

AGENDA

REDWOOD COUNTY BOARD OF COMMISSIONERS

Redwood County is committed to stewardship, respect & shared responsibility in providing improved cost-efficient services to all!

TUESDAY NOVEMBER 2, 2021

COMMISSIONERS' ROOM, GOVERNMENT CENTER

REDWOOD FALLS, MINNESOTA

Please Note: This agenda is subject to change due to Department Heads, government agencies and the public bringing items forward, between the posting of the agenda and the actual meeting time. **All times listed below are approximate.**

8:30 a.m.

- Open Forum**
- Review and approve November 2nd Meeting Agenda
- Identification of Conflict of Interest
- Review and approve Consent Agenda:
 - October 19th minutes
 - Bills

8:30 a.m.

- **ROAD & BRIDGE**
Anthony Sellner
 - 1) Authorization to Pay Bills
 - 2) Award Belview/Delhi Area Maintenance Contract
 - 3) Resolution Requesting a Variance from Standard for State Aid Operation for the County State Aid Highway (CSAH) 1 Project SAP 064-601-007 in the City of Clements, MN

9:10 a.m.

- **ENVIRONMENTAL**
Scott Wold
 - 1) Request to apply for Noxious Weed and Invasive Plant Grant
 - 2) Board of Water and Soil Resources Natural Resource Block Grant Agreement

9:20 a.m.

- **ASSESSOR**
John Thompson
 - 1) Engagement Letter (pending County Attorney approval)

9:30 a.m.

- **BREAK**

9:45 a.m.

- **TECHNOLOGY**
Paul Parsons
 - 1) Minnesota IT Services Agreement for Application Security Assessment (pending County Attorney approval)

9:55 a.m.

➤ **ADMINISTRATOR**

- 1) Resolution Recommending the Appointment of Mike Carlson and Jay Mickelson to the Red Rock Rural Water System Board of Commissioners
- 2) Award Annual Copier Paper Order
- 3) Medical Examiner Contract (pending County Attorney approval)

Personnel

- 1) Authorization to Hire
- 2) Acknowledge Resignation

Other Items – No Scheduled Time:

Commissioner Items:

- 1) Employee Picnic

10:30 a.m.

- **JOINT DITCH AUTHORITY – REDWOOD COUNTY/YELLOW MEDICINE COUNTY**
JD #91 Findings and Order

11:00 a.m.

- **REDWOOD COUNTY DITCH AUTHORITY**
County Ditch #22A Public Hearing

ADJOURN

****OPEN FORUM****

OPEN FORUM PROCEDURE

1. The open forum will be held at the beginning of the meeting.
2. Those wishing to speak should sign up and indicate the topic at the beginning of the meeting.
3. A maximum time of 20 minutes will be allowed for the open forum.
4. A basic guide of three people per topic with a maximum of five minutes per person.
5. Those speaking will state their name and address prior to speaking.
6. Statements should be limited to the issues only.
7. Apply the “Golden Rule” during presentations.
8. The Board retains the right to respond or not, but may discuss the item.
9. Personal/Personnel issues will not be heard or discussed.

REDWOOD COUNTY, MINNESOTA

OCTOBER 19, 2021

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Bob Van Hee, Dave Forkrud, Jim Salfer, Rick Wakefield, Dennis Groebner and County Administrator Vicki Knobloch-Kletscher. Also present were County Engineer Anthony Sellner; Auditor/Treasurer Jean Price; Human Resource Coordinator Peter Brown; Environmental Director Scott Wold; Economic Development Coordinator Briana Mumme and Broadband Coordinator Patrick Garry.

Chair Salfer called the meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the October 19th agenda.

Chair Salfer asked the Board members to identify any areas for which they had a Conflict of Interest. There were none.

CONSENT AGENDA

- On motion by Groebner, second by Wakefield, the Board voted unanimously to approve the Consent Agenda.
- October 5th minutes.
- Per Diem for Van Hee was removed from the Consent Agenda.
 - Payment of bills as follows:

General Fund	\$ 121,580.56
Ditch Maintenance Fund	\$ 40,935.51
Solid Waste Fund	\$ 964.64
Building Fund	\$ 15,415.89
Debt Service Fund	\$ 12,155.57
Road and Bridge Fund	\$ 7,379.79

- Bills exceeding \$2,000: ACE of SW MN \$8,049.25; G & R Controls \$7,354.25; Northern Safety Technology \$44,542.24; Redwood County Hwy. Department \$5,005.02; River Valley Arms & Ammo \$3,407.42; Tersteeg's Holiday Market \$7,786.40; Regents of U of MN \$23,517.50; S & P Global Ratings \$7,379.79; Redwood Falls Nursery \$6,441.00; WOLD Architects \$8,974.89; Gordy Serbus \$2,480.09; L & S Construction \$2,463.00; Northland Erosion Control \$26,826.82; Soupier Estate \$2,224.00; Glen Soupier \$2,463.00; Jeffrey Soupier \$2,463.00; S & P Global \$12,155.57.

ROAD AND BRIDGE

- On motion by Wakefield, second by Forkrud, the Board voted unanimously to approve the Amendment to the MnDOT Local Bridge Replacement Program Grant Agreement for SAP 064-701-019 tied to SAP 064-601-015 for the CSAH 101 Bridge Replacement.
- On motion by Forkrud, second by Van Hee, the Board voted 4-1, with Groebner voting nay, to approve the installation of two street lights on CR 24 and MN 67 to be paid from local levy dollars at an expected cost of up to \$14,000.00.
- On motion by Van Hee, second by Wakefield, the Board voted unanimously to authorize Sellner to apply for federal funding for street lighting at various road intersections in Redwood County.

AUDITOR/TREASURER

- On motion by Wakefield, second by Groebner, the Board voted to approve the following:
 - Cash Balance Report
 - Investment Summary
 - Budget Reports, General Fund, Road and Bridge Fund, Human Services Fund, Building Fund, Ditch Fund, Health Fund, Debt Service Fund, Insurance Fund, Soil and Water Conservation District Fund and Solid Waste Fund.
- September 2021 Disbursements in the amount of \$1,783,890.89.
- Bills exceeding \$2,000: Further \$8,310.24, \$3,016.78; Redwood Electric Cooperative \$3,432.46; Redwood Falls Public Utilities \$9,744.92, \$2,037.15; Preferred One \$22,894.49, \$27,401.92, \$5,390.66, \$32,729.22, \$15,398.39, \$16,683.82, \$6,378.36, \$20,334.97; BCBS of MN \$2,218.50; Further \$8,019.24; MN Department of Revenue \$85,511.85; Redwood County License Center \$2,092.50, \$2,198.50; MN Commission of Finance \$5,433.00; Redwood Soil and Water \$10,000.00; SWHHS \$4,651.91; Delta Dental \$5,049.78; L & S Construction \$12,500.00; Sun Life \$2,115.07; Election Systems & Software \$3,860.38; South Forty Meat Market \$25,000.00; Duinick, Inc. \$1,312,066.15; M & K Bridge \$59,665.48; Weltsch Equipment \$28,750.00.
- On motion by Groebner, second by Van Hee, the Board voted unanimously for the temporary transfer of \$400,000.00 on 9-30-21 from the General Fund to the Building Fund to cash flow the Justice Center until bond proceeds are received and authorize Auditor/Treasurer and Administrator to make additional temporary transfers for October.

ECONOMIC DEVELOPMENT

- Mumme presented a request on behalf of Lincoln Pipestone Rural Water System to utilize American Rescue Plan funds to invest in the state's drinking water infrastructure. Request was tabled for 3 months for review in January 2022.
- Garry presented an overview of the Mobilize Broadband Access Project he's been working on for Redwood County.
- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve an Amendment to the Federal Grant Sub-Recipient Monitoring Policy and Procedure.

ADMINISTRATOR

- Knobloch-Kletscher presented the September 2021 Jail Population.
- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve the Justice Center Change Orders: Change Order # 003 to Marshall Machine Shop in the amount

of \$1,500.00, Change Order #001 to Molin Concrete Products in the amount of (\$1,500.00), Change Order #003 to Kendell Doors in the amount of \$1,139.97, Change Order #004 to RTL Construction in the amount of \$1,047.02 and Change Order #001 to Schmidt Construction in the amount of \$7,430.00.

- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve to transfer \$33,827.09 from Unassigned Fund Balance Account #01-2836 Early Retirement to Committed Fund Balance Account #01-2869 Veteran Cemetery.
- Knobloch-Kletscher presented information on the national opioid settlement.
- The Red Rock Rural Water Resolution was tabled to the November 2, 2021 board meeting.

Personnel

- On motion by Salfer, second by Groebner, the Board voted unanimously to acknowledge the resignation of Maintenance Specialist Kenneth Jensen from the Highway Department effective December 26, 2021.
- On motion by Van Hee, second by Wakefield, the Board voted unanimously to set the 2022 Health Insurance premiums for COBRA participants.
- On motion by Forkrud, second by Wakefield, the Board voted unanimously to change the short term disability carrier to Lincoln Financial with the same rates as 2021.
- On motion by Van Hee, second by Salfer, the Board voted unanimously to award County Engineer, Anthony Sellner, with 10 years of experience for accrual rates pursuant to County Policy 6.07 effective October 1, 2021.
- On motion by Van Hee, second by Wakefield, the Board voted unanimously to award the sole bid for a Compensation Study to Bjorklund Compensation Consulting not to exceed \$26,800.00.
- On motion by Groebner, second by Wakefield, the Board voted unanimously to approve the amended health insurance rates for 2022.
- On motion by Salfer, second by Forkrud, the Board voted unanimously to approve the amended County Cafeteria Contributions for 2022.

ENVIRONMENTAL

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve funding not to exceed \$25,000.00 to the Springdale 19 Water Retention Project from the Buffer Funds.
- Board consensus to incorporate the spray equipment and recycling sheds into the Historical Society Lease Agreement to be used for storage.

REDWOOD COUNTY DITCH AUTHORITY

- At 10:15 a.m. the Board entered into Redwood County Ditch Authority to present the Findings and Order for the Petition to outlet CD #24. Present for the meeting was Commissioners Forkrud, Salfer, Groebner, Wakefield and Van Hee, County Administrator Knobloch-Kletscher, Administrative Assistant Wersal, Environmental Director Wold
- On motion by Groebner, second by Forkrud, in a roll-call vote with Groebner, Salfer, Van Hee, Forkrud and Wakefield all voting aye, the Board approved the Findings and Order for CD #24, to use CD #24 as an outlet for draining filed by Redwood County Highway Engineer, Anthony Sellner.

- Chair Wakefield appointed Salfer as an alternate for Redwood County Ditch Authority November 18th Joint Ditch Authority meeting with Brown County due to Forkrud’s absence.
- Chair Wakefield adjourned Redwood County Ditch Authority at 10:30 a.m.

RECONVENED

- The Board reconvened into regular session at 10:30 a.m.

COMMISSIONER REPORTS

- The commissioners reported on meetings they attended:

Groebner: Redwood-Renville Regional Solid Waste Authority, Veteran Cemetery Groundbreaking; EDA Starlink

Van Hee: AMC Fall Conference; Fair Board; Southwest Regional Development Commission

Wakefield: RCRCA/Area II

Forkrud: Redwood-Renville Regional Solid Waste Authority; Veteran Cemetery Groundbreaking; Personnel Sub-Committee

Salfer: Personnel Sub-Committee; EDA Starlink Meeting; Veteran Cemetery Groundbreaking

ADJOURN

- There being no further business, Chair Salfer declared the meeting adjourned at 10:50 a.m.

Jim Salfer, Chair
Board of Commissioners

Attest: _____
Vicki Knobloch-Kletscher
County Administrator

OFFICIAL NOTICES/ UPCOMING MEETINGS

November 2nd – 8:30 a.m. – Redwood County Board Meeting – Redwood County Government Center,
Board Room

November 16th – 8:30 a.m. - Redwood County Board Meeting – Redwood County Government Center,
Board Room

November 30th – 4:00 p.m. - Redwood County Board Meeting – Redwood County Government Center,
Board Room
6:00 p.m. – Truth in Taxation Meeting – Redwood County Government Center,
Board Room

December 5th – 8th – AMC Annual Conference – DoubleTree Hotel, Bloomington, MN

December 14th – 8:30 a.m. - Redwood County Board Meeting – Redwood County Government Center,
Board Room

December 28th – 8:30 a.m. - Redwood County Board Meeting – Redwood County Government Center,
Board Room

COMMISSIONERS ABSTRACT:

November 2, 2021

	Meals Payable	Salaries Payable	Accounts Payable	Credit Card
GENERAL FUND	\$96.40	\$625.00	\$81,281.05	\$12,182.67
BUILDING FUND			\$492,958.79	
DITCH FUND		\$135.00	\$73,477.61	\$503.25
SOLID WASTE FUND		\$135.00	\$24.64	
SOIL & WATER				
FORFEITED TAX SALE				
DEBT SERVICE FUND				
HEALTH FUND				
PUBLIC HEALTH SERVICE				
R & B FUND				\$1,589.99
STATE REVENUE				
TAX & PENALTY				
INSURANCE			\$300.00	\$92.67
TOTALS	\$96.40	\$895.00	\$648,042.09	\$14,368.58

MEALS PAYABLE 182-3					
EMPLOYEE	# of	REVENUE	DITCH 15-611	SOLID WASTE 22-391	INSURANCE
Joyce Anderson	1	\$12.83			
BJ Labat	4	\$83.57			
TOTALS		\$96.40	\$0.00	\$0.00	\$0.00

SALARIES PAYABLE					
(PERA YES) (PERA NO)	DATE	REVENUE 187-0 187-3	DITCH 15-611-182-0 15-611-190-3	SOLID WASTE 22-391-188-0 22-391-188-3	
David Forkrud #120	Y N	9.14	\$ 140.00		\$ 50.00
Dennis Groebner #118	Y N	9.22 9.1.14		\$ 50.00	\$ 85.00
Robert VanHee #119	Y N		\$ 400.00		
Jim Salfer #117	Y N				
Rick Wakefiled	Y N	9.14 9.22	\$ 85.00	\$ 85.00	
Jean Price ext 01-602 #316	Y N				
TOTALS			\$ 625.00	\$ 135.00	\$ 135.00

APPROVED AND ORDERED PAID BY ORDER OF THE BOARD OF
REDWOOD COUNTY COMMISSIONERS ON THIS 2ND DAY OF NOVEMBER 2021.

Chairperson
Board of County Commissioners

*** Redwood County ***



RACHELW
10/28/21 11:54AM

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Print List in Order By:	2	1 - Fund (Page Break by Fund)	Page Break By:	1	1 - Page Break by Fund
		2 - Department (Totals by Dept)			2 - Page Break by Dept
		3 - Vendor Number			
		4 - Vendor Name			

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
2	DEPT			COMMISSIONERS			
30	26510 FORKRUD/DAVID 01-002-000-0000-6331		53.76	2021 SEP - MILEAGE 09/07/2021 09/21/2021		MILEAGE	N
	26510 FORKRUD/DAVID		53.76	1 Transactions			
35	30548 GROEBNER/DENNIS 01-002-000-0000-6331		174.72	2021 SEP - MILEAGE 09/07/2021 09/27/2021		MILEAGE	N
	30548 GROEBNER/DENNIS		174.72	1 Transactions			
83	91122 VANHEE/ROBERT 01-002-000-0000-6331		156.80	2021 SEP - MILEAGE 09/09/2021 09/17/2021		MILEAGE	N
84	01-002-000-0000-6331		17.92	2021 OCT - MILEAGE 10/13/2021 10/13/2021		MILEAGE	N
	91122 VANHEE/ROBERT		174.72	2 Transactions			
86	92280 WAKEFIELD/RICK 01-002-000-0000-6331		141.12	2021 SEP - MILEAGE 09/08/2021 09/27/2021		MILEAGE	N
	92280 WAKEFIELD/RICK		141.12	1 Transactions			
2	DEPT Total:		544.32	COMMISSIONERS	4 Vendors	5 Transactions	
23	DEPT			LAW LIBRARY			
79	93610 THOMSON REUTERS - WEST PUBLISHING 01-023-000-0000-6899		614.66	2021 SEP - WEST INFO CHARGES 09/01/2021 09/30/2021	845116568	MISCELLANEOUS	N
	93610 THOMSON REUTERS - WEST PUBLISHING		614.66	1 Transactions			
23	DEPT Total:		614.66	LAW LIBRARY	1 Vendors	1 Transactions	
31	DEPT			COUNTY ADMINISTRATION			
29	23503 ESTEBO FRANK MUNSHOWER LTD 01-031-000-0000-6266		40.00	2021 JUL - TLS 07/29/2021 07/29/2021	64-JV-21-25	COURT APPOINTED ATTORNEYS	Y

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
23503	ESTEBO FRANK MUNSHOWER LTD		40.00		1 Transactions		
43191	JONES LAW OFFICE						
43	01-031-000-0000-6266		20.00	2021 SEP - JHB 09/16/2021	09/16/2021	1971921	COURT APPOINTED ATTORNEYS Y
42	01-031-000-0000-6266		70.00	2021 SEP - BW 09/08/2021	09/29/2021	1971922	COURT APPOINTED ATTORNEYS Y
43191	JONES LAW OFFICE		90.00		2 Transactions		
47850	KLETSCHER/VICKI						
46	01-031-000-0000-6564		52.64	FUEL @ AMC FALL CON 10/08/2021	10/08/2021		COUNTY VEHICLE EXPENSE N
47850	KLETSCHER/VICKI		52.64		1 Transactions		
55681	MARTHALER AUTOMOTIVE OF REDWOOD						
52	01-031-000-0000-6564		48.54	'14 IMPALA - OIL CHANGE 10/20/2021	10/20/2021	50749	COUNTY VEHICLE EXPENSE N
55681	MARTHALER AUTOMOTIVE OF REDWOOD		48.54		1 Transactions		
69800	PASSE & WHITMORE PA						
62	01-031-000-0000-6266		262.50	PROFESSIONAL SERVICE - PS 06/30/2021	07/26/2021	64-PR-21-490	COURT APPOINTED ATTORNEYS Y
69800	PASSE & WHITMORE PA		262.50		1 Transactions		
82467	SMITH & JOHNSON						
72	01-031-000-0000-6266		3,750.00	2021 SEP - CONTRACTED SERVICES 09/01/2021	09/30/2021	STMT	COURT APPOINTED ATTORNEYS Y
73	01-031-000-0000-6266		3,750.00	2021 OCT - CONTRACTED SERVICES 10/01/2021	10/31/2021	STMT	COURT APPOINTED ATTORNEYS Y
82467	SMITH & JOHNSON		7,500.00		2 Transactions		
31	DEPT Total:		7,993.68	COUNTY ADMINISTRATION	6 Vendors	8 Transactions	
41	DEPT			AUDITOR-TREASURER			
13235	COUNTIES PROVIDING TECHNOLOGY						
13	01-041-000-2758-6401		162.54	2021 OCT - TAX WEB HOST & MTG 10/01/2021	10/31/2021	STMT	OFFICE SUPPLIES N
13235	COUNTIES PROVIDING TECHNOLOGY		162.54		1 Transactions		

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 GENERAL

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
48	55642	MARCO TECHNOLOGIES LLC - MO			285.78	10/20-11/20 KONICA LEASE	10/20/2021 11/20/2021	455255091		OFFICE SUPPLIES		N
		01-041-000-2758-6401					1 Transactions					
	55642	MARCO TECHNOLOGIES LLC - MO			285.78							
41	DEPT Total:				448.32	AUDITOR-TREASURER		2 Vendors		2 Transactions		
42	DEPT 13235 COUNTIES PROVIDING TECHNOLOGY					ASSESSOR						
12	55642	COUNTIES PROVIDING TECHNOLOGY			382.86	2021 OCT - CAMA MONTHLY & MTG	10/01/2021 10/31/2021	STMT		OFFICE SUPPLIES		N
		01-042-000-2758-6401					1 Transactions					
	13235	COUNTIES PROVIDING TECHNOLOGY			382.86							
49	55642	MARCO TECHNOLOGIES LLC - MO			280.26	10/20-11/20 KONICA LEASE	10/20/2021 11/20/2021	455254664		OFFICE SUPPLIES & EQUIPMENT MAI		N
		01-042-000-0000-6401					1 Transactions					
	55642	MARCO TECHNOLOGIES LLC - MO			280.26							
42	DEPT Total:				663.12	ASSESSOR		2 Vendors		2 Transactions		
43	DEPT 55642 MARCO TECHNOLOGIES LLC - MO					LICENSE CENTER						
50	55642	MARCO TECHNOLOGIES LLC - MO			132.01	10/20-11/20 KONICA LEASE	10/20/2021 11/20/2021	455254284		OFFICE SUPPLIES & EQUIPMENT MAI		N
		01-043-000-0000-6401					1 Transactions					
	55642	MARCO TECHNOLOGIES LLC - MO			132.01							
43	DEPT Total:				132.01	LICENSE CENTER		1 Vendors		1 Transactions		
61	DEPT 3402 ASSN OF MN COUNTIES					ADMINISTRATOR						
4	3402	ASSN OF MN COUNTIES			350.00	REG @ MACA FALL CON - VK&PB	10/06/2021 10/06/2021	60026		DUES & REGISTRATION FEES		N
		01-061-000-0000-6242					1 Transactions					
	3402	ASSN OF MN COUNTIES			350.00							
45	47850	KLETSCHER/VICKI			264.96	MILEAGE @ DISTRICT 8 & CPT	08/27/2021 09/27/2021			MILEAGE		N
		01-061-000-0000-6331										

