

REDWOOD COUNTY, MINNESOTA

February 20, 2024

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioner's Board Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dave Forkrud, Jim Salfer, Rick Wakefield, Dennis Groebner and Bob Van Hee. Also, present were Administrator Vicki Kletscher; Administrative Assistant Sierra Fluck, Highway Engineer Anthony Sellner; Human Resources Coordinator Peter Brown; Sheriff Jason Jacobson, Minnesota Department of Natural Resources Jeffrey Zajac, Lisa Dallenbach, Mary Bratsch, Tammy Houle, Richard Weedman.

Chair Salfer called the Meeting to order asking for the Pledge of Allegiance to the Flag.

Lisa Dallenbach was present for the Open Forum and requested to discuss the North Start Act.

On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve the agenda.

Chair Salfer asked the Board members to identify any areas for which they had a Conflict of Interest. Wakefield identified a conflict in the Abstract of Bills.

CONSENT AGENDA

- On motion by Van Hee, second by Forkrud, with Wakefield abstaining due to a conflict of interest, the Board voted to approve the bills from Lori Wakefield in the amount of \$780.00 and Rick Wakefield in the amount of \$390.00.
- On motion Van Hee, second by Forkrud, excluding the bills from Lori Wakefield in the amount of \$780.00 and Rick Wakefield in the amount of \$390.00, the Board voted unanimously to approve the follow:
- On motion by Groebner, second by Forkrud, the Board voted unanimously to approve the following:
 - February 1st Minutes
 - February 6th Minutes
 - Payment of bills:

General Fund	\$ 1,692,810.56
Building Fund	\$ 9,538.80
Ditch Fund	\$ 509,259.89
Solid Waste Fund	\$ 212.05
Soil and Water Fund	\$ 4,721.09

Bills exceeding \$2,000:

<u>Vendor Name</u>	<u>Amount</u>
ADVANCED CORRECTIONAL HEALTHCARE	11,212.41
BEACH TRANSPORT INC	429,345.78

BUELTEL-MOSENG LAND SURVEYING INC	3,500.00
CORRECTIONAL TECHNOLOGIES INC	10,115.00
COUNTIES PROVIDING TECHNOLOGY	4,740.00
COUNTY OF RENVILLE	19,806.70
ELECTION SYSTEMS & SOFTWARE INC	5,285.70
G & J AWNING AND CANVAS INC	3,450.00
G & R CONTROLS INC	5,172.00
JESSE'S COLLISION & RESTORATION LLC	11,376.53
L & S CONSTRUCTION CORP	53,517.80
LEHRER/ART	3,700.00
MN COUNTIES INTERGOVERNMENTAL T	2,670.00
NUVERA	1,559,643.00
PFARR/ROGER	3,721.09
REDWOOD COUNTY HIGHWAY DEPT	4,917.78
SCHNEIDER GEOSPATIAL LLC	15,204.00
SEACHANGE PRINT INNOVATIONS	4,590.00
TAFT STETTINIUS & HOLLISTER LLP	3,090.00
THE MARKET AT REDWOOD LLC	8,403.79
TNT CONSTRUCTION-KERKHOFF INC	17,791.50
VEENSTRA/KEITH D	2,096.00
78 Payments less than 2 0 0 0	32,855.53
Final Total:	2,216,204.61

EMPLOYEE RECOGNITION

- The Board recognized Eric Johnson, Restorative Justice Coordinator for 10 years of Service to Redwood County.

ROAD AND BRIDGE

- Sellner informed the Board of the PLSS Monument Grant and County Surveyor Appointment which is to establish and certify section corners throughout the State.

