

## AGENDA

### REDWOOD COUNTY BOARD OF COMMISSIONERS

*Redwood County is committed to stewardship, respect & shared responsibility in providing improved cost-efficient services to all!*

TUESDAY, JANUARY 4, 2022

COMMISSIONER'S ROOM

REDWOOD FALLS, MINNESOTA

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**Please Note:** This agenda is subject to change due to Department Heads, government agencies and the public bringing items forward, between the posting of the agenda and the actual meeting time. **All times listed below are approximate.**

#### 8:30 a.m.

**STATUTORY MEETING** – (M.S. §375.07) “The Board shall meet at the County Seat for the transaction of business on the first Tuesday after the first Monday in January.”

- **AUDITOR-TREASURER**– to call the statutory meeting to order  
Pledge of Allegiance
- **AUDITOR-TREASURER** – to request nominations for 2022 Chairperson of the Board
- **NEWLY ELECTED CHAIR** – to request nominations for the 2022 Vice-Chair of the Board

#### 8:30 a.m.

- Open Forum\*\*
- Review and approve January 4<sup>th</sup> meeting agenda
- Identification of Conflict of Interest
- Review and approve Consent Agenda:
  - December 28<sup>th</sup> minutes
  - bills

#### 8:35 a.m.

- **BOARD CHAIR**
  - 1) Authorize the Board Chair to act on behalf of Redwood County in case of emergencies
  - 2) Officially adopt Roberts Rules of Order as the County Board meeting procedural guide

#### 8:40 a.m.

- **NOTICE OF FILING**
  - 1) Notice of filing for the Auditor/Treasurer position for the 2022 election year
  - 2) Notice of filing for the Recorder position for the 2022 election year

#### 8:45 a.m.

- **ROAD AND BRIDGE**  
Anthony Sellner
  - 1) Authorization to Pay Bills
  - 2) Authorization for Highway Engineer to Pay Miscellaneous Permit Fees in 2022
  - 3) Authorization to Advertise for the 2022 CSAH 63 Reconstruction Project
  - 4) Out of State Travel Request

#### 9:05 a.m.

- **ENVIRONMENTAL**  
Scott Wold
  - 1) Authorization to Purchase Truck for Ditch Department

**9:10 a.m.**

➤ **ECONOMIC DEVELOPMENT**

Briana Mumme

- 1) CDBG-CV Broadband Development Grant Options
- 2) Long Term Care Facilities – ARP Funding Consideration
- 3) Southwest Regional Development Commission Funding Request

**9:30 a.m.**

➤ **ADMINISTRATOR**

- 1) Resolution adopting Depository Designation
- 2) Resolution to Use Website Advertisement for Transportation Project Bids
- 3) Resolution Designating the Redwood Gazette as the Official Newspaper for Redwood County in 2022
- 4) Resolution Setting Elected Officials Minimum Salary
- 5) Summit Inspection Service Agreement (pending County Attorney approval)

*Personnel*

- 1) Vaccine Mandate Policy

**9:40 a.m.**

➤ **BOARD CHAIR**

- 1) Proposed Roster of the County Board - 2022 Committee Appointments

**Other Items – No Scheduled Time:**

Commissioner's Items:  
Commissioners' Reports

**ADJOURN**

**\*\*OPEN FORUM\*\***

OPEN FORUM PROCEDURES

1. The open forum will be held at the beginning of the meeting.
2. Those wishing to speak should sign up and indicate the topic at the beginning of the meeting.
3. A maximum time of 20 minutes will be allowed for the open forum.
4. A basic guide of three people per topic with a maximum of five minutes per person.
5. Those speaking will state their name and address prior to speaking.
6. Statements should be limited to the issues only.
7. Apply the "Golden Rule" during presentations.
8. The Board retains the right to respond or not, but may discuss the item.
9. Personal/Personnel issues will not be heard or discussed.

REDWOOD COUNTY, MINNESOTA

December 28, 2021

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioner's Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dennis Groebner, Rick Wakefield, Jim Salfer, Bob Van Hee and Dave Forkrud. Also present were Administrator Vicki Kletscher; HR Coordinator Peter Brown; County Engineer Anthony Sellner; County Attorney Jenna Peterson; Auditor/Treasurer Jean Price; Assessor John Thompson, Environmental Director Scott Wold and Planning; Zoning Supervisor Nick Brozek and Technology Coordinator Paul Parsons.

Chair Salfer called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve the revised agenda.

Chair Salfer asked the Board members to identify any areas for which they had a Conflict of Interest. There were none.

**CONSENT AGENDA**

- On motion by Wakefield, second by Groebner, the Board voted unanimously to approve the following:
  - December 14<sup>th</sup> Board minutes.
  - Payment of bills as follows:

|                        |               |
|------------------------|---------------|
| General Fund           | \$ 182,851.86 |
| Building Fund          | \$ 853,180.66 |
| Ditch Maintenance Fund | \$ 6,163.06   |
| Insurance Fund         | \$ 3,042.68   |
| Soil and Water         | \$ 2,848.54   |

- Bills over \$2,000: Smith & Johnson \$3,750.00; Taft, Stettinius & Hollister \$2,526.60; Counties Providing Technology \$3,892.00; Dell Marketing \$6,730.00; Marco Technologies \$44,681.89; MN Counties Computer Cooperative \$6,520.00; Renville County \$35,097.90; Fleet Services Division \$10,850.22; Reliance Telephone \$2,000.00; Pro West & Associates \$3,945.57; Regents of the University of MN \$23,517.50; MCIT \$7,472.50; Community Electric \$113,172.55; Contegrity Group \$28,471.65; G & R Controls \$3,994.75; Gag Sheet Metal \$77,555.15; J & K Masonry \$34,960.00; Masters Plumbing, Heating and Cooling \$64,220.00; Molin Concrete \$30,485.02; Northwest Drywall \$2,782.00; RTL Construction \$125,060.13; Schmidt Construction \$284,251.45; Southwest Sanitation \$2,190.00; Summit Companies \$44,484.38; Sussner Construction \$14,585.83; WDSI \$23,940.00; Rinke-Noonan \$5,942.50; Carris Health \$2,360.00

**ROAD AND BRIDGE**

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve Road and Bridge bills in the amount of \$157,913.30
- Bills exceeding \$2,000: American Engineering Testing \$4,000.00; Bolton and Menk \$59,213.00; Central Specialties \$2,500.00; Erickson Engineering \$17,746.00; Farmward Cooperative \$21,725.16; H & R Construction \$6,311.52; M-R Signs \$2,405.35; Meadowland Farmers Coop \$18,294.76; Stonebrooke Engineering \$8,245.48; TBEI Inc. \$3,837.50.
- On motion by Groebner, second by Wakefield, the Board voted unanimously to approve the final payment for CMP 21-PM to Traffic Marking Service in the amount of \$4,353.13.
- On motion by Van Hee, second by Wakefield, the Board voted unanimously to advertise for 2022 highway projects with individual letting dates determined by the County Engineer.
- On motion by Wakefield, second by Forkrud, the Board voted unanimously to authorize the adjustment to hire an engineering technician, senior engineering technician or licensed project engineer in the Highway Department in order to fill the vacancy.

**AUDITOR/TREASURER**

- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the ratification of the Professional Services Agreement between TriMin Systems and the Minnesota Counties Computer Cooperative in the amount of \$5,320 for support costs and \$900.00 dues per year.
- On motion by Groebner, second by Van Hee, the Board voted unanimously to adopt the Accounting Policies and Procedure Handbook.

**TECHNOLOGY**

- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the purchase of a new VM Host from Morris Electronics in the amount of \$22,436.07.

Bids received:

|                                    |             |
|------------------------------------|-------------|
| Morris Electronics                 | \$22,436.07 |
| Connection Public Sector Solutions | \$25,057.69 |
| West Central Technologies          | \$32,780.94 |

- On motion by Wakefield, second by Groebner, the Board voted unanimously to approve the purchase of two new Buffalo storage devices from Morris Electronics in the amount of \$4,662.32.

Bids received:

|                                    |            |
|------------------------------------|------------|
| Morris Electronics                 | \$4,662.32 |
| Connection Public Sector Solutions | \$3,415.18 |
| West Central Technologies          | \$2,791.60 |

- On motion by Wakefield, second by Groebner, the Board voted unanimously to approve the 2022 Network Support Contract with Morris Electronics in the amount of \$14,400.00 annually.

**ASSESSOR**

- Thompson informed the Board that the pending tax litigation case filed by Runnings has been dropped by Runnings.

**COUNTY ATTORNEY**

- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve the Legal Services Agreement with Smith & Johnson Law Firm.

**ENVIRONMENTAL**

- Wold and Brozek provided information on the consolidation of Honner and Paxton Township as requested by Honner Township.
- Wold and Brozek provided information on a Solar Garden Moratorium. Board consensus to begin the implementation process of a moratorium of solar gardens.

**ECONOMIC DEVELOPMENT**

- CDBG-CV Broadband Development Grant options was tabled to the January 4, 2022 board meeting.
- Long-term care facilities, ARP funding consideration was tabled to the January 4, 2022 board meeting.
- Southwest Regional Development Commission funding request was tabled to the January 4, 2022 board meeting.

**ADMINISTRATOR**

- On motion by Salfer, second by Van Hee, the Board voted unanimously to approve 2022 Liquor License renewals for Dacotah Ridge Golf Club and Staples Enterprises (Expressway-Sanborn)
- On motion by Wakefield, second by Groebner, the Board voted unanimously to approve the 2022 Tobacco License Renewals for Dacotah Ridge Golf Club.
- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve the 2022 Redwood County Reimbursement Policy with the standard mileage rate set by the IRS.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the following change orders for the Justice Center Project.

|                                       |                     |
|---------------------------------------|---------------------|
| <b>Marshall Machine Shop – CO #4</b>  | <b>\$2,000.00</b>   |
| <b>Thompson Construction – CO #2</b>  | <b>(\$3,555.00)</b> |
| <b>Patriot Erectors, Inc. – CO #2</b> | <b>\$ 840.00</b>    |
| <b>Sussner Construction – CO #3</b>   | <b>(\$2,500.00)</b> |

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve a letter of support to Representative Michelle Fischbach for the State, Local, Tribal, and Territorial Fiscal Recovery, Infrastructure, and Disaster Relief flexibility Act (S.3011/H.R. 5735).
- On motion by Wakefield, second by Forkrud, the Board voted unanimously to approve the Alpha Media of Luverne Lease Agreement for a 5 year term at a rate of \$1,500.00/year.

- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve 2022 Solid Waste Hauler License renewals for R & E Sanitation, Waste Management, West Central Sanitation and Renville-Sibley Sanitation.
- On motion by Forkrud, second by Wakefield, the Board voted unanimously to approve Amendment #4 of the Lease Agreement with the State of Minnesota – Department of Corrections.

***Personnel***

- On motion by Groebner, second by Van Hee, in a roll-call vote with Groebner, Salfer, Van Hee, Forkrud and Wakefield all voting aye, the Board adopted the following resolution:

**REDWOOD COUNTY BOARD OF COMMISSIONERS**

**WHEREAS**, Minnesota Statutes require the County Board of Commissioners to annually set by resolution the salary of the County elected officials.

**THEREFORE, BE IT RESOLVED**, that the salary of the Redwood County Commissioners be set for 2022 as listed below per Minnesota Statute 375.055:

County Commissioners                   \$ 26,915.00

**BE IT FURTHER RESOLVED**, that the 2022 salary for the Redwood County Recorder shall be set as listed below per Minnesota Statute 386.015, Subd. 2:

County Recorder                         \$ 96,012.80

**BE IT FURTHER RESOLVED**, that the 2022 salary for the Redwood County Auditor-Treasurer shall be set as listed below per Minnesota Statute 384.151 Subd. 1a and 385.373, Subd. 1a:

County Auditor-Treasurer           \$ 112,008.00

**BE IT FURTHER RESOLVED**, that the 2022 salary for the Redwood County Attorney shall be set as listed below per Minnesota Statute 388.18, Subd. 1:

County Attorney                         \$ 113,131.20

**BE IT FURTHER RESOLVED**, that the 2022 for the Redwood County Sheriff shall be set as listed below per Minnesota Statute 387.20, Subd. 2:

County Sheriff                           \$ 133,515.20

**BE IT FURTHER RESOLVED**, that a maximum per diem (per day) rate of \$75.00 shall be granted to Redwood County Commissioners for service on any board, committee or commission that has been approved by the full board; for special meetings of the County Board; for attendance at conferences and education/training sessions; and for performance of services as an individual Commissioner relating to the execution of the duties of the Office of County Commissioner. At the discretion of each Commissioner, a lesser per diem amount may be charged.

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to hire Lucas Dellwo as full-time mechanic in the Highway Department at Grade 11/Step 1 of the non-union salary schedule at \$21.94/hour effective 1-3-22.
- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the Marsh & McLellan contract for wellness/health management consulting at \$436.00/monthly.
- On motion by Forkrud, second by Wakefield, the Board voted unanimously to approve the Amendment to the Services Agreement with Preferred One.
- On motion by Groebner, second by Salfer, the Board voted unanimously to acknowledge the end of employment of part-time Custodian Aaron Pohlen effective December 14, 2021, due to his unfortunate death.

#### **COMMISSIONER ITEMS**

- The Board reviewed the 2022 Committee Appointments and it will be brought forward for approval at the 1-4-22 board meeting.

#### **COMMISSIONER REPORTS**

- The Commissioners reported on meetings they attended:

Forkrud: Redwood/Renville Regional Solid Waste Authority

Wakefield: Southwest Health and Human Services; Chief Elected Officials Board

Salfer: Southwest Health and Human Services; Western Mental Health

Groebner: Redwood/Renville Regional Solid Waste Authority, Honner Township Meeting; Minnesota Valley Regional Rail Authority

#### **ADJOURN**

- There being no further business, Chair Salfer declared the meeting adjourned at 10:51 a.m.

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Jim Salfer, Chair  
Board of County Commissioners

Attest: \_\_\_\_\_  
Vicki Kletscher  
County Administrator

**OFFICIAL NOTICES/ UPCOMING MEETINGS**

January 4<sup>th</sup> – 8:30 a.m. - Redwood County Board Meeting – Redwood County Government Center,  
Board Room

January 18<sup>th</sup> – 8:30 a.m. - Redwood County Board Meeting – Redwood County Government Center,  
Board Room

February 1<sup>st</sup> – 8:30 a.m. - Redwood County Board Meeting – Redwood County Government Center,  
Board Room

February 15<sup>th</sup> – 8:30 a.m. - Redwood County Board Meeting – Redwood County Government Center,  
Board Room

March 1<sup>st</sup> – 8:30 a.m. - Redwood County Board Meeting – Redwood County Government Center,  
Board Room

March 15<sup>th</sup> – 8:30 a.m. - Redwood County Board Meeting – Redwood County Government Center,  
Board Room

April 5<sup>th</sup> – 8:30 a.m. - Redwood County Board Meeting – Redwood County Government Center,  
Board Room

April 19<sup>th</sup> – 8:30 a.m. - Redwood County Board Meeting – Redwood County Government Center,  
Board Room

May 3<sup>rd</sup> – 8:30 a.m. - Redwood County Board Meeting – Redwood County Government Center,  
Board Room

May 17<sup>th</sup> – 8:30 a.m. - Redwood County Board Meeting – Redwood County Government Center,  
Board Room





RACHELW  
12/30/21 12:05PM

# \*\*\* Redwood County \*\*\*



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund  
2 - Department (Totals by Dept) 2 - Page Break by Dept  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

