

REDWOOD COUNTY, MINNESOTA

September 17, 2024

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioner’s Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dennis Groebner, Bob Van Hee, Jim Salfer, Dave Forkrud, Rick Wakefield, County Administrator Vicki Kletscher, County Attorney Jenna Peterson, Administrative Assistant Sierra Fluck, Redwood County Auditor Treasurer Jean Price, Human Resource Coordinator Michelle Koenig, Redwood County Sheriff Jason Jacobson, Environmental Director Nick Brozek, Planning & Zoning Supervisor Jeanette Pidde, Crime Victim Services Denise Kerkhoff, Emergency Management Coordinator Jim Sandgren, Economic Development Coordinator Grady Holtberg, Rodney Paskewitz, Highway Maintenance Specialist Jerry Jenniges.

Chair Salfer called the meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Wakefield, second by Van Hee, the Board voted unanimously to approve the September 17 agenda.

Chair Salfer asked the Board Members to identify any areas in which they had a conflict of interest. Wakefield identified a conflict in the Abstract of Bills.

**CONSENT AGENDA**

- On motion by Van Hee, second by Groebner, with Wakefield abstaining due to a conflict of interest, the Board voted to approve the bills from Lori Wakefield in the amount of \$520.00 and Rick Wakefield in the amount of \$130.00.
- On motion Wakefield, second by Groebner, excluding the bills from Lori Wakefield in the amount of \$520.00 and Rick Wakefield in the amount of \$130.00, the Board voted unanimously to approve the following:
  - September 3<sup>rd</sup> Minutes
  - Payment of bills

General Fund	\$ 93,240.56
Ditch Fund	\$ 68,105.86
Solid Waste Fund	\$ 13,886.18
Soil & Water	\$ 829.00
Debt Service Fund	\$ 159,396.88
EDA	\$ 5,696.65
R & B Fund	\$ 102,325.00
Insurance	\$ 586.00

○ **Bills**

<u>Vendor Name</u>	<u>Amount</u>
ADVANCED CORRECTIONAL HEALTHCAR	10,499.91
BOLTON & MENK INC	5,316.00

CITY OF WALNUT GROVE	4,750.00
CONCEPT SEATING DIVISION	4,821.00
COUNTIES PROVIDING TECHNOLOGY	4,790.00
FLEET SERVICES DIVISION-DEPT OF ADM	15,899.63
JOHNSON/STEVEN M	3,250.68
KERKHOFF BROS INC	11,782.02
KIBBLE EQUIPMENT INC	17,985.31
L & S CONSTRUCTION CORP	40,415.76
PARKER AND SONS INC	5,172.50
REDWOOD COUNTY HIGHWAY DEPT	6,763.47
TKDA	2,076.14
U.S. BANK CHARLOTTE	275,471.88
WEIDEMANN/JAMES B	4,078.42
80 Payments less than 2 0 0 0	30,155.30
<b>Final Total:</b>	<b>443,228.02</b>

**EMPLOYEE RECOGNITION**

- The Board recognized Jerome Jenniges, Redwood County Highway Maintenance Specialist for 30 years of Service with Redwood County.
- The Board recognized Kerstin Karels, Redwood County Dispatcher for 5 years of service with Redwood County.

**AUDITOR-TREASURER**

- On motion by Forkrud, second by Wakefield, the Board voted unanimously to approve the following consent agenda: Cash Balance Report; Investment Summary; Budget Reports, and August 2024 Disbursements in the amount of \$1,850,863.78.
- Bills exceeding \$2,000:

<u>Vendor Name</u>	<u>Amount</u>
BLUE CROSS BLUE SHIELD OF MINNESO	77,674.02
BLUE CROSS BLUE SHIELD OF MINNESO	32,176.91
BLUE CROSS BLUE SHIELD OF MINNESO	24,433.12
BLUE CROSS BLUE SHIELD OF MINNESO	63,963.59
MINNESOTA DEPARTMENT of REVENUE	49,782.33
PAYCOM CORPORATE HEADQUARTERS	2,766.70
REDWOOD COUNTY LICENSE CENTER	2,871.42
REDWOOD COUNTY LICENSE CENTER	4,112.98
REDWOOD COUNTY LICENSE CENTER	2,020.50
REDWOOD COUNTY LICENSE CENTER	2,249.00
REDWOOD ELECTRIC COOPERATIVE	3,359.97
REDWOOD FALLS PUBLIC UTILITIES	2,797.77
REDWOOD FALLS PUBLIC UTILITIES	3,299.92
REDWOOD FALLS PUBLIC UTILITIES	9,491.77
WEX LEAP	7,623.19
37 Payments less than 2 0 0 0	22,935.79
<b>Final Total:</b>	<b>311,558.98</b>

<u>Vendor Name</u>	<u>Amount</u>
JD PLUMBING & HEAT & ALLEN & LINDA R	9,727.50
MN COMMISSION OF FINANCE	5,231.50
SOUTHWEST HEALTH & HUMAN SERVICE	48,741.09
6 Payments less than 2 0 0 0	1,897.23
<b>Final Total:</b>	<b>65,597.32</b>

<u>Vendor Name</u>	<u>Amount</u>
MORRIS SEALCOAT & TRUCKING INC	1,286,229.53
9     Payments less than 2 0 0 0	1,017.65
<b>Final Total:</b>	<b>1,287,247.18</b>

<u>Vendor Name</u>	<u>Amount</u>
7     Payments less than 2 0 0 0	1,357.81
<b>Final Total:</b>	<b>1,357.81</b>

<u>Vendor Name</u>	<u>Amount</u>
EVERSTRONG CONSTRUCTION INC	139,576.69
MEADOWLAND FARMERS COOP	5,235.11
2     Payments less than 2 0 0 0	652.64
<b>Final Total:</b>	<b>145,464.44</b>