*** **Redwood County** ***



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
47850	KLETSCHER/WICKI		264.96		1 Transactions		
61	DEPT Total:		614.96	ADMINISTRATOR	2 Vendors	2 Transactions	
63	DEPT			ELECTIONS			
55	57952 MINNESOTA DEPARTMENT OF HUMAN SEI 01-063-000-0000-6899		60.87	2021 SEP - PRINT/MAIL SERVICE 09/01/2021 09/30/2021	A300IC642241	MISCELLANEOUS	N
	57952 MINNESOTA DEPARTMENT OF HUMAN SEI		60.87		1 Transactions		
63	DEPT Total:		60.87	ELECTIONS	1 Vendors	1 Transactions	
64	DEPT			COMPUTER			
11	13235 COUNTIES PROVIDING TECHNOLOGY 01-064-000-0000-6264		3,892.00	2021 OCT - DATA PROCESSING 10/01/2021 10/31/2021	STMT	PROGRAMMING EXPENSES	N
	13235 COUNTIES PROVIDING TECHNOLOGY		3,892.00		1 Transactions		
65	76015 REAL VISION SOFTWARE INC 01-064-000-0000-6264		3,000.00	ANNUAL SOFTWARE SUPPORT RNWL 11/01/2021 10/01/2022	210023341	PROGRAMMING EXPENSES	N
	76015 REAL VISION SOFTWARE INC		3,000.00		1 Transactions		
64	DEPT Total:		6,892.00	COMPUTER	2 Vendors	2 Transactions	
91	DEPT			ATTORNEY			
14	13325 COUNTY OF BROWN - SHERIFF 01-091-000-0000-6271		100.00	SUBPOENA SERVICE 10/11/2021 10/13/2021	463.481	VICTIM/WITNESS FEES	N
	13325 COUNTY OF BROWN - SHERIFF		100.00		1 Transactions		
15	13345 COUNTY OF CHIPPEWA SHERIFF 01-091-000-0000-6269		52.24	CHILD SUPPORT SERVICE 09/30/2021 09/30/2021	CP210287	CHILD SUPPORT FEES	N
	13345 COUNTY OF CHIPPEWA SHERIFF		52.24		1 Transactions		
16	13562 COUNTY OF LYON - SHERIFF 01-091-000-0000-6271		70.00	SUBPOENA SERVICE	2021-4218	VICTIM/WITNESS FEES	N

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	13562 COUNTY OF LYON - SHERIFF		70.00	09/27/2021 09/27/2021 1 Transactions			
17	13800 COUNTY OF RENVILLE 01-091-000-0000-6269		60.00	CHILD SUPPORT SERVICE 10/08/2021 10/08/2021	3447	CHILD SUPPORT FEES	N
18	01-091-000-0000-6271		120.00	WITNESS FEE 10/11/2021 10/13/2021	3448.3451	VICTIM/WITNESS FEES	N
	13800 COUNTY OF RENVILLE		180.00	2 Transactions			
21	13845 COUNTY OF SCOTT 01-091-000-0000-6271		70.00	SUBPOENA SERVICE 10/15/2021 10/15/2021	4431	VICTIM/WITNESS FEES	N
	13845 COUNTY OF SCOTT		70.00	1 Transactions			
22	13762 COUNTY OF ST LOUIS - SHERIFF 01-091-000-0000-6271		60.00	SUBPOENA SERVICE 10/21/2021 10/21/2021	2001658	VICTIM/WITNESS FEES	N
	13762 COUNTY OF ST LOUIS - SHERIFF		60.00	1 Transactions			
23	14400 CULLIGAN 01-091-000-0000-6271		24.40	4 BOTTLED WATER & DELIVERY 09/30/2021 09/30/2021	170-01-322-7	VICTIM/WITNESS FEES	N
	14400 CULLIGAN		24.40	1 Transactions			
59	10028 NORTHERN BUSINESS PRODUCTS 01-091-000-0000-6401		110.34	LABEL MAKER, PAPER 09/28/2021 09/30/2021	13857	OFFICE SUPPLIES & EQUIPMENT MAI	N
	10028 NORTHERN BUSINESS PRODUCTS		110.34	1 Transactions			
69	76473 REDWOOD COUNTY SHERIFFS DEPT 01-091-000-0000-6269		180.00	CHILD SUPPORT SERVICE 10/01/2021 10/18/2021	2264.2265.2271	CHILD SUPPORT FEES	N
	76473 REDWOOD COUNTY SHERIFFS DEPT		180.00	1 Transactions			
77	93610 THOMSON REUTERS - WEST PUBLISHING 01-091-000-0000-6420		824.94	2021 SEP - WEST INFO CHARGES 09/01/2021 09/30/2021	845086863	LEGAL RESOURCES	N
78	01-091-000-0000-6420		45.24	2021 OCT - LIBRARY PLAN	845182582	LEGAL RESOURCES	N

*** **Redwood County** ***



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
93610	THOMSON REUTERS - WEST PUBLISHING		870.18	10/01/2021 10/31/2021 2 Transactions			
91	DEPT Total:		1,717.16	ATTORNEY	10 Vendors	12 Transactions	
101	DEPT			RECORDER			
2279	ANDERSON/JOYCE						
2	01-101-000-0000-6331		74.52	MILEAGE @ RECORDERS MEETING 09/29/2021 09/29/2021 1 Transactions		MILEAGE	N
2279	ANDERSON/JOYCE		74.52				
101	DEPT Total:		74.52	RECORDER	1 Vendors	1 Transactions	
118	DEPT			COURTHOUSE MAINTENANCE			
13000	CLEMENTS LUMBER INC-RF						
8	01-118-000-0000-6301		26.55	COUNTERTOP BOLTS 10/13/2021 10/13/2021 1 Transactions	04157832	EQUIPMENT & BUILDING MAINTENAN	N
13000	CLEMENTS LUMBER INC-RF		26.55				
20730	ECOWATER SYSTEMS						
24	01-118-000-0000-6259		259.90	RO FILTERS - PH 10/13/2021 10/13/2021 1 Transactions	86300.86301	UTILITIES - HS & PHS	N
20730	ECOWATER SYSTEMS		259.90				
27425	G & R CONTROLS						
31	01-118-000-0000-6301		67.95	BELTS, CLEANER - LEC BOILER 10/12/2021 10/12/2021 1 Transactions	125385	EQUIPMENT & BUILDING MAINTENAN	N
27425	G & R CONTROLS		67.95				
118	DEPT Total:		354.40	COURTHOUSE MAINTENANCE	3 Vendors	3 Transactions	
129	DEPT			VETERAN SERVICE OFFICER			
55642	MARCO TECHNOLOGIES LLC - MO						
51	01-129-000-0000-6401		125.63	10/20-11/20 KONICA LEASE 10/20/2021 11/20/2021 1 Transactions	455255455	OFFICE SUPPLIES & EQUIPMENT MAI	N
55642	MARCO TECHNOLOGIES LLC - MO		125.63				

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
129	DEPT Total:		125.63	VETERAN SERVICE OFFICER	1 Vendors	1 Transactions	
201	DEPT			SHERIFF			
1	1949 ALPHA WIRELESS COMMUNICATIONS CO 01-201-000-0000-6407		294.48	RADIO MICS 10/14/2021 10/14/2021	13570	JAIL EXPENSES	N
	1949 ALPHA WIRELESS COMMUNICATIONS CO		294.48		1 Transactions		
5	7605 BORGSTROM/HENRY 01-201-000-0000-6334		51.32	MEAL @ DMT TRAINING 10/12/2021 10/14/2021		LODGING & EXPENSE	N
	7605 BORGSTROM/HENRY		51.32		1 Transactions		
6	10525 CARRIS HEALTH 01-201-000-0000-6365		724.80	PRE-EMPLOYMENT PHYS - TA 10/18/2021 10/18/2021	510289406	PRE-EMPLOYMENT/MEDICAL EXPENSE	6
	10525 CARRIS HEALTH		724.80		1 Transactions		
7	10413 CENTRACARE HEALTH SYSTEM 01-201-000-0000-6404		39.00	BLOOD DRAW ICR#21/106827 10/15/2021 10/15/2021	RDWF292	INVESTIGATION EXPENSES	6
	10413 CENTRACARE HEALTH SYSTEM		39.00		1 Transactions		
9	13190 COOK/MARK 01-201-000-0000-6334		71.11	MEALS @ CTO TRAINING 10/13/2021 10/15/2021		LODGING & EXPENSE	N
	13190 COOK/MARK		71.11		1 Transactions		
19	13800 COUNTY OF RENVILLE 01-201-000-0000-6354		30,790.50	2021 SEP - INMATE BOARDING 09/01/2021 09/30/2021	10547	BOARDING PRISONERS	N
20	01-201-000-0000-6355		672.51	2021 SEP - INMATE MEDICAL 09/01/2021 09/30/2021	10547	BOARDING PRISONER MEDICAL EXPENSE	N
	13800 COUNTY OF RENVILLE		31,463.01		2 Transactions		
27	22348 ENGELS/JACK 01-201-000-0000-6334		64.15	MEALS @ SFST TRAINING 09/26/2021 09/28/2021		LODGING & EXPENSE	N

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
22348	ENGELS/JACK		64.15		1 Transactions		
28	22752 ESSER/ALEX 01-201-000-0000-6334		80.79	MEALS @ SFST TRAINING 09/26/2021 09/29/2021		LODGING & EXPENSE	N
	22752 ESSER/ALEX		80.79		1 Transactions		
32	27495 GALLS 01-201-000-0000-6302		885.54	NEW HIRE UNIFORMS - TFA,TA,TR 09/21/2021 10/01/2021	1001728234	POLICE EQUIPMENT MAINTENANCE	N
33	01-201-000-0000-6302		1,313.47	NEW HIRE UNIFORMS - AE&TA 10/12/2021 10/13/2021	1001728234	POLICE EQUIPMENT MAINTENANCE	N
34	01-201-000-0000-6302		1,590.92	NEW HIRE UNIFORMS-TFA,TA,TR,AL 10/04/2021 10/08/2021	1001728234	POLICE EQUIPMENT MAINTENANCE	N
	27495 GALLS		3,789.93		3 Transactions		
36	32001 H & L PRINTING SERVICE 01-201-000-0000-6401		59.00	BAIL ENVELOPES 10/18/2021 10/18/2021	36031	OFFICE SUPPLIES & EQUIPMENT MAI	Y
	32001 H & L PRINTING SERVICE		59.00		1 Transactions		
38	33835 HILDEBRANDT/JAMES 01-201-000-0000-6273		130.00	1 DAY BAILIFF 10/07/2021 10/07/2021	STMT	BAILIFFS AND SPECIAL EXPENSES	N
	33835 HILDEBRANDT/JAMES		130.00		1 Transactions		
40	40165 JACOBSON/JASON 01-201-000-0000-6334		30.51	MEALS @ SOTA CON 10/16/2021 10/19/2021		LODGING & EXPENSE	N
	40165 JACOBSON/JASON		30.51		1 Transactions		
47	53776 LUITJENS/MATT 01-201-000-0000-6331		270.48	MILEAGE @ MSA CON & CAMP RIPLY 09/14/2021 10/15/2021		MILEAGE	N
	53776 LUITJENS/MATT		270.48		1 Transactions		
54	56515 MESSNER/ANDREW 01-201-000-0000-6334		51.08	MEALS @ DMT TRAINING 10/13/2021 10/14/2021		LODGING & EXPENSE	N



1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
56515	MESSNER/ANDREW		51.08		1 Transactions		
56	57700 MINNESOTA SHERIFFS ASSN 01-201-000-0000-6401		60.00	PERMIT TO ACQUIRE 10/15/2021 10/15/2021	246610	OFFICE SUPPLIES & EQUIPMENT MAI	N
57700	MINNESOTA SHERIFFS ASSN		60.00		1 Transactions		
64	74900 QUILL CORPORATION 01-201-000-0000-6401		474.06	FT, WIPES, FILE JACKETS, MEMOS 10/14/2021 10/14/2021	19913913	OFFICE SUPPLIES & EQUIPMENT MAI	N
74900	QUILL CORPORATION		474.06		1 Transactions		
74	83302 SOUTHWEST SALES & SERVICE 01-201-000-0000-6343		635.40	TIRES - SQUAD #11111 10/08/2021 10/08/2021	12219	PATROL CAR LEASE	Y
75	01-201-000-0000-6343		635.40	TIRES - SQUAD #11495 10/15/2021 10/15/2021	12232	PATROL CAR LEASE	Y
83302	SOUTHWEST SALES & SERVICE		1,270.80		2 Transactions		
80	86697 THRIFTY WHITE PHARMACY 01-201-000-0000-6355		43.61	INMATE MEDICAL 10/08/2021 10/08/2021	306633	BOARDING PRISONER MEDICAL EXPI	N
86697	THRIFTY WHITE PHARMACY		43.61		1 Transactions		
81	87777 TNT ROADSIDE OF REDWOOD FALLS 01-201-000-0000-6404		240.00	TOW ATV - ICR#21107498 10/25/2021 10/25/2021	130	INVESTIGATION EXPENSES	Y
87777	TNT ROADSIDE OF REDWOOD FALLS		240.00		1 Transactions		
82	88129 TORGERSON/KATELYN 01-201-000-0000-6334		49.15	MEALS @ MN CRIMINAL INTER TR 09/22/2021 09/23/2021		LODGING & EXPENSE	N
88129	TORGERSON/KATELYN		49.15		1 Transactions		
85	92277 WAKEFIELD/LORI 01-201-000-0000-6273		130.00	1 DAY BALIFF 10/07/2021 10/07/2021	STMT	BAILIFFS AND SPECIAL EXPENSES	Y
92277	WAKEFIELD/LORI		130.00		1 Transactions		

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
201	DEPT Total:		39,387.28	SHERIFF	21 Vendors	25 Transactions	
251	DEPT			PROBATION AND PAROLE			
	10028 NORTHERN BUSINESS PRODUCTS						
60	01-251-000-0000-6401		136.98	BOOKENDS, PLANNER, POST ITS 09/30/2021 09/30/2021	11886	OFFICE SUPPLIES & EQUIPMENT MAI	N
	10028 NORTHERN BUSINESS PRODUCTS		136.98	1 Transactions			
	72457 PRAIRIE LAKES YOUTH PROGRAMS						
63	01-251-000-0000-6291		2,560.00	2021 SEP DETENTION - VJD 09/21/2021 09/30/2021	585-223-2	DETENTION	N
	72457 PRAIRIE LAKES YOUTH PROGRAMS		2,560.00	1 Transactions			
251	DEPT Total:		2,696.98	PROBATION AND PAROLE	2 Vendors	2 Transactions	
255	DEPT			RESTORATIVE JUSTICE			
	10027 C E SIGNS & DESIGNS						
125	01-255-000-2863-6601		7,450.00	MURAL 09/16/2021 09/16/2021	366	CAPITAL OUTLAY (\$5,000 AND OVER)	N
	10027 C E SIGNS & DESIGNS		7,450.00	1 Transactions			
	43137 JOHNSON/ERIC						
41	01-255-000-2863-6331		34.96	MILEAGE @ CIRCLE REFERRAL 08/27/2021 08/27/2021		MILEAGE	N
	43137 JOHNSON/ERIC		34.96	1 Transactions			
255	DEPT Total:		7,484.96	RESTORATIVE JUSTICE	2 Vendors	2 Transactions	
520	DEPT			PARKS			
	3045 ARCTIC GLACIER USA INC						
3	01-520-000-0000-6301		60.60	ICE 10/15/2021 10/15/2021	3451122903	EQUIPMENT & BUILDING MAINTENAN	N
	3045 ARCTIC GLACIER USA INC		60.60	1 Transactions			
	56300 MEADOWLAND FARMERS COOP						
53	01-520-000-0000-6301		601.60	STINGER 10/15/2021 10/15/2021	3465	EQUIPMENT & BUILDING MAINTENAN	N

*** **Redwood County** ***



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
56300	MEADOWLAND FARMERS COOP		601.60		1 Transactions		
520	DEPT Total:		662.20	PARKS	2 Vendors	2 Transactions	
601	DEPT			AGRICULTURAL INSPECTION			
13187	COORDINATED BUSINESS SYSTEMS LTD						
10	01-601-000-0000-6401		85.84	09/24-10/23 COPIER LEASE 09/24/2021 10/23/2021	321810	OFFICE SUPPLIES & EQUIPMENT MAI	Y
	13187 COORDINATED BUSINESS SYSTEMS LTD		85.84		1 Transactions		
34625	HUSEBY/JEFF						
39	01-601-000-0000-6282		85.84	09/28 PLANNING COMMISSION MTG 09/28/2021 09/28/2021		PLANNING/ZONING COMMITTEE EXPI	Y
	34625 HUSEBY/JEFF		85.84		1 Transactions		
45705	KAUFENBERG/MICHAEL						
44	01-601-000-0000-6282		52.24	09/28 PLANNING COMMISSION MTG 09/28/2021 09/28/2021		PLANNING/ZONING COMMITTEE EXPI	Y
	45705 KAUFENBERG/MICHAEL		52.24		1 Transactions		
64868	ONE OFFICE SOLUTION						
61	01-601-000-0000-6401		17.65	FILE FOLDERS, POST ITS 10/14/2021 10/14/2021	12812	OFFICE SUPPLIES & EQUIPMENT MAI	N
	64868 ONE OFFICE SOLUTION		17.65		1 Transactions		
76350	REDWOOD COUNTY RECORDER						
67	01-601-000-0000-5102		46.00	RECORDING FEE - CUP 10/13/2021 10/13/2021	2021-1263	BUILDING PERMITS	N
68	01-601-000-0000-5102		46.00	RECORDING FEE - CUP 10/26/2021 10/26/2021	2021-1352	BUILDING PERMITS	N
	76350 REDWOOD COUNTY RECORDER		92.00		2 Transactions		
80512	SCHEFFLER/MICHAEL D						
71	01-601-000-0000-6282		75.76	09/28 PLANNING COMMISSION MTG 09/28/2021 09/28/2021		PLANNING/ZONING COMMITTEE EXPI	Y
	80512 SCHEFFLER/MICHAEL D		75.76		1 Transactions		
99100	ZEUG/DEVONNA						
87	01-601-000-0000-6282		82.48	09/28 PLANNING COMMISSION MTG		PLANNING/ZONING COMMITTEE EXPI	Y

*** **Redwood County** ***



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
99100	ZEUG/DEVONNA		82.48	09/28/2021 09/28/2021	1 Transactions		
601	DEPT Total:		491.81	AGRICULTURAL INSPECTION	7 Vendors	8 Transactions	
620	DEPT			SOIL AND WATER CONSERVATION DIST			
76200	REDWOOD COUNTY HIGHWAY DEPT						
66	01-620-000-0000-6564		116.84	2021 SEP - FUEL	S&W	VEHICLE EXPENSES	N
				09/01/2021 09/30/2021	1 Transactions		
76200	REDWOOD COUNTY HIGHWAY DEPT		116.84				
999999930	SWMASWCD						
76	01-620-000-0000-6334		30.00	MEALS @ AREA V MTG - JP&JH	STMT	LODGING & EXPENSE	N
				10/27/2021 10/27/2021	1 Transactions		
999999930	SWMASWCD		30.00				
620	DEPT Total:		146.84	SOIL AND WATER CONSERVATION DIST	2 Vendors	2 Transactions	
704	DEPT			OTHER ECONOMIC DEVELOPMENT			
22335	ENGAN ASSOCIATES						
26	01-704-000-0000-6331		56.35	MILEAGE - CHILD CARE CENTER		EDA MILEAGE	N
				09/02/2021 09/02/2021			
25	01-704-000-0000-6291		10,000.00	DESIGN - CHILD CARE CENTER	2021-116	PROFESSIONAL & TECH SERV/CHILD	N
				10/22/2021 10/22/2021	2 Transactions		
22335	ENGAN ASSOCIATES		10,056.35				
33038	HEILING/STACEY						
37	01-704-000-0000-6282		50.00	09/13 EDA BOARD MEETING		EDA BOARD EXPENSE (PER DIEMS)	Y
				09/13/2021 09/13/2021	1 Transactions		
33038	HEILING/STACEY		50.00				
58917	MUMME/BRIANA						
57	01-704-000-0000-6331		31.00	FUEL @ EDAM FALL CON		EDA MILEAGE	N
				10/03/2021 10/03/2021			
58	01-704-000-0000-6334		37.98	MEALS @ EDAM FALL CON		EDA LODGING & EXPENSE	N
				09/29/2021 10/01/2021	2 Transactions		
58917	MUMME/BRIANA		68.98				

RACHELW
10/28/21 11:54AM

*** Redwood County ***



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
704	DEPT Total:		10,175.33	OTHER ECONOMIC DEVELOPMENT	3 Vendors	5 Transactions
1	Fund Total:		81,281.05	GENERAL		87 Transactions

