

AGENDA

REDWOOD COUNTY BOARD OF COMMISSIONERS

Redwood County is committed to stewardship, respect & shared responsibility in providing improved cost-efficient services to all!

TUESDAY, FEBRUARY 1, 2022

COMMISSIONERS ROOM, GOVERNMENT CENTER

REDWOOD FALLS, MINNESOTA

Please Note: This agenda is subject to change due to Department Heads, government agencies and the public bringing items forward, between the posting of the agenda and the actual meeting time. **All times listed below are approximate.**

8:30 a.m.

- Pledge of Allegiance
- Open Forum**
- Review and approve February 1st agenda
- Identification of Conflict of Interest
- Review and approve consent agenda:
 - January 18th Minutes
 - Abstract of Bills

8:30 a.m.

➤ **REDWOOD COUNTY DITCH AUTHORITY**

1) Redetermination of Benefits:

CD #25	CD #50
CD #29	CD #51
CD #30	CD #53
CD #32	CD #55
CD #39	CD #63
CD #43	CD #65
CD #44	CD #66
CD #48	CD #74

- 2) Set Public Hearing for County Ditch #64 for March 15, 2022 at 10:00 a.m.
- 3) Resolution to approve the Transfer of Negative Ditch Fund

8:45 a.m.

➤ **ENVIRONMENTAL**

Scott Wold

- 1) GPS Purchase Request

8:55 a.m.

➤ **AUDITOR-TREASURER**

Jean Price

- 1) Re-Districting Process Discussion
- 2) 2021 Reserves and Designations

9:10 a.m.

➤ **ROAD AND BRIDGE**

Anthony Sellner

- 1) Pay Bills
- 2) Resolution to Appoint MnDOT as Agent of Redwood County for Federal Aid Funds
- 3) State of Minnesota Agency Agreement for Federal Participation in Advance Construction
- 4) Resolution to advance State Aid Regular Construction Funds from 2023
- 5) Authorization to Purchase (2) One-Ton Trucks
- 6) Authorization to Purchase Half-Ton Truck
- 7) Agreement for Professional Services with American Engineering Testing (pending County Attorney approval)

9:30 a.m.

➤ **BREAK**

9:45 a.m.

➤ **MAINTENANCE**

Loren Gewerth

- 1) Summit Inspection Service Agreement

9:50 a.m.

➤ **CRIME VICTIM SERVICES**

Denise Kerkhoff

- 1) Crime Victim Services Memorandum of Understanding
- 2) Crime Victim Services Annual Review

10:05 a.m.

➤ **PLANNING AND ZONING**

Nick Brozek

- 1) Application for Extraction Interim Use Permit #1-22, filed by L & S Construction O/B/O Ray & Donna Munsell, Morgan Sportsmen Club
- 2) 2021 Zoning Report
- 3) Draft Solar Garden Moratorium Discussion – Set Public Hearing 3-1-22 at 10:00 a.m.

10:25 a.m.

➤ **TECHNOLOGY**

Brian Schulte

- 1) Morris Electronics – Subscription for Barracuda Email Archive
- 2) IBM Series Mainframe Maintenance Contract Renewal (pending County Attorney approval)

Personnel

- 1) Early Retirement Request
- 2) Acknowledge Resignations (3)

Commissioners Items:

- 1) AMC Legislative Conference March 1st - 2nd – St. Paul

ADJOURN

****OPEN FORUM****

OPEN FORUM PROCEDURES

1. The open forum will be held at the beginning of the meeting.
2. Those wishing to speak should sign up and indicate the topic at the beginning of the meeting.
3. A maximum time of 20 minutes will be allowed for the open forum.
4. A basic guide of three people per topic with a maximum of five minutes per person.
5. Those speaking will state their name and address prior to speaking.
6. Statements should be limited to the issues only.
7. Apply the "Golden Rule" during presentations.
8. The Board retains the right to respond or not, but may discuss the item.
9. Personal/Personnel issues will not be heard or discussed.

REDWOOD COUNTY, MINNESOTA

January 18, 2022

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioner's Board Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dave Forkrud, Jim Salfer, Rick Wakefield, Dennis Groebner and Bob Van Hee. Also present were Administrator Vicki Kletscher; County Auditor-Treasurer Jean Price; Environmental Director Scott Wold; Economic Development Coordinator Briana Mumme; Broadband Coordinator Patrick Garry; Human Resources Coordinator Peter Brown; County Assessor John Thompson, Sheriff Randy Hanson; Community Broadband Resource Committee Members Stephen Lien and Sarah Kuglin.

Chair Salfer called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Groebner, second by Wakefield, the Board voted unanimously to approve the revised agenda.

Chair Salfer asked the Board members to identify any areas for which they had a Conflict of Interest. There were none.

CONSENT AGENDA

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the consent agenda.
 - January 4th minutes
 - Payment of bills as follows:

General Fund	\$ 195,918.31
Building Fund	\$ 9,236.68
Ditch Fund	\$ 76,257.74
Solid Waste Fund	\$ 1,613.21
Soil and Water Fund	\$ 7,464.02
Insurance Fund	\$ 20.00

Bills exceeding \$2,000: Association of MN Counties \$12,404.00, \$2,300.00; Indeed \$2,500.00; MCIT \$184,115.00, \$2,964.00, \$2,300.00; American Solutions \$3,507.47; Forum Communications \$3,739.04; Morris Electronics \$27,098.39; MN Counties Computer Cooperative \$2,872.50; MN County Attorneys Association \$3,621.00; Brown-Lyon-Redwood Drug Task Force \$61,126.75; MEND Correctional Care \$4,123.69; Minnesota Sheriff's Association \$6,505.71; Redwood County Highway Department \$5,350.56; Tersteeg's Holiday Market \$8,039.36; Trittech Software Systems \$16,026.65, \$21,276.82; Minnesota Department of Corrections \$98,296.77; Minnesota Association of Soil and Water \$4,846.48; Southwest Prairie Technical Service \$3,365.00; Southwest MN Workforce \$4,252.50; WOLD Architects \$9,236.68; Schmidt Construction \$64,885.76; TNT Construction \$7,198.00; Minnesota Board of Water and Soil Resource \$7,464.02.

EMPLOYEE RECOGNITION

- The Board recognized Bob Van Hee and Dave Forkrud, County Commissioners, for 5 years of service to Redwood County.

AUDITOR-TREASURER

- On motion by Wakefield, second by Groebner, the Board voted unanimously to approve the following consent agenda: Cash Balance Report; Investment Summary; Budget Reports: General Fund, Road and Bridge Fund, Human Services Fund, Building Fund, Ditch Fund, Solid Waste Fund, Soil and Water Conservation District Fund; Health Fund, Debt Service Fund and Insurance Fund and December Disbursements in the amount of \$8,911,544.92.
- Bills exceeding \$2,000: MN Commission of Finance \$20,568.14,\$4,939.50, \$4,895.50; Redwood Falls Public Utilities \$8,296.06, \$2,790.55; Preferred One \$14,421.27, \$18,856.99, \$5,506.17, \$12,274.07, \$28,280.24, \$3,034.91, \$10,511.15, 3,271.83, 5,965.96; Wells Fargo Advisors \$245,000.00, \$500,000.00, \$245,000.00; Further \$8,004.24, \$7,694.16; BCBS of MN \$2,286.00; MN Department of Revenue \$69,833.13; Redwood County License Center \$2,096.19; Francis Hamilton \$19,974.52; Redwood County Auditor-Treasurer \$14,510.49; Redwood Soil and Water Conservation District \$104,859.00; RRRSWA \$285,675.12; Belview \$54,781.20; Clements \$27,873.97; Delhi \$25,489.62; Lamberton \$382,475.07; Lucan \$70,006.19; Milroy \$89,869.52; Morgan \$204,150.42; Redwood Falls \$1,374,451.74; Revere \$27,322.84; Sanborn \$62,457.95; Seaforth \$15,639.17; Vesta \$85,743.80; Wabasso \$265,512.08; Walnut Grove \$161,630.43; Wanda \$15,142.81; Red Rock Rural Water System \$9,119.63; SD #2190 \$8,516.96; SD 2754 \$148,344.27; SD 2884 \$64,583.35; SD 2897 \$280,825.40; SD 2898 \$57,858.89; SD 2904 \$23,841.52; SD 635 \$54,793.54; SD 640 \$230,548.24; SD 85 \$41,523.99; SWHHS \$1,087,651.37; SW Regional Development Corporation \$23,452.84; Brookville Twp. \$30,171.65; Charlestown Twp. \$29,859.27; Delhi Twp. \$30,005.66; Gales Twp. \$16,695.72; Granite Rock Twp. \$26,448.86; Honner Twp. \$6,664.41; Johnsonville Twp. \$41,193.98; Kintire Twp. \$27,443.78; Lamberton Twp. \$36,099.94; Morgan Twp. \$41,438.62; New Avon Twp. \$31,396.39; North Hero Twp. \$26,532.84; Paxton Twp. \$39,711.16; Redwood Falls Twp. \$34,407.60; Sheridan Twp. \$29,141.39; Sherman Twp. \$27,688.16; Springdale Twp. \$34,199.72; Sundown Twp. \$35,526.43; Swedes Forest Twp. \$19,016.57; Three Lakes Twp. \$27,093.77; Underwood Twp. \$26,537.74; Vail Twp. \$24,143.87; Vesta Twp. \$27,160.50; Waterbury Twp. \$25,217.59; Westline Twp. \$23,805.70; Willow Lake Twp. \$32,921.22; Central Square Technologies \$9,999.84; Delta Dental \$4,379.04; Fleet Services Division \$8,020.76; Mervin Kerkhoff \$2,210.00; Kyle Pankonin \$50,000.00; RRRSWA \$38,678.36; Sun Life Financial \$2,148.27; Taft, Stettinius & Hollister \$3,112.80; Allen Zollner \$2,517.00; Greenfield LLP \$10,290.00; John Hansvick \$10,815.00; MN Valley Snow-Riders \$43,034.85; Gatehouse Media \$3,311.33; C. Kramer \$19,780.00; Sanborn Plumbing \$15,006.00; Redwood Soil and Water \$10,000.00; SWHHS \$68,362.22; Sun Life Financial \$2,148.17; Maas Construction \$6,198.51; R & G Construction \$3,242.46; Redwood County Auditor-Treasurer \$2,310.00; Stantec Consulting Services \$40,216.75; Northern Safety Technology \$4,427.38; Asphalt Surface Technologies \$684,149.56; Blackstrap Inc. \$17,313.37, \$12,744.23, \$6,377.40; Ziegler Inc. \$62,245.00, \$326,542.94; Bolton and Menk \$10,912.00; Traffic Marking Service \$4,353.13; WSN \$52,696.00; Zimmermann Maintenance \$26,221.76.

- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve a permanent transfer as of 12-31-21 of \$8,002.87 from the General Fund to the Road and Bridge Fund for the 2021 interest earned.
- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve the 2021 budget adjustments.
- On motion by Groebner, second by Wakefield, in a roll-call vote with Groebner, Wakefield, Salfer, Van Hee and Forkrud all voting aye, the Board adopted the following resolution:

RESOLUTION APPROVING REDWOOD COUNTY'S APPLICATION FOR FUNDING FROM THE 2022 HELP AMERICA VOTE ACT (HAVA) GRANTS PROGRAM

WHEREAS, during its 2021 1st Special Session, the Minnesota Legislature, via Chapter 11, Article 1, Sec. 41, authorized the distribution of \$3 million from federal Help America Vote Act (HAVA) appropriations as grants to political subdivisions; and

WHEREAS, per statute, these funds must be used to “improve accessibility,” “implement security improvements for elections systems,” and/or for “funding other activities to improve the security of elections”; and

WHEREAS, upon the completion of prerequisites per the Secretary of State, each county shall initially be eligible for the following maximum HAVA grant distribution amount of \$20,000 flat-rate per County plus \$.29 per Voting Age Population as captured by the 2020 U.S. Census; and

WHEREAS, The HAVA Grants Program **does not require** counties to match any amount of funding to be eligible to receive a grant award amount; and

WHEREAS, the HAVA Grants Program funding **can** be applied to meet county matching requirements under the Voting Equipment Grants Authorization (VEGA-3) Program; and

WHEREAS, to receive funding from the 2022 Help America Vote Act (HAVA) Grants Program, counties must submit an application to the Minnesota Secretary of State by 4:00 p.m. on Monday, January 31, 2022; now, therefore,

BE IT RESOLVED, Redwood County approves and authorizes the Auditor/Treasurer to submit and execute the 2022 HAVA grant application on behalf of Redwood County; and

BE IT FURTHER RESOLVED, the County certifies that any funds awarded from the 2022 HAVA Grant will be used only for any improvements or enhancements to accessibility or security of elections, which includes applying the HAVA grant funds to meet the county matching requirements under the 2021 VEGA-3 Program applied for on December 8, 2021.

SHERIFF

- The Board reviewed the December 2021 Jail Population and Sentence to Service Quarterly Report.
- On motion by Van Hee, second by Forkrud, in a roll-call vote with Van Hee, Forkrud, Salfer, Wakefield and Groebner all voting aye, the Board adopted the following resolution:

**A RESOLUTION ACCEPTING THE DONATION OF \$1000.00 FROM
FARMERS UNION INDUSTRIES**

WHEREAS, FARMER'S UNION INDUSTRIES., wishes to donate \$1000.00 to Redwood County Sheriff's Department and;

WHEREAS, the Sheriff's Department will utilize the donation of \$1000.00 for the purpose of equipment; and

WHEREAS, the Board of Commissioners appreciates the generosity of Farmer's Union Industries in supporting the Redwood County Sheriff's Department;

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby approves the acceptance of \$1000.00 from Farmer's Union Industries to Redwood County Sheriff's Department, on behalf of the County.

MAINTENANCE

- The Summit Inspection Service Agreement was tabled to the February 1, 2022 board meeting.

ASSESSOR

- On motion by Groebner, second by Forkrud, the Board voted unanimously to approve the Retainer Agreement with Taft, Stettinius & Hollister.

ENVIRONMENTAL

- On motion by Groebner, second by Forkrud, the Board voted unanimously to approve to proceed with a Request for Proposal for Plum Creek Park expansion project.

REDWOOD COUNTY DITCH AUTHORITY

- At 9:10 a.m., the Board entered into Redwood County Ditch Authority. Present for the meeting were Commissioners Wakefield, Salfer, Groebner, Forkrud and Van Hee, Administrator Kletscher and Environmental Director Wold.
- On motion by Groebner, second by Van Hee, the Drainage Authority voted unanimously to raise the beaver bounty price from \$50.00 to \$100.00 to align with area counties.
- On motion by Van Hee, second by Salfer, the Drainage Authority voted unanimously to acknowledge that the 2022 Levy on CD 41 is .5%, not 1% as previously presented due to rounding error on the spreadsheet.
- There being no further business, Chair Wakefield declared the Ditch Authority meeting adjourned at 9:13 a.m.

RECONVENED

- The Board reconvened into regular session at 9:13 a.m.

ECONOMIC DEVELOPMENT

- On motion by Groebner, second by Wakefield, the Board voted unanimously to endorse the Redwood County Broadband Vision Statement: Every resident and business in Redwood County will have access to an affordable, reliable, high-speed internet connection, delivered by committed community partners skilled in operating and maintaining a successful fiber broadband network.
- On motion by Forkrud, second by Groebner, the Board voted unanimously to set a public hearing for the Small Cities Community Development Block Grant Coronavirus Broadband Grant Application for February 15, 2022 at 9:00 a.m.

ADMINISTRATION

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to acknowledge a change order #2 to Schmidt Construction in the amount of \$10,782.05 for tunnel revisions.

Personnel

- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the Agreement for Professional Services with Safe Assure in the amount of \$8,444.42 annually years 2022-2024.
- On motion by Van Hee, second by Groebner, the Board voted unanimously to increase the Temporary Employee pay to Grade 4, Step 1 at \$12.80/hour.
- On motion by Forkrud, second by Wakefield, the Board voted unanimously to increase the Seasonal Park Employee pay to Grade 5, Step 1 at \$13.83/hour with a one-step increase each year for four years maxing out at Step 4.
- On motion by Forkrud, second by Salfer, the Board voted unanimously to leave the Early Retirement Policy 6.17 as is.

COMMISSIONERS ITEMS

- The Board discussed 2023 funding for the Southwest Small Business Development Center.
- Chair Salfer appointed Jesse Jacobson to the Insurance and Benefits Committee.

COMMISSIONER REPORTS

- The Commissioners reported on meetings they attended:

Salfer: Southwest Health and Human Services, LINC Redwood County

Wakefield: Redwood-Cottonwood River Control Area/Area II; AMC District 8 Land Use and Environmental Meeting; Southwest Health and Human Services

Groebner: Redwood-Renville Regional Waste Authority; Redwood County Soil and Water Conservation District

Van Hee: Economic Development; Southwest Regional Development Commission

Forkrud – Redwood-Renville Regional Waste Authority

ADJOURN

Chair Salfer adjourned the meeting at 10:28 a.m.

Jim Salfer, Chair
Board of County Commissioners

Attest: _____
Vicki Kletscher
County Administrator

DRAFT

OFFICIAL NOTICES/ UPCOMING MEETINGS

February 1st – 8:30 a.m. - Redwood County Board Meeting – Redwood County Government Center,
Board Room

February 15th – 8:30 a.m. - Redwood County Board Meeting – Redwood County Government Center,
Board Room

March 1st – 8:30 a.m. - Redwood County Board Meeting – Redwood County Government Center,
Board Room

March 15th – 8:30 a.m. - Redwood County Board Meeting – Redwood County Government Center,
Board Room

April 5th – 8:30 a.m. - Redwood County Board Meeting – Redwood County Government Center,
Board Room

April 19th – 8:30 a.m. - Redwood County Board Meeting – Redwood County Government Center,
Board Room

May 3rd – 8:30 a.m. - Redwood County Board Meeting – Redwood County Government Center,
Board Room

May 17th – 8:30 a.m. - Redwood County Board Meeting – Redwood County Government Center,
Board Room

COMMISSIONERS ABSTRACT:

February 1, 2022

	Meals Payable	Salaries Payable	Accounts Payable	Credit Card
GENERAL FUND	\$54.39	\$805.00	\$167,706.78	\$6,053.62
BUILDING FUND			\$476,064.92	
DITCH FUND		\$95.00	\$27,399.69	\$129.66
SOLID WASTE FUND		\$100.00	\$24.64	
SOIL & WATER			\$15,273.54	
FORFEITED TAX SALE				
DEBT SERVICE FUND				
HEALTH FUND				
PUBLIC HEALTH SERVICE				
R & B FUND				\$47.79
STATE REVENUE				
TAX & PENALTY				
INSURANCE			\$300.00	\$304.39
TOTALS	\$54.39	\$1,000.00	\$686,769.57	\$6,535.46

SALARIES PAYABLE		REVENUE	DITCH	SOLID WASTE	date
(PERA YES)		187-0	15-611-182-0	22-391-188-0	
(PERA NO)		187-3	15-611-190-3	22-391-188-3	
David Forkrud #120	Y N				
DennisGroebner #118	Y N	\$ 470.00	\$ 50.00	\$ 100.00	11.18,11.09,12.14
Robert VanHee #119	Y N				
Jim Salfer #117	Y N	\$ 175.00			
Rick Wakefiled	Y N	\$ 160.00	\$ 45.00		12.10
Jean Price ext 01-602 #316	Y N				
TOTALS		\$ 805.00	\$ 95.00	\$ 100.00	

MEALS PAYABLE 182-3					
EMPLOYEE	# of	REVENUE	DITCH 15-611	SOLID WASTE 22-391	INSURANCE
Mark Farasyn	1	\$7.83			
Randy Hanson	1	\$9.33			
Gene Hillesheim	3	\$20.18			
BJ Labat	1	\$17.05			
TOTALS		\$54.39	\$0.00	\$0.00	\$0.00

APPROVED AND ORDERED PAID BY ORDER OF THE BOARD OF REDWOOD COUNTY COMMISSIONERS ON THIS 1ST DAY OF FEBRUARY 2022.

 Chairperson
 Board of County Commissioners

RACHELW
1/28/22 11:26AM

*** **Redwood County** ***



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
2	DEPT			COMMISSIONERS			
35	30548 GROEBNER/DENNIS 01-002-000-0000-6331	AP	125.44	2021 NOV - MILEAGE 11/02/2021 11/30/2021		MILEAGE	N
36	01-002-000-0000-6331	AP	161.28	2021 DEC - MILEAGE 12/05/2021 12/28/2021		MILEAGE	N
	30548 GROEBNER/DENNIS		286.72	2 Transactions			
89	80087 SALFER/JIM 01-002-000-0000-6331	AP	173.60	2021 DEC - MILEAGE 12/05/2021 12/28/2021		MILEAGE	N
	80087 SALFER/JIM		173.60	1 Transactions			
103	92280 WAKEFIELD/RICK 01-002-000-0000-6331	AP	68.32	2021 DEC - MILEAGE 12/02/2021 12/29/2021		MILEAGE	Y
	92280 WAKEFIELD/RICK		68.32	1 Transactions			
2	DEPT Total:		528.64	COMMISSIONERS	3 Vendors	4 Transactions	
23	DEPT			LAW LIBRARY			
98	93610 THOMSON REUTERS - WEST PUBLISHING 01-023-000-0000-6899	AP	614.66	2021 DEC - WEST INFO CHARGES 12/01/2021 12/31/2021	845641356	MISCELLANEOUS	N
	93610 THOMSON REUTERS - WEST PUBLISHING		614.66	1 Transactions			
23	DEPT Total:		614.66	LAW LIBRARY	1 Vendors	1 Transactions	
31	DEPT			COUNTY ADMINISTRATION			
46	43191 JONES LAW OFFICE 01-031-000-0000-6266	AP	60.00	2021 NOV - RB 11/23/2021 11/24/2021	1973632	COURT APPOINTED ATTORNEYS	Y
45	01-031-000-0000-6266	AP	190.00	2021 NOV - BW 11/03/2021 11/23/2021	1973633	COURT APPOINTED ATTORNEYS	Y
	43191 JONES LAW OFFICE		250.00	2 Transactions			
72	69800 PASSE & WHITMORE PA 01-031-000-0000-6266	AP	30.00	PROFESSIONAL SERVICE - PS	STMT	COURT APPOINTED ATTORNEYS	Y

*** **Redwood County** ***



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
73	01-031-000-0000-6266	AP	100.00	12/14/2021 12/14/2021 PROFESSIONAL SERVICE - MA	STMT	COURT APPOINTED ATTORNEYS	Y
74	01-031-000-0000-6266		75.00	12/20/2021 12/21/2021 PROFESSIONAL SERVICE - MA	STMT	COURT APPOINTED ATTORNEYS	Y
	69800 PASSE & WHITMORE PA		205.00	01/07/2022 01/07/2022 3 Transactions			
82467	SMITH & JOHNSON						
90	01-031-000-0000-6266		3,875.00	2022 JAN - CONTRACTED SERVICES 01/01/2022 01/31/2022	STMT	COURT APPOINTED ATTORNEYS	Y
	82467 SMITH & JOHNSON		3,875.00	1 Transactions			
31	DEPT Total:		4,330.00	COUNTY ADMINISTRATION	3 Vendors	6 Transactions	
41	DEPT			AUDITOR-TREASURER			
2755	AMERICAN SOLUTIONS FOR BUSINESS						
1	01-041-000-0000-6401		187.60	1099 FORMS 01/07/2022 01/07/2022	05794726	OFFICE SUPPLIES & EQUIPMENT MAI	N
	2755 AMERICAN SOLUTIONS FOR BUSINESS		187.60	1 Transactions			
13235	COUNTIES PROVIDING TECHNOLOGY						
13	01-041-000-2758-6401		120.00	2022 JAN - TAX WEB HOST 01/01/2022 01/31/2022	STMT	OFFICE SUPPLIES	N
	13235 COUNTIES PROVIDING TECHNOLOGY		120.00	1 Transactions			
37640	INNOVATIVE SOLUTIONS LLC						
39	01-041-000-0000-6401		79.50	RECEIPT PAPER 01/24/2022 01/24/2022	NB11881	OFFICE SUPPLIES & EQUIPMENT MAI	N
	37640 INNOVATIVE SOLUTIONS LLC		79.50	1 Transactions			
55642	MARCO TECHNOLOGIES LLC - MO						
55	01-041-000-2758-6401		285.78	01/20-02/20 KONICA LEASE 01/20/2022 02/20/2022	462546094	OFFICE SUPPLIES	N
	55642 MARCO TECHNOLOGIES LLC - MO		285.78	1 Transactions			
41	DEPT Total:		672.88	AUDITOR-TREASURER	4 Vendors	4 Transactions	
42	DEPT			ASSESSOR			

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
14	13235 COUNTIES PROVIDING TECHNOLOGY 01-042-000-2758-6401		2,368.00	2022 JAN - CAMA & APEX MAINT 01/01/2022 01/31/2022	STMT	OFFICE SUPPLIES	N
	13235 COUNTIES PROVIDING TECHNOLOGY		2,368.00	1 Transactions			
25	22700 ESRI 01-042-000-0000-6242		1,212.00	2022 ARGIS MAINTENANCE PKG 01/18/2022 01/17/2023	339240	DUES & REGISTRATION FEES	N
	22700 ESRI		1,212.00	1 Transactions			
57	55642 MARCO TECHNOLOGIES LLC - MO 01-042-000-0000-6401		280.26	01/20-02/20 KONICA LEASE 01/20/2022 02/20/2022	462545906	OFFICE SUPPLIES & EQUIPMENT MAI	N
	55642 MARCO TECHNOLOGIES LLC - MO		280.26	1 Transactions			
59	55650 MARSHALL AND SWIFT 01-042-000-2758-6401		1,399.95	COMMERCIAL ESTIMATOR 01/01/2022 12/31/2022	86746	OFFICE SUPPLIES	N
	55650 MARSHALL AND SWIFT		1,399.95	1 Transactions			
66	10028 NORTHERN BUSINESS PRODUCTS 01-042-000-0000-6401 AP		884.88	CHAIRS, PLANNER, CALENDAR 12/03/2021 12/08/2021	14216	OFFICE SUPPLIES & EQUIPMENT MAI	N
	10028 NORTHERN BUSINESS PRODUCTS		884.88	1 Transactions			
42	DEPT Total:		6,145.09	ASSESSOR	5 Vendors	5 Transactions	
43	DEPT 37640 INNOVATIVE SOLUTIONS LLC			LICENSE CENTER			
40	01-043-000-0000-6401		22.99	CALENDAR 01/03/2022 01/03/2022	3610192	OFFICE SUPPLIES & EQUIPMENT MAI	N
41	01-043-000-0000-6401		24.53	LABELS, STAMPER INK 01/11/2022 01/11/2022	3622608	OFFICE SUPPLIES & EQUIPMENT MAI	N
42	01-043-000-0000-6401		41.60	DUSTER, STAMPER PAD 01/17/2022 01/17/2022	3628008	OFFICE SUPPLIES & EQUIPMENT MAI	N
	37640 INNOVATIVE SOLUTIONS LLC		89.12	3 Transactions			
56	55642 MARCO TECHNOLOGIES LLC - MO 01-043-000-0000-6401		132.01	01/20-02/20 KONICA LEASE	462545765	OFFICE SUPPLIES & EQUIPMENT MAI	N

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
55642	MARCO TECHNOLOGIES LLC - MO		132.01	01/20/2022 02/20/2022	1 Transactions		
43	DEPT Total:		221.13	LICENSE CENTER	2 Vendors	4 Transactions	
61	DEPT			ADMINISTRATOR			
10059	CAPITAL ONE BANK (USA), N.A.						
6	01-061-000-0000-6401		15.20	PHOTO FRAMES 01/13/2022 01/13/2022	635813	OFFICE SUPPLIES & EQUIPMENT MAI	N
7	01-061-000-0000-6401		19.52	PICTURE FRAMES 01/25/2022 01/25/2022	635813	OFFICE SUPPLIES & EQUIPMENT MAI	N
10059	CAPITAL ONE BANK (USA), N.A.		34.72	2 Transactions			
64868	ONE OFFICE SOLUTION						
70	01-061-000-0000-6401		10.23	HIGHLIGHTERS 01/24/2022 01/24/2022	449331-00	OFFICE SUPPLIES & EQUIPMENT MAI	N
64868	ONE OFFICE SOLUTION		10.23	1 Transactions			
61	DEPT Total:		44.95	ADMINISTRATOR	2 Vendors	3 Transactions	
63	DEPT			ELECTIONS			
57952	MINNESOTA DEPARTMENT OF HUMAN SEI						
61	01-063-000-0000-6899 DTG		115.47	2021 DEC - PRINT/MAIL SERVICE 12/01/2021 12/31/2021	A300IC642271	MISCELLANEOUS	N
57952	MINNESOTA DEPARTMENT OF HUMAN SEI		115.47	1 Transactions			
63	DEPT Total:		115.47	ELECTIONS	1 Vendors	1 Transactions	
64	DEPT			COMPUTER			
3402	ASSN OF MN COUNTIES						
3	01-064-000-0000-6242		1,791.00	2022 MNCITLA DUES 01/01/2022 12/31/2022	MNCITLA2022	DUES & REGISTRATION FEES	N
3402	ASSN OF MN COUNTIES		1,791.00	1 Transactions			
4495	AUDIO & SECURITY ENGINEERS						
4	01-064-000-0000-6401		509.00	SOFTWARE UPDATE, CAMERA LIC 01/03/2022 03/14/2023	15501	OFFICE SUPPLIES & EQUIPMENT MAI	N

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Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
						Service Dates	Paid On Bhf #	On Behalf of Name	
4495	AUDIO & SECURITY ENGINEERS				509.00		1 Transactions		
12	13235	COUNTIES PROVIDING TECHNOLOGY							
		01-064-000-0000-6264			4,010.00	2022 JAN - DATA PROCESSING	STMT	PROGRAMMING EXPENSES	N
						01/01/2022 01/31/2022			
	13235	COUNTIES PROVIDING TECHNOLOGY			4,010.00		1 Transactions		
54	55640	MARCO TECHNOLOGIES LLC - MN							
		01-064-801-2718-6611			7,737.40	AV PROJECT - PUBLIC HEALTH 1.8	9532616	ARPA CAPITAL OUTLAY (\$500-\$4,999)	N
						01/13/2022 01/13/2022			
	55640	MARCO TECHNOLOGIES LLC - MN			7,737.40		1 Transactions		
64	58700	MORRIS ELECTRONICS INC							
		01-064-000-0000-6264	AP		207.50	SHAWN LABOR	20165449.5490	PROGRAMMING EXPENSES	N
						12/23/2021 12/29/2021			
	58700	MORRIS ELECTRONICS INC			207.50		1 Transactions		
64	DEPT Total:				14,254.90	COMPUTER	5 Vendors	5 Transactions	
91	DEPT					ATTORNEY			
15	13345	COUNTY OF CHIPPEWA SHERIFF							
		01-091-000-0000-6271			75.00	SUBPOENA SERVICE	CP220006	VICTIM/WITNESS FEES	N
						01/10/2022 01/10/2022			
	13345	COUNTY OF CHIPPEWA SHERIFF			75.00		1 Transactions		
16	13360	COUNTY OF COTTONWOOD							
		01-091-000-0000-6271			65.00	SUBPOENA SERVICE	22010010	VICTIM/WITNESS FEES	N
						01/11/2022 01/11/2022			
17		01-091-000-0000-6271			80.00	SUBPOENA SERVICE	86535	VICTIM/WITNESS FEES	N
						01/12/2022 01/12/2022			
	13360	COUNTY OF COTTONWOOD			145.00		2 Transactions		
18	13562	COUNTY OF LYON - SHERIFF							
		01-091-000-0000-6271			70.00	SUBPOENA SERVICE	4407	VICTIM/WITNESS FEES	N
						01/18/2022 01/18/2022			
	13562	COUNTY OF LYON - SHERIFF			70.00		1 Transactions		
22	13911	COUNTY OF WATONWAN - SHERIFF							
		01-091-000-0000-6271			110.00	SUBPOENA SERVICE	2201-7,8	VICTIM/WITNESS FEES	N

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13911	COUNTY OF WATONWAN - SHERIFF		110.00	01/09/2022 01/09/2022	1 Transactions		
23	13919 COUNTY OF YELLOW MEDICINE - SHERIFF 01-091-000-0000-6271		150.00	SUBPOENA SERVICE 01/11/2022 01/11/2022	2394.2395 1 Transactions	VICTIM/WITNESS FEES	N
37	32069 HAEN/JODI 01-091-000-0000-6293	AP	437.75	TRANSCRIPTS - 64-CR-21-434 10/28/2021 11/10/2021	177 1 Transactions	TRANSCRIPTS	Y
53	55395 MARCO INC - TEXAS 01-091-000-0000-6401		156.82	03/10 LEXMARK LEASE 1 Transactions	30915679	OFFICE SUPPLIES & EQUIPMENT MAI	N
67	10028 NORTHERN BUSINESS PRODUCTS 01-091-000-0000-6401	AP	277.87	FILE JACKETS 12/08/2021 12/10/2021	13857 1 Transactions	OFFICE SUPPLIES & EQUIPMENT MAI	N
91	DEPT Total:		1,422.44	ATTORNEY	8 Vendors	9 Transactions	
101	DEPT 88990 TRIMIN SYSTEMS INC			RECORDER			
101	101-101-000-2754-6401		20,219.00	LINK,SHARK,LIGHT, SCAN MAINT 01/01/2022 12/31/2022	50996 1 Transactions	OFFICE SUPPLIES	N
101	DEPT Total:		20,219.00	RECORDER	1 Vendors	1 Transactions	
118	DEPT 13037 COLE PAPERS INC			COURTHOUSE MAINTENANCE			
9	01-118-000-0000-6410		135.93	TP - LEC 01/21/2022 01/21/2022	10094756 1 Transactions	FLOOR & CLEANING SUPPLIES	N
	13037 COLE PAPERS INC		135.93				

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24	21500 ELECTRIC MOTOR CO 01-118-000-0000-6301		142.95	VAN BATTERY 01/10/2022 01/10/2022	128469	EQUIPMENT & BUILDING MAINTENAN	N
	21500 ELECTRIC MOTOR CO		142.95	1 Transactions			
30	27425 G & R CONTROLS 01-118-000-0000-6301		1,443.25	BEARING ASSEMB, REPAIRS, PARTS 01/12/2022 01/20/2022	127176.179.312	EQUIPMENT & BUILDING MAINTENAN	N
29	01-118-000-0000-6301		7,354.25	2022 1ST QTR MAINT AGREEMENT 01/01/2022 03/31/2022	S9237	EQUIPMENT & BUILDING MAINTENAN	N
	27425 G & R CONTROLS		8,797.50	2 Transactions			
33	30323 GOPHER STATE ONE CALL 01-118-000-0000-6251		50.00	2022 ANNUAL OPERATOR FEE 01/01/2022 12/31/2022	2001351	UTILITIES - COURTHOUSE	N
	30323 GOPHER STATE ONE CALL		50.00	1 Transactions			
34	30400 GRAINGER INC 01-118-000-0000-6301		85.44	FUSES - PH 01/12/2022 01/12/2022	848251823	EQUIPMENT & BUILDING MAINTENAN	N
	30400 GRAINGER INC		85.44	1 Transactions			
118	DEPT Total:		9,211.82	COURTHOUSE MAINTENANCE	5 Vendors	6 Transactions	
129	DEPT			VETERAN SERVICE OFFICER			
58	55642 MARCO TECHNOLOGIES LLC - MO 01-129-000-0000-6401		127.84	01/20-02/20 KONICA LEASE 01/20/2022 02/20/2022	462546250	OFFICE SUPPLIES & EQUIPMENT MAI	N
	55642 MARCO TECHNOLOGIES LLC - MO		127.84	1 Transactions			
69	64868 ONE OFFICE SOLUTION 01-129-000-0000-6401		283.02	APPT BOOK, TONER, SCISSORS 01/24/2022 01/24/2022	447969-00	OFFICE SUPPLIES & EQUIPMENT MAI	N
	64868 ONE OFFICE SOLUTION		283.02	1 Transactions			
129	DEPT Total:		410.86	VETERAN SERVICE OFFICER	2 Vendors	2 Transactions	
201	DEPT			SHERIFF			

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
5	7605 BORGSTROM/HENRY 01-201-000-0000-6179	AP	446.74	SHIRTS, VESTS, PATCHES 12/23/2021 12/23/2021		CLOTHING ALLOWANCE	N
	7605 BORGSTROM/HENRY		446.74	1 Transactions			
8	10525 CARRIS HEALTH 01-201-000-0000-6355	AP	391.98	INMATE MEDICAL - KC 12/31/2021 12/31/2021	48013534090	BOARDING PRISONER MEDICAL EXPI	6
	10525 CARRIS HEALTH		391.98	1 Transactions			
20	13800 COUNTY OF RENVILLE 01-201-000-0000-6354	DTG	31,737.90	2021 DEC - INMATE BOARDING 12/01/2021 12/31/2021	10563	BOARDING PRISONERS	N
21	01-201-000-0000-6355	DTG	963.89	2021 DEC - INMATE MEDICAL 12/01/2021 12/31/2021	10563	BOARDING PRISONER MEDICAL EXPI	N
	13800 COUNTY OF RENVILLE		32,701.79	2 Transactions			
26	24425 FARASYN/MARK 01-201-000-0000-6179		532.59	GLOCK 9MM 01/05/2022 01/05/2022		CLOTHING ALLOWANCE	N
	24425 FARASYN/MARK		532.59	1 Transactions			
27	25810 FLEET SERVICES DIVISION-DEPT OF ADMI 01-201-000-0000-6343	AP	10,850.22	2021 DEC - PATROL CAR LEASE 12/01/2021 12/31/2021	2022060036	PATROL CAR LEASE	N
	25810 FLEET SERVICES DIVISION-DEPT OF ADMI		10,850.22	1 Transactions			
38	32460 HANSON/RANDALL 01-201-000-0000-6179		532.59	9MM GLOCK 01/26/2022 01/26/2022		CLOTHING ALLOWANCE	N
	32460 HANSON/RANDALL		532.59	1 Transactions			
43	38870 INTOXIMETERS 01-201-000-0000-6302		1,725.00	ALCO SENSORS 01/18/2022 01/18/2022	697350	POLICE EQUIPMENT MAINTENANCE	N
	38870 INTOXIMETERS		1,725.00	1 Transactions			
49	50928 LEAGUE OF MINNESOTA CITIES 01-201-000-0000-6242		1,530.00	2022 PATROL SUBSCRIPTION	356125	DUES & REGISTRATION FEES	N

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50928	LEAGUE OF MINNESOTA CITIES		1,530.00	01/01/2022 12/31/2022 1 Transactions			
62	58015 MJ MECHANICAL 01-201-000-0000-6301		250.00	UNPLUG SEWER LINE - JAIL 01/24/2022 01/24/2022 1 Transactions	8352	EQUIPMENT & BUILDING MAINTENAN	N
58015	MJ MECHANICAL		250.00				
68	63622 NORTHERN SAFETY TECHNOLOGY INC 01-201-000-0000-6301		4,231.64	EQUIPMENT INSTALL - SQD #11576 01/13/2022 01/13/2022 1 Transactions	53412	EQUIPMENT & BUILDING MAINTENAN	N
63622	NORTHERN SAFETY TECHNOLOGY INC		4,231.64				
76	71900 PLUNKETTS PEST CONTROL INC 01-201-000-0000-6301		53.00	PEST CONTROL - LEC 01/18/2022 01/18/2022	7387260	EQUIPMENT & BUILDING MAINTENAN	N
77	01-201-000-0000-6342		64.90	PEST CONTROL - IMPOUND 01/18/2022 01/18/2022 2 Transactions	7387262	IMPOUND BUILDING EXPENSES	N
71900	PLUNKETTS PEST CONTROL INC		117.90				
81	74900 QUILL CORPORATION 01-201-000-0000-6401		622.86	SHEET PROTECTORS, DISINFECTANT 01/18/2022 01/18/2022 1 Transactions	894555	OFFICE SUPPLIES & EQUIPMENT MAI	N
74900	QUILL CORPORATION		622.86				
85	76387 REYNOLDS/TYSON 01-201-000-0000-6356	AP	6.97	BLEACH - JAIL 12/29/2021 12/29/2021 1 Transactions		BOARDING PRISONER MEAL EXPENS	N
76387	REYNOLDS/TYSON		6.97				
93	83021 SOUTHERN MN EMS EDUCATION LLC 01-201-000-0000-6242		1,650.00	REG @ EMR REFRESHER 01/04/2022 01/04/2022 1 Transactions	1132	DUES & REGISTRATION FEES	Y
83021	SOUTHERN MN EMS EDUCATION LLC		1,650.00				
94	83626 STELLAR SERVICES 01-201-000-0000-6401		135.00	CHECKS 01/21/2022 01/21/2022	CK9907	OFFICE SUPPLIES & EQUIPMENT MAI	Y

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
83626	STELLAR SERVICES		135.00		1 Transactions		
95	84150 SWARD-KEMP SNYDER DRUG 01-201-000-0000-6355	AP	27.41	2021 DEC - INMATE MEDICAL 12/01/2021 12/31/2021	020368	BOARDING PRISONER MEDICAL EXPI N	
	84150 SWARD-KEMP SNYDER DRUG		27.41		1 Transactions		
102	92277 WAKEFIELD/LORI 01-201-000-0000-6273		130.00	1 DAY BALIFF 01/05/2022	STMT	BAILIFFS AND SPECIAL EXPENSES	Y
	92277 WAKEFIELD/LORI		130.00		1 Transactions		
104	92280 WAKEFIELD/RICK 01-201-000-0000-6273		130.00	1 DAY BALIFF 01/05/2022	STMT	BAILIFFS AND SPECIAL EXPENSES	Y
	92280 WAKEFIELD/RICK		130.00		1 Transactions		
201	DEPT Total:		56,012.69	SHERIFF	18 Vendors	20 Transactions	
202	DEPT 83048 SW MN REGIONAL PUBLIC SAFETY BOARI			E-911 SYSTEM			
96	01-202-000-2756-6406		4,000.00	2022 MAINTENANCE FEE 01/01/2022 12/31/2022	STMT	DISPATCH EXPENSES	N
	83048 SW MN REGIONAL PUBLIC SAFETY BOARI		4,000.00		1 Transactions		
202	DEPT Total:		4,000.00	E-911 SYSTEM	1 Vendors	1 Transactions	
212	DEPT 13725 COUNTY OF RAMSEY			CORONER			
19	01-212-000-0000-6899	AP	1,542.00	POSTMORTEM EXAM - ICR#21203954 11/08/2021 11/08/2021	MEDEX-031079	MISCELLANEOUS	N
	13725 COUNTY OF RAMSEY		1,542.00		1 Transactions		
212	DEPT Total:		1,542.00	CORONER	1 Vendors	1 Transactions	
251	DEPT 72457 PRAIRIE LAKES YOUTH PROGRAMS			PROBATION AND PAROLE			
80	01-251-000-0000-6291	AP	1,280.00	2021 DEC DETENTION - HSW	613-223-1	DETENTION	N

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72457	PRAIRIE LAKES YOUTH PROGRAMS		1,280.00	12/27/2021 12/31/2021	1 Transactions		
251	DEPT Total:		1,280.00	PROBATION AND PAROLE	1 Vendors	1 Transactions	
281	DEPT 71900			EMERGENCY MANAGEMENT			
78	PLUNKETTS PEST CONTROL INC 01-281-000-0000-6291		57.32	PEST CONTROL - EM 01/18/2022 01/18/2022	7387259 1 Transactions	PROFESSIONAL & TECH SERVICES	N
281	DEPT Total:		57.32	EMERGENCY MANAGEMENT	1 Vendors	1 Transactions	
503	DEPT 83286			OTHER CULTURE & RECREATION			
92	SOUTHWEST MINNESOTA ARTS COUNCIL 01-503-000-0000-6801		1,000.00	2022 APPROPRIATIONS 01/01/2022 12/31/2022	1 Transactions	OTHER CULT & REC - APPROPRIATIO	N
503	DEPT Total:		1,000.00	OTHER CULTURE & RECREATION	1 Vendors	1 Transactions	
520	DEPT 26985			PARKS			
28	FRICKE ENVIRONMENTAL COMPANY 01-520-000-0000-6301		1,350.00	PUMPED SEPTIC SYSTEM 01/13/2022 01/13/2022	STMT 1 Transactions	EQUIPMENT & BUILDING MAINTENAN	N
31	27427 G & R ELECTRIC INC 01-520-000-0000-6301		82.50	DISCONNECT POWER - BATHHOUSE 01/21/2022 01/21/2022	38667 1 Transactions	EQUIPMENT & BUILDING MAINTENAN	N
87	79500 RUNNINGS FARM & FLEET 01-520-000-0000-6301	AP	82.97	FIELD GUIDE, POSTHOLE DIGGER 12/31/2021 12/31/2021	33970 1 Transactions	EQUIPMENT & BUILDING MAINTENAN	N
	93073 WENDORFF WELDING & FABRICATION						

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105	01-520-000-0000-6301		173.00	SHARPEN BLADES 01/13/2022 01/13/2022	11835	EQUIPMENT & BUILDING MAINTENAN	Y
	93073 WENDORFF WELDING & FABRICATION		173.00	1 Transactions			
520	DEPT Total:		1,688.47	PARKS	4 Vendors	4 Transactions	
601	DEPT			AGRICULTURAL INSPECTION			
	13187 COORDINATED BUSINESS SYSTEMS LTD						
10	01-601-000-0000-6401	AP	39.40	12/24-01/23 COPIER LEASE 12/01/2021 12/31/2021	197085	OFFICE SUPPLIES & EQUIPMENT MAI	N
11	01-601-000-0000-6401		113.26	12/24-01/23 COPIER LEASE 01/01/2022 01/23/2022	197085	OFFICE SUPPLIES & EQUIPMENT MAI	N
	13187 COORDINATED BUSINESS SYSTEMS LTD		152.66	2 Transactions			
	55080 MACAI						
63	01-601-000-0000-6242		100.00	2022 ANNUAL DUES 01/01/2022 12/31/2022	STMT	DUES & REGISTRATION FEES	N
	55080 MACAI		100.00	1 Transactions			
	57190 MACPZA						
51	01-601-000-0000-6242		250.00	2022 DUES - SW & NB 01/01/2022 12/31/2022		DUES & REGISTRATION FEES	N
	57190 MACPZA		250.00	1 Transactions			
601	DEPT Total:		502.66	AGRICULTURAL INSPECTION	3 Vendors	4 Transactions	
602	DEPT			EXTENSION			
	61683 NETZKE/CAROLINE						
65	01-602-000-0000-6282		76.91	01/25 EXT MEETING & MILEAGE 01/25/2022 01/25/2022		COMMITTEE EXPENSE	Y
	61683 NETZKE/CAROLINE		76.91	1 Transactions			
	64205 O'LEARY/LORI						
50	01-602-000-0000-6282		50.00	01/25 EXTENSION MEETING 01/25/2022 01/25/2022		COMMITTEE EXPENSE	Y
	64205 O'LEARY/LORI		50.00	1 Transactions			
	64868 ONE OFFICE SOLUTION						

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71	01-602-000-0000-6401		139.90	LEGAL PAPER 01/13/2022 01/13/2022	448019-00	OFFICE SUPPLIES & EQUIPMENT MAI N	
	64868 ONE OFFICE SOLUTION		139.90	1 Transactions			
602	DEPT Total:		266.81	EXTENSION	3 Vendors	3 Transactions	
603	DEPT			OTHER CONSERVATION			
3100	AREA II MN RIVER BASIN PROJECT						
2	01-603-000-0000-6801		12,123.20	2022 APPROPRIATIONS 01/01/2022 12/31/2022	05-2095	OTHER CONSERVATION - APPROPRI N	
	3100 AREA II MN RIVER BASIN PROJECT		12,123.20	1 Transactions			
76155	REDWOOD-COTTONWOOD RIVERS CONTR						
83	01-603-000-0000-6801		26,480.00	2022 APPROPRIATIONS 01/01/2022 12/31/2022	337269	OTHER CONSERVATION - APPROPRI N	
	76155 REDWOOD-COTTONWOOD RIVERS CONTR		26,480.00	1 Transactions			
603	DEPT Total:		38,603.20	OTHER CONSERVATION	2 Vendors	2 Transactions	
620	DEPT			SOIL AND WATER CONSERVATION DISTI			
55780	MAURER/RICHARD J						
60	01-620-000-0000-6899		265.15	01/12 S&W MEETING 01/12/2022 01/12/2022		SUPERVISOR EXPENSES	Y
	55780 MAURER/RICHARD J		265.15	1 Transactions			
71404	PLAETZ/JOSEPH						
75	01-620-000-0000-6899		154.25	01/12 S&W MEETING 01/12/2022 01/12/2022		SUPERVISOR EXPENSES	Y
	71404 PLAETZ/JOSEPH		154.25	1 Transactions			
72383	POTTER/JEFFERY J						
79	01-620-000-0000-6899	AP	192.60	12/12 S&W MEETING 12/12/2021 12/12/2021		SUPERVISOR EXPENSES	Y
106	01-620-000-0000-6899		84.95	01/12 S&W MEETING 01/12/2022 01/12/2022		SUPERVISOR EXPENSES	Y
	72383 POTTER/JEFFERY J		277.55	2 Transactions			
76130	REDWOOD AREA CHAMBER AND TOURISM						