\*\*\* Redwood County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 GENERAL

| Vendor No. | Name<br>Account/Formula                                    | Rpt<br>Accr | Amount          | Warrant Description<br>Service Dates                   | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name | 1099 |
|------------|--|-------------|-----------------|--|----------------------------|--|------|
| 2          | DEPT<br>26510 FORKRUD/DAVID                                |             |                 | COMMISSIONERS  |                            |  |      |
| 17         | 01-002-000-0000-6331                                       | AP          | 165.76          | 2021 DEC - MILEAGE<br>12/05/2021 12/28/2021            |                            | MILEAGE  | N    |
|            | <b>26510 FORKRUD/DAVID</b>                                 |             | <b>165.76</b>   | <b>1 Transactions</b>                                  |                            |  |      |
| 18         | 83331 STANDARD-GAZETTE & MESSENGER<br>01-002-000-0000-6242 |             | 38.00           | 2021 SUBSCRIPTION - ADMIN<br>01/01/2022 12/31/2022     | STMT                       | DUES & REGISTRATION FEES                         | Y    |
|            | <b>83331 STANDARD-GAZETTE &amp; MESSENGER</b>              |             | <b>38.00</b>    | <b>1 Transactions</b>                                  |                            |  |      |
| 2          | <b>DEPT Total:</b>   |             | <b>203.76</b>   | <b>COMMISSIONERS</b>                                   | <b>2 Vendors</b>           | <b>2 Transactions</b>                            |      |
| 41         | DEPT<br>57912 MINNESOTA ASSN OF COUNTY OFFICERS            |             |                 | AUDITOR-TREASURER                                      |                            |  |      |
| 3          | 01-041-000-0000-6242                                       |             | 1,080.00        | 2022 MACO DUES<br>01/01/2022 12/31/2022                | STMT                       | DUES & REGISTRATION FEES                         | N    |
|            | <b>57912 MINNESOTA ASSN OF COUNTY OFFICERS</b>             |             | <b>1,080.00</b> | <b>1 Transactions</b>                                  |                            |  |      |
| 4          | 57205 MINNESOTA ASSN OF TOWNSHIPS<br>01-041-000-0000-6401  |             | 15.00           | MN TOWNSHIP NEWS SUBSCRIPTION<br>01/01/2022 12/31/2022 | S100810                    | OFFICE SUPPLIES & EQUIPMENT MAI                  | N    |
|            | <b>57205 MINNESOTA ASSN OF TOWNSHIPS</b>                   |             | <b>15.00</b>    | <b>1 Transactions</b>                                  |                            |  |      |
| 41         | <b>DEPT Total:</b>   |             | <b>1,095.00</b> | <b>AUDITOR-TREASURER</b>                               | <b>2 Vendors</b>           | <b>2 Transactions</b>                            |      |
| 201        | DEPT<br>56515 MESSNER/ANDREW                               |             |                 | SHERIFF  |                            |  |      |
| 5          | 01-201-000-0000-6179                                       | AP          | 782.94          | VEST, JACKET, HAT, FLASHLIGHT<br>12/16/2021 12/22/2021 |                            | CLOTHING ALLOWANCE                               | N    |
|            | <b>56515 MESSNER/ANDREW</b>                                |             | <b>782.94</b>   | <b>1 Transactions</b>                                  |                            |  |      |
| 201        | <b>DEPT Total:</b>   |             | <b>782.94</b>   | <b>SHERIFF</b>   | <b>1 Vendors</b>           | <b>1 Transactions</b>                            |      |
| 601        | DEPT<br>22700 ESRI   |             |                 | AGRICULTURAL INSPECTION                                |                            |  |      |
| 1          | 01-601-000-2775-6242                                       |             | 1,515.00        | 2022 ARCGIS SERVICE PKG<br>01/18/2022 01/17/2023       | 339240                     | DUES & REGISTRATION FEES                         | N    |

RACHELW  
12/30/21 12:05PM

# \*\*\* Redwood County \*\*\*



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 GENERAL

| Vendor     | Name                 | Rpt  | Warrant Description         | Invoice #                      | Account/Formula Description | 1099                  |
|------------|----------------------|------|-----------------------------|--------------------------------|-----------------------------|-----------------------|
| No.        | Account/Formula      | Accr | Service Dates               | Paid On Bhf #                  | On Behalf of Name           |                       |
| 2          | 01-601-000-2775-6242 |      | 2022 ARCGIS MAINTENANCE PKG | 339240                         | DUES & REGISTRATION FEES    | N                     |
|            |                      |      | 01/18/2022 01/17/2023       |                                |                             |                       |
|            | <b>22700 ESRI</b>    |      |                             | <b>2 Transactions</b>          |                             |                       |
| <b>601</b> | <b>DEPT Total:</b>   |      | <b>6,518.80</b>             | <b>AGRICULTURAL INSPECTION</b> | <b>1 Vendors</b>            | <b>2 Transactions</b> |
| <b>1</b>   | <b>Fund Total:</b>   |      | <b>8,600.50</b>             | <b>GENERAL</b>                 |                             | <b>7 Transactions</b> |

\*\*\* **Redwood County** \*\*\*



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

| Vendor No. | Name<br>Account/Formula       | Rpt<br>Accr | Amount              | Warrant Description<br>Service Dates                    | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name | 1099 |
|------------|-------------------------------|-------------|---------------------|---|----------------------------|--|------|
| 395        | DEPT<br>90595 <b>U S BANK</b> |             |                     | RRRSWA JOINT POWERS                                     |                            |  |      |
| 11         | 22-395-000-0000-6702          |             | 65,000.00           | 1,020,000 BOND PRIN - REDWOOD<br>01/03/2022 01/03/2022  | 1887772                    | BOND PRINCIPAL                                   | N    |
| 13         | 22-395-000-0000-6702          |             | 65,000.00           | 1,020,000 BOND PRIN - RENVILLE<br>01/03/2022 01/03/2022 | 1887772                    | BOND PRINCIPAL                                   | N    |
| 15         | 22-395-000-0000-6702          |             | 450,000.00          | 1,020,000 BOND PAY OFF - REDW<br>01/03/2022 01/03/2022  | 1887772                    | BOND PRINCIPAL                                   | N    |
| 16         | 22-395-000-0000-6702          |             | 450,000.00          | 1,020,000 BOND PAY OFF - RENV<br>01/03/2022 01/03/2022  | 1887772                    | BOND PRINCIPAL                                   | N    |
| 12         | 22-395-000-0000-6705          |             | 7,622.50            | 1,020,000 BOND INT - REDWOOD<br>01/03/2022 01/03/2022   | 1887772                    | BOND INTEREST PAYMENTS                           | N    |
| 14         | 22-395-000-0000-6705          |             | 7,622.50            | 1,020,000 BOND INT - RENVILLE<br>01/03/2022 01/03/2022  | 1887772                    | BOND INTEREST PAYMENTS                           | N    |
|            | <b>90595 U S BANK</b>         |             | <b>1,045,245.00</b> | <b>6 Transactions</b>                                   |                            |  |      |
| 395        | <b>DEPT Total:</b>            |             | <b>1,045,245.00</b> | <b>RRRSWA JOINT POWERS</b>                              | <b>1 Vendors</b>           | <b>6 Transactions</b>                            |      |
| 22         | <b>Fund Total:</b>            |             | <b>1,045,245.00</b> | <b>SOLID WASTE</b>                                      |                            | <b>6 Transactions</b>                            |      |

\*\*\* **Redwood County** \*\*\*



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

**31 DEBT SERVICE**

| Vendor No. | Name<br>Account/Formula | Rpt<br>Accr | Amount              | Warrant Description<br>Service Dates                    | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name | 1099 |
|------------|-------------------------|-------------|---------------------|---|----------------------------|--|------|
| <b>802</b> | DEPT                    |             |                     | DEBT SERVICE  |                            |  |      |
|            | <b>90595 U S BANK</b>   |             |                     |   |                            |  |      |
| 8          | 31-802-000-2716-6702    |             | 230,000.00          | 3,375,000 BOND PRINCIPAL - LEC<br>01/03/2022 01/03/2022 | 1887772                    | BOND PRINCIPAL 2013A LEC BOND                    | N    |
| 10         | 31-802-000-2716-6702    |             | 1,500,000.00        | 3,375,000 BOND PAYOFF - LEC<br>01/03/2022 01/03/2022    | 1887772                    | BOND PRINCIPAL 2013A LEC BOND                    | N    |
| 9          | 31-802-000-2716-6705    |             | 25,561.25           | 3,375,000 BOND INTEREST - LEC<br>01/03/2022 01/03/2022  | 1887772                    | BOND INTEREST PAYMENTS 2013A LI                  | N    |
| 6          | 31-802-000-2711-6702    |             | 230,000.00          | 1,170,000 REF BOND PRINCIPAL<br>01/03/2022 01/03/2022   | 1887773                    | BOND PRINCIPAL 2016A REF                         | N    |
| 7          | 31-802-000-2711-6705    |             | 7,200.00            | 1,170,000 REF BOND INT - 2016A<br>01/03/2022 01/03/2022 | 1887773                    | BOND INTEREST PAYMENTS 2016A R                   | N    |
|            | <b>90595 U S BANK</b>   |             | <b>1,992,761.25</b> | <b>5 Transactions</b>                                   |                            |  |      |
| <b>802</b> | <b>DEPT Total:</b>      |             | <b>1,992,761.25</b> | <b>DEBT SERVICE</b>                                     | <b>1 Vendors</b>           | <b>5 Transactions</b>                            |      |
| <b>31</b>  | <b>Fund Total:</b>      |             | <b>1,992,761.25</b> | <b>DEBT SERVICE</b>                                     |                            | <b>5 Transactions</b>                            |      |
|            | <b>Final Total:</b>     |             | <b>3,046,606.75</b> | <b>8 Vendors</b>  | <b>18 Transactions</b>     |  |      |

\*\*\* **Redwood County** \*\*\*



**Recap by Fund**

| <u>Fund</u>      | <u>AMOUNT</u>       | <u>Name</u>  |
|------------------|---------------------|--------------|
| 1                | 8,600.50            | GENERAL      |
| 22               | 1,045,245.00        | SOLID WASTE  |
| 31               | 1,992,761.25        | DEBT SERVICE |
| <b>All Funds</b> | <b>3,046,606.75</b> | <b>Total</b> |

Approved by, .....

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RACHELW  
12/28/21 11:36AM

\*\*\* **Redwood County** \*\*\*



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 1

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund  
2 - Department (Totals by Dept) 2 - Page Break by Dept  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N



\*\*\* **Redwood County** \*\*\*



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 GENERAL

| Vendor No. | Name<br>Account/Formula                     | Rpt<br>Accr | Amount          | Warrant Description<br>Service Dates                  | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name | 1099 |
|------------|---|-------------|-----------------|---|----------------------------|--|------|
| 2          | DEPT<br>21275                               |             |                 | COMMISSIONERS   |                            |  |      |
|            | <b>ELAN CORPORATE PAYMENT SYSTEMS</b>       |             |                 |   |                            |  |      |
| 25         | 01-002-000-0000-6334                        |             | 429.48          | LODGING @ AMC CON - DF<br>12/05/2021 12/08/2021       | 847637A                    | LODGING & EXPENSE                                | N    |
| 24         | 01-002-000-0000-6334                        |             | 429.48          | LODGING @ AMC CON - DG<br>12/05/2021 12/08/2021       | 847639A                    | LODGING & EXPENSE                                | N    |
| 26         | 01-002-000-0000-6334                        |             | 429.48          | LODGING @ AMC CON - PB<br>12/05/2021 12/05/2021       | 847640A                    | LODGING & EXPENSE                                | N    |
| 23         | 01-002-000-0000-6334                        |             | 286.32          | LODGING @ AMC CON - JS<br>12/05/2021 12/07/2021       | 855402A                    | LODGING & EXPENSE                                | N    |
|            | <b>21275 ELAN CORPORATE PAYMENT SYSTEMS</b> |             | <b>1,574.76</b> | <b>4 Transactions</b>                                 |                            |  |      |
| 2          | <b>DEPT Total:</b>                          |             | <b>1,574.76</b> | <b>COMMISSIONERS</b>                                  | <b>1 Vendors</b>           | <b>4 Transactions</b>                            |      |
| 42         | DEPT<br>21275                               |             |                 | ASSESSOR  |                            |  |      |
|            | <b>ELAN CORPORATE PAYMENT SYSTEMS</b>       |             |                 |   |                            |  |      |
| 35         | 01-042-000-0000-6401                        |             | 12.30           | BATTERIES<br>12/15/2021 12/15/2021                    | 3575450<br>2425            | OFFICE SUPPLIES & EQUIPMENT MAI                  | N    |
| 39         | 01-042-000-0000-6242                        | E           | 105.00          | 2022 ASSOC ASSESS DUES - JJ<br>01/01/2022 12/31/2022  | 3814                       | DUES & REGISTRATION FEES                         | N    |
| 42         | 01-042-000-0000-6242                        | E           | 105.00          | 2022 ASSOC ASSESS DUES - KWS<br>01/01/2022 12/31/2022 | 3856                       | DUES & REGISTRATION FEES                         | N    |
| 38         | 01-042-000-0000-6242                        | E           | 105.00          | 2022 ASSOC ASSESS DUES - JT<br>01/01/2022 12/31/2022  | 4157                       | DUES & REGISTRATION FEES                         | N    |
| 40         | 01-042-000-0000-6242                        | E           | 105.00          | 2022 ASSOC ASSESS DUES - BZ<br>01/01/2022 12/31/2022  | 4232                       | DUES & REGISTRATION FEES                         | N    |
| 41         | 01-042-000-0000-6242                        | E           | 105.00          | 2022 ASSOC ASSESS DUES - JM<br>01/01/2022 12/31/2022  | 4331                       | DUES & REGISTRATION FEES                         | N    |
| 43         | 01-042-000-0000-6242                        |             | 459.00          | REG @ BASIC APPRAIS - JM<br>12/03/2021 12/03/2021     | 483361                     | DUES & REGISTRATION FEES                         | N    |
| 37         | 01-042-000-0000-6242                        |             | 459.00          | REG @ BASIC APPRAIS - JM<br>11/30/2021 11/30/2021     | 484466                     | DUES & REGISTRATION FEES                         | N    |
|            | <b>21275 ELAN CORPORATE PAYMENT SYSTEMS</b> |             | <b>1,455.30</b> | <b>8 Transactions</b>                                 |                            |  |      |
| 42         | <b>DEPT Total:</b>                          |             | <b>1,455.30</b> | <b>ASSESSOR</b>                                       | <b>1 Vendors</b>           | <b>8 Transactions</b>                            |      |
| 61         | DEPT<br>21275                               |             |                 | ADMINISTRATOR   |                            |  |      |
|            | <b>ELAN CORPORATE PAYMENT SYSTEMS</b>       |             |                 |   |                            |  |      |

1 GENERAL

| Vendor No.   | Name<br>Account/Formula                             | Rpt<br>Accr | Amount          | Warrant Description<br>Service Dates                    | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name | 1099 |
|--------------|---|-------------|-----------------|---|----------------------------|--|------|
| 14           | 01-061-000-0000-6401                                |             | 126.59          | PASSPORT SOFTWARE<br>11/23/2021 11/23/2021              | 23504101                   | OFFICE SUPPLIES & EQUIPMENT MAI                  | N    |
| 36           | 01-061-000-0000-6401                                |             | 16.02           | BATTERIES<br>12/15/2021 12/15/2021                      | 3575450<br>2425            | OFFICE SUPPLIES & EQUIPMENT MAI                  | N    |
| 22           | 01-061-000-0000-6401                                |             | 26.55           | HANGER FRAME - PASSPORTS<br>12/02/2021 12/02/2021       | 3748249<br>2425            | OFFICE SUPPLIES & EQUIPMENT MAI                  | N    |
| 29           | 01-061-000-0000-6401                                |             | 57.53           | FILE FOLDERS, LEGAL PADS<br>12/08/2021 12/08/2021       | 4249818<br>2425            | OFFICE SUPPLIES & EQUIPMENT MAI                  | N    |
| 18           | 01-061-000-0000-6401                                |             | 8.20            | CAMERA MOUNT<br>11/24/2021 11/24/2021                   | 7313833<br>2425            | OFFICE SUPPLIES & EQUIPMENT MAI                  | N    |
| 19           | 01-061-000-0000-6401                                |             | 22.37           | PHOTO BACKGROUND - PASSPORTS<br>11/23/2021 11/23/2021   | 7313833<br>2425            | OFFICE SUPPLIES & EQUIPMENT MAI                  | N    |
| 13           | 01-061-000-0000-6401                                |             | 102.98          | PASSPORT PIC EQUIPMENT<br>11/18/2021 11/18/2021         | 8010661<br>2425            | OFFICE SUPPLIES & EQUIPMENT MAI                  | N    |
| 20           | 01-061-000-0000-6401                                |             | 50.22           | POCKET FOLDERS<br>12/02/2021 12/02/2021                 | 8253067<br>2425            | OFFICE SUPPLIES & EQUIPMENT MAI                  | N    |
| 27           | 01-061-000-0000-6334                                |             | 429.48          | LODGING @ AMC CON - VK<br>12/05/2021 12/08/2021         | 847638A                    | LODGING & EXPENSE                                | N    |
| 28           | 01-061-000-0000-6334                                |             | 429.48          | LODGING @ AMC CON - BVH<br>12/05/2021 12/08/2021        | 847642A                    | LODGING & EXPENSE                                | N    |
| <b>21275</b> | <b>ELAN CORPORATE PAYMENT SYSTEMS</b>               |             | <b>1,269.42</b> |   | <b>10</b> Transactions     |  |      |
| <b>61</b>    | <b>DEPT Total:</b>                                  |             | <b>1,269.42</b> | <b>ADMINISTRATOR</b>                                    | <b>1 Vendors</b>           | <b>10 Transactions</b>                           |      |
| <b>64</b>    | DEPT<br>21275 <b>ELAN CORPORATE PAYMENT SYSTEMS</b> |             |                 | COMPUTER  |                            |  |      |
| 16           | 01-064-000-0000-6401                                |             | 830.38          | DESKTOP SCANNERS<br>11/23/2021 11/23/2021               | 2779468<br>2425            | OFFICE SUPPLIES & EQUIPMENT MAI                  | N    |
| 15           | 01-064-000-0000-6401                                |             | 60.99           | STEP STOOL<br>11/19/2021 11/19/2021                     | 7493808<br>2425            | OFFICE SUPPLIES & EQUIPMENT MAI                  | N    |
| <b>21275</b> | <b>ELAN CORPORATE PAYMENT SYSTEMS</b>               |             | <b>891.37</b>   |   | <b>2</b> Transactions      |  |      |
| <b>64</b>    | <b>DEPT Total:</b>                                  |             | <b>891.37</b>   | <b>COMPUTER</b>   | <b>1 Vendors</b>           | <b>2 Transactions</b>                            |      |
| <b>91</b>    | DEPT<br>21275 <b>ELAN CORPORATE PAYMENT SYSTEMS</b> |             |                 | ATTORNEY  |                            |  |      |
| 8            | 01-091-000-0000-6334                                |             | 369.23          | LODGING & MEAL @ MCAA MTG - JP<br>12/01/2021 12/03/2021 | 1307279A                   | LODGING/MILEAGE                                  | N    |