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
119	DEPT			BUILDINGS AND PLANT			
88	11875 CHAPPELL CENTRAL INC 10-119-000-2720-6618		16,875.49	FINAL PAY APP 10/10/2021	STMT 10/10/2021	RENOVATION-GOVERNMENT SERVIC	N
	11875 CHAPPELL CENTRAL INC		16,875.49		1 Transactions		
89	11570 CHOSEN VALLEY TESTING 10-119-000-2720-6619		1,290.00	STRUCTURAL STEEL TESTING 10/10/2021	43203 10/10/2021	ADDITION: JUSTICE CENTER	Y
	11570 CHOSEN VALLEY TESTING		1,290.00		1 Transactions		
90	13081 COMMUNITY ELECTRIC INC 10-119-000-2720-6619		25,253.14	PAY APP #2 10/10/2021	STMT 10/10/2021	ADDITION: JUSTICE CENTER	Y
	13081 COMMUNITY ELECTRIC INC		25,253.14		1 Transactions		
92	13172 CONTEGRITY GROUP INC 10-119-000-2720-6619		11,014.00	CONSTRUCTION MGMT - JC 10/10/2021	2021153 10/10/2021	ADDITION: JUSTICE CENTER	N
91	10-119-000-2720-6619		17,426.65	GENERAL CONDITIONS - JC 10/10/2021	2021154 10/10/2021	ADDITION: JUSTICE CENTER	N
	13172 CONTEGRITY GROUP INC		28,440.65		2 Transactions		
93	20730 ECOWATER SYSTEMS 10-119-000-2720-6619		5.00	COOLER RENTAL 10/10/2021	CR2104-1-006 10/10/2021	ADDITION: JUSTICE CENTER	N
	20730 ECOWATER SYSTEMS		5.00		1 Transactions		
94	26516 FORD METRO INC 10-119-000-2720-6619		32,880.45	PAY APP #3 10/10/2021	STMT 10/10/2021	ADDITION: JUSTICE CENTER	Y
	26516 FORD METRO INC		32,880.45		1 Transactions		
95	27465 GAG SHEET METAL INC 10-119-000-2720-6619		78,669.49	PAY APP #4 10/10/2021	STMT 10/10/2021	ADDITION: JUSTICE CENTER	N
96	10-119-000-2720-6619		38,988.00	PAY APP #3 10/10/2021	STMT 10/10/2021	ADDITION: JUSTICE CENTER	N

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
27465	GAG SHEET METAL INC		117,657.49		2 Transactions		
39509	J & K MASONRY						
97	10-119-000-2720-6619		12,825.00	PAY APP #3 10/10/2021	10/10/2021	STMT ADDITION: JUSTICE CENTER	Y
39509	J & K MASONRY		12,825.00		1 Transactions		
55699	MASTERS PLUMBING HEATING & COOLING						
98	10-119-000-2720-6619		32,632.50	PAY APP #8 10/10/2021	10/10/2021	STMT ADDITION: JUSTICE CENTER	Y
55699	MASTERS PLUMBING HEATING & COOLING		32,632.50		1 Transactions		
78819	RTL CONSTRUCTION INC						
99	10-119-000-2720-6619		152,000.00	PAY APP #2 10/10/2021	10/10/2021	STMT ADDITION: JUSTICE CENTER	N
78819	RTL CONSTRUCTION INC		152,000.00		1 Transactions		
83297	SOUTHWEST SANITATION INC						
100	10-119-000-2720-6619		569.07	ROLL OFF CONTAINER 10/10/2021	10/10/2021	40441 ADDITION: JUSTICE CENTER	N
83297	SOUTHWEST SANITATION INC		569.07		1 Transactions		
84208	SUSSNER CONSTRUCTION INC						
101	10-119-000-2720-6618		520.00	DOOR REPLACEMENT 10/10/2021	10/10/2021	20067-0929 RENOVATION-GOVERNMENT SERVIC	N
84208	SUSSNER CONSTRUCTION INC		520.00		1 Transactions		
86662	THOMPSON CONSTRUCTION OF PRINCETON						
102	10-119-000-2720-6619		45,600.00	PAY APP #5 10/10/2021	10/10/2021	STMT ADDITION: JUSTICE CENTER	Y
86662	THOMPSON CONSTRUCTION OF PRINCETON		45,600.00		1 Transactions		
92860	WDSI						
103	10-119-000-2720-6619		26,410.00	PAY APP #1 10/10/2021	10/10/2021	STMT ADDITION: JUSTICE CENTER	Y
92860	WDSI		26,410.00		1 Transactions		
119	DEPT Total:		492,958.79	BUILDINGS AND PLANT	14 Vendors	16 Transactions	

RACHELW
10/28/21 11:54AM

*** Redwood County ***



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

10 BUILDING FUND

<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
10	Fund Total:		492,958.79	BUILDING FUND		16 Transactions

RACHELW
10/28/21 11:54AM
15 DITCH

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
611	DEPT			DITCH MAINTENANCE			
	6020 BECKLUND/RYAN						
104	15-611-000-0000-6899		450.00	BEAVER TRAPPING - CD22 10/08/2021 10/08/2021	STMT	MISCELLANEOUS	Y
	6020 BECKLUND/RYAN		450.00	1 Transactions			
	13187 COORDINATED BUSINESS SYSTEMS LTD						
105	15-611-000-0000-6401		85.83	09/24-10/23 COPIER LEASE 09/24/2021 10/23/2021	321810	OFFICE SUPPLIES & EQUIPMENT MAI	Y
	13187 COORDINATED BUSINESS SYSTEMS LTD		85.83	1 Transactions			
	13242 COUNTRY ENTERPRISES INC						
106	15-611-000-0000-6899		10.88	INTAKE CAP 10/18/2021 10/18/2021	70754	MISCELLANEOUS	S
	13242 COUNTRY ENTERPRISES INC		10.88	1 Transactions			
	35252 HOLMBERG/DANIEL						
107	15-611-000-0000-6899		450.00	JD 91 SALARY 2021 01/01/2021 12/31/2021	STMT	MISCELLANEOUS	Y
	35252 HOLMBERG/DANIEL		450.00	1 Transactions			
	35787 HOUSTON ENGINEERING INC						
108	15-611-000-0000-6899		4,000.00	DRAINAGE DB MAINT 09/01/2021 08/31/2022	0056322	MISCELLANEOUS	N
	35787 HOUSTON ENGINEERING INC		4,000.00	1 Transactions			
	46046 KERKHOFF BROS INC						
109	15-611-000-0000-6899		2,698.50	JD 33 DITCH REPAIR 10/26/2021 10/26/2021	2364	MISCELLANEOUS	N
110	15-611-000-0000-6899		4,593.60	JD 36 LAT1 LATX DITCH REPAIR 10/26/2021 10/26/2021	2365	MISCELLANEOUS	N
	46046 KERKHOFF BROS INC		7,292.10	2 Transactions			
	55210 MAAS CONSTRUCTION CO						
111	15-611-000-0000-6899		6,772.83	JD 36 DITCH REPAIR 10/26/2021 10/26/2021	2849	MISCELLANEOUS	Y
	55210 MAAS CONSTRUCTION CO		6,772.83	1 Transactions			
	63662 NORTHLAND EROSION CONTROL						

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
112	15-611-000-0000-6899		873.00	CD 109 DITCH REPAIR 10/26/2021 10/26/2021	138	MISCELLANEOUS	N
63662	NORTHLAND EROSION CONTROL		873.00	1 Transactions			
64868	ONE OFFICE SOLUTION						
113	15-611-000-0000-6401		17.65	FILE FOLDERS, POST ITS 10/14/2021 10/14/2021	12812	OFFICE SUPPLIES & EQUIPMENT MAI	N
64868	ONE OFFICE SOLUTION		17.65	1 Transactions			
77350	RINKE-NOONAN						
114	15-611-000-0000-6899		200.00	2021 SEP - RETAINER FEE 09/01/2021 09/30/2021	333734	MISCELLANEOUS	Y
77350	RINKE-NOONAN		200.00	1 Transactions			
80180	SCHMIDT CONSTRUCTION INC						
115	15-611-000-0000-6899		1,085.00	JD 36 LAT X DITCH REPAIR 10/13/2021 10/13/2021	123243	MISCELLANEOUS	N
80180	SCHMIDT CONSTRUCTION INC		1,085.00	1 Transactions			
87775	TNT CONSTRUCTION-KERKHOFF INC						
118	15-611-000-0000-6899		27,666.00	JD 36 DITCH REPAIR 10/26/2021 10/26/2021	21343.47.42	MISCELLANEOUS	N
120	15-611-000-0000-6899		1,263.10	JD 36 LAT W DITCH REPAIR 10/26/2021 10/26/2021	21345	MISCELLANEOUS	N
117	15-611-000-0000-6899		21,304.30	JD 33 DITCH REPAIR 10/26/2021 10/26/2021	21346.21344	MISCELLANEOUS	N
116	15-611-000-0000-6899		575.00	CD 12 DITCH REPAIR 10/26/2021 10/26/2021	21348	MISCELLANEOUS	N
119	15-611-000-0000-6899		660.00	JD 33 LAT J DITCH REPAIR 10/26/2021 10/26/2021	21349	MISCELLANEOUS	N
121	15-611-000-0000-6899		550.00	JD 36 LAT Y DITCH REPAIR 10/26/2021 10/26/2021	21350	MISCELLANEOUS	N
87775	TNT CONSTRUCTION-KERKHOFF INC		52,018.40	6 Transactions			
92280	WAKEFIELD/RICK						
122	15-611-000-0000-6331		85.12	2021 SEP - MILEAGE 09/14/2021 09/22/2021		MILEAGE	N
92280	WAKEFIELD/RICK		85.12	1 Transactions			

RACHELW
 10/28/21 11:54AM
 15 DITCH

*** Redwood County ***



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
123	93055 WEIDEMANN/JAMES B 15-611-000-0000-6899		136.80	CD 24 DITCH VIEWING 10/21/2021 10/21/2021	STMT	MISCELLANEOUS	Y
	93055 WEIDEMANN/JAMES B		136.80	1 Transactions			
611	DEPT Total:		73,477.61	DITCH MAINTENANCE	14 Vendors	20 Transactions	
15	Fund Total:		73,477.61	DITCH		20 Transactions	

RACHELW
 10/28/21 11:54AM
 22 SOLID WASTE

*** **Redwood County** ***



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
391	DEPT			SOLID WASTE			
	30548 GROEBNER/DENNIS						
124	22-391-000-0000-6331		24.64	2021 SEP - MILEAGE 09/01/2021 09/14/2021		MILEAGE	N
	30548 GROEBNER/DENNIS		24.64		1 Transactions		
391	DEPT Total:		24.64	SOLID WASTE	1 Vendors	1 Transactions	
22	Fund Total:		24.64	SOLID WASTE		1 Transactions	

RACHELW
10/28/21 11:54AM

*** **Redwood County** ***



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

73 INSURANCE

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
801	DEPT			NON-DEPARTMENTAL			
78023	RIVER BEND THERAPEUTIC MASSAGE LLC						
70	73-801-000-0000-6178		300.00	CHAIR MASSAGES 10/12/2021	STMT 10/12/2021	EMPLOYEE WELLNESS	Y
	78023 RIVER BEND THERAPEUTIC MASSAGE LLC		300.00		1 Transactions		
801	DEPT Total:		300.00	NON-DEPARTMENTAL	1 Vendors	1 Transactions	
73	Fund Total:		300.00	INSURANCE		1 Transactions	
	Final Total:		648,042.09	105 Vendors	125 Transactions		

*** **Redwood County** ***



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	81,281.05	GENERAL
10	492,958.79	BUILDING FUND
15	73,477.61	DITCH
22	24.64	SOLID WASTE
73	300.00	INSURANCE
All Funds	648,042.09	Total

Approved by,
.....
.....

*** Redwood County ***



RACHELW
10/28/21 11:54AM

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

*** Redwood County ***



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
41	DEPT			AUDITOR-TREASURER			
21275	ELAN CORPORATE PAYMENT SYSTEMS						
1	01-041-000-0000-6611		913.37	TABLE 10/11/2021 10/11/2021	118283314	CAPITAL OUTLAY (\$500-\$4,999)	N
30	01-041-000-0000-6401		183.85	TONER 10/14/2021 10/14/2021	4169004 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		1,097.22	2 Transactions			
41	DEPT Total:		1,097.22	AUDITOR-TREASURER	1 Vendors	2 Transactions	
42	DEPT			ASSESSOR			
21275	ELAN CORPORATE PAYMENT SYSTEMS						
35	01-042-000-0000-6334		29.46	MEAL @ INCOME TR - JT 10/06/2021 10/06/2021		LODGING & EXPENSE	N
36	01-042-000-0000-6334		16.80	MEAL @ INCOME TR - JT 10/07/2021 10/07/2021		LODGING & EXPENSE	N
38	01-042-000-0000-6334		16.61	MEAL @ LEAD TR - JT 10/11/2021 10/11/2021		LODGING & EXPENSE	N
39	01-042-000-0000-6334		14.63	MEAL @ LEAD TR - JT 10/12/2021 10/12/2021		LODGING & EXPENSE	N
40	01-042-000-0000-6334		16.03	MEAL @ LEAD TR - JT 10/13/2021 10/13/2021		LODGING & EXPENSE	N
42	01-042-000-0000-6242		100.00	INCOME TEST - JT 11/05/2021 11/05/2021	205027872	DUES & REGISTRATION FEES	N
24	01-042-000-2758-6401		1,094.44	LASER MEASURE 10/04/2021 10/04/2021	4968264 2425	OFFICE SUPPLIES	N
41	01-042-000-0000-6334		432.48	LODGING @ LEAD TR - JT 10/10/2021 10/14/2021	509635	LODGING & EXPENSE	N
23	01-042-000-2758-6401		24.98	CAR CHARGERS 10/05/2021 10/05/2021	6281834 2425	OFFICE SUPPLIES	N
33	01-042-000-0000-6242		80.00	LICENSE - JM 09/23/2021 09/23/2021	6697419515	DUES & REGISTRATION FEES	N
34	01-042-000-0000-6242		3.75	LICENSE - JM 09/23/2021 09/23/2021	6697419515	DUES & REGISTRATION FEES	N
37	01-042-000-0000-6334		248.58	LODGING @ INCOME TR - JT 10/05/2021 10/07/2021	85166	LODGING & EXPENSE	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		2,077.76	12 Transactions			

*** **Redwood County** ***



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
42	DEPT Total:		2,077.76	ASSESSOR	1 Vendors	12 Transactions	
61	DEPT 21275 ELAN CORPORATE PAYMENT SYSTEMS			ADMINISTRATOR			
32	01-061-000-0000-6334		139.66	LODGING @ CON - PB 10/13/2021 10/14/2021	533043	LODGING & EXPENSE	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		139.66		1 Transactions		
61	DEPT Total:		139.66	ADMINISTRATOR	1 Vendors	1 Transactions	
64	DEPT 21275 ELAN CORPORATE PAYMENT SYSTEMS			COMPUTER			
16	01-064-000-0000-6401		324.95	SWITCHES, MONITORS 09/21/2021 09/21/2021	0062615 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
25	01-064-000-0000-6401		44.97	WIRELESS MOUSE X 3 10/07/2021 10/07/2021	1166656 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
20	01-064-000-0000-6401		16.32	VGA ADAPTORS 09/16/2021 09/16/2021	4895465 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
26	01-064-000-0000-6401		75.84	CALENDARS, CABLES 10/06/2021 10/06/2021	6474649 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		462.08		4 Transactions		
64	DEPT Total:		462.08	COMPUTER	1 Vendors	4 Transactions	
91	DEPT 21275 ELAN CORPORATE PAYMENT SYSTEMS			ATTORNEY			
75	01-091-000-2769-6401		213.12	CHILDREN'S BOOKS, COFFEE, PUZZ 09/30/2021 09/30/2021		OFFICE & PROGRAM EXPENSES	N
76	01-091-000-2769-6401		77.40	CRAFTS & FRAMES 09/30/2021 09/30/2021		OFFICE & PROGRAM EXPENSES	N
77	01-091-000-2769-6401		102.23	JOUNALS. CHILDREN'S BOOKS 09/30/2021 09/30/2021		OFFICE & PROGRAM EXPENSES	N
14	01-091-000-0000-6401		169.96	FLASH DRIVES 09/22/2021 09/22/2021	1161024 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
13	01-091-000-0000-6401		21.97	FILE FOLDERS, DESK CALENDARS 09/21/2021 09/21/2021	1367423 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
22	01-091-000-0000-6401		159.52	FLASH DRIVES 10/05/2021 10/05/2021	2672223 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
18	01-091-000-2769-6271		94.99	VIDEO DOORBELL 09/29/2021 09/29/2021	6502637 2425	DIRECT CLIENT ASSISTANCE	N
27	01-091-000-0000-6401		12.78	BATTERIES 10/05/2021 10/05/2021	9622602 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
21275 ELAN CORPORATE PAYMENT SYSTEMS			851.97	8 Transactions			
91	DEPT Total:		851.97	ATTORNEY	1 Vendors	8 Transactions	
201	DEPT			SHERIFF			
21275 ELAN CORPORATE PAYMENT SYSTEMS							
57	01-201-000-0000-6242		125.00	REG @ MSA TRAINING - IK 10/07/2021 10/07/2021		DUES & REGISTRATION FEES	N
45	01-201-000-0000-6401		10.60	POSTAGE 09/28/2021 09/28/2021		OFFICE SUPPLIES & EQUIPMENT MAI	N
68	01-201-000-0000-6401		11.60	POSTAGE 09/30/2021 09/30/2021		OFFICE SUPPLIES & EQUIPMENT MAI	N
69	01-201-000-0000-6401		11.10	POSTAGE 10/06/2021 10/06/2021		OFFICE SUPPLIES & EQUIPMENT MAI	N
70	01-201-000-0000-6401		8.80	POSTAGE 10/19/2021 10/19/2021		OFFICE SUPPLIES & EQUIPMENT MAI	N
51	01-201-000-0000-6401		17.00	USB POWER CHARGER 09/29/2021 09/29/2021	1079432 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
46	01-201-000-0000-6401		7.89	LABELS 09/22/2021 09/22/2021	1539430 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
61	01-201-000-0000-6334		308.36	LODGING @ TRAINING - MK 10/13/2021 10/14/2021	21151054	LODGING & EXPENSE	N
54	01-201-000-0000-6302		17.99	EVIDENCE COLLECTION JARS 10/04/2021 10/04/2021	2350631 2425	POLICE EQUIPMENT MAINTENANCE	N
56	01-201-000-0000-6242		125.00	REG @ MSA TRAINING - HB 10/07/2021 10/07/2021	245900	DUES & REGISTRATION FEES	N
59	01-201-000-0000-6334		340.68	LODGING @ TRAINING - HB 10/12/2021 10/14/2021	256442	LODGING & EXPENSE	N
58	01-201-000-0000-6334		340.68	LODGING @ TRAINING - AM 10/12/2021 10/13/2021	256443	LODGING & EXPENSE	N
67	01-201-000-0000-6334		540.60	LODGING @ TRAINING - MZ 09/19/2021 09/24/2021	26150068	LODGING & EXPENSE	N
66	01-201-000-0000-6334		540.60	LODGING @ TRAINING - MC 09/19/2021 09/24/2021	26150069	LODGING & EXPENSE	N
49	01-201-000-0000-6334		435.87	LODGING @ TRAINING - JE	26172224	LODGING & EXPENSE	N

*** Redwood County ***



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
48	01-201-000-0000-6334		435.87	LODGING @ TRAINING - AE 09/26/2021 09/29/2021	26172225	LODGING & EXPENSE	N
62	01-201-000-0000-6334		454.08	LODGING @ SOTA TR - MZ 09/26/2021 09/29/2021	26804684	LODGING & EXPENSE	N
43	01-201-000-0000-6334		150.11	LODGING @ TRAINING -KT 10/16/2021 10/18/2021	2827905	LODGING & EXPENSE	N
63	01-201-000-0000-6334		454.08	LODGING @ SOTA TR - JJ 09/22/2021 09/23/2021	29752096	LODGING & EXPENSE	N
60	01-201-000-0000-6334		308.36	LODGING @ TRAINING - JK 10/16/2021 10/18/2021	42346965	LODGING & EXPENSE	N
47	01-201-000-0000-6302		189.24	DRUG TESTING SUPPLIES 10/13/2021 10/14/2021	4372	POLICE EQUIPMENT MAINTENANCE	N
55	01-201-000-0000-6302		67.99	DRUG TESTING SUPPLIES 09/29/2021 09/29/2021	4392	POLICE EQUIPMENT MAINTENANCE	N
65	01-201-000-0000-6302		1,979.94	BINOCULARS 10/08/2021 10/08/2021	5137051	POLICE EQUIPMENT MAINTENANCE	N
50	01-201-000-0000-6401		50.00	NEW HIRE ID CARD 10/21/2021 10/21/2021	2425 584869	OFFICE SUPPLIES & EQUIPMENT MAI	N
52	01-201-000-0000-6242		90.00	POST LICENSE - TA 09/29/2021 09/29/2021	MLSPOS-94627	DUES & REGISTRATION FEES	N
53	01-201-000-0000-6242		2.24	POST LICENSE - TA 10/04/2021 10/04/2021	MLSPOS-94627	DUES & REGISTRATION FEES	N
44	01-201-000-0000-6355		16.97	BLOOD PRESSURE CUFF - JAIL 10/04/2021 10/04/2021	STMT	BOARDING PRISONER MEDICAL EXPI	N
21275	ELAN CORPORATE PAYMENT SYSTEMS		7,040.65	27 Transactions			
201	DEPT Total:		7,040.65	SHERIFF	1 Vendors	27 Transactions	
249	DEPT			OTHER PUBLIC SAFETY			
	21275 ELAN CORPORATE PAYMENT SYSTEMS						
64	01-249-000-2815-6802		35.98	MATTRESS - JAIL 10/20/2021 10/20/2021	W519074	CANTEEN EXPENSES	N
21275	ELAN CORPORATE PAYMENT SYSTEMS		35.98	1 Transactions			
249	DEPT Total:		35.98	OTHER PUBLIC SAFETY	1 Vendors	1 Transactions	
601	DEPT			AGRICULTURAL INSPECTION			