AUDITOR-TREASURER

- On motion by Wakefield, second by Forkrud, the Board voted unanimously to approve the following consent agenda: Cash Balance Report; Investment Summary; Budget Reports, and January 2024 Disbursements in the amount of \$1,477,012.14.
- Bills exceeding \$2,000:

<u>Vendor Name</u>	<u>Amount</u>
ALPHA WIRELESS COMMUNICATIONS CO	6,528.00
15 Payments less than 2 0 0 0	4,899.98
Final Total:	11,427.98

<u>Vendor Name</u>	<u>Amount</u>
MN COMMISSION OF FINANCE	5,088.50
11 Payments less than 2 0 0 0	3,089.53
Final Total:	8,178.03

<u>Vendor Name</u>	<u>Amount</u>
FARMWARD COOPERATIVE	3,136.50
6 Payments less than 2000	1,269.20
Final Total:	4,405.70

<u>Vendor Name</u>	<u>Amount</u>
BLUE CROSS BLUE SHIELD OF MINNESO	64,754.64
BLUE CROSS BLUE SHIELD OF MINNESO	27,134.76
BLUE CROSS BLUE SHIELD OF MINNESO	26,941.14
GREAT PLAINS NATURAL GAS CO	2,971.17
MINNESOTA DEPARTMENT of REVENUE	32,070.60
MINNESOTA UC FUND	3,180.00
REDWOOD COUNTY LICENSE CENTER	3,758.90
REDWOOD FALLS PUBLIC UTILITIES	5,642.61
REDWOOD FALLS PUBLIC UTILITIES	3,878.16
WEX LEAP	8,122.77
WEX LEAP	5,058.21
WEX LEAP	8,122.77
37 Payments less than 2 0 0 0	18,390.93
Final Total:	210,026.66

<u>Vendor Name</u>	<u>Amount</u>
7 Payments less than 2 0 0 0	1,893.59
Final Total:	1,893.59

<u>Vendor Name</u>	<u>Amount</u>
DUIINICK INC	63,698.41
4 Payments less than 2 0 0 0	369.80
Final Total:	64,068.21

<u>Vendor Name</u>	<u>Amount</u>
FARMWARD COOPERATIVE	10,027.67
3 Payments less than 2000	446.28
Final Total:	10,473.95

<u>Vendor Name</u>	<u>Amount</u>
FARMWARD COOPERATIVE	3,237.13
OLSON CHEVROLET	61,528.34
2 Payments less than 2000	1,822.99
Final Total:	66,588.46

<u>Vendor Name</u>	<u>Amount</u>
METLIFE	4,387.36
MIND BODY SPIRIT WELLNESS CENTER	55,000.00
SOUTHWEST HEALTH & HUMAN SERVICE	46,275.00
3 Payments less than 2 0 0 0	2,253.80
Final Total:	107,916.16

<u>Vendor Name</u>	<u>Amount</u>
R & G CONSTRUCTION CO	19,700.00
5 Payments less than 2 0 0 0	992.52
Final Total:	20,692.52

<u>Vendor Name</u>	<u>Amount</u>
CITY OF LAMBERTON	10,007.46
CITY OF MORGAN	4,063.54
CITY OF REDWOOD FALLS	26,778.96
CITY OF VESTA	5,287.19
CITY OF WALNUT GROVE	3,479.21
RRRSWA	6,782.28
SCHOOL DISTRICT 2754	5,901.68

SCHOOL DISTRICT 2884	5,326.81
SCHOOL DISTRICT 2897	24,116.60
SCHOOL DISTRICT 2898	3,456.13
SCHOOL DISTRICT 2904	2,587.25
SCHOOL DISTRICT 635	3,385.80
SCHOOL DISTRICT 640	9,825.35
SOUTHWEST HEALTH & HUMAN SERVICE	27,696.60
38 Payments less than 2 0 0 0	29,035.07
Final Total:	167,729.93

<u>Vendor Name</u>	<u>Amount</u>
12 Payments less than 2 0 0 0	3,581.88
Final Total:	3,581.88

<u>Vendor Name</u>	<u>Amount</u>
FRONTIER PRECISION, INC	25,881.50
3 Payments less than 2 0 0 0	1,409.83
Final Total:	27,291.33

<u>Vendor Name</u>	<u>Amount</u>
EVERSTRONG CONSTRUCTION INC	372,935.61
REDWOOD FALLS PUBLIC UTILITIES	2,604.53
ZIMMERMANN MAINTENANCE	9,629.40
2 Payments less than 2 0 0 0	839.91
Final Total:	386,009.45