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82	01-620-000-0000-6242		145.00	2022 CHAMBER MEMBERSHIP 01/20/2022 01/20/2022	2680	DUES & REGISTRATION	Y
	76130 REDWOOD AREA CHAMBER AND TOURISM		145.00		1 Transactions		
84	76200 REDWOOD COUNTY HIGHWAY DEPT 01-620-000-0000-6564 DTF		25.52	2021 DEC - FUEL 12/01/2021 12/31/2021	S&W	VEHICLE EXPENSES	N
	76200 REDWOOD COUNTY HIGHWAY DEPT		25.52		1 Transactions		
88	79500 RUNNINGS FARM & FLEET 01-620-000-0000-6401 AP		24.99	BATTERY CHARGER - ATV 12/22/2021 12/22/2021	33980	OFFICE SUPPLIES & EQUIP MNTCE	N
	79500 RUNNINGS FARM & FLEET		24.99		1 Transactions		
99	87123 TIMM/BRIAN 01-620-000-0000-6899 AP		149.64	12/08 S&W MEETING 12/08/2021 12/08/2021		SUPERVISOR EXPENSES	Y
100	01-620-000-0000-6899		150.74	01/12 S&W MEETING 01/12/2022 01/12/2022		SUPERVISOR EXPENSES	Y
	87123 TIMM/BRIAN		300.38		2 Transactions		
620	DEPT Total:		1,192.84	SOIL AND WATER CONSERVATION DIST	7 Vendors	9 Transactions	
704	DEPT 29770 GOBLISH/JENIFER			OTHER ECONOMIC DEVELOPMENT			
32	01-704-000-0000-6282		73.40	01/12 EDA MEETING & MIELAGE 01/12/2022 01/12/2022		EDA BOARD EXPENSE (PER DIEMS)	Y
	29770 GOBLISH/JENIFER		73.40		1 Transactions		
44	41327 JENNIGES/JACOB 01-704-000-0000-6282		99.73	01/12 EDA MEETING & MILEAGE 01/12/2022 01/12/2022		EDA BOARD EXPENSE (PER DIEMS)	Y
	41327 JENNIGES/JACOB		99.73		1 Transactions		
47	49273 KUGLIN/SARAH 01-704-000-0000-6282		57.02	01/12 EDA MEETING & MILEAGE 01/12/2022 01/12/2022		EDA BOARD EXPENSE (PER DIEMS)	Y
48	01-704-000-2862-6802 AP		300.00	2021 CBR WEEKLY MEETINGS 11/05/2021 12/17/2021		BROADBAND STUDY EXPENDITURES	Y

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 GENERAL

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
49273	KUGLIN/SARAH		357.02		2 Transactions		
52	55438 MANTHEI/JEFFREY OWEN 01-704-000-0000-6282		67.55	01/12 EDA MEETING & MILEAGE 01/12/2022 01/12/2022		EDA BOARD EXPENSE (PER DIEMS)	Y
	55438 MANTHEI/JEFFREY OWEN		67.55		1 Transactions		
91	83041 SOUTHERN MN TOURISM ASSN 01-704-000-0000-6801		771.25	2022 APPROPRIATIONS 01/01/2022 12/31/2022	STMT	OTHER ECONOMIC DEVELOPMENT-A	N
	83041 SOUTHERN MN TOURISM ASSN		771.25		1 Transactions		
97	83055 SW REGIONAL DEVELOPMENT COMM 01-704-000-0000-6801		2,000.00	2022 MN RURAL BROADBAND MEMBER 01/01/2022 12/31/2022	STMT	OTHER ECONOMIC DEVELOPMENT-A	N
	83055 SW REGIONAL DEVELOPMENT COMM		2,000.00		1 Transactions		
704	DEPT Total:		3,368.95	OTHER ECONOMIC DEVELOPMENT	6 Vendors	7 Transactions	
1	Fund Total:		167,706.78	GENERAL		105 Transactions	

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
119	DEPT			BUILDINGS AND PLANT			
11570	CHOSEN VALLEY TESTING						
133	10-119-000-2720-6619	C	3,905.00	CONCRETE TESTING 12/30/2021 12/30/2021	43894	ADDITION: JUSTICE CENTER	N
	11570 CHOSEN VALLEY TESTING		3,905.00	1 Transactions			
13081	COMMUNITY ELECTRIC INC						
134	10-119-000-2720-6619	C	30,342.37	PAY APP #5 12/11/2021 12/31/2021	STMT	ADDITION: JUSTICE CENTER	N
135	10-119-000-2720-6619		15,171.18	PAY APP #5 01/01/2022 01/10/2022	STMT	ADDITION: JUSTICE CENTER	N
	13081 COMMUNITY ELECTRIC INC		45,513.55	2 Transactions			
13172	CONTEGRITY GROUP INC						
138	10-119-000-2720-6619	C	7,342.67	CONSTRUCTION MANAGEMENT - JC 12/11/2021 12/31/2021	2022001	ADDITION: JUSTICE CENTER	N
139	10-119-000-2720-6619		3,671.33	CONSTRUCTION MANAGEMENT - JC 01/01/2022 01/10/2022	2022001	ADDITION: JUSTICE CENTER	N
136	10-119-000-2720-6619	C	11,501.13	GENERAL CONDITIONS - JC 12/11/2021 12/31/2021	2022002	ADDITION: JUSTICE CENTER	N
137	10-119-000-2720-6619		5,750.56	GENERAL CONDITIONS - JC 01/01/2022 01/10/2022	2022002	ADDITION: JUSTICE CENTER	N
	13172 CONTEGRITY GROUP INC		28,265.69	4 Transactions			
20730	ECOWATER SYSTEMS						
141	10-119-000-2720-6619		24.00	WATER DELIVERY 01/11/2022 01/11/2022	89617	ADDITION: JUSTICE CENTER	N
140	10-119-000-2720-6619	C	5.00	COOLER RENTAL 12/31/2021 12/31/2021	CR2104-1-009	ADDITION: JUSTICE CENTER	N
	20730 ECOWATER SYSTEMS		29.00	2 Transactions			
27425	G & R CONTROLS						
142	10-119-000-2720-6619	C	4,740.50	PAY APP #10 12/11/2021 12/31/2021	STMT	ADDITION: JUSTICE CENTER	N
143	10-119-000-2720-6619		2,370.25	PAY APP #10 01/01/2022 01/10/2022	STMT	ADDITION: JUSTICE CENTER	N
	27425 G & R CONTROLS		7,110.75	2 Transactions			
27465	GAG SHEET METAL INC						

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
144	10-119-000-2720-6619	C	43,256.67	PAY APP #4 CAT #10 12/11/2021 12/31/2021	STMT	ADDITION: JUSTICE CENTER	N
145	10-119-000-2720-6619		21,628.33	PAY APP #4 CAT #10 01/01/2022 01/10/2022	STMT	ADDITION: JUSTICE CENTER	N
146	10-119-000-2720-6619	C	44,805.17	PAY APP #7 12/11/2021 12/31/2021	STMT	ADDITION: JUSTICE CENTER	N
147	10-119-000-2720-6619		22,402.58	PAY APP #7 01/01/2022 01/10/2022	STMT	ADDITION: JUSTICE CENTER	N
27465	GAG SHEET METAL INC		132,092.75	4 Transactions			
30554	GROUND PENETRATING RADAR SYSTEMS						
148	10-119-000-2720-6619	C	675.00	SCAN CMU WALL 12/28/2021 12/28/2021	442387R	ADDITION: JUSTICE CENTER	Y
30554	GROUND PENETRATING RADAR SYSTEMS		675.00	1 Transactions			
32974	HEATER RENTAL SERVICES LLC						
149	10-119-000-2720-6619	C	2,700.00	HEATER RENTAL 12/16/2021 12/16/2021	19661	ADDITION: JUSTICE CENTER	Y
150	10-119-000-2720-6619		1,940.00	HEATER RENTAL 01/12/2022 01/12/2022	19661A	ADDITION: JUSTICE CENTER	Y
32974	HEATER RENTAL SERVICES LLC		4,640.00	2 Transactions			
39509	J & K MASONRY						
151	10-119-000-2720-6619	C	26,980.00	PAY APP #6 12/11/2021 12/31/2021	STMT	ADDITION: JUSTICE CENTER	N
152	10-119-000-2720-6619		13,490.00	PAY APP #6 01/01/2022 01/10/2022	STMT	ADDITION: JUSTICE CENTER	N
39509	J & K MASONRY		40,470.00	2 Transactions			
55699	MASTERS PLUMBING HEATING & COOLING						
153	10-119-000-2720-6619	C	30,653.34	PAY APP #1 12/11/2021 12/31/2021	STMT	ADDITION: JUSTICE CENTER	N
154	10-119-000-2720-6619		15,326.66	PAY APP #1 01/01/2022 01/10/2022	STMT	ADDITION: JUSTICE CENTER	N
55699	MASTERS PLUMBING HEATING & COOLING		45,980.00	2 Transactions			
58015	MJ MECHANICAL						
155	10-119-000-2720-6618		391.53	WATER LINE - GSB 01/17/2022 01/17/2022	8351	RENOVATION-GOVERNMENT SERVIC	N

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
58015	MJ MECHANICAL		391.53		1 Transactions		
58310	MORGAN PLUMBING & HEATING, INC.						
156	10-119-000-2720-6619	C	21,035.86	PAY APP #5 12/11/2021	12/31/2021 STMT	ADDITION: JUSTICE CENTER	N
157	10-119-000-2720-6619		10,517.92	PAY APP #5 01/01/2022	01/10/2022 STMT	ADDITION: JUSTICE CENTER	N
58310	MORGAN PLUMBING & HEATING, INC.		31,553.78		2 Transactions		
70006	PATRIOT ERECTORS INC						
158	10-119-000-2720-6619	C	4,181.90	PAY APP #4 12/11/2021	12/31/2021 STMT	ADDITION: JUSTICE CENTER	N
159	10-119-000-2720-6619		2,090.95	PAY APP #4 01/01/2022	01/10/2022 STMT	ADDITION: JUSTICE CENTER	N
70006	PATRIOT ERECTORS INC		6,272.85		2 Transactions		
64535	PLUMBING & HEATING OF WILLMAR INC						
160	10-119-000-2720-6618		1,016.00	LEAK SEARCH 01/10/2022	01/10/2022 31867	RENOVATION-GOVERNMENT SERVIC	N
64535	PLUMBING & HEATING OF WILLMAR INC		1,016.00		1 Transactions		
76150	REDWOOD BUILDING CENTER INC						
161	10-119-000-2720-6619		14.98	DUCT TAPE 01/05/2022	01/05/2022 2201-011650	ADDITION: JUSTICE CENTER	N
76150	REDWOOD BUILDING CENTER INC		14.98		1 Transactions		
78819	RTL CONSTRUCTION INC						
162	10-119-000-2720-6619	C	59,023.72	PAY APP #5 12/11/2021	12/31/2021 STMT	ADDITION: JUSTICE CENTER	N
163	10-119-000-2720-6619		29,511.86	PAY APP #5 01/01/2022	01/10/2022 STMT	ADDITION: JUSTICE CENTER	N
78819	RTL CONSTRUCTION INC		88,535.58		2 Transactions		
83297	SOUTHWEST SANITATION INC						
164	10-119-000-2720-6619	C	2,144.71	ROLL OFF CONTAINER 12/10/2021	12/31/2021 45042	ADDITION: JUSTICE CENTER	N
83297	SOUTHWEST SANITATION INC		2,144.71		1 Transactions		
83965	SUMMIT COMPANIES						

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
165	10-119-000-2720-6619	C	6,602.50	PAY APP #3 12/11/2021 12/31/2021	STMT	ADDITION: JUSTICE CENTER	N
166	10-119-000-2720-6619		3,301.25	PAY APP #3 01/01/2022 01/10/2022	STMT	ADDITION: JUSTICE CENTER	N
83965	SUMMIT COMPANIES		9,903.75	2 Transactions			
84208	SUSSNER CONSTRUCTION INC						
167	10-119-000-2720-6619	C	5,700.00	PAY APP #2 12/11/2021 12/31/2021	STMT	ADDITION: JUSTICE CENTER	N
168	10-119-000-2720-6619		2,850.00	PAY APP #2 01/01/2022 01/10/2022	STMT	ADDITION: JUSTICE CENTER	N
84208	SUSSNER CONSTRUCTION INC		8,550.00	2 Transactions			
86662	THOMPSON CONSTRUCTION OF PRINCETON						
169	10-119-000-2720-6619	C	12,666.67	PAY APP #7 12/11/2021 12/31/2021	STMT	ADDITION: JUSTICE CENTER	N
170	10-119-000-2720-6619		6,333.33	PAY APP #7 01/01/2022 01/10/2022	STMT	ADDITION: JUSTICE CENTER	N
86662	THOMPSON CONSTRUCTION OF PRINCETON		19,000.00	2 Transactions			
119	DEPT Total:		476,064.92	BUILDINGS AND PLANT	20 Vendors	38 Transactions	
10	Fund Total:		476,064.92	BUILDING FUND		38 Transactions	

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
611	DEPT			DITCH MAINTENANCE			
7800	BLOMEKE CONSTRUCTION INC						
132	15-611-000-0000-6899	C	450.00	JD 36 DITCH REPAIR 09/16/2021 09/16/2021	2716	MISCELLANEOUS	N
	7800 BLOMEKE CONSTRUCTION INC		450.00		1 Transactions		
13187	COORDINATED BUSINESS SYSTEMS LTD						
107	15-611-000-0000-6401	AP	39.40	12/24-01/23 COPIER LEASE 12/24/2021 12/31/2021	197085	OFFICE SUPPLIES & EQUIPMENT MAI	N
108	15-611-000-0000-6401		113.27	12/24-01/23 COPIER LEASE 01/01/2022 01/23/2022	197085	OFFICE SUPPLIES & EQUIPMENT MAI	N
	13187 COORDINATED BUSINESS SYSTEMS LTD		152.67		2 Transactions		
30548	GROEBNER/DENNIS						
109	15-611-000-0000-6331	AP	12.32	2021 NOV - MILEAGE 11/18/2021 11/18/2021		MILEAGE	N
	30548 GROEBNER/DENNIS		12.32		1 Transactions		
50976	LEHRER/ART						
110	15-611-000-0000-6899		25.00	JD 33 - DAM REMOVAL 01/19/2022 01/19/2022	STMT	MISCELLANEOUS	Y
111	15-611-000-0000-6899		200.00	JD 32 - BEAVER 01/19/2022 01/19/2022	STMT	MISCELLANEOUS	Y
112	15-611-000-0000-6899		300.00	JD 35 LAT J - BEAVER 01/19/2022 01/19/2022	STMT	MISCELLANEOUS	Y
113	15-611-000-0000-6899		200.00	CD 12 - BEAVER 01/19/2022 01/19/2022	STMT	MISCELLANEOUS	Y
114	15-611-000-0000-6899		200.00	JD 36 LAT Y - BEAVER 01/19/2022 01/19/2022	STMT	MISCELLANEOUS	Y
115	15-611-000-0000-6899		200.00	JD 29 - BEAVER 01/19/2022 01/19/2022	STMT	MISCELLANEOUS	Y
116	15-611-000-0000-6899		300.00	JD 36 LAT K - BEAVER 01/19/2022 01/19/2022	STMT	MISCELLANEOUS	Y
117	15-611-000-0000-6899		200.00	JD 36 LAT 2F - BEAVER 01/19/2022 01/19/2022	STMT	MISCELLANEOUS	Y
118	15-611-000-0000-6899		200.00	JD 5-1 NELSON 01/07/2022 01/07/2022	STMT	MISCELLANEOUS	Y
119	15-611-000-0000-6899		100.00	JD 30 - BEAVER 01/07/2022 01/07/2022	STMT	MISCELLANEOUS	Y

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
120	15-611-000-0000-6899		100.00	CD 102 - BEAVER 01/07/2022 01/07/2022	STMT	MISCELLANEOUS	Y
121	15-611-000-0000-6899		100.00	JD 40 - BEAVER 01/07/2022 01/07/2022	STMT	MISCELLANEOUS	Y
122	15-611-000-0000-6899		100.00	CD 90 - BEAVER 01/07/2022 01/07/2022	STMT	MISCELLANEOUS	Y
123	15-611-000-0000-6899		100.00	JD 36 LAT X - BEAVER 01/07/2022 01/07/2022	STMT	MISCELLANEOUS	Y
128	15-611-000-0000-6899		600.00	JD 33 - BEAVER 01/19/2022 01/19/2022	STMT	MISCELLANEOUS	Y
50976	LEHRER/ART		2,925.00		15 Transactions		
77350	RINKE-NOONAN						
124	15-611-000-0000-6899	AP	200.00	2021 DEC - RETAINER FEE 12/01/2021 12/31/2021	337177	MISCELLANEOUS	Y
77350	RINKE-NOONAN		200.00		1 Transactions		
87775	TNT CONSTRUCTION-KERKHOFF INC						
125	15-611-000-0000-6899		2,592.00	JD 31 DITCH REPAIR 01/18/2022 01/18/2022	22007	MISCELLANEOUS	N
126	15-611-000-0000-6899		21,034.10	JD 36 DITCH REPAIR 01/18/2022 01/18/2022	2205.3.4.6	MISCELLANEOUS	N
87775	TNT CONSTRUCTION-KERKHOFF INC		23,626.10		2 Transactions		
92280	WAKEFIELD/RICK						
127	15-611-000-0000-6331	AP	33.60	2021 DEC - MILEAGE 12/10/2021 12/10/2021		MILEAGE	Y
92280	WAKEFIELD/RICK		33.60		1 Transactions		
611	DEPT Total:		27,399.69	DITCH MAINTENANCE	7 Vendors	23 Transactions	
15	Fund Total:		27,399.69	DITCH		23 Transactions	

RACHELW
 1/28/22 11:26AM
 22 SOLID WASTE

*** **Redwood County** ***



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
391	DEPT			SOLID WASTE			
	30548 GROEBNER/DENNIS						
130	22-391-000-0000-6331	AP	12.32	2021 NOV - MILEAGE 11/09/2021 11/09/2021		MILEAGE	N
131	22-391-000-0000-6331	AP	12.32	2021 DEC - MILEAGE 12/14/2021 12/14/2021		MILEAGE	N
	30548 GROEBNER/DENNIS		24.64	2 Transactions			
391	DEPT Total:		24.64	SOLID WASTE	1 Vendors	2 Transactions	
22	Fund Total:		24.64	SOLID WASTE		2 Transactions	

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*** Redwood County ***



73 INSURANCE

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
801	DEPT			NON-DEPARTMENTAL			
86	78023 RIVER BEND THERAPEUTIC MASSAGE LLC		300.00	CHAIR MASSAGE	STMT	EMPLOYEE WELLNESS	Y
	73-801-000-0000-6178			01/11/2022 01/11/2022			
	78023 RIVER BEND THERAPEUTIC MASSAGE LLC		300.00		1 Transactions		
801	DEPT Total:		300.00	NON-DEPARTMENTAL	1 Vendors	1 Transactions	
73	Fund Total:		300.00	INSURANCE		1 Transactions	

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 1/28/22 11:26AM
 85 SOIL & WATER CONSERVA

*** **Redwood County** ***



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
620	DEPT			SOIL AND WATER CONSERVATION DIST			
	57197 MN BOARD OF WATER & SOIL RESOURCE						
129	85-620-994-0000-6802		15,273.54	2018 WATERSHED CONSERVATION	3-9267	WCPI GRANT EXPENSES	N
	57197 MN BOARD OF WATER & SOIL RESOURCE		15,273.54	1 Transactions			
620	DEPT Total:		15,273.54	SOIL AND WATER CONSERVATION DIST	1 Vendors	1 Transactions	
85	Fund Total:		15,273.54	SOIL & WATER CONSERVATION		1 Transactions	
	Final Total:		686,769.57	120 Vendors	170 Transactions		

*** Redwood County ***



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	167,706.78	GENERAL
10	476,064.92	BUILDING FUND
15	27,399.69	DITCH
22	24.64	SOLID WASTE
73	300.00	INSURANCE
85	15,273.54	SOIL & WATER CONSERVATION
All Funds	686,769.57	Total

Approved by,
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*** Redwood County ***



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1/28/22 11:33AM

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

*** **Redwood County** ***



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
42	DEPT			ASSESSOR			
21275	ELAN CORPORATE PAYMENT SYSTEMS						
36	01-042-000-0000-6242		470.00	REG @ ASSESSMENT LAW TR - JM 01/24/2022 01/27/2022	205393288	DUES & REGISTRATION FEES	N
24	01-042-000-0000-6401	AP	12.99	PENCILS 12/22/2021 12/22/2021	4181868 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
21275	ELAN CORPORATE PAYMENT SYSTEMS		482.99		2 Transactions		
42	DEPT Total:		482.99	ASSESSOR	1 Vendors	2 Transactions	
61	DEPT			ADMINISTRATOR			
21275	ELAN CORPORATE PAYMENT SYSTEMS						
23	01-061-000-0000-6401	AR	72.99-	RETURN - CAMERA 12/23/2021 12/23/2021	8010661 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
34	01-061-000-0000-6242		20.00	REG @ EDA MEETING - BM 01/20/2022 01/20/2022	STMT	DUES & REGISTRATION FEES	N
21275	ELAN CORPORATE PAYMENT SYSTEMS		52.99-		2 Transactions		
61	DEPT Total:		52.99-	ADMINISTRATOR	1 Vendors	2 Transactions	
63	DEPT			ELECTIONS			
21275	ELAN CORPORATE PAYMENT SYSTEMS						
1	01-063-000-0000-6334		505.30	REG @ ELECTION TR - JP 04/19/2022 04/22/2022	STMT	LODGING & EXPENSE	N
2	01-063-000-0000-6334		505.30	REG @ ELECTION TR - JZ 04/19/2022 04/22/2022	STMT	LODGING & EXPENSE	N
3	01-063-000-0000-6334		505.30	REG @ ELECTION TR - LG 04/19/2022 04/22/2022	STMT	LODGING & EXPENSE	N
21275	ELAN CORPORATE PAYMENT SYSTEMS		1,515.90		3 Transactions		
63	DEPT Total:		1,515.90	ELECTIONS	1 Vendors	3 Transactions	
64	DEPT			COMPUTER			
21275	ELAN CORPORATE PAYMENT SYSTEMS						
25	01-064-000-0000-6401	AP	25.61	FLASH DRIVES 12/22/2021 12/22/2021	4181868 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
27	01-064-000-0000-6401	AP	107.45	MOUSE & KEYBOARD COMBOS 12/30/2021 12/30/2021	5202642 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N

*** Redwood County ***



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
28	01-064-000-0000-6401	AP	70.40	ETHERNET CABLE 12/30/2021 12/30/2021	5202642 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
26	01-064-000-0000-6401	AP	84.15	SURGE PROTECTOR 12/21/2021 12/21/2021	6783830 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
21275	ELAN CORPORATE PAYMENT SYSTEMS		287.61		4 Transactions		
64	DEPT Total:		287.61	COMPUTER	1 Vendors		4 Transactions
91	DEPT			ATTORNEY			
21275	ELAN CORPORATE PAYMENT SYSTEMS						
13	01-091-000-0000-6242		260.00	ATTORNEY REG - TB 01/01/2022 12/31/2022		DUES & REGISTRATION FEES	N
35	01-091-000-0000-6401		37.12	DVDS, PENCILS 01/18/2022 01/18/2022	4235455 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
29	01-091-000-0000-6401	AR	84.29-	RETURN - KEYBOARD 01/05/2022 01/05/2022	STMT 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
21275	ELAN CORPORATE PAYMENT SYSTEMS		212.83		3 Transactions		
91	DEPT Total:		212.83	ATTORNEY	1 Vendors		3 Transactions
118	DEPT			COURTHOUSE MAINTENANCE			
21275	ELAN CORPORATE PAYMENT SYSTEMS						
4	01-118-000-0000-6301	AP	29.88	SPACE HEATER 12/30/2021 12/30/2021	1585852 2425	EQUIPMENT & BUILDING MAINTENAN	N
21275	ELAN CORPORATE PAYMENT SYSTEMS		29.88		1 Transactions		
118	DEPT Total:		29.88	COURTHOUSE MAINTENANCE	1 Vendors		1 Transactions
129	DEPT			VETERAN SERVICE OFFICER			
21275	ELAN CORPORATE PAYMENT SYSTEMS						
63	01-129-000-0000-6401	AP	97.80	SIGNS 12/28/2021 12/28/2021	999DN-X6A16-1P	OFFICE SUPPLIES & EQUIPMENT MAI	N
21275	ELAN CORPORATE PAYMENT SYSTEMS		97.80		1 Transactions		
129	DEPT Total:		97.80	VETERAN SERVICE OFFICER	1 Vendors		1 Transactions
201	DEPT			SHERIFF			
21275	ELAN CORPORATE PAYMENT SYSTEMS						

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
38	01-201-000-0000-6356	AP	51.06	HOLIDAY MEAL - INMATES 12/25/2021 12/25/2021		BOARDING PRISONER MEAL EXPENS	N
60	01-201-000-0000-6401	AP	12.40	POSTAGE 12/27/2021 12/27/2021		OFFICE SUPPLIES & EQUIPMENT MAI	N
61	01-201-000-0000-6401	AP	11.60	POSTAGE 12/30/2021 12/30/2021		OFFICE SUPPLIES & EQUIPMENT MAI	N
62	01-201-000-0000-6401		15.35	POSTAGE 01/04/2022 01/04/2022		OFFICE SUPPLIES & EQUIPMENT MAI	N
43	01-201-000-0000-6242		250.00	SOTA MEMBERSHIP RENEWAL 01/01/2022 12/31/2022	01230	DUES & REGISTRATION FEES	N
57	01-201-000-0000-6242		350.00	REG @ SOTA TR - JJ 04/10/2022 04/12/2022	01365	DUES & REGISTRATION FEES	N
59	01-201-000-0000-6242		350.00	REG @ SOTA TR - MC 04/10/2022 04/12/2022	01381	DUES & REGISTRATION FEES	N
48	01-201-000-0000-6242		75.00	REG @ BCA TR - IK 01/10/2022 01/10/2022	055022	DUES & REGISTRATION FEES	N
53	01-201-000-0000-6242		125.00	REG @ BCA TRAINING - KT 01/12/2022 01/12/2022	089398	DUES & REGISTRATION FEES	N
54	01-201-000-0000-6334		50.00	LODGING DEPOSIT - JM 02/07/2022 02/09/2022	136980	LODGING & EXPENSE	N
55	01-201-000-0000-6334		50.00	LODGING DEPOSIT - MI 02/07/2022 02/09/2022	136981	LODGING & EXPENSE	N
56	01-201-000-0000-6334		50.00	LODGING DEPOSIT - NB 02/07/2022 02/09/2022	136982	LODGING & EXPENSE	N
46	01-201-000-0000-6302		33.53	NOSE PLUGS 01/04/2022 01/04/2022	137531	POLICE EQUIPMENT MAINTENANCE	N
40	01-201-000-0000-6302		36.53	EVIDENCE SEALS 01/21/2022 01/21/2022	16324	POLICE EQUIPMENT MAINTENANCE	N
37	01-201-000-0000-6401	AP	39.98	COMPUTER MOUSE 12/22/2021 12/22/2021	2226641 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
58	01-201-000-0000-6242		364.00	REG @ TRAINING - ML 01/18/2022 01/18/2022	252250	DUES & REGISTRATION FEES	N
50	01-201-000-0000-6401		18.21	TRAINING BOOK 01/11/2022 01/11/2022	2838664 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
52	01-201-000-0000-6401		33.99	COMPUTER MOUSE 01/11/2022 01/11/2022	3908210 2425	OFFICE SUPPLIES & EQUIPMENT MAI	N
41	01-201-000-0000-6356	AP	42.64	COFFEE - JAIL KITCHEN 12/27/2021 12/27/2021	4424219 2425	BOARDING PRISONER MEAL EXPENS	N
49	01-201-000-0000-6343		206.16	LODGING @ TRAINING - AH	61539474	PATROL CAR LEASE	N

*** Redwood County ***



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
44	01-201-000-0000-6401	AP	55.34	01/10/2022 01/12/2022 STORAGE BOXES	6377815	OFFICE SUPPLIES & EQUIPMENT MAI	N
				12/29/2021 12/29/2021	2425		
47	01-201-000-0000-6343		111.96	SQUAD CAR MATS	6904207	PATROL CAR LEASE	N
				01/07/2022 01/07/2022	2425		
42	01-201-000-0000-6302	AP	75.12	PAPER TOWELS - JAIL	7558617	POLICE EQUIPMENT MAINTENANCE	N
				12/27/2021 12/27/2021	2425		
51	01-201-000-0000-6565		12.99	SQUAD CAR FUSES	8988253	PATROL CAR EXPENSES-OWNED	N
				01/11/2022 01/11/2022	2425		
45	01-201-000-0000-6302		143.92	RIFLE AMMO	W1222342	POLICE EQUIPMENT MAINTENANCE	N
				01/04/2022 01/04/2022			
	21275 ELAN CORPORATE PAYMENT SYSTEMS		2,564.78		25 Transactions		
201	DEPT Total:		2,564.78	SHERIFF	1 Vendors	25 Transactions	
249	DEPT			OTHER PUBLIC SAFETY			
	21275 ELAN CORPORATE PAYMENT SYSTEMS						
39	01-249-000-2815-6802	AP	267.99	TV - JAIL	2305026	CANTEEN EXPENSES	N
				12/23/2021 12/23/2021	2425		
	21275 ELAN CORPORATE PAYMENT SYSTEMS		267.99		1 Transactions		
249	DEPT Total:		267.99	OTHER PUBLIC SAFETY	1 Vendors	1 Transactions	
255	DEPT			RESTORATIVE JUSTICE			
	21275 ELAN CORPORATE PAYMENT SYSTEMS						
32	01-255-000-2863-6401	AR	41.77-	SALES TAX REFUND - LIVING JUST	PP5976	RESTORATIVE JUSTICE EXPENSES	N
				01/07/2022 01/07/2022			
	21275 ELAN CORPORATE PAYMENT SYSTEMS		41.77-		1 Transactions		
255	DEPT Total:		41.77-	RESTORATIVE JUSTICE	1 Vendors	1 Transactions	
601	DEPT			AGRICULTURAL INSPECTION			
	21275 ELAN CORPORATE PAYMENT SYSTEMS						
22	01-601-000-0000-6242		119.99	CANVA YEARLY FEE	03302-24089933	DUES & REGISTRATION FEES	N
				01/01/2022 12/31/2022			
16	01-601-000-0000-6242	AP	4.68	TELECOM SOFTWARE - ZOOM	124270182	DUES & REGISTRATION FEES	N
				12/23/2021 12/31/2021			
17	01-601-000-0000-6242		11.41	TELECOM SOFTWARE - ZOOM	124270182	DUES & REGISTRATION FEES	N

*** **Redwood County** ***



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
20	01-601-000-0000-6242		59.50	PRIME MEMBERSHIP 01/01/2022 01/22/2022	2035434	DUES & REGISTRATION FEES	N
18	01-601-000-0000-6242		59.94	DROPBOX RENEWAL 01/01/2022 12/31/2022	2425 DY1NPR1SF2L	DUES & REGISTRATION FEES	N
15	01-601-000-0000-6242		260.00	LAWYER REG - NB 01/01/2022 01/11/2023	LAWYER-234353	DUES & REGISTRATION FEES	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		515.52		6 Transactions		
601	DEPT Total:		515.52	AGRICULTURAL INSPECTION	1 Vendors	6 Transactions	
620	DEPT 21275 ELAN CORPORATE PAYMENT SYSTEMS			SOIL AND WATER CONSERVATION DIST			
64	01-620-000-0000-6401		28.08	POSTAGE 01/06/2022 01/06/2022		OFFICE SUPPLIES & EQUIP MNTCE	N
65	01-620-000-0000-6242		125.00	2022 MACDE DUES 01/01/2022 12/31/2022	10093	DUES & REGISTRATION	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		153.08		2 Transactions		
620	DEPT Total:		153.08	SOIL AND WATER CONSERVATION DIST	1 Vendors	2 Transactions	
704	DEPT 21275 ELAN CORPORATE PAYMENT SYSTEMS			OTHER ECONOMIC DEVELOPMENT			
33	01-704-000-0000-6242		20.00	REG @ HR MEETING - PB 01/20/2022 01/20/2022	STMT	EDA DUES AND REGISTRATIONS	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		20.00		1 Transactions		
704	DEPT Total:		20.00	OTHER ECONOMIC DEVELOPMENT	1 Vendors	1 Transactions	
1	Fund Total:		6,053.62	GENERAL		52 Transactions	

*** Redwood County ***



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
301	DEPT			ROAD & BRIDGE ADMINISTRATION			
21275	ELAN CORPORATE PAYMENT SYSTEMS						
11	03-301-000-0000-6401		159.39	FLOOR MAT 01/10/2022 01/10/2022	725022 2425	OFFICE SUPPLIES	N
12	03-301-000-0000-6401		80.00	AMERICAN FLAG 01/13/2022 01/13/2022	9936262 2425	OFFICE SUPPLIES	N
9	03-301-000-0000-6334	AR	674.00-	REFUND - LODGING - AF 01/18/2022 01/21/2022	R9B422	LODGING & EXPENSE	N
8	03-301-000-0000-6332	AR	105.00-	REFUND - MN CO ENGINEERS - AF 01/04/2022 01/04/2022	STMT	STAFF DEVELOPMENT	N
21275	ELAN CORPORATE PAYMENT SYSTEMS		539.61-	4 Transactions			
301	DEPT Total:		539.61-	ROAD & BRIDGE ADMINISTRATION	1 Vendors	4 Transactions	
320	DEPT			HIGHWAY CONSTRUCTION & ENGINEER			
21275	ELAN CORPORATE PAYMENT SYSTEMS						
5	03-320-000-0000-6505	AP	4.00	VPN 12/22/2021 12/31/2021	STMT	ENG. & CONST.MATERIALS & SUPPLI	N
6	03-320-000-0000-6505		8.95	VPN 01/01/2022 01/22/2022	STMT	ENG. & CONST.MATERIALS & SUPPLI	N
21275	ELAN CORPORATE PAYMENT SYSTEMS		12.95	2 Transactions			
320	DEPT Total:		12.95	HIGHWAY CONSTRUCTION & ENGINEER	1 Vendors	2 Transactions	
330	DEPT			EQUIPMENT MAINTENANCE & SHOP			
21275	ELAN CORPORATE PAYMENT SYSTEMS						
7	03-330-000-0000-6502	AP	549.95	NOISE CANCELLING HEADPHONES 12/21/2021 12/21/2021	6970642 2425	SHOP MATERIALS & SUPPLIES	N
10	03-330-000-0000-6502		24.50	INSPECTION DECALS 01/11/2022 01/11/2022	STMT	SHOP MATERIALS & SUPPLIES	N
21275	ELAN CORPORATE PAYMENT SYSTEMS		574.45	2 Transactions			
330	DEPT Total:		574.45	EQUIPMENT MAINTENANCE & SHOP	1 Vendors	2 Transactions	
3	Fund Total:		47.79	ROAD AND BRIDGE		8 Transactions	

RACHELW
1/28/22 11:33AM
15 DITCH

*** Redwood County ***



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
611	DEPT			DITCH MAINTENANCE			
	21275 ELAN CORPORATE PAYMENT SYSTEMS						
21	15-611-000-0000-6242		59.50	PRIME MEMBERSHIP 01/01/2022 12/31/2022	2035434 2425	DUES & REGISTRATION FEES	N
19	15-611-000-0000-6242		59.94	DROPBOX RENEWAL 01/01/2022 01/11/2023	DY1NPR1SF2L	DUES & REGISTRATION FEES	N
14	15-611-000-0000-6242		10.22	PESTICIDE APP LICENSE - MB 01/01/2022 12/31/2022	MNRAGR-129847	DUES & REGISTRATION FEES	N
	21275 ELAN CORPORATE PAYMENT SYSTEMS		129.66	3 Transactions			
611	DEPT Total:		129.66	DITCH MAINTENANCE	1 Vendors	3 Transactions	
15	Fund Total:		129.66	DITCH		3 Transactions	

RACHELW
1/28/22 11:33AM

*** **Redwood County** ***



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

73 INSURANCE

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
801	DEPT		NON-DEPARTMENTAL			
	21275 ELAN CORPORATE PAYMENT SYSTEMS					
30	73-801-000-0000-6178		GIFTCARD - WELLNESS CHALLENGE		EMPLOYEE WELLNESS	N
		25.00	01/06/2022 01/06/2022			
31	73-801-000-0000-6178		RACC PASSES - WELLNESS CHALL		EMPLOYEE WELLNESS	N
		279.39	01/06/2022 01/06/2022			
	21275 ELAN CORPORATE PAYMENT SYSTEMS	304.39		2 Transactions		
801	DEPT Total:	304.39	NON-DEPARTMENTAL	1 Vendors	2 Transactions	
73	Fund Total:	304.39	INSURANCE		2 Transactions	
	Final Total:	6,535.46	18 Vendors	65 Transactions		

*** **Redwood County** ***



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	6,053.62	GENERAL
3	47.79	ROAD AND BRIDGE
15	129.66	DITCH
73	304.39	INSURANCE
All Funds	6,535.46	Total

Approved by,
.....
.....



REQUEST FOR BOARD ACTION

Requested Board Date: 2/1/22	Originating Dept.: Environmental
Preferred 2nd Date:	
Discussion Item:	Presenter: Scott W
Order County Ditch Redeterminations for 2022	estimated time needed: 10 minutes
Board Action: <input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only

If Action, Board Motion Requested:

Order redetermination of benefits on CD 25, CD 29, CD 30, CD 32, CD 39, CD 43, CD 44, CD 48, CD 50, CD 51, CD 53, CD 55, CD 63, CD 65, CD 66, and CD 74.

Background Information:

3 different viewers groups are available to complete the redeterminations. Viewers are identified on the attached orders. All of these systems are tile only drainage systems so there will be no large expenses for purchasing buffers.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

STATE OF MINNESOTA
Before the
Redwood County Commissioners
SITTING AS THE DRAINAGE AUTHORITY FOR
County Ditch 25

In the Matter of:

**the Redetermination of Benefits of
CD 25**

**FINDINGS AND ORDER
INITIATING THE REDETERMINATION
OF BENEFITS AND APPOINTING
VIEWERS**

The Redwood County Board of Commissioners, sitting as the drainage authority for CD 25, pursuant to Minn. Stat. § 103E.351, based on the record and proceedings, Commissioner _____ moved, _____ seconded by Commissioner _____ to adopt the following Findings and Order:

Findings:

1. The Redwood County Board of Commissioners is the drainage authority for CD 25.
2. CD 25 was established in 1916. Benefits for CD 25 were determined concurrent with establishment in 1916, prior to the initiation of modern, intensive farming and drainage practices within Redwood County.
3. The current benefits roll reflects the benefitted properties, benefitted areas, and benefit values as determined by viewers based on assumptions regarding the future use and drainage of said properties.
4. Since the original establishment of CD 25 and the original determination of benefits and damages, land uses and drainage practices have changed to accelerate and increase the flow of water to the drainage system changing the nature and value of benefits accruing to lands from construction of CD 25.
5. Since the original determination of benefits and damages, land values have changed within the benefitted area of CD 25.
6. The drainage authority finds that the conditions required for the initiation of a redetermination of benefits exist, that the original benefits and damages do not reflect reasonable present day land values, and the benefitted areas have changed.

Order:

Based on the foregoing Findings and the entire record of proceedings before the Board, the Board, acting as the drainage authority for CD 25, hereby orders as follows:

- A. The Board shall follow the procedures of Minn. Stat. § 103E.351 to conduct a redetermination of benefits for CD 25.
- B. That Mark Behrends, Chris Christianson, Robert Hansen, Dennis Distad, Joe Mutschler, Bruce Ness, John Thompson and Kendall Langseth, are hereby appointed as viewers to redetermination and report the benefits and damages for CD 25.

After discussion, the Board Chair called the question. The question was on the adoption of the foregoing findings and order, and there were _____ yeas, _____ nays, _____ absent, and _____ abstentions as follows:

	Yea	Nay	Absent	Abstain
WAKEFIELD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SALFER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GROEBNER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VANHEE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FORKRUD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Upon vote, the Chair declared the motion passed and the Findings and Order adopted.

Rick Wakefield, Chairperson

Dated: _____

* * * * *

I, Scott Wold, Redwood County, Environmental Director, do hereby certify that I have compared the above motion; findings and order with the original thereof as the same appears of record and on file with the CD 25 and find the same to be a true and correct transcript thereof. The above order was filed with me, Redwood County, Environmental Director, on _____

IN TESTIMONY WHEREOF, I hereunto set my hand this
_____ day of _____, _____.

Scott Wold

STATE OF MINNESOTA
Before the
Redwood County Commissioners
SITTING AS THE DRAINAGE AUTHORITY FOR
County Ditch 29

In the Matter of:

**the Redetermination of Benefits of
CD 29**

**FINDINGS AND ORDER
INITIATING THE REDETERMINATION
OF BENEFITS AND APPOINTING
VIEWERS**

The Redwood County Board of Commissioners, sitting as the drainage authority for CD 29, pursuant to Minn. Stat. § 103E.351, based on the record and proceedings, Commissioner _____ moved, _____ seconded by Commissioner _____ to adopt the following Findings and Order:

Findings:

1. The Redwood County Board of Commissioners is the drainage authority for CD 29.
2. CD 29 was established in 1915. Benefits for CD 29 were determined concurrent with establishment in 1915, prior to the initiation of modern, intensive farming and drainage practices within Redwood County.
3. The current benefits roll reflects the benefitted properties, benefitted areas, and benefit values as determined by viewers based on assumptions regarding the future use and drainage of said properties.
4. Since the original establishment of CD 29 and the original determination of benefits and damages, land uses and drainage practices have changed to accelerate and increase the flow of water to the drainage system changing the nature and value of benefits accruing to lands from construction of CD 29.
5. Since the original determination of benefits and damages, land values have changed within the benefitted area of CD 29.
6. The drainage authority finds that the conditions required for the initiation of a redetermination of benefits exist, that the original benefits and damages do not reflect reasonable present day land values, and the benefitted areas have changed.

Order:

Based on the foregoing Findings and the entire record of proceedings before the Board, the Board, acting as the drainage authority for CD 29, hereby orders as follows:

- A. The Board shall follow the procedures of Minn. Stat. § 103E.351 to conduct a redetermination of benefits for CD 29.
- B. That Mark Behrends, Chris Christianson, Robert Hansen, Dennis Distad, Joe Mutschler, Bruce Ness, John Thompson and Kendall Langseth, are hereby appointed as viewers to redetermination and report the benefits and damages for CD 29.

After discussion, the Board Chair called the question. The question was on the adoption of the foregoing findings and order, and there were _____ yeas, _____ nays, _____ absent, and _____ abstentions as follows:

	Yea	Nay	Absent	Abstain
WAKEFIELD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SALFER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GROEBNER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VANHEE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FORKRUD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Upon vote, the Chair declared the motion passed and the Findings and Order adopted.

Rick Wakefield, Chairperson

Dated: _____

* * * * *

I, Scott Wold, Redwood County, Environmental Director, do hereby certify that I have compared the above motion; findings and order with the original thereof as the same appears of record and on file with the CD 29 and find the same to be a true and correct transcript thereof. The above order was filed with me, Redwood County, Environmental Director, on _____

IN TESTIMONY WHEREOF, I hereunto set my hand this
_____ day of _____, _____.

Scott Wold

STATE OF MINNESOTA
Before the
Redwood County Commissioners
SITTING AS THE DRAINAGE AUTHORITY FOR
County Ditch 30

In the Matter of:

**the Redetermination of Benefits of
CD 30**

**FINDINGS AND ORDER
INITIATING THE REDETERMINATION
OF BENEFITS AND APPOINTING
VIEWERS**

The Redwood County Board of Commissioners, sitting as the drainage authority for CD 30, pursuant to Minn. Stat. § 103E.351, based on the record and proceedings, Commissioner _____ moved, _____ seconded by Commissioner _____ to adopt the following Findings and Order:

Findings:

1. The Redwood County Board of Commissioners is the drainage authority for CD 30.
2. CD 30 was established in 1916. Benefits for CD 30 were determined concurrent with establishment in 1916, prior to the initiation of modern, intensive farming and drainage practices within Redwood County.
3. The current benefits roll reflects the benefitted properties, benefitted areas, and benefit values as determined by viewers based on assumptions regarding the future use and drainage of said properties.
4. Since the original establishment of CD 30 and the original determination of benefits and damages, land uses and drainage practices have changed to accelerate and increase the flow of water to the drainage system changing the nature and value of benefits accruing to lands from construction of CD 30.
5. Since the original determination of benefits and damages, land values have changed within the benefitted area of CD 30.
6. The drainage authority finds that the conditions required for the initiation of a redetermination of benefits exist, that the original benefits and damages do not reflect reasonable present day land values, and the benefitted areas have changed.

Order:

Based on the foregoing Findings and the entire record of proceedings before the Board, the Board, acting as the drainage authority for CD 30, hereby orders as follows:

- A. The Board shall follow the procedures of Minn. Stat. § 103E.351 to conduct a redetermination of benefits for CD 30.
- B. That Mark Behrends, Chris Christianson, Robert Hansen, Dennis Distad, Joe Mutschler, Bruce Ness, John Thompson and Kendall Langseth, are hereby appointed as viewers to redetermination and report the benefits and damages for CD 30.

After discussion, the Board Chair called the question. The question was on the adoption of the foregoing findings and order, and there were _____ yeas, _____ nays, _____ absent, and _____ abstentions as follows:

	Yea	Nay	Absent	Abstain
WAKEFIELD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SALFER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GROEBNER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VANHEE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FORKRUD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Upon vote, the Chair declared the motion passed and the Findings and Order adopted.

Rick Wakefield, Chairperson

Dated: _____

* * * * *

I, Scott Wold, Redwood County, Environmental Director, do hereby certify that I have compared the above motion; findings and order with the original thereof as the same appears of record and on file with the CD 30 and find the same to be a true and correct transcript thereof. The above order was filed with me, Redwood County, Environmental Director, on _____

IN TESTIMONY WHEREOF, I hereunto set my hand this
_____ day of _____, _____.

Scott Wold

STATE OF MINNESOTA
Before the
Redwood County Commissioners
SITTING AS THE DRAINAGE AUTHORITY FOR
County Ditch 32

In the Matter of:

**the Redetermination of Benefits of
CD 32**

**FINDINGS AND ORDER
INITIATING THE REDETERMINATION
OF BENEFITS AND APPOINTING
VIEWERS**

The Redwood County Board of Commissioners, sitting as the drainage authority for CD 32, pursuant to Minn. Stat. § 103E.351, based on the record and proceedings, Commissioner _____ moved, _____ seconded by Commissioner _____ to adopt the following Findings and Order:

Findings:

1. The Redwood County Board of Commissioners is the drainage authority for CD 32.
2. CD 32 was established in 1916. Benefits for CD 32 were determined concurrent with establishment in 1916, prior to the initiation of modern, intensive farming and drainage practices within Redwood County.
3. The current benefits roll reflects the benefitted properties, benefitted areas, and benefit values as determined by viewers based on assumptions regarding the future use and drainage of said properties.
4. Since the original establishment of CD 32 and the original determination of benefits and damages, land uses and drainage practices have changed to accelerate and increase the flow of water to the drainage system changing the nature and value of benefits accruing to lands from construction of CD 32.
5. Since the original determination of benefits and damages, land values have changed within the benefitted area of CD 32.
6. The drainage authority finds that the conditions required for the initiation of a redetermination of benefits exist, that the original benefits and damages do not reflect reasonable present day land values, and the benefitted areas have changed.

Order:

Based on the foregoing Findings and the entire record of proceedings before the Board, the Board, acting as the drainage authority for CD 32, hereby orders as follows:

- A. The Board shall follow the procedures of Minn. Stat. § 103E.351 to conduct a redetermination of benefits for CD 32.
- B. That Mark Behrends, Chris Christianson, Robert Hansen, Dennis Distad, Joe Mutschler, Bruce Ness, John Thompson and Kendall Langseth, are hereby appointed as viewers to redetermination and report the benefits and damages for CD 32.

After discussion, the Board Chair called the question. The question was on the adoption of the foregoing findings and order, and there were _____ yeas, _____ nays, _____ absent, and _____ abstentions as follows:

	Yea	Nay	Absent	Abstain
WAKEFIELD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SALFER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GROEBNER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VANHEE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FORKRUD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Upon vote, the Chair declared the motion passed and the Findings and Order adopted.

Rick Wakefield, Chairperson

Dated: _____

* * * * *

I, Scott Wold, Redwood County, Environmental Director, do hereby certify that I have compared the above motion; findings and order with the original thereof as the same appears of record and on file with the CD 32 and find the same to be a true and correct transcript thereof. The above order was filed with me, Redwood County, Environmental Director, on _____

IN TESTIMONY WHEREOF, I hereunto set my hand this
_____ day of _____, _____.

Scott Wold

STATE OF MINNESOTA
Before the
Redwood County Commissioners
SITTING AS THE DRAINAGE AUTHORITY FOR
County Ditch 39

In the Matter of:

**the Redetermination of Benefits of
CD 39**

**FINDINGS AND ORDER
INITIATING THE REDETERMINATION
OF BENEFITS AND APPOINTING
VIEWERS**

The Redwood County Board of Commissioners, sitting as the drainage authority for CD 39, pursuant to Minn. Stat. § 103E.351, based on the record and proceedings, Commissioner _____ moved, _____ seconded by Commissioner _____ to adopt the following Findings and Order:

Findings:

1. The Redwood County Board of Commissioners is the drainage authority for CD 39.
2. CD 39 was established in 1916. Benefits for CD 39 were determined concurrent with establishment in 1916, prior to the initiation of modern, intensive farming and drainage practices within Redwood County.
3. The current benefits roll reflects the benefitted properties, benefitted areas, and benefit values as determined by viewers based on assumptions regarding the future use and drainage of said properties.
4. Since the original establishment of CD 39 and the original determination of benefits and damages, land uses and drainage practices have changed to accelerate and increase the flow of water to the drainage system changing the nature and value of benefits accruing to lands from construction of CD 39.
5. Since the original determination of benefits and damages, land values have changed within the benefitted area of CD 39.
6. The drainage authority finds that the conditions required for the initiation of a redetermination of benefits exist, that the original benefits and damages do not reflect reasonable present day land values, and the benefitted areas have changed.

