | \$20.00 |
| Overnight with Electricity | \$25.00 |
| Seasonal with Full Hookups | 1,611.00/Year |
| Camper Cabins | \$75.00 |
| Boat Rental | |
| Single Kayak/Paddleboard | \$10.00 |
| Tandem Kayak | \$15.00 |
| Supplies | |
| Firewood | \$5 / bundle |
| 16 lb. Ice | \$8.00 |
| 5 lb. Ice | \$4.00 |
| Ice Cream | \$.75 - \$3.00 |
| ½ lb. bag Coffee Beans | \$12.00 |
| 20 oz. Variety Pack Coffee Beans | \$14.00 |
| Other | |
| Inconvenience Discount (manager discretion) | Up to 20% |
| Park Staff Additional Services (event set-up or cleanup beyond normal course of duties. | \$40.00 / hour (15-minute increments) No charge for less than 15 minutes. |

REDWOOD COUNTY FEE SCHEDULE

| PLUM CREEK PARK CLOTHING/GEAR | |
|--|--|
| T-Shirt | \$15.00 |
| Hooded Sweatshirt | \$35.00 |
| Zip-Up Sweatshirts | \$40.00 |
| Hats | \$25.00 |
| Decals | \$3.00 |
| Can Koozies | \$3.00 |
| Playing Cards | \$4.00 |
| Box Matches | \$3.00 |
| Blanket | \$20.00 |
| 3X size and larger: | |
| T-Shirt add \$3, Sweatshirt add \$5, Zip-Up add \$5 | |
| ALL DEPARTMENTS (UNLESS OTHERWISE NOTED) | |
| All data is free to inspect. If printed copies are required, you will be charged according to Minnesota Statutes §13.03 | <p>100 or less at \$.25/Copy page (letter or legal size in b/w only)</p> <p>101 Copies and over: cost of media, mailing, employee time to research and copy data.</p> <p style="text-align: center;">Employee time will be charged at \$25.00/hour with a \$25.00 minimum.</p> |
| ATTORNEY – 507-637-4010 | |
| As per contracts in Attorney's Office | |
| VETERAN OFFICE – (507) 637-4034 | |
| It is unlawful to charge a fee to Veterans | |
| PROBATION – 507-637-4047 | |
| Misdemeanor Fee Per File: \$100.00 (Sent to Redwood County Auditor) Gross Misdemeanor Fee Per File: \$200.00 (Sent to Redwood County Auditor) Felony Fee Per File: \$300.00 (Sent to State of Minnesota) | |
| | |
| Room Rental (If not County Business) | |
| Non-Profit, Civic (Community Rm., any Conference or Board Room) | \$25.00 Plus After Hours if before 7am or after 8:30 pm M-F, or Weekends |
| For-Profit, Civic (Community Rm., any Conference or Board Room) | \$50.00 Plus After Hours if before 7am or after 8:30 pm M-F, or Weekends |
| After Hours | \$25.00/per hour |
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REDWOOD COUNTY FEE SCHEDULE

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|---|--|-------------------|
| ADMINISTRATION- (507) 637-4016 | | |
| Passport Administration Fee to Redwood County | | \$35.00 |
| Copies | | .25 per copy |
| Passport Photo | | \$10.00 |
| SOLID WASTE SPECIAL ASSESSMENTS | | |
| CLASSIFICATION | Fee Amt./Unit/Value Range | |
| Agriculture | \$1 to \$999,999,999 | \$68.00 |
| Residential | | |
| Mobile Home | \$1 to \$999,999,999 | \$68.00 |
| Single Family Homes | \$1 to \$999,999,999 | \$68.00 |
| Apartments | Per unit | \$68.00 |
| Triplex | Base Fee | \$127.00 |
| 1 to 3 units | Per unit | \$68.00 |
| 4 or more units | Per unit | \$57.00 |
| Bed & Breakfast < 6 units | <\$50,000 | \$86.00 |
| COMMERCIAL | | |
| <\$50,000 | | \$86.00 |
| \$50,001 - \$150,000 | | \$110.00 |
| \$150,001 - \$300,000 | | \$151.00 |
| \$300,001 - \$500,000 | | \$191.00 |
| \$500,001 - \$750,000 | | \$261.00 |
| \$750,001 - \$1,000,000 | | \$340.00 |
| \$1,000,001 - \$1,500,000 | | \$454.00 |
| \$1,500,001 - \$3,000,000 | | \$599.00 |
| \$3,000,001 - \$999,999,999 | | \$791.00 |
| Tax Exempt Properties | \$31.00 – \$791.00 | |
| Solid Waste Haulers License | | \$50.00 per truck |