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to set the 2023 reserves and designations fund balances and authorized Price & Kletscher to make any additional changes per audit adjustments.
- Kletscher updated the Board on the Ditch Fund Transfers with a remaining balanced owed of \$257,434.53 from Ditch Fund to the General Fund, has been paid back.
- On motion by Wakefield, second by Forkrud, in a roll call vote with Salfer, Forkrud, Van Hee, Groebner, and Wakefield all voting aye the Board adopted the following Resolution:

WHEREAS, Various Joint County Drainage system accounts have insufficient funds to pay the expenses incurred in maintaining the efficiency of the drainage systems; and

WHEREAS, Minnesota State Statutes 103E.655, Subdivision 2 provides that the County Drainage Authority may transfer funds from other drainage system accounts under its jurisdiction.

NOW, THEREFORE, BE IT RESOLVED, That the Redwood County Drainage Authority authorizes temporary transfers of \$2,360,187.48 as of 12/31/23 from various drainage systems and the general fund to the following drainage accounts:

CD 12A	-2,331.99	CD 64-31	-388.02	JD 17 R & B	-4,727.42
CD 14 & 14-1	-8,641.81	CD 64-37	-491.73	JD 18 B & R	-12,686.71
CD 20	-7,175.22	CD 64-42	-1,370.49	JD 20 M, L, R SPRINGDALE only	-21.50
CD 22	-1,257.95	CD 65	-2,377.36	JD 22 R & L	-20,112.77
CD 22-A	-61.34	CD 66	-8,243.16	JD 24 R & B	-12,473.82
CD 24	-24,058.22	CD 69	-2,246.28	JD 29 B & R	-3,973.83
CD 25	-3,009.82	CD 70	-78,794.54	JD 31 R & L	-4,647.99
CD 26	-23,316.55	CD 72	-8,886.47	JD 33 R & YM	-386,038.62
CD 28	-42,471.70	CD 73	-930.89	JD 34 R & L	-5,240.91
CD 29	-4,681.32	CD 74	-6,273.10	JD 35 R & B	-7,248.92
CD 30	-5,575.58	CD 85	-2,092.55	JD 36 R & B	-1,034,100.39
CD 33 Lat 1 BR 1	-182.34	CD 88	-1,921.98	JD 36 R & C	-3,566.75
CD 35A	-2,285.71	CD 94	-790.83	JD 36 LAT A	-532.30
CD 37	-33,958.40	CD 99	-511.27	JD 36 LAT B	-43.29
CD 38	-23,267.30	CD 100	-7,860.22	JD 36 LAT 2B	-7,367.68
CD 40 & 40A	-2,603.29	CD 102	-8,515.13	JD 36 LAT D	-3,142.78
CD 43	-7,849.59	CD 109	-12,309.45	JD 36 LAT E	-3,864.36
CD 47	-3,240.84	JD 5 B & R	-105,837.03	JD 36 LAT K	-1,301.13
CD 49	-4,329.82	JD 5-1 BUNGE	-686.20	JD 36 LAT R	-1,364.94
CD 50	-7,180.56	JD 5-1 KUNKEL	-8,545.59	JD 36 LAT 1A LAT U	-298.75
CD 51	-6,485.77	JD 5-1 NELSON BRANCH	-485.85	JD 36 LAT W	-7,912.13
CD 52	-61,307.51	JD 7	-1,419.04	JD 36 LAT X	-28,301.05
CD 53	-854.79	JD 10 YM, L, R	-1,291.00	JD 37 R & L	-7,029.71
CD 54	-10,180.02	JD 12 B & R	-1,791.82	JD 39 R & YM	-2,702.17
CD 55	-6,390.78	JD 14	-20,686.17	JD 91 R & YM	-85,016.85
CD 60	-31,513.69	JD 15 L & R	-55,509.13		
CD 64	-50,314.11	JD 16 NA & WL	-1,689.39		
	-374,526.02		-341,944.69		-1,643,716.77

9:04 a.m. Van Hee left meeting.