Order:

Based on the foregoing Findings and the entire record of proceedings before the Board, the Board, acting as the drainage authority for CD 39, hereby orders as follows:

- A. The Board shall follow the procedures of Minn. Stat. § 103E.351 to conduct a redetermination of benefits for CD 39.
- B. That William Moldestad, Shawn Wohnoutka, and Tom Peterson, are hereby appointed as viewers to redetermination and report the benefits and damages for CD 39.

After discussion, the Board Chair called the question. The question was on the adoption of the foregoing findings and order, and there were _____ yeas, _____ nays, _____ absent, and _____ abstentions as follows:

	Yea	Nay	Absent	Abstain
WAKEFIELD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SALFER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GROEBNER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VANHEE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FORKRUD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Upon vote, the Chair declared the motion passed and the Findings and Order adopted.

Rick Wakefield, Chairperson

Dated: _____

* * * * *

I, Scott Wold, Redwood County, Environmental Director, do hereby certify that I have compared the above motion; findings and order with the original thereof as the same appears of record and on file with the CD 39 and find the same to be a true and correct transcript thereof. The above order was filed with me, Redwood County, Environmental Director, on _____

IN TESTIMONY WHEREOF, I hereunto set my hand this
_____ day of _____, _____.

Scott Wold

STATE OF MINNESOTA
Before the
Redwood County Commissioners
SITTING AS THE DRAINAGE AUTHORITY FOR
County Ditch 43

In the Matter of:

**the Redetermination of Benefits of
CD 43**

**FINDINGS AND ORDER
INITIATING THE REDETERMINATION
OF BENEFITS AND APPOINTING
VIEWERS**

The Redwood County Board of Commissioners, sitting as the drainage authority for CD 43, pursuant to Minn. Stat. § 103E.351, based on the record and proceedings, Commissioner _____ moved, _____ seconded by Commissioner _____ to adopt the following Findings and Order:

Findings:

1. The Redwood County Board of Commissioners is the drainage authority for CD 43.
2. CD 43 was established in 1917. Benefits for CD 43 were determined concurrent with establishment in 1917, prior to the initiation of modern, intensive farming and drainage practices within Redwood County.
3. The current benefits roll reflects the benefitted properties, benefitted areas, and benefit values as determined by viewers based on assumptions regarding the future use and drainage of said properties.
4. Since the original establishment of CD 43 and the original determination of benefits and damages, land uses and drainage practices have changed to accelerate and increase the flow of water to the drainage system changing the nature and value of benefits accruing to lands from construction of CD 43.
5. Since the original determination of benefits and damages, land values have changed within the benefitted area of CD 43.
6. The drainage authority finds that the conditions required for the initiation of a redetermination of benefits exist, that the original benefits and damages do not reflect reasonable present day land values, and the benefitted areas have changed.

Order:

Based on the foregoing Findings and the entire record of proceedings before the Board, the Board, acting as the drainage authority for CD 43, hereby orders as follows:

- A. The Board shall follow the procedures of Minn. Stat. § 103E.351 to conduct a redetermination of benefits for CD 43.
- B. That William Moldestad, Shawn Wohnoutka, and Tom Peterson, are hereby appointed as viewers to redetermination and report the benefits and damages for CD 43.

After discussion, the Board Chair called the question. The question was on the adoption of the foregoing findings and order, and there were _____ yeas, _____ nays, _____ absent, and _____ abstentions as follows:

	Yea	Nay	Absent	Abstain
WAKEFIELD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SALFER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GROEBNER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VANHEE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FORKRUD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Upon vote, the Chair declared the motion passed and the Findings and Order adopted.

Rick Wakefield, Chairperson

Dated: _____

* * * * *

I, Scott Wold, Redwood County, Environmental Director, do hereby certify that I have compared the above motion; findings and order with the original thereof as the same appears of record and on file with the CD 43 and find the same to be a true and correct transcript thereof. The above order was filed with me, Redwood County, Environmental Director, on _____

IN TESTIMONY WHEREOF, I hereunto set my hand this
_____ day of _____, _____.

Scott Wold

STATE OF MINNESOTA
Before the
Redwood County Commissioners
SITTING AS THE DRAINAGE AUTHORITY FOR
County Ditch 44

In the Matter of:

**the Redetermination of Benefits of
CD 44**

**FINDINGS AND ORDER
INITIATING THE REDETERMINATION
OF BENEFITS AND APPOINTING
VIEWERS**

The Redwood County Board of Commissioners, sitting as the drainage authority for CD 44, pursuant to Minn. Stat. § 103E.351, based on the record and proceedings, Commissioner _____ moved, _____ seconded by Commissioner _____ to adopt the following Findings and Order:

Findings:

1. The Redwood County Board of Commissioners is the drainage authority for CD 44.
2. CD 44 was established in 1917. Benefits for CD 44 were determined concurrent with establishment in 1917, prior to the initiation of modern, intensive farming and drainage practices within Redwood County.
3. The current benefits roll reflects the benefitted properties, benefitted areas, and benefit values as determined by viewers based on assumptions regarding the future use and drainage of said properties.
4. Since the original establishment of CD 44 and the original determination of benefits and damages, land uses and drainage practices have changed to accelerate and increase the flow of water to the drainage system changing the nature and value of benefits accruing to lands from construction of CD 44.
5. Since the original determination of benefits and damages, land values have changed within the benefitted area of CD 44.
6. The drainage authority finds that the conditions required for the initiation of a redetermination of benefits exist, that the original benefits and damages do not reflect reasonable present day land values, and the benefitted areas have changed.

Order:

Based on the foregoing Findings and the entire record of proceedings before the Board, the Board, acting as the drainage authority for CD 44, hereby orders as follows:

- A. The Board shall follow the procedures of Minn. Stat. § 103E.351 to conduct a redetermination of benefits for CD 44.
- B. That Jim Weidemann, Steve Johnson, and Todd Hammer, are hereby appointed as viewers to redetermination and report the benefits and damages for CD 44.

After discussion, the Board Chair called the question. The question was on the adoption of the foregoing findings and order, and there were _____ yeas, _____ nays, _____ absent, and _____ abstentions as follows:

	Yea	Nay	Absent	Abstain
WAKEFIELD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SALFER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GROEBNER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VANHEE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FORKRUD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Upon vote, the Chair declared the motion passed and the Findings and Order adopted.

Rick Wakefield, Chairperson

Dated: _____

* * * * *

I, Scott Wold, Redwood County, Environmental Director, do hereby certify that I have compared the above motion; findings and order with the original thereof as the same appears of record and on file with the CD 44 and find the same to be a true and correct transcript thereof. The above order was filed with me, Redwood County, Environmental Director, on _____

IN TESTIMONY WHEREOF, I hereunto set my hand this
_____ day of _____, _____.

Scott Wold

STATE OF MINNESOTA
Before the
Redwood County Commissioners
SITTING AS THE DRAINAGE AUTHORITY FOR
County Ditch 48

In the Matter of:

**the Redetermination of Benefits of
CD 48**

**FINDINGS AND ORDER
INITIATING THE REDETERMINATION
OF BENEFITS AND APPOINTING
VIEWERS**

The Redwood County Board of Commissioners, sitting as the drainage authority for CD 48, pursuant to Minn. Stat. § 103E.351, based on the record and proceedings, Commissioner _____ moved, _____ seconded by Commissioner _____ to adopt the following Findings and Order:

Findings:

1. The Redwood County Board of Commissioners is the drainage authority for CD 48.
2. CD 48 was established in 1917. Benefits for CD 48 were determined concurrent with establishment in 1917, prior to the initiation of modern, intensive farming and drainage practices within Redwood County.
3. The current benefits roll reflects the benefitted properties, benefitted areas, and benefit values as determined by viewers based on assumptions regarding the future use and drainage of said properties.
4. Since the original establishment of CD 48 and the original determination of benefits and damages, land uses and drainage practices have changed to accelerate and increase the flow of water to the drainage system changing the nature and value of benefits accruing to lands from construction of CD 48.
5. Since the original determination of benefits and damages, land values have changed within the benefitted area of CD 48.
6. The drainage authority finds that the conditions required for the initiation of a redetermination of benefits exist, that the original benefits and damages do not reflect reasonable present day land values, and the benefitted areas have changed.

Order:

Based on the foregoing Findings and the entire record of proceedings before the Board, the Board, acting as the drainage authority for CD 48, hereby orders as follows:

- A. The Board shall follow the procedures of Minn. Stat. § 103E.351 to conduct a redetermination of benefits for CD 48.
- B. That Jim Weidemann, Steve Johnson, and Todd Hammer, are hereby appointed as viewers to redetermination and report the benefits and damages for CD 48.

After discussion, the Board Chair called the question. The question was on the adoption of the foregoing findings and order, and there were _____ yeas, _____ nays, _____ absent, and _____ abstentions as follows:

	Yea	Nay	Absent	Abstain
WAKEFIELD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SALFER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GROEBNER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VANHEE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FORKRUD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Upon vote, the Chair declared the motion passed and the Findings and Order adopted.

Rick Wakefield, Chairperson

Dated: _____

* * * * *

I, Scott Wold, Redwood County, Environmental Director, do hereby certify that I have compared the above motion; findings and order with the original thereof as the same appears of record and on file with the CD 48 and find the same to be a true and correct transcript thereof. The above order was filed with me, Redwood County, Environmental Director, on _____

IN TESTIMONY WHEREOF, I hereunto set my hand this
_____ day of _____, _____.

Scott Wold

STATE OF MINNESOTA
Before the
Redwood County Commissioners
SITTING AS THE DRAINAGE AUTHORITY FOR
County Ditch 50

In the Matter of:

**the Redetermination of Benefits of
CD 50**

**FINDINGS AND ORDER
INITIATING THE REDETERMINATION
OF BENEFITS AND APPOINTING
VIEWERS**

The Redwood County Board of Commissioners, sitting as the drainage authority for CD 50, pursuant to Minn. Stat. § 103E.351, based on the record and proceedings, Commissioner _____ moved, _____ seconded by Commissioner _____ to adopt the following Findings and Order:

Findings:

1. The Redwood County Board of Commissioners is the drainage authority for CD 50.
2. CD 50 was established in 1918. Benefits for CD 50 were determined concurrent with establishment in 1918, prior to the initiation of modern, intensive farming and drainage practices within Redwood County.
3. The current benefits roll reflects the benefitted properties, benefitted areas, and benefit values as determined by viewers based on assumptions regarding the future use and drainage of said properties.
4. Since the original establishment of CD 50 and the original determination of benefits and damages, land uses and drainage practices have changed to accelerate and increase the flow of water to the drainage system changing the nature and value of benefits accruing to lands from construction of CD 50.
5. Since the original determination of benefits and damages, land values have changed within the benefitted area of CD 50.
6. The drainage authority finds that the conditions required for the initiation of a redetermination of benefits exist, that the original benefits and damages do not reflect reasonable present day land values, and the benefitted areas have changed.

Order:

Based on the foregoing Findings and the entire record of proceedings before the Board, the Board, acting as the drainage authority for CD 50, hereby orders as follows:

- A. The Board shall follow the procedures of Minn. Stat. § 103E.351 to conduct a redetermination of benefits for CD 50.
- B. That William Moldestad, Shawn Wohnoutka, and Tom Peterson, are hereby appointed as viewers to redetermination and report the benefits and damages for CD 50.

After discussion, the Board Chair called the question. The question was on the adoption of the foregoing findings and order, and there were _____ yeas, _____ nays, _____ absent, and _____ abstentions as follows:

	Yea	Nay	Absent	Abstain
WAKEFIELD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SALFER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GROEBNER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VANHEE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FORKRUD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Upon vote, the Chair declared the motion passed and the Findings and Order adopted.

Rick Wakefield, Chairperson

Dated: _____

* * * * *

I, Scott Wold, Redwood County, Environmental Director, do hereby certify that I have compared the above motion; findings and order with the original thereof as the same appears of record and on file with the CD 50 and find the same to be a true and correct transcript thereof. The above order was filed with me, Redwood County, Environmental Director, on _____

IN TESTIMONY WHEREOF, I hereunto set my hand this
_____ day of _____, _____.

Scott Wold

STATE OF MINNESOTA
Before the
Redwood County Commissioners
SITTING AS THE DRAINAGE AUTHORITY FOR
County Ditch 51

In the Matter of:

**the Redetermination of Benefits of
CD 51**

**FINDINGS AND ORDER
INITIATING THE REDETERMINATION
OF BENEFITS AND APPOINTING
VIEWERS**

The Redwood County Board of Commissioners, sitting as the drainage authority for CD 51, pursuant to Minn. Stat. § 103E.351, based on the record and proceedings, Commissioner _____ moved, _____ seconded by Commissioner _____ to adopt the following Findings and Order:

Findings:

1. The Redwood County Board of Commissioners is the drainage authority for CD 51.
2. CD 51 was established in 1918. Benefits for CD 51 were determined concurrent with establishment in 1918, prior to the initiation of modern, intensive farming and drainage practices within Redwood County.
3. The current benefits roll reflects the benefitted properties, benefitted areas, and benefit values as determined by viewers based on assumptions regarding the future use and drainage of said properties.
4. Since the original establishment of CD 51 and the original determination of benefits and damages, land uses and drainage practices have changed to accelerate and increase the flow of water to the drainage system changing the nature and value of benefits accruing to lands from construction of CD 51.
5. Since the original determination of benefits and damages, land values have changed within the benefitted area of CD 51.
6. The drainage authority finds that the conditions required for the initiation of a redetermination of benefits exist, that the original benefits and damages do not reflect reasonable present day land values, and the benefitted areas have changed.

Order:

Based on the foregoing Findings and the entire record of proceedings before the Board, the Board, acting as the drainage authority for CD 51, hereby orders as follows:

- A. The Board shall follow the procedures of Minn. Stat. § 103E.351 to conduct a redetermination of benefits for CD 51.
- B. That William Moldestad, Shawn Wohnoutka, and Tom Peterson, are hereby appointed as viewers to redetermination and report the benefits and damages for CD 51.

After discussion, the Board Chair called the question. The question was on the adoption of the foregoing findings and order, and there were _____ yeas, _____ nays, _____ absent, and _____ abstentions as follows:

	Yea	Nay	Absent	Abstain
WAKEFIELD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SALFER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GROEBNER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VANHEE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FORKRUD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Upon vote, the Chair declared the motion passed and the Findings and Order adopted.

Rick Wakefield, Chairperson

Dated: _____

* * * * *

I, Scott Wold, Redwood County, Environmental Director, do hereby certify that I have compared the above motion; findings and order with the original thereof as the same appears of record and on file with the CD 51 and find the same to be a true and correct transcript thereof. The above order was filed with me, Redwood County, Environmental Director, on _____

IN TESTIMONY WHEREOF, I hereunto set my hand this
_____ day of _____, _____.

Scott Wold

STATE OF MINNESOTA
Before the
Redwood County Commissioners
SITTING AS THE DRAINAGE AUTHORITY FOR
County Ditch 53

In the Matter of:

**the Redetermination of Benefits of
CD 53**

**FINDINGS AND ORDER
INITIATING THE REDETERMINATION
OF BENEFITS AND APPOINTING
VIEWERS**

The Redwood County Board of Commissioners, sitting as the drainage authority for CD 53, pursuant to Minn. Stat. § 103E.351, based on the record and proceedings, Commissioner _____ moved, _____ seconded by Commissioner _____ to adopt the following Findings and Order:

Findings:

1. The Redwood County Board of Commissioners is the drainage authority for CD 53.
2. CD 53 was established in 1919. Benefits for CD 53 were determined concurrent with establishment in 1919, prior to the initiation of modern, intensive farming and drainage practices within Redwood County.
3. The current benefits roll reflects the benefitted properties, benefitted areas, and benefit values as determined by viewers based on assumptions regarding the future use and drainage of said properties.
4. Since the original establishment of CD 53 and the original determination of benefits and damages, land uses and drainage practices have changed to accelerate and increase the flow of water to the drainage system changing the nature and value of benefits accruing to lands from construction of CD 53.
5. Since the original determination of benefits and damages, land values have changed within the benefitted area of CD 53.
6. The drainage authority finds that the conditions required for the initiation of a redetermination of benefits exist, that the original benefits and damages do not reflect reasonable present day land values, and the benefitted areas have changed.

Order:

Based on the foregoing Findings and the entire record of proceedings before the Board, the Board, acting as the drainage authority for CD 53, hereby orders as follows:

- A. The Board shall follow the procedures of Minn. Stat. § 103E.351 to conduct a redetermination of benefits for CD 53.
- B. That William Moldestad, Shawn Wohnoutka, and Tom Peterson, are hereby appointed as viewers to redetermination and report the benefits and damages for CD 53.

After discussion, the Board Chair called the question. The question was on the adoption of the foregoing findings and order, and there were _____ yeas, _____ nays, _____ absent, and _____ abstentions as follows:

	Yea	Nay	Absent	Abstain
WAKEFIELD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SALFER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GROEBNER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VANHEE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FORKRUD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Upon vote, the Chair declared the motion passed and the Findings and Order adopted.

Rick Wakefield, Chairperson

Dated: _____

* * * * *

I, Scott Wold, Redwood County, Environmental Director, do hereby certify that I have compared the above motion; findings and order with the original thereof as the same appears of record and on file with the CD 53 and find the same to be a true and correct transcript thereof. The above order was filed with me, Redwood County, Environmental Director, on _____

IN TESTIMONY WHEREOF, I hereunto set my hand this
_____ day of _____, _____.

Scott Wold

STATE OF MINNESOTA
Before the
Redwood County Commissioners
SITTING AS THE DRAINAGE AUTHORITY FOR
County Ditch 55

In the Matter of:

**the Redetermination of Benefits of
CD 55**

**FINDINGS AND ORDER
INITIATING THE REDETERMINATION
OF BENEFITS AND APPOINTING
VIEWERS**

The Redwood County Board of Commissioners, sitting as the drainage authority for CD 55, pursuant to Minn. Stat. § 103E.351, based on the record and proceedings, Commissioner _____ moved, _____ seconded by Commissioner _____ to adopt the following Findings and Order:

Findings:

1. The Redwood County Board of Commissioners is the drainage authority for CD 55.
2. CD 55 was established in 1920. Benefits for CD 55 were determined concurrent with establishment in 1920, prior to the initiation of modern, intensive farming and drainage practices within Redwood County.
3. The current benefits roll reflects the benefitted properties, benefitted areas, and benefit values as determined by viewers based on assumptions regarding the future use and drainage of said properties.
4. Since the original establishment of CD 55 and the original determination of benefits and damages, land uses and drainage practices have changed to accelerate and increase the flow of water to the drainage system changing the nature and value of benefits accruing to lands from construction of CD 55.
5. Since the original determination of benefits and damages, land values have changed within the benefitted area of CD 55.
6. The drainage authority finds that the conditions required for the initiation of a redetermination of benefits exist, that the original benefits and damages do not reflect reasonable present day land values, and the benefitted areas have changed.

Order:

Based on the foregoing Findings and the entire record of proceedings before the Board, the Board, acting as the drainage authority for CD 55, hereby orders as follows:

- A. The Board shall follow the procedures of Minn. Stat. § 103E.351 to conduct a redetermination of benefits for CD 55.
- B. That Jim Weidemann, Steve Johnson, and Todd Hammer, are hereby appointed as viewers to redetermination and report the benefits and damages for CD 55.

After discussion, the Board Chair called the question. The question was on the adoption of the foregoing findings and order, and there were _____ yeas, _____ nays, _____ absent, and _____ abstentions as follows:

	Yea	Nay	Absent	Abstain
WAKEFIELD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SALFER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GROEBNER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VANHEE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FORKRUD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Upon vote, the Chair declared the motion passed and the Findings and Order adopted.

Rick Wakefield, Chairperson

Dated: _____

* * * * *

I, Scott Wold, Redwood County, Environmental Director, do hereby certify that I have compared the above motion; findings and order with the original thereof as the same appears of record and on file with the CD 55 and find the same to be a true and correct transcript thereof. The above order was filed with me, Redwood County, Environmental Director, on _____

IN TESTIMONY WHEREOF, I hereunto set my hand this
_____ day of _____, _____.

Scott Wold

STATE OF MINNESOTA
Before the
Redwood County Commissioners
SITTING AS THE DRAINAGE AUTHORITY FOR
County Ditch 63

In the Matter of:

**the Redetermination of Benefits of
CD 63**

**FINDINGS AND ORDER
INITIATING THE REDETERMINATION
OF BENEFITS AND APPOINTING
VIEWERS**

The Redwood County Board of Commissioners, sitting as the drainage authority for CD 63, pursuant to Minn. Stat. § 103E.351, based on the record and proceedings, Commissioner _____ moved, _____ seconded by Commissioner _____ to adopt the following Findings and Order:

Findings:

1. The Redwood County Board of Commissioners is the drainage authority for CD 63.
2. CD 63 was established in 1921. Benefits for CD 63 were determined concurrent with establishment in 1921, prior to the initiation of modern, intensive farming and drainage practices within Redwood County.
3. The current benefits roll reflects the benefitted properties, benefitted areas, and benefit values as determined by viewers based on assumptions regarding the future use and drainage of said properties.
4. Since the original establishment of CD 63 and the original determination of benefits and damages, land uses and drainage practices have changed to accelerate and increase the flow of water to the drainage system changing the nature and value of benefits accruing to lands from construction of CD 63.
5. Since the original determination of benefits and damages, land values have changed within the benefitted area of CD 63.
6. The drainage authority finds that the conditions required for the initiation of a redetermination of benefits exist, that the original benefits and damages do not reflect reasonable present day land values, and the benefitted areas have changed.

Order:

Based on the foregoing Findings and the entire record of proceedings before the Board, the Board, acting as the drainage authority for CD 63, hereby orders as follows:

- A. The Board shall follow the procedures of Minn. Stat. § 103E.351 to conduct a redetermination of benefits for CD 63.
- B. That Jim Weidemann, Steve Johnson, and Todd Hammer, are hereby appointed as viewers to redetermination and report the benefits and damages for CD 63.

After discussion, the Board Chair called the question. The question was on the adoption of the foregoing findings and order, and there were _____ yeas, _____ nays, _____ absent, and _____ abstentions as follows:

	Yea	Nay	Absent	Abstain
WAKEFIELD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SALFER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GROEBNER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VANHEE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FORKRUD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Upon vote, the Chair declared the motion passed and the Findings and Order adopted.

Rick Wakefield, Chairperson

Dated: _____

* * * * *

I, Scott Wold, Redwood County, Environmental Director, do hereby certify that I have compared the above motion; findings and order with the original thereof as the same appears of record and on file with the CD 63 and find the same to be a true and correct transcript thereof. The above order was filed with me, Redwood County, Environmental Director, on _____

IN TESTIMONY WHEREOF, I hereunto set my hand this
_____ day of _____, _____.

Scott Wold

STATE OF MINNESOTA
Before the
Redwood County Commissioners
SITTING AS THE DRAINAGE AUTHORITY FOR
County Ditch 65

In the Matter of:

**the Redetermination of Benefits of
CD 65**

**FINDINGS AND ORDER
INITIATING THE REDETERMINATION
OF BENEFITS AND APPOINTING
VIEWERS**

The Redwood County Board of Commissioners, sitting as the drainage authority for CD 65, pursuant to Minn. Stat. § 103E.351, based on the record and proceedings, Commissioner _____ moved, _____ seconded by Commissioner _____ to adopt the following Findings and Order:

Findings:

1. The Redwood County Board of Commissioners is the drainage authority for CD 65.
2. CD 65 was established in 1921. Benefits for CD 65 were determined concurrent with establishment in 1921, prior to the initiation of modern, intensive farming and drainage practices within Redwood County.
3. The current benefits roll reflects the benefitted properties, benefitted areas, and benefit values as determined by viewers based on assumptions regarding the future use and drainage of said properties.
4. Since the original establishment of CD 65 and the original determination of benefits and damages, land uses and drainage practices have changed to accelerate and increase the flow of water to the drainage system changing the nature and value of benefits accruing to lands from construction of CD 65.
5. Since the original determination of benefits and damages, land values have changed within the benefitted area of CD 65.
6. The drainage authority finds that the conditions required for the initiation of a redetermination of benefits exist, that the original benefits and damages do not reflect reasonable present day land values, and the benefitted areas have changed.

Order:

Based on the foregoing Findings and the entire record of proceedings before the Board, the Board, acting as the drainage authority for CD 65, hereby orders as follows:

- A. The Board shall follow the procedures of Minn. Stat. § 103E.351 to conduct a redetermination of benefits for CD 65.
- B. That Jim Weidemann, Steve Johnson, and Todd Hammer, are hereby appointed as viewers to redetermination and report the benefits and damages for CD 65.

After discussion, the Board Chair called the question. The question was on the adoption of the foregoing findings and order, and there were _____ yeas, _____ nays, _____ absent, and _____ abstentions as follows:

	Yea	Nay	Absent	Abstain
WAKEFIELD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SALFER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GROEBNER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VANHEE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FORKRUD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Upon vote, the Chair declared the motion passed and the Findings and Order adopted.

Rick Wakefield, Chairperson

Dated: _____

* * * * *

I, Scott Wold, Redwood County, Environmental Director, do hereby certify that I have compared the above motion; findings and order with the original thereof as the same appears of record and on file with the CD 65 and find the same to be a true and correct transcript thereof. The above order was filed with me, Redwood County, Environmental Director, on _____

IN TESTIMONY WHEREOF, I hereunto set my hand this
_____ day of _____, _____.

Scott Wold

STATE OF MINNESOTA
Before the
Redwood County Commissioners
SITTING AS THE DRAINAGE AUTHORITY FOR
County Ditch 66

In the Matter of:

**the Redetermination of Benefits of
CD 66**

**FINDINGS AND ORDER
INITIATING THE REDETERMINATION
OF BENEFITS AND APPOINTING
VIEWERS**

The Redwood County Board of Commissioners, sitting as the drainage authority for CD 66, pursuant to Minn. Stat. § 103E.351, based on the record and proceedings, Commissioner _____ moved, _____ seconded by Commissioner _____ to adopt the following Findings and Order:

Findings:

1. The Redwood County Board of Commissioners is the drainage authority for CD 66.
2. CD 66 was established in 1921. Benefits for CD 66 were determined concurrent with establishment in 1921, prior to the initiation of modern, intensive farming and drainage practices within Redwood County.
3. The current benefits roll reflects the benefitted properties, benefitted areas, and benefit values as determined by viewers based on assumptions regarding the future use and drainage of said properties.
4. Since the original establishment of CD 66 and the original determination of benefits and damages, land uses and drainage practices have changed to accelerate and increase the flow of water to the drainage system changing the nature and value of benefits accruing to lands from construction of CD 66.
5. Since the original determination of benefits and damages, land values have changed within the benefitted area of CD 66.
6. The drainage authority finds that the conditions required for the initiation of a redetermination of benefits exist, that the original benefits and damages do not reflect reasonable present day land values, and the benefitted areas have changed.

Order:

Based on the foregoing Findings and the entire record of proceedings before the Board, the Board, acting as the drainage authority for CD 66, hereby orders as follows:

- A. The Board shall follow the procedures of Minn. Stat. § 103E.351 to conduct a redetermination of benefits for CD 66.
- B. That Mark Behrends, Chris Christianson, Robert Hansen, Dennis Distad, Joe Mutschler, Bruce Ness, John Thompson and Kendall Langseth, are hereby appointed as viewers to redetermination and report the benefits and damages for CD 66.

After discussion, the Board Chair called the question. The question was on the adoption of the foregoing findings and order, and there were _____ yeas, _____ nays, _____ absent, and _____ abstentions as follows:

	Yea	Nay	Absent	Abstain
WAKEFIELD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SALFER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GROEBNER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VANHEE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FORKRUD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Upon vote, the Chair declared the motion passed and the Findings and Order adopted.

Rick Wakefield, Chairperson

Dated: _____

* * * * *

I, Scott Wold, Redwood County, Environmental Director, do hereby certify that I have compared the above motion; findings and order with the original thereof as the same appears of record and on file with the CD 66 and find the same to be a true and correct transcript thereof. The above order was filed with me, Redwood County, Environmental Director, on _____

IN TESTIMONY WHEREOF, I hereunto set my hand this
_____ day of _____, _____.

Scott Wold

STATE OF MINNESOTA
Before the
Redwood County Commissioners
SITTING AS THE DRAINAGE AUTHORITY FOR
County Ditch 74

In the Matter of:

**the Redetermination of Benefits of
CD 74**

**FINDINGS AND ORDER
INITIATING THE REDETERMINATION
OF BENEFITS AND APPOINTING
VIEWERS**

The Redwood County Board of Commissioners, sitting as the drainage authority for CD 74, pursuant to Minn. Stat. § 103E.351, based on the record and proceedings, Commissioner _____ moved, _____ seconded by Commissioner _____ to adopt the following Findings and Order:

Findings:

1. The Redwood County Board of Commissioners is the drainage authority for CD 74.
2. CD 74 was established in 1921. Benefits for CD 74 were determined concurrent with establishment in 1921, prior to the initiation of modern, intensive farming and drainage practices within Redwood County.
3. The current benefits roll reflects the benefitted properties, benefitted areas, and benefit values as determined by viewers based on assumptions regarding the future use and drainage of said properties.
4. Since the original establishment of CD 74 and the original determination of benefits and damages, land uses and drainage practices have changed to accelerate and increase the flow of water to the drainage system changing the nature and value of benefits accruing to lands from construction of CD 74.
5. Since the original determination of benefits and damages, land values have changed within the benefitted area of CD 74.
6. The drainage authority finds that the conditions required for the initiation of a redetermination of benefits exist, that the original benefits and damages do not reflect reasonable present day land values, and the benefitted areas have changed.

Order:

Based on the foregoing Findings and the entire record of proceedings before the Board, the Board, acting as the drainage authority for CD 74, hereby orders as follows:

- A. The Board shall follow the procedures of Minn. Stat. § 103E.351 to conduct a redetermination of benefits for CD 74.
- B. That Mark Behrends, Chris Christianson, Robert Hansen, Dennis Distad, Joe Mutschler, Bruce Ness, John Thompson and Kendall Langseth, are hereby appointed as viewers to redetermination and report the benefits and damages for CD 74.

After discussion, the Board Chair called the question. The question was on the adoption of the foregoing findings and order, and there were _____ yeas, _____ nays, _____ absent, and _____ abstentions as follows:

	Yea	Nay	Absent	Abstain
WAKEFIELD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SALFER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GROEBNER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VANHEE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FORKRUD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Upon vote, the Chair declared the motion passed and the Findings and Order adopted.

Rick Wakefield, Chairperson

Dated: _____

* * * * *

I, Scott Wold, Redwood County, Environmental Director, do hereby certify that I have compared the above motion; findings and order with the original thereof as the same appears of record and on file with the CD 74 and find the same to be a true and correct transcript thereof. The above order was filed with me, Redwood County, Environmental Director, on _____

IN TESTIMONY WHEREOF, I hereunto set my hand this
_____ day of _____, _____.

Scott Wold



REQUEST FOR BOARD ACTION

Requested Board Date: 2/1/22	Originating Dept.: Environmental
Preferred 2nd Date:	
Discussion Item: Set public hearing for CD 64	Presenter: Scott W
	estimated time needed: 5 minutes
Board Action: <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Set public hearing date for Redetermination of Benefits on CD 64 and Consolidation for CD 64 and all of its laterals for March 15th at 10:00 a.m.

Background Information:

Hearing will be on Redetermination of Benefits on CD 64 along with all of its 10 laterals - CD 64 Lat 21, CD 64-27, CD 64-31, CD 64 Lat A Br 33, CD 64 Impr 1 Br 34, CD 64-37, CD 64-42, CD 64-42 Ext, CD 64-42 Lat A, Cd 64-47. Consolidation hearing will occur immediately after redetermination.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

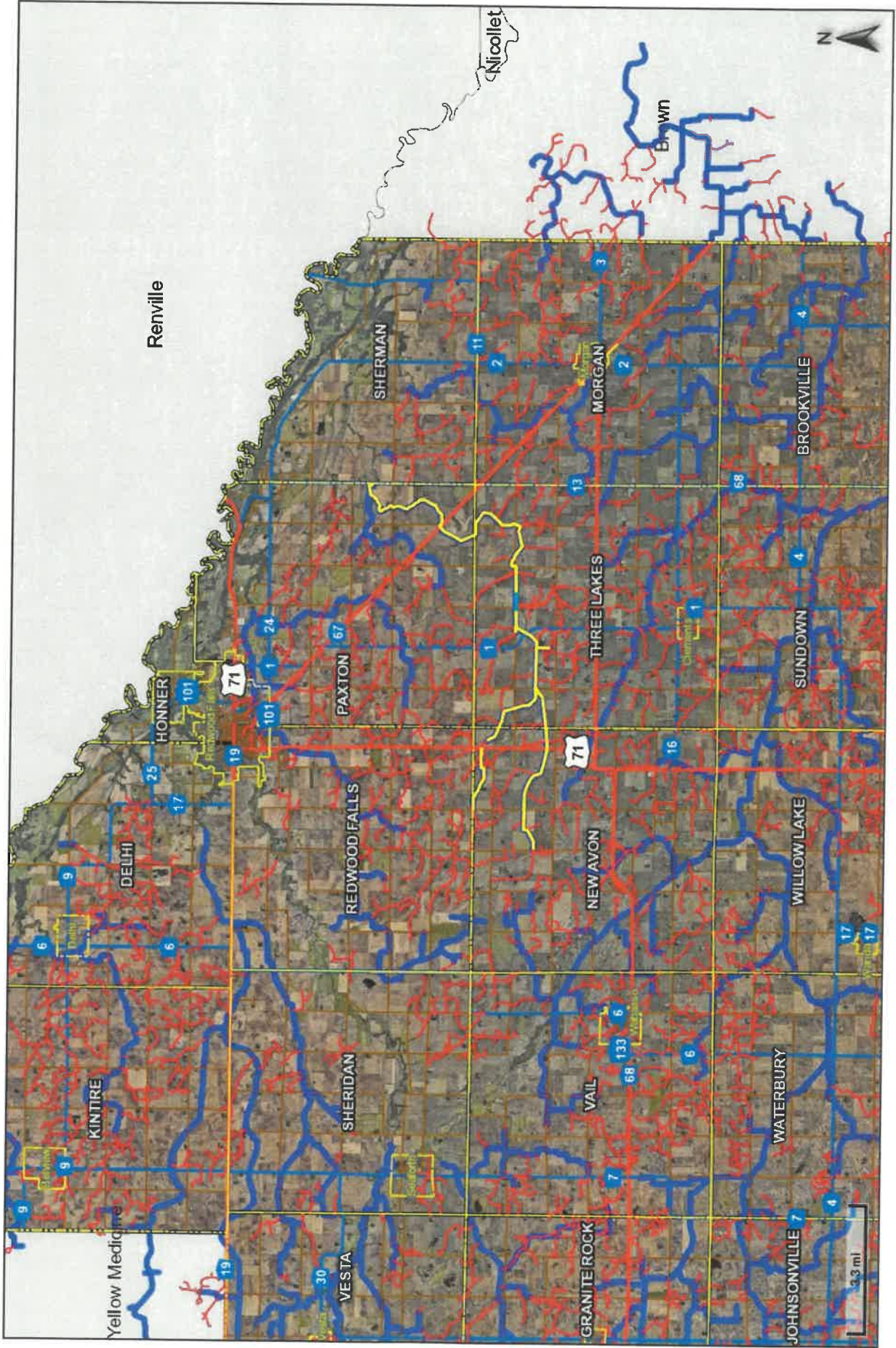
[Empty box for Administrator Comments]

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

CD 64

Highlighted in yellow



STATE OF MINNESOTA
Before the
Redwood County Board of Commissioners
SITTING AS THE DRAINAGE AUTHORITY FOR
County Ditch 64

In the Matter of:

**the Consolidation of CD 64, CD 64-42
Lat A, CD 64-27, CD 64-31, CD 64-37,
CD 64-42, CD 64-42 Extension, CD 64-
47, CD 64 Impr. 1, BR 34, CD 64 Lat 21,
CD 64 Lat A BR 33**

Order for Consolidation

The Redwood and Brown County Commissioners, sitting as the drainage authority for County Ditch 64, pursuant to Minn. Stat. § 103E.801, in order to provide for the efficient administration of the County Drainage System, hereby directs the Environmental Director to provide notice of a hearing to consolidate County Ditch 64 and the identified laterals, Commissioner _____ moved, seconded by Commissioner _____ to adopt the following Resolution:

Findings:

1. Redwood County Commissioners are the drainage authority for CD 64, CD 64-42 Lat A, CD 64-27, CD 64-31, CD 64-37, CD 64-42, CD 64-42 Extension, CD 64-47, CD 64 Impr. 1, BR 34, CD 64 Lat 21, CD 64 Lat A BR 33
2. On 9/6/2016, the drainage authority ordered a redetermination of benefits on CD 64
3. On 10/17/17, the drainage authority ordered a redetermination of benefits on CD 64-42 Lat A, CD 64-27, CD 64-31, CD 64-37, CD 64-42, CD 64-42 Extension, CD 64-47, CD 64 Impr. 1, BR 34, CD 64 Lat 21, CD 64 Lat A BR 33
4. Minn. Stat. § 103E.801 allows the drainage authority the ability to order a consolidation of drainage systems under its own motion.

5. The public hearing on the redetermination of benefits for all mentioned systems will be held on March 15th, 2022.
6. In order to provide for fair and equitable treatment of the benefited owners, and to allow for the efficient administration of the drainage system, while remaining consistent with the redetermination of the benefited area, the Drainage Authority desires to consolidate all mentioned drainage systems into a single ditch called County Ditch 64

Order:

Based on the foregoing Findings and the entire record of proceedings before the Board, the Board, acting as the drainage authority for CD 64, CD 64-42 Lat A, CD 64-27, CD 64-31, CD 64-37, CD 64-42, CD 64-42 Extension, CD 64-47, CD 64 Impr. 1, BR 34, CD 64 Lat 21, CD 64 Lat A BR 33, hereby orders as follows:

1. The Drainage Authority directs the Environmental Director to provide notice of a public hearing for consolidation immediately following the redetermination of benefits.
2. the hearing will be on March 15th, 2022 at 10:01 a.m.

After discussion, the Board Chair called the question. The question was on the adoption of the foregoing findings and order, and there were, ____ yeas, ____ nays, ____ absent, and ____ abstentions as follows:

	Yea	Nay	Absent	Abstain
WAKEFIELD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SALFER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GROEBNER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
VANHEE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FORKRUD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Upon vote, the Chair declared the motion passed and the Findings and Order adopted.

Rick Wakefield, Chairperson

Dated: _____



REQUEST FOR BOARD ACTION

Requested Board Date: 2/1/2022	Originating Dept.: A/T
Preferred 2nd Date:	
Discussion Item:	Presenter: Jean
Approve Negative Ditch Fund Transfer	estimated time needed: 5 min
Board Action: <input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only

If Action, Board Motion Requested:

Resolution transferring negative ditch fund amounts between JD 36 R&B for the year ending 2021 per MN Statute 103E.655, Subd. 2.

Background Information:

Various Joint County Drainage system accounts have insufficient funds to pay the expenses incurred in maintaining the efficiency of the drainage systems; and WHEREAS, Minnesota State Statutes 103E.655, Subdivision 2 provides that the County Drainage Authority may transfer funds from other drainage system accounts under its jurisdiction.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Redwood County Board of Commissioners

403 South Mill Street

P.O Box 130

Redwood Falls, MN 56283

Phone: (507) 637-4016 Fax: (507) 637-4017

redwoodcounty-mn.us



REDWOOD COUNTY DRAINAGE AUTHORITY

WHEREAS, Various Joint County Drainage system accounts have insufficient funds to pay the expenses incurred in maintaining the efficiency of the drainage systems; and WHEREAS, Minnesota State Statutes 103E.655, Subdivision 2 provides that the County Drainage Authority may transfer funds from other drainage system accounts under its jurisdiction. **NOW, THEREFORE, BE IT RESOLVED**, That the Redwood County Drainage Authority authorizes a transfer of **\$1,008,568.20** as of **12/31/21** from JD 36 R & B to the following drainage accounts:

CD 12A(1,048.60)	CD 18(747.94)	CD 20(12,430.53)
CD 21(5,906.59)	CD 22-A.....(599.31)	CD 28(4,933.62)
CD 32(384.34)	CD 35A.....(19,376.33)	CD 37(100,655.32)
CD 38(15,766.62)	CD 40 & 40A(2,154.79)	CD 41(66.80)
CD 43(10,271.28)	CD 47(10,466.06)	CD 48(8,254.48)
CD 49(20,451.03)	CD 50(4,657.49)	CD 51(727.43)
CD 52(9,565.41)	CD 54(7,791.92)	CD 55(4,866.86)
CD 60(41,928.67)	CD 64(77,056.69)	CD 64-2(3,223.41)
CD 65(683.14)	CD 66(7,188.46)	CD 69(1,145.27)
CD 70(147,864.69)	CD 72(3,169.67)	CD 73(2,677.11)
CD 74(6,456.24)	CD 81(1,764.02)	CD 85(724.38)
CD 90(1,184.62)	CD 90 LAT A(11,086.79)	CD 96(11,453.96)
CD 100.....(1,133.97)	CD 102(7,427.98)	CD 106(18,143.42)
CD 1202.....(190.36)	JD 5 B & R.....(2,122.85)	JD 5-1 Kunkel.....(3,817.17)
JD 14 R & L(4,000.42)	JD 16 NA & WL(2,447.49)	JD 17 R & B.....(6,227.68)
JD 18 B & R(3,123.44)	JD 22 R & L(169.10)	JD 24 R & B.....(6,028.30)
JD 25 R & B(1,297.28)	JD 29 B & R.....(16,062.61)	JD 30 R & B.....(24,307.69)
JD 31 LAT B(1,293.00)	JD 31 LAT F(16,902.26)	JD 33 R & YM LAT 1 BR2..(3,187.38)
JD 34 L & R(8,545.32)	JD 35 R & B.....(25,994.90)	JD 36 R & C(8,363.57)
JD 36 LAT A(584.69)	JD 36 LAT C.....(1,401.05)	JD 36 LAT E(16,466.76)
JD 36 LAT L.....(1.03)	JD 36 LAT W(32,046.58)	JD 36 LAT X.....(124,253.74)
JD 36 LAT 1 LAT X.(6,733.72)	JD 36 LAT Y.....(2,535.94)	JD 37 R & L(5,390.51)
JD 39 R & YM(11,553.72)	JD 91 R & YM.....(88,084.40)	

The motion for the adoption of the foregoing resolution was made by Commissioner _____ and was seconded by Commissioner _____ and upon vote being taken thereon, the following voted "Aye"; Forkrud, Groebner, Salfer, Van Hee and Wakefield; and the following voted "Nay", none; and the following were Absent: none; whereupon, the resolution was duly passed and adopted.

Adopted this 1st day of February, 2022

Vicki Kletscher, County Administrator

Jim Salfer, Board Chair

1st District

RICK WAKEFIELD

P.O. Box 473

Walnut Grove, MN 56180

(507) 859-2369

Rick_W@co.redwood.mn.us

2nd District

JIM SALFER

865 Pine Street

Wabasso, MN 56293

(507) 342-2431

Jim_S2@co.redwood.mn.us

3rd District

DENNIS GROEBNER

250 Center Street

Clements, MN 56224

(507) 692-2235

Dennis_G@co.redwood.mn.us

4th District

BOB VANHEE

503 Fallwood Road

Redwood Falls, MN 56283

(507) 616-1000

Bob_V@co.redwood.mn.us

5th District

DAVE FORKRUD

P.O. Box 235

Belview, MN 56214

(507) 430-1907

Dave_F@co.redwood.mn.us



REQUEST FOR BOARD ACTION

Requested Board Date:	2/1/22	Originating Dept.:	Environmental
Preferred 2nd Date:			
Discussion Item:		Presenter:	Scott W
GPS purchase		estimated time needed:	5 minutes
Board Action: <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only			

If Action, Board Motion Requested:

Approve purchase of new Trimble GPS unit in the amount of \$6,795.90. Cost to be paid out of Buffer Law funds. Sole source purchase.

Background Information:

Trimble operates their business on a regional sale basis and Frontier Precision is the only place to order from in our region. Unit will primarily be used by Redwood SWCD, but will remain property of the County.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****



10900 73rd Ave N
 Maple Grove, MN 55369
 763-496-1366
 www.frontierprecision.com

Quote 58203
 Date: Jan 24, 2022 02:06 PM
 By: Dustin Harr
dharr@frontierprecision.com
 Minnesota State Contract 171661

BILL TO:

Redwood County SWCD
 Kurt Mathiowetz
 1241 East Bridge St.
 Redwood Falls, MN 56283
 United States
kurt.mathiowetz@mndistrict.org
 507-637-2427 x3020

SHIP TO:

Redwood County SWCD
 Kurt Mathiowetz
 1241 East Bridge St.
 Redwood Falls, MN 56283
 United States
kurt.mathiowetz@mndistrict.org
 507-637-2427 x3020

Product Details	Qty	Price	Discount	Total
TSC7-1-1111-00 Trimble TSC7 controller - QWERTY keypad, USB/Serial boot, Worldwide region, Standalone	1	\$ 5,040.00	\$ 504.00	\$ 4,536.00
121354-01-1 Trimble Accessory - Carry Case Shoulder Bag	1	\$ 83.00	\$ 8.30	\$ 74.70
121349-01-1 Trimble TSC7 Accessory - Pole Mount	1	\$ 232.00	\$ 23.20	\$ 208.80
121358-01-1 Trimble Accessory - External Battery Charger w/ Int. Cord, Battery 2-pack	1	\$ 490.00	\$ 49.00	\$ 441.00
EWLS-TA-LOYAL-STOCK Loyalty Program Trimble Access Annual SW RNST lapsed > 12m (Stock expires 12m from invoice date) - Update the Trimble access and transfer to new TSC7.	1	\$ 1,180.00	\$ 11.80	\$ 1,168.20
89840-00 Trimble R10 Accessory - Rechargeable Battery (7.4V, 3700 mAh, 27.3 Wh)	2	\$ 204.00	\$ 40.80	\$ 367.20

Sub Total: **\$ 6,795.90**
 Discount: **\$ 0.00**
 Tax: **\$ 0.00**
 Shipping: **\$ 0.00**
Grand Total: \$ 6,795.90

Valid Until: Feb 25, 2022

Special Notes

Shipping, handling, and applicable sales tax will be added to invoice.

Terms and Conditions

All invoices are in U.S. Dollars. Prices are good for 30 days.

Payment terms are net 30 days upon approved credit. We also accept VISA, MasterCard and American Express. Returns- A standard restocking fee of 20% will be charged for any returned equipment.

Shipping and handling charges are prepaid and added to invoice. Shipment will be made by UPS Ground unless otherwise specified, FOB Shipping Point.



REQUEST FOR BOARD ACTION

Requested Board Date: 2/1/2022	Originating Dept.: A/T
Preferred 2nd Date:	
Discussion Item: Discuss the Redistricting Process	Presenter: estimated time needed: 5 min
Board Action: <input type="checkbox"/> Yes, action required <input checked="" type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Background Information:

Give a brief overview of the redistricting process following the 2020 Census.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****



Redistricting Overview

What is Redistricting?

Redistricting is the process of redrawing the boundaries of election districts. The purpose of redistricting is to make sure that the people of each district are equally represented.

What is Redistricting?

- ❑ Typically done every 10 years after the completion of the decennial Census, 2 years after the Census.
- ❑ Example: Census completed 2020, Redistricting occurs in 2022.
- ❑ Whether any districts change in the county, all counties are required to publish a notice illustrating or describing the congressional, legislative and county commissioner districts by May 3, 2022.

What does the County Board need to consider with redistricting?

- Number of Districts (Redwood County can stay at 5)
- Must follow precinct lines.
- Boundaries should be as compact as possible and must not be disconnected.
- Populations should not vary more than 10% from the average district population.
- If acting to redistrict County Commissioner Boundaries, MUST publish at least 3 weeks notice.

