

REDWOOD COUNTY, MINNESOTA

July 16, 2024

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioner’s Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dennis Groebner, Bob Van Hee, Jim Salfer, Dave Forkrud, Rick Wakefield, County Administrator Vicki Kletscher, Assistant County Attorney Marissa Pacheco, Administrative Assistant Sierra Fluck, Redwood County Auditor Treasurer Jean Price, Human Resource Coordinator Peter Brown, Redwood County Sheriff Jason Jacobson, Redwood County Engineer Anthony Sellner, Emergency Management Director Jim Sandgren, Environmental Director Nick Brozek, Payroll/Safety Technician Michelle Koenig.

Chair Salfer called the meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the July 16 agenda.

Chair Salfer asked the Board Members to identify any areas in which they had a conflict of interest. There were none.

**CONSENT AGENDA**

- On motion by Wakefield, second by Groebner, the Board voted unanimously to approve the following:
  - July 2<sup>nd</sup> Minutes
  - Payment of bills

General Fund	\$	144,866.39
Ditch Fund	\$	57,061.42
Solid Waste Fund	\$	136.18
Soil & Water	\$	323.50
EDA	\$	5,000
State Revenue	\$	435.00

○ **Bills exceeding \$2,000:**

<u>Vendor Name</u>	<u>Amount</u>
ADVANCED CORRECTIONAL HEALTHCAR	12,037.41
AMERICAN SOLUTIONS FOR BUSINESS	5,628.35
BAIER CONSTRUCTION INC	4,410.98
COUNTY OF LYON	7,781.93
COUNTY OF RENVILLE	31,399.79
L & S CONSTRUCTION CORP	39,999.97
MARSH & MCLENNAN AGENCY LLC	13,220.03
MOLDESTAD/WILLIAM H	3,097.24
NORTHERN SAFETY TECHNOLOGY INC	11,139.69
REDWOOD COUNTY HIGHWAY DEPT	6,460.25
REGENTS OF THE UNIVERSITY OF MINN	20,162.00

SEACHANGE PRINT INNOVATIONS	4,800.12
SMALL BUSINESS DEVELOPMENT CENTE	5,000.00
THE MARKET AT REDWOOD LLC	8,805.68
WENDORFF WELDING & FABRICATION	2,500.00
78     Payments less than 2 0 0 0	30,058.30
<b>Final Total:</b>	<b>206,501.74</b>

**EMPLOYEE RECOGNITION**

- The Board recognized Steve Gramstad, Redwood County Building Maintenance for 10 years of Service to Redwood County.

**AUDITOR-TREASURER**

- On motion by Wakefield, second by Groebner, the Board voted unanimously to approve the following consent agenda: Cash Balance Report; Investment Summary; Budget Reports, and June 2024 Disbursements in the amount of \$12,782.525.70.

- Bills exceeding \$2,000:

<u>Vendor Name</u>	<u>Amount</u>
MN COMMISSION OF FINANCE	4,674.00
6     Payments less than 2 0 0 0	774.92
<b>Final Total:</b>	<b>5,448.92</b>

<u>Vendor Name</u>	<u>Amount</u>
BLUE CROSS BLUE SHIELD OF MINNESO	50,123.30
BLUE CROSS BLUE SHIELD OF MINNESO	32,800.83
BLUE CROSS BLUE SHIELD OF MINNESO	11,879.79
BLUE CROSS BLUE SHIELD OF MINNESO	31,026.32
MINNESOTA DEPARTMENT of REVENUE	22,586.24
MINNESOTA DEPARTMENT of REVENUE	3,313.00
MN COMMISSION OF FINANCE	366,761.89
PAYCOM CORPORATE HEADQUARTERS	2,198.20
REDWOOD COUNTY LICENSE CENTER	2,309.87
REDWOOD COUNTY LICENSE CENTER	2,490.98
REDWOOD COUNTY LICENSE CENTER	5,193.26
REDWOOD FALLS PUBLIC UTILITIES	3,149.54
REDWOOD FALLS PUBLIC UTILITIES	7,673.30
WEX LEAP	7,875.27
WEX LEAP	7,875.27
38     Payments less than 2 0 0 0	25,171.25
<b>Final Total:</b>	<b>582,428.31</b>