*** **Redwood County** ***



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
10	21275 ELAN CORPORATE PAYMENT SYSTEMS 01-601-000-0000-6401		25.99	PORTABLE DATA HUB 09/27/2021 09/27/2021	0213020 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
9	01-601-000-0000-6242		16.09	TELECOM SOFTWARE - ZOOM 09/23/2021 10/22/2021	108953650	DUES & REGISTRATION FEES	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		42.08	2 Transactions			
601	DEPT Total:		42.08	AGRICULTURAL INSPECTION	1 Vendors	2 Transactions	
620	DEPT			SOIL AND WATER CONSERVATION DIST			
	21275 ELAN CORPORATE PAYMENT SYSTEMS						
71	01-620-000-0000-6401		13.88	POSTAGE 09/22/2021 09/22/2021		OFFICE SUPPLIES & EQUIP MNTCE	N
72	01-620-000-0000-6401		11.80	STAMPS 10/07/2021 10/07/2021		OFFICE SUPPLIES & EQUIP MNTCE	N
74	01-620-000-0000-6401		11.12	POSTAGE 10/19/2021 10/19/2021		OFFICE SUPPLIES & EQUIP MNTCE	N
73	01-620-000-0000-6401		71.95	COLORED COPY PAPER 10/14/2021 10/14/2021	02-07734-24369	OFFICE SUPPLIES & EQUIP MNTCE	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		108.75	4 Transactions			
620	DEPT Total:		108.75	SOIL AND WATER CONSERVATION DIST	1 Vendors	4 Transactions	
704	DEPT			OTHER ECONOMIC DEVELOPMENT			
	21275 ELAN CORPORATE PAYMENT SYSTEMS						
19	01-704-000-0000-6334		306.52	LODGING @ EDAM CON - BM 09/29/2021 10/01/2021	25387319	EDA LODGING & EXPENSE	N
31	01-704-000-0000-6242		20.00	LOAN RECORDING - SOUTH FORTY 10/14/2021 10/14/2021	MN8ABR-2507486	EDA DUES AND REGISTRATIONS	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		326.52	2 Transactions			
704	DEPT Total:		326.52	OTHER ECONOMIC DEVELOPMENT	1 Vendors	2 Transactions	
1	Fund Total:		12,182.67	GENERAL		63 Transactions	

*** Redwood County ***



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
301	DEPT			ROAD & BRIDGE ADMINISTRATION			
	21275 ELAN CORPORATE PAYMENT SYSTEMS						
2	03-301-000-0000-6332		500.00	MN DOT TR - AS 02/28/2022 04/11/2022	340330	STAFF DEVELOPMENT	N
8	03-301-000-0000-6332		245.00	MIP INSPECT CERT - LD 12/08/2021 12/08/2021	341875	STAFF DEVELOPMENT	N
3	03-301-000-0000-6332		240.00	MN DOT TR - JB&RB 01/13/2022 01/13/2022	586910	STAFF DEVELOPMENT	N
4	03-301-000-0000-6332		310.00	MN DOT TR - JB&RB 01/19/2022 01/19/2022	586912	STAFF DEVELOPMENT	N
5	03-301-000-0000-6332		120.00	CONST SITE TR - BH 10/13/2021 10/13/2021	587812	STAFF DEVELOPMENT	N
6	03-301-000-0000-6332		155.00	DESIGN CONST TR - BH 10/13/2021 10/13/2021	587816	STAFF DEVELOPMENT	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		1,570.00	6 Transactions			
301	DEPT Total:		1,570.00	ROAD & BRIDGE ADMINISTRATION	1 Vendors	6 Transactions	
320	DEPT			HIGHWAY CONSTRUCTION & ENGINEER			
	21275 ELAN CORPORATE PAYMENT SYSTEMS						
7	03-320-000-0000-6505		19.99	DROPBOX SUBSCRIPTION 10/15/2021 11/15/2021	NKPD4QWR82WC	ENG. & CONST.MATERIALS & SUPPLI	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		19.99	1 Transactions			
320	DEPT Total:		19.99	HIGHWAY CONSTRUCTION & ENGINEER	1 Vendors	1 Transactions	
3	Fund Total:		1,589.99	ROAD AND BRIDGE		7 Transactions	

RACHELW
 10/28/21 11:54AM
 15 DITCH

*** **Redwood County** ***



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
611	DEPT			DITCH MAINTENANCE			
	21275 ELAN CORPORATE PAYMENT SYSTEMS						
12	15-611-000-0000-6411		193.25	BOLT CUTTERS 10/18/2021 10/18/2021		FIELD SUPPLIES/EXPENSES	N
11	15-611-000-0000-6242		310.00	SEPTIC TRAINING - BL 10/11/2021 10/11/2021	587051	DUES & REGISTRATION FEES	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		503.25	2 Transactions			
611	DEPT Total:		503.25	DITCH MAINTENANCE	1 Vendors	2 Transactions	
15	Fund Total:		503.25	DITCH		2 Transactions	

*** **Redwood County** ***



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

73 INSURANCE

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
801	DEPT			NON-DEPARTMENTAL			
	21275 ELAN CORPORATE PAYMENT SYSTEMS						
15	73-801-000-0000-6178		19.94	WELCOME BREAKFAST - JM 09/24/2021 09/24/2021		EMPLOYEE WELLNESS	N
17	73-801-000-0000-6178		19.69	WELCOME BREAKFASTS 09/29/2021 09/29/2021		EMPLOYEE WELLNESS	N
21	73-801-000-0000-6178		22.16	WELCOME BREAKFAST - JM 10/06/2021 10/06/2021		EMPLOYEE WELLNESS	N
28	73-801-000-0000-6178		25.00	GIFT CARD - DESKERCIZE PRIZE 10/14/2021 10/14/2021		EMPLOYEE WELLNESS	N
29	73-801-000-0000-6178		5.88	MUNCH BETTER 10/14/2021 10/14/2021		EMPLOYEE WELLNESS	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		92.67	5 Transactions			
801	DEPT Total:		92.67	NON-DEPARTMENTAL	1 Vendors	5 Transactions	
73	Fund Total:		92.67	INSURANCE		5 Transactions	
	Final Total:		14,368.58	14 Vendors	77 Transactions		

*** **Redwood County** ***



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	12,182.67	GENERAL
3	1,589.99	ROAD AND BRIDGE
15	503.25	DITCH
73	92.67	INSURANCE
All Funds	14,368.58	Total

Approved by,
.....
.....

ROAD & BRIDGE AGENDA

November 2, 2021

1. Authorization to pay bills
2. Approve Belview Delhi area maintenance contract
3. Resolution for Variance on SAP 064-601-017

Other Discussion Items:

- Salt/Sand Mixing
- Ditch mowing
- Snow meeting November 10
- CSAH 1 / 24 Federal Project update
- CSAH 6 Project Update
- CSAH 101 Bridge Update
- Sherman Township Box Culvert Update
- Granite Rock Township Box Culvert Update
- WSN, Erickson Bridge Design Contracts (27 bridges – 5 CR, 9 CSAH, 13 Township)
 - 11/27 plans underway, valued at \$4.8M, of which:
 - \$3.6M grants
 - \$877k CSAH costs
 - \$150k local costs
 - \$135k township costs
 - Next year possibly recon 3 CR, 5 CSAH, 5 township bridges (13 in total)
 - Note 2 are already awarded for May 2022 construction (Johnsonville and CR 7 boxes)
 - All 27 bridges valued at \$9.1M, of which:
 - \$6.5M grants
 - \$2.1M CSAH costs
 - \$256k local costs
 - \$295k township costs
 - 15 additional Township bridges are on 2024-2027 replacement plan (bridge priority list) and are not currently in design process
 - To be added to priority list eventually:
 - 16 additional CR and CSAH bridges are load posted, 5 eligible for replacement

- 11 additional Township bridges are load posted, 3 eligible for replacement
- CSAH 2 Project Timeline and Engineering
- Federal Lighting Project – Joint with Meeker County
- CSAH 24 / MN 67 intersection lights update

*** Redwood County ***



IFX
10/26/21 4:59PM

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

3 ROAD AND BRIDGE

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
1	2610 AMERICAN ENGINEERING TESTING INC 03-320-000-0000-6291		2,453.25	professional fees		PROFESSIONAL & TECHNICAL SER\	N
	2610 AMERICAN ENGINEERING TESTING INC		2,453.25		1 Transactions		
3	76720 AUTO VALUE OF REDWOOD FALLS 03-330-000-0000-6502		181.83	shop supplies		SHOP MATERIALS & SUPPLIES	N
2	03-330-000-0000-6503		451.54	repair parts		EQUIPMENT REPAIR PARTS & SUPP	N
	76720 AUTO VALUE OF REDWOOD FALLS		633.37		2 Transactions		
5	7570 BOLTON & MENK INC 03-320-000-0000-6291		24,530.50	consultant engr		PROFESSIONAL & TECHNICAL SER\	N
	7570 BOLTON & MENK INC		24,530.50		1 Transactions		
6	8414 BRAUN INTERTEC CORP 03-320-000-0000-6291		4,377.50	professional fees		PROFESSIONAL & TECHNICAL SER\	N
	8414 BRAUN INTERTEC CORP		4,377.50		1 Transactions		
4	8165 BREE/JOAN E 03-330-000-0000-6305		1,260.00	janitorial services		BLDG - REPAIRS & MAINTENANCE	Y
	8165 BREE/JOAN E		1,260.00		1 Transactions		
7	10525 CARRIS HEALTH 03-301-000-0000-6507		71.60	hearing tests		MISCELLANEOUS EXPENSES	N
	10525 CARRIS HEALTH		71.60		1 Transactions		
10	11941 CHRISTENSEN/BOB 03-330-000-0000-6305		75.00	shop mowing		BLDG - REPAIRS & MAINTENANCE	Y
	11941 CHRISTENSEN/BOB		75.00		1 Transactions		
8	11970 CINTAS CORPORATION 03-330-000-0000-6502		99.00	shop supplies		SHOP MATERIALS & SUPPLIES	N
9	03-330-000-0000-6502		671.03	shop supplies		SHOP MATERIALS & SUPPLIES	Y
	11970 CINTAS CORPORATION		770.03		2 Transactions		
11	13242 COUNTRY ENTERPRISES INC 03-330-000-0000-6502		79.95	shop supplies		SHOP MATERIALS & SUPPLIES	Y
	13242 COUNTRY ENTERPRISES INC		79.95		1 Transactions		
12	14080 CRYSTEEL DISTRIBUTING INC 03-330-000-0000-6503		749.00	repair parts		EQUIPMENT REPAIR PARTS & SUPP	N

*** Redwood County ***



IFX
10/26/21 4:59PM
3 ROAD AND BRIDGE

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	14080	CRYSTEEL DISTRIBUTING INC		749.00		1 Transactions		
14	15560	DIAMOND MOWERS LLC 03-330-000-0000-6503		1,256.27	repair parts		EQUIPMENT REPAIR PARTS & SUPP	N
	15560	DIAMOND MOWERS LLC		1,256.27		1 Transactions		
13	17999	DOUGS LAWN & LANDSCAPING SVC LLC 03-330-000-0000-6305		562.50	shop repairs		BLDG - REPAIRS & MAINTENANCE	Y
	17999	DOUGS LAWN & LANDSCAPING SVC LLC		562.50		1 Transactions		
15	18802	DUININCK INC 03-310-000-0000-6501		1,248.45	patching material		ROAD MAINTENANCE SUPPLIES & M	N
16		03-310-000-0000-6501		1,671.20	rip rap		ROAD MAINTENANCE SUPPLIES & M	N
	18802	DUININCK INC		2,919.65		2 Transactions		
17	20730	ECOWATER SYSTEMS 03-301-000-0000-6401		36.00	office supplies		OFFICE SUPPLIES	N
	20730	ECOWATER SYSTEMS		36.00		1 Transactions		
18	21500	ELECTRIC MOTOR CO 03-330-000-0000-6502		165.95	shop supplies		SHOP MATERIALS & SUPPLIES	N
	21500	ELECTRIC MOTOR CO		165.95		1 Transactions		
19	22283	ETTERMAN ENTERPRISES INC 03-330-000-0000-6502		458.75	shop supplies		SHOP MATERIALS & SUPPLIES	N
	22283	ETTERMAN ENTERPRISES INC		458.75		1 Transactions		
20	24500	FALLS AUTOMOTIVE 03-330-000-0000-6503		299.37	repair parts		EQUIPMENT REPAIR PARTS & SUPP	N
	24500	FALLS AUTOMOTIVE		299.37		1 Transactions		
21	24591	FARMERS COOPERATIVE ASSN OF MILRO 03-330-000-0000-6502		71.95	shop supplies		SHOP MATERIALS & SUPPLIES	N
	24591	FARMERS COOPERATIVE ASSN OF MILRO		71.95		1 Transactions		
22	24589	FARMWARD COOPERATIVE 03-330-000-0000-6504		22,076.61	fuel		FUEL	N
	24589	FARMWARD COOPERATIVE		22,076.61		1 Transactions		
	81090	GORDY SERBUS & SONS GRAVEL LLC						

*** Redwood County ***



IFX
10/26/21 4:59PM

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

3 ROAD AND BRIDGE

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
23	81090	GORDY SERBUS & SONS GRAVEL LLC		1,672.56	rip rap	1 Transactions	ROAD MAINTENANCE SUPPLIES & M	N
	31700	GWL FARMS INC		2,794.09	gravel	1 Transactions	ROAD MAINTENANCE SUPPLIES & M	N
24	31700	GWL FARMS INC		2,794.09				
	43095	JOHN DEERE FINANCIAL		1,259.14	repair parts	1 Transactions	EQUIPMENT REPAIR PARTS & SUPP	N
25	43095	JOHN DEERE FINANCIAL		1,259.14				
	45745	KECK TREE SERVICE		3,300.00	tree cutting	1 Transactions	ROAD MAINTENANCE SUPPLIES & M	Y
26	45745	KECK TREE SERVICE		3,300.00				
	47700	KLABUNDE ELECTRIC INC		2,590.84	salt shed lights		CAPITAL OUTLAY (\$5,000 AND OVER)	N
27				3,357.78	electric/power to salt shed		CAPITAL OUTLAY (\$5,000 AND OVER)	N
28	47700	KLABUNDE ELECTRIC INC		5,948.62		2 Transactions		
	53100	LOCATORS & SUPPLIES INC		243.72	safety supplies	1 Transactions	MISCELLANEOUS EXPENSES	N
30	53100	LOCATORS & SUPPLIES INC		243.72				
	53227	LOFFLER COMPANIES INC		91.73	copier agreement	1 Transactions	OFFICE EQUIPMENT REPAIR & MAIN	Y
29	53227	LOFFLER COMPANIES INC		91.73				
	56300	MEADOWLAND FARMERS COOP		343.92	repair parts		EQUIPMENT REPAIR PARTS & SUPP	N
31				6,807.50	fuel	2 Transactions	FUEL	N
32	56300	MEADOWLAND FARMERS COOP		7,151.42				
	58015	MJ MECHANICAL		13,821.32	plumbing - test lab	1 Transactions	CAPITAL OUTLAY (\$5,000 AND OVER)	N
33	58015	MJ MECHANICAL		13,821.32				
	57390	MN DEPT OF LABOR & INDUSTRY		50.00	boiler licenses		BLDG - REPAIRS & MAINTENANCE	N
34								

*** Redwood County ***



IFX
10/26/21 4:59PM

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

3 ROAD AND BRIDGE

Vendor	Name	Accr	Amount	Warrant Description	Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	57390 MN DEPT OF LABOR & INDUSTRY		50.00			1 Transactions		
35	57397 MN DEPT OF TRANSPORTATION 03-320-000-0000-6291		1,005.18	professional engr		1 Transactions	PROFESSIONAL & TECHNICAL SERV	N
	57397 MN DEPT OF TRANSPORTATION		1,005.18					
36	63533 NORTH AMERICAN SAFETY, INC 03-310-000-0000-6507		621.55	safety supplies		1 Transactions	MISCELLANEOUS EXPENSES	N
	63533 NORTH AMERICAN SAFETY, INC		621.55					
38	63540 NORTH CENTRAL INTERNATIONAL INC 03-330-000-0000-6306		2,772.00	repair labor			MAINTENANCE - EQUIPMENT	N
37	03-330-000-0000-6503		1,985.69	repair parts			EQUIPMENT REPAIR PARTS & SUPP	N
	63540 NORTH CENTRAL INTERNATIONAL INC		4,757.69			2 Transactions		
39	72654 PROKOSCH/ROGER & KATHERINE 03-320-000-0000-6366		29,206.00	ROW 64-601-017		1 Transactions	RIGHT OF WAY - PERMANENT EASE	Y
	72654 PROKOSCH/ROGER & KATHERINE		29,206.00					
40	76350 REDWOOD COUNTY RECORDER 03-320-000-0000-6291		450.00	ROW services 64-601-017		1 Transactions	PROFESSIONAL & TECHNICAL SERV	N
	76350 REDWOOD COUNTY RECORDER		450.00					
42	76758 REDWOOD TIRE SERVICE INC 03-330-000-0000-6306		344.00	repair labor			MAINTENANCE - EQUIPMENT	N
41	03-330-000-0000-6503		2,596.00	repair parts			EQUIPMENT REPAIR PARTS & SUPP	N
	76758 REDWOOD TIRE SERVICE INC		2,940.00			2 Transactions		
43	78104 ROAD GROOM MANUFACTURING 03-330-000-0000-6503		2,525.12	repair parts		1 Transactions	EQUIPMENT REPAIR PARTS & SUPP	N
	78104 ROAD GROOM MANUFACTURING		2,525.12					
44	78815 RSS GROUP INTERNATIONAL INC 03-330-000-0000-6502		114.99	shop supplies		1 Transactions	SHOP MATERIALS & SUPPLIES	N
	78815 RSS GROUP INTERNATIONAL INC		114.99					
45	78830 RUFFRIDGE-JOHNSON EQUIPMENT CO INC 03-330-000-0000-6503		1,534.74	repair parts		1 Transactions	EQUIPMENT REPAIR PARTS & SUPP	N
	78830 RUFFRIDGE-JOHNSON EQUIPMENT CO INC		1,534.74					

*** Redwood County ***



IFX
10/26/21 4:59PM

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

3 ROAD AND BRIDGE

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	79500 RUNNINGS FARM & FLEET							
47	03-320-000-0000-6505			62.74	enrg supplies		ENG. & CONST.MATERIALS & SUPPI	N
48	03-330-000-0000-6502			504.09	shop supplies		SHOP MATERIALS & SUPPLIES	N
46	03-330-000-0000-6503			13.97	repair parts		EQUIPMENT REPAIR PARTS & SUPP	N
	79500 RUNNINGS FARM & FLEET			580.80		3 Transactions		
	80075 SAFETY-KLEEN SYSTEMS INC							
51	03-330-000-0000-6502			119.46	shop supplies		SHOP MATERIALS & SUPPLIES	N
	80075 SAFETY-KLEEN SYSTEMS INC			119.46		1 Transactions		
	80180 SCHMIDT CONSTRUCTION INC							
53	03-310-000-0000-6501			1,644.50	culvert repairs		ROAD MAINTENANCE SUPPLIES & M	N
52	03-320-000-0000-6505			535.00	misc construction		ENG. & CONST.MATERIALS & SUPPI	N
	80180 SCHMIDT CONSTRUCTION INC			2,179.50		2 Transactions		
	80695 SCOTTS LAWN SERVICE and SNOW REMO							
49	03-310-000-0000-6501			2,660.00	Dekalb & Normandale mowing		ROAD MAINTENANCE SUPPLIES & M	N
	80695 SCOTTS LAWN SERVICE and SNOW REMO			2,660.00		1 Transactions		
	83680 STONEBROOKE ENGINEERING, INC							
50	03-320-000-0000-6291			6,047.65	professional engr		PROFESSIONAL & TECHNICAL SER	N
	83680 STONEBROOKE ENGINEERING, INC			6,047.65		1 Transactions		
	86020 TBEI INC							
56	03-330-000-0000-6503			1,606.00	repair parts		EQUIPMENT REPAIR PARTS & SUPP	N
	86020 TBEI INC			1,606.00		1 Transactions		
	87240 TITAN MACHINERY - MARSHALL							
54	03-310-000-0000-6501			2,867.45	excavator rental		ROAD MAINTENANCE SUPPLIES & M	N
	87240 TITAN MACHINERY - MARSHALL			2,867.45		1 Transactions		
	88743 TRUCK CENTER COMPANIES							
55	03-330-000-0000-6503			816.63	repair parts		EQUIPMENT REPAIR PARTS & SUPP	N
	88743 TRUCK CENTER COMPANIES			816.63		1 Transactions		
	90660 VALLEY ASPHALT INC							
57	03-310-000-0000-6501			2,119.05	patching materials		ROAD MAINTENANCE SUPPLIES & M	N
	90660 VALLEY ASPHALT INC			2,119.05		1 Transactions		
	92281 WALMART COMMUNITY							

*** Redwood County ***



IFX
10/26/21 4:59PM

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

3 ROAD AND BRIDGE

Vendor	Name	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description	1099
No.	Account/Formula						Paid On Bhf #	On Behalf of Name	
58	03-301-000-0000-6401			60.37	office supplies			OFFICE SUPPLIES	N
	92281 WALMART COMMUNITY			60.37		1 Transactions			
59	03-330-000-0000-6503			275.59	repair parts			EQUIPMENT REPAIR PARTS & SUPP	N
	93070 WELTSCH EQUIPMENT INC			275.59		1 Transactions			
60	03-330-000-0000-6502			93.32	shop supplies			SHOP MATERIALS & SUPPLIES	N
	93073 WENDORFF WELDING & FABRICATION			93.32		1 Transactions			
61	03-320-000-0000-6291			30,681.25	consultant engr			PROFESSIONAL & TECHNICAL SERV	N
	93110 WIDSETH SMITH NOLTING & ASSOCIATES			30,681.25		1 Transactions			
62	03-330-000-0000-6305			1,310.00	shop repairs			BLDG - REPAIRS & MAINTENANCE	Y
	99200 Z DOORMEN			1,310.00		1 Transactions			
3 Fund Total:				193,752.19	ROAD AND BRIDGE		52 Vendors	62 Transactions	
Final Total:				193,752.19		52 Vendors	62 Transactions		

*** **Redwood County** ***

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
3	193,752.19	ROAD AND BRIDGE
All Funds	193,752.19	Total

Approved by,

.....
.....
.....