Other Important Items:

- County Commissioners are the last to redistrict.
- Redwood Falls has 3 Wards. Therefore, the City of Redwood Falls must be done with their redistricting by March 29, 2022.
- Will still need to write a commissioner plan for each district that includes:
 - District Number
 - Area in the District
 - Election Schedule
- The commissioner plan must be passed by: April 26, 2022

The 10% Rule:

- ❑ The population of districts should not vary more than 10% from the average district population.
- ❑ Example: If the average district population is 10,000, then district populations should be between 9,000 and 11,000.
- ❑ Redwood County's total population from the 2020 Census is 15,425 and there are 5 commissioner districts. This means the average population per district is:
 - $15,425 / 5 = \mathbf{3,085}$ Average Per District

The 10% Rule:

3,085 Average, so 308 is the threshold

District	2010 Population	2020 Population	Diff 2010 to 2020	Diff From Average (308 Threshold)
1	3,196	2,915	-281	-170
2	3,182	3,091	-91	+6
3	2,913	2,948	+35	-137
4	3,436	3,375	-61	+290
5	<u>3,332</u>	<u>3,096</u>	-236	+11
Totals:	16,059	15,425		

Additional Requirement:

3 smallest Districts must be majority of population:

District	2020 Population
1	2,915
3	2,948
<u>2</u>	<u>3,091</u>
5	3,096
4	3,375

- Districts 1, 3, 2 = 8,954
- Districts 5 & 4 = 6,471

Current Commissioner Districts:

District 1 (Wakefield)	2010 Population	2020 Population
Gales	137	159
Granite Rock	225	203
Johnsonville	152	126
Lucan	191	214
Milroy	252	259
North Hero	161	154
Revere	95	89
Springdale	217	191
Underwood	206	161
Vesta	319	276
Vesta Twp	192	179
Walnut Grove	871	751
Westline	<u>178</u>	<u>153</u>
Totals:	3,196	2,915

District 2 (Salfer)	2010 Population	2020 Population
Charlestown	208	178
Lamberton	824	792
Lamberton Twp	193	200
New Avon	191	190
Sanborn	339	323
Vail	229	218
Wabasso	696	739
Wanda	84	72
Waterbury	196	171
Willow Lake	<u>222</u>	<u>208</u>
Totals:	3,182	3,091

District 3 (Groebner)	2010 Population	2020 Population
Brookville	224	210
Clements	153	155
Honnner	79	58
Morgan	896	888
Morgan Twp	257	245
Paxton	555	667
Sherman	370	350
Sundown	185	172
Three Lakes	<u>194</u>	<u>203</u>
Totals:	2,913	2,948

Current Commissioner Districts:

District 4 (VanHee)	2010 Population	2020 Population
RWF W-1	1,757	1,725
RWF W-3	<u>1,679</u>	<u>1,650</u>
Totals:	3,436	3,375

District 5 (Forkrud)	2010 Population	2020 Population
Belview	384	291
Delhi	70	46
Delhi Twp	293	292
Kintire	182	190
RWF W-1	1,818	1,727
Redwood Falls Twp	181	178
Seaforth	86	82
Sheridan	197	187
Swedes Forest	<u>121</u>	<u>103</u>
Totals:	3,332	3,096



Questions?



REQUEST FOR BOARD ACTION

Requested Board Date:	2/1/2022	Originating Dept.:	A/T
Preferred 2nd Date:			
Discussion Item:		Presenter:	Jean
2021 reserves and designations		estimated time needed:	
Board Action: <input checked="" type="checkbox"/> Yes, action required		<input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Approve the 2021 reserves and designations fund balances with Vicki and Jean given permission to make any additional changes per audit additions/substractions as finalized amounts are not complete in all areas.

Background Information:

[Empty text box for background information]

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

[Empty text box for administrators comments]

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

2021 GASB ADJUSTING ENTRIES FOR RESERVED AND DESIGNATED ACCOUNTS

GENERAL FUND ACCOUNT #	Ending Year Balance	Reclassify				
01-2735 (EDA Loans Receivable)	\$119,594.68	Deferred Revenue				N=Nonspendable
01-2737 (SEPTIC Loans Receivable)	\$122,502.08	Deferred Revenue				R=Restricted
01-2738 (Historical Society Loans Receivable)	\$32,500.00	Deferred Revenue				C=Committed
						A=Assigned
						U=Unassigned
01-2740 (Prepaid Items)	\$0.00	N				
01-2750 (149 Oth Gen Gvt) (Missing Heirs)	\$450.00	N				
	\$450.00					
01-2705 (704 Other Economic Dev Broadband Grant)	\$1,420.52	R				
01-2706 (601 Invasive Species)	\$64,424.24	R				
01-2707 (649 Low Income Septic System Grant)	\$62,611.47	R				
01-2718 (ARPA Recovery Funds (COVID))	\$1,294,862.87	R				
01-2751 (129 Veteran Service Office Grant)	\$7,899.62	R				
01-2752 (023 Law Library)	\$100,170.78	R				
01-2754 (101 Recorder Technology)	\$105,094.47	R				
01-2756 (202 911 System)	\$289,476.23	R				
01-2758 (101 Recorder Equipment)	\$96,666.80	R				
01-2764 (249 Other Public Safety)	\$6,018.10	R				
01-2767 (249 Sheriff Seized Property)	\$13,223.29	R				
01-2769 (091 Victim Assistance Program Fund)	\$13,323.08	R				
01-2771 (091 Attny Seized Property)	\$37,994.47	R				
01-2772 (201 Sheriff Permit to Carry)	\$87,514.23	R				
01-2773 (649 Septic Sewer Loans)	\$13,006.13	R				
01-2774 (249 Sheriff DWI Assessment)	\$2,869.50	R				
01-2775 (601 Riparian Buffer Aid)	\$328,774.09	R				
01-2776 (201 Sheriff Contributions)	\$2,661.86	R				
01-2784 (091 Attorney Combating Sexual Exploitation of Youth)	\$400.00	R				
01-2784 (249 Sheriff Combating Sexual Exploitation of Youth)	\$800.00	R				
	\$2,531,211.75					
01-2720 (Outstanding contracts)	\$0.00	C				
01-2810 (41 RCEDA Revolving Loan - 2008)	\$128,976.66	C				
01-2811 (41 Septic System Revolving Loan - 2017)	\$94,487.39	C				
01-2815 (249 Sheriff Canteen)	\$55,038.37	C				
01-2860 (704 Westlake Properties Loan)	\$150,000.00	C				
01-2866 (149 WESCAP Valley Area Transit)	\$15,800.00	C				
01-2879 (149 Retiree Health Ins)	\$700.91	C				
01-2844 (LINC Redwood County)	\$11,300.00	C				
	\$456,303.33					
01-2804 (031 Admn, 173 Staff Ins) Insurance Dividends	\$521,587.68	A				
01-2805 (OPEB Actuarial Study)	\$3,800.00	A				
01-2806 (Courthouse Renovation)	\$548,815.52	A				
01-2808 (Grand Jury)	\$74,786.69	A				
01-2812 (031 Courthouse Car, 149 Oth Gen Gvt)	\$25,000.00	A				
01-2814 (064 Computer SAN))	\$30,000.00	A				
01-2814 (064 Computer VOIP)	\$76,328.91	A				
01-2816 (129 VSO Van Purchase)	\$19,702.38	A				
01-2822 (201 Sheriff Vehicle)	\$29,947.37	A				
01-2824 (031 R&B Motor Grader & Walk N Roll)	\$341,000.00	A				
01-2832 (063 Elctn unused budget)	\$248,275.63	A				
01-2839 (042 Assessor Tax Court)	\$106,448.50	A				
01-2847 (149 Forfeited Tax)	\$178,896.06	A				
01-2848 (118 Maint Equip-Push Truck and Plow)	\$25,000.00	A				
01-2861 (031 Safety Committee/Safe Assure)	\$7,800.00	A				
01-2862 (704 Broadband Feasibility Study)	\$34,623.35	A				
01-2863 (255 Restorative Justice)	\$2,698.24	A				
01-2867 (031, 149 Staff Dev.)	\$4,405.83	A				
01-2872 (249 L.E. Dog Fund)	\$2,464.52	A				
01-2887 (091 Attorney Driving Diversion Program)	\$247.42	A				
01-2802 (031 PrimeWest County Based Purchasing Health Plan)	\$1,660,848.32	A				
01-2802 (704 EDA 2020 Business Development Grant)	\$2,919.00	A				
01-2830 (41 Water Quality Loans - 2020)	\$978,472.69	A				
	\$4,924,068.11					
01-2801 (January-May Expenditures)	\$4,434,851.65	U				
01-2801 (201 Sheriff Mobile Command Unit)	\$6,817.50	U				
01-2817 (149 Severance Pay)	\$582,416.51	U				
01-2836 (149 Early Retirement)	\$296,182.91	U				
	\$5,320,268.57					
Total General Fund:	\$13,232,301.76					
BUILDING FUND ACCOUNT #						
(WILL BE INCLUDED W/ GENERAL FUND):						
	Ending Year Balance					
10-2735 RRRSWA Loans Receivable (119 Building)	\$1,000,000.00	Deferred Revenue				
10-2720 2021 GO JUSTICE CENTER BONDS	\$4,658,514.67	R				

ROAD & BRIDGE AGENDA

February 01, 2022

1. Authorization to pay bills
2. Resolution to appoint MnDOT as Agent of Redwood County for Federal Aid Funds
3. Authorization to enter into MnDOT agency agreement for advance build
4. Resolution to advance \$1.4M in state aid construction funds from 2023
5. Authorization to purchase 1 Ton truck
6. Authorization to purchase ½ Ton truck
7. Authorization to pay bills

Other:

1. CSAH 101 Bridge Update
2. Bridge Bonding Update
3. Town Bridge Update
4. SA Funds Update
5. 2023 LRIP Application – CSAH 7
6. Federal R&B Funding Opportunities
7. Snowplow Truck Capital Purchase Plan Update

*** Redwood County ***



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

*** Redwood County ***



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

3 ROAD AND BRIDGE

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
1	7570 BOLTON & MENK INC					
	03-320-000-0000-6291	AP	2,940.00	bridge inspections		PROFESSIONAL & TECHNICAL SERV N
2	03-320-000-0000-6291	AP	28,946.50	consultant engr		PROFESSIONAL & TECHNICAL SERV N
3	03-320-000-0000-6291	AP	2,666.50	Sherman Twp Bridge inspection		PROFESSIONAL & TECHNICAL SERV N
	7570 BOLTON & MENK INC		34,553.00	3 Transactions		
4	22283 ETTERMAN ENTERPRISES INC					
	03-330-000-0000-6502	AP	31.54	shop supplies		SHOP MATERIALS & SUPPLIES N
	22283 ETTERMAN ENTERPRISES INC		31.54	1 Transactions		
6	24725 FIRSTSOURCE SOLUTIONS					
	03-310-000-0000-6507	AP	56.38	drug testing		MISCELLANEOUS EXPENSES N
	24725 FIRSTSOURCE SOLUTIONS		56.38	1 Transactions		
5	26528 FORSBERG/ALAN					
	03-301-000-0000-6331	AP	1,048.32	mileage		MILEAGE Y
	26528 FORSBERG/ALAN		1,048.32	1 Transactions		
7	52290 LITTLE FALLS MACHINE					
	03-330-000-0000-6503	AP	6,992.69	repair parts		EQUIPMENT REPAIR PARTS & SUPP N
	52290 LITTLE FALLS MACHINE		6,992.69	1 Transactions		
8	56300 MEADOWLAND FARMERS COOP					
	03-330-000-0000-6504	AP	1,804.77	fuel expenses		FUEL N
	56300 MEADOWLAND FARMERS COOP		1,804.77	1 Transactions		
9	58015 MJ MECHANICAL					
	03-330-000-0000-6305	AP	123.26	test lab expenses		BLDG - REPAIRS & MAINTENANCE N
	58015 MJ MECHANICAL		123.26	1 Transactions		
10	63625 NORTHERN STATES SUPPLY INC					
	03-330-000-0000-6502	AP	161.83	shop supplies		SHOP MATERIALS & SUPPLIES N
	63625 NORTHERN STATES SUPPLY INC		161.83	1 Transactions		
11	76766 REEDSBURG HARDWARE CO					
	03-330-000-0000-6502	AP	1,618.00	shop supplies		SHOP MATERIALS & SUPPLIES N
	76766 REEDSBURG HARDWARE CO		1,618.00	1 Transactions		
12	78815 RSS GROUP INTERNATIONAL INC					
	03-330-000-0000-6305	AP	675.26	shop repairs		BLDG - REPAIRS & MAINTENANCE N

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

3 ROAD AND BRIDGE

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
78815	RSS GROUP INTERNATIONAL INC			675.26		1 Transactions		
13	79500 RUNNINGS FARM & FLEET 03-330-000-0000-6502	AP		43.46	shop supplies	1 Transactions	SHOP MATERIALS & SUPPLIES	N
	79500 RUNNINGS FARM & FLEET			43.46		1 Transactions		
14	88743 TRUCK CENTER COMPANIES 03-330-000-0000-6306	AP		296.00	repair labor		MAINTENANCE - EQUIPMENT	Y
15	03-330-000-0000-6503	AP		532.67	repair parts		EQUIPMENT REPAIR PARTS & SUPP	Y
	88743 TRUCK CENTER COMPANIES			828.67		2 Transactions		
16	99290 ZIEGLER INC 03-330-000-0000-6503	AP		1,474.35	repair parts	1 Transactions	EQUIPMENT REPAIR PARTS & SUPP	N
	99290 ZIEGLER INC			1,474.35		1 Transactions		
3 Fund Total:				49,411.53	ROAD AND BRIDGE	13 Vendors	16 Transactions	
Final Total:				49,411.53	13 Vendors	16 Transactions		

*** **Redwood County** ***



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
3	49,411.53	ROAD AND BRIDGE
All Funds	49,411.53	Total

Approved by,

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*** Redwood County ***



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 1 1 - Fund (Page Break by Fund)
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4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

*** Redwood County ***



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

3 ROAD AND BRIDGE

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	76720 AUTO VALUE OF REDWOOD FALLS 03-330-000-0000-6502			34.46	shop supplies		SHOP MATERIALS & SUPPLIES	N
2	03-330-000-0000-6503			864.78	repair parts		EQUIPMENT REPAIR PARTS & SUPP	N
	76720 AUTO VALUE OF REDWOOD FALLS			899.24		2 Transactions		
3	8165 BREE/JOAN E 03-330-000-0000-6305			540.00	janitorial services		BLDG - REPAIRS & MAINTENANCE	Y
	8165 BREE/JOAN E			540.00		1 Transactions		
4	11970 CINTAS CORPORATION 03-330-000-0000-6502			294.30	shop supplies		SHOP MATERIALS & SUPPLIES	N
	11970 CINTAS CORPORATION			294.30		1 Transactions		
5	12702 CLEMENTS LUMBER INC-MORGAN 03-330-000-0000-6305			30.39	shop repairs		BLDG - REPAIRS & MAINTENANCE	N
	12702 CLEMENTS LUMBER INC-MORGAN			30.39		1 Transactions		
6	20730 ECOWATER SYSTEMS 03-301-000-0000-6401			84.00	office supplies		OFFICE SUPPLIES	N
	20730 ECOWATER SYSTEMS			84.00		1 Transactions		
7	22551 ERICKSON ENGINEERING LLC 03-320-000-0000-6291			388.00	consultant engr		PROFESSIONAL & TECHNICAL SER	Y
	22551 ERICKSON ENGINEERING LLC			388.00		1 Transactions		
10	24589 FARMWARD COOPERATIVE 03-330-000-0000-6504			6,557.20	fuel		FUEL	N
	24589 FARMWARD COOPERATIVE			6,557.20		1 Transactions		
11	24700 FIALA/ERNEST G 03-320-000-0000-6291			2,400.00	asbestos inspection		PROFESSIONAL & TECHNICAL SER	Y
	24700 FIALA/ERNEST G			2,400.00		1 Transactions		
8	26528 FORSBERG/ALAN 03-301-000-0000-6331			252.72	mileage		MILEAGE	Y
	26528 FORSBERG/ALAN			252.72		1 Transactions		
9	26625 FRERICKS CONSTRUCTION 03-330-000-0000-6305			235.00	shop repairs		BLDG - REPAIRS & MAINTENANCE	N

*** Redwood County ***



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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

3 ROAD AND BRIDGE

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	26625 FRERICKS CONSTRUCTION			235.00		1 Transactions		
12	37640 INNOVATIVE SOLUTIONS LLC 03-301-000-0000-6401			34.06	office supplies		OFFICE SUPPLIES	N
	37640 INNOVATIVE SOLUTIONS LLC			34.06		1 Transactions		
13	43095 JOHN DEERE FINANCIAL 03-330-000-0000-6503			494.50	repair parts		EQUIPMENT REPAIR PARTS & SUPP	N
	43095 JOHN DEERE FINANCIAL			494.50		1 Transactions		
14	53227 LOFFLER COMPANIES INC 03-301-000-0000-6310			82.76	copier agreement		OFFICE EQUIPMENT REPAIR & MAINT	N
	53227 LOFFLER COMPANIES INC			82.76		1 Transactions		
15	55781 MAURER/RONALD P & MONICA K 03-320-000-0000-6366			2,436.00	ROW		RIGHT OF WAY - PERMANENT EASE	Y
16	55781 MAURER/RONALD P & MONICA K 03-320-000-0000-6505			2,564.00	field entrance damages		ENG. & CONST.MATERIALS & SUPPL	Y
	55781 MAURER/RONALD P & MONICA K			5,000.00		2 Transactions		
17	56300 MEADOWLAND FARMERS COOP 03-330-000-0000-6502			179.99	shop supplies		SHOP MATERIALS & SUPPLIES	N
	56300 MEADOWLAND FARMERS COOP			179.99		1 Transactions		
18	56913 MIDWEST SUPPLY OF TRACY 03-330-000-0000-6502			9.06	shop supplies		SHOP MATERIALS & SUPPLIES	N
	56913 MIDWEST SUPPLY OF TRACY			9.06		1 Transactions		
19	58015 MJ MECHANICAL 03-330-000-0000-6305			3,672.15	shop repairs		BLDG - REPAIRS & MAINTENANCE	N
	58015 MJ MECHANICAL			3,672.15		1 Transactions		
20	57450 MN TRANSPORTATION ALLIANCE 03-301-000-0000-6242			2,700.00	annual membership		DUES	N
	57450 MN TRANSPORTATION ALLIANCE			2,700.00		1 Transactions		
22	63540 NORTH CENTRAL INTERNATIONAL INC 03-330-000-0000-6306			116.95	repair labor		MAINTENANCE - EQUIPMENT	N
21	63540 NORTH CENTRAL INTERNATIONAL INC 03-330-000-0000-6503			1,640.72	repair parts		EQUIPMENT REPAIR PARTS & SUPP	N
	63540 NORTH CENTRAL INTERNATIONAL INC			1,757.67		2 Transactions		

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

3 ROAD AND BRIDGE

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
23	63625 NORTHERN STATES SUPPLY INC 03-310-000-0000-6501		420.17	sign shop supplies		ROAD MAINTENANCE SUPPLIES & M N
	63625 NORTHERN STATES SUPPLY INC		420.17	1 Transactions		
24	71900 PLUNKETTS PEST CONTROL INC 03-330-000-0000-6305		601.67	shop maint.		BLDG - REPAIRS & MAINTENANCE N
	71900 PLUNKETTS PEST CONTROL INC		601.67	1 Transactions		
25	76169 REDWOOD COUNTY AUD-TREAS 03-310-000-0000-6507		1,462.95	ditch assessments		MISCELLANEOUS EXPENSES N
	76169 REDWOOD COUNTY AUD-TREAS		1,462.95	1 Transactions		
26	76758 REDWOOD TIRE SERVICE INC 03-330-000-0000-6306		110.00	repair labor		MAINTENANCE - EQUIPMENT N
	76758 REDWOOD TIRE SERVICE INC		110.00	1 Transactions		
27	78815 RSS GROUP INTERNATIONAL INC 03-330-000-0000-6502		831.90	shpo supplies		SHOP MATERIALS & SUPPLIES N
	78815 RSS GROUP INTERNATIONAL INC		831.90	1 Transactions		
29	79500 RUNNINGS FARM & FLEET 03-330-000-0000-6502		92.02	shop supplies		SHOP MATERIALS & SUPPLIES N
28	03-330-000-0000-6503		22.45	repair parts		EQUIPMENT REPAIR PARTS & SUPP N
	79500 RUNNINGS FARM & FLEET		114.47	2 Transactions		
31	80075 SAFETY-KLEEN SYSTEMS INC 03-330-000-0000-6502		125.44	shop supplies		SHOP MATERIALS & SUPPLIES N
	80075 SAFETY-KLEEN SYSTEMS INC		125.44	1 Transactions		
33	80084 SALFER WELDING & MANUFACTURING 03-330-000-0000-6305		86.00	shop repairs		BLDG - REPAIRS & MAINTENANCE Y
32	03-330-000-0000-6502		40.58	shop supplies		SHOP MATERIALS & SUPPLIES Y
	80084 SALFER WELDING & MANUFACTURING		126.58	2 Transactions		
30	83680 STONEBROOKE ENGINEERING, INC 03-320-000-0000-6291		11,143.14	consultant engr		PROFESSIONAL & TECHNICAL SER N
	83680 STONEBROOKE ENGINEERING, INC		11,143.14	1 Transactions		
34	87240 TITAN MACHINERY - MARSHALL 03-330-000-0000-6503		1,570.52	repair parts		EQUIPMENT REPAIR PARTS & SUPP N

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3 ROAD AND BRIDGE

*** Redwood County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	87240 TITAN MACHINERY - MARSHALL		1,570.52		1 Transactions		
36	88135 TOTAL GLASS INC 03-330-000-0000-6306		221.00	repair labor		MAINTENANCE - EQUIPMENT	N
37	03-330-000-0000-6503		930.00	repair parts		EQUIPMENT REPAIR PARTS & SUPP	N
	88135 TOTAL GLASS INC		1,151.00		2 Transactions		
35	88743 TRUCK CENTER COMPANIES 03-330-000-0000-6503		35.56	repair parts		EQUIPMENT REPAIR PARTS & SUPP	Y
	88743 TRUCK CENTER COMPANIES		35.56		1 Transactions		
39	92281 WALMART COMMUNITY 03-301-000-0000-6332		36.98	meeting exp		STAFF DEVELOPMENT	N
38	03-301-000-0000-6401		5.00	office supplies		OFFICE SUPPLIES	N
	92281 WALMART COMMUNITY		41.98		2 Transactions		
40	94402 WILSON TRAILER SALES 03-330-000-0000-6503		37.08	repair parts		EQUIPMENT REPAIR PARTS & SUPP	N
	94402 WILSON TRAILER SALES		37.08		1 Transactions		
41	99505 ZINNIEL ELECTRIC, INC. 03-330-000-0000-6305		3,234.25	shop repairs		BLDG - REPAIRS & MAINTENANCE	N
	99505 ZINNIEL ELECTRIC, INC.		3,234.25		1 Transactions		
3 Fund Total:			46,617.75	ROAD AND BRIDGE	34 Vendors	41 Transactions	
Final Total:			46,617.75	34 Vendors	41 Transactions		

*** **Redwood County** ***



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	3	46,617.75	ROAD AND BRIDGE
All Funds		46,617.75	Total

Approved by,

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ROAD & BRIDGE

**ABSTRACT OF SALARIES AND MEALS PAYABLE ALLOWED BY THE
BOARD OF REDWOOD COUNTY COMMISSIONERS**

AT THE COUNTY BOARD MEETING OF February 1, 2022.

FUND 03-301

SALARIES (PER DIEMS) PAYABLE

Y=184-0

N=184-3

-----COMMISSIONER-----	----NO.----	--PERA Y/N--	-----AMOUNT-----
Dave Forkrud	120		
Bob VanHee	119		
Dennis Groebner	118		
Jim Salfer	117		
Rick Wakefield	1205		
TOTAL			\$ _____

MEALS PAYABLE (182-3)

-----EMPLOYEE-----	---NO.---	-----AMOUNT-----
Ryan Becklund	1588	\$17.50
Jeff Bommersbach	1600	\$17.17
Bo Hagert	1680	\$16.63
TOTAL		\$51.30

**APPROVED AND ORDERED PAID BY ORDER OF THE BOARD OF REDWOOD
COUNTY COMMISSIONERS ON THIS 1 DAY OF
February, 2022**



Chair, Redwood County Board of Commissioners

IFX
1/24/22

11:14AM

*** **Redwood County** ***



REVENUES & EXPENDITURES BUDGET REPORT

Budget Name for Report:	2021 BUDGET (ACTIVE)	Page Break Option:	1	1 - Page Break by FUND 2 - Page Break by DEPT
Include on the Report:	1 1 - All G/L Accounts 2 - Only G/L Accounts with Budget Amounts 3 - Only G/L Accounts without Budget Amounts	Report Basis:	2	1 - Cash 2 - Modified Accrual 3 - Full Accrual
Report Thru:	12/2021			
Save Report:	N			
Comment:				

*** Redwood County ***



REVENUES & EXPENDITURES BUDGET REPORT As of 12/2021

Report Basis: Modified Accrual

Account Number	Status	Quarter To Date	Year To Date	Budget	Percent of Year % of BDG
3 FUND ROAD AND BRIDGE					
301 DEPT ROAD & BRIDGE ADMINISTRATION					
----- REVENUES -----					
03-301-000-0000-5001 PROPERTY TAXES-CURRENT		757,842.97-	1,830,037.01-	1,832,210.00-	100
03-301-000-0000-5004 PROPERTY TAXES-DELINQUENT		6,491.17-	6,491.17-	0.00	0
03-301-000-0000-5007 MOBILE HOME TAXES-CURRENT		173.24-	173.24-	0.00	0
03-301-000-0000-5015 WHEELAGE TAX		70,444.99-	200,454.98-	180,000.00-	111
03-301-000-0000-5016 LOCAL SALES TAX		379,515.45-	958,482.92-	950,000.00-	101
03-301-000-0000-5020 SEVERED MINERAL TAXES		0.00	6.72-	0.00	0
03-301-000-0000-5205 DISPARITY REDUCTION AID		3,152.34-	6,304.69-	6,435.00-	98
03-301-000-0000-5208 MARKET VALUE CREDIT		55,597.99-	55,597.99-	57,030.00-	97
03-301-000-0000-5230 TOWN BRIDGE REVENUE		238,546.43-	1,073,691.48-	1,073,691.00-	100
03-301-000-0000-5235 TOWN ROAD REVENUE		0.00	595,608.00-	595,608.00-	100
03-301-000-0000-5240 ST. OF MN. - REG. MAINT.		0.00	2,106,563.40-	2,106,563.00-	100
03-301-000-0000-5242 ST. OF MN. - MUN.MAINT.		0.00	131,590.95-	180,000.00-	73
03-301-000-0000-5244 ST. OF MN. - REG.CONST.		860,512.34-	4,327,184.86-	4,327,185.00-	100
03-301-000-0000-5246 ST. OF MN - MUN. CONST.		0.00	436,747.57-	436,748.00-	100
03-301-000-0000-5249 INTERGOVERNMENTAL REIMBURSEMENTS-LC		1,174,447.05-	1,206,563.37-	1,206,381.00-	100
03-301-000-0000-5333 BRIDGE BONDING REVENUE		0.00	810,151.78-	810,152.00-	100
03-301-000-0000-5455 FEDERAL FUNDS - HIGHWAY		0.00	11,165.93-	11,166.00-	100
03-301-000-0000-5502 FEES & SERVICES		11,170.00-	13,690.95-	13,691.00-	100
03-301-000-0000-5503 OVERWEIGHT TRUCK PERMITS		0.00	19,300.00-	19,300.00-	100
03-301-000-0000-5751 CONTRIBUTIONS AND DONATIONS		0.00	1,000.00-	0.00	0
03-301-000-0000-5810 LAND LEASE & RENTAL		0.00	50.00-	50.00-	100
03-301-000-0000-5850 SALES OF MATERIALS		30,699.50-	104,882.39-	50,000.00-	210
03-301-000-0000-5920 SALE OF CAPITAL ASSET		0.00	50,490.00-	51,000.00-	99
----- EXPENDITURES -----					
03-301-000-0000-6103 SALARIES & WAGES-REGULAR		90,630.43	290,782.01	299,190.00	97
03-301-000-0000-6105 SALARIES & WAGES-PART TIME		9,025.00	39,733.75	0.00	0
03-301-000-0000-6113 MEAL EXPENSE-TAXABLE		21.07	21.07	200.00	11
03-301-000-0000-6153 EMPLOYER CAFETERIA CONTRIBUTION		8,944.08	34,553.76	40,549.00	85
03-301-000-0000-6163 PERA-COUNTY SHARE		6,797.28	21,622.40	22,439.00	96
03-301-000-0000-6172 WORKERS' COMPENSATION		223.00	34,771.00	40,079.00	87
03-301-000-0000-6175 FICA-COUNTY SHARE		5,945.58	19,811.70	18,550.00	107
03-301-000-0000-6176 MEDICARE-COUNTY SHARE		1,390.48	4,633.38	4,338.00	107
03-301-000-0000-6202 TELEPHONE/FAX EXPENSE		5,328.88	21,325.42	22,000.00	97
03-301-000-0000-6210 POSTAGE		314.34	1,910.85	3,000.00	64

*** Redwood County ***



REVENUES & EXPENDITURES BUDGET REPORT As of 12/2021

Report Basis: Modified Accrual

Account Number	Status	Quarter To Date	Year To Date	Percent of Year		
				Budget	% of BDG	
03-301-000-0000-6230	PRINTING & PUBLISHING	0.00	1,190.74	700.00	170	
03-301-000-0000-6241	SUBSCRIPTIONS	102.00	140.85	200.00	70	
03-301-000-0000-6242	DUES	0.00	3,172.00	4,000.00	79	
03-301-000-0000-6262	STATE AUDIT	940.50	940.50	1,700.00	55	
03-301-000-0000-6291	PROFESSIONAL & TECHNICAL SERVICES	775.00	11,267.08	29,000.00	39	
03-301-000-0000-6310	OFFICE EQUIPMENT REPAIR & MAINT.	1,123.92	2,445.23	4,000.00	61	
03-301-000-0000-6331	MILEAGE	107.83	3,108.39	4,200.00	74	
03-301-000-0000-6332	STAFF DEVELOPMENT	4,126.05	6,608.48	3,000.00	220	
03-301-000-0000-6334	LODGING & EXPENSE	1,432.10	1,532.10	1,000.00	153	
03-301-000-0000-6351	INSURANCE-PROPERTY & LIABILITY	1,740.00	71,288.00	78,000.00	91	
03-301-000-0000-6401	OFFICE SUPPLIES	2,292.30	5,472.08	6,000.00	91	
03-301-000-0000-6507	MISCELLANEOUS EXPENSES	71.60	71.60	1,200.00	6	
03-301-000-0000-6601	CAPITAL OUTLAY (\$5,000 AND OVER)	0.00	9,262.82	40,000.00	23	
03-301-000-0000-6891	EXP REIMBURSEMENTS - EXTERNAL	3,669.83-	10,006.20-	13,000.00-	77	
03-301-000-0000-6910	TRANSFERS IN	8,002.87-	207,007.87-	207,008.00-	100	
0 PROGRAM	Totals ...	Revenue	3,588,593.47-	13,946,229.40-	13,907,210.00-	100
		Expend.	129,658.74	368,651.14	403,337.00	91
		Net	3,458,934.73-	13,577,578.26-	13,503,873.00-	101
301 DEPT	Totals ROAD & BRIDGE ADMINISTRATION	Revenue	3,588,593.47-	13,946,229.40-	13,907,210.00-	100
		Expend.	129,658.74	368,651.14	403,337.00	91
		Net	3,458,934.73-	13,577,578.26-	13,503,873.00-	101
310 DEPT	HIGHWAY MAINTENANCE					
----- REVENUES -----						
03-310-000-0000-5249	INTERGOVERNMENTAL REIMBURSEMENTS-LC	0.00	8,323.84-	8,324.00-	100	
03-310-000-0000-5301	STATE GRANTS	0.00	20,236.92-	20,237.00-	100	
03-310-000-0000-5401	DISASTER GRANTS	0.00	64,824.66-	64,825.00-	100	
03-310-000-0000-5455	FEDERAL FUNDS - HIGHWAY	0.00	213,462.00-	213,462.00-	100	
03-310-000-0000-5901	EXP REIMBURSEMENTS - EXTERNAL	0.00	39.98-	40.00-	100	
----- EXPENDITURES -----						
03-310-000-0000-6103	SALARIES & WAGES-REGULAR	305,650.94	928,898.88	951,502.00	98	
03-310-000-0000-6105	SALARIES & WAGES-PART TIME	3,377.05	44,754.25	11,000.00	407	
03-310-000-0000-6107	SALARIES & WAGES-OVERTIME	6,790.85	26,415.04	4,351.00	607	
03-310-000-0000-6113	MEAL EXPENSE-TAXABLE	0.00	92.01	200.00	46	
03-310-000-0000-6153	EMPLOYER CAFETERIA CONTRIBUTION	48,794.22	194,735.18	193,758.00	101	
03-310-000-0000-6163	PERA-COUNTY SHARE	22,151.21	70,309.95	71,689.00	98	
03-310-000-0000-6175	FICA-COUNTY SHARE	17,434.13	57,687.93	59,945.00	96	
03-310-000-0000-6176	MEDICARE-COUNTY SHARE	4,077.36	13,491.58	14,019.00	96	

*** Redwood County ***



REVENUES & EXPENDITURES BUDGET REPORT As of 12/2021

Report Basis: Modified Accrual

3 FUND ROAD AND BRIDGE		Status	Quarter To Date	Year To Date	Percent of Year Budget	100% % of BDG
<u>Account Number</u>						
03-310-000-0000-6202	TELEPHONE/FAX EXPENSE		90.00	360.00	200.00	180
03-310-000-0000-6292	CONTRACT PAYMENTS		54,907.62	54,907.62	100,000.00	55
03-310-000-0000-6341	EQUIPMENT RENTAL		43,591.46	67,812.23	75,000.00	90
03-310-000-0000-6501	ROAD MAINTENANCE SUPPLIES & MATERIALS		252,266.77	934,206.57	600,000.00	156
03-310-000-0000-6506	MINOR EQUIP. PURCHASES		0.00	0.00	500.00	0
03-310-000-0000-6507	MISCELLANEOUS EXPENSES		14,532.63	20,787.79	13,000.00	160
03-310-000-0000-6508	TOWN ROAD DISTRIBUTION		0.00	595,608.00	548,673.00	109
03-310-000-0000-6601	CAPITAL OUTLAY (\$5,000 AND OVER)		388,557.00	487,062.00	955,000.00	51
0 PROGRAM	Totals ...	Revenue	0.00	306,887.40-	306,888.00-	100
		Expend.	1,162,221.24	3,497,129.03	3,598,837.00	97
		Net	1,162,221.24	3,190,241.63	3,291,949.00	97
310 DEPT	Totals HIGHWAY MAINTENANCE	Revenue	0.00	306,887.40-	306,888.00-	100
		Expend.	1,162,221.24	3,497,129.03	3,598,837.00	97
		Net	1,162,221.24	3,190,241.63	3,291,949.00	97
320 DEPT	HIGHWAY CONSTRUCTION & ENGINEERING					
----- REVENUES -----						
03-320-000-0000-5830	MISCELLANEOUS REVENUE		55,000.00-	55,000.00-	55,000.00-	100
----- EXPENDITURES -----						
03-320-000-0000-6103	SALARIES & WAGES-REGULAR		42,604.81	137,338.90	138,998.00	99
03-320-000-0000-6105	SALARIES & WAGES-PART TIME		0.00	14,571.63	2,175.00	670
03-320-000-0000-6107	SALARIES & WAGES-OVERTIME		480.33	22,185.72	11,000.00	202
03-320-000-0000-6153	EMPLOYER CAFETERIA CONTRIBUTION		7,827.00	30,746.00	26,284.00	117
03-320-000-0000-6163	PERA-COUNTY SHARE		3,231.38	11,617.72	10,588.00	110
03-320-000-0000-6175	FICA-COUNTY SHARE		2,362.29	9,690.45	9,435.00	103
03-320-000-0000-6176	MEDICARE-COUNTY SHARE		552.47	2,266.31	2,207.00	103
03-320-000-0000-6230	PRINTING & PUBLISHING		0.00	0.00	500.00	0
03-320-000-0000-6291	PROFESSIONAL & TECHNICAL SERVICES		456,565.57	889,951.53	889,952.00	100
03-320-000-0000-6292	CONTRACT PAYMENTS		1,702,431.57	8,245,186.35	8,245,186.00	100
03-320-000-0000-6366	RIGHT OF WAY - PERMANENT EASEMENTS		29,206.00	29,206.00	145,000.00	20
03-320-000-0000-6367	RIGHT OF WAY-TEMP.EASE.& OTHER		0.00	0.00	2,500.00	0
03-320-000-0000-6505	ENG. & CONST.MATERIALS & SUPPLIESS		746.23	17,728.64	10,000.00	177
03-320-000-0000-6507	MISCELLANEOUS EXPENSES		720.00	26,350.06	500.00	5270
----- REVENUES -----						
03-320-000-2720-5940	2021A GENERAL OBLIGATION BONDS ISSUED		6,985,589.75-	6,985,589.75-	6,985,590.00-	100
----- EXPENDITURES -----						
03-320-000-2720-6701	ADMINISTRATIVE FEES 2021A BONDS		35,262.04	35,262.04	35,262.00	100

*** **Redwood County** ***



REVENUES & EXPENDITURES BUDGET REPORT As of 12/2021

Report Basis: Modified Accrual

				Percent of Year		100%
				Budget	% of	BDG
Account Number	Status	Quarter To Date	Year To Date			
0 PROGRAM	Totals ...	Revenue	7,040,589.75-	7,040,589.75-	7,040,590.00-	100
		Expend.	2,281,989.69	9,472,101.35	9,529,587.00	99
		Net	4,758,600.06-	2,431,511.60	2,488,997.00	98
320 DEPT	Totals HIGHWAY CONSTRUCTION & ENGINEERING	Revenue	7,040,589.75-	7,040,589.75-	7,040,590.00-	100
		Expend.	2,281,989.69	9,472,101.35	9,529,587.00	99
		Net	4,758,600.06-	2,431,511.60	2,488,997.00	98
330 DEPT	EQUIPMENT MAINTENANCE & SHOP					
----- REVENUES -----						
03-330-000-0000-5980	INSURANCE RECOVERIES		0.00	6,540.53-	6,541.00-	100
----- EXPENDITURES -----						
03-330-000-0000-6103	SALARIES & WAGES-REGULAR		21,548.80	68,956.16	70,303.00	98
03-330-000-0000-6105	SALARIES & WAGES-PART TIME		7,994.43	16,576.11	0.00	0
03-330-000-0000-6107	SALARIES & WAGES-OVERTIME		1,942.26	3,482.67	725.00	480
03-330-000-0000-6153	EMPLOYER CAFETERIA CONTRIBUTION		2,236.02	8,944.08	8,944.00	100
03-330-000-0000-6163	PERA-COUNTY SHARE		1,650.25	5,321.33	5,327.00	100
03-330-000-0000-6175	FICA-COUNTY SHARE		1,918.56	5,404.66	4,404.00	123
03-330-000-0000-6176	MEDICARE-COUNTY SHARE		448.69	1,263.98	1,030.00	123
03-330-000-0000-6251	UTILITIES		27,949.43	66,623.86	70,000.00	95
03-330-000-0000-6305	BLDG - REPAIRS & MAINTENANCE		19,847.87	98,266.17	98,266.00	100
03-330-000-0000-6306	MAINTENANCE - EQUIPMENT		9,445.15	59,717.79	30,000.00	199
03-330-000-0000-6342	BUILDING RENT		0.00	175.00	1,050.00	17
03-330-000-0000-6502	SHOP MATERIALS & SUPPLIES		15,395.84	39,369.82	55,000.00	72
03-330-000-0000-6503	EQUIPMENT REPAIR PARTS & SUPPLIES		92,519.26	264,774.06	264,774.00	100
03-330-000-0000-6504	FUEL		121,059.26	334,222.98	334,223.00	100
03-330-000-0000-6506	MINOR EQUIP. PURCHASES		1,100.00	1,100.00	25,000.00	4
03-330-000-0000-6507	MISCELLANEOUS EXPENSES		0.00	228.00	15,000.00	2
03-330-000-0000-6601	CAPITAL OUTLAY (\$5,000 AND OVER)		26,269.32	291,546.47	291,546.00	100
03-330-000-0000-6910	TRANSFERS IN		0.00	11,270.43-	0.00	0
0 PROGRAM	Totals ...	Revenue	0.00	6,540.53-	6,541.00-	100
		Expend.	351,325.14	1,254,702.71	1,275,592.00	98
		Net	351,325.14	1,248,162.18	1,269,051.00	98
330 DEPT	Totals EQUIPMENT MAINTENANCE & SHOP	Revenue	0.00	6,540.53-	6,541.00-	100
		Expend.	351,325.14	1,254,702.71	1,275,592.00	98
		Net	351,325.14	1,248,162.18	1,269,051.00	98
340 DEPT	ROAD & BRIDGE OTHER COSTS					
----- EXPENDITURES -----						
03-340-000-0000-6507	MISCELLANEOUS EXPENSES		14,780.71	14,780.71	14,781.00	100

*** **Redwood County** ***



REVENUES & EXPENDITURES BUDGET REPORT As of 12/2021

Report Basis: Modified Accrual

3 FUND		ROAD AND BRIDGE	Status	Quarter To Date	Year To Date	Percent of Year Budget	100% % of BDG
<u>Account Number</u>							
0	PROGRAM	Totals ...	Revenue				
			Expend.	14,780.71	14,780.71	14,781.00	100
			Net	14,780.71	14,780.71	14,781.00	100
340	DEPT	Totals ROAD & BRIDGE OTHER COSTS	Revenue				
			Expend.	14,780.71	14,780.71	14,781.00	100
			Net	14,780.71	14,780.71	14,781.00	100
3	FUND	Totals ROAD AND BRIDGE	Revenue	10,629,183.22-	21,300,247.08-	21,261,229.00-	100
			Expend.	3,939,975.52	14,607,364.94	14,822,134.00	99
			Net	6,689,207.70-	6,692,882.14-	6,439,095.00-	104
			Revenue	10,629,183.22-	21,300,247.08-	21,261,229.00-	100
			Expend.	3,939,975.52	14,607,364.94	14,822,134.00	99
			Net	6,689,207.70-	6,692,882.14-	6,439,095.00-	104
	FINAL TOTALS	106 Accounts					

Anthony Sellner 24 JAN 2022

 Anthony Sellner, Co. Engr. Date



REQUEST FOR BOARD ACTION

Requested Board Date:	2/1/2022	Originating Dept.:	Highway
Preferred 2nd Date:	NEXT AVAILABLE		
Discussion Item:		Presenter:	Anthony Sellner, PE
Resolution for MnDOT Agency Agreement for Federal Aid		estimated time needed:	5 mins
Board Action:		<input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Pass resolution for MnDOT to be appointed as Agent of Redwood County to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

Background Information:

The CSAH 1 and CSAH 24 projects are funded with \$2.523M in federal funds.
 80% of the eligible costs will be eligible for STPF funds in federal fiscal years 2022 and 2023. This includes \$459,646 for 064-601-014 and \$927,730 for 064-624-006 in 2022 and \$1,135,968 for 064-624-006 in 2023.
 Redwood County must front the advanced \$1,135,968 until federal FY 2023, which begins OCT 1, 2022.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Redwood County Board of Commissioners

403 South Mill Street
P.O. Box 130
Redwood Falls, MN 56283
Phone: (507) 637-4016 Fax: (507) 637-4017
redwoodcounty-mn.us



Resolution
MnDOT Contract Number 1049332
SAP 064-624-006
February 1, 2022

The following Resolution was offered by Commissioner _____ and moved for adoption at a Regular Meeting held on February 1, 2022 at the Redwood County Courthouse, Redwood Falls, MN:

WHEREAS, MnDOT and Redwood County must enter into an agency agreement in order to advance federal funding on SAP 064-624-006.

NOW, THEREFORE, BE IT RESOLVED: that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of Redwood County to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

NOW, THEREFORE, BE IT FURTHER RESOLVED: the Redwood County Chairman, Jim Sulfur and the Redwood County Auditor Jean Price are hereby authorized and directed for and on behalf of Redwood County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation MnDOT Contract Number 1049332," a copy of which said agreement was before the County Board and which is made a part hereof by reference.

This Resolution shall be effective immediately and without publication.

Adopted by the following vote: Ayes _ Nays _

Dated this 01st day of February, 2022

Chairman, Redwood County

Auditor, Redwood County

ATTEST:

Administrator, Redwood County

1st District
RICK WAKEFIELD
P.O. Box 473
Walnut Grove, MN 56180
(507) 859-2369
Rick_W@co.redwood.mn.us

2nd District
JIM SALFER
865 Pine Street
Wabasso, MN 56293
(507) 342-2431
Jim_S2@co.redwood.mn.us

3rd District
DENNIS GROEBNER
250 Center Street
Clements, MN 56224
(507) 692-2235
Dennis_G@co.redwood.mn.us

4th District
BOB VANHEE
503 Fallwood Road
Redwood Falls, MN 56283
(507) 616-1000
Bob_V@co.redwood.mn.us

5th District
DAVE FORKRUD
P.O. Box 235
Belview, MN 56214
(507) 430-1907
Dave_F@co.redwood.mn.us



REQUEST FOR BOARD ACTION

Requested Board Date:	2/1/2022	Originating Dept.:	Highway
Preferred 2nd Date:	NEXT AVAILABLE		
Discussion Item:		Presenter:	Anthony Sellner, PE
Approve Agency Agreement		estimated time needed:	5 mins
Board Action: <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only			

If Action, Board Motion Requested:

Approve MnDOT Agency Agreement to advance build 064-624-006 and disperse federal funds.

Background Information:

The CSAH 1 and CSAH 24 projects are funded with \$2.523M in federal funds.

80% of the eligible costs will be eligible for STPF funds in federal fiscal years 2022 and 2023. This includes \$459,646 for 064-601-014 and \$927,730 for 064-624-006 in 2022 and \$1,135,968 for 064-624-006 in 2023.

Redwood County must front the advanced \$1,135,968 until federal FY 2023, which begins OCT 1, 2022.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

[Empty text box for Administrator Comments]

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****



Minnesota Department of Transportation
State Aid for Local Transportation
395 John Ireland Boulevard, MS 500
Saint Paul, MN 55155

January 11, 2022

Anthony Sellner
1820 East Bridge Street
Redwood Falls, MN, 56283

**SUBJECT: SP 064-601-014/064-624-006, STPF 6422(149)
CSAH 1 and CSAH 24 Pavement Rehabilitation
MnDOT Contract Number 1049332**

Dear Mr. Sellner:

Attached is the agency agreement between Redwood County and MnDOT, which allows for MnDOT to act as Redwood County's agent in accepting federal aid in connection with the above referenced project.

This agreement is for Advance Construction, because you wish to begin construction of the project prior to the year it is designated in the STIP. The project will be converted to "real" funds in Federal fiscal years 2022 and 2023 or sooner as funds are available.

Please review and sign if approved. A County Board resolution similar to the example attached, must be passed. The certified resolution should then be placed as the last page of the agreement. Please verify that the person/title authorized to sign as stated in the resolution, corresponds to the signature (person/title) on the signature page. Please return the agreement to me for MnDOT signatures. A fully executed copy will be returned to you. If you have any questions or need any revisions, please feel free to contact me at 612-271-6210.

Sincerely,

Angela Murphy, PE
Federal Plans Engineer

Enclosures

Cc: Todd Broadwell —DSAE
Cindy Degener—Finance
File

An Equal Opportunity Employer



STATE OF MINNESOTA
AGENCY AGREEMENT
 for
FEDERAL PARTICIPATION IN ADVANCE CONSTRUCTION

State Project Number: 064-601-014/064-624-006__

FAIN Number: STPF 6422(149)_____

This agreement is entered into by and between Redwood County ("Local Government") and the State of Minnesota acting through its Commissioner of Transportation ("MnDOT").

RECITALS

1. MnDOT Contract Number dcp(1030064) which has been executed between the Local Government and MnDOT, appoints MnDOT as the Local Government's agent to receive and disburse transportation related federal funds, and sets forth duties and responsibilities for letting, payment, and other procedures for a federally funded contract let by the Local Government; and
2. Pursuant to Minnesota Statutes Section 161.36, the Local Government desires MnDOT to act as the Local Government's agent to accept and disburse federal funds for the construction, improvement, or enhancement of transportation financed in whole or in part by federal funds, hereinafter referred to as the "Project"; and
3. The Local Government is proposing a federal aid project for CSAH 1 and CSAH 24 Pavement Rehabilitation, hereinafter referred to as the "Project"; and
4. The Project is eligible for the expenditure of federal aid funds and is programmed in the approved federally approved STIP for the fiscal years 2022 and 2023, and is identified in MnDOT records as State Projects 064-601-014 and 064-624-006, and in Federal Highway Administration ("FHWA") records as Minnesota Project STPF 6422(149); and
5. The Local Government desires to proceed with the construction of the project in advance of the year it is programmed for the federal funds; and
6. It is permissible under Federal Highway Administration procedures to perform advance construction of eligible projects with non-federal funds, with the intent to request federal funding for the federally eligible costs in a subsequent federal fiscal year(s), if sufficient funding and obligation authority are available; and
7. The Local Government desires to temporarily provide Local Government State Aid and/or other local funds in lieu of the federal funds so that the project may proceed prior to the fiscal year(s) designated in the STIP; and
8. MnDOT requires that the terms and conditions of this agency be set forth in an agreement.

AGREEMENT TERMS

1. Term of Agreement

- 1.1. **Effective Date.** This agreement will be effective upon execution by the Local Government and by

appropriate State officials, pursuant to Minnesota Statutes Section 16C.05, and will remain in effect for five (5) years from the effective date or until all obligations set forth in this agreement have been satisfactorily fulfilled, whichever occurs first.

2. Local Government's Duties

- 2.1. The Local Government will perform all of its duties and obligations in MnDOT Contract Number dcp(1030064), which is incorporated herein by reference, in the solicitation, letting, award, and administration of the construction of the Project.

3. MnDOT's Duties

- 3.1. MnDOT will perform all of its duties in accordance with MnDOT Contract Number dcp(1030064), which is incorporated herein by reference.
- 3.2. MnDOT will make the necessary requests to the FHWA for authorization to use federal funds for the Project, and for reimbursement of eligible costs pursuant to the terms of this agreement.
- 3.3. MnDOT will request the conversion of the Project to federal funding of eligible costs, when funding and obligation authority are available.
- 3.4. At such time that the project is converted to federal funding and such funding is received by MnDOT, MnDOT will reimburse to the Local Government the federal aid share of the federally eligible costs, previously provided by the Local Government. Reimbursement for Local Government State Aid funds used in lieu of federal funds, will be deposited in the Local Government's State Aid Account. Reimbursement for other Local Government funds used in lieu of federal funds will be forwarded to the Local Government.