<u>Vendor Name</u>	<u>Amount</u>
SWANSTON EQUIPMENT CORPORATION	260,356.50
7     Payments less than 2 0 0 0	866.64
<b>Final Total:</b>	<b>261,223.14</b>

<u>Vendor Name</u>	<u>Amount</u>
CITY OF BELVIEW	95,810.74
CITY OF CLEMENTS	37,423.57
CITY OF DELHI	34,439.67
CITY OF LAMBERTON	487,348.21
CITY OF LUCAN	73,803.36
CITY OF MILROY	153,458.26

CITY OF MORGAN	228,200.26
CITY OF REDWOOD FALLS	1,902,699.10
CITY OF REVERE	34,996.28
CITY OF SANBORN	93,612.83
CITY OF SEAFORTH	24,556.36
CITY OF VESTA	92,080.47
CITY OF WABASSO	347,386.73
CITY OF WALNUT GROVE	176,061.33
CITY OF WANDA	33,939.19
COUNTY OF LYON	23,047.32
LINCOLN-PIPESTONE RURAL WATER SY	3,981.62
RED ROCK RURAL WATER SYSTEM	9,123.26
RRRSWA	348,178.47
SCHOOL DISTRICT 2190	7,791.57
SCHOOL DISTRICT 2754	238,404.18
SCHOOL DISTRICT 2884	199,689.25
SCHOOL DISTRICT 2897	1,098,899.59
SCHOOL DISTRICT 2898	107,705.92
SCHOOL DISTRICT 2904	44,336.13
SCHOOL DISTRICT 635	117,297.18
SCHOOL DISTRICT 640	294,604.72
SCHOOL DISTRICT 85	98,040.70
SOUTHWEST HEALTH & HUMAN SERVICE	1,824,199.49
SW REGIONAL DEVELOPMENT COMMISS	35,477.40
TOWNSHIP OF BROOKVILLE	50,141.85
TOWNSHIP OF CHARLESTOWN	41,398.53
TOWNSHIP OF DELHI	42,010.72
TOWNSHIP OF GALES	35,748.98
TOWNSHIP OF GRANITE ROCK	46,748.66
TOWNSHIP OF JOHNSONVILLE	52,819.38
TOWNSHIP OF KINTIRE	60,417.75
TOWNSHIP OF LAMBERTON	48,534.22
TOWNSHIP OF MORGAN	54,683.69
TOWNSHIP OF NEW AVON	50,480.38
TOWNSHIP OF NORTH HERO	47,536.02
TOWNSHIP OF PAXTON	85,784.97

<u>Vendor Name</u>	<u>Amount</u>
TOWNSHIP OF REDWOOD FALLS	75,123.56
TOWNSHIP OF SHERIDAN	48,815.35
TOWNSHIP OF SHERMAN	45,824.64
TOWNSHIP OF SPRINGDALE	56,331.53
TOWNSHIP OF SUNDOWN	70,536.48
TOWNSHIP OF SWEDES FOREST	31,520.37
TOWNSHIP OF THREE LAKES	44,583.84
TOWNSHIP OF UNDERWOOD	56,472.02
TOWNSHIP OF VAIL	36,963.90
TOWNSHIP OF VESTA	43,244.82
TOWNSHIP OF WATERBURY	46,199.74
TOWNSHIP OF WESTLINE	33,716.34
TOWNSHIP OF WILLOW LAKE	59,557.77
2 Payments less than 2 0 0 0	660.87
<b>Final Total:</b>	<b>9,532,449.54</b>

<u>Vendor Name</u>	<u>Amount</u>
12 Payments less than 2 0 0 0	2,718.22
<b>Final Total:</b>	<b>2,718.22</b>

<u>Vendor Name</u>	<u>Amount</u>
CRYSTEEL TRUCK EQUIPMENT INC	10,112.32
CRYSTEEL TRUCK EQUIPMENT INC	161,457.00
MEADOWLAND FARMERS COOP	7,967.20
WELTSCH EQUIPMENT INC	13,500.00
5     Payments less than 2 0 0 0	956.33
<b>Final Total:</b>	<b>193,992.85</b>

<u>Vendor Name</u>	<u>Amount</u>
SPAETH REVOCABLE TRUST/WILFRED	3,178.04
8     Payments less than 2000	2,180.25
<b>Final Total:</b>	<b>5,358.29</b>