<u>Vendor Name</u>	<u>Amount</u>
12    Payments less than 2 0 0 0	3,958.17
<b>Final Total:</b>	<b>3,958.17</b>

<u>Vendor Name</u>	<u>Amount</u>
FARMWARD COOPERATIVE	13,500.00
MEADOWLAND FARMERS COOP	6,613.88
4     Payments less than 2 0 0 0	848.08
<b>Final Total:</b>	<b>20,961.96</b>

<u>Vendor Name</u>	<u>Amount</u>
8     Payments less than 2 0 0 0	4,847.68
<b>Final Total:</b>	<b>4,847.68</b>

<u>Vendor Name</u>	<u>Amount</u>
MEADOWLAND FARMERS COOP	5,990.00
REDWOOD FALLS PUBLIC UTILITIES	2,936.23
6     Payments less than 2 0 0 0	944.01
<b>Final Total:</b>	<b>9,870.24</b>

- On motion by Van Hee, second by Salfer, the Board voted unanimously to approve the Professional Services Agreement between Trimin Systems, Inc and the Minnesota Counties computer Cooperative for the maintenance and support of the Integrated Financial System effective January 1, 2025, through December 31, 2027.
- On motion by Wakefield, second by Groebner, the Board voted unanimously to acknowledge the Confession of Judgment for parcel 84-021-1110.
- The Board discussed the Reserves with the Auditor- Treasurer.

**SHERIFF**

- The Board reviewed the August 2024 Jail Population.
- On motion by Wakefield, second by Groebner, the Board voted unanimously to approve the 2025 and 2026 Medical Examiner contract with River Valley Forensic Services, P.A. for the services of Dr. Kelly Mills, M.D.

- On motion by Wakefield, second by Van Hee, the board voted unanimously to approve the Upgrade of the Records Management System in the Sheriff's Office with Central Square Agreement for Pro Suite Software Purchase in the amount of \$303,064.68 to be funded with 911 funds, Public Safety funds, and Capital outlay funds, pending County Attorney approval.

#### **PLANNING & ZONING**

- Brozek informed the Board of an amendment to the application for Interim Use Permit #6-24 with Rodney Paskewitz, Duro Rock Supply.

#### **CRIME VICTIM SERVICES**

- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve the 2024-2025 OJP Grant contract for Crime Victim Services.
- On motion by Groebner, second by Forkrud, in a roll call vote with Salfer, Forkrud, Van Hee, Groebner, and Wakefield all voting aye the Board adopted the following Resolution:

WHEREAS, all federally funded Office of Justice Programs grantees are required to comply with the Equal Employment Opportunity Program ("EEOP");

WHEREAS, Redwood County is a grantee who receives federal Victims of Crime Act funding through the Office of Justice Programs;

WHEREAS, Redwood County is a recipient required to submit an EEOP Utilization Report;

WHEREAS, submission of the EEOP Utilization Report is electronic through the EEO Reporting Tool; and

WHEREAS, to submit the EEOP Utilization Report electronically an individual must have legal authority to sign on behalf of Redwood County;

NOW THEREFORE BE IT RESOLVED, The Redwood County Board of Commissioners hereby grants the County Administrator legal authority to electronically sign on behalf of Redwood County any and all documentation required by the EEOP.

#### **EMERGENCY MANAGEMENT**

- On motion Van Hee, second by Wakefield, the Board voted unanimously to approve the 2022-2024 State of Minnesota Emergency Management Performance Grant Agreement pending County Attorney approval.

#### **ECONOMIC DEVELOPMENT**

- Holtberg updated the Board on the Economic Development projects including Broadband, Housing, and Childcare.

**ADMINISTRATION**

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the Martin Law Firm Legal Services Agreement which provides services in the County's Labor Negotiations for Collective Bargaining Agreements.
- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve Deputy Sheriff Recruitment Agreement with Rexton Lund.
- On motion by Van Hee, second by Forkrud, the Board voted unanimously to Set the Redwood County 2025 Preliminary Property Tax Levy at \$19,504,648 with the adjusted tax levy set at \$18,598,649 representing an 8.1% increase from the 2024 levy.

***Personnel***

- On motion by Groebner, second by Forkrud, the Board voted unanimously to acknowledge the resignation of Tom Breitreutz, Veteran Service Office driver, effective September 3, 2024.
- On motion by Groebner, second by Wakefield, the Board voted unanimously to approve hiring Troy Griffith as Highway Maintenance Specialist and Weed sprayer, on the Department Head Non-Union salary schedule Grade 11/Step 1 at \$25.46, effective September 30, 2024.

**COMMISSIONERS**

- 1) Chair Salfer requested discussion regarding the Highway Engineer's Salary Adjustment request and the Health Insurance increase be placed on the October 1<sup>st</sup>, 2024, Board Agenda.

Wakefield: Economic Development Authority, Road & Bridge Tour, Annual Township Meeting, Redwood One Watershed One Plan, RCRCA/Area II, Personnel Sub Committee, Chief Elected Officials Board, Explore Southwest Minnesota

Salfer: Road & Bridge Tour, Southwest Health & Human Services, Personnel Sub Committee, Nurse Family Partnership

Groebner: Redwood Renville Regional Waste Authority, Soil & Water Conservation District, Road & Bridge Tour, Annual Township meeting

Forkrud: Health Insurance Committee, Redwood Renville Regional Waste Authority

Van Hee: Prime West, Economic Development Authority, Association of Minnesota Counties Policy Committee

**ADJOURN**

- There being no further business, Chair Salfer declared the meeting adjourned at 10:47 a.m.

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Jim Salfer, Chair  
Board of County Commissioners

Attest: \_\_\_\_\_  
Vicki Kletscher  
County Administrator