4. Time

- 4.1. The Local Government must comply with all the time requirements described in this agreement. In the performance of this agreement, time is of the essence
- 4.2. The period of performance is defined as beginning on the date of federal authorization and ending on the date defined in the federal financial system or federal agreement ("end date"). **No work completed after the end date will be eligible for federal funding.** Local Government must submit all contract close out paperwork to MnDOT, twenty four months prior to the **end date**.

5. Payment

- 5.1. It is estimated that the total cost of the Project is \$4,361,704. The remaining share will be paid by the Local Government. 80% of the eligible costs will be eligible for STPF funds in federal fiscal years 2022 and 2023: \$459,646 for 064-601-014 and \$927,730 for 064-624-006 in 2022 and \$1,135,968 for 064-624-006 in 2023.
- 5.2. The Local Government will pay any part of the cost or expense of the work that the FHWA does not pay.
- 5.3. Request for reimbursement of the federal aid share of the federally eligible costs can be made any time after the work is completed, however payment may not be made until after October 1, 2021 for federal fiscal year 2022 and October 1, 2022 for federal fiscal year 2023. It could be earlier if funding and obligation authority are available (subject to the Area Transportation Partnership (ATP) policy).
- 5.4. The Local Government will make requests for reimbursement in accordance with the payment provisions in MnDOT Contract Number dcp(1030064), which is incorporated by reference, and will comply with the requirements of 2 CFR Part 200.

6. Authorized Representatives

- 6.1. MnDOT's Authorized Representative is:

Name: Angela Murphy, or her successor.

Title: State Aid, Federal Plans Engineer

Phone: 612-271-6210

Email: angela.murphy@state.mn.us

MnDOT's Authorized Representative has the responsibility to monitor Local Government's performance and the authority to accept the services provided under this agreement. If the services are satisfactory, MnDOT's Authorized Representative will certify acceptance on each invoice submitted for payment.

6.2. The Local Government's Authorized Representative is:

Name: Anthony Sellner _____, or his successor.

Title: Redwood County Engineer _____

Phone: 507-637-4056 _____

Email: anthony_s@co.redwood.mn.us

If the Local Government's Authorized Representative changes at any time during this agreement, the Local Government will immediately notify MnDOT.

7. **Assignment Amendments, Waiver, and Agreement Complete**

- 7.1. **Assignment.** The Local Government may neither assign nor transfer any rights or obligations under this agreement without the prior written consent of MnDOT and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this agreement, or their successors in office.
- 7.2. **Amendments.** Any amendments to this agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original agreement, or their successors in office.
- 7.3. **Waiver.** If MnDOT fails to enforce any provision of this agreement, that failure does not waive the provision or MnDOT's right to subsequently enforce it.
- 7.4. **Agreement Complete.** This agreement contains all negotiations and agreements between MnDOT and the Local Government. No other understanding regarding this agreement, whether written or oral, may be used to bind either party.
- 7.5. **Severability.** If any provision of this Agreement or the application thereof is found invalid or unenforceable to any extent, the remainder of the Agreement, including all material provisions and the application of such provisions, will not be affected and will be enforceable to the greatest extent permitted by the law.

8. **Liability and Claims**

- 8.1. **Tort Liability.** Each party is responsible for its own acts and omissions and the results thereof to the extent authorized by law and will not be responsible for the acts and omissions of any others and the results thereof. The Minnesota Tort Claims Act, Minnesota Statutes Section 3.736, governs MnDOT liability.
- 8.2. **Claims.** The Local Government acknowledges that MnDOT is acting only as the Local Government's agent for acceptance and disbursement of federal funds, and not as a principal or co-principal with respect to the Project. The Local Government will pay any and all lawful claims arising out of or incidental to the Project including, without limitation, claims related to contractor selection (including the solicitation, evaluation, and acceptance or rejection of bids or proposals), acts or omissions in performing the Project work, and any *ultra vires* acts. The Local Government will indemnify, defend (to the extent permitted by the Minnesota Attorney General), and hold MnDOT harmless from any claims or costs arising out of or incidental to the Project(s), including reasonable attorney fees incurred by MnDOT. The Local Government's indemnification

obligation extends to any actions related to the certification of DBE participation, even if such actions are recommended by MnDOT.

9. Audits

- 9.1. Under Minn. Stat. § 16C.05, Subd.5, the Local Government's books, records, documents, and accounting procedures and practices of the Local Government, or other party relevant to this agreement or transaction, are subject to examination by MnDOT and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later. The Local Government will take timely and appropriate action on all deficiencies identified by an audit.
- 9.2. All requests for reimbursement are subject to audit, at MnDOT's discretion. The cost principles outlined in 2 CFR 200.400-475 will be used to determine whether costs are eligible for reimbursement under this agreement.
- 9.3. If Local Government expends \$750,000 or more in Federal Funds during the Local Government's fiscal year, the Local Government must have a single audit or program specific audit conducted in accordance with 2 CFR Part 200.

10. Government Data Practices. The Local Government and MnDOT must comply with the Minnesota Government Data Practices Act, [Minn. Stat. Ch. 13](#), as it applies to all data provided by MnDOT under this agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Local Government under this agreement. The civil remedies of [Minn. Stat. §13.08](#) apply to the release of the data referred to in this clause by either the Local Government or MnDOT.

11. Workers Compensation. The Local Government certifies that it is in compliance with [Minn. Stat. §176.181](#), Subd. 2, pertaining to workers' compensation insurance coverage. The Local Government's employees and agents will not be considered MnDOT employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way MnDOT's obligation or responsibility.

12. Governing Law, Jurisdiction, and Venue. Minnesota law, without regard to its choice-of-law provisions, governs this agreement. Venue for all legal proceedings out of this agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

13. Termination; Suspension

13.1. Termination by MnDOT. MnDOT may terminate this agreement with or without cause, upon 30 days written notice to the Local Government. Upon termination, the Local Government will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

13.2. Termination for Cause. MnDOT may immediately terminate this agreement if MnDOT finds that there has been a failure to comply with the provisions of this agreement, that reasonable progress has not been made, that fraudulent or wasteful activity has occurred, that the Local Government has been convicted of a criminal offense relating to a state agreement, or that the purposes for which the funds were granted have not been or will not be fulfilled. MnDOT may take action to protect the interests of MnDOT of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

13.3. Termination for Insufficient Funding. MnDOT may immediately terminate this agreement if:

13.3.1. Funding is not obtained from the Minnesota Legislature; or

13.3.2. Funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Local Government. MnDOT is not

obligated to pay for any services that are provided after notice and effective date of termination. However, the Local Government will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. MnDOT will not be assessed any penalty if the agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. MnDOT will provide the Local Government notice of the lack of funding within a reasonable time of MnDOT's receiving that notice.

- 13.4. **Suspension.** MnDOT may immediately suspend this agreement in the event of a total or partial government shutdown due to the failure to have an approved budget by the legal deadline. Work performed by the Local Government during a period of suspension will be deemed unauthorized and undertaken at risk of non-payment.
14. **Data Disclosure.** Under [Minn. Stat. § 270C.65](#), Subd. 3, and other applicable law, the Local Government consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to MnDOT, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Local Government to file state tax returns and pay delinquent state tax liabilities, if any.
15. **Fund Use Prohibited.** The Local Government will not utilize any funds received pursuant to this Agreement to compensate, either directly or indirectly, any contractor, corporation, partnership, or business, however organized, which is disqualified or debarred from entering into or receiving a State contract. This restriction applies regardless of whether the disqualified or debarred party acts in the capacity of a general contractor, a subcontractor, or as an equipment or material supplier. This restriction does not prevent the Local Government from utilizing these funds to pay any party who might be disqualified or debarred after the Local Government's contract award on this Project.
16. **Discrimination Prohibited by Minnesota Statutes §181.59.** The Local Government will comply with the provisions of Minnesota Statutes §181.59 which requires that every contract for or on behalf of the State of Minnesota, or any county, city, town, township, school, school district or any other district in the state, for materials, supplies or construction will contain provisions by which Contractor agrees: 1) That, in the hiring of common or skilled labor for the performance of any work under any contract, or any subcontract, no Contractor, material supplier or vendor, will, by reason of race, creed or color, discriminate against the person or persons who are citizens of the United States or resident aliens who are qualified and available to perform the work to which the employment relates; 2) That no Contractor, material supplier, or vendor, will, in any manner, discriminate against, or intimidate, or prevent the employment of any person or persons identified in clause 1 of this section, or on being hired, prevent or conspire to prevent, the person or persons from the performance of work under any contract on account of race, creed or color; 3) That a violation of this section is a misdemeanor; and 4) That this contract may be canceled or terminated by the state of Minnesota, or any county, city, town, township, school, school district or any other person authorized to contracts for employment, and all money due, or to become due under the contract, may be forfeited for a second or any subsequent violation of the terms or conditions of this Agreement.
17. **Appendix II 2 CFR Part 200 Federal Contract Clauses.** The Local Government agrees to comply with the following federal requirements as identified in 2 CFR 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, and agrees to pass through these requirements to its subcontractors and third party contractors, as applicable. In addition, the Local Government shall have the same meaning as "Contractor" in the federal requirements listed below.
- 17.1.1. **Remedies.** Contracts for more than the simplified acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach

contract terms, and provide for such sanctions and penalties as appropriate.

- 17.1.2. **Termination.** All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.
- 17.1.3. **Equal Employment Opportunity.** Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of “federally assisted construction contract” in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 CFR part 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.”
- 17.1.4. **Davis-Bacon Act, as amended.** (40 U.S.C. 3141-3148) When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.
- 17.1.5. **Contract Work Hours and Safety Standards Act.** (40 U.S.C. 3701-3708) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.
- 17.1.6. **Rights to Inventions Made Under a Contract or Agreement.** If the Federal award meets the definition of “funding agreement” under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research

work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

- 17.1.7. **Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended.** Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued under the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
- 17.1.8. **Debarment and Suspension.** (Executive Orders 12549 and 12689) A contract award (see 2 CFR 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.
- 17.1.9. **Byrd Anti-Lobbying Amendment.** (31 U.S.C. 1352) Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.
- 17.1.10. **Procurement of Recovered Materials.** See 2 CFR 200.322 Procurement of Recovered Materials.
- 17.1.11. **Telecommunications Certification.** By signing this agreement, Contractor certifies that, consistent with Section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. 115-232 (Aug. 13, 2018), and 2 CFR 200.216, Contractor will not use funding covered by this agreement to procure or obtain, or to extend, renew, or enter into any contract to procure or obtain, any equipment, system, or service that uses “covered telecommunications equipment or services” (as that term is defined in Section 889 of the Act) as a substantial or essential component of any system or as critical technology as part of any system. Contractor will include this certification as a flow down clause in any contract related to this agreement.
- 17.2. **Drug-Free Workplace.** In accordance with 2 C.F.R. § 32.400, the Local Government will comply with the Drug-Free Workplace requirements under subpart B of 49 C.F.R. Part 32.
- 17.3. **Nondiscrimination.** The Local Government hereby agrees that, as a condition of receiving any Federal financial assistance under this agreement, it will comply with Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. § 2000d), related nondiscrimination statutes (i.e., 23 U.S.C. § 324, Section 504 of the Rehabilitation Act of 1973 as amended, and the Age Discrimination Act of 1975), and applicable regulatory requirements to the end that no person in the United States shall, on the grounds of race, color, national origin, sex, disability, or age be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity for which the Local Government receives Federal financial assistance. The specific requirements of the Department of Transportation Civil Rights assurances (required by 49 C.F.R. §§ 21.7 and 27.9) can be found at https://edocs-public.dot.state.mn.us/edocs_public/DMResultSet/download?docId=11149035 and are incorporated in the

agreement.

17.4. Federal Funding Accountability and Transparency Act (FFATA).

17.4.1. This Agreement requires the Local Government to provide supplies and/or services that are funded in whole or in part by federal funds that are subject to FFATA. The Local Government is responsible for ensuring that all applicable requirements, including but not limited to those set forth herein, of FFATA are met and that the Local Government provides information to the MnDOT as required.

- a. Reporting of Total Compensation of the Local Government's Executives.
- b. The Local Government shall report the names and total compensation of each of its five most highly compensated executives for the Local Government's preceding completed fiscal year, if in the Local Government's preceding fiscal year it received:
 - i. 80 percent or more of the Local Government's annual gross revenues from Federal procurement contracts and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and
 - ii. \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and
 - iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/excomp.htm>.)

Executive means officers, managing partners, or any other employees in management positions.

- c. Total compensation means the cash and noncash dollar value earned by the executive during the Local Government's preceding fiscal year and includes the following (for more information see 17 CFR 229.402(c)(2)):
 - i. Salary and bonus.
 - ii. Awards of stock, stock options, and stock appreciation rights. Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.
 - iii. Earnings for services under non-equity incentive plans. This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.
 - iv. Change in pension value. This is the change in present value of defined benefit and actuarial pension plans.
 - v. Above-market earnings on deferred compensation which is not tax qualified.

17.4.2. Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds \$10,000.

- 17.4.3. The Local Government must report executive total compensation described above to the MnDOT by the end of the month during which this agreement is awarded.
- 17.4.4. The Local Government will obtain a Data Universal Numbering System (DUNS) number and maintain its DUNS number for the term of this agreement. This number shall be provided to MnDOT on the plan review checklist submitted with the plans for each project. More information about obtaining a DUNS Number can be found at: <http://fedgov.dnb.com/webform/>
- 17.4.5. The Local Government's failure to comply with the above requirements is a material breach of this agreement for which the MnDOT may terminate this agreement for cause. The MnDOT will not be obligated to pay any outstanding invoice received from the Local Government unless and until the Local Government is in full compliance with the above requirements.

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Redwood County

Government Agency certifies that the appropriate person(s) have executed the contract on behalf of the Local Government as required by applicable articles, bylaws, resolutions or ordinances

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION

By: _____

Title: State Aid Engineer _____

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____

Date: _____

SAMPLE RESOLUTION FOR AGENCY AGREEMENT

BE IT RESOLVED, that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of Redwood County to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED, the *Chairman and the *Auditor are hereby authorized and directed for and on behalf of Redwood County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation MnDOT Contract Number 1049332," a copy of which said agreement was before the County Board and which is made a part hereof by reference.

Titles of persons authorized to sign on behalf of the County

SAMPLE CERTIFICATION

STATE OF MINNESOTA
COUNTY OF _____

I hereby certify that the foregoing Resolution is a true and correct copy of the Resolution presented to and adopted by Redwood County at a duly authorized meeting thereof held on the ____ day of _____, 20__, as shown by the minutes of said meeting in my possession.

Auditor

Notary Public
My Commission expires _____

(SEAL)



REQUEST FOR BOARD ACTION

Requested Board Date:	02-01-2022	Originating Dept.:	Highway
Preferred 2nd Date:	NEXT AVAILABLE		
Discussion Item:		Presenter:	Anthony Sellner, P.E.
Resolution to advance state aid regular construction funds		estimated time needed:	5 mins
Board Action:			
<input checked="" type="checkbox"/> Yes, action required		<input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Pass resolution to advance \$1.23M in Regular State Aid Construction Funds from 2023 to 2022.

Background Information:

The advanced funds will be used to pay for our 2022 road and bridge projects.

Our programmed 5 year construction plan will need to shift 1 year to accomodate the size of this year's road and bridge construction program due to the acquisition of state bridge bond funding for 3 CR bridges (Br 93246, Br 89893, and Br 89903) and 2 CSAH bridges (Br 92245 and Br 89812), and additional costs expected on the CSAH 1 reconstruction project in Clements.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Redwood County Board of Commissioners

403 South Mill Street

P.O Box 130

Redwood Falls, MN 56283

Phone: (507) 637-4016 Fax: (507) 637-4017

redwoodcounty-mn.us



Resolution

Advance State Aid Regular Construction Funds

February 1, 2022

The following Resolution was offered by Commissioner _____ and moved for adoption at a Regular Meeting held on February 1, 2022 at the Redwood County Courthouse, Redwood Falls, MN:

WHEREAS, the County of Redwood is planning to implement County State Aid Street Project(s) in 2022 which will require State Aid funds in excess of those available in its State Aid Regular Construction Account, and

WHEREAS, said County is prepared to proceed with the construction of said project(s) through the use of an advance from the County State Aid Construction Fund to supplement the available funds in their State Aid Regular Construction Account, and

WHEREAS, the advance is based on the following determination of estimated expenditures:

Account Balance as of date February 1, 2022 (2022 Projected)		\$3,542,830.00
Less estimated disbursements:		
Project # SAP 064-601-017	\$ 1,094,924.00	Reconstruct
Project # SP 064-601-014	\$ 387,447.00	CSAH 1 Rehab
Project # SP 064-624-006	\$ 782,725.00	CSAH 24 Rehab
Project # SAP 064-616-017	\$ 365,386.00	Br 89903 Repl.
Project # SAP 064-607-048	\$ 316,055.00	Br 89812 Repl.
Project # SAP 064-608-029	\$ 311,557.00	Br 89825 Repl.
Project # SAP 064-030-031	\$ 696,404.00	CSAH Chip Seal
Bond Principle (if any)	\$ 0.00	
Project Finals (overruns-if any)	\$ 0.00	
Other 2021 Advances from 2022	\$ 821,266.00	
Total Estimated Disbursements		\$ 4,775,764.00
Advance Amount (amount in excess of acct balance)		\$ 1,232,934.00

WHEREAS, repayment of the funds so advanced will be made in accordance with the provisions of Minnesota Statutes 162.08, Subd. 5 & 7 and Minnesota Rules, Chapter 8820, and

1st District RICK WAKEFIELD P.O. Box 473 Walnut Grove, MN 56180 (507) 859-2369 Rick_W@co.redwood.mn.us	2nd District JIM SALFER 865 Pine Street Wabasso, MN 56293 (507) 342-2431 Jim_S2@co.redwood.mn.us	3rd District DENNIS GROEBNER 250 Center Street Clements, MN 56224 (507) 692-2235 Dennis_G@co.redwood.mn.us	4th District BOB VANHEE 503 Fallwood Road Redwood Falls, MN 56283 (507) 616-1000 Bob_V@co.redwood.mn.us	5th District DAVE FORKRUD P.O. Box 235 Belview, MN 56214 (507) 430-1907 Dave_F@co.redwood.mn.us
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Redwood County Board of Commissioners

403 South Mill Street

P.O Box 130

Redwood Falls, MN 56283

Phone: (507) 637-4016 Fax: (507) 637-4017

redwoodcounty-mn.us



WHEREAS, the County acknowledges advance funds are released on a first-come-first-serve basis and this resolution does not guarantee the availability of funds.

NOW, THEREFORE, BE IT RESOLVED: That the Commissioner of Transportation be and is hereby requested to approve this advance for financing approved County State Aid Highway Project(s) of the County of Redwood in an amount up to \$ 1,232,934 in accordance with Minnesota Rules 8820.1500, Subp. 9. I hereby authorize repayments from subsequent accruals to the Regular Construction Account of said County from future year allocations until fully repaid.

This Resolution shall be effective immediately and without publication.

Adopted by the following vote: Ayes _ Nays _

Dated this 01st day of February, 2022

Chairman, Redwood County

ATTEST:

Administrator, Redwood County

1st District

RICK WAKEFIELD

P.O. Box 473

Walnut Grove, MN 56180

(507) 859-2369

Rick_W@co.redwood.mn.us

2nd District

JIM SALFER

865 Pine Street

Wabasso, MN 56293

(507) 342-2431

Jim_S2@co.redwood.mn.us

3rd District

DENNIS GROEBNER

250 Center Street

Clements, MN 56224

(507) 692-2235

Dennis_G@co.redwood.mn.us

4th District

BOB VANHEE

503 Fallwood Road

Redwood Falls, MN 56283

(507) 616-1000

Bob_V@co.redwood.mn.us

5th District

DAVE FORKRUD

P.O. Box 235

Belview, MN 56214

(507) 430-1907

Dave_F@co.redwood.mn.us



REQUEST FOR BOARD ACTION

Requested Board Date:	2/1/2022	Originating Dept.:	Highway
Preferred 2nd Date:	NEXT AVAILABLE		
Discussion Item:		Presenter:	Anthony Sellner, PE
Authorization to purchase two Chevy 3500 Silverado		estimated time needed:	5 mins
Board Action: <input checked="" type="checkbox"/> Yes, action required		<input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Board authorization to purchase two Chevy 3500 Silverados from Marthaler for \$45,315 each.

Background Information:

The two trucks will replace two of the 6 existing maintenance trucks that will have over 200,000 miles by the end of 2022.

A second quote was obtained from Wheelborg Ford for \$53,060 each. Fleet discounts are no longer available for 2022 F350 trucks.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Configure a New Vehicle: Summary

BAG: 307790 BFC: 1 Name: MARTHALER CHEVROLET BUICK OF REDWOOD FALLS

- Choose Model
- Choose Options
- Summary

Review the vehicle configuration information in order to ensure that it is correct. If you need to make a change click "Back" to return to the Configure a New Vehicle: Step 3 Options screen. Click "Submit as Preliminary Order" to submit this configuration as a preliminary order. Click "Save in Stored Configurations" in order to save this configuration. Click "Cancel" to cancel the entire configuration.

- RELATED LINKS**
- View My Allocation and Constraints
 - View Stored Configurations
 - US On-Line Order/Reference Guide

Note: A submitted preliminary order is at Event Code 1100 (Preliminary Order Accepted).

View Customer Version

Model Information

Model Year: 2022	Division: CHEVROLET TRUCK	Allocation Group: HDSILV
Model: CK30743 - 3500HD Silverado: Crew Cab 4WD Order Type: TRE-Retail Stock		
DAN: <input type="text"/>	<input type="button" value="UPDATE"/>	
Stock No: <input type="text"/>	<input type="button" value="UPDATE"/>	Quantity: 1
MSRP WDFC: \$53,515.00		

Preferred Equipment Group

PEG: 1LT

Color
Primary Color: GAZ - Summit White

Trim

H0J: Jet Black, Cloth seat trim

Options

9L7: Upfitter switch kit, (5)	\$180.00	L6T: Engine, 6.6L V8 with Direct Injection and Variable Valve Timing, gasoline	
A2X: Seat adjuster, driver 10-way power including lumbar		MYD: Transmission, 6-speed automatic, heavy-duty	
AKO: Glass, deep-tinted		NS7: Steering column, manual tilt and telescoping	
AU8: Door locks, power		NP5: Steering wheel, leather-wrapped	
AVJ: Keyless Open and Start		NQF: Transfer case, two-speed	
AZ3: Seats, front 40/20/40 split-bench		NZZ: Skid Plates	
B1J: Wheelhouse liners, rear		PCL: Convenience Package	\$2,350.00
BG9: Floor covering, rubberized-vinyl		PYV: Wheels, 18" (45.7 cm) machined aluminum with Silver painted accents, 6-spoke	
BTV: Remote vehicle starter system		QF6: Tires, LT275/70R18E all-terrain, blackwall	
BVQ: Assist steps, chromed tubular, 6" rectangular	\$785.00	QK1: Tailgate, standard	
C49: Defogger, rear-window electric		QT5: Tailgate, gate function manual with EZ Lift	
CJ2: Air conditioning, dual-zone automatic climate control		SAF: Tire carrier lock	
DBG: Mirrors, outside power-adjustable vertical trailing with heated upper glass		T3U: Fog lamps, front, LED	
E63: Durabed, pickup bed		U2K: SiriusXM Radio	
F69: Emissions, Federal requirements		UDD: Driver Information Center, 4.2" diagonal color display	
G80: Auto-locking rear differential		UE1: OnStar and Chevrolet connected services capable	
GT4: Rear axle, 3.73 ratio		UF2: LED Cargo Area Lighting	
IOR: Audio system, Chevrolet Infotainment 3 system, 8" diagonal color touchscreen, AM/FM stereo		UK3: Steering wheel audio controls	
JGL: GVWR, 11,350 lbs. (5148 kg) with single rear wheels		UTJ: Theft-deterrent system, unauthorized entry	
JL1: Trailer brake controller, integrated		UVC: Rear Vision Camera	
K34: Cruise control, electronic		V46: Bumper, front chrome	
K47: Air filter, heavy-duty		V76: Recovery hooks, front, frame-mounted, Black	
KA1: Seating, heated driver and front outboard passenger			

52,515
~~53,515~~ 00
 7,200 00

 46,315 00
 945,315.00

KC4: Cooling, external engine oil cooler

K13: Steering wheel, heated

KNP: Cooling, auxiliary external transmission oil cooler

KW6: Alternator, 220 amps

VJH: Bumper, rear chrome

VK3: License plate kit, front

VYL: Snow Plow Prep/Camper Package

Z82: Trailering Package

ZYG: Tire, spare LT275/70R18 all-terrain, blackwall

\$300.00

Save in Stored Configurations

CANCEL

BACK

† North American Order Workbench is intended solely for business use by GM Dealers. Pricing shown is for illustration purposes only. Refer to GM Pricing.com for official GM Price schedules. GM pricing is subject to change by GM at any time, without notice.

Order Workbench [FAQs](#) [Site Map](#)

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Preview Order 4058 - W3B 4x4 Crew Cab SRW: Order Summary Time of Preview: 01/07/2022 12:07:05

Dealership Name: Weelborg Ford, Inc.

Sales Code : F58665

Dealer Rep.	Type	Vehicle Line
Customer Name X XXXXX	Priority Code 19	Model Year 2022

DESCRIPTION	MSRP	INVOICE DESCRIPTION	Order	
			MSRP Price Level	245
F350 4X4 CREW CAB PICKUP/160	\$49950	\$47452XLT VALUE PACKAGE	\$1480	\$1347
160 INCH WHEELBASE	\$0	\$C.FOG LAMPS	\$0	\$0
OXFORD WHITE	\$0	\$C.REVERSE VEHICLE AID SENSOR	\$0	\$0
40/20/40 CLOTH SEAT	\$0	\$C.8-WAY POWER SEAT-DRIVER	\$0	\$0
MEDIUM EARTH GRAY	\$0	\$CPLATFORM RUNNING BOARDS	\$445	\$405
PREFERRED EQUIPMENT PKG.613A	\$0	\$C11100# GVWR PACKAGE	\$0	\$0
.XLT TRIM	\$0	\$CSKID PLATES	\$100	\$91
.AM/FM STEREO MP3/CLK	\$0	\$C50 STATE EMISSIONS	\$0	\$0
7.3L DEVCT NA PFI V8 ENGINE	\$1705	\$1551SNOW PLOW PREP PACKAGE	\$250	\$228
10-SPEED AUTOMATIC	\$0	\$CSPARE TIRE AND WHEEL	\$0	\$0
LT275/65R18E BSW ALL SEASON	\$0	\$CCENTER HIGH MOUNT STOP LAMP	\$0	\$0
3.73 ELECTRONIC-LOCKING AXLE	\$0	\$CJACK	\$0	\$0
JOB #1 ORDER	\$0	\$CFUEL CHARGE	\$0	\$108.80
TRAILER TOWING PACKAGE	\$0	\$CPRICED DORA	\$0	\$0
CV LOT MANAGEMENT	\$0	\$1CADVERTISING ASSESSMENT	\$0	\$54
FRONT LICENSE PLATE BRACKET	\$0	\$CDESTINATION & DELIVERY	\$1695	\$1695
ALL WEATHER MATS W/O CARPT MAT	\$130	\$119		

TOTAL BASE AND OPTIONS	MSRP	INVOICE
DISCOUNTS	\$55755	\$53060.80
TOTAL	NA	NA
	\$55755	\$53060.80



REQUEST FOR BOARD ACTION

Requested Board Date:	2/1/2022	Originating Dept.:	Highway
Preferred 2nd Date:	NEXT AVAILABLE		
Discussion Item:		Presenter:	Anthony Sellner, PE
Authorization to purchase Chevy 1500 Silverado		estimated time needed:	5 mins
Board Action: <input checked="" type="checkbox"/> Yes, action required		<input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Board authorization to purchase Chevy 1500 Silverado from Marthaler for \$43,440.

Background Information:

The truck will be an addition to the fleet to serve the additional engineering technician, or if the position remains unfilled, replace one of the 6 existing maintenance trucks that will have over 200,000 miles by the end of 2022.

A second quote was obtained from Wheelborg Ford for \$50,546 each. Fleet discounts are no longer available for 2022 F-150 models.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

[Empty box for Administrator Comments]

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Configure a New Vehicle: View Summary

[Choose Model](#) | [Choose Options](#) | [Customer/Other Info](#)

- RELATED LINKS**
- Return to Order Vehicles Page
 - Configure a New Vehicle
 - View My Allocation and Constraints
 - View Stored Configurations
 - View My Request for Order List
 - US On-Line Order/Reference Guide

By viewing this vehicle configuration information in order to view that this order is not final and to make a change, you must first return to the Configure and Submit Request for Order, Equipment Order Info screen. Click Submit Request for Order to submit this configuration as a request for order. Click Save as Stored Configuration to save this configuration as a Stored Configuration. Click Submit Order Request to apply this configuration to your order from Change Configuration path. Click Cancel to cancel the vehicle configuration.

Note: A submitted request for order is an Event Code 1000 Order Request.

GM Business Associate Information [Detail View with prices]

Charge-to BAC: 307790	Charge-to BFC: 1
Ship-to BAC: 307780	Ship-to BFC: 1
Contact Name:	DAN:
Phone #:	Spec No:

Model Information

Model Year: 2022	Distrib. Entity: FLT Fleet	Order Type: FNR-Fleet Commercial
Division: CHEVROLET TRUCK	Allocation Group: CLDCRW	
Model: CK10743 - 1500 Silverado: 4WD, Crew Cab		
MSRP: w/DPC: \$53,540.00		

Fleet Information

Primary FAN: 000816549	END-User FAN:
PO Number:	

Configuration Information

PEB: 1LT	
Primary Color: GAZ - Summit White	
Engine: L84 - Engine, 5.3L EcoTec3 V8	\$1,595.00
Transmission: MHT - Transmission, 10-speed automatic, electronically controlled	
Trim: H0U - Jet Black, Cloth seat trim	
Emissions: FEB - Emissions, Federal requirements	
Requested TPW:	

Options: A2X, AK0, AU3, AVJ, AZ3, B5B, B6B, BTV, C4B, C5Y, C1Z, D1F, E6B, FEB, G6B, G1U, I0K, J1D, J1L, K34, K47, K41, KCA, K1S, K14, K1P, KWB, L84, MHT, N10, NPS, N0H, NZZ, PCL, PDU, PED, C0K1, Q7B, RCV, SAF, U2K, U61, UE1, UEU, UF2, UHY, UKS, UKI, U0F, UTJ, UVB, Y4B, V7B, VJH, VKS, VYU, X0K, X0B, Z71, Z8B

- Hide Descriptions MSRP Invoice
- A2X: 5-speed auto, driver/passenger, including...
 - AK0: Glass, deep-tinted.
 - AU3: Doorlocks, power.
 - AVJ: Keyless Open and Start
 - AZ3: Seats, front bucket, leather.
 - B5B: Remote Start Package
 - B6B: Floor, carpet, rubberized vinyl
 - BTV: Remote vehicle starter system
 - C4B: Day/night rear window tinting
 - C5Y: GVWR, 7100 lbs. (3221 kg)
 - C1Z: Power windows, auto-lock, auto-roll-down, climate control
 - D1F: Mirrors, outside heated power-adjustable
 - E6B: Doorbell, power lock
 - FEB: Emissions, Federal requirements
 - G1U: Auto-locked rear differential
 - G6B: Rear axle, 3.23 ratio
 - I0K: Audio system, Chevrolet, premium, 4-CD, 6-disc system
 - J1D: Hill Descent Control
 - K34: Trailer sway control, electronic
 - K47: Cruise control, electronic
 - K01: 6-disc audio system

52540.00
 9100.00

 43440.00
 6 1/2 Foot Box

KA1: Seating, heated driver and front outboard passenger	
KA2: Cooling, front and rear air conditioner	
KA3: Steering wheel, heated	
KA4: Power windows, door lock, power door locks	
KNP: Cooling, auxiliary external transmission oil cooler	
KV5: Alternator 220 amp	
LB4: Engine, 5.3L EcoTec3 V8	\$1,595.00
MD5: Transmission, 8-speed 845 hydroelectrically controlled	
N10: Exhaust, dual with polished outlets	
N15: Steering wheel, leather wrapped	
NQH: Transfer case, two-speed	
NZ2: Steel wheels	
PCL: Convenience Package	
PDB: All-terrain tires	
PED: Chevy Safety Assist	
QK3: Tailgate, standard	
Q75: Tailgate, gate function manual with EZ Lift	
RCV: Wheels, 18" x 8.5" x 165, chrome with black stripe, silver painted aluminum	
SAF: Tire carrier lock, keyed cylinder lock	
TKG: Bluetooth Radio	
UB1: USB ports, rear, dual, charge-only	
UEU: Forward Collision Alert	
UHY: Automatic Emergency Braking	
UKJ: Front Pedestrian Braking	
ULC: Lock system, remote, 4-channel, 2-button	
UTJ: Theft-deterrent system, unauthorized entry	
V48: Bumper, front chrome	
VJH: Bumper, rear chrome	
VYU: Snow Prep Package	\$425.00
XCK: Tire, 265/70R17SL all-terrain, blackwall	
XCQ: Tire, spare 265/70R17SL all-season, blackwall	
Z71: Z71 Off-road Package	\$1,074.00
ZB2: Trailering Package	

Save in Store Configuration

CANCEL DACK

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Contact your GM Dealer for more information.



Preview Order 4068 - W1E - 4x4 SuperCrew: Order Summary Time of Preview: 01/10/2022 11:49:36

Dealership Name: Weelborg Ford, Inc.

Sales Code : F58665

Dealer Rep. joel read	Type	Stock	Vehicle Line F-150	Order Code 4068
Customer Name	Priority Code 80		Model Year 2022	Price Level 225

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F150 4X4 SUPERCREW - 157	\$47870	7150# GVWR PACKAGE	\$0
157 INCH WHEELBASE	\$0	CV LOT MANAGEMENT	\$0
OXFORD WHITE	\$0	FRONT LICENSE PLATE BRACKET	\$0
CLOTH 40/20/40	\$0	BRIGHT POLISHED STEP BARS	\$0
MEDIUM DARK SLATE	\$0	50 STATE EMISSIONS	\$0
EQUIPMENT GROUP 302A	\$5675	LINER-TRAY STYLE-NO CARPET MAT	\$0
.XLT SERIES	\$0	ONBOARD 400W OUTLET	\$0
.ELECTRONIC AUTO TEMP CONTROL	\$0	CLASS IV TRAILER HITCH	\$0
.SIRIUS XM W/ 360L	\$0	MIRROR MAN FOLD W/POWER GLASS	\$0
.SYNC 4 W/ENHANCED VOICE RECOGN	\$0	FX4 OFF-ROAD PACKAGE	\$1005
.LED SIDE-MIRROR SPOTLIGHTS	\$0	.SKID PLATES	\$0
.REMOTE START SYSTEM	\$0	EXTENDED RANGE 36GAL FUEL TANK	\$445
.XLT CHROME APPEARANCE PACKAGE	\$0	INTEGRATED TRAILER BRAKE CONT	\$275
.18" CHROME-LIKE PVD WHEELS	\$0	FLEX FUEL VEHICLE	\$0
5.0L V8 ENGINE	\$0	FUEL CHARGE	\$0
ELEC TEN-SPEED AUTO W/TOW MODE	\$0	PRICED DORA	\$0
275/65R18 BSW ALL-TERRAIN TIRE	\$0	ADVERTISING ASSESSMENT	\$0
3.31 ELECTRONIC LOCK RR AXLE	\$0	DESTINATION & DELIVERY	\$1695

*Joel Read
Weelborg Ford*

TOTAL BASE AND OPTIONS	MSRP	\$56965
XLT HIGH CHR M OR SPRT		\$-2000
TOTAL		\$54965

Fleet but not available \$40,515.-

\$ 50,546.- + Fees + Perry fee

Customer Name:
Customer Address:

Customer Email:
Customer Phone:

Customer Signature _____ Date _____

This order has not been submitted to the order bank.

This is not an invoice.



REQUEST FOR BOARD ACTION

Requested Board Date:	2/1/2022	Originating Dept.:	Highway
Preferred 2nd Date:	NEXT AVAILABLE		
Discussion Item:		Presenter:	Anthony Sellner, PE
Approve contract for bituminous plant inspections		estimated time needed:	5 mins
Board Action:		<input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Approve contract with AET for bituminous plant inspections in the amount of \$64,091.

Background Information:

Due to the 5 county and 5 township bridge projects that we acquired bridge bonding for construction this year, we will need to hire bituminous plant inspection support for our CSAH 1, CSAH 24, and CSAH 6 projects.

If construction schedules and staffing conditions allow Redwood County staff to complete the bituminous plant inspections in house, we have the option to cancel the support as needed.

We requested a second proposal from Braun Intertec however they declined to propose due to staff limitations.

This expense is programmed into our 2022 construction and is reimbursable through our State Aid Regular Construction funds.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

[Empty box for Administrator Comments]

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

**REDWOOD COUNTY
AGREEMENT FOR PROFESSIONAL SERVICES**

THIS AGREEMENT is made and entered into this 1st day of February, 2022 (the “Effective Date”) by and between the County of Redwood, a political subdivision of the State of Minnesota (the “County”), 250 S Jefferson Street, Redwood, Minnesota 56283, and American Engineering Testing, Inc. (the “Consultant”), 1603 Halbur Road, Marshall MN 56258.

WHEREAS, the County is in need of Bituminous Inspection Support (the “Project”); and

WHEREAS, the Consultant meets the needs of the County and is willing to provide the services provided for in this Agreement; and

WHEREAS, the County wishes to purchase the services from the Consultant pursuant to the terms of this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and understandings contained herein, the County and Consultant enter into the following Agreement:

AGREEMENT

1. **TERM.**

Notwithstanding the date of the signatures of the parties to this Agreement, the term of this Agreement shall commence on the Effective Date and, unless earlier terminated pursuant to this Agreement, shall terminate on the date that all obligations have been fulfilled and all deliverables have been approved by the County. The Consultant shall not commence work on the Project until the County’s Authorized Representative issues a written notice to proceed.

2. **DUTIES OF THE CONSULTANT.**

2.1 **Nature of Duties.** The Consultant shall provide the various professional and consulting services for the Project as set forth in the Consultant’s Scope of Services attached hereto as **Exhibit A** and incorporated into this Agreement by reference. The Consultant shall confer with the County’s Authorized Representative as often as is necessary in connection with the services to be performed under this Agreement.

2.2 **Personnel.** All work the Consultant is to perform shall be performed by competent and qualified personnel. **Tom James** will have primary responsibility for performing the work under this Agreement on behalf of the Consultant and will serve as the Consultant’s primary contact with the County. The Consultant shall not change the person primarily responsible for performing the work under this Agreement without the prior written approval of the County’s Authorized Representative.

2.3 Project Timing. The Consultant shall not start work on the Project until the Consultant has received from the County's Authorized Representative written notice to proceed. All work and services required by this Agreement shall be completed in accordance with the schedule attached hereto as **Exhibit B**. The Consultant acknowledges that the time within which services must be rendered is of primary importance to the County and is of the essence to this Agreement. All services and information to be performed or furnished under this Agreement shall be performed or furnished as promptly as possible.

2.4 Final Documents. The Consultant shall provide all documentation of the work to be performed under this Agreement. The documents shall be furnished in a format acceptable to the County. Upon completion of the work, the Consultant shall also deliver to the County copies of all correspondence, drawings, reports and all other documents either generated by or received by the Consultant in the performance of the work and services required by this Agreement.

2.5 Standard of Care and Liability for Work. In performing the work under this Agreement, the Consultant will use that degree of care, knowledge and skill ordinarily exercised by other reputable professionals in the field under like circumstances within the State of Minnesota.

3. ITEMS PROVIDED BY THE COUNTY.

After authorizing the Consultant to begin work, the County will furnish any data or materials in its possession relating to the Project that may be of use to the Consultant in performing the work. The Consultant shall make an analysis of all data and information furnished by the County. If any data or information is found to be incorrect or incomplete by the Consultant, this fact shall be brought to the attention of the County's Authorized Representative before the Consultant proceeds with any affected portion of the Project. All data or materials provided to the Consultant will remain the property of the County and must promptly be returned to the County upon expiration or termination of this Agreement.

4. PAYMENT TO CONSULTANT.

4.1 Rates and Contract Maximum. For services satisfactorily completed in accordance with this Agreement, the County shall pay the Consultant in accordance with the project amounts specified in **Exhibit C**. Notwithstanding any provision to the contrary, the total compensation payable to the Consultant for services and expenses under this Agreement shall not exceed **\$64,091.00** (the "Contract Maximum"). In the event the County requests services that would require payment in excess of the Contract Maximum, the Consultant shall not proceed until such time as the County has approved such modification or addition by written amendment to this Agreement.

4.2 Payment of Costs. Reimbursable expenses are included in the project amounts specified in **Exhibit C**. No additional charges for expenses or reimbursements will be

allowed without the prior written authorization of the County's Authorized Representative.

4.3 Billing by Consultant. The amounts to be paid under this Agreement shall be paid only if work has been satisfactorily performed as determined by the County's Authorized Representative and consistent with the amounts set forth in **Exhibit C**. The Consultant shall submit an invoice monthly in a form acceptable to the County's Authorized Representatives.

4.4 Payment by County. Within thirty-five (35) days of the approval of the invoice by the County, the County shall mail payment of the approved amount to the Consultant for all services satisfactorily performed or make reasonable arrangements for payment acceptable to the Consultant. No claim for expenses or services not specifically provided for herein shall be honored by the County. Amounts disputed need not be paid until the dispute is resolved. Final payment due to the Consultant will be made by the County when all work and services have been satisfactorily performed and all documents have been delivered to the County in accordance with this Agreement. All payments shall be issued to:

American Engineering Testing, Inc.
1603 Halbur Road
Marshall, MN 56258

5. AUTHORIZED REPRESENTATIVE.

Anthony Sellner shall serve as the Authorized Representative of the County and as the liaison with the Consultant. The County shall have the right to change its Authorized Representative from time to time and shall inform the Consultant of any such change. The Authorized Representative shall have the express authority to make all contacts with the Consultant on behalf of the County and to instruct the Consultant to perform the various services described in this Agreement. The Consultant shall submit reports, invoices and other materials prepared pursuant to this Agreement to the County's Authorized Representative, by mailing or delivering them to:

Anthony Sellner
PO Box 6
Redwood Falls, MN 56283

6. RELATIONSHIP BETWEEN THE PARTIES.

6.1 Independent Contractor. Nothing in this Agreement shall be construed as creating the relationship of co-partners, joint ventures, or an association, nor shall the Consultant, be considered an employee, agent or representative of the County. The Consultant is to be and shall remain an independent contractor with respect to all services performed under this Agreement. Consultant shall utilize the Redwood County Attorney's Office personnel to perform all services under this Agreement.

6.2 No Agency. Consultant shall have the authority to act on behalf of the County only to the extent expressly provided for in this Agreement, unless otherwise modified by the parties in writing.

7. INSURANCE AND INDEMNIFICATION.

7.1 Insurance. Consultant shall comply with the insurance requirements set forth in **Exhibit D**, attached to this Agreement and incorporated herein by reference.

7.2 Indemnification by Consultant. Consultant agrees to indemnify and hold harmless the County and its officers, officials, agents, volunteers and employees from any liability, claims, losses, damages, costs, judgments, or expenses, including reasonable attorneys' and other professional fees, resulting directly or indirectly from any negligent, tortious or illegal act or omission, including without limitation, professional errors or omissions by the Consultant arising from the performance of its services pursuant to this Agreement, and against all loss by reason of the failure of the Consultant to fully to perform all obligations under this Agreement. For clarification and not by way of limitation, this obligation to indemnify and hold harmless shall apply to all materials prepared or furnished pursuant to this Agreement, including, without limitation, and the unlawful disclosure or use of protected data or other noncompliance with the Records and Information provisions set forth in Section 8. The terms and provisions of this Section 7 shall survive the expiration, suspension or termination of this Agreement.

7.3 Indemnification by County. County agrees to indemnify and hold harmless the Consultant from any liability, claims, losses, damages, costs, judgments, or expenses, including reasonable attorneys' and other professional fees, resulting directly or indirectly from any negligent, tortious or illegal act or omission by the County (including its officers, employees, agents and subcontractors) arising from the terms of this Agreement, and against all loss by reason of the failure of the County, its agents, employees or subcontractors fully to perform all obligations under this Agreement. For clarification and not by way of limitation, this obligation to indemnify and hold harmless shall apply to all materials prepared or furnished pursuant to this Agreement, including, without limitation, the unlawful disclosure or use of protected data or other noncompliance with the Records and Information provisions set forth in Section 8. The terms and provisions of this Section 7 shall survive the expiration, suspension or termination of this Agreement.

8. RECORDS AND INFORMATION.

8.1 Ownership of Documents, Intellectual Property Rights and Confidentiality. All documents, reports, recommendations, and other work prepared or furnished by Consultant pursuant to this Agreement are work products of the County and shall be the property of the County. Consultant represents and certifies that the works and documents created and paid for under this Agreement do not and will not infringe upon any intellectual property rights of other persons or entities. Consultant shall furnish the County with all products upon completion of the work, and at any other time as requested

by the County. Consultant may retain copies of all such work products and related documents, but Consultant may not use the work products and related documents for any purpose not related to the Project without the County's consent. No reports, documents, or other information that are generated under this Agreement shall be released by Consultant except as required to be released by the Minnesota Data Practices Act or with the approval of the Authorized Representative.

8.2 Data Practices. The Consultant must comply with the Minnesota Government Data Practices Act (Minnesota Statutes Chapter 13) as it applies to all data provided to the Consultant by the County under this Agreement and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by Consultant pursuant to this Agreement. If the Consultant receives a request to release data pursuant to this Section 8.2, the Consultant shall notify the County immediately and consult with the County as to how the Consultant should respond to the request. The Consultant's response shall comply with applicable law.

8.3 Private and Confidential Data. The Consultant shall comply with the provisions of the Minnesota Government Data Practices Act (Minnesota Statutes Ch. 13) and all other applicable state and federal laws, rules and regulations relating to data privacy or confidentiality, which may include the Health Insurance Portability and Accountability Act (HIPAA) and/or the Health Information Technology for Economic and Clinical Health Act (HITECH). Consultant further acknowledges that the classification of data as trade secret data will be determined based on applicable law, and labeling data as trade secret data will not necessarily make it so.

8.4 County Network Connection. Consultant acknowledges that this Agreement does not authorize Consultant to make any connection to the County's network through the use of any hardware or through a Virtual Private Network (VPN). In the event a VPN or other network connection becomes necessary or convenient during the term of this Agreement, Consultant shall not make any such connection without first obtaining the express written consent of the County's Information Technology Director and executing and delivering to the County copy of the County's then-current Information Technology Usage Agreement.

9. AUDIT.

Consultant shall maintain complete and accurate records with respect to costs incurred and services performed under this Agreement for a period of at least six (6) years after the termination of this Agreement. Pursuant to Minn. Stat. § 16C.05, Subd. 5, Consultant shall allow the County or other persons or agencies authorized by the County, including the Legislative or State Auditor, access to the records of Consultant at reasonable hours, including all books, records, documents, and accounting procedures and practices of Consultant relevant to the subject matter of the Agreement, for purposes of audit.

10. NOTICE.

Any notices required or permitted to be given under this Agreement: (i) shall be in writing signed by or on behalf of the party making the same; (ii) shall be deemed given or delivered (a) if delivered personally, when received, (b) if sent from within the United States by registered or certified mail, postage prepaid, return receipt requested, on the third business day after mailing, or (c) if sent by messenger or reputable overnight courier service, on the next business day after mailing; and (iii) shall be addressed to each party at its address set forth in this Agreement, or at such other address as the parties shall designate in writing by personal delivery, certified mail, or overnight courier service.

11. DISPUTES.

The County's Authorized Representative will be the initial interpreter of the requirements of this Agreement and will determine the acceptability of the work to be provided hereunder. All claims, disputes and other matters relating to the acceptability of the work must be referred to the County's Authorized Representative in writing with a request that a formal decision be made within a reasonable period of time. Written notice of each claim, dispute or other matter must be delivered to the County's Authorized Representative within 30 days of the occurrence of the event giving rise to the claim, dispute or other matter. All data supporting the claim, dispute or other matter must be submitted to the County's Authorized Representative within 45 days of the event, unless the County's Authorized Representative allows for additional time based on the availability of complete and accurate data. The Consultant shall continue to perform while the claim or dispute is pending. The issuance of a decision by the County's Authorized Representative shall be a condition precedent to the Consultant's exercise of the rights and remedies the Consultant may have under this Agreement or at law with respect to the claim, dispute or other matter.

12. TERMINATION AND SUSPENSION.

12.1 County Termination and Suspension With Cause. This Agreement may be suspended or terminated by the County if the Consultant violates any of the terms or conditions of this Agreement as determined by the County. In the event the County exercises its right to suspend or terminate this Agreement, the County shall submit written notice to the Consultant specifying the extent of the suspension or termination and the reasons therefore, and the date upon which suspension or termination becomes effective.

12.2 County Termination and Suspension Without Cause. The County may terminate this Agreement without cause by giving at least 30 days written notice to the Consultant. Upon receipt of a notice of such termination, the Consultant shall take all action necessary to discontinue work or further commit County funds.

12.3 Consultant Termination With Cause. This Agreement may be terminated by the Consultant if the County violates any of the terms or conditions of this Agreement as determined by the Consultant. In the event the Consultant exercises its right to terminate this Agreement, the Consultant shall submit written notice to the

County specifying the reasons therefore, and the date upon which termination becomes effective.