<u>Vendor Name</u>	<u>Amount</u>
CENTRAL SPECIALTIES INC	1,979,693.57
REDWOOD DESIGN & CONTRACTING INC	56,603.76
TRAFFIC SOLUTIONS INC	108,009.64
4     Payments less than 2 0 0 0	279.75
<b>Final Total:</b>	<b>2,144,586.72</b>

<u>Vendor Name</u>	<u>Amount</u>
METLIFE	4,120.74
9     Payments less than 2 0 0 0	3,708.47
<b>Final Total:</b>	<b>7,829.21</b>

<u>Vendor Name</u>	<u>Amount</u>
FARMWARD COOPERATIVE	22,933.00
MATHESON TRI-GAS INC	3,917.52
MEADOWLAND FARMERS COOP	2,905.00
REDWOOD FALLS PUBLIC UTILITIES	2,172.17
Z DOORMEN LLC	13,425.00
4     Payments less than 2 0 0 0	1,137.81
<b>Final Total:</b>	<b>46,490.50</b>

- The Board appointed Commissioners Wakefield & Salfer as Canvassing Board Members for Primary Election on August 15<sup>th</sup> at 10:00 a.m.
- The Board appointed Commissioners Salfer & Groebner as Canvassing Board Members for General Election on November 8<sup>th</sup> at 10:00 a.m.

**ROAD & BRIDGE**

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve Construction Contract 24-7 for SAP 064-610-032 to Prahm Construction, Inc in the amount of \$2,039,025.49.
- Other Bids Received:

Company	Bid Amount
Everstrong Construction Inc.	\$2,305,265.00
ICON Constructors, LLC	\$2,469,233.50

- On motion by Groebner, second by Forkrud, the Board voted unanimously to authorize the Board Chair & Administrator to sign Construction Contract 24-7.
- On motion by Forkrud, second by Wakefield, the Board approved the Local Bridge Replacement Program Grant Agreement with MnDOT for CSAH 10 Bridge 89830.
- On motion by Van Hee, second by Groebner, in a roll call vote with Salfer, Forkrud, Van Hee, Wakefield, and Groebner all voting aye the Board adopted the following Resolution:

WHEREAS, Redwood County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund related to Bridge No. 64602; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS, the amount of the grant has been determined to be \$1,631,512.49 by reason of the lowest responsible bid;

NOW, THEREFORE BE IT RESOLVED, that Redwood County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the project but not required. The proper county officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

- On motion by Van Hee, second by Wakefield, the Board voted unanimously approved 2024-2025 winter LP prepay contract to Farmward Coop at the contracted price of \$1.35/gal. for 10,000 gallons. A bid from Meadowland Farmers' Cooperative was received in the amount of \$1.45/gallon.
- On motion by Forkrud, second by Wakefield, the Board voted unanimously to approve reclassifying vacant Maintenance Specialist position to Maintenance Supervisor.

#### **SHERIFF**

- The Board reviewed the June 2024 Jail Population.
- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve destruction of Sheriff's Department adult case files between 1954-1999 in accordance with the adopted retention schedule.
- On motion by Wakefield, second by Groebner, the Board voted unanimously to appoint the Redwood County Planning and Zoning Administrator as the hearing officer related to Redwood County ordinance, chapter 90: Animals.

#### **EMERGENCY MANAGEMENT**

- On motion by Groebner, second by Van Hee, in a roll call vote with Salfer, Forkrud, Van Hee, Wakefield, and Groebner all voting aye the Board adopted the following Resolution:

WHEREAS heavy rain amounts causing road and ditch damages beginning on June 16, 2024, and causing emergency road and ditch repairs; and

WHEREAS due to the heavy rain event, the flooding event beginning on June 16, 2024, has impacted the population of Redwood County, and its cities; and

WHEREAS the event has caused a significant amount of public property damage; and

WHEREAS the Redwood County Department of Emergency Management requests the Redwood County Board of Commissioners to declare Redwood County in a STATE OF EMERGENCY for the flooding event beginning on June 16, 2024; and

WHEREAS the Board Chair- Jim Salter declares a State of Emergency on behalf of the residents of Redwood County on the 16<sup>th</sup> day of July 2024.

NOW, THEREFORE, BE IT RESOLVED, that the Redwood County Board of Commissioners declares Redwood County in a State of Emergency for conditions resulting from the flooding event of June 16, 2024.