IFX
10/25/21

8:43AM

*** **Redwood County** ***



REVENUES & EXPENDITURES BUDGET REPORT

Budget Name for Report: 2021 BUDGET (ACTIVE)

Page Break Option: 1 1 - Page Break by FUND
2 - Page Break by DEPT

Include on the Report: 1 1 - All G/L Accounts
2 - Only G/L Accounts with Budget Amounts
3 - Only G/L Accounts without Budget Amounts

Report Basis: 2 1 - Cash
2 - Modified Accrual
3 - Full Accrual

Report Thru: 10/2021

Save Report: N

Comment:

*** Redwood County ***



REVENUES & EXPENDITURES BUDGET REPORT As of 10/2021

Report Basis: Modified Accrual

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	% of BDG
3 FUND					83%
ROAD AND BRIDGE					
301 DEPT					
ROAD & BRIDGE ADMINISTRATION					
----- REVENUES -----					
03-301-000-0000-5001	PROPERTY TAXES-CURRENT	0.00	1,072,194.04-	1,832,210.00-	59
03-301-000-0000-5015	WHEELAGE TAX	17,572.32-	147,582.31-	180,000.00-	82
03-301-000-0000-5016	LOCAL SALES TAX	100,259.02-	679,226.49-	950,000.00-	71
03-301-000-0000-5020	SEVERED MINERAL TAXES	0.00	6.72-	0.00	0
03-301-000-0000-5205	DISPARITY REDUCTION AID	0.00	3,152.35-	6,435.00-	49
03-301-000-0000-5208	MARKET VALUE CREDIT	0.00	0.00	57,030.00-	0
03-301-000-0000-5230	TOWN BRIDGE REVENUE	0.00	835,145.05-	560,000.00-	149
03-301-000-0000-5235	TOWN ROAD REVENUE	0.00	595,608.00-	548,673.00-	109
03-301-000-0000-5240	ST. OF MN. - REG. MAINT.	0.00	2,106,563.40-	1,928,427.00-	109
03-301-000-0000-5242	ST. OF MN. - MUN.MAINT.	0.00	131,590.95-	180,000.00-	73
03-301-000-0000-5244	ST. OF MN. - REG.CONST.	0.00	3,466,672.52-	3,554,000.00-	98
03-301-000-0000-5246	ST. OF MN - MUN. CONST.	0.00	436,747.57-	352,000.00-	124
03-301-000-0000-5249	INTERGOVERNMENTAL REIMBURSEMENTS-LC	0.00	34,973.00-	837,834.00-	4
03-301-000-0000-5333	BRIDGE BONDING REVENUE	0.00	810,151.78-	400,000.00-	203
03-301-000-0000-5455	FEDERAL FUNDS - HIGHWAY	0.00	11,165.93-	0.00	0
03-301-000-0000-5502	FEES & SERVICES	0.00	2,520.95-	6,000.00-	42
03-301-000-0000-5503	OVERWEIGHT TRUCK PERMITS	0.00	19,300.00-	0.00	0
03-301-000-0000-5710	INTEREST INCOME	0.00	0.00	40,000.00-	0
03-301-000-0000-5751	CONTRIBUTIONS AND DONATIONS	0.00	1,000.00-	0.00	0
03-301-000-0000-5810	LAND LEASE & RENTAL	0.00	50.00-	50.00-	100
03-301-000-0000-5850	SALES OF MATERIALS	2,998.88-	77,181.77-	50,000.00-	154
03-301-000-0000-5920	SALE OF CAPITAL ASSET	0.00	50,490.00-	51,000.00-	99
----- EXPENDITURES -----					
03-301-000-0000-6103	SALARIES & WAGES-REGULAR	22,657.61	222,809.19	299,190.00	74
03-301-000-0000-6105	SALARIES & WAGES-PART TIME	2,493.75	33,202.50	0.00	0
03-301-000-0000-6113	MEAL EXPENSE-TAXABLE	0.00	0.00	200.00	0
03-301-000-0000-6153	EMPLOYER CAFETERIA CONTRIBUTION	2,981.36	28,591.04	40,549.00	71
03-301-000-0000-6163	PERA-COUNTY SHARE	1,699.32	16,524.44	22,439.00	74
03-301-000-0000-6172	WORKERS' COMPENSATION	0.00	34,548.00	40,079.00	86
03-301-000-0000-6175	FICA-COUNTY SHARE	1,494.05	15,360.17	18,550.00	83
03-301-000-0000-6176	MEDICARE-COUNTY SHARE	349.41	3,592.31	4,338.00	83
03-301-000-0000-6202	TELEPHONE/FAX EXPENSE	1,241.61	17,238.15	22,000.00	78
03-301-000-0000-6210	POSTAGE	0.00	1,596.51	3,000.00	53
03-301-000-0000-6230	PRINTING & PUBLISHING	0.00	1,190.74	700.00	170

*** Redwood County ***



REVENUES & EXPENDITURES BUDGET REPORT As of 10/2021

Report Basis: Modified Accrual

3 FUND ROAD AND BRIDGE		Status	Quarter To Date	Year To Date	Percent of Year Budget	83% % of BDG
<u>Account Number</u>						
03-301-000-0000-6241	SUBSCRIPTIONS		102.00	140.85	200.00	70
03-301-000-0000-6242	DUES		0.00	3,172.00	4,000.00	79
03-301-000-0000-6262	STATE AUDIT		940.50	940.50	1,700.00	55
03-301-000-0000-6291	PROFESSIONAL & TECHNICAL SERVICES		625.00	11,117.08	29,000.00	38
03-301-000-0000-6310	OFFICE EQUIPMENT REPAIR & MAINT.		106.32	1,427.63	4,000.00	36
03-301-000-0000-6331	MILEAGE		0.00	3,000.56	4,200.00	71
03-301-000-0000-6332	STAFF DEVELOPMENT		219.64	2,702.07	3,000.00	90
03-301-000-0000-6334	LODGING & EXPENSE		84.10	184.10	1,000.00	18
03-301-000-0000-6351	INSURANCE-PROPERTY & LIABILITY		0.00	69,548.00	78,000.00	89
03-301-000-0000-6401	OFFICE SUPPLIES		391.69	3,571.47	6,000.00	60
03-301-000-0000-6507	MISCELLANEOUS EXPENSES		0.00	0.00	1,200.00	0
03-301-000-0000-6601	CAPITAL OUTLAY (\$5,000 AND OVER)		0.00	9,262.82	40,000.00	23
03-301-000-0000-6891	EXP REIMBURSEMENTS - EXTERNAL		30.44-	6,366.81-	13,000.00-	49
03-301-000-0000-6910	TRANSFERS IN		0.00	199,005.00-	0.00	0
301 DEPT	Totals ROAD & BRIDGE ADMINISTRATION	Revenue	120,830.22-	10,481,322.83-	11,533,659.00-	91
		Expend.	35,355.92	274,348.32	610,345.00	45
		Net	85,474.30-	10,206,974.51-	10,923,314.00-	93
310 DEPT	HIGHWAY MAINTENANCE					
----- REVENUES -----						
03-310-000-0000-5249	INTERGOVERNMENTAL REIMBURSEMENTS-LC		0.00	5,467.16-	4,000.00-	137
03-310-000-0000-5301	STATE GRANTS		0.00	20,236.92-	0.00	0
03-310-000-0000-5401	DISASTER GRANTS		0.00	64,824.66-	0.00	0
03-310-000-0000-5455	FEDERAL FUNDS - HIGHWAY		0.00	213,462.00-	0.00	0
03-310-000-0000-5901	EXP REIMBURSEMENTS - EXTERNAL		0.00	39.98-	0.00	0
----- EXPENDITURES -----						
03-310-000-0000-6103	SALARIES & WAGES-REGULAR		70,886.42	694,134.36	951,502.00	73
03-310-000-0000-6105	SALARIES & WAGES-PART TIME		0.00	41,377.20	11,000.00	376
03-310-000-0000-6107	SALARIES & WAGES-OVERTIME		124.16	19,748.35	4,351.00	454
03-310-000-0000-6113	MEAL EXPENSE-TAXABLE		0.00	92.01	200.00	46
03-310-000-0000-6153	EMPLOYER CAFETERIA CONTRIBUTION		16,264.74	162,205.70	193,758.00	84
03-310-000-0000-6163	PERA-COUNTY SHARE		5,325.79	53,484.53	71,689.00	75
03-310-000-0000-6175	FICA-COUNTY SHARE		4,152.93	44,406.73	59,945.00	74
03-310-000-0000-6176	MEDICARE-COUNTY SHARE		971.25	10,385.47	14,019.00	74
03-310-000-0000-6202	TELEPHONE/FAX EXPENSE		30.00	300.00	200.00	150
03-310-000-0000-6292	CONTRACT PAYMENTS		0.00	0.00	100,000.00	0
03-310-000-0000-6341	EQUIPMENT RENTAL		10,702.25	34,923.02	75,000.00	47
03-310-000-0000-6501	ROAD MAINTENANCE SUPPLIES & MATERIALS		56,121.43	738,061.23	600,000.00-	123

*** Redwood County ***



REVENUES & EXPENDITURES BUDGET REPORT As of 10/2021

Report Basis: Modified Accrual

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	% of BDG
3	FUND				
	ROAD AND BRIDGE				
					83%
03-310-000-0000-6506	MINOR EQUIP. PURCHASES	0.00	0.00	500.00	0
03-310-000-0000-6507	MISCELLANEOUS EXPENSES	10,572.97	16,828.13	13,000.00	129
03-310-000-0000-6508	TOWN ROAD DISTRIBUTION	0.00	595,608.00	548,673.00	109
03-310-000-0000-6601	CAPITAL OUTLAY (\$5,000 AND OVER)	1,021.50	138,355.43	955,000.00	14
310 DEPT	Totals HIGHWAY MAINTENANCE	0.00	304,030.72-	4,000.00-	7601
		Revenue			
		Expend.	176,173.44	2,549,910.16	71
		Net	176,173.44	2,245,879.44	62
	320 DEPT				
	HIGHWAY CONSTRUCTION & ENGINEERING				
----- EXPENDITURES -----					
03-320-000-0000-6103	SALARIES & WAGES-REGULAR	10,651.21	105,385.30	138,998.00	76
03-320-000-0000-6105	SALARIES & WAGES-PART TIME	0.00	14,571.63	2,175.00	670
03-320-000-0000-6107	SALARIES & WAGES-OVERTIME	53.37	21,758.76	11,000.00	198
03-320-000-0000-6153	EMPLOYER CAFETERIA CONTRIBUTION	2,609.00	25,528.00	26,284.00	97
03-320-000-0000-6163	PERA-COUNTY SHARE	802.84	9,189.18	10,588.00	87
03-320-000-0000-6175	FICA-COUNTY SHARE	576.35	7,904.51	9,435.00	84
03-320-000-0000-6176	MEDICARE-COUNTY SHARE	134.79	1,848.63	2,207.00	84
03-320-000-0000-6230	PRINTING & PUBLISHING	0.00	0.00	500.00	0
03-320-000-0000-6291	PROFESSIONAL & TECHNICAL SERVICES	116,297.28	539,759.74	175,000.00	308
03-320-000-0000-6292	CONTRACT PAYMENTS	0.00	6,542,754.78	7,680,000.00	85
03-320-000-0000-6366	RIGHT OF WAY - PERMANENT EASEMENTS	0.00	0.00	145,000.00	0
03-320-000-0000-6367	RIGHT OF WAY-TEMP.EASE.& OTHER	0.00	0.00	2,500.00	0
03-320-000-0000-6505	ENG. & CONST.MATERIALS & SUPPLIESS	49.56	13,431.97	10,000.00	134
03-320-000-0000-6507	MISCELLANEOUS EXPENSES	720.00	26,350.06	500.00	5270
03-320-000-2720-6701	ADMINISTRATIVE FEES 2021A BONDS	7,379.79	7,379.79	0.00	0
320 DEPT	Totals HIGHWAY CONSTRUCTION & ENGINEERING				
		Revenue			
		Expend.	139,274.19	7,315,862.35	89
		Net	139,274.19	7,315,862.35	89
	330 DEPT				
	EQUIPMENT MAINTENANCE & SHOP				
----- REVENUES -----					
03-330-000-0000-5980	INSURANCE RECOVERIES	0.00	6,540.53-	0.00	0
----- EXPENDITURES -----					
03-330-000-0000-6103	SALARIES & WAGES-REGULAR	5,387.20	52,794.56	70,303.00	75
03-330-000-0000-6105	SALARIES & WAGES-PART TIME	2,192.40	10,774.08	0.00	0
03-330-000-0000-6107	SALARIES & WAGES-OVERTIME	0.00	1,540.41	725.00	212
03-330-000-0000-6153	EMPLOYER CAFETERIA CONTRIBUTION	745.34	7,453.40	8,944.00	83
03-330-000-0000-6163	PERA-COUNTY SHARE	404.04	4,075.12	5,327.00	76
03-330-000-0000-6175	FICA-COUNTY SHARE	460.44	3,946.54	4,404.00	90

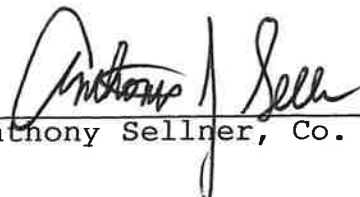
*** **Redwood County** ***



REVENUES & EXPENDITURES BUDGET REPORT As of 10/2021

Report Basis: Modified Accrual

Account Number	Status	Quarter To Date	Year To Date	Percent of Year	
				Budget	% of BDG
03-330-000-0000-6176	MEDICARE-COUNTY SHARE	107.68	922.97	1,030.00	90
03-330-000-0000-6251	UTILITIES	14,199.03	52,873.46	70,000.00	76
03-330-000-0000-6305	BLDG - REPAIRS & MAINTENANCE	2,780.23	81,198.53	40,000.00	203
03-330-000-0000-6306	MAINTENANCE - EQUIPMENT	4,552.88	54,825.52	30,000.00	183
03-330-000-0000-6342	BUILDING RENT	0.00	175.00	1,050.00	17
03-330-000-0000-6502	SHOP MATERIALS & SUPPLIES	1,902.13	25,876.11	55,000.00	47
03-330-000-0000-6503	EQUIPMENT REPAIR PARTS & SUPPLIES	22,690.26	194,945.06	175,000.00	111
03-330-000-0000-6504	FUEL	12,615.26	225,778.98	225,000.00	100
03-330-000-0000-6506	MINOR EQUIP. PURCHASES	1,100.00	1,100.00	25,000.00	4
03-330-000-0000-6507	MISCELLANEOUS EXPENSES	0.00	228.00	15,000.00	2
03-330-000-0000-6601	CAPITAL OUTLAY (\$5,000 AND OVER)	0.00	226,448.22	279,000.00	81
03-330-000-0000-6910	TRANSFERS IN	0.00	11,270.43-	0.00	0
330 DEPT	Totals EQUIPMENT MAINTENANCE & SHOP	Revenue	0.00	6,540.53-	0.00
		Expend.	69,136.89	933,685.53	93
		Net	69,136.89	927,145.00	92
340 DEPT	ROAD & BRIDGE OTHER COSTS				
----- EXPENDITURES -----					
03-340-000-0000-6507	MISCELLANEOUS EXPENSES		103.95	103.95	0.00
340 DEPT	Totals ROAD & BRIDGE OTHER COSTS	Revenue	103.95	103.95	0.00
		Expend.	103.95	103.95	0.00
		Net	103.95	103.95	0.00
3 FUND	Totals ROAD AND BRIDGE	Revenue	120,830.22-	10,791,894.08-	11,537,659.00-
		Expend.	420,044.39	11,073,910.31	13,429,152.00
		Net	299,214.17	282,016.23	1,891,493.00
FINAL TOTALS	103 Accounts	Revenue	120,830.22-	10,791,894.08-	11,537,659.00-
		Expend.	420,044.39	11,073,910.31	13,429,152.00
		Net	299,214.17	282,016.23	1,891,493.00


 Anthony Sellner, Co. Engr. 10/26/2021 Date



REQUEST FOR BOARD ACTION

Requested Board Date:	9/7/2021	Originating Dept.:	Highway
Preferred 2nd Date:	NEXT AVAILABLE		
Discussion Item:		Presenter:	Anthony Sellner, P.E.
Award bid for equipment rental with operator in Belview/Delhi area		estimated time needed:	5 mins
Board Action: <input checked="" type="checkbox"/> Yes, action required		<input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Award bid for equipment rental with operator in Belview/Delhi area to Zimmermann Maintenance Inc. (sole bidder).

Background Information:

Yearly Redwood County enters into a contract for Seasonal Equipment Rental in the Belview/Delhi Maintenance Area to provide various snow removal, grading, and maintenance activities and has continued yearly contracting these services with area contractors.

The average cost for these services is \$50,279 per year over the last eight years. Continuing this contract will sustain efficient and timely road services to this area.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

BID OPENING RECORD

Project No. Equipment Rental with Operator **CSAH No.** Belview/Delhi Area
Type of Work (Seasonal Requirements)
Project Location Belview / Delhi Area
Proposed Contract _____ **Total Length** _____
Start Date _____ **End Date** _____
Bid Opening Date 10/19/2002 **Time** 10:00 AM **Engr. Est. \$** N/A UNTIL BOARD AWARDS

BIDDER'S NAME	Address	EEO SIGNED	BID BOND	Addendum	AMOUNT OF BID
Zimmermann Maintenance, Inc.	32301 State Highway 19	X	--	N/A	\$58,725.00
	Redwood Falls, MN 56283				
Alvan Sander & Sons	P.O. Box 58	--	--	N/A	No Bid Returned
	Belview, MN 56214				
Johanneck Rockway	P.O. Box 114	--	--	N/A	No Bid Returned
	Wabasso, MN 56293				
Gordy Serbus & Sons Gravel	71731 310th St.	--	--	N/A	No Bid Returned
	Redwood Falls, MN 56283				

SCHEDULE OF PRICES

BIDDER MUST FILL IN UNIT PRICES IN NUMERALS: MAKE EXTENSION FOR EACH ITEM AND TOTAL. FOR COMPLETE INFORMATION CONCERNING THESE ITEMS, SEE PLANS AND SPECIFICATIONS, INCLUDING SPECIAL PROVISIONS.

SPEC. OR ITEM NO.	ITEM DESCRIPTION	UNIT	AMOUNT PER HOUR	HOURS	TOTAL COST
2123.503	Motor Grader 125 H.P. Minimum Routine Maintenance	HOUR	\$ 101 ⁰⁰	225	\$ 22,725 ⁰⁰ ✓
Average hours for motor grader routine maintenance plus operator = 300 hours but may vary depending on weather conditions.					
2123.503	Motor Grader 125 H.P. Minimum Snow and Ice Control	HOUR	\$ 152 ⁰⁰	200	\$ 30,400 ⁰⁰ ✓
Average hours for motor grader snow and ice control plus operator = 250 hours but may vary depending on weather conditions.					
2123.510	Tandem Axle Truck 12 C.Y. Minimum Routine Maintenance	HOUR	\$ 72 ⁰⁰	1	\$ 72 ⁰⁰ ✓
Average hours for tandem axle truck 12 C.Y. minimum routine maintenance plus operator = 5 hours but may vary depending on weather conditions.					
2123.514	Front End Loader 4 C.Y. Minimum	HOUR	\$ 127 ⁰⁰	1	\$ 127 ⁰⁰ ✓
Average hours for front end loader 4 C.Y. minimum plus operator = 5 hours but may vary depending on weather conditions.					
2123.610	Tractor Backhoe-Loader Routine Maintenance	HOUR	\$ 80 ⁰⁰	1	\$ 80 ⁰⁰ ✓
Average hours for tractor backhoe-loader plus operator = 5 hours but may vary depending on weather conditions.					
2123.sp-1	Tractor Side Mounted 7 L.F. Mowing Width Mower Routine Maintenance	HOUR	\$ 71 ⁰⁰	75	\$ 5,325 ⁰⁰ ✓
Average hours for tractor side mounted 7 L.F. mowing width mower routine maintenance plus operator = 100 hours but may vary depending on weather conditions.					
TOTAL BID PRICE = \$ 58,729⁰⁰					✓
<p>Unit Rate of HOUR is hourly with operator.</p> <p>TOTAL AMOUNT OF CONTRACT NOT TO EXCEED \$99,000.00.</p>					



REQUEST FOR BOARD ACTION

Requested Board Date:	9/7/2021	Originating Dept.:	Highway
Preferred 2nd Date:	NEXT AVAILABLE		
Discussion Item:		Presenter:	Anthony Sellner, P.E.
Resolution requesting variance from standard for state aid operation		estimated time needed:	5 mins
Board Action: <input checked="" type="checkbox"/> Yes, action required		<input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Pass resolution to request a variance from standard for state aid operation for the County State Aid (CSAH) 1 Project SAP 064-601-017 in the City of Clements, Minnesota.