- 12.4 Consultant Termination Without Cause. The Consultant may terminate this Agreement without cause by giving at least 30 days written notice to the County. Upon County's receipt of a notice of such termination, the Consultant shall cease all work on the Project and provide all documents pertaining to the Project to the County as soon as is reasonably feasible, but not longer than five (5) business dates from the County's receipt of the notice of termination.
- 12.5 Payment upon Termination and Suspension With or Without Cause. The Consultant shall be entitled to payment for all work satisfactorily performed up to the day the termination or suspension takes effect, as determined by the County.

13. SURVIVAL.

The provisions of this Agreement which, by their terms, impose obligations that are continuing in nature and which must survive in order to give effect to their meaning will survive the expiration or termination of this Agreement, including, without limitation, the following clauses: Sections 2.5 (Standard of Care and Liability for Work); 7 (Insurance and Indemnification); 8 (Records and Information); 9 (Audit); 14.3 (Governing Law; Jurisdiction; Venue).

14. GENERAL PROVISIONS.

14.1 Entire Agreement; Amendments; Conflicts. This Agreement (including the exhibits attached hereto) constitutes the entire agreement and understanding of the parties with respect to the subject matter hereof and supersedes all prior and contemporaneous agreements, documents and proposals, oral or written, between the parties with respect thereto. Any amendment or modification to this Agreement shall not be valid unless such amendment or modification (i) is in writing and signed by authorized representatives of both parties and (ii) references this Agreement. The terms and conditions of the exhibits are integral parts of this Agreement and are fully incorporated herein by this reference.

14.2 Compliance with Applicable Law. The Consultant agrees to comply with applicable federal, state and local laws or ordinances, and applicable rules, regulations, and standards established by any agency of such governmental units, which are now or hereafter promulgated insofar as they relate to the Consultant's performance of the provisions of this Agreement. It shall be the obligation of the Consultant to maintain, pay for and obtain all licenses required by any governmental agency for the provision of those services contemplated herein.

14.3 Governing Law; Jurisdiction; Venue. This Agreement shall be governed by the laws of the State of Minnesota, without regard to its conflict of laws rules. For the purpose of resolving conflicts related to or arising out of this Agreement, the parties expressly agree that venue shall be exclusively in the State of Minnesota, County of

Redwood. The parties hereby expressly consent to the exclusive personal jurisdiction of the federal and state courts located in the State of Minnesota, regardless of the citizenship or residency of either party at the time of the commencement of any legal proceeding.

14.4 Debarment. Consultant certifies that it is not prohibited from doing business with either the federal government or the State of Minnesota as a result of any debarment or suspension proceedings. Consultant's certification is a material representation upon which the County's approval of this Agreement is based. Consultant shall provide immediate written notice to the County's authorized representative if at any time Consultant learns that this certification is erroneous or becomes erroneous due to changed circumstances.

14.5 Conflict of Interest. The Consultant affirms that, to the best of the Consultant's knowledge, the Consultant's involvement in this Agreement does not result in a conflict of interest with any party or entity, which may be affected by the terms of this Agreement. The Consultant agrees that, should any conflict or potential conflict of interest become known to the Consultant, it will immediately notify the County of the conflict or potential conflict, specifying the part of this Agreement giving rise to the conflict or potential conflict, and will advise the County whether the Consultant will or will not resign from the other engagement or representation.

14.6 Assignment and Delegation. Neither party shall assign its rights or delegate its duties under this Agreement without receiving the prior written consent of the other party.

14.7 Successors in Interest. The provisions of this Agreement shall be binding upon and inure to the benefit of the parties and their permitted successors and assigns.

14.8 Severability. In the event that any portion of this Agreement shall be held to be invalid, such invalidity shall not affect the validity of the remainder of this Agreement.

14.9 Execution. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original and to constitute one and the same instrument. Electronic copies of this Agreement, including without limitation, those transmitted by facsimile or scanned to an image file, shall be considered originals.

[Signature page follows.]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement to be effective as of the Effective Date set forth above.

REDWOOD COUNTY

**AMERICAN ENGINEERING TESTING
INC.**

By: _____

By: _____

Print Name

Print Name

Title

Title

Date: _____

Date: _____

APPROVED AS TO FORM:

By: _____
Redwood County Attorney

Date: _____

EXHIBIT A

SCOPE OF SERVICES

The Consultant agrees to provide Consultation Services for the County during the term of this Agreement. The Consultant shall use sound and independent professional judgment in performing these duties. Said "Consultation Services" include the following:

1. Bituminous Inspection Support on SP 064-624-006, SP 064-601-014, and SAP 064-606-038, which includes 43,140 tons, 12,955 tons and 34,030 tons of bituminous mix, respectively.
2. The inspection support will include:
 - a. Engineering Technician II for QA Plant Monitoring and Core Layout in the field
 - b. Completion of Gyratory Mix Properties or Coordination with MnDOT Labs who will then complete the Gyratory Mix Properties
 - c. Bulk Specific Gravity and Density of Non-Absortive Asphalt QA Companion Samples
3. All inspection support will be completed to MnDOT industry testing standards and all technicians will be MnDOT certified (no provisionally or temporary certified personnel). American Engineering Testing will ensure their testing technicians receives Independent Assurance (IA) tests as required on the Federal SP projects.
4. American Engineering Testing will review contractor density incentive/disincentive submittals for accuracy and consistency and make a recommendation to Redwood County as to payment of these incentives/disincentives.
5. American Engineering Testing will submit testing reports to Redwood County as required for project documentation.

EXHIBIT B

PROJECT SCHEDULE

The Consultant will provide the County with the services in **Exhibit A** beginning upon the date of the Agreement and shall end on January 31, 2023.

The projected project schedules follow:

SP 064-624-006 and SP 064-601-014:

Begin Construction May 1, 2022

Complete Construction July 15, 2022

Project Closeout January 31, 2023.

SAP 064-606-038:

Begin Construction May 1, 2022

Complete Construction August 1, 2022.

Project Closeout January 31, 2023.

EXHIBIT C

COMPENSATION

The County shall pay Consultant \$ **64,091.00** for the performance of the services in **Exhibit A** pursuant to the terms and conditions of section 4. PAYMENT TO CONSULTANT of the Agreement. Any additional expenses, will require pre-approval by the County's Authorized Representative prior to incurring the expense.

Actual billings will be based on the below fee schedules / unit rates. The actual units performed will be dependent on items over which we have no control such as weather, the contractor's schedule, or on-site conditions.

SP 064-624-006:

**FEE SCHEDULE
PROJECT TESTING SERVICES
2022 BITUMINOUS PLANT INSPECTION SUPPORT FOR CSAH 24
REDWOOD COUNTY, MINNESOTA
AET PROPOSAL No. P-0007575**



SERVICE DESCRIPTION	PROJECT BUDGET		
	ESTIMATED UNITS	UNIT RATE	BUDGET AMOUNT
<i>Bituminous Plant Inspection</i>			
1. Engineering Technician II for QA Plant Monitoring and core layout	112 hours	\$87.00	\$9,744.00
2. Mileage	1500 mile	\$0.75	\$1,125.00
3. Gyratory Mix Properties - MnDOT	15 test	\$500.00	\$7,500.00
4. Bulk Specific Gravity and Density of Non-Absorptive Asphalt for QA companion samples	150 core	\$48.00	\$7,200.00
	ESTIMATED BUDGET		\$25,569.00

SP 064-601-014:

**FEE SCHEDULE
PROJECT TESTING SERVICES
2022 BITUMINOUS PLANT INSPECTION SUPPORT FOR CSAH 1
REDWOOD COUNTY, MINNESOTA
AET PROPOSAL No. P-0007564**



SERVICE DESCRIPTION	PROJECT BUDGET		
	ESTIMATED UNITS	UNIT RATE	BUDGET AMOUNT
<i>Bituminous Plant Inspection</i>			
1. Engineering Technician II for QA Plant Monitoring and core layout	40 hours	\$87.00	\$3,480.00
2. Mileage	500 mile	\$0.75	\$375.00
3. Gyrotory Mix Properties - MnDOT	5 test	\$500.00	\$2,500.00
4. Bulk Specific Gravity and Density of Non-Absorptive Asphalt for QA companion samples	50 core	\$48.00	\$2,400.00
	ESTIMATED BUDGET		\$8,755.00

SAP 064-606-038:

**FEE SCHEDULE
PROJECT TESTING SERVICES
2022 BITUMINOUS PLANT INSPECTION SUPPORT FOR CSAH 6
REDWOOD COUNTY, MINNESOTA
AET PROPOSAL No. P-0007667**



SERVICE DESCRIPTION	PROJECT BUDGET		
	ESTIMATED UNITS	UNIT RATE	BUDGET AMOUNT
<i>Bituminous Plant Inspection</i>			
1. Engineering Technician II for QA Plant Monitoring and core layout	136 hours	\$87.00	\$11,832.00
2. Mileage	1700 mile	\$0.75	\$1,275.00
3. Gyrotory Mix Properties - MnDOT	17 test	\$500.00	\$8,500.00
4. Bulk Specific Gravity and Density of Non-Absorptive Asphalt for QA companion samples	170 core	\$48.00	\$8,160.00
	ESTIMATED BUDGET		\$29,767.00

EXHIBIT D

INSURANCE REQUIREMENTS

Consultant shall procure and maintain for the duration of the Agreement, insurance coverage for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by Consultant.

1. Minimum Scope of Insurance: Coverage shall be at least as broad as follows:
 - a. General Liability coverage (occurrence form CG 00 01 or a substitute form providing equivalent coverage), and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury, advertising, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract).
 - b. Automobile Liability coverage shall be written on ISO form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or substitute for providing equivalent liability coverage. Such insurance shall cover liability arising out of any auto (including owned, hired, and non-owned autos).
 - c. Workers' Compensation as required by the State of Minnesota, and Employer's Liability insurance. If the Consultant's employment is an excluded employment under Minn. Stat. § 176.041 and the Consultant elects not to purchase workers' compensation coverage, the Consultant shall provide the County with a written waiver of workers' compensation coverage in a form acceptable to the County. The Consultant agrees that under no circumstances shall the County be responsible for workers' compensation for injuries suffered in connection with this Agreement.
2. Minimum Limits of Insurance: Consultant shall maintain **NO LESS THAN** the following limits of insurance:
 - a. General Liability Insurance, and if necessary, Umbrella Liability:
 - \$2,000,000 per occurrence
 - \$3,000,000 annual aggregate
 - \$3,000,000 products and completed operations aggregate
 - \$1,000,000 aggregate limit – Umbrella Policy
 - b. Business Automobile Liability and if necessary, Umbrella Liability:
 - \$2,000,000 per occurrence

c. Employers Liability:

- as required by the State of Minnesota

d. Professional/Technical Liability or Errors and Omissions:

- \$500,000 per occurrence – Errors & Omissions
- \$1,000,000 per occurrence – Bond (conduct by employee constituting malfeasance, willful neglect of duty or bad faith)
- \$3,000,000 annual aggregate

3. Deductibles and Self-Insurance:

- a. Any deductibles will be the sole responsibility of the Consultant and may not exceed \$50,000 without the written consent of the County. Any request for a higher deductible must first be approved by the County after Consultant provides the County with financial documentation sufficient for the County to determine whether Consultant has the financial resources to cover the requested deductible.

4. Additional Insurance Conditions:

- a. Consultant's insurance shall apply as primary insurance with respect to any other insurance or self-insurance program maintained by the County. The County's insurance or self-insurance program shall be excess of Consultant's insurance and shall not contribute to it.
- b. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the NCDA or its officers, officials, employees or volunteers.
- c. Consultant must obtain insurance policies from insurance companies having an "AM BEST" rating of A:VII or better and authorized to do business in the State of Minnesota.

5. Verification of Coverage:

Consultant shall provide the County with certificates of insurance and original endorsements showing that the Consultant has each type of insurance coverage and limits required under this Agreement. All certificates and endorsements are to be received and approved by the County before work commences.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/17/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 20443386 HUB International Mountain States Limited 245 E. Roselawn Avenue Suite 31 Saint Paul, MN 55117-1940	CONTACT NAME: Ann Ross PHONE (A/C, No, Ext): (651) 288-5137 FAX (A/C, No): (651) 286-0560 E-MAIL ADDRESS: ann.ross@hubinternational.com	
	INSURER(S) AFFORDING COVERAGE INSURER A : The Phoenix Insurance Company INSURER B : The Travelers Indemnity Company of America INSURER C : Travelers Property Casualty Company of America INSURER D : The Travelers Indemnity Company INSURER E : Continental Casualty Company INSURER F :	NAIC # 25623 25666 25674 25658 20443
INSURED AMERICAN CONSULTING SERVICES INC AMERICAN ENGINEERING TESTING INC AMERICAN PETROGRAPHIC SERVICES INC 550 CLEVELAND AVE N ST PAUL, MN 55114-1804		

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR VVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			P630539K8896PHX21	1/1/2021	1/1/2022	EACH OCCURRENCE	\$ 2,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
							MED EXP (Any one person)	\$ 10,000
							PERSONAL & ADV INJURY	\$ 2,000,000
							GENERAL AGGREGATE	\$ 4,000,000
							PRODUCTS - COM/OP AGG	\$ 4,000,000
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			8102L6457122043G	1/1/2021	1/1/2022	COMBINED SINGLE LIMIT (Ea accident)	\$ 2,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0			CUP3K2260092043	1/1/2021	1/1/2022	EACH OCCURRENCE	\$ 10,000,000
							AGGREGATE	\$ 10,000,000
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	UB9H9151012043G	1/1/2021	1/1/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER	\$ 1,000,000
							E.L. EACH ACCIDENT	\$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
E	PROF/POLL LIABILITY			ECH254066939	1/1/2021	1/1/2022	EACH CLAIM	10,000,000
E	RETRO 7-2-87			ECH254066939	1/1/2021	1/1/2022	AGGREGATE	15,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 104, Additional Remarks Schedule, may be attached if more space is required)
RENEWALS: contracts@amengtest.com

CERTIFICATE HOLDER	CANCELLATION
Illustration Only	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Rene Selway</i>

Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. American Engineering Testing, Inc.	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input checked="" type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ▶ _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
5 Address (number, street, and apt. or suite no.) See instructions. 550 Cleveland Ave. N.	Requester's name and address (optional)
6 City, state, and ZIP code St. Paul, MN 55114	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
or									
Employer identification number									
4	1	-	0	9	7	7	5	2	1

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶	Date ▶ 1/1/21
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

Anthony Sellner

From: Anthony Sellner
Sent: Monday, November 15, 2021 11:53 AM
To: Endres, Mickale
Subject: Re: 2022 Bituminous Plant Inspections

Good Morning Mickale,

Let's do that - revisit in spring.

Sincerely,
Anthony

Sent from my iPhone

On Nov 15, 2021, at 9:41 AM, Endres, Mickale <MEndres@braunintertec.com> wrote:

Anthony,

At this point, we do not know if we will have the staff that we can commit to the projects. If you'd be willing, we could revisit in the spring as we are in the process of trying to bring on more staff.

Thanks,
Mickale

From: Anthony Sellner <Anthony_S@co.redwood.mn.us>
Sent: Wednesday, November 10, 2021 3:04 PM
To: Endres, Mickale <MEndres@braunintertec.com>
Subject: RE: 2022 Bituminous Plant Inspections

Hello Mickale,

Would you be willing to share some of the reasons for declining?

Thank you,
Anthony Sellner

From: Endres, Mickale [<mailto:MEndres@braunintertec.com>]
Sent: Wednesday, November 10, 2021 3:03 PM
To: Anthony Sellner <Anthony_S@co.redwood.mn.us>
Subject: 2022 Bituminous Plant Inspections

*****CAUTION: This email originated from outside of the organization.**

Do not click links or open attachments unless you recognize the sender and know the content is safe.

-Redwood County IT***

Good afternoon Anthony,

My apologies in the delayed response; we have been having a few internal discussions regarding these projects. We have decided to decline to propose on the request for inspections. We appreciate you reaching out for these projects and hope you keep us in mind for future requests.

Thank you,
Mickale



Mickale L. Endres, PE

Project Engineer

2120 Howard Drive W, Suite B | North Mankato, MN 56003

507.594.3000 direct | 507.514.0514 mobile

MEndres@braunintertec.com

braunintertec.com | [Twitter: Braun Intertec](#) | [LinkedIn: Braun Intertec](#)

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REQUEST FOR BOARD ACTION

Requested Board Date: 1/4/2022 2/1/22	Originating Dept.: Maintenance
Preferred 2nd Date: 1/16/2022	
Discussion Item: Sprinkler (5) Year Internal Pipe Inspection	Presenter: Administration estimated time needed: 5Min
Board Action: <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Request to allow Summit to perform a Sprinkler (5) Year Internal Pipe Inspection as Set by NFPA guidelines at the estimated cost of \$1050.00 for the system in the Redwood County Government Center. Pending Attorney approval of contract.

Background Information:

This has been a guideline that has been set by the NFPA since 2011 and is now being enforced as of 2015. It involves the operation of check valves, gauge replacement, and head function

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

INSPECTION SERVICE AGREEMENT

St. Cloud
418 Great Oak Dr.
Waite Park, MN 56387
(320) 257-6390



Corporate Office
575 Minnehaha Avenue W.
St. Paul, MN 55103
(651) 251-1880

Date: 12/13/2021

Summit Fire Protection Co. ("Summit Fire Protection") is presenting an **Inspection Service Agreement** ("Agreement"), in accordance with the State Fire code including the items indicated below.

CLIENT			
Name:	Redwood County Government Center		
Address:	403 S Mill Street		
	Redwood Falls MN 56283-8304		
Contact:	Loren Gewarth		
Phone:	507-637-4031	Cell:	507-430-1765
E-mail:	loren_g@co.redwood.mn.us		
A/R Email:	loren_g@co.redwood.mn.us		

INSPECTION LOCATION			
Name:	Redwood County Government Center		
Address:	403 S Mill Street		
	Redwood Falls MN 56283		
Contact 1:	Loren Gewarth		
Phone:	507-637-4031	Cell:	507-430-1765
Contact 2:			
Phone:		Cell:	

INSPECTIONS & TESTING

DESCRIPTION	QTY	FREQUENCY	MONTH	VALUE
Sprinkler (5) Year Internal Pipe Inspection	1 Wet	Every 5 Yrs		\$ 1,050.00

EXCLUSIONS:
Tax, Truck Charge, Extinguisher & Ansul 6/12 year test, miscellaneous part
Additional charges may apply if panel code(s) are not available or not reprogrammed to the factory default.
3rd party Inspection Compliance Engine Fees (if applicable)

SUMMARY:

Initial Term:	1 Year
From: 12/1/2021	Thru: 11/30/2022
Presented By:	

Quantities noted on this agreement may vary based on actual inspection. Additional unit pricing would apply.

Total Annual Investment:	\$ 1,050.00
---------------------------------	--------------------

Jennifer Roehl
JRoehl@SummitFire.com
Fire Life Safety Sales Representative
 418 Great Oak Dr.
 Waite Park, MN 56387
Summit Fire Protection Co.
 Cell Phone: (320) 293-9759
 Direct Phone: (320) 227-1987 Fax: (320) 257-6392
 Signature: *Jennifer Roehl*
 Date: 12/13/2021

ACCEPTANCE: This Agreement is limited to INSPECTION SERVICE ONLY performed in accordance with the State Fire code as indicated by items checked above. Any additional maintenance, repairs or alterations will be made only upon receipt of such orders by an authorized person, at Summit Fire Protection's prevailing rates. Payment is due 30 days from date of billing or payment at time of service. Service is contingent on completion of credit application or credit card information being submitted to Accounts Receivable Department.

GENERAL CONDITIONS: The General Conditions attached to this Agreement are incorporated herein and made a part of this Agreement. Upon acceptance of this Agreement by Client, the General Conditions will automatically be part of this Agreement between Summit Fire Protection and Client.

The above prices, specifications and conditions, and the attached General Conditions, are hereby accepted. Summit Fire Protection is authorized to perform the work as specified. Client acknowledges that he/she has read and understands this Agreement.

Contract Acceptance:

Client:	
Signature:	Date:

APPROVED AS TO FORM
 Redwood County Attorney
 By *[Signature]*
 Date: 01.19.2022

JJ or RE _____
 See General Conditions on Page 2

SUMMIT COMPANIES INSPECTION SERVICE AGREEMENT GENERAL CONDITIONS

These General Conditions are attached to and made a part of the Inspection Service Agreement to which they are attached (collectively, the "Agreement") as if fully set forth on the front page of the Agreement. As used in these General Conditions, "Summit," "Client," and other words and terms used in these General Conditions shall have the same meanings as those terms have in the Agreement.

1. **Payment.** Client agrees to pay all fees (the "Fees") for the testing and inspection services (the "Services") included in the Agreement. If Client fails to pay the Fees within thirty (30) days after the date the same is due and payable, Client shall automatically be assessed and shall pay a late charge equivalent to three percent (3%) of the amount of such late payment, together with interest on such late payment at the lower of the maximum rate allowed by applicable law or the rate of eighteen percent (18%) per annum.
2. **Term/Renewal Pricing.** The initial term of the Agreement shall be a 1, 2 or 3 year term as indicated on the first page of the Agreement. The term of the Agreement shall continue to automatically renew for a like term unless either Client or Summit notifies the other party in writing at least sixty (60) days prior to the then expiring term that it does not want the term of the Agreement to renew. Upon the first renewal of the term of the Agreement, the Fees as indicated on the first page of the Agreement shall automatically be increased by five percent (5%) per year during each year of the first renewal period. The Fees shall continue to be automatically increased by five percent (5%) per year during each subsequent renewal of the term of the Agreement.
3. **Changes.** Any changes to the Services to be provided by Summit during the term of the Agreement are to be documented by a written change order or amendment signed by Summit and Client, which may include, among other terms, a change in the Fees.
4. **Taxes.** Any taxes or other governmental charges related to the Agreement shall be paid by Client to Summit and shall be in addition to the Fees.
5. **Unavoidable Delays.** To the extent any time period for performance by Summit applies, Summit shall not be responsible for any delays due to federal, state or municipal actions or regulations, strikes or other labor shortages, equipment or other materials delays or shortages, acts or omissions of Client, or any other events or causes beyond the control of Summit.
6. **Access.** Client shall allow Summit to have reasonable access to the job location to allow the performance of the Services on the dates and at the times requested by Summit personnel.
7. **MECHANIC LIEN NOTICE. YOU ARE ENTITLED UNDER MINNESOTA LAW TO THE FOLLOWING NOTICE:**
 - a. ANY PERSON OR COMPANY SUPPLYING LABOR OR MATERIALS FOR THIS IMPROVEMENT TO YOUR PROPERTY MAY FILE A LIEN AGAINST YOUR PROPERTY IF THAT PERSON OR COMPANY IS NOT PAID FOR THEIR CONTRIBUTIONS.
 - b. UNDER MINNESOTA LAW, YOU HAVE THE RIGHT TO PAY PERSONS WHO SUPPLIED LABOR OR MATERIALS FOR THIS IMPROVEMENT DIRECTLY AND DEDUCT THIS AMOUNT FROM OUR CONTRACT PRICE, OR WITHHOLD THE AMOUNTS DUE THEM FROM US UNTIL 120 DAYS AFTER COMPLETION OF THE IMPROVEMENT UNLESS WE GIVE YOU A LIEN WAIVER SIGNED BY PERSONS WHO SUPPLIED ANY LABOR OR MATERIAL FOR THE IMPROVEMENT AND WHO GAVE YOU TIMELY NOTICE."
8. **Indemnification Clause.** "Summit agrees to indemnify and hold harmless the County and its officers, officials, agents, volunteers and employees from any liability, claims, losses, damages, costs, judgments, or expenses, including reasonable attorneys' and other professional fees, resulting directly or indirectly from any negligent, tortious or illegal act or omission, including without limitation, professional errors or omissions by Summit (including its officers, employees, agents and subcontractors) arising from the performance of its services pursuant to this Agreement, and against all loss by reason of the failure of the Summit, its agents, employees or subcontractors fully to perform all obligations under this Agreement. For clarification and not by way of limitation, this obligation to indemnify and hold harmless shall apply to all materials prepared or furnished pursuant to this Agreement, including, without limitation, claims resulting from any alleged infringement of copyright or any property right of another, and the unlawful disclosure or use of protected data. The terms and provisions of this Section shall survive the expiration, suspension or termination of this Agreement."
9. **Client's Failure to Pay.** If Client fails to pay any amount due to Summit as and when required, Summit shall have the right, but not the obligation, to immediately discontinue performing any Services and Summit may pursue any and all other rights and remedies, including the right to place a lien against the job site. In addition, Client shall be obligated to reimburse Summit for all reasonable legal fees and costs incurred by Summit in the enforcement of this Agreement.
10. **Binding Arbitration Agreement.** Except as otherwise set forth in Section 9 above, in the event of any dispute between Client and Summit, whether during the performance of the Services contemplated under this Agreement or after, Client and Summit agree to negotiate in good faith towards the resolution of the dispute. If Client and Summit are unable to resolve the dispute within twenty (20) days after the date the dispute arises, then Client and Summit agree to resolve the dispute through binding arbitration. All disputes arising out of or relating to this Agreement including, without limitation, claims relating to the formation, performance or interpretation of this Agreement, and claims of negligence, breach of contract and breach of warranty, which are not resolved either through direct negotiation as provided above, shall be resolved by binding arbitration under the Construction Industry Arbitration Rules of the American Arbitration Association then in effect. This arbitration agreement will be governed by the Federal Arbitration Act and the Minnesota Uniform Arbitration Act. Arbitration will be commenced by written demand for arbitration filed with the American Arbitration Association and the notice of filing, together with a copy of the written demand for arbitration, be provided to the other party in accordance with the notice provisions of this Agreement. However, no arbitration or legal action will be commenced following expiration of the application statute of limitations or repose. Judgment on the arbitration award will be confirmed in any court with jurisdiction. Client and Summit agree that any subcontractor, material supplier, or sub-subcontractor may be made a party to the arbitration proceeding. Venue for the arbitration will be in Ramsey County, Minnesota. Summit expressly reserves all mechanics lien rights under Chapter 514 of the Minnesota Statutes and may take such other legal action as is needed to perfect such rights. The provisions contained in this paragraph will survive the completion of the Services and termination of this Agreement.

11. Miscellaneous. The headings used herein are for convenience only and are not to be used in interpreting this Agreement. This Agreement shall be construed, enforced and interpreted under the laws of the State of Minnesota. Except as otherwise provided herein, jurisdiction and venue for the interpretation and enforcement of this Agreement shall be solely in the courts of the State of Minnesota located in Ramsey County, Minnesota. Each party waives the right to a jury trial. This Agreement may not be modified, amended or changed orally, but only by an agreement in writing signed by the parties hereto. Neither party shall be deemed to have waived any rights under this Agreement unless such waiver is given in writing and signed by such party. If any provision of this Agreement is invalid or unenforceable, such provision shall be deemed to be modified to be within the limits of enforceability or validity, if feasible; however, if the offending provision cannot be so modified, it shall be stricken and all other provisions of this Agreement in all other respects shall remain valid and enforceable. This Agreement is not assignable by Client. This Agreement is the entire agreement between the parties regarding the subject matter of this Agreement; any prior or simultaneous oral or written agreement regarding the subject matter hereof is superseded by this Agreement.
12. Monitoring Subscriber Responsibilities. Client agrees with respect to its fire alarm & security system ("System") monitored by Summit:
 - a. To furnish Summit in writing and on a continuing basis, a list of the names and telephone numbers of all persons authorized to enter Client's premises during closed periods and/or to represent Client in his/its absence.
 - b. To notify Summit of any alterations, remodeling, fixture or structural changes, and to bear the cost of any changes in the System that are required as a result and which are authorized by Client.
 - c. To not tamper with, disturb, injure, misuse, abuse, remove or otherwise interfere with the System, or permit the same to be done by any third party, and to indemnify and pay to Summit the cost of repair or replacement of any loss or damages to the System, including, but not limited to, loss by fire, earthquake, riot, vandalism, flood or other damage or destruction.
 - d. To repair, maintain, service and/or assure the operation of any other property, system or any device of Client or of others to which the System may be attached or connected, and to redecorate any portion of Client's premises affected by the removal of all or part of the System.
 - e. To provide uninterrupted 110 volt AC power to location(s) through Client's meter and at Client's expense.
 - f. To the extent that the System is under Client's control:
 1. To carefully and properly set the System immediately prior to the closing of the premises and carefully test the System, understanding particularly that the sensitivity and area of coverage of space protection devices may change, that Summit is unable to detect such changes and accordingly that "walk tests" in the area or areas of such coverage are necessary to insure that adequate sensitivity is maintained.
 2. To turn off or remove all things which are the source of air turbulence or air movement which may interfere with the effectiveness of the System, and particularly space protection components of the System, during closed periods when the System is on.
 3. To refrain from causing false alarms through the carelessness of Client or malicious or accidental use of the System and to reimburse Summit for any false alarm fine, penalty or fee assessed against Summit by any government or municipal agency as a result of such false alarms and, in addition, reimburse Summit for its costs and expenses in responding to such false alarms.
 - g. In the event that Summit receives an authorized or false signals to its monitoring station from Client's premises, Summit may give notice to Client of these signals. If the unauthorized or false signals are not corrected promptly after such notice, Client agrees that Summit shall have the right to enter the premises where the System is located for the purpose of removing or disconnecting the System. In the event that the Client fails to provide Summit access to the premises for this purpose, Client shall be liable for all costs and expense, including attorney's fee, incurred by Summit in its attempt to prevent unauthorized or false signals.
13. Monitoring Limitations of Liability. Summit does not represent or warrant that the System will prevent any loss by or through burglary, hold-up, fire or otherwise, or that the System will in all cases provide the protection for which it is installed or intended. Client acknowledges that Summit is not an insurer, that Client assumes all risk for loss or damage to Client's premises and to its contents, that Summit has not made any representations or warranties, and that Client has not relied on any representation or warranties, expressed or implied, except as set forth herein and Client acknowledges that he/it has read and understands this Agreement.

RELATIONSHIP BETWEEN THE PARTIES.

14. Independent Contractor. Nothing in this Agreement shall be construed as creating the relationship of co-partners, joint ventures, or an association, nor shall Summit, its employees, representatives or subcontractors be considered employees, agents or representatives of the County. Summit is to be and shall remain an independent contractor with respect to all services performed under this Agreement. Summit shall, at its expense, secure all personnel required to perform the services under this Agreement. Any and all personnel of Summit or other persons engaged in the performance of any work or services required by Summit will have no relationship with the County and will not be considered employees of the County. Such personnel or other persons shall not be entitled to any compensation, rights or benefits of any kind from the County, including, without limitation, Worker's Compensation, medical care, disability, severance pay and retirement benefits.
15. No Agency. Summit shall have the authority to act on behalf of the County only to the extent expressly provided for in this Agreement, unless otherwise modified by the parties in writing. The County will not assume or accept any agreement, representation, commitment or warranty made by Summit, nor shall the County be obligated for damages to any person or organization for personal injuries or property damage directly or indirectly arising out of Summit's conduct or caused by the Summit's negligence, willful act, or failure to act.
16. Assignment and Subcontracting. Summit shall not assign any interest in this Agreement and shall not transfer any interest in the same, whether by subcontract, assignment or novation, without the prior consent of the County's Authorized Representative. Summit shall be responsible for the performance of its work under this Agreement. Summit shall not enter into subcontracts for performance of services described in this Agreement unless such subcontract and services are described herein and have been approved by the County's Authorized Representative. Summit shall be responsible for all services rendered by any subcontractor and shall be responsible for all payments owed to any subcontractor. Summit shall provide notice of all subcontracts to the County prior to the commencement of work and shall provide copies of subcontracts at the request of the County's Authorized Representative.
17. Data Practices. Summit and its employees, agents, successors and assigns must comply with the Minnesota Government Data Practices Act (Minnesota Statutes Chapter 13) as it applies to all data provided to the Consultant by the County under this Agreement and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by Summit pursuant to this Agreement. If Summit receives a request to release data request, Summit shall notify the County immediately and consult with the County as to how Summit should respond to the request. Summit's response shall comply with applicable law.
18. Private and Confidential Data. Summit and its employees, agents, successors and assigns shall comply with the provisions of the Minnesota Government Data Practices Act (Minnesota Statutes Ch. 13) and all other applicable state and federal laws, rules and regulations relating to data privacy or confidentiality, which may include the Health Insurance Portability and Accountability Act (HIPAA) and/or the Health Information Technology for Economic and Clinical Health Act (HITECH). Summit further acknowledges that the classification of data as trade secret data will be determined based on applicable law, and labeling data as trade secret data will not necessarily make it so.



REQUEST FOR BOARD ACTION

Requested Board Date:	January 18, 2022	Originating Dept.:	Redwood County Attorney's Office-CVS
Preferred 2nd Date:	February 1, 2022		
Discussion Item:		Presenter:	Denise Kerkhoff
Redwood County Attorney's Office 2021-2022 MOU		estimated time needed:	5 minutes or less
Board Action:	<input type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

signatures

Background Information:

This is an MOU between the Redwood County Attorney's office CVS program, the Redwood County Community Advocacy programs and Restorative Justice.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

**Crime Victim Services
Memorandum of Understanding**

This Memorandum of Understanding (“MOU”) is entered into by the following parties and represents the parties’ agreement to improve the response to crime victims in Redwood County through collaboration.

I. PARTIES

The following parties are signatories to the MOU:

- a. Women’s Rural Advocacy Program (“WRAP”)
- b. New Horizons Crisis Center (“NHCC”)
- c. Minnesota Indigenous Women’s Society (“MIWS”)
- d. Redwood County Restorative Justice Program (“RJ”)
- e. Redwood County Attorney’s Office (“RCAO”)

II. PURPOSE

This MOU sets forth the relationship and responsibilities of the partners to collaboratively serve crime victims in their community.

I. BACKGROUND

General crime, domestic and sexual violence impacts victims, their families, businesses, and the community. Victims of crime need support, information, referrals to resources, and advocacy. It is important for the members of the criminal justice system and advocacy communities to work together to ensure an effective, system-wide response to crime victims. Victims who are informed, heard, and treated with respect are more likely to respect the prosecution process. Victims who are connected to safety and supportive resources have greater tools to recover from the financial, emotional, and physical toll of victimization. The partners to this agreement have a long-standing relationship dedicated to working collaboratively to address the needs of crime victims.

II. PURPOSE OF AGREEMENT

The purpose of this MOU is to define how WRAP, NHCC, MWIS, the RJ and RCAO will work together to provide information and advocacy services to crime victims who are going, or have gone, through the prosecution process with the Redwood County Attorney’s office.

III. DESCRIPTION OF PARTNER AGENCIES

Women’s Rural Advocacy Programs

WRAP provides services to all people victimized by domestic violence and sex trafficking/exploitation. WRAP is committed to bringing victim’s strengths together in creating

empowerment where domestic violence exists, to help protect victims from further violence, and to educate communities and systems about the reality of violence in the home. WRAP's ultimate goal is to assist communities in planning and organizing to end domestic violence. The mission of WRAP is to work for the major societal changes necessary to eliminate both personal and societal violence against all victims.

New Horizons Crisis Center

NHCC is a community-based victim service program that serves victims of general crime and sexual assault. A general crime victim refers to a victim of any crime, including: assault, robbery, burglary, theft, homicide, arson, fraud, identity theft, criminal damage to property, elder abuse, bias motivated crimes, and any other crime punishable by law. NHCC focuses on providing services to victims whose needs are not met by other local victim services. They also have a Parenting Time program. NHCC provides services to victims regardless if the crime was reported to law enforcement or participation in any criminal justice setting or process.

Minnesota Indigenous Women's Society

MIWS, is a non-profit that services Domestic and Sexual Violence victims on or near both the Upper and Lower Sioux Indian Communities. This program was developed specifically to provide crisis services to Native American families that have experienced violence. MIWS provides individual support, legal advocacy, criminal justice support, safety planning, crisis intervention and emergency services for all victims of sexual and domestic violence. MIWS also provides support groups, medical advocacy and referrals. Staff assists victims in completing victim compensation forms, help in filing orders for protection and cultural reparations requests. MIWS believes "Women Are Sacred" and work to ensure that everyone is loved, valued and treated with care.

Redwood County Restorative Justice Program

RJ operates under the definition of restorative: "having the ability to restore health, strength, or a feeling of well-being" and justice: "a concern for justice, peace and genuine respect for people". Restorative Justice means, "a system of criminal justice that focuses on the rehabilitation of offenders through reconciliation with victims and the community at large". Circle Sentencing is the mode in which 'Restorative Justice' is achieved through this program. Restorative Circles are also offered for victims of sexual and domestic violence as well as other Supportive Circles as needed.

Redwood County Attorney's Office

RCAO prosecutes crimes that occur within Redwood County. RCAO has four (4) prosecuting attorneys, three (3) administrative/support staff, and one (1) victim services staff. The Victim Services Coordinator has the responsibility to ensure that victims of crime are supported as they navigate through the criminal justice system and that their rights under Minn. Stat. 611A are upheld. In addition the coordinator provides awareness and education on crime victimization issues to professionals and to the general public.

IV. ROLES AND RESPONSIBILITIES

Community based organizations WRAP, NHCC, and MIWS, agree to:

- Receive information, with permission from the victim, from the RCAO about victims who are a part of cases within the jurisdiction of the RCAO for the purpose of providing advocacy and notification obligations as agreed to in this MOU;
- Explain to victims the relationship of WRAP, NHCC, MIWS and RJ as applicable to the prosecutor's office and what assistance is provided to that office under this agreement;
- Provide information to victim regarding confidentiality of services provided by WRAP, NHCC, MWIS and RJ, and under what circumstances information will be shared with RCAO;
- Facilitate the exchange of information relevant to the case with the RCAO as desired by the victim, where permission, written or verbal has been given;
- Provide assistance in filing for and obtaining civil protection orders;
- Accompany the victim to court proceedings or meeting with RCAO if victim/witness staff are not available or at a victim's request;
- Assist victim in preparing for and presenting a victim impact statement, if requested;
- Inform victims about Crime Victim Reparations and assist victims in completing the application form;
- Assist victims with safety and security needs, including assistance with safety planning;
- Provide assistance to immigrant crime victims and refer them to appropriate resources to meet their unique needs, such as assistance with U-visa applications;
- Provide advocacy services on behalf of victims to meet their self-defined needs in areas including, but not limited to, housing, safety and security issues, property repair, creditors, basic needs, and in obtaining assistance from other social and community resources and services;
- Provide confidential advocacy, support, and referral services to victims referred by RCAO;
- Adhere to state and federal laws related to confidentiality and privacy of client data, and ensure there are good policies and practices in place to maintain the privacy of victims seeking services;
- Explain the authority and discretion of criminal justice professionals;
- Respond to requests from the RCAO for collaborative community education and outreach activities and trainings relevant to criminal justice and victim service professionals;

- Share materials with the partner agency for direct distribution to victims or on display for victim access;
- Develop and train on intake practices that make clear to victim about confidentiality of services and distinction between the RCAO Crime Victim Services program and the community based advocacy programs of NHCC, WRAP and MIWS;
- Meet with MOU partners on a yearly basis to share concerns, address ongoing issues, and adjust partnership activities as necessary; and,
- Identify and work to resolve problems that may impede victims' access to resources in the social services network, civil and criminal justice system, and other systems.

Redwood County Restorative Justice Program agrees to:

- Work with crime victims within the Circle Sentencing program;
- Assist in holding juvenile offenders accountable for amends towards victims, including restitution payments; and,
- Assure that volunteers and staff within the RJ program are trained appropriately to work with crime victims.

RCAO agrees to:

- Inform victims of criminal charges;
- Inform victim of right to restitution and reparations;
- Provide victim with notice of criminal justice events;
- Notify victims of proposed plea agreements;
- Provide notice of disposition of case;
- Provide an opportunity to request Post-Conviction Notification;
- Make phone contact with the victim to introduce coordinator and services, to discuss the case and next steps;
- Explain to victim the CVS role and the prosecutor's role;
- Provide victim with contact information for community advocacy services as appropriate;
- When appropriate and with the victim's permission, contact community based programs by telephone, email, or in person to provide victim contact information so advocates can contact victim and provide information on additional advocacy options;
- Communicate with the victim throughout the criminal prosecution process;
- Provide information on limits to confidentiality of information provided to prosecutor's office, and inform victims what victim information may be shared and to whom;
- Provide written information that explains statutory victim rights that apply during the prosecution phase and after;
- Answer questions about the prosecution process;
- Assess victim needs as they arise and refer to community based advocacy programs and other community resources when appropriate;

- Discuss the status of the case in which they are involved; determine potential problems with court appearances and/or risk or safety needs;
- Act as liaison between the victim and the prosecutor;
- Provide court accompaniment as needed and/or attend court hearings in the victims' stead;
- Assist with preparation of restitution form or refer to community advocacy program for assistance;
- Assist with preparation of victim impact statement or refer to community advocacy program for assistance;
- Identify needs of victim/witnesses that might require special arrangements or accommodations, including children, the elderly and the disabled, and those requiring language interpretation;
- Assist victim with arranging for transportation to court as needed or refer to community advocacy agency for assistance if appropriate;
- Assist victims who wish to limit distribution of their personal information by explaining the statutory protections and assist in making the necessary requests to law enforcement agencies and prosecutor;
- Assist in facilitating the return of stolen property and property held as evidence; and,
- Ensure that victims' input, concerns, and objections are communicated to the prosecutor.

General tasks:

- Train staff to refer victims to community based organization for assistance with their housing, safety, and social service needs;
- Train staff on their statutory obligations regarding crime victims, including providing timely notices of prosecution and hearings, seeking input on proposed plea agreements, and post-conviction notifications;
- Respond to requests from WRAP, NHCC, MIWS and the RJ program for collaborative community education and outreach activities and trainings relevant to criminal justice and victim service professionals;
- Identify and work to resolve problems that may impede victims' access to resources in the social services network, civil and criminal justice system, and other systems;
- Act as a liaison between partners and other local and state law enforcement and prosecutors' offices; and,
- Establish process for maintaining records of victim communication and contacts by victim with the RCAO.

Joint responsibilities:

The executive director(s) or designee(s) of WRAP, NHCC, MIWS and RJ and the RCAO Crime Victim Services program will serve as liaisons for their individual agencies for the purpose of:

- Developing and implementing this agreement;
- Developing internal agency forms and procedures to outline specific duties related to this agreement as needed;
- Developing informational materials for use by victims and staff;
- Identifying and implementing methods for assessing victim satisfaction with individual advocacy and response;
- Ensuring that information regarding the RCAO and each community-based program complaint processes are readily available to victims and provide information on how to access the complaint policy and process; and,
- Meeting at least one time per year to share concerns and address ongoing issues, discuss emerging community crime issues and training needs and collaborate on reviewing and upgrading best practices when working with crime victims.

The named partners recognize and understand that:

Each partner continues to maintain its own legal and ethical obligations to honor victims' confidentiality and privacy, and to adhere to their legal obligations to share information when required by statute, rule, or court order.

To ensure the success and effectiveness of this partnership, the partners agree to:

- Work collaboratively to achieve the goals and purpose of this agreement;
- Attend and support regularly-scheduled meetings;
- Have identified methods of communication;
- Identify other agencies and stakeholders who should be consulted and/or brought into any collaborative effort to achieve the goals of the MOU;
- Update each other on relevant and related work that is occurring within the partner organizations; and,
- Ensure that key partner contacts are identified within the organization that have sufficient experience and expertise, and, in the event of replacement, a replacement contact is identified in a timely manner.

V. DURATION AND REVIEW

This MOU shall become effective upon signature by the authorized officials from the partner organizations and remains in effect until terminated in writing by any one of the partners.

This MOU may be modified by mutual consent of authorized persons from the partner organizations. It will be reviewed annually to assess its effectiveness and to make revisions where needed.

VI. FUNDING

Each partner organization is responsible for the costs of their own activities typically included with grant-funded collaborative projects. This MOU does not include the reimbursement of funds between any of the designated parties.

VII. EFFECTIVE DATE AND SIGNATURE

This MOU shall be effective upon the signatures of the authorized persons from the partner Organizations. Each party indicates agreement with this MOU by their signatures.

By _____ Date _____
Jenna Peterson, Redwood County Attorney
Redwood County Attorney's Office

By  Date 12/10/2021
Becci TenBensel, Executive Director
Women's Rural Advocacy Program

By  Date 12/10/21
Carrie Buddy, Executive Director
New Horizons Crisis Center

By _____ Date _____
Beth O'Keefe, Executive Director
Minnesota Indigenous Women's Society

By _____ Date _____
Eric Johnson, Coordinator
Redwood County Restorative Justice Program

Signed: _____

Signed: _____

Print Name: _____

Print Name: _____

Title: Redwood County Administrator

Title: Redwood County Board Chairperson

Date: _____


Date: _____

VI. FUNDING

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Redwood County Attorney's Office

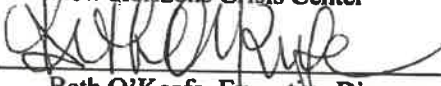
Date 1/12/2022

By  _____
Becci TenBensel, Executive Director
Women's Rural Advocacy Program

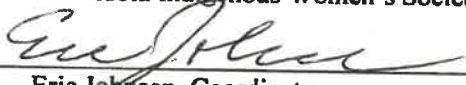
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By  _____
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New Horizons Crisis Center

Date 12/10/21

By  _____
Beth O'Keefe, Executive Director
Minnesota Indigenous Women's Society

Date 12/10/21

By  _____
Eric Johnson, Coordinator
Redwood County Restorative Justice Program

Date 1-12-22

Signed: _____

Signed: _____

Print Name: _____

Print Name: _____

Title: Redwood County Administrator

Title: Redwood County Board Chairperson

Date: _____

Date: _____

Crime Victim Services Memorandum of Understanding

This Memorandum of Understanding (“MOU”) is entered into by the following parties and represents the parties’ agreement to improve the response to crime victims in Redwood County through collaboration.

I. PARTIES

The following parties are signatories to the MOU:

- a. Women’s Rural Advocacy Program (“WRAP”)
- b. New Horizons Crisis Center (“NHCC”)
- c. Minnesota Indigenous Women’s Society (“MIWS”)
- d. Redwood County Restorative Justice Program (“RJ”)
- e. Redwood County Attorney’s Office (“RCAO”)

II. PURPOSE

This MOU sets forth the relationship and responsibilities of the partners to collaboratively serve crime victims in their community.

I. BACKGROUND

General crime, domestic and sexual violence impacts victims, their families, businesses, and the community. Victims of crime need support, information, referrals to resources, and advocacy. It is important for the members of the criminal justice system and advocacy communities to work together to ensure an effective, system-wide response to crime victims. Victims who are informed, heard, and treated with respect are more likely to respect the prosecution process. Victims who are connected to safety and supportive resources have greater tools to recover from the financial, emotional, and physical toll of victimization. The partners to this agreement have a long-standing relationship dedicated to working collaboratively to address the needs of crime victims.

II. PURPOSE OF AGREEMENT

The purpose of this MOU is to define how WRAP, NHCC, MWIS, the RJ and RCAO will work together to provide information and advocacy services to crime victims who are going, or have gone, through the prosecution process with the Redwood County Attorney’s office.

III. DESCRIPTION OF PARTNER AGENCIES

Women’s Rural Advocacy Programs

WRAP provides services to all people victimized by domestic violence and sex trafficking/exploitation. WRAP is committed to bringing victim’s strengths together in creating

empowerment where domestic violence exists, to help protect victims from further violence, and to educate communities and systems about the reality of violence in the home. WRAP's ultimate goal is to assist communities in planning and organizing to end domestic violence. The mission of WRAP is to work for the major societal changes necessary to eliminate both personal and societal violence against all victims.

New Horizons Crisis Center

NHCC is a community-based victim service program that serves victims of general crime and sexual assault. A general crime victim refers to a victim of any crime, including: assault, robbery, burglary, theft, homicide, arson, fraud, identity theft, criminal damage to property, elder abuse, bias motivated crimes, and any other crime punishable by law. NHCC focuses on providing services to victims whose needs are not met by other local victim services. They also have a Parenting Time program. NHCC provides services to victims regardless if the crime was reported to law enforcement or participation in any criminal justice setting or process.

Minnesota Indigenous Women's Society

MIWS, is a non-profit that services Domestic and Sexual Violence victims on or near both the Upper and Lower Sioux Indian Communities. This program was developed specifically to provide crisis services to Native American families that have experienced violence. MIWS provides individual support, legal advocacy, criminal justice support, safety planning, crisis intervention and emergency services for all victims of sexual and domestic violence. MIWS also provides support groups, medical advocacy and referrals. Staff assists victims in completing victim compensation forms, help in filing orders for protection and cultural reparations requests. MIWS believes "Women Are Sacred" and work to ensure that everyone is loved, valued and treated with care.

Redwood County Restorative Justice Program

RJ operates under the definition of restorative: "having the ability to restore health, strength, or a feeling of well-being" and justice: "a concern for justice, peace and genuine respect for people". Restorative Justice means, "a system of criminal justice that focuses on the rehabilitation of offenders through reconciliation with victims and the community at large". Circle Sentencing is the mode in which 'Restorative Justice' is achieved through this program. Restorative Circles are also offered for victims of sexual and domestic violence as well as other Supportive Circles as needed.

Redwood County Attorney's Office

RCAO prosecutes crimes that occur within Redwood County. RCAO has four (4) prosecuting attorneys, three (3) administrative/support staff, and one (1) victim services staff. The Victim Services Coordinator has the responsibility to ensure that victims of crime are supported as they navigate through the criminal justice system and that their rights under Minn. Stat. 611A are upheld. In addition the coordinator provides awareness and education on crime victimization issues to professionals and to the general public.