#### **DITCH AUTHORITY**

- Entered into Ditch at 9:15 a.m.
- On motion by Salfer, second by Forkrud, the Board voted unanimously to set public hearing date for Redetermination of CD 98, CD 103, CD 106 Lat A, and JD 6 on September 3, 2024, at 10:00 a.m.
- Ditch Authority ended ay 9:16 a.m.

#### ***Personnel***

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve hiring Jessica Huhnerkoch as PT Extension Office Technical Clerk on the AFSCME Union Salary Schedule Grade 5/step 4 at \$17.45, due to experience, effective July 17, 2024.
- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve hiring Catherine Nichols as Senior Technical Clerk Jail/Probation for the Redwood County Sheriff's Office on the AFSCME Salary schedule Grade7/Step 3 at \$19.79, due to experience, effective July 22, 2024.
- On motion by Wakefield, second by Groebner, the Board voted unanimously to approve hiring Shane Clemon as FT Correctional Officer on the LELS Non-Licensed Union Salary Schedule grade CO/Step 1 at 23.45, effective July 8, 2024.
- On motion by Forkrud, second by Wakefield, in a roll call vote with Salfer, Forkrud, Van Hee, Wakefield, and Groebner all voting aye the Board adopted the following Resolution:

WHEREAS, Redwood County ("County") received Federal Coronavirus Local Fiscal Recovery Funds under the American Rescue Plan Act ("ARP"), to provide relief to the county impacted by the coronavirus disease 2019 ("COVID-19");

WHEREAS, Redwood County has identified a necessary expense to contract for a Panic Button Installation project to improve safety throughout Redwood County facilities

WHEREAS, the authority under the ARP Act allows this expenditure, per the Final Rule published on January 6, 2022, 31 C.F.R § 35

§35.6(d) Providing government services. A recipient may use funds for the provision of government services to the extent of the reduction in the recipient's general revenue due to the public health emergency, calculated according to this paragraph (d). A recipient must make a one-time election to calculate the amount of the reduction in the recipient's general revenue due to the public health emergency according to either paragraph (d)(1) or (d)(2) of this section:

§35.6(d)(1) Standard allowance. The reduction in the recipient's general revenue due to the public health emergency over the period of performance will be deemed to be ten million dollars; or

WHEREAS, The Redwood County Board of Commissioners voted to authorize Redwood County to expend American Rescue Plan Coronavirus State and Local Fiscal Recovery Funds utilizing the Standard (Revenue Loss) Allowance at their Regular Board Meeting held on March 1, 2022;

WHEREAS, the County will award Alpha Wireless a contract to install physical panic buttons throughout the Redwood County Government Center and virtual panic buttons at the Government Services Building, and the Redwood County Highway Shop located in Redwood Falls. A \$10,000 matching dollar Grant application was submitted to MNOSHA and was denied. The total cost of the total project would be \$27,204.29

NOW, THEREFORE, BE IT RESOLVED, the County Board of Commissioners is encumbering \$20,000.00 to be used to complete the panic button safety project and certifies that the funds appropriated from the ARP Act fund will be used only in a manner consistent with the Department of the U.S. Treasury guidance and incurred during the covered period. The remaining \$7,204.29 would appropriated from the Building Fund.

BE IT FURTHER RESOLVED that this Resolution shall become effective immediately upon its adoption on July 16,2024.

- At the March 19, 2024, Board Meeting, Probation Supervisor Eischens requested Board Representation on the Probation Community Committee which was created with the Justice Reinvestment Initiative. Chair Salfer Appointed Commissioner Wakefield.

## COMMISSIONERS

Wakefield: Redwood One Water Shed One Plan.

Salfer: Audit Exit, Ditch- JD17, Southwest Adult Mental Health Consortium.

Groebner: Ditch- JD17, Redwood Renville Regional Solid Waste Authority, Soil & Water Conservation District.

Forkrud: Ditch- JD17, Redwood Renville Regional Solid Waste Authority.

Van Hee: United Community Action Partnership-Hungry & Homeless, SW Regional Development Commission.

**ADJOURN**

- There being no further business, Chair Salfer declared the meeting adjourned at 9:47 a.m.

---

Jim Salfer, Chair  
Board of County Commissioners

Attest: \_\_\_\_\_  
Vicki Kletscher  
County Administrator