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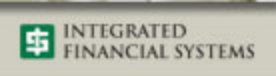


Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 GENERAL

| Vendor No.                                  | Name<br>Account/Formula                             | Rpt<br>Accr | Amount        | Warrant Description<br>Service Dates                    | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name | 1099 |
|---|---|-------------|---------------|---|----------------------------|--|------|
| 30  | 01-091-000-0000-6401                                |             | 65.82         | PHOTO PAPER<br>12/07/2021 12/07/2021                    | 2225810<br>2425            | OFFICE SUPPLIES & EQUIPMENT MAI                  | N    |
| 9   | 01-091-000-0000-6334                                |             | 326.84        | LODGING & MEAL @ MCAA MTG - AB<br>12/01/2021 12/03/2021 | 3209815316                 | LODGING/MILEAGE                                  | N    |
| 31  | 01-091-000-0000-6401                                |             | 84.29         | KEYBOARD<br>12/10/2021 12/10/2021                       | 7130633<br>2425            | OFFICE SUPPLIES & EQUIPMENT MAI                  | N    |
| 21  | 01-091-000-0000-6401                                |             | 66.59         | KEYBOARD<br>12/02/2021 12/02/2021                       | 9473819<br>2425            | OFFICE SUPPLIES & EQUIPMENT MAI                  | N    |
| <b>21275 ELAN CORPORATE PAYMENT SYSTEMS</b> |   |             | <b>912.77</b> | <b>5 Transactions</b>                                   |                            |  |      |
| <b>91</b>                                   | <b>DEPT Total:</b>                                  |             | <b>912.77</b> | <b>ATTORNEY</b>   | <b>1 Vendors</b>           | <b>5 Transactions</b>                            |      |
| <b>118</b>                                  | DEPT<br>21275 <b>ELAN CORPORATE PAYMENT SYSTEMS</b> |             |               | COURTHOUSE MAINTENANCE                                  |                            |  |      |
| 1   | 01-118-000-0000-6301                                |             | 341.35        | QUICK DISCONNECT KIT<br>12/02/2021 12/02/2021           | 3126467                    | EQUIPMENT & BUILDING MAINTENAN                   | N    |
| 2   | 01-118-000-0000-6301                                |             | 96.66         | ANGLE BROOM ATTACHMENT<br>12/15/2021 12/15/2021         | QAP13187                   | EQUIPMENT & BUILDING MAINTENAN                   | N    |
| <b>21275 ELAN CORPORATE PAYMENT SYSTEMS</b> |   |             | <b>438.01</b> | <b>2 Transactions</b>                                   |                            |  |      |
| <b>118</b>                                  | <b>DEPT Total:</b>                                  |             | <b>438.01</b> | <b>COURTHOUSE MAINTENANCE</b>                           | <b>1 Vendors</b>           | <b>2 Transactions</b>                            |      |
| <b>201</b>                                  | DEPT<br>21275 <b>ELAN CORPORATE PAYMENT SYSTEMS</b> |             |               | SHERIFF   |                            |  |      |
| 46  | 01-201-000-0000-6356                                |             | 95.96         | INMATE MEAL<br>11/25/2021 11/25/2021                    |                            | BOARDING PRISONER MEAL EXPENS                    | N    |
| 49  | 01-201-000-0000-6401                                |             | 8.80          | POSTAGE<br>12/07/2021 12/07/2021                        |                            | OFFICE SUPPLIES & EQUIPMENT MAI                  | N    |
| 53  | 01-201-000-0000-6355                                |             | 24.99         | MED KIT - JAIL<br>12/16/2021 12/16/2021                 | 0775446<br>2425            | BOARDING PRISONER MEDICAL EXPI                   | N    |
| 51  | 01-201-000-0000-6406                                |             | 19.95         | FLASHLIGHT BATTERIES<br>12/08/2021 12/08/2021           | 3071433<br>2425            | DISPATCH EXPENSES                                | N    |
| 47  | 01-201-000-0000-6301                                |             | 75.12         | PAPER TOWELS - LEC<br>11/26/2021 11/26/2021             | 9823405<br>2425            | EQUIPMENT & BUILDING MAINTENAN                   | N    |
| <b>21275 ELAN CORPORATE PAYMENT SYSTEMS</b> |   |             | <b>224.82</b> | <b>5 Transactions</b>                                   |                            |  |      |
| <b>201</b>                                  | <b>DEPT Total:</b>                                  |             | <b>224.82</b> | <b>SHERIFF</b>  | <b>1 Vendors</b>           | <b>5 Transactions</b>                            |      |

\*\*\* Redwood County \*\*\*



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

1 GENERAL

| Vendor No. | Name<br>Account/Formula | Rpt<br>Accr                    | Amount   | Warrant Description<br>Service Dates             | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name | 1099 |
|------------|-------------------------|--------------------------------|----------|--|----------------------------|--|------|
| 249        | DEPT<br>21275           | ELAN CORPORATE PAYMENT SYSTEMS |          | OTHER PUBLIC SAFETY                              |                            |  |      |
| 52         | 01-249-000-2815-6802    |                                | 23.78    | PENS<br>12/14/2021 12/14/2021                    | 0130639<br>2425            | CANTEEN EXPENSES                                 | N    |
| 48         | 01-249-000-2815-6802    |                                | 3,368.00 | GYM EQUIPMENT - JAIL<br>12/03/2021 12/03/2021    | 34388                      | CANTEEN EXPENSES                                 | N    |
| 50         | 01-249-000-2815-6802    |                                | 110.00-  | GYM EQUIP - RETURN<br>12/08/2021 12/08/2021      | 34388                      | CANTEEN EXPENSES                                 | N    |
| 44         | 01-249-000-2815-6802    |                                | 17.82    | TV REMOTE - JAIL<br>11/22/2021 11/22/2021        | 7703426<br>2425            | CANTEEN EXPENSES                                 | N    |
| 45         | 01-249-000-2815-6802    |                                | 91.96    | MATTRESS<br>11/22/2021 11/22/2021                | W525120                    | CANTEEN EXPENSES                                 | N    |
|            | 21275                   | ELAN CORPORATE PAYMENT SYSTEMS | 3,391.56 | 5 Transactions                                   |                            |  |      |
| 249        | DEPT Total:             |                                | 3,391.56 | OTHER PUBLIC SAFETY                              | 1 Vendors                  | 5 Transactions                                   |      |
| 255        | DEPT<br>21275           | ELAN CORPORATE PAYMENT SYSTEMS |          | RESTORATIVE JUSTICE                              |                            |  |      |
| 32         | 01-255-000-2863-6401    |                                | 675.69   | BOOKS<br>12/16/2021 12/16/2021                   | 5976                       | RESTORATIVE JUSTICE EXPENSES                     | N    |
| 33         | 01-255-000-2863-6401    |                                | 43.07-   | BOOK RETURNED<br>12/17/2021 12/17/2021           | 5976                       | RESTORATIVE JUSTICE EXPENSES                     | N    |
|            | 21275                   | ELAN CORPORATE PAYMENT SYSTEMS | 632.62   | 2 Transactions                                   |                            |  |      |
| 255        | DEPT Total:             |                                | 632.62   | RESTORATIVE JUSTICE                              | 1 Vendors                  | 2 Transactions                                   |      |
| 601        | DEPT<br>21275           | ELAN CORPORATE PAYMENT SYSTEMS |          | AGRICULTURAL INSPECTION                          |                            |  |      |
| 10         | 01-601-000-0000-6242    |                                | 16.09    | TELECOM SOFTWARE - ZOOM<br>11/23/2021 12/22/2021 | 119317233                  | DUES & REGISTRATION FEES                         | N    |
|            | 21275                   | ELAN CORPORATE PAYMENT SYSTEMS | 16.09    | 1 Transactions                                   |                            |  |      |
| 601        | DEPT Total:             |                                | 16.09    | AGRICULTURAL INSPECTION                          | 1 Vendors                  | 1 Transactions                                   |      |
| 620        | DEPT<br>21275           | ELAN CORPORATE PAYMENT SYSTEMS |          | SOIL AND WATER CONSERVATION DISTI                |                            |  |      |
| 54         | 01-620-000-0000-6334    |                                | 405.00-  | LODGING REFUND<br>12/09/2021 12/09/2021          |                            | LODGING & EXPENSE                                | N    |

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# \*\*\* Redwood County \*\*\*



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 GENERAL

| Vendor     | Name  | Rpt  | Warrant Description | Invoice #                               | Account/Formula Description | 1099                   |
|------------|---|------|---------------------|---|-----------------------------|------------------------|
| No.        | Account/Formula                             | Accr | Service Dates       | Paid On Bhf #                           | On Behalf of Name           |                        |
| 12         | 01-620-000-0000-6564                        |      | BATTERY             | STMT                                    | VEHICLE EXPENSES            | N                      |
|            |   |      | 12/09/2021          | 12/09/2021                              |                             |                        |
|            | <b>21275 ELAN CORPORATE PAYMENT SYSTEMS</b> |      |                     | <b>2 Transactions</b>                   |                             |                        |
| <b>620</b> | <b>DEPT Total:</b>                          |      | <b>226.77-</b>      | <b>SOIL AND WATER CONSERVATION DIST</b> | <b>1 Vendors</b>            | <b>2 Transactions</b>  |
| <b>1</b>   | <b>Fund Total:</b>                          |      | <b>10,579.95</b>    | <b>GENERAL</b>                          |                             | <b>46 Transactions</b> |

\*\*\* Redwood County \*\*\*



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

3 ROAD AND BRIDGE

| Vendor No. | Name<br>Account/Formula              | Rpt<br>Accr | Amount | Warrant Description<br>Service Dates               | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name | 1099 |
|------------|--------------------------------------|-------------|--------|--|----------------------------|--|------|
| 301        | DEPT                                 |             |        | ROAD & BRIDGE ADMINISTRATION                       |                            |  |      |
|            | 21275 ELAN CORPORATE PAYMENT SYSTEMS |             |        |  |                            |  |      |
| 4          | 03-301-000-0000-6332                 |             | 223.79 | MEALS @ CHAINSAW TRAINING<br>11/23/2021 11/23/2021 |                            | STAFF DEVELOPMENT                                | N    |
| 5          | 03-301-000-0000-6332                 |             | 25.00  | REG @ INFRASTRUCTURE WKSP<br>12/16/2021 12/16/2021 | STMT                       | STAFF DEVELOPMENT                                | N    |
| 7          | 03-301-000-0000-6332                 |             | 165.00 | REG @ NORTHLAND HOW TO<br>12/20/2021 12/20/2021    | STMT                       | STAFF DEVELOPMENT                                | N    |
|            | 21275 ELAN CORPORATE PAYMENT SYSTEMS |             | 413.79 | 3 Transactions                                     |                            |  |      |
| 301        | DEPT Total:                          |             | 413.79 | ROAD & BRIDGE ADMINISTRATION                       | 1 Vendors                  | 3 Transactions                                   |      |
| 320        | DEPT                                 |             |        | HIGHWAY CONSTRUCTION & ENGINEER                    |                            |  |      |
|            | 21275 ELAN CORPORATE PAYMENT SYSTEMS |             |        |  |                            |  |      |
| 3          | 03-320-000-0000-6505                 |             | 12.95  | VPN<br>11/22/2021 11/22/2021                       | 20211122883635             | ENG. & CONST.MATERIALS & SUPPLI                  | N    |
|            | 21275 ELAN CORPORATE PAYMENT SYSTEMS |             | 12.95  | 1 Transactions                                     |                            |  |      |
| 320        | DEPT Total:                          |             | 12.95  | HIGHWAY CONSTRUCTION & ENGINEER                    | 1 Vendors                  | 1 Transactions                                   |      |
| 330        | DEPT                                 |             |        | EQUIPMENT MAINTENANCE & SHOP                       |                            |  |      |
|            | 21275 ELAN CORPORATE PAYMENT SYSTEMS |             |        |  |                            |  |      |
| 6          | 03-330-000-0000-6502                 |             | 44.50  | INSPECTION DECALS<br>12/09/2021 12/09/2021         | STMT                       | SHOP MATERIALS & SUPPLIES                        | N    |
|            | 21275 ELAN CORPORATE PAYMENT SYSTEMS |             | 44.50  | 1 Transactions                                     |                            |  |      |
| 330        | DEPT Total:                          |             | 44.50  | EQUIPMENT MAINTENANCE & SHOP                       | 1 Vendors                  | 1 Transactions                                   |      |
| 3          | Fund Total:                          |             | 471.24 | ROAD AND BRIDGE                                    |                            | 5 Transactions                                   |      |

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 15 DITCH

\*\*\* **Redwood County** \*\*\*



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

| Vendor No. | Name<br>Account/Formula                      | Rpt<br>Accr | Amount | Warrant Description<br>Service Dates          | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name | 1099 |
|------------|--|-------------|--------|---|----------------------------|--|------|
| 611        | DEPT<br>21275 ELAN CORPORATE PAYMENT SYSTEMS |             |        | DITCH MAINTENANCE                             |                            |  |      |
| 11         | 15-611-000-0000-6334                         |             | 142.72 | REG @ SEPTIC TR - BL<br>12/07/2021 12/08/2021 | 21576558                   | LODGING & EXPENSE                                | N    |
|            | 21275 ELAN CORPORATE PAYMENT SYSTEMS         |             | 142.72 | 1 Transactions                                |                            |  |      |
| 611        | <b>DEPT Total:</b>                           |             | 142.72 | <b>DITCH MAINTENANCE</b>                      | <b>1 Vendors</b>           | <b>1 Transactions</b>                            |      |
| 15         | <b>Fund Total:</b>                           |             | 142.72 | <b>DITCH</b>                                  |                            | <b>1 Transactions</b>                            |      |

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\*\*\* **Redwood County** \*\*\*



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

73 INSURANCE

| Vendor | Name                                 | Rpt  | Warrant Description                                     | Invoice #        | Account/Formula Description | 1099           |
|--------|--------------------------------------|------|---|------------------|-----------------------------|----------------|
| No.    | Account/Formula                      | Accr | Service Dates   | Paid On Bhf #    | On Behalf of Name           |                |
| 801    | DEPT                                 |      | NON-DEPARTMENTAL  |                  |                             |                |
|        | 21275 ELAN CORPORATE PAYMENT SYSTEMS |      |   |                  |                             |                |
| 17     | 73-801-000-0000-6178                 |      | HALLOWEEN COSTUME CONTEST PRIZ<br>11/24/2021 11/24/2021 |                  | EMPLOYEE WELLNESS           | N              |
| 34     | 73-801-000-0000-6178                 |      | WELCOME BREAKFAST - AH<br>12/17/2021 12/17/2021         |                  | EMPLOYEE WELLNESS           | N              |
|        | 21275 ELAN CORPORATE PAYMENT SYSTEMS |      | 55.13   | 2 Transactions   |                             |                |
| 801    | <b>DEPT Total:</b>                   |      | 55.13   | NON-DEPARTMENTAL | 1 Vendors                   | 2 Transactions |
| 73     | <b>Fund Total:</b>                   |      | 55.13   | INSURANCE        |                             | 2 Transactions |
|        | <b>Final Total:</b>                  |      | 11,249.04   | 16 Vendors       | 54 Transactions             |                |



\*\*\* **Redwood County** \*\*\*



**Recap by Fund**

| <u>Fund</u>      | <u>AMOUNT</u>    | <u>Name</u>     |
|------------------|------------------|-----------------|
| 1                | 10,579.95        | GENERAL         |
| 3                | 471.24           | ROAD AND BRIDGE |
| 15               | 142.72           | DITCH           |
| 73               | 55.13            | INSURANCE       |
| <b>All Funds</b> | <b>11,249.04</b> | <b>Total</b>    |

Approved by, .....  
.....  
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**REQUEST FOR BOARD ACTION**

|  |  |   |     |
|--|--|---|-----|
| <b>Requested Board Date:</b>   | 1/4/2022   | <b>Originating Dept.:</b>                       | A/T |
| <b>Preferred 2<sup>nd</sup> Date:</b>  |  |   |     |
| <b>Discussion Item:</b>  | <b>Presenter:</b> Jean Price                             |   |     |
| Notice of filing for the Auditor/Treasurer position for the 2022 election year | <b>estimated time needed:</b>                            | 2 minutes                                       |     |
| <b>Board Action:</b>   | <input checked="" type="checkbox"/> Yes, action required | <input type="checkbox"/> No, informational only |     |

**If Action, Board Motion Requested:**

Board Acknowledgment that Jean Price has given her written request informing the County Board of her intention to file for the position of the Redwood County Auditor/Treasurer position for the upcoming 2022 election year pursuant to subdivision 2 of MN Statute 375A.1205 (Appointing County Officers).