IV. ROLES AND RESPONSIBILITIES

Community based organizations WRAP, NHCC, and MIWS, agree to:

- Receive information, with permission from the victim, from the RCAO about victims who are a part of cases within the jurisdiction of the RCAO for the purpose of providing advocacy and notification obligations as agreed to in this MOU;
- Explain to victims the relationship of WRAP, NHCC, MIWS and RJ as applicable to the prosecutor's office and what assistance is provided to that office under this agreement;
- Provide information to victim regarding confidentiality of services provided by WRAP, NHCC, MWIS and RJ, and under what circumstances information will be shared with RCAO;
- Facilitate the exchange of information relevant to the case with the RCAO as desired by the victim, where permission, written or verbal has been given;
- Provide assistance in filing for and obtaining civil protection orders;
- Accompany the victim to court proceedings or meeting with RCAO if victim/witness staff are not available or at a victim's request;
- Assist victim in preparing for and presenting a victim impact statement, if requested;
- Inform victims about Crime Victim Reparations and assist victims in completing the application form;
- Assist victims with safety and security needs, including assistance with safety planning;
- Provide assistance to immigrant crime victims and refer them to appropriate resources to meet their unique needs, such as assistance with U-visa applications;
- Provide advocacy services on behalf of victims to meet their self-defined needs in areas including, but not limited to, housing, safety and security issues, property repair, creditors, basic needs, and in obtaining assistance from other social and community resources and services;
- Provide confidential advocacy, support, and referral services to victims referred by RCAO;
- Adhere to state and federal laws related to confidentiality and privacy of client data, and ensure there are good policies and practices in place to maintain the privacy of victims seeking services;
- Explain the authority and discretion of criminal justice professionals;
- Respond to requests from the RCAO for collaborative community education and outreach activities and trainings relevant to criminal justice and victim service professionals;

- Share materials with the partner agency for direct distribution to victims or on display for victim access;
- Develop and train on intake practices that make clear to victim about confidentiality of services and distinction between the RCAO Crime Victim Services program and the community based advocacy programs of NHCC, WRAP and MIWS;
- Meet with MOU partners on a yearly basis to share concerns, address ongoing issues, and adjust partnership activities as necessary; and,
- Identify and work to resolve problems that may impede victims' access to resources in the social services network, civil and criminal justice system, and other systems.

Redwood County Restorative Justice Program agrees to:

- Work with crime victims within the Circle Sentencing program;
- Assist in holding juvenile offenders accountable for amends towards victims, including restitution payments; and,
- Assure that volunteers and staff within the RJ program are trained appropriately to work with crime victims.

RCAO agrees to:

- Inform victims of criminal charges;
- Inform victim of right to restitution and reparations;
- Provide victim with notice of criminal justice events;
- Notify victims of proposed plea agreements;
- Provide notice of disposition of case;
- Provide an opportunity to request Post-Conviction Notification;
- Make phone contact with the victim to introduce coordinator and services, to discuss the case and next steps;
- Explain to victim the CVS role and the prosecutor's role;
- Provide victim with contact information for community advocacy services as appropriate;
- When appropriate and with the victim's permission, contact community based programs by telephone, email, or in person to provide victim contact information so advocates can contact victim and provide information on additional advocacy options;
- Communicate with the victim throughout the criminal prosecution process;
- Provide information on limits to confidentiality of information provided to prosecutor's office, and inform victims what victim information may be shared and to whom;
- Provide written information that explains statutory victim rights that apply during the prosecution phase and after;
- Answer questions about the prosecution process;
- Assess victim needs as they arise and refer to community based advocacy programs and other community resources when appropriate;

- Discuss the status of the case in which they are involved; determine potential problems with court appearances and/or risk or safety needs;
- Act as liaison between the victim and the prosecutor;
- Provide court accompaniment as needed and/or attend court hearings in the victims' stead;
- Assist with preparation of restitution form or refer to community advocacy program for assistance;
- Assist with preparation of victim impact statement or refer to community advocacy program for assistance;
- Identify needs of victim/witnesses that might require special arrangements or accommodations, including children, the elderly and the disabled, and those requiring language interpretation;
- Assist victim with arranging for transportation to court as needed or refer to community advocacy agency for assistance if appropriate;
- Assist victims who wish to limit distribution of their personal information by explaining the statutory protections and assist in making the necessary requests to law enforcement agencies and prosecutor;
- Assist in facilitating the return of stolen property and property held as evidence; and,
- Ensure that victims' input, concerns, and objections are communicated to the prosecutor.

General tasks:

- Train staff to refer victims to community based organization for assistance with their housing, safety, and social service needs;
- Train staff on their statutory obligations regarding crime victims, including providing timely notices of prosecution and hearings, seeking input on proposed plea agreements, and post-conviction notifications;
- Respond to requests from WRAP, NHCC, MIWS and the RJ program for collaborative community education and outreach activities and trainings relevant to criminal justice and victim service professionals;
- Identify and work to resolve problems that may impede victims' access to resources in the social services network, civil and criminal justice system, and other systems;
- Act as a liaison between partners and other local and state law enforcement and prosecutors' offices; and,
- Establish process for maintaining records of victim communication and contacts by victim with the RCAO.

Joint responsibilities:

The executive director(s) or designee(s) of WRAP, NHCC, MIWS and RJ and the RCAO Crime Victim Services program will serve as liaisons for their individual agencies for the purpose of:

- Developing and implementing this agreement;
- Developing internal agency forms and procedures to outline specific duties related to this agreement as needed;
- Developing informational materials for use by victims and staff;
- Identifying and implementing methods for assessing victim satisfaction with individual advocacy and response;
- Ensuring that information regarding the RCAO and each community-based program complaint processes are readily available to victims and provide information on how to access the complaint policy and process; and,
- Meeting at least one time per year to share concerns and address ongoing issues, discuss emerging community crime issues and training needs and collaborate on reviewing and upgrading best practices when working with crime victims.

The named partners recognize and understand that:

Each partner continues to maintain its own legal and ethical obligations to honor victims' confidentiality and privacy, and to adhere to their legal obligations to share information when required by statute, rule, or court order.

To ensure the success and effectiveness of this partnership, the partners agree to:

- Work collaboratively to achieve the goals and purpose of this agreement;
- Attend and support regularly-scheduled meetings;
- Have identified methods of communication;
- Identify other agencies and stakeholders who should be consulted and/or brought into any collaborative effort to achieve the goals of the MOU;
- Update each other on relevant and related work that is occurring within the partner organizations; and,
- Ensure that key partner contacts are identified within the organization that have sufficient experience and expertise, and, in the event of replacement, a replacement contact is identified in a timely manner.

V. DURATION AND REVIEW

This MOU shall become effective upon signature by the authorized officials from the partner organizations and remains in effect until terminated in writing by any one of the partners.

This MOU may be modified by mutual consent of authorized persons from the partner organizations. It will be reviewed annually to assess its effectiveness and to make revisions where needed.

VI. FUNDING

Each partner organization is responsible for the costs of their own activities typically included with grant-funded collaborative projects. This MOU does not include the reimbursement of funds between any of the designated parties.

VII. EFFECTIVE DATE AND SIGNATURE

This MOU shall be effective upon the signatures of the authorized persons from the partner Organizations. Each party indicates agreement with this MOU by their signatures.

By _____ Date _____
Jenna Peterson, Redwood County Attorney
Redwood County Attorney's Office

By Becci TenBensel _____ Date 12/10/2021
Becci TenBensel, Executive Director
Women's Rural Advocacy Program

By Carrie Buddy _____ Date 12/10/21
Carrie Buddy, Executive Director
New Horizons Crisis Center

By _____ Date _____
Beth O'Keefe, Executive Director
Minnesota Indigenous Women's Society

By _____ Date _____
Eric Johnson, Coordinator
Redwood County Restorative Justice Program

Signed: _____

Signed: _____

Print Name: _____

Print Name: _____

Title: Redwood County Administrator

Title: Redwood County Board Chairperson

Date: _____

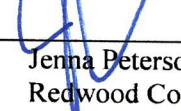
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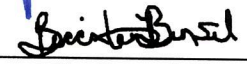
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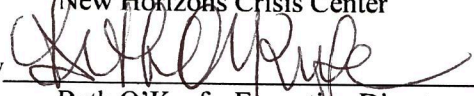
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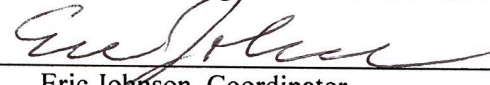
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New Horizons Crisis Center

By  Date 12/10/21
Beth O'Keefe, Executive Director
Minnesota Indigenous Women's Society

By  Date 1-12-22
Eric Johnson, Coordinator
Redwood County Restorative Justice Program

Signed: _____

Signed: _____

Print Name: _____

Print Name: _____

Title: Redwood County Administrator

Title: Redwood County Board Chairperson

Date: _____

Date: _____



REQUEST FOR BOARD ACTION

Requested Board Date:	Feb. 1, 2022	Originating Dept.:	Redwood County Attorney's Office-CVS
Preferred 2nd Date:			
Discussion Item:	Presenter: Denise Kerkhoff		
Redwood County Attorney's Office 2020- 2021 CVS Report	estimated time needed:	5 minutes or less	
Board Action:	<input checked="" type="checkbox"/> Yes, action required	<input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

None

Background Information:

This is an update on the work of the Redwood County Attorney's office Crime Victim Services program from 2020-2021.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Redwood County Attorney's Office

Crime Victim Services Year-End Report

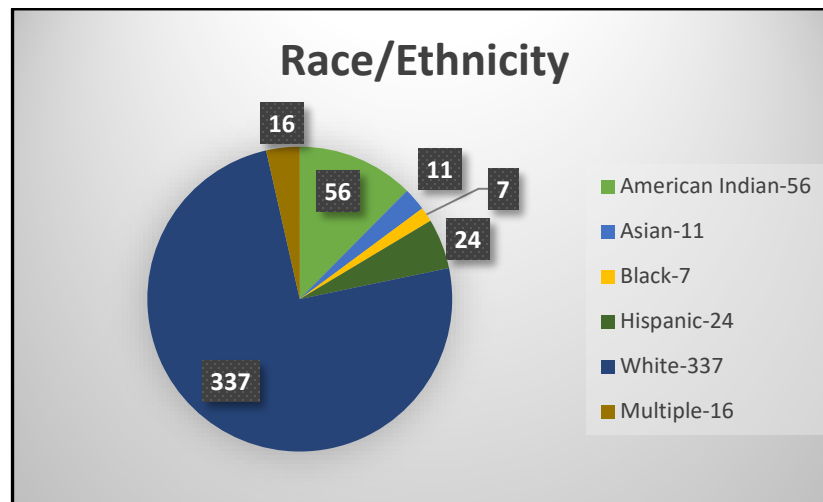
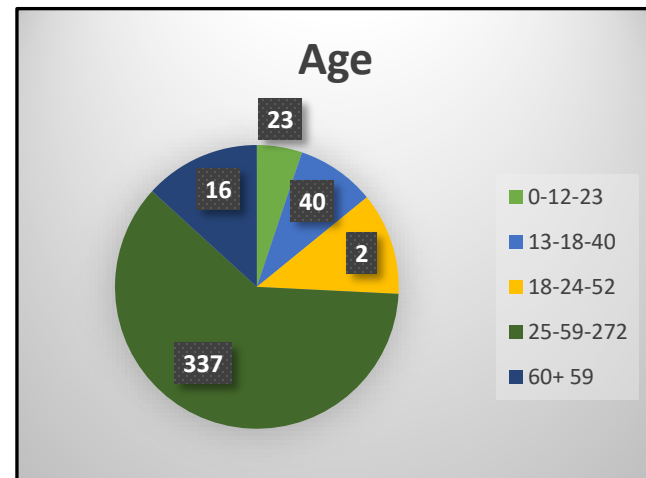
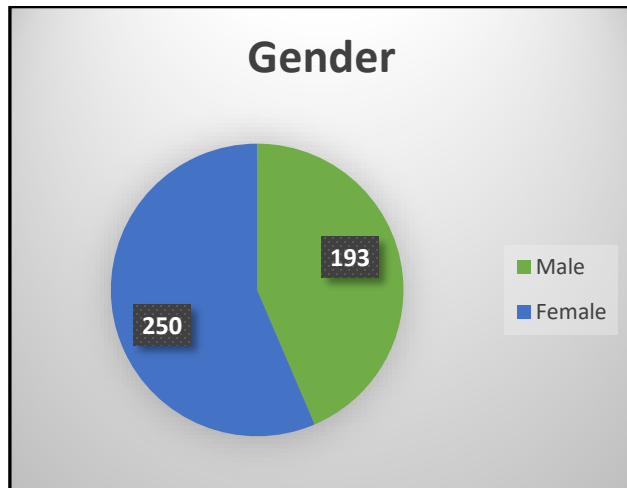
October 1, 2020 – September 30, 2021

Crime Victim Services Coordinator (CVSC): Denise Kerkhoff

The CVS program is funded entirely by a grant from the Minnesota Office of Justice Programs. The purpose of the program is to ensure that crime victims' rights are met per 611.A Statute, including 1) Information and Referral 2) Assistance, and 3) Advocacy.

Total Number of New Victims Served: 452

(An increase of 15.6% from the year prior)



Victim Contact by CVSC

*Includes in person, phone and email

Information and Referral

Victims Contacted per Quarter: 1) 116 2)154 3) 140 4)124 534 total

Number of Contacts in each area:

- 1) Information about the criminal justice process: **599 (45.72% increase)**
- 2) Information about victim rights, how to obtain notifications, etc.: **506 (25.55% increase)**
- 3) Refer to other victim service programs: 90 **(80% increase)**
- 4) Referral to other support services: 69 **(115.63% increase)**

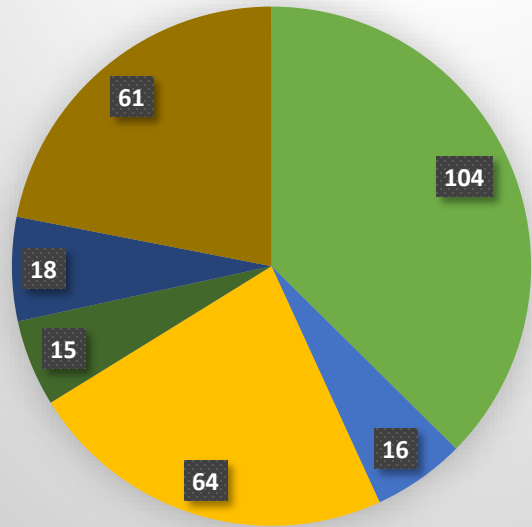
Criminal/Civil Justice Assistance

Victims Contacted per Quarter: 1) 158 2) 202 3) 189 4) 168

Number of Contacts in each area:

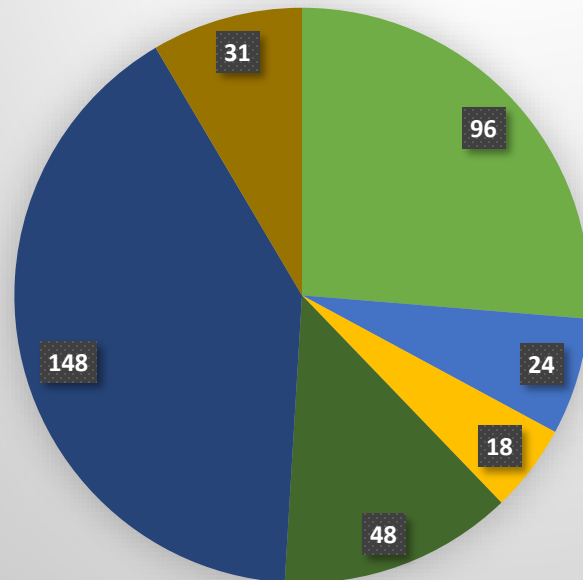
- 1) Notification of criminal justice events: **1,599 (16.71% increase)**
- 2) Victim impact statement assistance: **40 (73.9% increase)**
- 3) Assistance with restitution: **55 (14.06% less)**
- 4) Prosecution interview advocacy/accompaniment: **313 (122% increase)**
- 5) Criminal Advocacy/accompaniment: **785 (16.64% increase)**

Property/Financial Crimes



- Financial Crime-104
- Other Vehicular-16
- Theft-64
- Car Theft-15
- Damage to Property-18
- Burglary-29

Crimes Against the Person



- Adult Physical Assault-42
- Adult Sexual Assault-5
- Child Abuse Physical/Neglect 18
- Child Sexual Abuse/Assault-48
- Domestic/Family Violence-148
- Stalking/Harassment-31



REQUEST FOR BOARD ACTION

Requested Board Date:	2/1/2022	Originating Department:	Environmental
Preferred 2nd Date:	2/15/2022		
Discussion Item:		Presenter:	Nick Brozek
L&S Construction Extraction Permit #1-22		estimated time needed:	5 minutes
Board Action:		<input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Following the recommendation of the Planning Commission, approval of Interim Use Permit Application #1-22 to operate a gravel pit in Section 24 of Sherman Township, with conditions proposed by staff, and amended by the Planning Commission.

Background Information:

L&S Construction is seeking to re-permit and expand an existing granite quarry, called the Munsell pit, formerly operated by TNT Construction. The pit produces crushed granite product used for construction and road projects. The previous permit, issued in 2016, was for a 7-acre extraction area. L&S is seeking to extend this permit to include a total of 39 acres, for an additional 10-year term ending in 2032. Amended proposed conditions are attached. Additionally, the SWCD recommends requiring a wetland delineation on part of the site.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

[Empty box for Administrator Comments]

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****



Redwood County

www.co.redwood.mn.us

Application for Extraction Interim Use Permit

Location of the Extraction:

Permit #: _____

Date: _____

Address: 305th street City: Franklin State: MN Zip: 55333
House # Street Name

Parcel #: 65-024-1640 Township: Sherman Section: 24 Twp #: T-112-N Range: R-34-W
65-024-4010

Legal Description:

See Attached. Attachments # 1

Information about the Extraction:

Zoning District: Agricultural

Soil Type 1: Rock-outcrop - Capaston Complex - 2 to 40% slopes

Soil Type 2: Wadena variant loam 2 to 6% slopes

General description of the extraction: NOTICE: Change of land use may affect your property taxes.

See Attached. Attachments # 2 / Attachments # 2A shows requested new Permit Area.

Number of acres to be extracted: 39

Type of Road: Township Right-of-Way width measured from centerline 33

Setbacks: (Please enter in feet)

Setback from the Center of the Road: 33

Side Yard Setback: 0 Direction: WEST

Side Yard Setback: 1000 Direction: EAST

Rear Yard Setback: 280 Direction: NORTH

Starting Date: 02/01/2022

Date of Completion: 02/01/2032 (maximum 10 years)

Drainage Plan:

See Attached. Drainage will stay onsite. Attachments # 3C - #3G

Landscape and screening plans:

Reserve topsoil and use as berms on quarry edges.

Water plan (estimated water use):

See Attached. Attachments # 3C

Statement addressing noise, vibration, glare, heat, smoke, particle matter, odors, exterior lighting, toxic or noxious matter, dust, etc:

See Attached. All impacts will be addressed. NEXT PAGE.

Reclamation plan: (Attach Map)

Site will be leveled to no steeper than 3:1 slopes and reclaimed to pond and grassland. Topsoil that was removed on site will be spread and seeded. Attachments #4A

Estimated Cost of Reclamation: \$10,000

Applicant Information:

First Name: Cooper Last Name: Scheffler

Business Name: LSS Construction Corp.

Address: 12226 Knox Ave City: Sanborn State: MN Zip: 56083

Home Phone: 507-648-3382 Cell Phone: 507-227-5911 Email: cooperscheffler@gmail.com

Operator Information: (Complete only if different from Applicant)

First Name: Same as applicant Last Name:

Business Name:

Address: City: State: MN Zip:

Home Phone: Cell Phone: Email:

Land Owner Information: (Complete only if different from Applicant)

First Name: Ray Last Name: Munsell

Address: 33814 360th St City: Franklin State: MN Zip: 55333

Home Phone: 507-557-8330 Cell Phone: 507-829-8908 Email: ray.deb@msval.net

I affirm that the forgoing information is true and accurate. I understand that if any portion of this information is false or materially misleading, any conditional use permit issued in reliance upon this information is voidable at the election of Redwood County.

Land Owner Signature: Ray T. Munsell Date: 12-9-21

Please attach the following information:

A detailed site map. This must include: soil types; topography, location of watercourses, outline of maximum area to be excavated, setbacks from property lines, vertical profile of area to be excavated including overburden, proposed and existing locations of any structures, stockpiles or operation areas, location and names of roads, railroads, known tile lines, proposed fences, utility rights-of-way, planned entrances and exits for operation area, road routes for heavy equipment and any signs being posted.

Office Use Only: * The section below is to be filled out by the Environmental Office Staff

Extraction Fee: \$700.00 Receipt #: Date Approved:

Application Received:

Commission Action: County Board Action:

Approved: Date: Approved: Date:

Disapproved: Date: Disapproved: Date:

L&S Construction Corp.
Conditional Use Permit Application
For the
L&S Granite Quarry
11/30/2021

Application for a Conditional Use Permit to allow for the mining and processing of crushed granite material.

Sherman Township – Section 24
Redwood County, Minnesota

Property Owners:

Donna R Munsell

PO Box 334

Franklin, MN 55333

Morgan Sportsmen Club Inc.

45379 305th Street

Franklin, MN 55333

APPLICANT

L&S Construction Corp.

12226 Knox Ave.

Sanborn, MN 56083

(507) 648-3382

Contact – Cooper Scheffler

LANDOWNERS

Donna R Munsell

PO Box 334

Franklin, MN 55333

Morgan Sportsmen Club Inc.

45379 305th Street

Franklin, MN 55333

CURRENT LAND USE

The west acreage of this permitted land parcel is currently permitted by L&S Construction Corp. and is used to mine, process, and stockpile crushed granite material. The neighboring east property is currently a wooded area with no agricultural or mining use currently being conducted. The southeast property is partially used as farm land and partially used as a wooded area since it is unsuitable for farmland. An aerial image of the land and its property lines is attached under Attachments #1A and #1B.

PROPOSED USE

A Conditional Use Permit is being requested to mine, process, and stockpile crushed granite on the current permitted land as well as extend to the east and southeast as labeled under attachments #2A. The materials that are mined on this site will primarily be used for roadway construction and development. As well as materials used by private individuals for their own use. By having this additional acreage in this market, it allows for another site for bituminous asphalt companies to set up on. It also allows for cost savings for various areas of local, county, and state work by having another Class A crushed aggregate source in that area. This would have a favorable impact on the cost on public and private work.

DUST CONTROL

We have an agreement with Sherman Township for dust control in place as well as we have a water truck on site for additional dust control as needed.

NOISE CONTROL

We plan to take all the necessary precautions to keep noise at an acceptable level with our crushing and hauling operations. We plan to make sure our equipment is up to date and in proper working order to ensure there isn't any avoidable noise being put in the environment. We also have mufflers on our equipment to minimize noise on generators and other equipment. In our area, distance is also a key factor. The area is sparsely populated besides one resident to our northwest. Until, we move our plant to the southeast part of the permitted land that resident will be over 1600' away and when our plant is moved, that resident will be over 3000' away. The neighboring Brad Lund property has a large granite wall that acts as a berm, as well as a tree line, between that resident and the Lund Property.

EROSION AND STORM WATER CONTROL PLAN

Erosion control of the land will come from a few different steps.

1. We will have riprap at our water discharge point to prevent erosion and scour.
2. Slopes will be flattened to 3:1 or less in the reclamation process.
3. All storm water runoff will run to our settling ponds.
4. BMP's will be in all areas that surface water will be impacted.
5. Land will be restored according to the reclamation plan when excavation of materials is complete.

Please see attachments #3C for our Water Appropriation Permit through the Minnesota DNR for our current property.

PROPOSED MINING PLAN

GENERAL

We plan to supply the road construction, asphalt, and concrete markets with 100% crushed, Class A granite material. There is an increased need for Class A materials in the construction industry. Being able to supply crushed, hard rock, allows for stronger road designs that will last much longer than natural granular materials that has been used in the past. This quarry would supply various types of granite in hardness. There is a rotten granite, a 22 on the LAR test, a rainbow granite that is a 16 on the LAR test, and a black granite that is an 11 to 14 on the LAR test.

MINING OPERATION PLAN

Since we already have a developed area from previous mining, we would continue operations on the current site. All berms are already in place on our current land so noise barriers are set for that area. The first steps for preparing the newly permitted land would be to level an area the runs east from our

current permitted property to the southeast properly as shown in Attachments #2B. The leveled area would be under where the future conveyor would run and would also be used as a quarry road so the township road, 305th street, is not being used by heavy equipment. Step two in the process is to level the hill on the southeast property as well as strip the land of the overburden and place berms around the property. This will make a large pad on the southeast portion of the quarry that will be used to primarily process and stockpile crushed granite, as well as a pad for asphalt plants to set up on. Step three would be to strip the land to the east of the current permitted land and use the overburden to create berms around the property. This area would then be prepared for mining and processing of materials. After removal of the material, the quarry will be reclaimed according to the reclamation plan.

HOURS OF OPERATION

The current hours of operation set forth in our previous permit are Monday through Saturday 7:00AM to 7:00PM.

RECLAMATION PLAN

The area of the land that has been disturbed from mining operations will be restored upon completion of the material extraction. Reclamation will begin as soon as possible after materials have been completely extracted. The area will be reclaimed using the overburden that was previously stripped. This overburden will be spread out and reseeded with grass. The pond will naturally fill with water so wildlife have a natural water source. All slopes greater than 3:1 will be flattened and the land contour will gently conform to the existing land. The pond will also conform to the land which will minimize erosion from rainfall. See the attachments #4A for a map of the reclamation plan.

LIFE EXPECTANCY

As of now, we are expecting the materials available at the granite quarry to last for ten years.

FLOOD PLAIN ADJUSTMENT

Taking a look at the attachments #3A you will see the current flood plain boundary around the requested permit site. On attachments #3B the red line represents the flood plain boundary we are respectfully requesting in be adjusted to. Our reasoning for this is the current flood plain cannot be touched and there is a significant amount of good material inside that boundary. According to locals in the area, we have been told that water has never been inside that boundary line that we have requested. According to a recent drone survey the water would need to rise over 35 foot to go over the berm on the north end of our currently permitted property, over 60 foot on the requested east property, and about 12 feet on the furthest end on the southeast property.

Summary

The granite material available at this site are of very high quality class A rock and would provide a competitive source of excellent materials for today's road and rural construction industries. Having a class A crushed hard rock available in this area will provide better roads and save tax payers money in the long run. If a permit is granted, we will make a strict effort to follow all the conditions set in place to allow for all parties to benefit from this material source for years to come. Based on this information, we politely request that a conditional use permit be granted for the mining, processing, and stockpiling of crushed granite material on this property. We also respectfully request an adjustment to the floodplain boundaries for this permit.

Conditions Permit No. 1-22 (L&S Construction – Munsell site)

1. The permit holder shall comply with all applicable laws, rules, and regulations, including but not limited to Redwood County Zoning Ordinance, as hereafter amended from time to time. The permit holder shall abide by all MSHA requirements. The permit holder shall comply with all federal, state and local laws.
2. The permit holder shall allow the Redwood County Environmental Office to inspect the site for all purposes permitted by law whenever deemed necessary by the Redwood County Environmental Office.
3. The permit holder shall have proper warning signs posted along 305th Street and CSAH 11 during times that material is being hauled into or out of the site. The warning signs shall conform to the requirements and guidelines as provided in the Minnesota Manual on Uniform Traffic Control Devices.
4. All waste and refuse generated by or from the interim use must be disposed of in the manner provided by the applicable local, state, and federal statutes, rules, and regulations. A copy of all disposal records and receipts must be kept on file for no less than five (5) years and provided to the Redwood County Environmental Office upon request.
5. The permit holder shall contact all relevant local, state, and federal authorities/entities and inquire as to whether a permit and/or license is required. If a permit and/or license is required, the permit holder shall apply for and obtain any and all required permits and/or licenses. A copy of all such permits and/or licenses shall be provided to the Redwood County Environmental Office upon request.
6. A 20 foot setback from the mining sites to Gary Kerkhoff's property is required. The setback, in conjunction with a strip of land previously sold to Gary Kerkhoff, will serve as a buffer strip to the excavation site.
7. The permit holder shall not allow the interim use to be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted. The permit holder shall not allow the interim use to impede the normal and orderly development and improvement of surrounding vacant property for uses predominant to the area. Adequate measures shall be taken to prevent or control offensive odor, fumes, dust, noise and vibration, so that none of the foregoing will constitute a nuisance now or in the future.
8. Hours of operation shall be 7 am to 7 pm., Monday through Saturday.
9. All explosive materials must be removed from the site on a daily basis. The permit holder must contact all adjacent landowners within 24 hours of performing a blast. No blasting shall occur on weekends or legal holidays. All blasting shall be performed between the hours of 8:00 a.m. and 6:00 p.m. However, the permit holder may perform an emergency blasting after 6:00 p.m. on a day other than a weekend or legal holiday if the blast is necessary due to mechanical or technical difficulties or weather conditions, such as an electrical storm, which substantially increases the risk of inadvertent detonation.

10. The permit holder shall not exceed the boundary limits described and set forth in the *Application for Extraction Interim Use Permit*. The permit holder shall keep any pit, excavation, or impounded waters within the limits for which the particular permit is granted. No mining activity shall occur within the Floodplain District as indicated on the Redwood County Zoning Maps. The completion date of this *Extraction Interim Use Permit* will be February 1, 2032.
11. If any other equipment (i.e. hotmix plant, bag house, etc.) other than excavation and aggregate processing equipment used at the site shall require a new interim use permit. The excavation site shall not be used for a demolition site unless the permit holder obtains the proper permits from the State of Minnesota and Redwood County.
12. Adequate access roads, drainage, and other necessary facilities shall be provided at all times and shall continue to be provided by the permit holder now and in the future.
13. The permit holder shall at all times properly guard and keep any pit or excavation in such condition so as not be dangerous from caving or sliding banks. The permit holder shall properly drain, fill, or level any pit or excavation after created so as to make the same safe and healthful which shall be determined by the Board of Commissioners. The permit holder shall grade the site after the excavation and extraction has been completed so as to render it usable. The site shall be reclaimed according to the reclamation plan included in the *Extraction Interim Use Permit*, reserved topsoil spread on the site and thereafter seeded with approved seed where required to avoid erosion and an unsightly mar on the landscape. The site shall be clean and free of all debris, including stockpiles, when the *Extraction Interim Use Permit* reaches its completion date.
14. The permit holder shall enter into and abide by a written agreement with the Sherman Township Board of Supervisors regarding repair and maintenance of 305th Street.
15. The permit holder shall be responsible for cleaning and maintaining the private drainage ditch located south of 305th Street in that part of the SW1/4 NE1/4 & W1/2 SE1/4 of Section 24, Township 112 North, Range 34 West lying south and west of the township road (see attached map) so that the flow of water therein is not obstructed. The permit holder also shall make sure to keep the water flow on the north side of 305th unobstructed, where the private ditch runs through a culvert under the road and into a waterway to the north of 305th Street. Permit holder shall have an engineer review and approve the culvert size before building a haul road over said waterway.
16. Interim Use Permit #1-22 replaces previous Conditional Use Permit #17-16.
17. The permit holder shall post a bond, cash deposit, irrevocable letter of credit, or other security in the amount of \$78,000.00. Further, the bond, cash deposit, irrevocable letter of credit, or other security shall remain in full force and effect for a minimum of one year beyond the completion date of *Extraction Interim Use Permit*.
18. The permit holder shall maintain bodily injury, property damage, and public liability insurance in the amount of at least \$1,500,000 per occurrence during the life of the extraction operation and shall provide proof of the same to the Redwood County Environmental Office.
19. The permit holder shall adopt and abide by a long-term site development plan to be approved by the Zoning Administrator.

20. The permit holder shall not allow the mining activities to negatively impact the use of the driveway for the Morgan Sportsmens Club property. The permit holder shall further remove all obstructions and shall keep access open to the Morgan Sportsmens Club driveway located north of the west end of the permitted area.

21. The Redwood County Planning Commission shall review the interim use permit and shall be authorized to take any and all necessary action(s), including but not limited to revoking the interim use permit and/or requiring the permit holder to reapply for a interim use permit, if: 1) The Redwood County Environmental Office acquires information previously unavailable that indicates the terms and conditions of the permit do not accurately represent the actual circumstances of the permitted facility or the interim use; 2) It is discovered subsequent to the issuance of the permit the permit holder failed to disclose all facts relevant to the issuance of the permit or submitted false or misleading information to the Redwood County Environmental Office, the Redwood County Planning Commission, or the Redwood County Board of Commissioners; 3) The Redwood County Environmental Office determines the permitted facility or interim use endangers human health or the environment; and/or (4) The permit holder violates any of the herein described conditions, the Redwood County Ordinances, State statutes, or Federal laws.



REQUEST FOR BOARD ACTION

Requested Board Date:	2/1/2022	Originating Department:	Environmental
Preferred 2nd Date:	2/15/2022		
Discussion Item:	2021 Zoning Report	Presenter:	Nick Brozek
		estimated time needed:	10 minutes
Board Action:	<input type="checkbox"/> Yes, action required	<input checked="" type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Background Information:

Presenting an annual summary of zoning activity, including building permits, septic permits, conditional use, interim use, rezoning, and variances.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

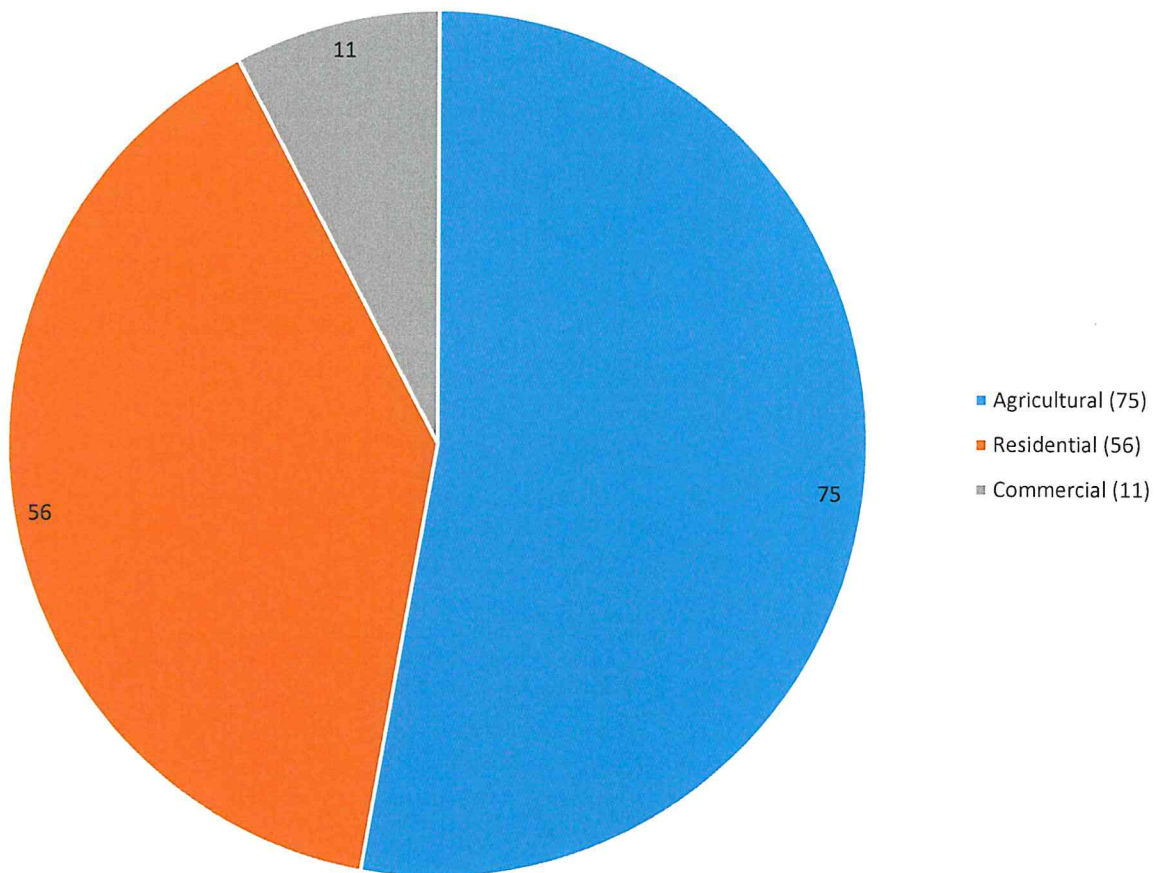
**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

2021 ZONING REPORT

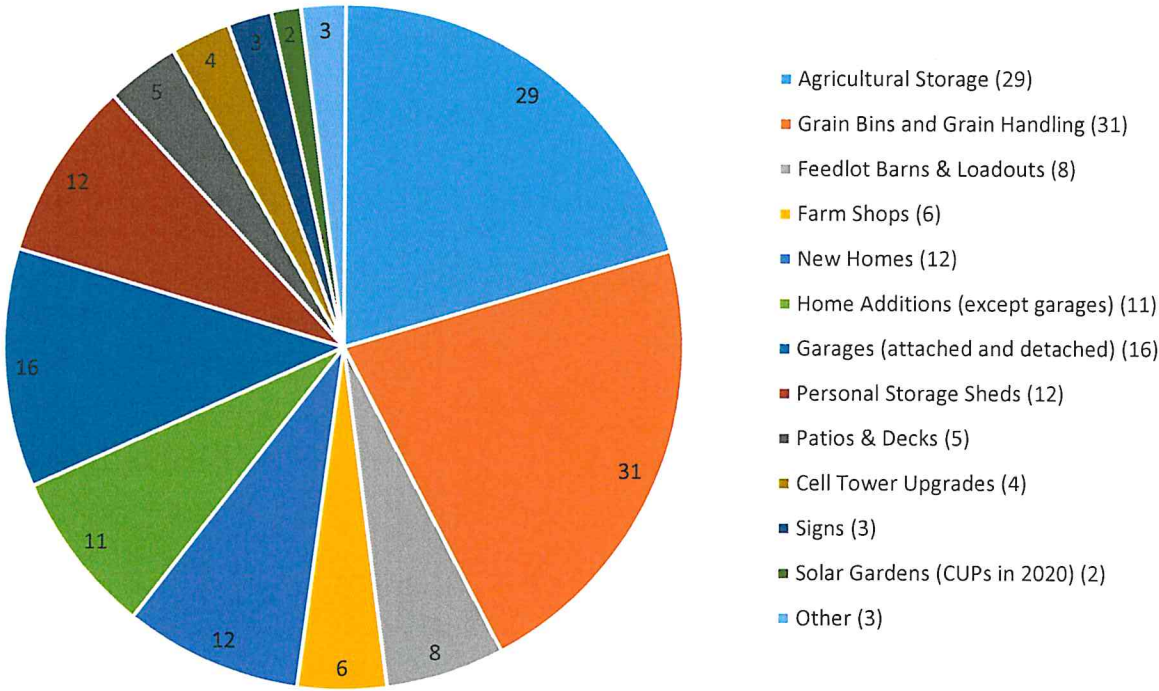
INCLUDING ZONING PERMITS (BUILDING PERMITS), CONDITIONAL USE
PERMITS, VARIANCES, REZONING PERMITS, AND SEPTIC PERMITS

PREPARED BY NICK BROZEK, ENVIRONMENTAL OFFICE, 1-25-22

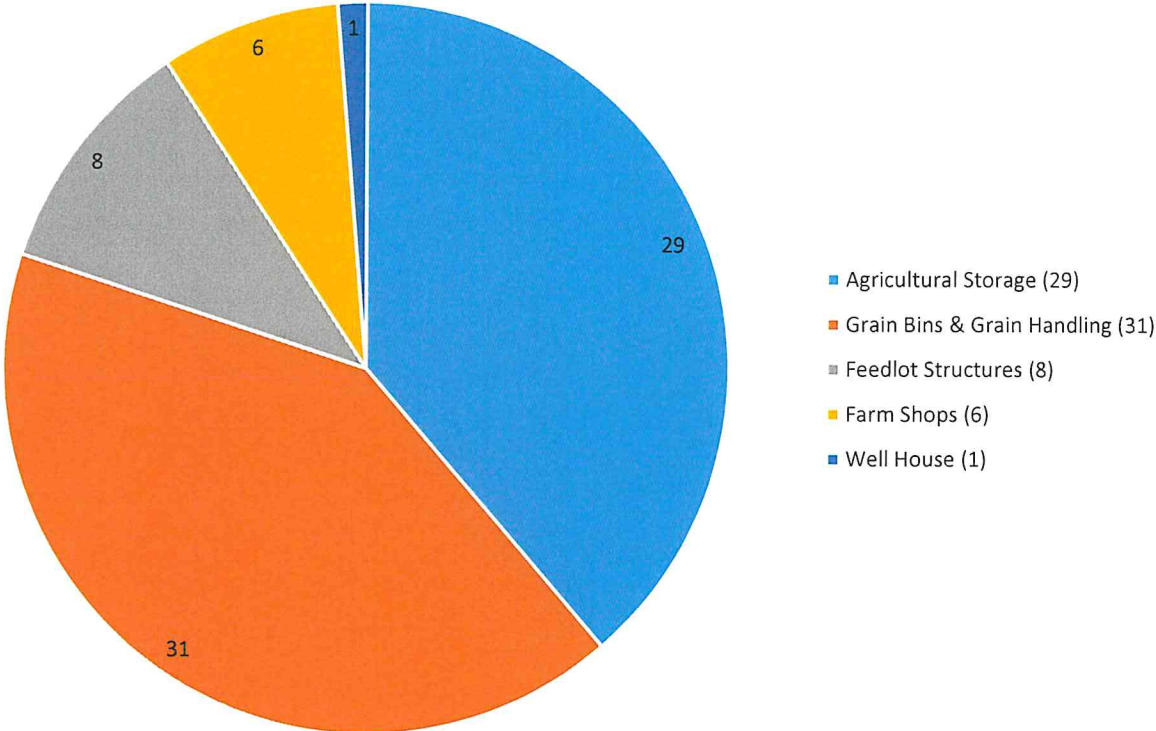
2021 Total Zoning Permit Structures (142)



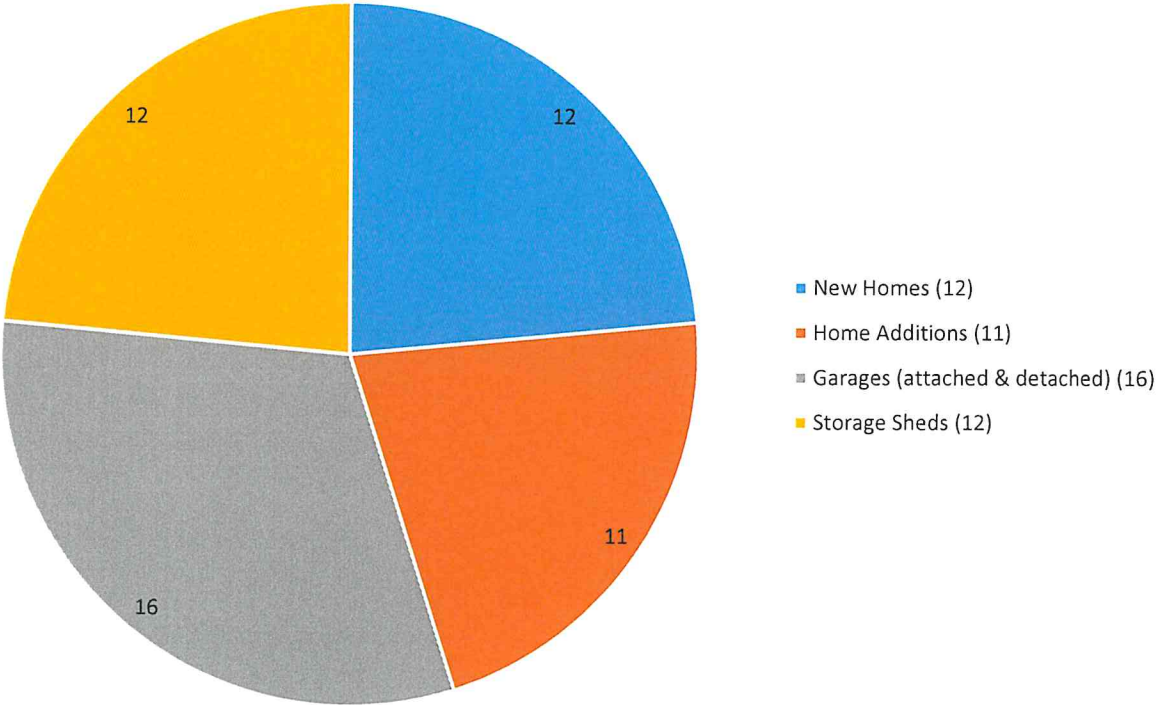
2021 Total Zoning Permit Structures (142)



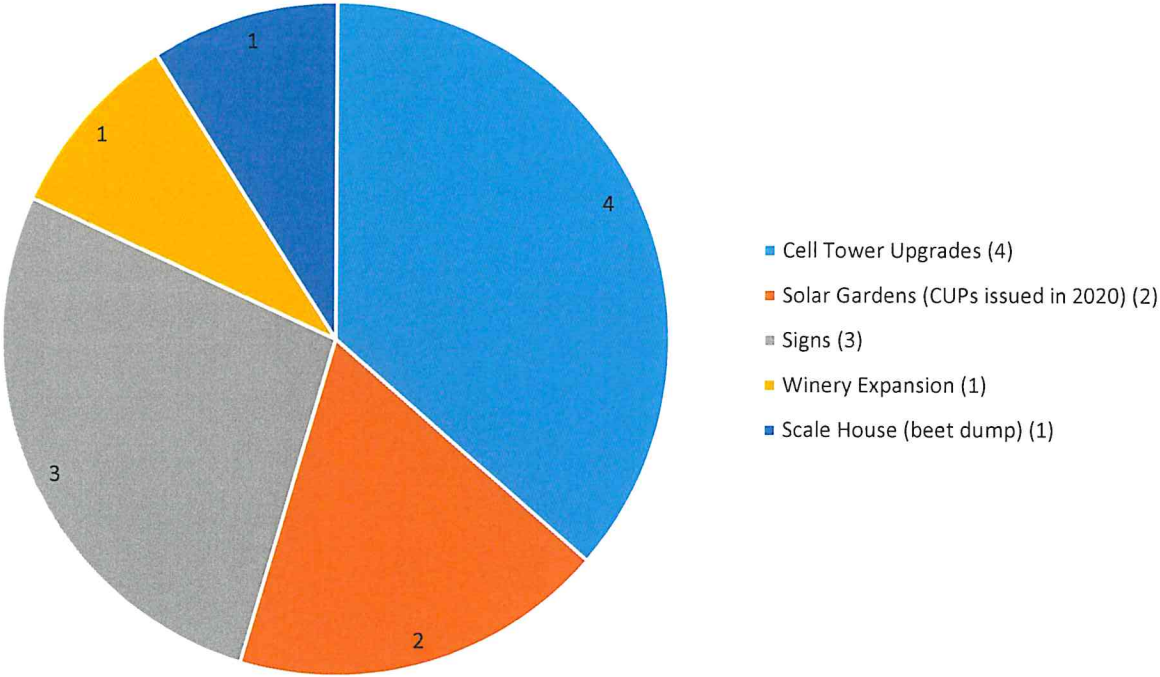
2021 Agricultural Structures (75)



2021 Residential Structures (56)

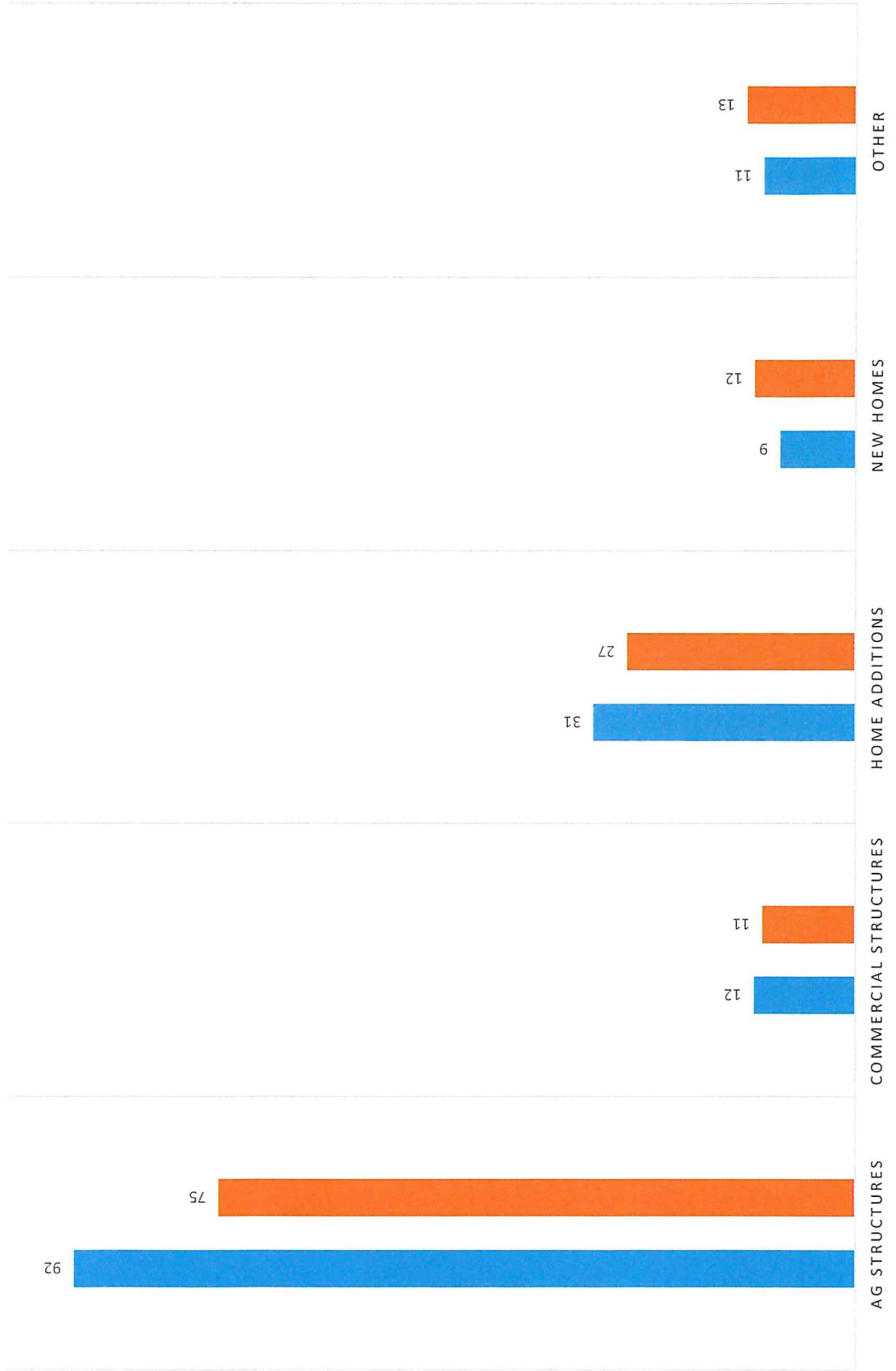


2021 Commercial Structures (11)

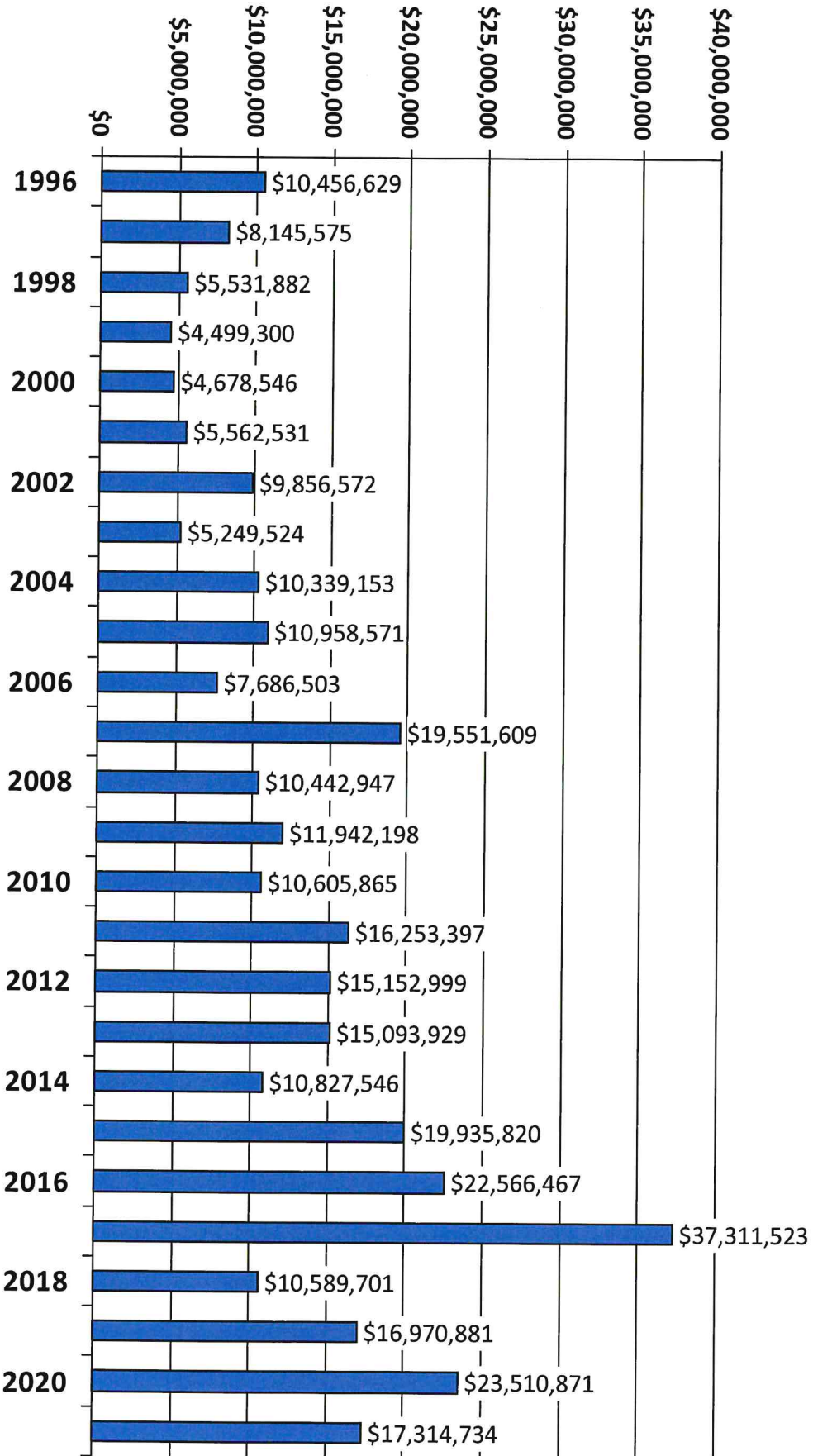


2020 & 2021 COMPARISON

■ 2020 ■ 2021



Building Cost Trends for 1996 - 2021



2021 Zoning Report Summary

Trends:

- Ag structures down
- Commercial structures steady
- Home additions down
- New homes up
- Livestock steady (but more big projects – 3 hog barns in 2021 vs. zero in 2020)
- Total building cost down from 2020
- Total structures down (142 vs. 166)

Trend drivers:

- Commercial – mostly cell tower upgrades & signs
- Ag buildings – Lots of grain bins and storage sheds
- 35 machine sheds and farm shops
- 31 grain bins/accessory structures
- 2 solar gardens (CUPs issued in 2020, construction occurred in 2021)
- Communication tower upgrades were down from 2020

CUPS:

- 3 extraction
- 4 Feedlots
- 1 Cell towers
- 0 Solar gardens
- 1 Co-op expansion (Farmward)
- 1 welding business
- 1 shooting range expansion
- 1 winery expansion
- 1 U-pick strawberry farm expansion
- 1 construction business expansion
- 1 music and camping festival

Variances:

- Feedlot to cemetery
- House addition to septic tank
- Feedlot to neighboring residence
- Garage to township road right-of-way

Septics:

- 47 new or replacement systems
- Numbers up from 2020, when 41 septic systems were installed (and 2019 which saw 27 septic systems installed)

2021 Shoreland and Septic (SSTS) Narrative Reports

SHORELAND REPORT

In the Shoreland District in 2021, Redwood County issued two land use/zoning permits. These were for the following structures: 9' x 40' shipping container, with electrical hook-up, for hunting storage; and a 32' x 48' 2-story attached garage, including office room, workout room, storage space, and bathroom. All structures met the 150' setback from the ordinary high water mark.