SHERIFF

- On motion by Wakefield, second by Forkrud, the Board voted, with Van Hee absent, to approve out of state travel to attend the National Sheriffs' Institute Leadership and Development Course in Quantico Virginia
- On motion by Salfer, second by Wakefield, the Board voted, with Van Hee absent, to approve the Small Rural Tribal Grant application for the use of Body Worn Cameras.
- The Board reviewed the January 2024 Jail Population.

9:09 a.m. Van Hee returned.

MINNESOTA DEPARTMENT OF NATURAL RESOURCES

- On motion by Salfer, second by Forkrud, in a roll call vote with Salfer, Forkrud, Groebner, and Wakefield all voting aye, and Van Hee voting nay, the Board adopted the following Resolution:

In accordance with; Minnesota Statutes 84.944, Subd. 3, 97A.145, Subd. 2, and 97C.02 the

Commissioner of the Department of Natural Resources on February 20, 2024, provided the county

board with a description of lands to be acquired by the State of Minnesota for Wildlife Area purposes.

Lands to be acquired are described as follows: DRAFT – LAND DESCRIPTION

Coal Mine Creek WMA02007
Parcel 23
Acquisition 161279
Roland Sorum
Redwood County

The Southwest One-Quarter of the Southeast One-Quarter (SW $\frac{1}{4}$ SE $\frac{1}{4}$), Section 15, Township 109 North, Range 36 West, Redwood County, Minnesota AND the East One-half of the Southwest One-Quarter (E $\frac{1}{2}$ SW $\frac{1}{4}$), including the abandoned railroad right-of-way, but excepting previous exception 360' x 562', AND the East One-half of the Southeast One-Quarter (E $\frac{1}{2}$ SE $\frac{1}{4}$) AND the Northwest One-Quarter of the Southeast One-Quarter (NW $\frac{1}{4}$ SE $\frac{1}{4}$), Section 15, Township 109 North, Range 36 West, Redwood County, Minnesota.

This preliminary version of the legal description. This description is intended to generally describe the property in the proposed transaction. However, the final legal description is subject to change for reasons including but not limited to correcting errors, ensuring accuracy, and/or after property surveying.

ADMINISTRATION

- On motion by Forkrud, second by Wakefield, the Board voted unanimously to approve to supply petty cash in the amount of \$100.00 for the License Center part time staff cash drawer.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve gambling permit for United Way of SW Minnesota to host a raffle event on June 29, 2024, at Vicki's Camp N Country Jam in Delhi Township.
- On motion by Salfer, second by Wakefield, the Board voted unanimously to approve the 2023 Audit Engagement letter with the Office of the State Auditor for the year ending December 31, 2023.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the 2024 Liquor License Application for Tracy Country Club, Inc.

Personnel

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to acknowledge the resignation of Briana Mumme, full time Economic Development Coordinator for Redwood County, effective February 28, 2024.
- On motion by Forkrud, second by Salfer, the Board voted unanimously to hire Daniel Christensen as full time Shop Mechanic for the Redwood County Highway Department, effective March 4, 2024, on the Non-Union Salary Schedule Grade 11/Step 6 at \$29.30 per hour, due to experience.

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to hire Brandon Jahnz as full time Assistant Building Maintenance Supervisor for the Maintenance Department, effective March 4, 2024, on the Non-Union Salary Schedule Grade 10/Step 2 at \$24.24 due to experience.
- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve the renewal of the Non-Union Memorandum of Understanding for the participation in the Health Care Savings Plan with Minnesota State Retirement Systems Trust.

COMMISSIONERS

- The Board discussed the North Start Act and indicated a Resolution may be addressed at a future meeting.
- The Board discussed the new Excel line project.
- The commissioners reported on meetings they attended:

VanHee: Prime West, Homeless & Hungry- United Community Action Partnership

Forkrud: Extension, A.C.E., Redwood Renville Solid Waste Authority

Wakefield: Explore SW MN, Personnel Sub Committee

Salfer: Personnel Sub Committee, Redwood Renville Solid Waste Authority, Redwood Soil & Water Conservation District

ADJOURN

- Chair Salfer adjourned the meeting at 10:25 a.m.

Jim Salfer, Chair
Board of County Commissioners

Attest: _____
Vicki Kletscher
County Administrator