**Background Information:**

Starting in 2022, the elected Auditor/Treasurer pursuant to subdivision 2 of MN Statute 375A.1205 is required to inform the County Board in writing at least 104 days before filing of the intention to file for the Office of Auditor/Treasurer.

A letter dated January 4, 2022 is attached, with the original letter given to the Administrator's Office.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

**Redwood County Auditor/Treasurer**

**Jean Price**

**P.O Box 130**

**403 South Mill Street**

**Redwood Falls, MN 56283**

**Phone: (507) 637-4013 Fax: (507) 637-4072**

**redwoodcounty-mn.us**



January 4, 2022

Redwood County Commissioners:

Pursuant to subdivision 2 of Minnesota Statute 375A.1205 (Appointing County Officers), I am required to inform you in writing at least 104 days before filing of my intention to file for the Office of Auditor/Treasurer. This letter will serve as my notice of intent to you.

Sincerely,

A handwritten signature in dark ink, appearing to read "Jean Price", is written over a light blue horizontal line.

Jean Price  
Auditor/Treasurer



**REQUEST FOR BOARD ACTION**

|   |        |  |                |
|---|--------|--|----------------|
| <b>Requested Board Date:</b>  | 1-4-22 | <b>Originating Dept.:</b>  | Recorder       |
| <b>Preferred 2<sup>nd</sup> Date:</b>                                   |        |  |                |
| <b>Discussion Item:</b>   |        | <b>Presenter:</b>  | Joyce Anderson |
| Notice of filing for the County Recorder position for the 2022 election |        | <b>estimated time needed:</b>  | 2 minutes      |
| <b>Board Action:</b>  |        | <input checked="" type="checkbox"/> <b>Yes, action required</b> <input type="checkbox"/> <b>No, informational only</b> |                |

**If Action, Board Motion Requested:**

Board acknowledgment that Joyce Anderson has given her written request informing the County Board of her intention to file for the position of the Redwood County Recorder for the upcoming 2022 election year pursuant to subdivision 2 of the MN Statute 375A.1205 (Appointing County Officers)

**Background Information:**

Starting in 2022, the elected Recorder pursuant to subdivision 2 of MN Statute 375A.1205 is required to inform the County Board in writing at least 104 days before filing of the intention to file for the office of County Recorder.

A letter dated January 4, 2022, is attached, with the original letter give to the Administrator's Office.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

**Administrators Comments:**

[Empty box for Administrator's Comments]

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

# REDWOOD COUNTY RECORDER



Joyce Anderson

P.O. Box 130

Redwood Falls, Minnesota 56283

Phone: 507.637.4032 • Fax: 507.637.4064

January 4, 2022

Redwood County Commissioners:

Pursuant to subdivision 2 of Minnesota Statutes 375A.1205 (Appointing County Officers), I am required to inform you in writing at least 104 days before filing of my intention to file for the Office of County Recorder. This letter will serve as my notice of intent to you.

Sincerely,

A handwritten signature in blue ink that reads "Joyce Anderson". The signature is fluid and cursive.

Joyce Anderson  
Redwood County Recorder

## ROAD & BRIDGE AGENDA

January 4, 2022

1. Authorize Engineer to pay certain permit fees
2. Authorization to advertise for the 2022 CSAH 63 reconstruction project
3. Authorize out-of-state travel request
4. Authorize to pay bills

Other:

- 1.

IFX  
12/29/21 1:37PM

\*\*\* Redwood County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

3 ROAD AND BRIDGE

| Vendor               | Name   | Rpt  | Warrant Description     | Invoice #              | Account/Formula Description     | 1099                  |
|----------------------|--|------|-------------------------|------------------------|---------------------------------|-----------------------|
| No.                  | Account/Formula                                  | Accr | Service Dates           | Paid On Bhf #          | On Behalf of Name               |                       |
| 1                    | 6096 BENTLEY SYSTEMS INC<br>03-301-000-0000-6310 |      | sign software agreement |                        | OFFICE EQUIPMENT REPAIR & MAINT | N                     |
|                      | 6096 BENTLEY SYSTEMS INC                         |      | 1 Transactions          |                        |                                 |                       |
| <b>3 Fund Total:</b> |  |      | <b>908.00</b>           | <b>ROAD AND BRIDGE</b> | <b>1 Vendors</b>                | <b>1 Transactions</b> |
| <b>Final Total:</b>  |  |      | <b>908.00</b>           | <b>1 Vendors</b>       | <b>1 Transactions</b>           |                       |

\*\*\* **Redwood County** \*\*\*



**Recap by Fund**

| <u>Fund</u>      | <u>AMOUNT</u> | <u>Name</u>     |
|------------------|---------------|-----------------|
| 3                | 908.00        | ROAD AND BRIDGE |
| <b>All Funds</b> | <b>908.00</b> | <b>Total</b>    |

Approved by, .....

.....

.....





**REQUEST FOR BOARD ACTION**

|                                       |  |   |         |
|---------------------------------------|--|---|---------|
| <b>Requested Board Date:</b>          | 1/4/2022   | <b>Originating Dept.:</b>                       | Highway |
| <b>Preferred 2<sup>nd</sup> Date:</b> | NEXT AVAILABLE   |   |         |
| <b>Discussion Item:</b>               | Presenter: Anthony Sellner, P.E.                         |   |         |
| Authorize to pay permits in 2022      | <b>estimated time needed:</b>                            | 5 mins  |         |
| <b>Board Action:</b>                  | <input checked="" type="checkbox"/> Yes, action required | <input type="checkbox"/> No, informational only |         |

**If Action, Board Motion Requested:**

Authorize County Engineer to pay permit fees such as MPCA Storm Water and others for Redwood County projects.

**Background Information:**

Any construction project disturbing > 1 acre requires a MN Pollution Control Agency Permit. Any bridge replacement project working in the waters of the State may require a DNR and/or COE permit. Other agencies that may require project submittal items may include Soil & Water, Historical/Archeological Society, and others.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***



**REQUEST FOR BOARD ACTION**

|   |                |   |                     |
|---|----------------|---|---------------------|
| <b>Requested Board Date:</b>  | 1/4/2021       | <b>Originating Dept.:</b>                       | Highway             |
| <b>Preferred 2<sup>nd</sup> Date:</b>   | NEXT AVAILABLE |   |                     |
| <b>Discussion Item:</b>   |                | <b>Presenter:</b>                               | Anthony Sellner, PE |
| Authorization to advertise for CR 63 project                                  |                | <b>estimated time needed:</b>                   | 5 mins              |
| <b>Board Action:</b> <input checked="" type="checkbox"/> Yes, action required |                | <input type="checkbox"/> No, informational only |                     |

**If Action, Board Motion Requested:**

Authorization to advertise for CR 63 reconstruction project with individual letting date to be determined by the County Engineer.

**Background Information:**

CR 63 will be reconstructed from CSAH 16 to South Street.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***



**REQUEST FOR BOARD ACTION**

|                                       |                |  |                                 |
|---------------------------------------|----------------|--|---------------------------------|
| <b>Requested Board Date:</b>          | 01/04/2022     | <b>Originating Dept.:</b>  | Highway                         |
| <b>Preferred 2<sup>nd</sup> Date:</b> | NEXT AVAILABLE |  |                                 |
| <b>Discussion Item:</b>               |                | <b>Presenter:</b>  | Anthony Sellner County Engineer |
| Approve Out-of-State Travel Request   |                | <b>estimated time needed:</b>  | 5 mins                          |
| <b>Board Action:</b>                  |                | <input checked="" type="checkbox"/> <b>Yes, action required</b> <input type="checkbox"/> <b>No, informational only</b> |                                 |

**If Action, Board Motion Requested:**

Approve out-of-state travel request for Matt Guetter

**Background Information:**

Matt is the Sign Specialist in the High Department and attends ATSSA's Northland "How To" workshop in Fargo, ND every year. This year the estimated cost will exceed \$500 requiring board approval.

Supporting Documents:     Attached     None

County Attorney Reviewed Information:     Completed     In Progress     Not applicable

**Administrators Comments:**

Reviewed by Administrator:     Yes     No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

# OUT-OF-STATE TRAVEL REQUEST

EMPLOYEE(S): MATT GUETTER

EVENT: NORTHLAND HOW TO CONFERENCE

LOCATION: FARGO, ND DATES: 3 / 14 / 22 - 3 / 16 / 22

**EXPENSE ESTIMATE:**

Registration: \$165 Lodging: \$296.14

Meals: \$105 Per Diems: \_\_\_\_\_

Transportation: \_\_\_\_\_ (Include: Airfare, rental car, taxi cab, fuel, etc. for all employees)

Other: \_\_\_\_\_ Other: \_\_\_\_\_

Explanations, if necessary: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TOTAL EXPENSES: \$566.14 DEPARTMENT: HWY

I acknowledge the information and estimated expenses are to the best of my knowledge and in accordance with Redwood County Policies.

EMPLOYEE: 

DATE: 12/20/21

SUPERVISOR: 

DATE: 12 / 20 / 20

Total travel expenses under \$500: require approval by the County Administrator.  
Total travel expenses over \$500: require approval by the County Board.

APPROVED BY: \_\_\_\_\_ DATE:   /  /

**Northland "How To" Conference**

Fargo, N.D.

30 Years

March 14-16, 2022  
Delta Marriott in Fargo, N.D.

Dear Matthew,

Thank you for registering for the 2022 Northland How To Conference.

You're registered for:

| Sales Date         | Description                                    | Unit Price | Qty | Gross Amount    |
|--------------------|--|------------|-----|-----------------|
| 12/20/21           | Northland How To 2022 Registration             | \$165.00   | 1   | \$165.00        |
| <b>Total Sales</b> |  |            |     | <b>\$165.00</b> |
| 12/20/21           | Payment By VISA Paula Guetter *0786 10/01/2025 |            |     | (\$165.00)      |
| <b>Balance Due</b> |  |            |     | <b>\$0.00</b>   |

Click below to download your invoice to print and keep for your records:



[Click to View](#)

Thank you for registering for the 2022 Northland How To Conference.

**Hotel Information**

Delta Hotels by Marriott  
1635 42nd Street South  
Fargo, ND 58103

Our group rate is \$134-\$154 (+tax) per night.

- \$134 for Standard Double or Standard King Room
- \$154 for two-room Queen or King Suite

Last day to book is Friday, February 18, 2022. [Click Here to Reserve Your Room.](#)

**View the Schedule**

[Click here to view the full schedule.](#)

**Attendee Cancellations Policy:**

Full Registration fee will be refunded if cancellation is received by March 4, 2022. No refunds after March 4, 2022. No-Shows will not be refunded.

**Questions?** For questions regarding your registration or if you need to make changes please email [Mickey Riesenber](#)g.

We look forward to seeing in Fargo, ND!





**REQUEST FOR BOARD ACTION**

|   |   |
|---|---|
| <b>Requested Board Date:</b> 1/4/22   | <b>Originating Dept.:</b> Environmental         |
| <b>Preferred 2<sup>nd</sup> Date:</b>   |   |
| <b>Discussion Item:</b>   | <b>Presenter:</b> Scott W                       |
| Award purchase of new truck for ditch Dept.                                   | <b>estimated time needed:</b> 5 min             |
| <b>Board Action:</b> <input checked="" type="checkbox"/> Yes, action required | <input type="checkbox"/> No, informational only |

**If Action, Board Motion Requested:**

Award purchase of 2022 F150 from Weelborg Ford in amount of \$31,790 + tax, title, license.

**Background Information:**

2 quotes were received for the same spec F-150.

Weelborg - \$31,790.00  
Midway (State contract) - \$32,211.80

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***



Preview Order 4023 - X1E - 4x4 SuperCab: Order Summary Time of Preview: 12/07/2021 12:02:12

Dealership Name: Weelborg Ford Inc. Sales Code: F58665

|               |               |               |       |              |       |             |      |
|---------------|---------------|---------------|-------|--------------|-------|-------------|------|
| Dealer Rep.   | Joel Read     | Type          | Fleet | Vehicle Line | F-150 | Order Code  | 4023 |
| Customer Name | REDWOOD COUNT | Priority Code | G2    | Model Year   | 2022  | Price Level | 215  |

| DESCRIPTION                    | MSRP    | DESCRIPTION                    | MSRP   |
|--------------------------------|---------|--------------------------------|--------|
| F150 4X4 SUPERCAB - 145        | \$37155 | FRONT LICENSE PLATE BRACKET    | \$0    |
| 145 INCH WHEELBASE             | \$0     | 50 STATE EMISSIONS             | \$0    |
| TOTAL BASE VEHICLE             | \$37155 | INTERIOR WORK SURFACE          | \$195  |
| ICONIC SILVER METALLIC         | \$0     | CLASS IV TRAILER HITCH         | \$205  |
| CLOTH 40/CONSOLE/40            | \$295   | FX4 OFF ROAD PACKAGE           | \$1005 |
| MEDIUM DARK SLATE              | \$0     | SKID PLATES                    | \$0    |
| EQUIPMENT GROUP 101A           | \$2280  | REAR WINDOW DEFROSTER          | \$220  |
| .XL SERIES                     | \$0     | FOG LAMPS                      | \$140  |
| .XL POWER EQUIPMENT GROUP      | \$0     | EXTENDED RANGE 36GAL FUEL TANK | \$445  |
| .CRUISE CONTROL                | \$0     | PRIVACY GLASS                  | \$100  |
| .REVERSE SENSING SYSTEM        | \$0     | FLEX FUEL VEHICLE              | \$0    |
| .17" SILVER STEEL WHEELS       | \$0     | SPECIAL DEALER ACCOUNT ADJUSTM | \$0    |
| 5.0L V8 ENGINE                 | \$1995  | SPECIAL FLEET ACCOUNT CREDIT   | \$0    |
| ELEC TEN-SPEED AUTO W/TOW MODE | \$0     | FUEL CHARGE                    | \$0    |
| .265/70R 17 BSW ALL-TERRAIN    | \$0     | NET INVOICE FLEET OPTION (B4A) | \$0    |
| 3.31 ELECTRONIC LOCK RR AXLE   | \$0     | PRICED DORA                    | \$0    |
| .7050# GVWR PACKAGE            | \$0     | ADVERTISING ASSESSMENT         | \$0    |
| FORD FLEET SPECIAL ADJUSTMENT  | \$0     | DESTINATION & DELIVERY         | \$1695 |

|                        |      |         |
|------------------------|------|---------|
| TOTAL BASE AND OPTIONS | MSRP | \$45730 |
| XL HIGH DISCOUNT       |      | \$-750  |
| TOTAL                  |      | \$44980 |

ORDERING FIN: QG791 END USER FIN: QG791 PO NUMBER: 4023

**\$31,790.-** + any tax, Lic. or fees.

*Joel Read Weelborg Ford*

**\$34,098.02 w/ tax, title**

|                   |  |                 |  |
|-------------------|--|-----------------|--|
| Customer Name:    |  | Customer Email: |  |
| Customer Address: |  | Customer Phone: |  |

Customer Signature \_\_\_\_\_ Date \_\_\_\_\_

*This order has not been submitted to the order bank.*

*This is not an invoice.*



Results for 9001/312053142

WEELBORG FORD, INC.  
1307 E BRIDGE ST  
REDWOOD FALLS, MN 56283  
(507) 644-2931  
[Map it](#)

Quote Date: 12/07/2021



Tire photo shows tread pattern for a given line. Sidewall may differ - See chart for sidewall details.

**Goodyear WRANGLER DURATRAC**

|                   |                       |
|-------------------|-----------------------|
| Part Number       | 9001 312053142        |
| Type              | Light Truck/SUV/CUV   |
| Size              | LT295/70R17           |
| Speed Rating      | Q                     |
| Load Rating       | 121                   |
| Sidewall          | BSW                   |
| Tread Depth       | 18.00/32              |
| Mounting          | \$19.99 Per Tire **   |
| Balancing         | Complimentary         |
| Lifetime Rotation | Complimentary         |
| Tire Disposal     | \$5.00 Per Tire **    |
| Valve Stems       | \$2.00 Per Tire **    |
| Shop Supplies     | \$4.36 Per Vehicle ** |

Retail Price: \$358.00 (each)\*\*  
Availability... †

ON-SITE DEALER INVENTORY: 0

Current Special...

**Buy Four Select Tires, Get a \$70 Rebate by Mail or Earn 30,000 FordPass™ Rewards Bonus Points.\***

Package Pricing

|                     |
|---------------------|
| 4 Tires             |
| <b>\$1,650.00**</b> |

Package Pricing Includes: Tire(s), Low Price Tire Guarantee, Mounting, Balancing, Lifetime Rotation, Tire Disposal, Valve Stems, Shop Supplies, MN

**LOW PRICE TIRE GUARANTEE**

WHY BUY TIRES ANYWHERE ELSE?