Background Information:

Minnesota Statutes require a 30 mile per hour curve to be constructed within City limits. We are requesting a 20 mile per hour curve on CSAH 1 at the intersection of South Street and CSAH 1. This curve design improves the existing curve while maintaining minimal right of way impact to local businesses.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Redwood County Board of Commissioners

403 South Mill Street
P.O. Box 130
Redwood Falls, MN 56283
Phone: (507) 637-4016 Fax: (507) 637-4017
redwoodcounty-mn.us



Resolution

Requesting a Variance from Standard for State Aid Operation for the County State Aid Highway (CSAH) 1 Project SAP 064-601-017 in the City of Clements, Minnesota.

November 2, 2021

The following Resolution was offered by Commissioner _____ and moved for adoption at a Regular Meeting held on November 2, 2021 at the Redwood County Courthouse, Redwood Falls, MN:

WHEREAS, the County of Redwood is preparing plans for CSAH 1 reconstruction, from CSAH 16 to the South City Limits within Clements, Minnesota; and

WHEREAS, Minnesota Rules for State Aid Operation 8820.9936 require a 30 mile per hour horizontal curve design within City Limits; and

WHEREAS, the Minnesota Department of Transportation Design Guide for State Aid Projects for Low-Speed Roadways in Urban Locations requires that for a 30 mile per hour curve with a rate of super-elevation equal to 0.02, that the minimum radius shall be 250 feet; and

WHEREAS, CSAH 1 at South Street has an existing horizontal curve with a radius of 84 feet; and

WHEREAS, right of way constraints will prohibit the construction of a horizontal curve with a 250 foot radius; and

WHEREAS, it is proposed to maximize the length of radius with minimal impacts to businesses; and

WHEREAS, the proposed design would have a centerline radius of 100 feet with a normal crown with advisory signs on both sides of the curve; and

WHEREAS, the proposed curve would meet the Minnesota Department of Transportation Design Guide for State Aid Projects for Low-Speed Roadways in Urban Locations with a design speed of 20 miles per hour and a normal crown; and

WHEREAS, the reasons for this variance request are to establish a 20 mile per hour horizontal curve design at the CSAH 1 intersection with South Street, which improves existing roadway

1st District

RICK WAKEFIELD

P.O. Box 473
Walnut Grove, MN 56180
(507) 859-2369

Rick_W@co.redwood.mn.us

2nd District

JIM SALFER

865 Pine Street
Wabasso, MN 56293
(507) 342-2431

Jim_S2@co.redwood.mn.us

3rd District

DENNIS GROEBNER

250 Center Street
Clements, MN 56224
(507) 692-2235

Dennis_G@co.redwood.mn.us

4th District

BOB VANHEE

503 Fallwood Road
Redwood Falls, MN 56283
(507) 616-1000

Bob_V@co.redwood.mn.us

5th District

DAVE FORKRUD

P.O. Box 235
Belview, MN 56214
(507) 430-1907

Dave_F@co.redwood.mn.us

Redwood County Board of Commissioners

403 South Mill Street

P.O. Box 130

Redwood Falls, MN 56283

Phone: (507) 637-4016 Fax: (507) 637-4017

redwoodcounty-mn.us



curve conditions without adversely affecting vehicle safety or creating detrimental impact to Watje's Feed Service Elevator, which provides ground feed for local livestock producers; and

WHEREAS, coordination with the City through Public Open Houses on June 7, 2021 and August 2, 2021 and Project Presentations at City Council Meetings on August 23, 2021 and October 11, 2021 reveal that the City Council and general public are in support of keeping this curve at a design speed less than 30 miles per hour; and

WHEREAS, there has been no reported crashes at the intersection from 2011 to 2021.

NOW, THEREFORE BE IT RESOLVED, that the County City Board of Commissioners does hereby request a variance from the Minnesota Department of Transportation State Aid Operations Rules Chapter 8820.9936 MINIMUM DESIGN STANDARDS, URBAN; NEW OR RECONSTRUCTION PROJECTS to allow a 100 foot, 20 mile per hour horizontal curve radius, at the intersection of CSAH 1 and South Street in lieu of a 250 foot, 30 mile per hour curve radius; and

FURTHERMORE, that the County Board of Commissioners hereby indemnifies, saves and hold harmless the State of Minnesota and its agents and employees of and from claims, demands, actions, or causes of action arising out of or by reason of the CSAH 1 Reconstruction Project – SAP 064-601-017 in accordance with Minnesota Rules 8820.9936 and further agrees to defend at their sole cost and expense any action or proceeding commenced for the purpose of asserting any claim arising as a result of the granting this variance.

Seconded by Commissioner _____ and the same being put to a vote was duly carried.

This Resolution shall be effective immediately and without publication.

Adopted by the following vote: Ayes _ Nays _

Dated this 2nd day of November, 2021

Chairman, Redwood County

ATTEST:

Administrator, Redwood County

1st District

RICK WAKEFIELD

P.O. Box 473

Walnut Grove, MN 56180

(507) 859-2369

Rick_W@co.redwood.mn.us

2nd District

JIM SALFER

865 Pine Street

Wabasso, MN 56293

(507) 342-2431

Jim_S2@co.redwood.mn.us

3rd District

DENNIS GROEBNER

250 Center Street

Clements, MN 56224

(507) 692-2235

Dennis_G@co.redwood.mn.us

4th District

BOB VANHEE

503 Fallwood Road

Redwood Falls, MN 56283

(507) 616-1000

Bob_V@co.redwood.mn.us

5th District

DAVE FORKRUD

P.O. Box 235

Belview, MN 56214

(507) 430-1907

Dave_F@co.redwood.mn.us



REQUEST FOR BOARD ACTION

Requested Board Date: 11/2/21	Originating Dept.: Environmental
Preferred 2nd Date:	
Discussion Item:	Presenter: Scott W
Noxious Weed and Invasive Plant Grant - 2022	estimated time needed: 5 min
Board Action: <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Approval of Noxious Weed Grant application in the amount of \$5,000. No match required.

Background Information:

Grant application is for \$5,000 to assist in the control and eradication of Poison Hemlock. Focus area will be on Plum Creek, Lone Tree Creek, and a couple adjacent unnamed streams. No match required.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Noxious Weed and Invasive Plant Grant

2022 Request for Proposals

In accordance with the Americans with Disabilities Act, this information is available in alternative forms of communication upon request by calling 651-201-6000. TTY users can call the Minnesota Relay Service at 711. The MDA is an equal opportunity employer and provider.

Table of Contents

2022 Request for Proposals	1
Request for Proposals.....	3
Grant Overview	3
Timeline and Deadlines for Grant Program	3
Questions	3
Background	3
Eligibility and Application Instructions.....	4
Eligible Applicants	4
Eligible Projects and Expenses	4
Application Instructions.....	5
Application Review Policies	5
Requirements for Grant Recipients.....	7
Grant Award Agreement	7
Grant Payments.....	7
Reporting Requirements	7
Bidding Requirements	8
Audits	8
Affirmative Action and Non-Discrimination Requirements.....	8
Voter Registration Requirement.....	8
Application Form Questions	9
Eligibility.....	9
Proposal Summary	9
Target Plants	10
Narrative Questions	10
Budget.....	11
Certification.....	12

Request for Proposals

Grant Overview

The Minnesota Department of Agriculture's (MDA) Noxious Weed and Invasive Plant Grant will assist counties, municipalities, tribal nations, and weed management entities (including weed management areas) for winter/spring management of noxious weeds in their jurisdictions. We anticipate making approximately \$93,000 available, although additional funding could become available. Eligible entities may apply for up to \$5,000 in grant funding and a minimum of \$500. Submitted proposals should be for on-the-ground noxious weed management or equipment purchases that will assist counties long-term with management.

Timeline and Deadlines for Grant Program

Applications will be accepted until December 3, 2021 or until all funds are depleted, whichever comes first, on a first come, first served basis. Incomplete applications will not be considered; applications will not be added to the funding queue until all the application is complete. We will not consider late applications. Applications must be submitted through our online application system.

The MDA is not responsible for any technical or logistical problems resulting in the MDA not receiving the application on time. It is the responsibility of the applicant to ensure that submission is received by the MDA before the deadline.

After applications are received and reviewed, a grant contract will be drafted between the State of Minnesota and the eligible organization. Projects must be completed by June 30, 2022.

Questions

Direct questions about the grant program, completing the application, or additional accommodations to:

Emilie Justen
emilie.iusten@state.mn.us
MDA Noxious Weed Law Coordinator
Plant Protection Division
625 Robert Street North
St. Paul MN 55155-2538

Questions regarding the Request for Proposals (RFP) must be submitted in writing (mail or email) by 3:00 p.m. on November 19, 2021. Answers will be posted for all applicants to review on the MDA's [Noxious Weed Grant FAQs webpage](#).

Background

The funding for this grant originates from the Minnesota Legislature 2019, First Special Session, Chapter 4, Article 2, Section 2, Subdivision 6c. This program funds projects to local communities to help combat infestations of noxious weeds and invasive plants.

Selected grantees will be announced in January 2022. If selected, grantees may only incur eligible expenditures when the grant contract is fully executed, and the grant has reached its effective date.

Eligibility and Application Instructions

Eligible Applicants

Any authorized representative of a county, municipality, tribal nation, or weed management entity in Minnesota may apply.

- Applicants not from tribal nations must consult with their CAI to discuss the RFP prior to submitting a project.
- Prior to submitting an application, applicants must have approval from their financial authority to participate with this grant.

Eligible Projects and Expenses

Projects must focus on State noxious weeds or invasive plant species. *County Noxious Weeds do not qualify.*

Applicants for this grant must consider the specific provisions in the appropriation language and the Noxious Weed and Invasive Plant Species Assistance Account below. Minnesota Statute 18.90. For this specific funding opportunity, the following eligible purposes will be:

- (1) to respond to introductions or infestations of invasive plants that threaten or potentially threaten the productivity of cropland and rangeland over a wide area;
 - (2) to respond to introductions or infestations of invasive plant species that threaten or potentially threaten the productivity of biodiversity of wildlife and fishery habitats on public and private lands;
 - (3) To conduct educational activities
- (b) The commissioner shall select and prioritize applications for assistance under this section based on the following considerations:
- (1) the seriousness of the noxious weed or invasive plant problem or potential problem addressed by the project;
 - (2) the extent to which the project will reduce the total population or area of infestation of a noxious weed;
 - (3) the extent to which the project uses the principles of integrated vegetation management and sound science; and
 - (4) other factors that the commissioner determines to be relevant.

Eligible expenses include expenses encumbered by the applicant to address:

- Equipment purchases of up to \$5000.
- Postage and printing related to the project.
- Contracted services such as hiring a private applicator to treat roadsides.

Ineligible expenses include but are not limited to:

- Expenditures incurred prior to grant contract execution.
- Applicant or partner agency overhead or administrative costs not related to the grant.
- Fundraising including financial campaigns, solicitation of gifts and bequests, and similar expenses incurred to raise capital or obtain contributions regardless of the purpose for which the funds will be used.
- Taxes, except sales tax on goods and services.
- Lobbyists, political contributions.
- Bad debts, late payment fees, finance charges, or contingency funds.
- Donated or volunteer (in-kind) services. While these may be furnished to an applicant by professional and technical personnel, consultants, and other skilled and unskilled labor, the value of these services is not an eligible cost.
- Parking or traffic violations.
- Out of state transportation and travel expenses (Minnesota will be considered the home state for determining whether travel is out of state).
- Capital expenses above \$5,000.
- Wages and associated fringe for time spent surveying, treating noxious weed or invasive plant species, or coordinating treatments or other activities directly related to the project.
- Project-related travel.

Application Instructions

Submit grant proposals through our [online application system](#).

All applications must be received by 3:00 p.m. CDT on Friday December 3, 2021. Late applications will not be considered. The MDA is not responsible for any technical or logistical problems resulting in the MDA not receiving the application on time. It is the responsibility of the applicant to ensure that submission is received by the MDA before the deadline.

Application Guidelines

- Write for reviewers who are generally knowledgeable but may not have a thorough or deep understanding of your proposed research area. Use plain, easily understood language.
- Answer all questions completely within the character or page limits specified in the grant application.

Application Review Policies

Privacy Notice and Data Classification

The information provided by an applicant will be used to assess the applicant's eligibility to receive a grant under the Noxious Weed and Invasive Plant Program. The decision to apply for this grant is voluntary, and applicants are not legally required to provide any of the requested information. Applicants may decline to complete this application without any legal consequence. However, only completed applications will be considered for a grant; incomplete applications will not be considered.

Data provided in this application is initially classified by the Minnesota Data Practices Act as private or nonpublic, although some or all the data will generally become public at various points of the application process unless the data are otherwise classified by state or federal law. Access to private or nonpublic data

is limited by law to MDA staff and contractors with a valid work assignment to access the data, parties authorized by the applicant, parties identified in a valid court order or federal subpoena, Minnesota Management and Budget, Minnesota Department of Administration, the state auditor, and the legislative auditor. If necessary, the MDA may also share the data with law enforcement or the Office of the Attorney General

Per Minnesota Statute 13.599:

- Names and addresses of grant applicants, and the grant amount requested, will be public data once application responses are opened.
- All remaining data in application responses (except trade secret information, see below) becomes public data after the evaluation process is completed (for the purposes of this grant, when all grant agreements have been fully executed).
- All data created or maintained by the MDA as part of the evaluation process (except trade secret information, see below) will be public data after the evaluation process is completed.
- Trade secret information (as defined in Minnesota Statute § 13.37) is classified as private or nonpublic. In order for an applicant to protect data submitted as part of this application as trade secret information, the applicant must identify the specific formula, pattern, compilation, program, device, method, technique or process that the applicant wishes to protect, and provide an explanation of the economic value of keeping the data from being generally known to other persons. Determining what constitutes trade secret information is ultimately the responsibility of the MDA, and the MDA cannot guarantee that data marked by an applicant as trade secret information or marked "confidential" will be classified as such. If the MDA determines that data do not meet the definition of trade secret information, that data will be available to the public unless the applicant secures a court order saying otherwise.

Conflicts of Interest

The State will take steps to prevent individual and organizational conflicts of interest, both in reference to applicants and reviewers per Minnesota Statute 16B.98 and Conflict of Interest Policy for State Grant-Making (PDF).

Organizational conflicts of interest occur when:

- A grantee or applicant is unable or potentially unable to render impartial assistance or advice to the MDA due to competing duties or loyalties.
- A grantee's or applicant's objectivity in carrying out the grant is or might be otherwise impaired due to competing duties or loyalties.

In cases where a conflict of interest is suspected, disclosed, or discovered, the applicants or grantees will be notified and actions may be pursued, including but not limited to disqualification from eligibility for the grant award or termination of the grant agreement.

Requirements for Grant Recipients

Grant Award Agreement

Upon approval of an application and prior to beginning work on the Noxious Weed and Invasive Plant Grant and receiving reimbursements, the applicant is required to do the following:

- Complete an IRS W-9 form or register as a vendor in SWIFT, the state's accounting system.
- Complete a Revenue 185 form that allows the MDA to check for state tax status.
- If the award is \$25,000 or more, submit a financial statement such as an internal balance sheet and income statement, a recent certified financial audit, or an IRS Form 990.
- Sign a Grant Award Agreement indicating their intention to complete the proposed tasks. The agreement also authorizes the MDA to monitor the progress of the project.

All successful applicants must complete a grant agreement with the MDA prior to establishing the grant period and beginning work on the project. The grant agreement will specify the grant period, work plan, duties, time line of activities, and consideration of payment among other contractual details.

Grant Award Agreements must be signed by the applicant's Authorized Representative and returned to the MDA within 30 days of receipt. Failure to submit the signed agreement may result in loss of the grant award.

Grant Payments

Grant funds are disbursed on a reimbursable basis. To receive grant payments, grantees must provide a progress report, proof that grant project work has been done by submitting details of each purchase on receipts or invoices, and proof that the vendors have been paid. Upon completion of the grant project, submission and approval of a final progress report will be required to receive the final payment.

Reporting Requirements

All grantees must submit a final report to the MDA no later than June 30, 2022. The final report should include:

- Plants targeted
- Number of acres treated
- Activities completed
- Itemized list of how, when and where the grant funds were spent
- Project impacts and significance – how the project has reduced the threat of noxious weeds and/or invasive plants in Minnesota
- Any challenges encountered and how they were overcome
- Any interesting observations that were made

The MDA reserves the right to modify reporting requirements during the course of the project. Information submitted in any report is a public record. If the grant recipient considers any information in the report to be trade-secret protected, the grant recipient may request that trade-secret information be kept

confidential and must specifically label that information. The MDA shall notify the grant recipient if a public records request is made for the information claimed as protected by the grant recipient.

Bidding Requirements

All funded applicants will be required to abide by the state's bidding requirements for larger purchases. Review the state's [bidding requirements](#) for details.

Audits

Per [Minnesota Statute 16B.98 Subdivision 8](#), the grantee's books, records, documents, and accounting procedures and practices of the grantee or other party that are relevant to the grant or transaction are subject to examination by the granting agency and either the legislative auditor or the state auditor, as appropriate. This requirement will last for a minimum of six years from the grant agreement end date, receipt, and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.

Affirmative Action and Non-Discrimination Requirements

The grantee agrees not to discriminate against any employee or applicant for employment because of race, color, creed, religion, national origin, sex, marital status, status in regard to public assistance, membership or activity in a local commission, disability, sexual orientation, or age in regard to any position for which the employee or applicant for employment is qualified. ([Minnesota Statute 363A.02](#)). The grantee agrees to take affirmative steps to employ, advance in employment, upgrade, train, and recruit minority persons, women, and persons with disabilities.

The grantee must not discriminate against any employee or applicant for employment because of physical or mental disability in regard to any position for which the employee or applicant for employment is qualified. The grantee agrees to take affirmative action to employ, advance in employment, and otherwise treat qualified disabled persons without discrimination based upon their physical or mental disability in all employment practices such as the following: employment, upgrading, demotion or transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. ([Minnesota Rules, part 5000.3500](#)).

The grantee agrees to comply with the rules and relevant orders of the Minnesota Department of Human Rights issued pursuant to the [Minnesota Human Rights Act](#).

Voter Registration Requirement

The grantee will comply with [Minnesota Statute 201.162](#) by providing voter registration services for its employees.

Application Form Questions

- Project Name
- Name of Contact Person
- Organization Name
- Organization Mailing Address
- County
- Phone Number
- Cell Phone Number
- Email

Eligibility

Please confirm your eligibility by checking the appropriate boxes.

- I am an authorized representative of a county, municipality, tribal nation, or weed management entity in Minnesota.
- I have obtained approval from my county board/township board/tribal council to receive grant funds.
- I agree that no work has started on the proposed project nor will start until the grant agreement is fully signed.

Proposal Summary

Review the Request for Proposals (RFP) before submitting your application.

Award amount requested \$

Number of acres targeted for treatment (if applicable)

The project must address at least one of the eligible purposes outlined in M.S. 18.90(a) listed here. Check all that apply.

- Innovative control or land management practices
- Support of weed management areas
- Cropland or rangeland protection
- Protection of wildlife and fisheries biodiversity
- Educational activities

Target Plants

Please check all species from this list you will be targeting:

Targeted Species on the Eradicate List

- Black swallow-wort
- Brown knapweed
- Common teasel
- Cutleaf teasel
- Dalmatian toadflax
- Diffuse knapweed
- Giant hogweed
- Grecian foxglove
- Japanese honeysuckle
- Japanese hops
- Meadow knapweed
- Oriental bittersweet
- Palmer amaranth
- Poison hemlock
- Tree of heaven
- Yellow starthistle

Targeted Species on the Control List

- Bohemian knotweed
- Canada thistle
- Common barberry
- Common tansy
- Giant knotweed
- Japanese knotweed
- Leafy spurge
- Narrowleaf bittercress
- Non-native phragmites
- Plumeless thistle
- Purple loosestrife
- Spotted knapweed
- Wild parsnip

Targeted Species on the Restricted List

- Amur honeysuckle
- Bell's honeysuckle
- Black locust
- Common buckthorn
- Crown vetch
- European alder
- Garlic mustard
- Glossy buckthorn
- Japanese barberry cultivars
- Morrow's honeysuckle
- Multiflora rose
- Porcelain berry
- Siberian peashrub
- Tatarian honeysuckle
- Wild carrot

Targeted Species on the Specially Regulated List

- Amur maple
- Norway maple
- Poison ivy
- Winged burning bush

Narrative Questions

Please give concise explanations for each section.

Objectives and Deliverables

(Limit: 5,000 characters)

What are the project objectives that will directly address the problem stated above? How will objectives be measured to determine the success of the project? Clearly state objectives; use statements that specifically describe the targeted plants you expect to address.

Example: Objective 1 – By December 30, 2021, treat 20 acres of cutleaf teasel in Hennepin County.

Work Plan

(Limit: 7,000 characters)

Provide a step by step description of the grant project – how and when you will carry out each item or activity of your grant project. What actions will you take to address the problem stated above? Describe the specific activities that will achieve each of the objectives, deadlines for accomplishing each activity, and responsible parties.

Example:

Activities – In partnership with townships and private landowners, identify and treat infestations of cutleaf teasel in Hennepin County.

- 1. Who: John Johnson, Hennepin County Ag Inspector (By July 2021). Set up meetings with landowners adjacent to known cutleaf teasel infestations to discuss identifying, mapping, and management options.*
- 2. Who: John Johnson, Hennepin County Ag Inspector (By October 2021). Ensure completion of cutleaf teasel treatments.*
- 3. Who: John Johnson, Hennepin County Ag Inspector (By December 15, 2021). Submit invoices for reimbursement and final report to the MDA, submit treatment records to ISMTrack.*

Budget

Budget Narrative

(Limit: 6,000 characters)

The budget narrative is a detailed description of each of the costs in the grant project per line item. Justify your budget. Explain how the equipment and services in the budget table will help you manage noxious weeds and reduce populations of noxious weeds in your jurisdiction. A cost estimate is required for all Equipment, Tools, Supplies, Herbicides; Education and Outreach Materials; Contracted Services; Other.

Budget Table

The budget table is an overview of how grant funds will be spent by category. Create a budget table that includes grant funds requested. The budget table will be reviewed by the MDA and incorporated into the grant contract. Upload a budget in the following format:

Category	Grant Request
Equipment, tools, supplies, herbicides (maximum \$5,000 for equipment purchases)	
Education and outreach materials	
Contracted services	
Other (specify what the expense is for)	

Certification

I certify that:

- **To the best of my knowledge and belief, the data in this application is true and correct and supporting documentation for the claims and assertions made within this application is available to the Minnesota Department of Agriculture for its review.**
- **I understand that submitting false or misleading information in connection with this application may result in the applicant being found ineligible for financial assistance under the Noxious Weed and Invasive Plant Grant Program. I further understand that receiving public funds as a consequence of false representations constitutes an act of fraud.**
- **I understand that the MDA may conduct audits, check references, and conduct site inspections after grants are awarded and prior to dollars being disbursed.**
- **I understand that the data provided in this application is subject to the Minnesota Government Data Practices Act and have read and understand the Data Privacy Notice contained herein. I verify all information supplied in this application is correct to the best of my knowledge.**

Applicant's signature (Required)

Date



REQUEST FOR BOARD ACTION

Requested Board Date:	11/2/21	Originating Dept.:	Environmental
Preferred 2nd Date:			
Discussion Item:		Presenter:	Scott W
Natural Resources Block Grant		estimated time needed:	5 min
Board Action: <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only			

If Action, Board Motion Requested:

Accept Natural Resources Block Grant from BWSR for 2022 and 2023.

Background Information:

Accept and approve NRBG agreement. Wetland Conservation Act and Local Water Management are handled by the SWCD. Septic and Shoreland are handles by the Environmental Office.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Accept If you are not the one processing this grant, please forward these instructions to the correct person.

For all grants: Return your signed grant agreement to BWSR via email to: BWSR.grants@state.mn.us

IMPORTANT:

- Returning your grant agreement to another contact within our agency may result in delays in grant agreement execution.
- Remember to complete the Authorized Representative field, using the title (not the name) of the individual designated as the point of contact for this particular grant.
- To prevent any delays in execution please return this grant agreement before **May 1, 2022**

It is not necessary to return this page to BWSR.

**FY 2022 and 2023 STATE OF MINNESOTA
BOARD OF WATER and SOIL RESOURCES
NATURAL RESOURCES BLOCK GRANT AGREEMENT**

Vendor:	0000197342
PO#:	3000014053

This Grant Agreement is between the State of Minnesota, acting through its Board of Water and Soil Resources (Board) and **Redwood County, PO Box 130 Redwood Falls Minnesota 56283** (Grantee).

<i>This grant is for the following Grant Programs :</i>		
P22-6689	2022 - Shoreland-NRBG (Redwood County)	\$2,615
P23-6774	2023 - Shoreland-NRBG (Redwood County)	\$2,615
P22-6860	2022 - Septic Treatment Systems - NRBG (Redwood County)	\$18,600
P22-6343	2022 - Local Water Management - NRBG (Redwood County)	\$14,472
P22-6919	2022 - Septic Treatment Systems Upgrade - NRBG (Redwood County)	\$35,447
P22-6974	2022 - BWSR Septic Treatment Systems (Redwood County)	\$25,450
P23-6430	2023 - Local Water Management - NRBG (Redwood County)	\$14,472
P22-6517	2022 - Wetland Conservation Act - NRBG (Redwood County)	\$10,387
P23-6604	2023 - Wetland Conservation Act - NRBG (Redwood County)	\$10,387

Total Grant Awarded: \$134,445

Recitals

1. This Grant Agreement is for the FY 2022 and 2023 Department of Natural Resources (DNR) Shoreland, Local Water Management (LWM), Wetland Conservation Act (WCA), Subsurface Sewage Treatment System (SSTS) and FY 2022 Minnesota Pollution Control Agency (MPCA) Subsurface Sewage Treatment System (SSTS) Program Grants.
2. The Laws of Minnesota 2021, 1st Special Session, Chapter 6, Section 4(a), appropriated funds to the Board for the FY 2022 & 2023 DNR Shoreland, LWM, WCA, and SSTS.
3. The MPCA transferred to BWSR funds for their Fiscal Year 2022 SSTS Grant Programs to be allocated with this Grant Agreement.
4. Minnesota Statutes § 103B.101, Subd. 9(1), and § 103B.3369, Subd. 5 authorize the Board to award grants.
5. The Board adopted Board Order #21-36 to authorize and allocate funds for the FY 2022 and 2023 Natural Resources Block Grant (NRBG).
6. The Grantee has met the criteria established by statute, the Board, the DNR, and the MPCA, and is eligible to receive NRBG grant funds.
7. The Grantee represents that it is duly qualified and agrees to perform all services described in this Grant Agreement to the satisfaction of the Board.
8. As a condition of the grant, Grantee agrees to minimize administration costs.

Authorized Representative

The State's Authorized Representative is Marcey Westrick, BWSR Central Region Manager, BWSR, 520 Lafayette Road North, Saint Paul, MN 55155, 651-284-4153, or her successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services and performance provided under this Grant Agreement.

The Grantee's Authorized Representative is:

**TITLE
ADDRESS
CITY
TELEPHONE NUMBER**

If the Grantee's Authorized Representative changes at any time during this Grant Agreement, the Grantees must immediately notify the Board.

Grant Agreement

1. Terms of the Grant Agreement.

- 1.1. **Effective date:** The date the Board obtains all required signatures under Minn. Stat. § 16B.98, Subd. 5. **The Board will notify the Grantee when this Grant Agreement has been executed. The Grantee must not begin work under this Grant Agreement until it is executed.**
- 1.2. **Expiration date:** **December 31, 2024**, or until all obligations have been satisfactorily fulfilled, whichever comes first.
- 1.3. **Survival of Terms:** The following clauses survive the expiration date or cancellation of this Grant Agreement: 7. Liability; 8. State Audits; 9. Government Data Practices; 12. Governing Law, Jurisdiction, and Venue; 14. Data Disclosure; and 17. Intellectual Property Rights.

2. Grantee's Duties.

- 2.1. The Grantee is responsible for the specific duties for the NRBG, as follows:
- 2.2. **Reporting:** All data and information provided in a Grantee's report shall be considered public.
 - 2.2.1. The Grantee will submit an annual progress report to the Board by February 1 of each year on the status of program implementation by the Grantee. Information provided must conform to the requirements and formats set by the Board. All individual grants over \$500,000 will also require a reporting expenditure by June 30 of each year.
 - 2.2.2. Final Progress Report: The Grantee will submit a final progress report to the Board by February 1, 2024. Information provided must conform to the requirements and formats set by the Board.
 - 2.2.3. A late or incomplete annual progress or final report will result in withholding of any future NRBG allocations.
- 2.3. **Compliance:** The Grantee will comply with Minnesota Statutes Section 103B.3361 through 103B.3369 (LWP), Minnesota Rules Chapter 8420 (WCA); Minnesota Statutes Section 103F.201 and Minnesota Rules Chapter 6120 (Shoreland) and have a DNR approved shoreland ordinance; Minnesota Rules Chapter 7082.0040 through 7082.0700 (SSTS); and amendments thereto, for Local Water Management, Wetland Conservation Act, Shoreland Management, and Subsurface Sewage Treatment Systems.
- 2.4. **Wetland Conservation Act Funds Transfer:** As required by the Board, the Grantees' participation in the NRBG is conditioned upon a transfer of funds to the Soil and Water Conservation District (SWCD) for Wetland Conservation Act activities, or such greater amount as agreed upon by the county and SWCD. This transfer must occur within 120 days of receipt of NRBG funds by the Grantee. This amount is listed on the BWSR website.

3. Time.

The Grantee must comply with all the time requirements described in this Grant Agreement. In the performance of this Grant Agreement, time is of the essence.

4. Terms of Payment.

- 4.1. All FY 2022 Grant funds will be distributed in one installment promptly after the execution of the Grant Agreement. FY 2023 grant funds will be distributed as soon as is practicable after the start of fiscal year 2023. FY 2023 grant funds may not be spent before they are received.
- 4.2. Any grant funds remaining unspent after the end of the expiration date stated above will be returned to the Board within one month of that date.
- 4.3. The Board must consult with the State agency responsible for administering the grant program before granting an amendment to the Grant Agreement, or a component thereof.
- 4.4. The obligation of the State under this Grant Agreement will not exceed the amount listed above.
- 4.5. This grant is an advance payment. Advance payment allows the Grantee to have adequate operating capital for start-up costs, ensure their financial commitment to landowners and contractors, and to better schedule work into the future.

5. Conditions of Payment.

- 5.1. All services provided by the Grantee under this Grant Agreement must be performed to the Board's satisfaction, as set forth in this Grant Agreement and in the Board approved work plan for this program. Compliance will be determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, State, and local laws, policies, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the Board to be unsatisfactory or performed in violation of federal, State, or local law.
- 5.2. Minn. Stat. §103C.401 (2018) establishes BWSR's obligation to assure program compliance. If the noncompliance is severe, or if work under the Grant Agreement is found by BWSR to be unsatisfactory or performed in violation of federal, State, or

local law, BWSR has the authority to require the repayment of grant funds or withhold payment on grants from other programs.

- 5.3. For the LWM, WCA and DNR Shoreland Programs, Grantees have the flexibility of determining the amount of grant funds to expend on each of these three Programs locally. This is to provide needed spending flexibility for yearly fluctuations in workload and program activity in counties and SWCDs.
6. **Assignment, Amendments, and Waiver**
 - 6.1. **Assignment.** The Grantee may neither assign nor transfer any rights or obligations under this Grant Agreement without the prior consent of the Board and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this Grant Agreement, or their successors in office.
 - 6.2. **Amendments.** Any amendments to this Grant Agreement must be in writing and will not be effective until it has been approved and executed by the same parties who approved and executed the original Grant Agreement, or their successors in office. Amendments must be executed prior to the expiration of the original Grant Agreement or any amendments thereto.
 - 6.3. **Waiver.** If the Board fails to enforce any provision of this Grant Agreement, that failure does not waive the provision or its right to enforce it.
7. **Liability.**

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this Grant Agreement by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this Grant Agreement.
8. **State Audits.**

Under Minn. Stat. § 16B.98, Subd. 8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this Grant Agreement or transaction are subject to examination by the Board and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Grant Agreement, receipt and approval of all final reports, or the required period of time to satisfy all State and program retention requirements, whichever is later.

 - 8.1. The books, records, documents, accounting procedures and practices of the Grantee and its designated local units of government and contractors relevant to this grant, may be examined at any time by the Board or Board's designee and are subject to reconciliation. The Grantee or delegated local unit of government will maintain records relating to the receipt and expenditure of grant funds.
9. **Government Data Practices.**

The Grantee and Board must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the Board under this Grant Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this Grant Agreement. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data referred to in this clause by either the Grantee or the State.
10. **Workers' Compensation.**

The Grantee certifies that it is in compliance with Minn. Stat. § 176.181, subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.
11. **Publicity and Endorsement.**
 - 11.1. **Publicity.** Any publicity regarding the subject matter of this Grant Agreement must identify the Board as the sponsoring agency. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this Grant Agreement.
 - 11.2. **Endorsement.** The Grantee must not claim that the State endorses its products or services.
12. **Governing Law, Jurisdiction, and Venue.**

Minnesota law, without regard to its choice-of-law provisions, governs this Grant Agreement. Venue for all legal proceedings out of this Grant Agreement, or its breach, must be in the appropriate State or federal court with competent jurisdiction in Ramsey County, Minnesota.

13. Termination.

13.1. The Board may cancel this Grant Agreement at any time, with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

13.2. The Board may immediately terminate this Grant Agreement if the State finds that there has been a failure to comply with the provisions of this Grant Agreement, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The Board may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

14. Data Disclosure.

Under Minn. Stat. § 270C.65, Subd. 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and State tax agencies and State personnel involved in the payment of State obligations. These identification numbers may be used in the enforcement of federal and State tax laws which could result in action requiring the Grantee to file State tax returns and pay delinquent State tax liabilities, if any.

15. Prevailing Wage.

It is the responsibility of the Grantee or contractor to pay prevailing wage for projects that include construction work of \$25,000 or more; prevailing wage rules apply per Minn. Stat. §§177.41 through 177.44. All laborers and mechanics employed by grant recipients and subcontractors funded in whole or in part with these State funds shall be paid wages at a rate not less than those prevailing on projects of a character similar in the locality. Bid requests must state the project is subject to prevailing wage.

16. Municipal Contracting Law.

Per Minn. Stat. §471.345, grantees that are municipalities as defined in Subd. 1 of this statute must follow the Uniform Municipal Contracting Law. Supporting documentation of the bidding process utilized to contract services must be included in the Grantee's financial records, including support documentation justifying a single/sole source bid, if applicable.

17. Intellectual Property Rights.

The State owns all rights, title, and interest in all of the intellectual property rights, including copyrights, patents, trade secrets, trademarks, and service marks in the Works and Documents *created and paid for under this grant*. Works means all inventions, improvements, discoveries, (whether or not patentable), databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, and disks conceived, reduced to practice, created or originated by the Grantee, its employees, agents, and subcontractors, either individually or jointly with others in the performance of this grant. Work includes "Documents." Documents are the originals of any databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, disks, or other materials, whether in tangible or electronic forms, prepared by the Grantee, its employees, agents or subcontractors, in the performance of this grant. The Documents will be the exclusive property of the State and all such Documents must be immediately returned to the State by the Grantee upon completion or cancellation of this grant at the State's request. To the extent possible, those Works eligible for copyright protection under the United State Copyright Act will be deemed to be "works made for hire." The Grantee assigns all right, title, and interest it may have in the Works and the Documents to the State. The Grantee must, at the request of the State, execute all papers and perform all other acts necessary to transfer or record the State's ownership interest in the Works and Documents.

IN WITNESS WHEREOF, the parties have caused this Grant Agreement to be duly executed intending to be bound thereby.

Approved:

Redwood County

Board of Water and Soil Resources

By: _____
(print)

By: _____

(signature)

Title: _____

Title: _____

Date: _____

Date: _____



REQUEST FOR BOARD ACTION

Requested Board Date:	11/2/2021	Originating Dept.:	Assessor
Preferred 2 nd Date:			
Discussion Item:	Presenter: John Thompson		
Retainer Agreement with Tim Vergin	estimated time needed:	5 Minutes	
Board Action:	<input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Approve Retainer Agreement to assign Tim Vergin as our Appraiser in the Runnings case.

Background Information:

A retainer agreement is needed to move forward with court filings if needed.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day **



Diversified Real Estate Services, Inc.

ENGAGEMENT LETTER

October 28, 2021

John Thompson, II
County Assessor
Redwood County, Minnesota
Redwood County Government Center
403 South Mill Street
P.O. Box 130
Redwood Falls, MN 56283

Phone: 507-637-1113
Email: john_t@co.redwood.mn.us

RE: Narrative Real Estate Appraisal Report for the Runnings Property (PID # 88-106-1020) located at 1220 East Bridge Street, Redwood Falls, Minnesota 56283.

Dear Mr. Thompson:

Pursuant to your request, I am happy to submit a proposal for the narrative appraisal of the above-referenced property.

The purpose of appraisal services is to estimate the market value of the property. The legal property rights appraised will be the fee simple interest. The property will be valued as of the retrospective dates of January 2, 2018, January 2, 2019, and January 2, 2020. The value conclusions for each of the three valuation dates will be presented in one appraisal report.

The appraisal will be prepared in accordance with the *Uniform Standards of Professional Appraisal Practice*. Attached to this letter you will find a copy of our standard Assumptions and Limiting Conditions and Certification of Appraisal which are attached to all appraisals prepared by this office. Please review and initial each attached page and return the executed copy to us indicating your acceptance and approval of our Assumptions and Limiting Conditions and Certificate of Appraisal. **Please note that the appraisers reserve the right to modify the Assumptions and Limiting Conditions and Certificate of Appraisal if deemed necessary after inspecting the property and reviewing the material requested in this letter. The purpose of the appraisal is to value the property as of January 2, 2018, January 2, 2019, and January 2, 2020.**

The appraisal services shall be prepared for Redwood County, Minnesota and are for its sole and exclusive use. We request that you seek our verbal authorization before releasing the report to any other party.

The estimated completion date of the draft appraisal report will be on or before December 15, 2021, assuming engagement on or before November 2, 2021. We can only complete the assignment within this time frame if we receive from you in a timely manner any relevant information needed for the preparation of the analysis.

The following is a list of items needed to complete the appraisal within the allotted time frame:

1. Legal description.
2. Copy of property tax statements.
3. Copy of as built site survey (PDF or reduced format) and land square footage.
4. Copy of building architectural plans (PDF or reduced format) and building square footage.
5. Copy of purchase agreement or closing documents from all transactions pending or taking place within the last 3 years (i.e. land P.A., property P.A., closing documents) or if the property is currently listed for sale.
6. Detailed listing information if the property is currently listed for sale along with the listing broker's name and phone number.
7. Copy of any prior appraisal on property (if available).
8. Copies of signed lease agreements, abstracts and current rent roll showing suite, square footage, tenant, rent options, etc., if available.
9. List of any deferred maintenance, if available.
10. List of any capital improvements made during the last three years.
11. Copies of title work, if available.
12. Any information regarding any potential condemnation proceedings being brought forth through the eminent domain process.
13. Copies of all assessor information on file for each property (i.e., field cards, sketches, etc.)
14. Any comparable sales or rentals you wish to draw our attention to.
15. Any information regarding the property which you deem important to the potential court proceedings.
16. Copy of complaint or any other information disclosed by the petitioner.
17. 2017, 2018, 2019, and 2020 historical gross retail sales for the subject property (Runnings store).
18. Original cost statements for the development including land and improvement construction costs (hard and soft) and a summary of permits obtained by the owner.

If this information is not received in a timely manner, the completion of the report could be delayed.

The fee for the draft "court ready" narrative appraisal will be \$45,000 (three valuation dates for one PID #, valued separately, in one appraisal report). The draft appraisal will be completed on or before December 15, 2021, assuming engagement on or before November 2, 2021. All work subsequent to the issuance of the initial draft "court ready" appraisal, including but not limited to: expert witness preparation and testimony, consulting, review, and final report preparation (subsequent to the initial draft) will be billed at the rate of \$500 per hour for Timothy L. Vergin, MAI, CRE® (Staff MAI at \$350 per hour), \$200 per hour for Senior Associate (Certified General), \$100 per hour for Associates (Trainee), and \$50 per hour for support staff. Any meetings or discussions with legal counsel will be billed in addition to the appraisal fees set forth above.

A bill will be presented and payment will be requested at the time the initial court ready draft appraisal is completed, and/or upon completion of the report preparation, and expert witness preparation and testimony. Consulting fees, expert testimony and preparation fees subsequent to the issuance of the initial draft "court ready" appraisal, will be billed on a monthly basis or upon completion of the litigation.

We will proceed with the preparation of the appraisal upon receipt of a signed copy of this letter, an initialed copy of the Assumptions and Limiting Conditions and Certification of Appraisal, and any information necessary to complete the assignment.

Engagement Letter –
Redwood County
Page Three

Our services will be delivered in a manner that is independent, impartial, and objective. We do not warrant the outcome of this matter, and neither the amount nor payment of our fees is contingent on any result. We shall have no liability to you or any other party for any result or outcome.