13 major brands  
30-day price guarantee  
All makes and models



Features & Benefits

- Tractivegroove technology offers enhanced traction in deep mud and snow.
- Self-cleaning shoulder blocks help provide enhanced dirt, gravel and mud traction.
- Rim protector helps protect wheels from accidental curb damage.
- 50000 mile (80000km Canada) limited treadwear warranty. (Excludes LT and XL (Extra Load) sizes).
- Highly angled center tread blocks help provide enhanced traction and lateral stability while reducing road noise.
- Meets the severe snow service requirements of the Rubber Manufacturers Association (RMA) and the Rubber Association of Canada (RAC). (Does NOT apply to 255/55R19XL sizes).
- LT sizes pinned for #16 metal studs for enhanced traction in winter driving conditions.

Tire photo shows tread pattern for a given line: Sidewall may differ.

†About Tire Pricing and Availability: Your Ford/Lincoln Dealership Service Advisor or Quick Lane Retailer tire specialist is your best source for current tire pricing and availability. Pricing and inventory information is updated daily by 3AM Eastern Standard Time. Price quotes are good through the last business day of the month, upon presentation of the printed price quote to the dealer at the time of purchase. Price shown is for in-stock tires only. Additional quantities not currently in-stock may be available. Ford/Lincoln or Quick Lane dealerships have access to thousands of tires from many tire distributors. Selected tires may be available upon customer request within 48 hours or less. Contact your Ford Dealer Service Advisor or Quick Lane Manager for details. Ford/Lincoln Dealers and Quick Lane Retailers, not Ford Motor Company, are responsible for the accuracy of tire pricing and availability data contained on this website.

Price valid at this location through 12/31/2021

[Home \(/\)](#) | [2021 F150 Performance Parts \(/2021-f150-performance-parts.html\)](#) | [Leveling Kits \(/2021-f150-leveling-kits.html\)](#) | [Spacer Leveling Kits \(/2021-f150-spacer-leveling-kits.html\)](#) | [2021 F150 ReadyLift 3.5" SST Lift Kit \(https://www.stage3motorsports.com/69-21350-2021-f150-readylift-35-sst-lift-kit.html\)](https://www.stage3motorsports.com/69-21350-2021-f150-readylift-35-sst-lift-kit.html)

### 2021 F150 ReadyLift 3.5" SST Lift Kit with UCAs 69-21350



\$1839.95 + any tax,  
installed



**Midway Ford Commercial**  
**Fleet and Government Sales**  
 2777 N. Snelling Ave.  
 Roseville MN 55113



Travis Swanson  
 651-343-5212  
[tswanson@rosevillemidwayford.com](mailto:tswanson@rosevillemidwayford.com)

Fax # 651-604-2936

**FTM8 Contract # 169665**  
**2022 F-150 4X4- Super Cab- 6.5' Box**

**Automatic Transmission**  
**Air Conditioning**  
**AM/FM Radio**  
**Matching Full Size Spare Tire**  
**Sync**

**Standard**

**40/20/40 Vinyl Seat**  
**Dual Front Air Bags**  
**4-Wheel ABS Brakes**  
**Tilt Wheel**

**3.3L V6**  
**Rubber Floor Covering**  
**Bumpers w/Rear Step**  
**Rear View Camera**

| Options   | Code | Price   | Select | Exterior Colors                   | Code        | Select        |
|---|------|---------|--------|-----------------------------------|-------------|---------------|
| 101A Package  | 101A | \$2,075 | x      | Blue Jeans Metallic               | N1          |               |
| (Power Windows, Locks, Cruise, Sync 4, Reverse Sensing) |      |         |        | Race Red                          | PQ          |               |
| 5.0L V8   | 995  | \$1,816 | x      | Stone Gray Metallic               | LQ          |               |
| Cloth 40/console/40 Seat                                | WG   | \$269   | x      | Shadow Black                      | G1          |               |
| FX4 Offroad Package                                     | 55A  | \$914   | x      | Magnetic Metallic                 | J7          |               |
| Hitch   | 53B  | \$186   | x      | Iconic Silver Metallic            | JS          | x             |
| Interior Work Surface                                   | 50M  | \$178   | x      | Oxford White                      | YZ          |               |
| Privacy Glass   | 924  | \$91    | x      |                                   |             |               |
| Rear Defrost  | 57Q  | \$200   | x      |                                   |             |               |
| Fog Lights  | 595  | \$128   | x      |                                   |             |               |
| 36 gallon Tank  | 655  | \$405   | x      |                                   |             |               |
|   |      |         |        | <b>Extended Service Contracts</b> | <b>Cost</b> | <b>Select</b> |
|   |      |         |        | 7 year/75,000 mile                | \$2,570     |               |
|   |      |         |        | PremiumCare Warranty              |             |               |
|   |      |         |        | (Bumper to Bumper)                |             |               |
|   |      |         |        |                                   |             |               |
|   |      |         |        |                                   |             |               |
| Option Total  |      | \$6,262 |        |                                   |             |               |

|                                  |                    |   |
|----------------------------------|--------------------|---|
| <b>Base Price</b>                | <b>Totals</b>      | You must have a active FIN code to participate in this purchase contract : FIN code # _____ |
|                                  | \$25,949.80        | <b>Purchase Order required prior to order placement</b>                                     |
| Options Price Totals             | \$6,262.00         | PO # _____  |
| Extended Warranty                |                    | Name of Organization _____  |
| Transit Impr Excise Tax          | \$20.00            | Address _____   |
| Tax Exempt Lic                   | \$69.25            | City, State, Zip _____  |
| 6.5% Sales Tax                   | \$2,093.77         | Contact Person/ Phone # _____   |
| Document fee                     | \$125.00           | Contact's e-mail address and fax # _____  |
| Sub total per vehicle            | \$34,519.82        |   |
| Number of Vehicles               | 1                  |   |
| <b>Grand Total for all units</b> | <b>\$34,519.82</b> |   |
| <b>W/O tax</b>                   | <b>\$32,211.80</b> |   |

Acceptance Signature \_\_\_\_\_  
 Print Name and Title \_\_\_\_\_ Date \_\_\_\_\_





**REQUEST FOR BOARD ACTION**

|                                       |  |                           |     |
|---------------------------------------|--|---------------------------|-----|
| <b>Requested Board Date:</b>          | 12/28/2021   | <b>Originating Dept.:</b> | EDA |
| <b>Preferred 2<sup>nd</sup> Date:</b> |  |                           |     |
| <b>Discussion Item:</b>               | CDBG-CV Broadband Development Grant Options  |                           |     |
|                                       | <b>Presenter:</b>  | Briana Mumme              |     |
|                                       | <b>estimated time needed:</b>  | 10 minutes                |     |
| <b>Board Action:</b>                  | <input type="checkbox"/> Yes, action required <input checked="" type="checkbox"/> No, informational only |                           |     |

**If Action, Board Motion Requested:**

To provide an update on recent information collected from DEED regarding the Small Cities Community Development Block Grant COVID-19 (CDBG - CV): Broadband Development Services grant awarded to Redwood County.

**Background Information:**

[Empty text box for background information]

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

**Administrators Comments:**

[Empty text box for administrators comments]

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***



**REQUEST FOR BOARD ACTION**

|   |            |                               |              |
|---|------------|-------------------------------|--------------|
| <b>Requested Board Date:</b>  | 12/28/2021 | <b>Originating Dept.:</b>     | EDA          |
| <b>Preferred 2<sup>nd</sup> Date:</b>   |            |                               |              |
| <b>Discussion Item:</b>   |            | <b>Presenter:</b>             | Briana Mumme |
| Long-Term Care Facility - ARP Funding Consideration   |            | <b>estimated time needed:</b> | 5 minutes    |
| <b>Board Action:</b> <input type="checkbox"/> Yes, action required <input checked="" type="checkbox"/> No, informational only |            |                               |              |

**If Action, Board Motion Requested:**

Presenting information regarding the long-term care facilities operating within Redwood County, as requested by Commissioners.

**Background Information:**

Following the December 14, 2021 County Commissioner Board Meeting, Commissioners requested to gather information regarding ownership and legal structure of long-term care facilities within Redwood County.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

## Long-Term Care Facilities in Redwood County

| Facility Name                           | Address                 | Location      | Managing Organization                          | Managing Organization Legal Structure            | Property Ownership   | Property Legal Structure |
|---|-------------------------|---------------|--|--|--|--------------------------|
| Parkview Senior Living                  | 102 County Road 9       | Belview       | City of Belview - Pending a response from City | donations go to Parview Senior Living Foundation | City of Belview  | ??                       |
| Valley View Manor                       | 200 10th Ave West       | Lamberton     | Superior Healthcare Management                 | LLC  | 200 10th Ave. East<br>LLC  | LLC                      |
| River Valley Health and Rehab (Sunwood) | 200 Dekalb Street South | Redwood Falls | Monarch Healthcare Management                  | LLC  | 200 S. Dekalb Street<br>LLC  | LLC                      |
| Garnette Gardens                        | 511 Dekalb Street South | Redwood Falls | Vista Prairie                                  | LLC  | City of RWF owns land, building owned by Vista Prairie. City has a ground lease. |                          |
| Gil-Mor Manor Nursing Home              | 96 3rd Street           | Morgan        | Morgan Memorial Foundation                     | Non-Profit                                       | Morgan Memorial Foundation   | Non-Profit               |
| Serenity Suites Senior Living           | 1381 May Street         | Wabasso       |  |  | Serenity Suites Senior Living  | Non-Profit               |
| Wabasso Rehab and Wellness Center       | 660 Maple Street        | Wabasso       | Superior Healthcare Management???              | LLC???   | GPH Wabasso LLC  | LLC                      |
| Countryside View Senior Living          | 810 8th Street          | Walnut Grove  | Minnewaska Community Health Services           | Sole-Proprietorship                              | Walnut Grove Economic Development Authority                                      | ??                       |





Cottonwood | Jackson | Lincoln | Lyon | Murray | Nobles | Pipestone | Redwood | Rock

## Southwest Minnesota Regional Trails Strategic Planning Proposal

Name of Applicant: Southwest Regional Development Commission

Contact Information: Jay Trusty, Executive Director, [execdir@swrdc.org](mailto:execdir@swrdc.org), 507-836-1636

Project Title: Regional Trails Strategic Planning

**Project Goal & Outcomes:** The Southwest Regional Development Commission is applying for EDA Travel, Tourism, and Outdoor Recreation Program dollars for the development of a strategic plan to establish a regional trail network in Southwest Minnesota. The goal of this planning effort is to regionalize trail network prioritization efforts, establish a shared vision of the overall trails network in Southwest Minnesota, promote and increase outdoor recreation awareness within the region, and leverage trails group success on a regional level.

Outcomes for this project would include increasing cooperation and coordination between trails groups, establishing trail connections that are vital to developing a connected trail network in Southwest Minnesota, and enhancing competitiveness of projects in seeking funding assistance to further trail development.

**Project Description:** Through continuous conversations with stakeholders from across Southwest Minnesota, it is clear that a more robust and holistic plan for the development of trails in the region can help our trails increase local, regional, and legislative support; and increase access to funding sources. Twenty-one years ago, a regional trails plan was developed. Seven years ago, that plan was updated to include ADA accessibility definitions, a prioritized list of trail projects, and the addition of new local trails plans. These previous regional trail planning efforts, however, were a collaboration between only elected officials and state/local agencies. This proposed planning effort will be an enhanced collaboration between local trails groups, elected officials, state/local agencies, and our national, state, and regional parks. The planning effort will emphasize trail-user engagement and opportunities for local trail collaboration with communities, businesses, and local government to increase outdoor recreational use and tourism within the region.

SRDC plans to develop a regional trails plan that would combine local efforts to find trail connections and develop a holistic view of what is and what could be for trails access in our nine-county region. We view this as an opportunity to not only develop a holistic plan, but also to advance a region-wide support network. We realize that good trail planning and development needs to include a two-level approach:

1. Local: to provide grassroots support and ownership.
2. Regional: to provide a holistic view, connections, and multiple partnerships; and it must also be a well-coordinated effort to maximize utilization of all our resources.

**Project Proposal:** The Southwest Minnesota Regional Trails Planning process will take place over three main phases: 1. Research, 2. Community Outreach, and 3. Plan Development.

During the research phase, SRDC will conduct a comprehensive review of all local- and state-level trail planning documents, including the Minnesota Department of Transportation (MnDOT) District 7 Bicycle Plan (2018), MnDOT District 8 Bicycle Plan (2019), Minnesota’s Statewide Bicycle System Plans, Active Living Plans in the SRDC region, Transportation Alternatives applications in the region, International Historic Highway 75 “King of Trails” Scenic Byway Corridor Work Plan (2015), Southwest Minnesota Regional Trails Plan (2001 and its 2015 update), and all other local plans from trails groups and local municipalities. This review will aid in assessing trail progress in the region and in identifying potential trail projects with support from multiple stakeholder groups. This phase will also include a primary trail-user assessment of the regional population, as well as an assessment of trails planning efforts in the regions of the states bordering Southwest Minnesota, including those in southeastern South Dakota and the regional hub of Sioux Falls, SD, and northwestern Iowa. Both regions offer opportunities for multi-state collaboration and a potential for a tri-state trails networks. After review of these plans, the findings will provide staff with the general strengths and weaknesses of the trail network in Southwest Minnesota.

The second phase will occur near the end of the review phase. During this phase, input from community members will be solicited through such means as public meetings and events, print and electronic surveys, workshops, and interviews and story collection throughout the region. These activities will allow staff to assess the overall demand for trail infrastructure, trail amenities, and levels of support from communities and the business sector.

In the last phase, regional goals and priorities will be drafted and brought to the stakeholder groups for review. Stakeholder groups will then assist SRDC in the implementation of any trails planning activities noted in the goals drafted in this phase.

**CEDS Relevancy:** A regional trails plan will support the following 2017-2021 CEDS priorities.

- Create and sustain vibrant and healthy communities that attract and retain residents.
- Increase visitor spending in the southwest region by 5% by 2021.
  - Keep Minnesota travel experiences fresh and current by creating outdoor recreation, arts, and cultural heritage experiences and amenities.
- Increase the number of regionally designated parks and trails by the Greater Minnesota Parks and Trails Commission.
- Work with state and local partners, including but not limited to SHIP, to coordinate efforts to develop and enhance regional bicycle and pedestrian systems.
- Work with state and local partners to support the expansion and maintenance of regional trails systems.

**Regional Economic Resiliency Plan Relevancy:** In addition to supporting priorities outlined in our 2027-2021 CEDS, this work also supports the following priorities from our upcoming Regional Economic Resiliency Plan (to be finalized/adopted 2022).

- Further economic development by advancing quality of life advancements in the region.
  - Increase awareness of opportunities and benefits of living in the region.
  - Promote outdoor recreational opportunities in the region.
- Build the resilience of resources that are especially vulnerable to shocks or disturbances.
- Promote best practices that support businesses and their communities by complementing the already present characteristics.

## Southwest Minnesota Regional Trails Strategic Planning Proposal

**Regional Collaboration:** In order to ensure that this plan is inclusive, comprehensive, and holistic, the planning workgroup will include representatives from the following:

- Minnesota Department of Transportation (MnDOT): Central Office, District 7, and District 8
- Trails/Parks Groups in the Region (including, but not limited to): Blue Mounds State Park, Camden Regional Trail, Camden State Park, Friends of Jackson County Trails, Friends of the Casey Jones State Trail, Friends of the Mound, Garvin Park, Hole in the Mountain, Pipestone National Monument, Shetek State Park, Split Rock Creek State Park, Touch the Sky Prairie Wildlife Refuge, and Wolf Creek Trail
- Museum/Interpretive Centers in the Region (including, but not limited to): End-O-Line Museum, Jeffers Petroglyphs, Laura Ingalls Wilder Museum & Pageant, Murray County Museum, and Wheels Across the Prairie Museum
- Statewide Health Improvement Partners (SHIP): Des Moines Valley Health & Human Services and Southwest Health & Human Services
- Greater Minnesota Regional Parks and Trails Commission
- Minnesota Parks and Trails Council
- Minnesota Department of Natural Resources (DNR)
- County Engineers
- Elected Officials
- King of Trails (Highway 75 Coalition)

Each stakeholder group will be asked to submit their latest version of any planning, construction, and/or engineering documents for inclusion in the regional trails planning efforts.