To assure that our services in this matter can be rendered freely and independently, you agree to indemnify, defend and hold harmless our firm, its owners, appraisers and employees from and against any and all liabilities, losses, costs and expenses relating to our consulting or testimonial services under this engagement. In any case, however, the total collective liability of our firm, its owners, appraisers, and employees for all claims of any kind arising out of, relating to or connected with this engagement shall be limited to the total fees paid to us under this engagement.

If you have any questions about anything contained in this letter or any of the attachments, please feel free to contact us.

Sincerely,

DIVERSIFIED REAL ESTATE SERVICES, INC.

Timothy L. Vergin, MAI, CRE®
Chief Financial Officer
MN Certified General Real Property
Appraiser License #4000533

ENGAGEMENT LETTER ACCEPTED:

John Thompson, II, County Assessor
Redwood County, Minnesota

Date

ASSUMPTIONS AND LIMITING CONDITIONS

This appraisal report has been made with the following assumptions and limiting conditions:

1. No responsibility is assumed for legal description or for matters including legal or title considerations. Title to the property is assumed to be good and marketable unless otherwise stated.
2. The property is appraised free and clear of any or all liens or encumbrances unless otherwise stated.
3. Responsible ownership and competent property management are assumed.
4. The information furnished by others is believed to be reliable. However, no warranty is given for its accuracy.
5. All engineering is assumed to be correct. The plot plans and illustrative material in this report are included only to assist the reader in visualizing the property.
6. It is assumed that there are no hidden or unapparent conditions of the property, subsoil, or structures that render it more or less valuable. No responsibility is assumed for such conditions or for arranging for engineering studies that may be required to discover them.
7. It is assumed that all applicable zoning and use regulations and restrictions have been complied with, unless a non-conformity has been stated, defined, and considered in the appraisal report.
8. It is assumed that all required licenses, certificates of occupancy, consents, or other legislative or administrative authority from any local, state, or national government or private entity or organization have been or can be obtained or renewed for any use on which the value estimate contained in this report is based.
9. It is assumed that the utilization for the land and improvements will be within the boundaries or property lines of the property described and that there is no encroachment or trespass unless noted in the report.
10. The distribution, if any, of the total valuation in this report between land and improvements applies only under the stated program of utilization. The separate allocations for land and buildings must not be used in conjunction with any other appraisal and are invalid if so used.
11. Possession of this report, or a copy thereof, does not carry with it the right of publication. It may not be used for any purpose by any person other than the party to whom it is addressed without the written consent of the appraiser, and in any event only with properly written qualifications and only in its entirety.
12. The appraiser herein by reason of this appraisal is not required to give further consulting, testimony, or be in attendance in court with reference to the property in question unless arrangements have been previously made.

ASSUMPTIONS AND LIMITING CONDITIONS (continued)

13. Neither all nor any part of the contents of this report (especially any conclusions as to value, the identity of the appraiser, or the firm with which the appraiser is connected) shall be disseminated to the public through advertising, public relations, news, sales, or other media without the prior written consent and approval of the appraiser.
14. Unless otherwise noted in this report, no adverse environmental conditions were observed by the appraiser. This appraisal assumes there are no environmental hazards or pollutants existing either in the buildings or in the soil. The cost to cure any environmental contaminates has not been considered in this appraisal report. We have not been provided with an environmental assessment of the property and therefore, we have no knowledge of any environmental hazards.
15. We have not made a specific compliance survey and analysis of this property to determine whether it is in conformity with the Americans with Disabilities Act ("ADA") of January 26, 1992. It is possible that a compliance survey of the property could reveal that the property is not in compliance with ADA. If so, this fact could have an effect upon the value of the property. Since we have no direct evidence relating to this issue, we did not consider noncompliance with the requirements of ADA in estimating the value of the property. Should any ADA suits be filed against the property, the value set forth in this appraisal may be subject to change.
16. This appraisal assumes that any existing, pending, or potential levied special assessments, and delinquent real estate taxes, are paid in full. If they are not, the valuation conclusions may be subject to diminution by the amount of the special assessments or delinquent taxes.
17. Unless otherwise stated, this appraisal report does not consider any possible impact on the market value of the subject property resulting from any potential condemnation proceedings being brought forth through the eminent domain process. This includes, but is not limited to, any pending condemnation and/or any rumor or speculation of condemnation. Should the property be subject to any condemnation or speculation thereof, the valuation indications set forth in this appraisal may be subject to change.
18. **The appraisers reserve the right to change these assumptions and limiting conditions at any time during the course of the appraisal based on new information available.**

READ AND ACCEPTED: _____
Initial Date

CERTIFICATION

We certify that, to the best of our knowledge and belief:

- The statements of fact contained in this report are true and correct.
- The reported analyses, opinions, and conclusions are limited only by the reported assumptions and limiting conditions, and are our personal, impartial, and unbiased professional analyses, opinions and conclusions. We have no present or prospective interest in the property that is the subject of this report, and no personal interest with respect to the parties involved.
- We have no bias with respect to the property that is the subject of this report or to the parties involved with this assignment.
- Timothy L. Vergin, MAI, CRE® and co-author have performed no services, as appraisers or in any other capacity, regarding the property that is the subject of this report within the three-year period immediately preceding acceptance of this assignment.
- Our engagement in this assignment was not contingent upon developing or reporting predetermined results.
- Our compensation for completing this assignment is not contingent upon the development or reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value opinion, the attainment of a stipulated result, or the occurrence of a subsequent event directly related to the intended use of this appraisal.
- Our analyses, opinions, and conclusions were developed, and this report has been prepared, in conformity with the *Uniform Standards of Professional Appraisal Practice*.
- Timothy L. Vergin, MAI, CRE® and co-author made a personal inspection of the property that is the subject of this appraisal on _____.
- No one provided significant real property appraisal assistance to the person(s) signing this certification.
- The use of this report is subject to the requirements of the Appraisal Institute relating to review by its duly authorized representatives.
- As of the date of this appraisal, _____ have completed the requirements of the continuing education program of the Appraisal Institute.
- _____ certify that they have the appropriate knowledge and experience to complete the appraisal. The appraisers have completed numerous appraisals of similar properties and are sufficiently familiar with the subject market area to appropriately analyze the property. Therefore, the appraisers certify competency with regards to this assignment.

READ AND ACCEPTED: _____
Initial Date



REQUEST FOR BOARD ACTION

Requested Board Date:	11-02-2021	Originating Dept.:	Technology Dept.
Preferred 2 nd Date:			
Discussion Item:		Presenter:	Paul Parsons
MNIT CrowdStrike Application		estimated time needed:	5-8
Board Action: <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only			

If Action, Board Motion Requested:

Redwood County Commissioners: Please review and provide direction for Technology to get the CrowdStrike application for all of our PC's and Servers for the remainder of 2021 for FREE, then 2022 the price will be around \$12.00 per device, 2023 the cost may go to \$14.00 per device and there after will be around the \$28.00 per device per year. We currently have two anti virus/malware prevention applications on all of our devices and are currently are paying in upwards of \$28.00 per device per year for each of the applications. There will be a great savings and better protection by moving in this direction. MNIT will also monitor logs or we can have a third party monitor logs if need be. This will also allow Redwood County to be part of a group of other Counties under the same contract, and allow MNIT to monitor all participating Counties involved and provide even more security. .

Background Information:

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****



LIABILITY RELEASE, WAIVER, AND AGREEMENT FOR APPLICATION SECURITY ASSESSMENT

In exchange for Minnesota IT Services (“MNIT”) providing endpoint detection and response platform using CrowdStrike (“Scanning”), Redwood County represents that:

Redwood County UNDERSTANDS THE NATURE OF THE SCANNING, and that MNIT will be deploying automated and/or manual endpoint detection tools to assist Redwood County in detecting, hunting, and responding to cyber threats, risks, and vulnerabilities within Redwood County’s data environment. Redwood County acknowledges that after MNIT’s deployment of the tools, MNIT with assistance from the Redwood County Security Team will access the sites/resources provided by Redwood County through automated and/or manual processes to review threats provided by the tool. During the assessment, MNIT along with the Redwood County Security Team may access protected content within the specific systems in scope for this assessment. Redwood County understands that MNIT is only providing the security assessment and it is the responsibility of Redwood County to carry out the investigation for and remediation of vulnerabilities identified within Redwood County’s data environment. Should Redwood County request additional assistance, MNIT is also able to assist with the assessment of the scanning results and advising on the impact that the vulnerabilities may have on the system. Further, Redwood County acknowledges that the use of MNIT’s CrowdStrike tool involves a risk to Redwood County’s IT equipment and could also cause an impact to Redwood County services, though the likelihood of being impacted is remote. Finally, Redwood County is aware that certain Scanning services could potentially damage software, applications, and/or data installed on its IT equipment. This is to be expected and may require the re-installation of Redwood County’s operating system, applications, programs, and data. The likelihood of potential damage from using Scanning services is remote.

Redwood County UNDERSTANDS THE POTENTIAL LOSS OF DATA due to the Scanning process in the detection of malware infections; data may get damaged, deleted, or at worst a data incident may occur. MNIT must inform Redwood County of this possibility in using MNIT’s tool. Redwood County understands that MNIT will not accept liability for any loss of data as a result of Redwood County’s use or misuse of MNIT’s tool. Redwood County is responsible for backing up its own data.

Redwood County UNDERSTANDS MNIT’S PRIVACY OBLIGATION, and that MNIT will not browse through Redwood County data while assisting in the deployment of the Scanning tools or assessment of the results. However, as part of its incident response investigation, MNIT may be engaging in analysis of the data that is stored within Redwood County’s data environment that would require MNIT to review, examine, study, or separate the data. Redwood County acknowledges its responsibility to protect any personal or private information. Additionally, MNIT may be required to report illegal content such as images or videos to law enforcement agencies, if discovered.

Redwood County FULLY ACCEPTS AND ASSUMES ALL SUCH RISKS AND ALL RESPONSIBILITY for losses, costs, and damages Redwood County incurs as a result of Redwood County’s participation and use, and Redwood County’s potential misuse of MNIT’s tool.

Redwood County HEREBY RELEASES AND DISCHARGES MNIT, the deployer of the Scanning tools and the entity performing the security assessment, from all liability, claims, demands, losses, or damages that Redwood County suffers which are caused or alleged to be caused in whole or in part by Redwood County’s use of MNIT’s tool and the requested security assessment. **MY SIGNATURE BELOW CONFIRMS THAT I HAVE READ, UNDERSTAND, AND AGREE TO BE BOUND BY THESE TERMS AND CONDITIONS.**

Signature: _____ Date: _____



REQUEST FOR BOARD ACTION

Requested Board Date:	November 2, 2021	Originating Dept.:	Admin
Preferred 2nd Date:			
Discussion Item:	Presenter: Vicki K		
Adopt Resolution for RRRWS Board appointments	estimated time needed:	5 min	
Board Action:	<input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Adopt resolution which recommends Mike Carlson and Jay Mickelson be re-appointed to the RRRWS Board for another 4-year term.

Background Information:

On August 12, 2021, the RRRWS Board of Commissioners unanimously adopted a motion recommending Mike Carlson and Jay Mickelson be re-appointed to another 4 year term. The RRRWS Board consists of 9 individuals who reside throughout the 9 counties receiving water from RRRWS. The Board members are appointed by Judge Christina Wietzema who is venued in Cottonwood County; however, each year RRRWS requests that each of the 9 counties adopt a Resolution recommending to Judge Wietzema who should be re-appointed to serve on this Board.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Routine re-appointment of Rural Water Systems Board members

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Redwood County Board of Commissioners
403 South Mill Street
P.O. Box 130
Redwood Falls, MN 56283
Phone: (507) 637-4016 Fax: (507) 637-4017
redwoodcounty-mn.us



**RESOLUTION RECOMMENDING THE APPOINTMENT
OF MIKE CARLSON AND JAY MICKELSON
TO THE**

**RED ROCK RURAL
WATER SYSTEM BOARD
OF COMMISSIONERS**

BACKGROUND INFORMATION

WHEREAS, Mike Carlson's 4-year term as a Commissioner on the Red Rock Rural Water System ("RRRWS") Board of Commissioners is scheduled to expire at midnight on December 31, 2021; and

WHEREAS, Jay Mickelson's 4-year term as a Commissioner on the RRRWS Board of Commissioners is scheduled to expire at midnight on December 31, 2021; and

WHEREAS, on August 21, 2021 the RRRWS Board of Commissioners unanimously adopted a Motion which recommends that Mike Carlson and Jay Mickelson each be re-appointed to another 4-year term on the RRRWS Board of Commissioners; and

WHEREAS, the County Board of Commissioners believe that Mike Carlson and Jay Mickelson are qualified to act as Commissioners on the RRRWS Board of Commissioners and are both worthy of re-appointment.

1st District
RICK WAKEFIELD
P.O. Box 473
Walnut Grove, MN 56180
(507) 859-2369
Rick_W@co.redwood.mn.us

2nd District
JIM SALFER
865 Pine Street
Wabasso, MN 56293
(507) 342-2431
Jim_S2@co.redwood.mn.us

3rd District
DENNIS GROEBNER
250 Center Street
Clements, MN 56224
(507) 692-2235
Dennis_G@co.redwood.mn.us

4th District
BOB VANHEE
503 Fallwood Road
Redwood Falls, MN 56283
(507) 616-1000
Bob_V@co.redwood.mn.us

5th District
DAVE FORKRUD
P.O. Box 235
Belview, MN 56214
(507) 430-1907
Dave_F@co.redwood.mn.us

Redwood County Board of Commissioners
403 South Mill Street
P.O. Box 130
Redwood Falls, MN 56283
Phone: (507) 637-4016 Fax: (507) 637-4017
redwoodcounty-mn.us



RESOLUTION

NOW BE IT NOW RESOLVED, that the Redwood County Board of Commissioners hereby recommends that Mike Carlson and Jay Mickelson be appointed to the Red Rock Rural Water System Board of Commissioners pursuant to and provided for by Minnesota Statutes §116A et seq. for a 4-year term which shall commence on January 1, 2022 and shall expire at midnight on December 31, 2025.

I hereby certify that the foregoing Resolution was approved by the Redwood County Board of Commissioners on October 19, 2021 by a vote of _____ for, _____ against, _____ absent, and _____ abstaining.

By: _____

Its: _____

1st District
RICK WAKEFIELD
P.O. Box 473
Walnut Grove, MN 56180
(507) 859-2369
Rick_W@co.redwood.mn.us

2nd District
JIM SALFER
865 Pine Street
Wabasso, MN 56293
(507) 342-2431
Jim_S2@co.redwood.mn.us

3rd District
DENNIS GROEBNER
250 Center Street
Clements, MN 56224
(507) 692-2235
Dennis_G@co.redwood.mn.us

4th District
BOB VANHEE
503 Fallwood Road
Redwood Falls, MN 56283
(507) 616-1000
Bob_V@co.redwood.mn.us

5th District
DAVE FORKRUD
P.O. Box 235
Belview, MN 56214
(507) 430-1907
Dave_F@co.redwood.mn.us



REQUEST FOR BOARD ACTION

Requested Board Date:	11-2-21	Originating Dept.:	Administration
Preferred 2nd Date:			
Discussion Item:		Presenter:	Vicki Kletscher
Award 2021-2022 Paper Order		estimated time needed:	2 minutes
Board Action: <input checked="" type="checkbox"/> Yes, action required		<input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Award Annual paper order to lowest bidder, Staples. 149 cases at \$29.99/case = \$4,468.51

Background Information:

Request for proposals were sent out to local businesses to bid on annual paper order. Received bids from three businesses as listed below:

Staples	149 cases @ \$29.99/case = \$4,468.51
One Office Solution	149 cases @ \$34.66/case = \$5,164.34
Heartland Paper Co.	149 cases @ \$36.99/case = \$5,511.51

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Redwood County Administrator

Vicki Knobloch Kletscher

P.O Box 130

403 South Mill Street

Redwood Falls, MN 56283

Phone: (507) 637-4016 Fax: (507) 637-4017

redwoodcounty-mn.us



October 4, 2021

RE: Quote for Copy Paper Requested

Redwood County is in the process of seeking quotes for our annual copy paper order.

PLEASE NOTE: We are looking for two different paper content quotes.

1. Paper Content: 20#, 92 brightness and 30% of post-consumer recycled content:

149 - Cases of 8 ½ x 11 \$ 29.99 /case = \$ 4,468.51
(10 reams/case, Tax Exempt #8027253
500 sheets/ream)
Shipping/Freight Charges = \$ 0
QUOTE TOTAL = \$ 4,468.51

2. Paper Content: 20#, 92 brightness with NO post-consumer recycled content:

149 - Cases of 8 ½ x 11 \$ 29.99 /case = \$ 4,468.51
(10 reams/case, Tax Exempt #8027253
500 sheets/ream)
Shipping/Freight Charges = \$ 0
QUOTE TOTAL = \$ 4,468.51

Quote submitted by:

Signed: Richard Lowe - Staples

Please mail, fax or email your quotes by Friday, October 22, 2021 to:

Redwood County Administrator's Office

Attn: Heidi Wersal

P.O. Box 130

Redwood Falls, MN 56283

Phone: 507-637-4016

Fax: 507-637-4017

Email: Heidi_W@co.redwood.mn.us

HEIDI WERSAL

Administrative Assistant
Heidi_w@co.redwood.mn.us

PETER BROWN

Human Resources Coordinator
Peter_b@co.redwood.mn.us

MICHELLE KOENIG

Payroll/Benefits Clerk
Michelle_k@co.redwood.mn.us

Redwood County Administrator
Vicki Knobloch Kletscher
P.O. Box 130
403 South Mill Street
Redwood Falls, MN 56283
Phone: (507) 637-4016 Fax: (507) 637-4017
redwoodcounty-mn.us



October 4, 2021

RE: Quote for Copy Paper Requested

Redwood County is in the process of seeking quotes for our annual copy paper order.
PLEASE NOTE: We are looking for two different paper content quotes.

1. Paper Content: 20#, 92 brightness and 30% of post-consumer recycled content:

~~149 - Cases of 8 ½ x 11 \$ _____ /case = \$ _____
(10 reams/case, Tax Exempt #8027253
500 sheets/ream) Shipping/Freight Charges = \$ _____
QUOTE TOTAL = \$ _____~~

2. Paper Content: 20#, 92 brightness with NO post-consumer recycled content:

149 - Cases of 8 ½ x 11 \$ 34.66 /case = \$ 5164.34
(10 reams/case, Tax Exempt #8027253
500 sheets/ream) Shipping/Freight Charges = \$
QUOTE TOTAL = \$ 5164.34

Quote submitted by:

Signed: Tom Kremer one office solution

Please mail, fax or email your quotes by Wednesday, October 22, 2021 to:

Redwood County Administrator's Office
Attn: Heidi Wersal
P.O. Box 130
Redwood Falls, MN 56283

Phone: 507-637-4016
Fax: 507-637-4017
Email:

HEIDI WERSAL
Administrative Assistant
Heidi_w@co.redwood.mn.us

PETER BROWN
Human Resources Coordinator
Peter_b@co.redwood.mn.us

MICHELLE KOENIG
Payroll/Benefits Clerk
Michelle_k@co.redwood.mn.us

**Redwood County Administrator
Vicki Knobloch Kletscher**

P.O. Box 130
403 South Mill Street
Redwood Falls, MN 56283
Phone: (507) 637-4016 Fax: (507) 637-4017
redwoodcounty-mn.us



October 4, 2021

RE: Quote for Copy Paper Requested

Redwood County is in the process of seeking quotes for our annual copy paper order.
PLEASE NOTE: We are looking for two different paper content quotes.

1. Paper Content: 20#, 92 brightness and 30% of post-consumer recycled content:

~~149 - Cases of 8 1/2 x 11 \$ _____ /case = \$ _____
(10 reams/case, Tax Exempt #8027253
500 sheets/ream)
Shipping/Freight Charges = \$ _____
QUOTE TOTAL = \$ _____~~

2. Paper Content: 20#, 92 brightness with NO post-consumer recycled content:

149 - Cases of 8 1/2 x 11 \$ 36.99 /case = \$ 5,511.51
(10 reams/case, Tax Exempt #8027253
500 sheets/ream)
Shipping/Freight Charges = \$ _____
QUOTE TOTAL = \$ 5,511.51

Quote submitted by:

Signed: 

Please mail, fax or email your quotes by Wednesday, October 22, 2021 to:

Redwood County Administrator's Office
Attn: Heidi Wersal
P.O. Box 130
Redwood Falls, MN 56283

Phone: 507-637-4016
Fax: 507-637-4017
Email: Heidi.Wersal@redwood.mn.us

HEIDI WERSAL
Administrative Assistant
Heidi_w@co.redwood.mn.us

PETER BROWN
Human Resources Coordinator
Peter_b@co.redwood.mn.us

MICHELLE KOENIG
Payroll/Benefits Clerk
Michelle_k@co.redwood.mn.us



REQUEST FOR BOARD ACTION

Requested Board Date:	11/2/21	Originating Dept.:	Environmental
Preferred 2nd Date:			
Discussion Item:		Presenter:	Scott W
JD 91 - findings and order		estimated time needed:	5 min
Board Action: <input checked="" type="checkbox"/> Yes, action required		<input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Approve findings and order for JD 91.

Background Information:

Findings and Order have been drafted and prepared in accordance with the discussions held at the previous Joint Ditch hearing.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****