**Timeline:** The proposed Regional Trails Planning Timeline is outlined below.

|                                |                             |
|--------------------------------|-----------------------------|
| Phase 1: Plan Review/Research  | January 2022 – April 2022   |
| Phase 2: Community Outreach    | March 2022 – October 2022   |
| Phase 3: Plan Development      | October 2022 – January 2023 |
| • Public Comment Period        | February 2023               |
| • Public Comment Incorporation | March 2023 – April 2023     |
| Plan Adoption                  | May/June 2023               |

**Budget:**

|  |           |
|--|-----------|
| Personnel (1,400 hours)                                      | \$126,000 |
| Travel   | \$10,500  |
| Equipment (\$8,500 each for two pedestrian/bicycle counters) | \$17,000  |
| Supplies   | \$17,000  |
| Other  | \$38,500  |
| • Print/Publication of Plan                                  | \$6,500   |
| • Communications-phone, internet, postage (\$223x18 mths)    | \$4,014   |
| • Office space & utilities (\$638x18 mths)                   | \$11,484  |
| • Insurance (\$39x18 mths)                                   | \$702     |

Southwest Minnesota Regional Trails Strategic Planning Proposal

|                                |                  |
|--------------------------------|------------------|
| • Marketing/Outreach materials | \$10,400         |
| • Meeting Space Rentals        | \$5,400          |
|                                |                  |
| <b>Total Project Cost</b>      | <b>\$209,000</b> |



**REQUEST FOR BOARD ACTION**

|   |   |
|---|---|
| <b>Requested Board Date:</b> 12/28/2021   | <b>Originating Dept.:</b> EDA           |
| <b>Preferred 2<sup>nd</sup> Date:</b>   |   |
| <b>Discussion Item:</b>   | <b>Presenter:</b> Briana Mumme          |
| Southwest Regional Development Commission Resolution  | <b>estimated time needed:</b> 5 minutes |
| <b>Board Action:</b> <input type="checkbox"/> Yes, action required <input checked="" type="checkbox"/> No, informational only |   |

**If Action, Board Motion Requested:**

Approve/Deny resolution from the Southwest Regional Development Commission in support of the Regional Trails Plan grant application in the amount of \$3,000.

**Background Information:**

Staff from the SRDC presented a funding request on 12/14/2021 for a grant application to develop a regional trails plan. SRDC will seek funding from the regions nine counties to participate in the overall 25% match. Board discussed, if approved, the funding would come from the EDA budget.

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

**Redwood County Board of Commissioners**

403 South Mill Street

P.O Box 130

Redwood Falls, MN 56283

Phone: (507) 637-4016 Fax: (507) 637-4017

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**Resolution in Support of the Southwest Regional Trails Plan  
and EDA Travel, Tourism, and Outdoor Recreation Program Grant Application**

WHEREAS, Redwood County, located in Southwest Minnesota, has demonstrated by its actions that it is committed to improving the economic conditions and quality of life of its people; and

WHEREAS, the Coronavirus Pandemic has adversely affected the travel, tourism, and outdoor recreation sectors of Southwest Minnesota's economy, and in addition, the inherent volatility of the agricultural markets, and limited availability of capital for investment have adversely affected our economy, and the outmigration and aging of the region's population is resulting in the decrease of available labor force; and

WHEREAS, the current economic distress requires continuous and direct attention and action to assist area residents in their pursuit of economic independence, and to assist area businesses, parks and trails, and travel/tourism destinations towards successful competition in the tourism climate of today; and

WHEREAS, the Southwest Regional Development Commission has been instrumental in the development and implementation of economic development strategies and the dissemination of information that provides assistance to industry and business in the achievement of these objectives; and

WHEREAS, the Southwest Regional Development Commission and Redwood County are committed to accelerating the recovery of the travel, tourism, and outdoor recreation economy in Southwest Minnesota; and

WHEREAS, the successful completion of a regional trails plan will expand and enhance the region's opportunities to strengthen our travel, tourism, and outdoor recreation economy, and will advance the region's equitable access to a connected trail system that can successfully compete in the outdoor recreation climate of today;

THEREFORE, BE IT RESOLVED, that Redwood County supports the efforts of the Southwest Regional Development Commission to develop and implement a Regional Trails Plan to advance recovery efforts in the tourism sector and improve equitable access to a regional trails system by applying to the U.S. Department of Commerce, Economic Development Administration under the Travel, Tourism, and Outdoor Recreation Program; and that Redwood County has committed matching funds in the amount of \$3,000, none of which are federal funds, and that these funds are committed and in place.

*1st District*  
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**CERTIFICATION**

I hereby certify that the foregoing resolution is a true and correct copy of the resolution presented to and adopted by Redwood County at a duly authorized meeting thereof held on the 4<sup>th</sup> day of January, 2022 by the minutes of said meeting.

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
County Administrator

Date: \_\_\_\_\_

*1st District*

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MN Statute 118A.02 subd. 1 (a) The governing body of each government entity shall designate, as a depository of its funds, one or more financial institutions.

**DESIGNATION OF DEPOSITORIES**

(for Deposit Accounts)

**DEPOSITOR:** County of Redwood  
403 South Mill Street  
Redwood Falls, MN 56283

**FINANCIAL INSTITUTIONS:** Bremer Bank, NA  
Bremer Wealth Management  
Hometown Bank  
Integrity Bank Plus  
Minnwest Bank M.V.  
U.S. Bank  
Wanda State Bank  
MAGIC Fund  
Wells Fargo Advisors  
Multi-Bank Securities  
State Bank of Taunton

I, the undersigned Administrator of the County named above, hereby certify that the County of Redwood is organized and existing under and by virtue of the laws of the state of Minnesota as a corporation for profit, with its principal address at 403 South Mill Street, Redwood Falls, MN 56283.

Account Holder: County of Redwood is the complete and correct name of the Account Holder.

**I FURTHER CERTIFY** that at a meeting of the Board of Commissioners of the County of Redwood, duly and regularly called and held on January 4, 2022, at which a quorum was present and voting, the following resolutions were adopted:

**RESOLVED**, that the Financial Institutions named above at any one or more of its offices or branches, be and it hereby is designated as a depository for the funds of the County, which may be withdrawn on checks, drafts, advices of debit, notes or other orders for the payment of monies bearing the following appropriate number of signatures: Any one (1) of the following named officers or employees of the County (“Agents”), whose actual signatures are shown below:

|   |   |   |  |  |
|---|---|---|--|--|
| <p><i>1st District</i><br/><b>RICK WAKEFIELD</b><br/>P.O. Box 473<br/>Walnut Grove, MN 56180<br/>(507) 859-2369<br/>Rick_W@co.redwood.mn.us</p> | <p><i>2nd District</i><br/><b>JIM SALFER</b><br/>865 Pine Street<br/>Wabasso, MN 56293<br/>(507) 342-2431<br/>Jim_S2@co.redwood.mn.us</p> | <p><i>3rd District</i><br/><b>DENNIS GROEBNER</b><br/>250 Center Street<br/>Clements, MN 56224<br/>(507) 692-2235<br/>Dennis_G@co.redwood.mn.us</p> | <p><i>4th District</i><br/><b>BOB VANHEE</b><br/>503 Fallwood Road<br/>Redwood Falls, MN 56283<br/>(507) 616-1000<br/>Bob_V@co.redwood.mn.us</p> | <p><i>5th District</i><br/><b>DAVE FORKRUD</b><br/>P.O. Box 235<br/>Belview, MN 56214<br/>(507) 430-1907<br/>Dave_F@co.redwood.mn.us</p> |
|---|---|---|--|--|



**Redwood County Board of Commissioners**

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Jean Price  
Authorized Signer Printed Name

Vicki Kletscher  
Authorized Signer Printed Name

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Authorized Signature

And that the Financial Institution shall be and is authorized to honor and pay the same whether or not they are payable to bearer or to the individual order of any Agent or Agent's signing the same.

**FURTHER RESOLVED**, that the Financial Institution is hereby directed to accept and pay without further inquiry any item drawn against any of the County's accounts with the Financial Institution bearing the signature or signatures of Agents, as authorized above or otherwise even though drawn or endorsed to the order of any Agent signing or tendered by such Agent for cashing or in payment of the individual obligation of such Agent or for deposit to the Agent's personal account, and the Financial Institution shall not be required or be under any obligation to inquire as to the circumstances of the issue or use of any item signed in accordance with the resolutions contained herein, or the application or disposition of such item or the proceeds of the item.

**FURTHER RESOLVED**, that any one of such Agents is authorized to endorse all checks, drafts, notes and other items payable to or owned by Redwood County for deposit with the Financial Institution, or for collection or discount by the Financial Institution; and to accept drafts and other items payable at the Financial Institution.

**FURTHER RESOLVED**, that the above named agents are authorized and empowered to execute such other agreements, including, but not limited to, special depository agreements and arrangements regarding the manner, conditions, or purposes for which funds, checks, or items of the County may be deposited, collected, or withdrawn and to perform such other acts as they deem reasonably necessary to carry out the provisions of these resolutions. The other agreements and other acts may not be contrary to the provisions contained in this Resolution.

**FURTHER RESOLVED**, that the authority hereby conferred upon the above named Agents shall be and remain in full force and effect until written notice of any amendment or revocation thereof shall have been delivered to and received by the Financial Institution at each location where an account is maintained. Financial Institution shall be indemnified and held harmless from any loss suffered or any liability incurred by it in continuing to act in accordance with this resolution. Any such notice shall not affect any items in process at the time notice is given.

*1st District*

**RICK WAKEFIELD**

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*2nd District*

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**I FURTHER CERTIFY** that the persons named above occupy the positions set forth opposite their respective names and signatures; that the foregoing Resolutions now stand of record on the books of Redwood County; that they are in full force and effect and have not been modified in any manner whatsoever.

The above resolution was adopted by the Board of Commissioners of Redwood County on this 4<sup>th</sup> day of January, 2022.

\_\_\_\_\_  
Board Chair  
Redwood County Board of Commissioners

\_\_\_\_\_  
Vicki Kletscher  
County Administrator

*1st District*

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**COUNTY OF REDWOOD BOARD OF COMMISSIONERS**

**Resolution to Use Website Advertisement for Transportation Project Bids**

**WHEREAS**, Minn. Statute #331A.12, allows a county to use its website as publication for transportation contracts;

**NOW THEREFORE**, the County of Redwood Board of Commissioners hereby resolves:

**BE IT RESOLVED**, The County of Redwood designates publication for transportation contracts on the County website, <https://redwoodcounty-mn.us/>, in place of or in addition to any other required form of publication. Each year after designating publication on the County website, the County of Redwood must publish in a qualified newspaper in the jurisdiction and on the website notice that the County will publish any advertisements for bids on its website.

**BE IT FURTHER RESOLVED**, that any dissemination by alternative means must be in substantially the same format and for the same period of time as a publication would otherwise be required under Minn. Statute #331A.12 Subd.3.

**BE IT FURTHER RESOLVED**, a political subdivision that publishes notice on its website must ensure that a permanent record of publication is maintained in a form accessible by the public. Statute #331A.12 Subd.4.

**PASSED and ADOPTED** by the Redwood County Board of Commissioners this 4<sup>th</sup> day of January, 2022.

\_\_\_\_\_  
Board Chair  
Redwood County Board of Commissioners

\_\_\_\_\_  
Vicki Kletscher  
County Administrator

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**RESOLUTION**

**RESOLVED, THAT THE** Redwood Gazette, a legal newspaper printed and published in the City of Redwood Falls, Redwood County, Minnesota, be and the same is hereby designated by the Board of County Commissioners of said Redwood County, Minnesota as the newspaper in which the notice and list of real estate remaining delinquent on the first working day of January, 2022 shall be published.

**RESOLVED FURTHER, THAT THE** said Redwood County, Minnesota enter into a contract with the Redwood Gazette to print and publish as provided by law that said list of delinquent taxes at a compensation rate allowed by Section 331.08 of the Statutes of the State of Minnesota.

**BE IT FURTHER RESOLVED, THAT THE** Redwood Gazette be named the official newspaper of the County for the insertion of the annual financial statement and all printing of Commissioners' proceedings for 2022 for legal printing rates as prescribed by State Law.

**STATE OF MINNESOTA**

**COUNTY OF REDWOOD**

I, Vicki Kletscher, being the Administrator of Redwood County, Minnesota do hereby certify that the above is a full, true and correct copy of a Resolution duly adopted by the Board of Redwood County Commissioners on January 4, 2022.

Dated this 4<sup>th</sup> day of January, 2022.

\_\_\_\_\_  
Board Chair  
Redwood County Board of Commissioners

\_\_\_\_\_  
Vicki Kletscher  
County Administrator

*1st District*

**RICK WAKEFIELD**

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**RESOLUTION  
ELECTED MINIMUM SALARY**

**WHEREAS**, at the January 4, 2022 meeting, prior to the first date on which applicants can file for offices of Attorney, Auditor-Treasurer, Recorder and Sheriff, the Board of Commissioners shall set by resolution the minimum salary to be paid those officers for the term next following.

**BE IT RESOLVED** by the Redwood County Board of Commissioners that the following annual minimum salary to be paid the elected official for the term next following:

|                     |                          |             |
|---------------------|--------------------------|-------------|
| MN Statutes 384.151 | County Auditor/Treasurer | \$78,208.00 |
| MN Statues 385.373  |                          |             |
| MN Statutes 388.18  | County Attorney          | \$95,529.60 |
| MN Statutes 386.015 | County Recorder          | \$67,059.20 |
| MN Statutes 387.20  | County Sheriff           | \$98,529.60 |

**CERTIFICATION**

STATE OF MINNESOTA                        )  
  (  
COUNTY OF REDWOOD                    )

I, Vicki Kletscher, Administrator of said County of Redwood, do hereby certify that I have compared the foregoing copy with the original resolution adopted by the County Board on the 4<sup>th</sup> day of January, 2022, and now remaining on file and of record in my office and that the same is a correct transcript and of the whole of such original.

Witness my hand and official seal this  
4<sup>th</sup> day of January, 2022.

SEAL

\_\_\_\_\_  
Vicki Kletscher, County Administrator

*1st District*  
**RICK WAKEFIELD**  
P.O. Box 473  
Walnut Grove, MN 56180  
(507) 859-2369  
Rick\_W@co.redwood.mn.us

*2nd District*  
**JIM SALFER**  
865 Pine Street  
Wabasso, MN 56293  
(507) 342-2431  
Jim\_S2@co.redwood.mn.us

*3rd District*  
**DENNIS GROEBNER**  
250 Center Street  
Clements, MN 56224  
(507) 692-2235  
Dennis\_G@co.redwood.mn.us

*4th District*  
**BOB VANHEE**  
503 Fallwood Road  
Redwood Falls, MN 56283  
(507) 616-1000  
Bob\_V@co.redwood.mn.us

*5th District*  
**DAVE FORKRUD**  
P.O. Box 235  
Belview, MN 56214  
(507) 430-1907  
Dave\_F@co.redwood.mn.us



**REQUEST FOR BOARD ACTION**

|   |           |  |                |
|---|-----------|--|----------------|
| <b>Requested Board Date:</b>                | 1/4/2022  | <b>Originating Dept.:</b>  | Maintenance    |
| <b>Preferred 2<sup>nd</sup> Date:</b>       | 1/18/2022 |  |                |
| <b>Discussion Item:</b>                     |           | <b>Presenter:</b>  | Administration |
| Sprinkler (5) Year Internal Pipe Inspection |           | <b>estimated time needed:</b>  | 5Min           |
| <b>Board Action:</b>                        |           | <input checked="" type="checkbox"/> <b>Yes, action required</b> <input type="checkbox"/> <b>No, informational only</b> |                |

**If Action, Board Motion Requested:**

Request to allow Summit to perform a Sprinkler (5) Year Internal Pipe Inspection as Set by NFPA guidelines at the estimated cost of \$1050.00 for the system in the Redwood County Government Center. Pending Attorney approval of contract.

**Background Information:**

This has been a guideline that has been set by the NFPA since 2011 and is now being enforced as of 2015. It involves the operation of check valves, gauge replacement, and head function

Supporting Documents:  Attached  None

County Attorney Reviewed Information:  Completed  In Progress  Not applicable

**Administrators Comments:**

Reviewed by Administrator:  Yes  No

**\*\* The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day \*\***

## INSPECTION SERVICE AGREEMENT

**St. Cloud**  
 418 Great Oak Dr.  
 Waite Park, MN 56387  
 (320) 257-6390



**Corporate Office**  
 575 Minnehaha Avenue W.  
 St. Paul, MN 55103  
 (651) 251-1880

Date: 12/13/2021

Summit Fire Protection Co. ("Summit Fire Protection") is presenting an **Inspection Service Agreement** ("Agreement"), in accordance with the State Fire code including the items indicated below.

| CLIENT     |                                  |       |              |
|------------|----------------------------------|-------|--------------|
| Name:      | Redwood County Government Center |       |              |
| Address:   | 403 S Mill Street                |       |              |
|            | Redwood Falls MN 56283-8304      |       |              |
| Contact:   | Loren Gewarth                    |       |              |
| Phone:     | 507-637-4031                     | Cell: | 507-430-1765 |
| E-mail:    | loren_g@co.redwood.mn.us         |       |              |
| A/R Email: | loren_g@co.redwood.mn.us         |       |              |

| INSPECTION LOCATION |                                  |       |              |
|---------------------|----------------------------------|-------|--------------|
| Name:               | Redwood County Government Center |       |              |
| Address:            | 403 S Mill Street                |       |              |
|                     | Redwood Falls MN 56283           |       |              |
| Contact 1:          | Loren Gewarth                    |       |              |
| Phone:              | 507-637-4031                     | Cell: | 507-430-1765 |
| Contact 2:          |                                  |       |              |
| Phone:              |                                  | Cell: |              |

### INSPECTIONS & TESTING

| DESCRIPTION                                 | QTY   | FREQUENCY   | MONTH | VALUE       |
|---|-------|-------------|-------|-------------|
| Sprinkler (5) Year Internal Pipe Inspection | 1 Wet | Every 5 Yrs |       | \$ 1,050.00 |
|   |       |             |       |             |
|   |       |             |       |             |
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| EXCLUSIONS:   |
|---|
| Tax, Extinguisher & Ansul 6/12 year test, miscellaneous parts.  |
| Additional charges may apply if panel code(s) are not available or not reprogrammed to the factory default. |
| 3rd party Inspection Compliance Engine Fees (if applicable)   |

| SUMMARY: |
|----------|
|          |

|                      |                            |
|----------------------|----------------------------|
| <b>Initial Term:</b> | 1 Year                     |
| From:                | 12/1/2021 Thru: 11/30/2022 |
| Presented By:        |                            |

**Quantities noted on this agreement may vary based on actual inspection. Additional unit pricing would apply.**

|                                 |                    |
|---------------------------------|--------------------|
| <b>Total Annual Investment:</b> | <b>\$ 1,050.00</b> |
|---------------------------------|--------------------|

**Jennifer Roehl**  
[JRoehl@SummitFire.com](mailto:JRoehl@SummitFire.com)  
**Fire Life Safety Sales Representative**  
 418 Great Oak Dr.  
 Waite Park, MN 56387  
**Summit Fire Protection Co.**  
 Cell Phone: (320) 293-9759  
 Direct Phone: (320) 227-1987 Fax: (320) 257-6392  
 Signature: *Jennifer Roehl*  
 Date: 12/13/2021

**ACCEPTANCE:** This Agreement is limited to INSPECTION SERVICE ONLY performed in accordance with the State Fire code as indicated by items checked above. Any additional maintenance, repairs or alterations will be made only upon receipt of such orders by an authorized person, at Summit Fire Protection's prevailing rates. Payment is due 30 days from date of billing or payment at time of service. Service is contingent on completion of credit application or credit card information being submitted to Accounts Receivable Department.

**GENERAL CONDITIONS:** The General Conditions attached to this Agreement are incorporated herein and made a part of this Agreement. Upon acceptance of this Agreement by Client, the General Conditions will automatically be part of this Agreement between Summit Fire Protection and Client.

**Contract Acceptance:**

|            |       |
|------------|-------|
| Client:    |       |
| Signature: | Date: |

The above prices, specifications and conditions, and the attached General Conditions, are hereby accepted. Summit Fire Protection is authorized to perform the work as specified. Client acknowledges that he/she has read and understands this Agreement.

#### SUMMIT FIRE PROTECTION CO. INSPECTION SERVICE AGREEMENT GENERAL CONDITIONS

These General Conditions are attached to and made a part of the Inspection Service Agreement to which they are attached (collectively, the "Agreement") as if fully set forth on the front page of the Agreement. As used in these General Conditions, "Summit Fire Protection," "Client," and other words and terms used in these General Conditions shall have the same meanings as those terms have in the Agreement.

1. **Payment.** Client agrees to pay all fees (the "Fees") for the testing and inspection services (the "Services") included in the Agreement. If Client fails to pay the Fees within thirty (30) days after the date the same is due and payable, Client shall automatically be assessed and shall pay a late charge equivalent to three percent (3%) of the amount of such late payment, together with interest on such late payment at the lower of the maximum rate allowed by applicable law or the rate of eighteen percent (18%) per annum.
2. **Term/Renewal Pricing.** The initial term of the Agreement shall be a 1, 2, 3, 4, or 5 year term as indicated on the first page of the Agreement. The term of the Agreement shall continue to automatically renew for a like term unless either Client or Summit Fire Protection notifies the other party in writing at least sixty (60) days prior to the then expiring term that it does not want the term of the Agreement to renew. On the first annual anniversary date of this Agreement, and on each subsequent annual anniversary date thereafter during the term of the Agreement and any renewal hereof, the Fees as indicated on the first page of the Agreement shall automatically be increased by five percent (5%) per year.
3. **Changes.** Any changes to the Services to be provided by Summit Fire Protection during the term of the Agreement are to be documented by a written change order or amendment signed by Summit Fire Protection and Client, which may include, among other terms, a change in the Fees.
4. **Taxes.** Any taxes or other governmental charges related to the Agreement shall be paid by Client to Summit Fire Protection and shall be in addition to the Fees.
5. **Unavoidable Delays.** To the extent any time period for performance by Summit Fire Protection applies, Summit Fire Protection shall not be responsible for any delays due to federal, state or municipal actions or regulations, strikes or other labor shortages, equipment or other materials delays or shortages, acts or omissions of Client, or any other events or causes beyond the control of Summit Fire Protection.
6. **Access.** Client shall allow Summit Fire Protection to have reasonable access to the job location to allow the performance of the Services on the dates and at the times requested by Summit Fire Protection personnel.
7. **MECHANIC LIEN NOTICE. YOU ARE ENTITLED UNDER MINNESOTA LAW TO THE FOLLOWING NOTICE:**
  - a. ANY PERSON OR COMPANY SUPPLYING LABOR OR MATERIALS FOR THIS IMPROVEMENT TO YOUR PROPERTY MAY FILE A LIEN AGAINST YOUR PROPERTY IF THAT PERSON OR COMPANY IS NOT PAID FOR THEIR CONTRIBUTIONS.
  - b. UNDER MINNESOTA LAW, YOU HAVE THE RIGHT TO PAY PERSONS WHO SUPPLIED LABOR OR MATERIALS FOR THIS IMPROVEMENT DIRECTLY AND DEDUCT THIS AMOUNT FROM OUR CONTRACT PRICE, OR WITHHOLD THE AMOUNTS DUE THEM FROM US UNTIL 120 DAYS AFTER COMPLETION OF THE IMPROVEMENT UNLESS WE GIVE YOU A LIEN WAIVER SIGNED BY PERSONS WHO SUPPLIED ANY LABOR OR MATERIAL FOR THE IMPROVEMENT AND WHO GAVE YOU TIMELY NOTICE.
8. **Limitation of Liability and Remedies.** The Services provided under this Agreement are not an insurance policy or a substitute for an insurance policy. The amount paid by Client for the Services is not sufficient for Summit Fire Protection to assume liability for loss or damage except as expressly set forth in this Agreement. In the event of any breach, default or negligence by Summit Fire Protection under this Agreement, Client agrees that the maximum liability of Summit Fire Protection shall not exceed \$500.00 or an amount equal to the Fees, whichever is greater, and Client expressly waives any right to make any claim in excess of that amount. Further, Client waives any right to any claims for punitive, exemplary, incidental or consequential damages. Client shall provide Summit Fire Protection with reasonable notice of any claim and a reasonable opportunity to cure any alleged breach or default. Client shall indemnify, defend and hold Summit Fire Protection harmless from and against claims, actions, costs and expenses, including reasonable legal fees and costs, arising out of any injury, death or damage occurring on or about the job site unless caused by the negligence or willful misconduct of Summit Fire Protection.
9. **Client's Failure to Pay.** If Client fails to pay any amount due to Summit Fire Protection as and when required, Summit Fire Protection shall have the right, but not the obligation, to immediately discontinue performing any Services and Summit Fire Protection may pursue any and all other rights and remedies, including the right to place a lien against the job site. In addition, Client shall be obligated to reimburse Summit Fire Protection for all reasonable legal fees and costs incurred by Summit Fire Protection in the enforcement of this Agreement.
10. **Binding Arbitration Agreement.** Except as otherwise set forth in Section 9 above, in the event of any dispute between Client and Summit Fire Protection, whether during the performance of the Services contemplated under this Agreement or after, Client and Summit Fire Protection agree to negotiate in good faith towards the resolution of the dispute. If Client and Summit Fire Protection are unable to resolve the dispute within twenty (20) days after the date the dispute arises, then Client and Summit Fire Protection agree to resolve the dispute through binding arbitration. All disputes arising out of or relating to this Agreement including, without limitation, claims relating to the formation, performance or interpretation of this Agreement, and claims of negligence, breach of contract and breach of warranty, which are not resolved either through direct negotiation as provided above, shall be resolved by binding arbitration under the Construction Industry Arbitration Rules of the American Arbitration Association then in effect. This arbitration agreement will be governed by the Federal Arbitration Act and the Minnesota Uniform Arbitration Act. Arbitration will be commenced by written demand for arbitration filed with the American Arbitration Association and the notice of filing, together with a copy of the written demand for arbitration, be provided to the other party in accordance with the notice provisions of this Agreement. However, no arbitration or legal action will be commenced following expiration of the application statute of limitations or repose. Judgment on the arbitration award will be confirmed in any court with jurisdiction. Client and Summit Fire Protection agree that any subcontractor, material supplier, or sub-subcontractor may be made a party to the arbitration proceeding. Venue for the arbitration will be in Ramsey County, Minnesota. Summit Fire Protection expressly reserves all mechanics lien rights under Chapter 514 of the Minnesota Statutes and may take such other legal action as is needed to perfect such rights. The provisions contained in this paragraph will survive the completion of the Services and termination of this Agreement.
11. **Miscellaneous.** The headings used herein are for convenience only and are not to be used in interpreting this Agreement. This Agreement shall be construed, enforced and interpreted under the laws of the State of Minnesota. Except as otherwise provided herein, jurisdiction and venue for the interpretation and enforcement of this Agreement shall be solely in the courts of the State of Minnesota located in Ramsey County, Minnesota. Each party waives the right to a jury trial. This Agreement may not be modified, amended or changed orally, but only by an agreement in writing signed by the parties hereto. Neither party shall be deemed to have waived any rights under this Agreement unless such waiver is given in writing and signed by such party. If any provision of this Agreement is invalid or unenforceable, such provision shall be deemed to be modified to be within the limits of enforceability or validity, if feasible; however, if the offending provision cannot be so modified, it shall be stricken and all other provisions of this Agreement in all other respects shall remain valid and enforceable. This Agreement is not assignable by either party. This Agreement is the entire agreement between the parties regarding the subject matter of this Agreement; any prior or simultaneous oral or written agreement regarding the subject matter hereof is superseded by this Agreement.
12. **Monitoring Subscriber Responsibilities.** Client agrees with respect to its fire alarm & security system ("System") monitored by Summit Fire Protection:
  - a. To furnish Summit Fire Protection in writing and on a continuing basis a list of the names and telephone numbers of all person authorized to enter Client's premises during closed periods and/or to represent Client in his/its absence.
  - b. To notify Summit Fire Protection any alterations, remodeling, fixture or structural changes, and to bear the cost of any changes in the System that are required as a result and which are authorized by Client.
  - c. To not tamper with, disturb, injure, misuse, abuse, remove, or otherwise interfere with the System, or permit the same to be done by any third party, and to indemnify and pay to Summit Fire Protection the cost of repair or replacement of any loss or damages to the System, including, but not limited to, loss by fire, earthquake, riot, vandalism, flood, or other damage or destruction.
  - d. To repair, maintain, service and/or assure the operation of any other property, system, or any device of Client or of others to which the System may be attached or connected, and to redecorate any portion of Client's premises affected by the removal of all or part of the System.
  - e. To provide uninterrupted 110 volt AC power to location(s) through Client's meter and at Client's expense.
  - f. To the extent that the system is under Client's control:
    1. To carefully and properly set the System immediately prior to the closing of the premises and carefully test the System, understanding particularly that the sensitivity and area of coverage of space protection devices may change, that Summit Fire Protection is unable to detect such changes and accordingly that "walk tests" in the area or areas of such coverage are necessary to insure that adequate sensitivity is maintained.
    2. To turn off or remove all things which are the source of air turbulence or air movement which may interfere with the effectiveness of the System, and particularly space protection components of the System, during closed periods when the System is on.
    3. To refrain from causing false alarms through the carelessness of Client of malicious or accidental use of the System and to reimburse Summit Fire Protection for any false alarm fine, penalty, or fee assessed against Summit Fire Protection by any government or municipal agency as a result of such false alarms and, in addition, reimburse Summit Fire Protection for its costs and expenses in responding to such false alarms.
- g. In the event that Summit Fire Protection receives authorized or false signals to its monitoring station from Client's premises, Summit Fire Protection may give notice to Client of these signals. If the unauthorized or false signals are not corrected promptly after such notice, Client agrees that Summit Fire Protection shall have the right to enter the premises where the Systems is located for the purpose of removing or disconnecting the System. In the event that the Client fails to provide Summit Fire Protection access to the premises for this purpose, Client shall be liable for all costs and expenses, including attorney's fees, incurred by Summit Fire Protection in its attempt to prevent unauthorized or false signals.
13. **Monitoring Limitations of Liability.** Summit Fire Protection does not represent or warrant that the System will prevent any loss by or through burglary, hold-up, fire or otherwise, or that the System will in all cases provide the protection for which it is installed or intended. Client acknowledges that Summit Fire Protection is not an insurer, that Client assumes all risk for loss or damage to Client's premises and to its contents, that Summit Fire Protection has not made any representations or warranties, and the Client has not relied on any representation or warranties, expressed or implied, except assets forth herein and Client acknowledges that he/it has read and understands this Agreement.





## 2022 COMMITTEE APPOINTMENTS

Forkrud  
Salfer

Wakefield  
Groebner

Van Hee

Advocate-Connect- Educate  
(ACE) Ex-Officio:  
(Joint Powers)

Commissioner Forkrud; Salfer as alternate.  
Meets 4th Thursday of the month at 9am  
Center for Regional Development – Slayton, MN  
Appropriation: \$32,747/yearly

Ag Society/Fairboard:

Commissioner Van Hee & Salfer (alternate), Ex Officio.  
Meets 2<sup>nd</sup> Wed. of the month-Email invite sent  
Fairgrounds meeting room or various locations  
Contact is Jeff Potter 507-993-6491 potterosafarms@gmail.com  
Appropriation: \$36,000/yearly

Aquatic Invasive Species Committee

Groebner  
Conservation Officer and At large reps (Amanda Wold)  
Will meet quarterly at the most

Association of Minnesota Counties  
(AMC Voting Delegates)

All five Commissioners, Administrator, Env. Director;  
Highway Engineer

Meets for Annual Conference Dec. 4<sup>th</sup>-7<sup>th</sup>  
AMC Legislative Conference March 2-3<sup>rd</sup>  
AMC Leadership Conference Spring 2022 Nisswa, MN  
AMC Policy Committees September 2022, Alexandria  
Appropriation: \$12,404/yearly

AMC District VIII Meetings:

All five Commissioners. Department Heads option at their  
Choice. Meets May 2022 & October 2022 as scheduled within  
10 County District.

AMC Policy Committees:

Environmental – Wakefield  
Ag Subcommittee – Forkrud  
Transportation Subcommittee – Van Hee  
Health & Human Services – Salfer  
Social Services & Health Subcommittee's - Salfer  
General Government – Groebner  
Indian Affairs Task Force – Groebner  
Public Safety – Forkrud  
Futures Committee – Briana Mumme  
(All Commissioners may attend at any time.)  
Attends the Feb., Sept., and December Conferences

Area II Minnesota River Basin  
Projects  
Joint Powers

Commissioner Wakefield; Groebner as alternate.  
Meetings 1<sup>st</sup> Thursday morning (9:00) monthly in Marshall,  
every other month in Redwood Falls jointly with RCRCA  
Contact: Kerry Netzke : Marshall Office, 507-537-6369.  
Appropriation: \$12,123.20

|  |  |   |
|--|--|---|
| <u>Audit Committee:</u>  | Board Chair, Administrator, Auditor-Treasurer<br>Meets as needed   |   |
| <u>Board of Adjustment:</u><br>(Noxious Weed Appeal Board)     | John Rohlik Jr., Dan Tauer, John Schueller<br>Meets as needed. No Term limits<br>Contact: Director of Environmental Services: Scott<br>Wold, 507-637-4023.<br>Commissioner of District.  |   |
| <u>Budget/Finance Committee:</u>                               | Commissioner Forkrud & Wakefield; County Administrator   |   |
| <u>Buildings Committee:</u>                                    | Commissioners Groebner & Forkrud<br>Administrator; Department Heads: Maintenance   |   |
| <u>Business Development Committee:</u><br>(Abatement) EDA      | Commissioners Salfer (EDA) Forkrud (non-EDA);<br>Alternate: Commissioner Van Hee<br>Administrator; Attorney, Assessor, Auditor/Treasurer<br>EDA Coordinator<br>Meet as needed at a time that works for the majority  |   |
| <u>Child's Place (Non Profit)<br/>Advisory Board</u>           | Commissioner Salfer,<br>Alternate: Commissioner Forkrud  |   |
| <u>Communications Board</u><br>(Emergency Communication Board) | Commissioner Wakefield; Groebner Alternate<br>Emergency Communication Board<br>Delegate: Randy Hanson - Alternate: Jim Sandgren<br>Regional User Committee:<br>Meets every other month (4 <sup>th</sup> Wed.) at 1pm in<br>Basement of Lyon County Sheriff's Office. |   |
| <u>County Emergency Services Committee:</u>                    | Board Chair<br>Vice Chair<br>Dispatch<br>EMS (Ambulance)<br>County Administrator<br>County Engineer<br>Environmental   | Sheriff<br>National Guard<br>Emergency Management Dir.<br>Redwood County Fire Assn.<br>City Police Dept.<br>Red Cross |
| <u>County Office Appointments:</u>                             |  |   |
| Assessor   | John Thompson  | 4 yr. term ends = December 2024   |
| Highway Engineer   | Anthony Sellner  | 4 yr. term ends = April 2024  |
| Veteran Service Officer  | Dustin Hunter  | 4 yr. term ends = July 2022   |
| County Coroner   | Dr. Kelly Mills  | 4 yr. term ends = December 2023   |
| <u>CPT (Counties Providing Technology)</u>                     | Commissioner Wakefield<br>Alternate: Commissioner Forkrud<br>Administrator   |   |
| <u>Dead Coon Lake Outlet</u>                                   | Commissioner Groebner and Wakefield  |   |

Drug Court Steering Committee

Commissioner **Wakefield**  
Alternate: Commissioner **Forkrud**  
Judge: Patrick Rohland  
Co. Attorney: Jenna Peterson  
DOC Supervisor: Sarah Eischens  
Sheriff's Department: Randy Hanson  
Drug Court Coordinator: Grady Holtberg  
Chief Public Defender: Cecil Naatz/Joel Solie  
5<sup>th</sup> District Administration: Brenda Pautsch  
Tribal Council: Robert Larsen  
SWHHS: Cindy Nelson  
Lower Sioux Social Services: Darin Prescott  
City Council Member: John Buckley  
Lower Sioux Police Chief: Dave Hester  
Redwood Falls Police Chief: Jason Cotner  
Redwood Community Member: Rev. Scott Prouty  
Lower Sioux Community Member: \_\_\_\_\_  
Western Mental Health: Sarah Ackerman  
Project Turnabout: Rick Forde  
Meets as needed

Drug Task Force:  
(Joint Powers)

Commissioner **Wakefield**; Alternate-Commissioner **Salfer**  
Meets 2<sup>nd</sup> Thursday every month at 9:30 a.m. Redwood  
County Law Enforcement Center

Emergency Medical Services (EMS)  
Board:

Joe Plaetz, alternate (3<sup>rd</sup> term 2019, 2020, 2021)  
Lewis Louwagie (2<sup>nd</sup> Term 2019, 2020, 2021)  
Contact: Ann Jensen [director@sw-ems.org](mailto:director@sw-ems.org)  
Louis Louwagie 507-829-6154

Extension Committee:  
(May serve two 3-year terms)

Commissioners **Van Hee** and **Forkrud**  
1<sup>st</sup> District: **VACANT**  
2<sup>nd</sup> District: Caroline Netzke (2<sup>nd</sup> Term) 2021, 2022, 2023  
3<sup>rd</sup> District: **VACANT**  
4<sup>th</sup> District: Lori O'Leary (1<sup>st</sup> term) 2020, 2021, 2022  
5<sup>th</sup> District: Mary Thomas (1<sup>st</sup> term) 2021, 2022, 2023  
**At-Large: VACANT** 2021, 2022, 2023  
Secretary Designate: Auditor-Treasurer Office  
Meets 4x/year 2022– January 25, April 26, August 23, and  
November 22 at 4pm Redwood Falls

Human Rights Officers:

County Administrator; County Attorney; County Sheriff  
Board Chair, Alternate Vice Chair.

Insurance & Benefits Committee:

Commissioner Forkrud, Alternate Salfer; Administrator;  
AFSCME-Courthouse, VACANT, Denise Siegfried,  
R & B: Paula Olson;  
LELS: B.J. Labat  
R & B: Roger Polkow; Matthew Guetter  
Non-Union Employees: Peter Brown  
Management Team: Auditor-Treasurer  
Meets as needed

Judicial Ditch Committee:

Commissioners Wakefield; Groebner, Forkrud  
Commissioner in District involved  
Environmental Director, Auditor/Treasurer, Ditch Inspector,  
Administrator

Ditch Committee

Wakefield; Groebner Forkrud  
Environmental Director, Auditor/Treasurer, Ditch Inspector  
Administrator

Law Library

Commissioner Van Hee  
County Attorney  
VACANT – Attorney at Estebo  
Judge Rohland

Lower Sioux Community Planning:

Commissioners Van Hee & Groebner;  
Administrator and EDA Coordinator  
Meets as needed

Marketing Committee

Briana Mumme, Heidi Wersal, Joyce Anderson, John  
Thompson, Robin Kokesch, Brian Schulte, Scott Wold, Amy  
Serbus  
Meet as needed at a time that works for the majority

MN Rural Counties Caucus

Commissioner Salfer Alternate – Van Hee  
2<sup>nd</sup> Monday every month in Alexandria  
Contact: Dan Larson  
Appropriation: \$2,300/yearly

MN Transportation Alliance:

Commissioner Van Hee; Alternate: Groebner  
Highway Engineer  
Executive Director: Margaret Donahoe  
[Margaret@transportationalliance.com](mailto:Margaret@transportationalliance.com)

MN River Master Plan  
Advisory Board

Commissioner Forkrud  
Renville County Commissioner:  
Renville County Park Committee: \_\_\_\_\_, \_\_\_\_\_  
Redwood County Park Committee: Ted Suss, Jeanne Prescott  
Meets: 2x/year minimum and as needed

MN Valley Regional Rail Authority:  
(Joint Powers)

Commissioner Groebner Alternate Van Hee  
Meets 3<sup>rd</sup> Wednesdays at 9:30 a.m.  
Odd months – Sibley County Courthouse;  
Even months – Redwood County Government Center  
Contact: RADC 507-637-4084.

Ordinance Task Force

Commissioner: Forkrud  
Planning Commission Member: Mike Scheffler  
Auditor/Treasurer: Jean Price  
Solid Waste Administrator: Jon Mitchell

Personnel Sub-Committee:

Salfer and Forkrud  
Administrator; HR Coordinator  
Meets as needed

Plum Creek Parks Committee

Commissioner Wakefield  
Environmental Director: Scott Wold  
EDA Coordinator: Briana Mumme  
Park Supervisor: Adam Kletscher  
City: Greg Hansen  
At Large: Merna Malmberg  
Lon Walling

Planning & Zoning Commission:

Commissioner Forkrud; Salfer as alternate;  
County Attorney; No term limits  
1<sup>st</sup> District: DeVonaa Zueg.(2<sup>nd</sup> Term) 2021-2022-2023  
2<sup>nd</sup> District: Mike Scheffler: (5<sup>th</sup> Term): 2021-2022-2023  
3<sup>rd</sup> District: Mark Madsen (4<sup>th</sup> Term): 2022-2023-2024  
4<sup>th</sup> District: Mike Kaufenberg (3<sup>rd</sup> Term): 2022-2023-2024  
5<sup>th</sup> District: Jeff Huseby (2<sup>nd</sup> term) 2021-2022-2023  
Typically meets last Tuesday of the month at 1pm

Plum Creek Library Governing Board  
of Trustees: (Joint Powers)

Commissioner Wakefield; Alternate: Salfer  
Contact: Worthington Office, 507-376-5803.  
3<sup>rd</sup> Wednesday at 6:30 p.m. Jan, April, June, October and  
December; Meets 5x/year  
in Slayton – Murray County Court Bldg.  
Contact [rhudson@plumcreeklibrary.net](mailto:rhudson@plumcreeklibrary.net)  
Appropriation: \$109,323/yearly

Primewest

Commissioner Van Hee Alternate: Forkrud  
Meets: First Thursday every month  
Meets in Alexandria, MN 11:30 a.m. – 3:00 p.m.

Redwood-Cottonwood Rivers Control  
Area (RCRCA): (Joint Powers)

Commissioner Wakefield ; Groebner as alternate.  
Meets 1<sup>st</sup> Thursday monthly in Marshall & every other month in  
Redwood Falls, 9:00 a.m. jointly with Area II  
Contact: 507-532-1325, Kerry Netzke  
Appropriation: \$26,480.00/yearly

One Watershed, One Plan

Redwood County Collaborative:  
(Joint Powers)

Commissioner **Salfer**; **Wakefield** as alternate  
Meets yearly

Redwood County EDA Committee:

(May serve three 3-Year terms)

Commissioners **Salfer** – 2021-2022-2023 (3<sup>rd</sup> Term)  
**Van Hee** – 2020-2021-2022 (2<sup>nd</sup> Term)  
EDA Coordinator  
1<sup>st</sup> District: Jacob Jenniges (2<sup>nd</sup> Term): 2020-2021-2022  
2<sup>nd</sup> District: Ed Cohrs (2<sup>nd</sup> Term): 2021-2022-2023  
3<sup>rd</sup> District: Heather Koffler (1<sup>st</sup> Term): 2020, 2021, 2022  
4<sup>th</sup> District Sarah Kuglin (2<sup>nd</sup> Term) 2021-2022-2023  
5<sup>th</sup> District: Jeff Manthei (1<sup>st</sup> Term): 2022-2023-2024  
At Large: Jenifer Goblisch (2<sup>nd</sup> Term): 2021-2022-2023  
At Large: Stacey Heiling (1<sup>st</sup> Term): 2020-2021-2022  
2<sup>nd</sup> Thursday every other month (odd months) at 9am at the  
Government Center, and even months via Zoom

Redwood County Historical Society  
Board and Friends of Gilfillan:

Commissioner **Groebner**; **Forkrud** as alternate.  
Hist. Society meets 3<sup>rd</sup> Tuesday of the month in the evening.  
Friends of Gilfillan -meets 4<sup>th</sup> Thursday of the month March-  
November at Gilfillan  
Redwood Falls Library  
Appropriation: \$20,000/yearly

Redwood County Water Plan  
Advisory Board

Commissioner **Groebner** and **Wakefield**  
Contact: Scott Wold (Soil and Water)  
Usually meets 2x/year or so

## Recycling Committees

Lyon County Regional Landfill:

Commissioner; **Groebner**; **Forkrud** as alternate;  
RRRSWA Executive Director; Redwood County Solid Waste  
Administrator  
Meets in Marshall 1x/year

Lyon County Regional Landfill:  
(Annual Meeting)

All five Commissioners  
Redwood County Solid Waste Administrator  
RRRSWA Executive Director

Redwood/Renville Regional Solid  
Waste Joint Powers:

Commissioner **Groebner**; Commissioner **Forkrud**  
**Salfer** as alternate.  
Redwood County Representative: William Lightfoot  
At Large Member: Dr. Steven Medrud  
Meets 2nd Tuesday at 2:00 p.m. at RRRSWA Building

Rural MN Energy Board:  
alternate.  
(Joint Powers)

Commissioner **Groebner**, Commissioner **Wakefield**; as  
alternate.  
Meets 4<sup>th</sup> Monday on odd months at 1pm– 2401 Broadway  
Avenue, Slayton, MN  
[www.rmeb.org](http://www.rmeb.org) for meeting dates; Annette Fiedler  
Appropriation: \$2,500.00/yearly

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| <u>Solid Waste Subcommittee:</u>  | Commissioners Groebner & Forkrud<br>Salfer as alternate<br>RRRSWA Executive Director/Redwood Cty. Solid Waste Administrator<br>Meets as needed  |
| <u>Southwest Regional Solid Waste :<br/>Commission:</u><br>(Joint Powers)     | Commissioner Groebner; Alternate: Wakefield –<br>RRRSWA Executive Director: Jon Mitchell.<br>Contact: SRDC Office, 507-836-1633 – Rosemary Bruce-White<br>Qtly Meetings in the am at 2401 Broadway Ave., Slayton  |
| <u>Redwood Falls City Council<br/>Committee</u>                               | All Commissioners<br>Administrator<br>Meets the 5 <sup>th</sup> Tuesday at 5:00 p.m.  |
| <u>Redwood Soil &amp; Water Conservation<br/>District – Liaison Committee</u> | Commissioner Groebner & Forkrud<br>Soil & Water Board Members: Joe Plaetz, Jeff Potter<br>Environmental Director<br>County Administrator<br>Meets: As needed  |
| <u>Redwood Soil &amp; Water Conservation<br/>Board</u>                        | Commissioner: Groebner; Alternate: Forkrud<br>Meets the 2 <sup>nd</sup> Wednesday of every month in the AM  |
| <u>Safety Committee:</u>  | Commissioner Salfer and Forkrud; Groebner as alternate<br>Safety Coordinator: Peter Brown;<br>Safety Technician: Shelly Koenig<br>R & B - Jerry Jenniges; Jeff Bommersbach as<br>Alternate;<br>Maintenance-Loren Gewerth<br>Sheriff – Joel Bill<br>CH/Government Center-Jim Sandgren<br>Meets 4x/year |
| <u>Service Enterprises (S.E.I)</u>  | Commissioner Groebner; Alternate: Salfer<br>Meets the 4 <sup>th</sup> Thursday of every month at 12noon in Redwood<br>Contact <a href="mailto:Karin.ramey@service-enterprises.org">Karin.ramey@service-enterprises.org</a>  |
| <u>Southern MN Tourism Association:</u>                                       | Chamber Director; Commissioner Forkrud<br>Meetings in various sites quarterly<br>Contact: Mankato Office, 507-389-2683.<br>Anne Johnson, Chamber Director<br>Appropriation: \$841.00/yearly   |



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| <u>Southern Prairie Community Care:</u>  | Commissioner <b>Van Hee</b> ; Alternate <b>Salfer</b><br>Meets 4 <sup>th</sup> Friday every month (9:30-12:30pm)<br>At Redwood Falls MN West Room<br>Toni.lecy@southernprairie.org  |
| <u>SMAMHC (SW MN Adult Mental Health Consortium Executive Commission Board: (Joint Powers 18 Counties)</u> | Commissioner <b>Salfer</b> ; Alternate <b>Wakefield</b><br>Meets annually in October<br>Consortium meets 3 <sup>rd</sup> Friday monthly. (attended by SWHHS)<br>Marshall  |
| <u>Southwest Health &amp; Human Services:</u>  | Commissioners <b>Salfer</b> & <b>Wakefield</b> ( <b>Van Hee</b> as alternate)<br>Public Health Lay-person: Carol Flahaven<br>Meets third Wednesday of the month at 9:00 a.m. at the Gov't Center in Marshall.<br><a href="mailto:Monica.christianson@swhhs.com">Monica.christianson@swhhs.com</a> |
| <u>SW MN Private Industry Council Chief Elected Officials Board: (Joint Powers)</u>                        | Commissioner <b>Wakefield</b> ; <b>Salfer</b> as alternate.<br>Meets Qtrly. at 2pm<br>Contact: Marshall Office, 507-476-4060. Carrie Bendix<br><a href="mailto:cbendix@swmnpic.org">cbendix@swmnpic.org</a><br>Lyon County Government Center<br>Appropriation: \$3,440/yearly                     |
| <u>SW Regional Development Commission: (Joint Powers)</u>  | Commissioner <b>Van Hee</b> ; <b>Salfer</b> as alternate.<br>2 <sup>nd</sup> Thursday every month at 3:30pm. at SRDC Office in Slayton. Contact: Slayton Office, 2401 Broadway Ave. #1<br>Rhonda Wynia; <a href="mailto:rwynia@swrdc.org">rwynia@swrdc.org</a> (507) 836-8547                     |
| <u>State Community Health Service Advisory Board</u>   | Commissioner: <b>Salfer</b><br>Representative for SWHHS<br>Meets Quarterly in March, June, Sept. and December<br>Contact is Carol Biren<br>Jim is the representative for SWHHS and they pay his per diem  |
| <u>Supporting Hands Nurse Family Partnership</u>   | Commissioner; <b>Salfer</b> ; <b>Forkrud</b> Alternate<br>Meets Quarterly – Carol Biren – SWHHS<br>Meeting Dates:<br>Kandiyohi HHS Building, Willmar  |
| <u>Tobacco Ordinance Hearing Panel:</u>  | Representative from SWHHS (5-18-21)   |
| <u>United Community Action Partnership – Community Transit</u>   | Commissioner <b>Van Hee</b><br>Meets quarterly on third Tuesday at 3:30 p.m.<br>164 East 2 <sup>nd</sup> Street, Redwood Falls<br>(February, May, August and November)<br>Cathleen Amick (507) 637-2187   |

Wellness Your Way

Heidi Wersal, Michelle Koenig, Kim Kodet, Peter Brown,  
Robin Kokesch, Chris Burchfield,  
Jeanne Prescott, Jenifer Manthei, Amy Serbus  
Meets the 3<sup>rd</sup> Wednesday every month at 3:00 p.m.

Western Mental Health Center  
Members of the Corporation:  
(Formerly Western Human Devel.)

Commissioners **Salfer**; Alternate **Van Hee**  
Lay member: Maydra Maas (appointed 4/2/2013)  
Board meets in Marshall at 1212 E. College Drive  
4<sup>th</sup> Monday every month, 4:00 p.m.  
507-337-4926, Sarah Ackerman sackerman@wmhcinc.org