A certificate of compliance was required, and received, in connection with the 32' x 48' 2-story attached garage. There is no septic system at the shipping container building site.

Other projects undertaken and issues dealt with in the Shoreland District included, but are not limited to, the following: meetings with property owners regarding shoreland rules; research, analysis and correspondence regarding ten non-development administrative parcel splits; investigate, inspect, and follow up on a manure complaint made in connection with a small cattle feedlot near an unnamed PWI tributary of the Cottonwood River; inspect and research potential existing shooting range expansion into flood-fringe/shoreland zone; inspect, research, and talk with landowner regarding shoreland setback requirements related to the potential expansion or replacement of a farm house that was historically constructed very close to the bank of an unnamed PWI tributary of Plum Creek; research and correspond with property owner and attorney regarding property lines, parcel split, and quiet title action relating to a property on the shore of the Redwood River over which a dispute exists about the property descriptions, in relation to the river and former roadway; correspondence with VSO and state Department of Veterans Affairs regarding proposed Veterans Cemetery to be located partly in the Shoreland District.

No variances were issued in the Shoreland District in 2021.

One SSTS was installed in the Shoreland District in 2021 – a mound system replacing a septic system installed sometime in the 1970s or 80s. The new septic was not able to meet the required setback from an unnamed PWI tributary of the Cottonwood River, though it is further from the river than the old septic. The septic installation was inspected and approved by County staff. A variance to the shoreland setback was issued for this septic in 2020, and was detailed in last year's report.

SSTS REPORT

Staff made site visits to determine soils, inspect SSTS tanks and absorption areas, and inspect alleged ordinance violations. Forty-six SSTS were installed in Redwood County in 2021. Each design was reviewed one or more times depending on how many corrections needed to be made. Each was inspected between one and three times, depending on the type of SSTS and the installation schedule. Nearly 450 staff hours were devoted to SSTS related activities in 2021, about the same staff time as in 2020.

Additionally, inquiries from realtors, lawyers, bankers, and citizens regarding septic rules, regulations, and records were fielded and answered. The septic records kept since 1996 were maintained and held open to the public upon request.

2021 Zoning Structures by Township/District

District	Township Name	Agricultural Structures	New Homes	Home Additions	Commercial Structures	Livestock Structures	Other	Total # in Township
1	Granite Rock	5						5
	Johnsonville	3		1				4
	North Hero	1					2	3
	Springdale	1	1	2		2		6
	Underwood	4			1	1	1	7
	Vesta		1		1	1	4	7
	Westline	2	2	1		1		6
	Gales	2		1			1	4
							District Total =	42
2	Willow Lake	6	1	1			2	10
	Charlestown	1		3			2	6
	Lamberton	1	1	1		1		4
	New Avon	1						1
	Waterbury	3		1			2	6
	Vail	4		2	1		2	9
							District Total =	36
3	Brookville	2	1	2		1		6
	Honner	1					1	2
	Morgan	3		3	1		1	8
	Paxton						3	3
	Sherman	1		1		1	1	4
	Sundown	1	1	1			1	4
	Three Lakes	2		1		1		4
							District Total =	31
4	Swedes Forest	1			1		1	3
	Delhi	4	3	4	1		3	15
	Kintire	1		1		2		4
	Redwood Falls	3	1	2			2	8
	Sheridan	2		1				3
							District Total =	33
	County Totals =	55	12	29	6	11	29	142

2021 Ag Structures by Township

Township Name	Storage Sheds	Bins	Shops	Wind Turbines	Total # Structures
Brookville	1	1			2
Charlestown			1		1
Delhi	2	2			4
Gales			2		2
Granite Rock	2	3			5
Honner	1				1
Johnsonville	1	2			3
Kintire		1			1
Lamberton		1			1
Morgan	2		1		3
New Avon		1			1
North Hero		1			1
Redwood Falls	1	1	1		3
Sheridan		2			2
Sherman		1			1
Springdale		1			1
Sundown		1			1
Swedes Forest	1				1
Three Lakes	2				2
Underwood	1	2	1		4
Vail	2	1	1		4
Waterbury	1	2			3
Westline	2				2
Willow Lake	1	5			6
Totals:	20	28	7		55

2021 Building Costs

District	Township Name	Agricultural Structures	New Homes	Home Additions	Commercial Structures	Livestock Structures	Other	Total Cost
1	Gales	\$300,000		\$40,000				\$340,000
	Granite Rock	\$346,000						\$346,000
	Johnsonville	\$132,000		\$30,000				\$162,000
	North Hero	\$51,000					\$140,800	\$191,800
	Springdale	\$75,000	\$550,000	\$105,000		\$974,000		\$1,704,000
	Underwood	\$213,000			\$108,524	\$25,000	\$3,800	\$350,324
	Vesta		\$300,000		\$37,500	\$60,000	\$94,000	\$491,500
	Westline	\$155,000	\$550,000			\$25,000		\$730,000
							District Total =	\$4,315,624
2	Charlestown	\$85,000		\$139,000			\$3,500	\$227,500
	Lamberton	\$4,000	\$20,000	\$30,000		\$40,000		\$94,000
	New Avon	\$1,800,000						\$1,800,000
	Vail	\$475,000		\$80,000	\$75,000		\$25,000	\$655,000
	Waterbury	\$221,000		\$20,000			\$15,000	\$256,000
	Willow Lake	\$680,000	\$210,000	\$300,000			\$11,500	\$1,201,500
							District Total =	\$4,234,000
3	Brookville	\$217,061	\$175,000	\$40,000		\$850,000		\$1,282,061
	Honner	\$60,000					\$2,600	\$62,600
	Morgan	\$345,000		\$62,000	\$75,000		\$50,000	\$532,000
	Paxton						\$3,000	\$3,000
	Sherman	\$142,000		\$6,000		\$20,000	\$1,800,000	\$1,968,000
	Sundown	\$57,448	\$300,000				\$17,000	\$374,448
	Three Lakes	\$66,000		\$20,000		\$1,500		\$87,500
							District Total =	\$4,309,609
4	Delhi	\$155,000	\$975,000	\$75,000	\$163,000		\$40,000	\$1,408,000
	Kintire	\$107,000		\$150,000		\$16,900		\$273,900
	Redwood Falls	\$257,000	\$180,000	\$57,000			\$100	\$494,100
	Sheridan	\$29,500						\$29,500
	Swedes Forest	\$50,000			\$500,000		\$1,700,000	\$2,250,000
							District Total =	\$4,455,500
	County Totals =	\$6,023,009	\$3,260,000	\$1,154,000	\$959,024	\$2,012,400	\$3,906,300	\$17,314,734

2021 CUP, Rezoning and Variance Permit Lists

Conditional Use Permits

Permit #	Landowner	Type	Date
1-21	Farmward Cooperative	CUP	1/26/2021
2-21	Brian Johnson	Feedlot	3/10/2021
3-21	Brian Kletscher	Extraction	2/23/2021
4-21	Greg Mude	CUP	4/9/2021
5-21	Nathan Petersen	CUP	4/20/2021
6-21	John Rigge	CUP	4/23/2021
7-21	Nick Brozek	CUP	4/20/2021
8-21	Jeff Heiling	CUP	5/3/2021
9-21	Jay Fultz	Feedlot	5/26/2021
10-21	Reynold Christensen	Feedlot	5/26/2021
11-21	Midwest Wireless % Verizon Wireless	CUP	7/6/2021
12-21	Andrew Van Nurden	Feedlot	7/28/2021
13-21	Blair Hanscom	Extraction	8/31/2021
14-21	Vicki Friedrichs	CUP	11/22/2021
15-21	Charlie Chmelar	Extraction	12/14/2021

Temporary Grading and Filling Permits

Rezoning Permits

Permit #	Landowner	Date
1-21r	Veterans Cemetery	11/1/2021

Variance Permits

2021 CUP, Rezoning and Variance Permit Lists

Permit #	Landowner	Date
1-21v	Brian Johnson	1/26/2021
2-21v	Ken & Barbara Rechtzigel	4/7/2021
3-21v	Leila Leach	9/8/2021
4-21v	Violet Hansen	8/31/2021

2021 Conditional Use Permits

Landowner	Permit	Date Approved	Type of Use	Legal Description	Sec	Township
Farmward Cooperative	1-21	3/2/2021	Existing structures- 2, 61' diameter grain bins, 1, 80.5' diameter grain bin; 1, 4700 BPH dryer; related grain legs and conveying equipment; 1.5 million bushel ground piling site. Existing grain bins hold 865,000 bushels. New construction- 1, 90' diameter grain bin and conveying equipment. This bin will hold 515,00 bushels. This site is a grain elevator.	COM@ SE Cor NE1/4; TH W 889.23', N 980.26', E 889.23', S 980.26' To POB. 20A M/L	26	New Avon
Brian Johnson	2-21		Construction of a 41X144X8 total confinement hog finishing barn under barn concrete LMSA addition on to an existing 41X128X8 swine facility. There will be an additional 600 head of swine (180 AU) added to the site. There will be a total of 2200 head of swine 55-300 lbs (660 AU) and 1000 head of swine less than 55 lbs. (50 AU) listed in the registration. The total AU will be 710.	Part of the SE1/4 of the NE1/4, Section 1, Springdale Twp	1	Springdale
Brian Kletscher	3-21	4/20/2021	Mining of gravel and sand for construction purposes.	SW1/4 of Section 22, Vesta Township, Redwood County State of MN.	22	Vesta
Greg Mude	4-21	6/1/2021	Commercial welding busoness in existing 40x40 shop building. The steel will be cut and bent off-site. Mostly contract work for Bayer Crop Science. Applicant is sole employee. Few customers will visit the site. Applicant picks up material and delivers finished product himself in an enclosed trailer. Will not generate any significant amount of waste product or trash.	NW1/4 NW1/4 Ex. 5.05A Tr, 34.95A	27	Sheridan
Nathan Petersen	5-21	6/1/2021	Landscaping changes- leveling out ground for 2 potential skeet shooting fields. Lighting installation on skeet shooting fields for after sunset hours shooting range use. Landscaping changes for sets of new rifle and pistol shooting bays with side and back berms. Lighting on pistol- rifle bays for after sunset hours shooting range use. Running new electrical lines for new main power to both skeet fields and rifle- pistol bays. Operating (shooting) hours changes from current 8am - 10 pm to 8am to 12:30am for shooting under lights from trap, skeet, sporting, and rifle- pistol bays. Possibly enroll parcels of land into CRP grasses, pollinator plots, food plots, pasture mix.	SE1/4 Ex. Tr. 818x739n feet, 146.3A	19	Underwood
John Rigge	6-21	6/1/2021	72x76 barn structure. Wine production area and tasting room for wine, spirits, and beer. Seating or capacity for around 50 people. Small kitchen for appetizers.	North 429 feet of the West 1423 feet	21	Swedes Forest

Landowner	Permit	Date Approved	Type of Use	Legal Description	Sec	Township
Nick Brozek	7-21	6/1/2021	Operate food truck/ state certified kitchen on strawberry farm and sell products not raised on the premises.	**also includes parcel no. 64-003-3040----- SW1/4	3	Sheridan
Jeff Heiling	8-21	7/6/2021	The purpose of the proposed building addition (50x84x14 to the existing 40x64x10 building) is to house equipment used for the building construction. The large building (54x105x15) is also used for construction equipment storage and normal schedule equipment maintenance. Our business of building remodeling is done on customer properties. We employ 3-4 full time employees which meet at our site then proceed to the customers work site for construction operations. Our normal hours of work range from 8-10 hours per day 5 days a week. Primary traffic is by employees coming to our location then leaving for work van or truck for customers site. Returning to our site after a normal working day then leaving for home. Because normal business is conducted at customers sites there is little to no waste produced at our property. We currently use a 1.5 CY. Dumpster for normal waste which is usually picked up once a month on the average by a waste management company. The South lot of our property is designated as our business area entered by the south driveway / approach from Idea Ave. The north driveway from Ideal Ave. is our entrance to our house and buildings for personal use.	Commencing at a point 600' South of the NW corner of section 23, TWP 111 N, Range 37 W, thence E 364', thence S 611', thence W 364', thence N 611' to the beginning, containing 5.105, more or less	23	Vail
Jay Fultz	9-21		The site currently contains one 51x228ft total confinement swine barn with an 8ft underfloor manure containment pit housing 1300 (390 animal units AU) finishing swine and a 30ft 36ft mortality compost area. The proposed project would consist of an additional 102ftx200ft total confinement barn capable of housing 2400 finishing (720AU) for a total of 3700 finishing swine (1110AU) on site after the proposed expansion.	NE1/4 of SE1/4 of Sec 21 Springdale Twp. Redwood County of NE 1/4 of the SE1/4 of Sec 21 Redwood county	21	Springdale
Reynold Christensen	10-21		The new proposed feedlot will be located in the SE1/4 of the SE1/4 in Section 14 Brookville Township, Redwood County, Minnesota. The proposed new feedlot will be a 122x224' total confinement facility with a capacity of 3,300 head of finishing swine weighing between 55-300 pounds for a total of 999 animal units. The proposed barn will have an 8' deep concrete below barn manure storage pit with 12 months of storage. The total animal units after construction will be 999.	The South 584 feet of the West 322 feet of the Southeast Quarter of the Southeast Quarter of Section 14, Township 110 North, Range 34 West, Redwood County	14	Brookville
Midwest Wireless %	11-21	7/6/2021	Add 25' of height to existing telecommunications tower structure.	7.27A TR IN SW1/4 NW1/4, 7.27A	15	Morgan

Landowner	Permit	Date Approved	Type of Use	Legal Description	Sec	Township
Andrew Van Nurden	12-21		Add 30' x 70' total confinement hoop shed for 140 doe goats and 110 kids, and 14' x 50' total confinement shed for 50 kid goats. On existing total confinement swine farm.	10 acres in E1/2 of NE1/4 of Section 32	32	Sherman
Blair Hanscom	13-21	11/1/2021	extracting, processing and stockpiling gravel on site. Applicant has right by through lease to move and reclaim the land at issue. No buildings will be located on site. Hours of operation will be 6am to 8pm, 430th St. CSAH 7 will be used for hauling.	Parcel of Record : SE1/4 S1/2 SW1/4; 240 acres Area of Excavation: E1/2 SE1/4 SW1/4 and W1/2 SW1/4 SE1/4 a total of 16.4 acres will be extracted in the area of excavation	17	Swedes Forest
Vicki Friedrichs	14-21		Country music and camping festival, as a 3-day event at the farm site located at 29446 370th Street, Redwood Falls, starting in July 2022, with a maximum of 1000 attendees.	N 1040' E 420' E1/2 NW1/4 10.03A	21	Delhi
Charlie Chmelar	15-21	12/7/2021	Extract, process, stockpile sand & gravel; temporary equipment storage; no buildings; operation hours 7am - 7pm; CSAH 17 will be used for hauling; estimated amount of material to be mined is 40,000 yards; top soil will be pushed along east boundary into a berm and then pushed back over the pit for reclamation.	W1/2 SE1/4, 80.A	23	Delhi

2021 Extraction Permits

Landowner	Permit	Date Approved	Description of Extraction	Legal Description	Sec	Township
Brian Kletscher	3-21	4/20/2021	Mining of gravel and sand for construction purposes.	SW1/4 of Section 22, Vesta Township, Redwood County State of MN.	22	Vesta
Blair Hanscom	13-21	11/1/2021	extracting, processing and stockpiling gravel on site. Applicant has right by through lease to move and reclaim the land at issue. No buildings will be located on site. Hours of operation will be 6am to 8pm, 430th St. CSAH 7 will be used for hauling.	Parcel of Record : SE1/4 S1/2 SW1/4; 240 acres Area of Excavation: E1/2 SE1/4 SW1/4 and W1/2 SW1/4 SE1/4 a total of 16.4 acres will be extracted in the area of excavation	17	Swedes Forest
Charlie Chmelar	15-21	12/7/2021	Extract, process, stockpile sand & gravel; temporary equipment storage; no buildings; operation hours 7am - 7pm; CSAH 17 will be used for hauling; estimated amount of material to be mined is 40,000 yards; top soil will be pushed along east boundary into a berm and then pushed back over the pit for reclamation.	W1/2 SE1/4, 80.A	23	Delhi

2021 Rezoning Permits

Landowner	Permit	Date Approved	Former Zoning	New Zoning	Legal Description	Sec	Township
Veterans Cemetery	1-21r	11/16/2021	Agricultural	Urban Expansion	4.2A TR NW1/4 SE1/4 & 14.17A TR NE1/4 SE1/4 & E 70A NEFR1/4 EX TR 395' X 583' & EX TR TO MN DOT 81.49A	4	Paxton

2021 Variance Permits

Landowner	Permit	Date Approved	Description of Variance	Legal Description	Sec	Township
Brian Johnson	1-21v	2/23/2021	Proposing an addition of 41X144X8 total confinement hog finishing barn with under barn LMSA to an existing 41X128X8 total confinement barn. The new addition is less than the 1/2 mile setback from Trinity Lutheran Cemetary. The distance from the cemetary to the northwest corner of the barn is approx. 2166 feet. I am requesting a variance of 474 feet.	Part of the SE1/4 of the NE1/4, Section 1, Springdale Twp.	1	Springdale
Ken & Barbara Rehtzigel	2-21v	5/13/2021	Construct living room addition and wrap-around porch on existing house. The porch will not meet the required 10-foot setback from the septic tank. The applicant is seeking a 6-foot variance to the setback, to construct the porch 4 feet from the edge of the septic tank.	TR BEG 350' N SW COR SW1/4; TH E 650', N 800', W 650', S 800' TO POB, 11.94A M/L	7	Sheridan
Leila Leach	3-21v	9/15/2021	I am looking to build a livestock cattle building for up to 105 animal units within the 1/8 mile setback from my neighbors house. I will need a variance for approximately 160 feet.	5A M/L Tr in 520A N1/2 NW1/4 & Part of N1/2 S1/2 NW1/4	4	Westline
Violet Hansen	4-21v	9/24/2021	Move building in from Farmfest and place it on this site. To be used as a garage.	E1/2 NE1/4, 80.A	18	Morgan

2021 Grading/Filling Permits

Landowner	Permit	Date Approved	Description of Extraction	Legal Description	Sec	Township
William Schmidt	1-21tgf		Top soil moved to side. Excess clay moved to location from off site. Top soil will be pushed back over the disturbed area OR the clay may be hauled away to another project. Currently only 1/2 acre, may expand to 1.5 acres.	SW1/4 SW1/4 EX NLY 802.55', 15.6A	1	Redwood Falls

2021 Livestock Structures

Township Name	Applicant	Description
Lamberton	Adam Kronback	Construct load out area for existing cattle barn. Will consist of two pens that run to a bud box loading system. Till have a 10' tall loading chute to load semi trucks. The fences will be constructed of oil pipe and sucker rods and will be 6 feet tall. The floor will be concrete.
Underwood	Mike Boerboom	Construct a 24'x16' room for gathering dead pigs before removing to compost site, and temporary receiving area for supplies. The room will be added on to the existing structures, next to the loadout chute. It will have a concrete floor.
Kintire	Mike Altermatt	Construct 2 new load chutes on south side of existing barn.
Three Lakes	Joe Seifert	Construct a roof for cattle shelter. Will extend the existing cattle lot west to the roof structure. Will add 50 head of cattle, for a total of 150 in the lot.
Springdale	Jayson Fultz	Construct 2400-head confinement hog barn on existing feedlot site. All construction and use of the barn will conform to the terms and conditions of Redwood County Animal Confinment Feedlot Conditional Use Permit #9-21. Will have under-floor poured concrete manure storage pit.
Brookville	Brian Schwartz	Construct new confinement feedlot barn, with capacity for 3,330 finishing swine between 55 and 300 pounds in weight. Barn will have poured-concrete under-floor manure storage pit.
Vesta	Dale Mandelkow	Construct working shed for cattle. Will have 16' side-walls. Animal Units will not increase.
Sherman	DeAnna Van Nurden	Construct hoop shed for livestock (see Conditional Use Permit #12-21).
Westline	Joshua Leach	Construct a pole building for use partly as a cattle feedlot building and partly for hay and machinery storage. Maximum animal unit capacity will be 105.
Kintire	Mike Altermatt	Construct 2 new load chutes on south side of existing barn.
Springdale	Jayson Fultz	Construct 2400-head confinement hog barn on existing feedlot site. All construction and use of the barn will conform to the terms and conditions of Redwood County Animal Confinment Feedlot Conditional Use Permit #9-21. Will have under-floor poured concrete manure storage pit.

2021 Commercial Structures

Township Name	Applicant	Description
Delhi	Paul Wallert	Construct scalehouse and scale on recently expanded, existing beet piling site. NOTE: scale and scalehouse must meet the required 67 foot setback from the edge of the Hwy 19 ROW.
Swedes Forest	John Rigge	Construct building on existing farm winery, for wine production and tasting room pursuant to Conditional Use Permit #6-21.
Vail	Jesse Dimond	Install new equipment on, and shelter at the base of, the existing communications tower located on the site. (See attached plans). Tower height will not increase.
Underwood	Amanda Anderson	Communications tower upgrade. Remove old fixed wireless equipment and add new fixed wireless equipment, on existing communications tower. (see attached plans).
Morgan	David Trost	ATT is collocating telecom equipment on an existing American Tower-owned guyed communications tower. A 25' extension will be added to the top of the existing 250' tall tower, for a new total height of 275'. Also, a 15'x20' area will be added on the ground to house a 6'10" square equipment shelter and diesel generator.
Vesta	Amy Dresch	Communications tower equipment upgrade - install 3 antennas & six radios with 1 hybrid cable. No changes to size of existing ground space or tower height.

2021 Zoning Permits in Shoreland

Date	Permit Number	Applicant
4/21/2021	43-21	Doug Tiffany
8/12/2021	86-21	Brooks Steffl



REQUEST FOR BOARD ACTION

Requested Board Date: 2/1/2022	Originating Department: Environmental
Preferred 2nd Date:	
Discussion Item:	Presenter: Nick Brozek
Solar Garden Moratorium	estimated time needed: 5 minutes
Board Action: <input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Set date for public hearing on enactment of an ordinance for a moratorium on the construction of Commercial Solar Gardens.

Set March 1, 2022 at 10:00 A.M. as the time and date for a public hearing on the moratorium ordinance.

Background Information:

This moratorium is designed to stop the construction and development of commercial solar gardens for a period of one year from enactment of the moratorium. Commercial Solar Gardens are defined in the moratorium as any solar array for which the sole purpose is producing energy for sale on the power grid. Private solar arrays providing power for the owner, including private arrays that sell back some power to the power company, will not be affected.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

**REDWOOD COUNTY MORATORIUM ON THE PERMITTING AND
CONSTRUCTION OF COMMERCIAL SOLAR GARDENS & INTERIM SOLAR
GARDEN ORDINANCE**

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MORATORIUM ON THE PERMITTING AND CONSTRUCTION OF COMMERCIAL SOLAR GARDENS & INTERIM SOLAR GARDEN ORDINANCE

The county board of Redwood County, Minnesota, hereby ordains:

Article 1. Title

- 1.01 The title of this Ordinance shall be “Moratorium on the Permitting and Construction of Commercial Solar Gardens & Interim Solar Garden Ordinance.” It shall be referred to herein as “this Ordinance.”

Article 2. Purpose

- 2.01 The purpose of this Ordinance is to protect and promote the public health, safety, and general welfare pursuant to the powers vested in the county by the State of Minnesota in Minnesota Statutes Chapter 394.21. The moratorium is intended to provide the opportunity for Redwood County to conduct studies and schedule public hearings for the purpose of updating and amending the Redwood County Solar Ordinance (Sections 153.330 through 153.338 of Redwood County Code of Ordinances).

Article 3. Authority

- 3.01 Statutory Authority. Chapter 394.21 of Minnesota Statutes, authorizes counties to adopt official controls for planning and zoning for the purpose of protecting the public health, safety, and general welfare. Furthermore, Chapter 394.34 of Minnesota Statutes authorizes counties to enact interim zoning ordinances in order to conduct studies and hold hearings regarding the amendment of official controls that regulate land uses and related matters.
- 3.02 Comprehensive Plan. This ordinance is in conformity with the Redwood County Comprehensive Plan standards regarding supporting agriculture as the backbone of the county economy (Redwood County Comprehensive Plan, pages 2, 29, 30, 52, and 74), managing land for optimal long term economic benefit and efficient use of energy (Redwood County Comprehensive Plan, page 95), maximizing the potential use of solar energy (Redwood County Comprehensive Plan, page 68), and balancing the needs of the community and renewable energy policy (Redwood County Comprehensive Plan, page 67).

Article 4. Definitions

- 4.01 Commercial Solar Garden – A commercial solar garden is a solar array that is the primary use of the site and which primarily produces power that is used off-site.
- 4.02 Private Solar Array – A private solar array is a solar array that is an accessory use in which the energy produced is used entirely on-site, or is first used on-site before any excess energy produced is sold back to the operator’s regular electrical service provider.

- 4.03 Solar Array – A solar array is a solar collector or group of solar collectors, either mounted on a building or on poles, racking, or other structure.
- 4.04 Solar Collector – A solar collector is a device, structure or part of a device or structure for which the primary purpose is to transform solar radiant energy into thermal, mechanical, chemical, or electrical energy.

Article 5. Moratorium

- 5.01 A moratorium on the permitting and construction of commercial solar gardens & Interim Solar Garden Ordinance shall be in effect for a period of 365 days from the enactment of this Ordinance. During the 365 day moratorium, permits shall not be issued for the construction of commercial solar gardens in the areas of Redwood County lying within the zoning authority of the county. The Moratorium shall apply in all Zoning Districts within Redwood County, as listed and described in Redwood County Ordinance.
- 5.02 This Moratorium does not apply to the permitting and construction of private solar arrays.

Article 6. Existing commercial solar gardens

- 6.01 Commercial solar gardens in existence on the date of enactment of this Ordinance may continue to operate as they were prior to enactment, including conducting routine maintenance and necessary repairs, provided that such commercial solar gardens were in conformity with Redwood County Ordinance at the time that they were originally constructed.
- 6.02 Commercial solar gardens for which permits have been obtained from Redwood County, but which have not yet been constructed as of the date of enactment of this Ordinance, may be constructed subsequent to enactment of this Ordinance, during the time period for which said permits are valid.

Article 7. Effect on existing ordinance and laws

- 7.01 In the event that the provisions of this Ordinance conflict with other sections of the Redwood County Ordinance, this Ordinance shall control. In the event that the language of this Ordinance conflicts with any Minnesota State law or rule, the State law or rule shall control.
- 7.02 Redwood County Code of Ordinances Sections 153.330 through 153.338, will remain in effect during the duration of the 365 day moratorium referred to in Article 5 of this Ordinance. However, this Ordinance shall be the controlling authority and official control in respect to all commercial solar gardens for the duration of said moratorium.

Article 8. Date of effect

8.01 This ordinance shall be effective as of the date it is enacted by the Redwood County Board of Commissioners. It was remain effective for 365 days after the effective date.

Article 9. Adoption

9.01 The Redwood County Moratorium on the Construction of Permanent Signs & Interim Sign Ordinance is hereby adopted by Redwood County Board of Commissioners on the _____ day of _____, 2022.

Chair, Redwood County Board of Commissioners

ATTEST:

EFFECTIVE DATE: _____



REQUEST FOR BOARD ACTION

Requested Board Date:	02-01-2022	Originating Dept.:	Technology Dept.
Preferred 2 nd Date:			
Discussion Item:		Presenter:	Paul Parsons
Morris Electronics Barracuda Energized Updates		estimated time needed:	5 Minutes
Board Action:		<input checked="" type="checkbox"/> Yes, action required <input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Redwood County Board of Commissioners to review and provide direction for the approval and purchase of a 5 Year subscription for Barracuda Message Archiver (Email Archive) 60 months at \$55.50 for Energized updates and 60 months at \$50.00 for instant replacement. Total for five years will be \$6330.00

Background Information:

We archive every email sent and received for two years as per our County policy. This will be a renewal for updates, maintenance/instant replacement for the email archiver.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****



511 Atlantic Ave., Morris, MN 320-589-1781

To: Paul Parson
 Redwood County
 Phone: 507-637-1134
 Fax:

Date
 1/18/2022

From: Morris Electronics Inc
 Shawn Larsen
 Phone: 320-589-1781
 Cell: 320-287-0922
 Fax: 320-589-3595
 E-mail: shawn.larsen@morriselectronics.net

SERIAL NUMBER 880827 EXPIRING FEBRUARY 15, 2022

Qty	Part #	Description	per unit \$	extended \$
60	13773062	Barracuda Energize Updates - Subscription license (1 month) - for P/N: BMA150A	\$ 55.50	\$ 3,330.00
60	13773063	Barracuda Instant Replacement - Extended service agreement - replacement - 1 month - shipment - response time: 1 business day - for P/N: BMA150A	\$ 50.00	\$ 3,000.00
			Sub Total	\$ 6,330.00
			Sales Tax	EXEMPT
			TOTAL	\$ 6,330.00



REQUEST FOR BOARD ACTION

Requested Board Date:	02-01-2022	Originating Dept.:	Technology Dept.
Preferred 2 nd Date:			
Discussion Item:		Presenter:	Paul Parsons
BM/iSeries/Mainframe Maintenance Contract Renewal		estimated time needed:	
Board Action: <input checked="" type="checkbox"/> Yes, action required		<input type="checkbox"/> No, informational only	

If Action, Board Motion Requested:

Redwood County Board of Commissioners, please review and provide direction to renew our Maintenance Contract with Heppner Consulting Inc. (aka Redstone Inc) for our IBM/iSeries mainframe system that has all of our County Tax/Land information. this is an annual maintenance for \$5239.21.

Background Information:

The Maintenance agreement will cover hardware, software, hard drive retention, media enclosure.

Supporting Documents: Attached None

County Attorney Reviewed Information: Completed In Progress Not applicable

Administrators Comments:

Reviewed by Administrator: Yes No

**** The deadline for submitting items is 4:30 p.m. Wednesday prior to a Tuesday board day ****

Order Proposal

HARDWARE & SOFTWARE
MAINTENANCE FOR 9009-41A

January 20, 2022

Redwood County Technology
Paul Parsons
403 South Mill Street
Redwood Falls, MN 56283

Dear Paul,

Heppner Consulting, Inc. is pleased to offer the following solution to Redwood County Technology:

Description	Qty	Sale Price
HWMA for 9009-41A - Serial #000036440 - 24x7 (01-28-2022 through 01-26-2023)	1	\$ 1,037.19
SWMA for IBM i for 9009-41A - Serial #000036440 - Full Shift (01-28-2022 through 01-26-2023)	1	1,759.99
Hard Drive Retention - Sys p for 9009-41A - Serial #000036440 (01-28-2022 through 01-26-2023)	1	107.35
SWMA for PowerVM Enterprise ED for 9009-41A - Serial #000036440 Full Shift - (01-28-2022 through 01-26-2023)	1	125.99
SE for IBM i V7R2 - Per Proc for 9009-41A - Serial #000036440 - Full Shift (01-28-2022 through 01-26-2023)	1	1,759.99
HWMA for 7226 Multimedia Enclosure (7226-1U3) Serial #0097A3369 - 9x5 NBD - (01-28-2022 through 01-26-2023)	1	448.70
Total Solution Price:		\$ 5,239.21

Thank you for allowing Heppner Consulting, Inc. to present this solution to you. To process the order, please sign and return a copy of this letter to me at your earliest convenience.

Leon Olson
Heppner Consulting, Inc.
Cell: 605-929-8000
Email: leonolson@redstonetechinc.com

Buyer Redwood County Technology

By: _____ Name: _____
Authorized Signature Print Name

Title: _____ Date: _____

PO# (optional) _____

Paul,

Good afternoon. Hope you are doing well. It's renewal time for the hardware and software maintenance on your Power9. Below is a quote for 1 year term. 2, 3 & 5 year options are also available. Are you available for a call tomorrow or Wednesday for a quick call to discuss?

Hardware Maintenance:

Description	Type	Model / Feature	Serial Number	Charge Start Date ⁵	Qty	Service Level Code ²	Maint Svc ³	Code ⁴	Charges
IBM POWER SYSTEM S914	9009	41A	000036440	01/28/2022	1	000	1	W	\$ 1,037.19
4-core 2.3/3.8 GHZ POWER9		EP10		01/28/2022	1			W	
7226 MULTI MEDIA ENCLOSURE	7226	1U3	0097A3369	01/28/2022	1	002	1		\$ 448.70
Subtotal Hardware Maintenance									\$ 1,485.89

Software Maintenance:

Description	Type	Model / Feature	Serial Number	Services Start Date	Qty	Product Group/Service Option	Charges
HARD DRIVE RETENTION - SYS p				01/28/2022			\$ 107.35
	9009	41A	000036440		1		
SWMA FOR IBM i							\$ 1,759.99
						SOFTWARE MAINTENANCE	
						P05	
						CHARGEABLE PROCESSORS	
						FULL SHIFT	
	9009	41A	000036440		1		
SWMA FOR POWERVM ENTERPRISE ED							\$ 125.99
						SOFTWARE MAINTENANCE	
						SMALL	
						CHARGEABLE PROCESSORS	
						FULL SHIFT	
	9009	41A	000036440		1		

Description	Type	Model / Feature	Serial Number	Services Start Date	Qty	Product Group/Service Option	Charges
SE FOR IBM i V7R2 - PER PROC							\$ 1,759.99
						SUPPORT	
						P05	
						NUMBER OF PROCESSORS	
						FULL SHIFT	
	9009	41A	000036440		1		
Subtotal Software Maintenance & Services							\$ 3,753.32

Summary:

Customer No.	Customer Name and Address	One Time Charge	Hardware Maintenance	Services & Software Maintenance	Total
00699433	REDWOOD COUNTY 250 S JEFFERSON REDWOOD FALLS MN 56283-8304	\$ 0.00	\$ 1,485.89	\$ 3,753.32	\$ 5,239.21

Thank You,
Leon Olson
Cell: 605-929-8000



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/18/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hiscox Inc. 5 Concourse Parkway Suite 2150 Atlanta GA, 30328	CONTACT NAME: PHONE (A/C, No, Ext): (888) 202-3007 FAX (A/C, No):	
	E-MAIL ADDRESS: contact@hiscox.com	
INSURED Redstone Technologies, Inc. 3509 S. Jesse James Dr. Sioux Falls SD 57103	INSURER(S) AFFORDING COVERAGE NAIC #	
	INSURER A : Hiscox Insurance Company Inc 10200	
	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
INSURER F :		

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			UDC-5059059-CGL-22	01/18/2022	01/18/2023	EACH OCCURRENCE \$ 2,000,000
			DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000				
			MED EXP (Any one person) \$ 5,000				
			PERSONAL & ADV INJURY \$ 2,000,000				
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ S/T Gen. Agg.
							\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$
							AGGREGATE \$
							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N N / A If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE OTH-ER
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER CANCELLATION

	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/18/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

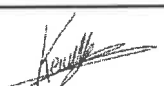
PRODUCER Hiscox Inc. 5 Concourse Parkway Suite 2150 Atlanta GA, 30328	CONTACT NAME: PHONE (A/C, No, Ext): (888) 202-3007 FAX (A/C, No):	
	E-MAIL ADDRESS: contact@hiscox.com	
INSURED Redstone Technologies, Inc. 3509 S. Jesse James Dr. Sioux Falls SD 57103	INSURER(S) AFFORDING COVERAGE NAIC #	
	INSURER A: Hiscox Insurance Company Inc 10200	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
INSURER F:		

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSP	SUBR WVR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE	\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE	\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE OTH-ER	\$
A	Professional Liability			UDC-5059059-EO-22	01/18/2022	01/18/2023	Each Claim: Aggregate:	\$ 1,000,000 \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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3509 South Jesse James Drive
Sioux Falls, SD 57103-7133
(605) 929-8000

Agreement for Hourly Assistance Services - Order Confirmation

Customer Name:	Redwood County Technology
Customer Contact Name:	Paul Parsons
Customer Address:	403 South Mill Street Redwood Falls, Mn 56283

This Order Confirmation and the additional terms on page 2 form our complete agreement regarding the Hourly Assistance ("Services") described herein and replaces any prior oral or written communications between us. By signing below, you agree to these terms.

Agreed to:

Customer
Authorized Signature _____

Please Print Name _____

Date _____

Scope of Services

Service may include the following:

- Backup and Recovery
- Information Systems Planning and Design
- Installation & Migration
- Operational Management
- Performance Monitoring and Optimization
- Disaster Recovery and/or High Availability
- PTF Management
- Security Analysis

Payment Options

- ____ Per Hour (\$160.00)
- ____ Prepaid (\$145.00/hr.) Number of hours: ____ (minimum of 5)
Auto Renew until cancelled

RTI will provide the labor to assist you as described above. Services provided during prime Shift (from 8 a.m. to 5 p.m., Central Time Zone, Monday through Friday, excluding national holidays unless agreed upon by both parties).

Per hour engagements will be invoiced monthly for the actual hours of Service at the agreed upon rate. Prepaid invoices will be invoiced in advance for the agreed upon number of hours. Prepaid hours will auto renew and be invoiced when the prepaid hours have been used. Unused prepaid hours will be refunded upon request.

Services will be billed in ¼ hour increments for prime shift and ½ hour minimum for off-shift.

All actual travel-related expenses will be chargeable including mileage, meals, lodging, etc. Travel expenses, upon request, may be applied to the prepaid contract by reducing the number of hours available by the cost of the travel expenses. (Travel expenses divided by the hourly rate.)

1. Scope of Services

We will provide assistance services to you on an hourly basis. You are responsible for managing the project and for any results achieved. The Order Confirmation will contain a description of the assistance tasks, estimated schedule, and authorized amount of labor. This is an estimate and not a fixed-price commitment. Actual charges will be equal to actual hours worked multiplied by the rate specified in the Order Confirmation. Amounts are due upon receipt of invoice and payable as specified in the invoice. You agree to pay accordingly, including any late payment fee. Details of any payment provisions will be provided upon request at time of order and will be included in the invoice. If any authority imposes a duty, tax, levy, or fee, excluding those based on our net income, upon any transaction under this Agreement, then you agree to pay that amount as specified in the invoice or supply exemption documentation.

We will inform you if it is necessary to exceed the amount of labor or the end date specified in the Order Confirmation. You may authorize, in writing, additional labor or extension of the end date. If you instead choose to terminate our Services, you agree to pay us for actual labor expended and any actual travel and living expenses (incurred by us) through the termination of the Services.

2. Warranty for Services

We warrant that we perform Services using reasonable care and skill.

THIS WARRANTY IS YOUR EXCLUSIVE WARRANTY AND REPLACES ALL OTHER WARRANTIES OR CONDITIONS, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OR CONDITIONS OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

We do not warrant uninterrupted or error-free operation of any Service.

3. Limitation of Liability

The customer agrees that RTI's liability for damages, shall not exceed the total amount paid for services. This shall be the customer's exclusive remedy. The customer further agrees that RTI will not be liable for any lost profits, nor for any claim or demand against the customer by other party. In no event will RTI be responsible for any indirect, special or consequential loss.

This limit also applies to any of our subcontractors. It is the maximum for which we and our subcontractors are collectively responsible.

Items For Which We Are Not Liable

Under no circumstances are we, or our subcontractors, liable for any of the following:

1. third-party claims against you for damages (other than those under the first item listed above);
2. loss of, or damage to, your records or data; or
3. special, incidental, or indirect damages or for any economic consequential damages including lost profits or savings), even if we are informed of their possibility.

4. Responsibilities

1. Neither of us grants the other the right to use its trademarks, trade names, or other designations in any promotion or publication without prior written consent.
2. All information exchanged is non-confidential. If either of us requires the exchange of confidential information, it will be made under a signed confidentiality agreement.
3. Each of us is free to enter into similar agreements with others.
4. Each of us will allow the other reasonable opportunity to comply before it claims that the other has not met its obligations.
5. Neither of us will bring a legal action under this Agreement more than two years after the cause of action arose.
6. Neither of us is responsible for failure to fulfill any obligations due to causes beyond its control.
7. You agree not to assign, or otherwise transfer, this Agreement or your rights under it, delegate your obligations, or resell any Service without prior written consent.
8. You agree that you are responsible for the results obtained from the Services.
9. You agree to provide us with sufficient and safe access to your facilities for us to fulfill our obligations. Remote access is acceptable.

5. Changes

RTI may increase rates by giving you a one-month written notice. For any other changes to this Agreement to be valid, both of us must sign it.

6. Sales and Use Taxes

Tax Exempt.

RTI Redstone Technologies, Inc.

Statement of Work for Project Support Services OS/400 (IBMi) Upgrade

Leon Olson
3509 South Jesse James Drive
Sioux Falls, SD 57103
Phone: 605-929-8000

Executive Overview:

Provide V7R2 to V7R4 remote upgrade service for OS400/IBMi, License Internal Code, Operating System and License Program Products for one IBMi Computer. If there is software incompatibility to V7R4, RTI will perform the upgrade to V7R3 instead.

Statement of Work:

This Statement of Work defines the tasks performed by Redstone Technologies, Inc. (RTI), the responsibilities to be met by the customer, the project completion criteria, and the price.

RTI Responsibilities:

- Provide planning assistance for software upgrade.
- Install prerequisite PTFs prior to upgrade.
- Review backups.
- Preload software for upgrade.
- Verify hardware compatibility.
- Verify backups complete prior to upgrade.
- Verify PC with IBM's Access Client Solution for console connection.
- Perform IBMi upgrade on IBMi computer system.
- Install cumulative, Hiper, Database, Java, HTTP, and Security group PTF packages.
- Websphere software update if required is not included in this service.
- Post installation check.

Completion Criteria:

The project will be considered complete when one of the following first occurs:

- specified services as described in RTI Responsibilities,
- project is terminated in writing by either party.

Customer Responsibilities:

- Provide hardware and appropriately licensed copies of software related to this service.
- Designate a representative who will be the focal point for any communications with us relative to this service and will have the authority to act on your behalf in matters regarding this service.
- Allow remote access to the system during the hours agreed upon.
- IBM Support access as needed for support (SWMA).
- Complete system backup(s) and other pre-upgrade procedures as directed by RTI.
- Verify application compatible with new release.
- Resolve application related issues.

RTI Redstone Technologies, Inc.

Statement of Work for Project Support Services OS/400 (IBMi) Upgrade

Limitation of Liability:

The customer agrees that RTI's liability for damages, shall be limited to RTI's professional and general insurance liability limits (Hiscox Insurance Agency). This shall be the customer's exclusive remedy. The customer further agrees that RTI will not be liable for any lost profits, nor for any claim or demand against the customer by other party. In no event will RTI be responsible for any indirect, special, or consequential loss.

Project Change Control Procedure

When both of us agree to a change in this Statement of Work, we will prepare a written description of the agreed change (called a "Change Authorization"), which both of us must sign. The Change Authorization will describe the change, the rationale for the change, and specify any change in the charges, estimated schedule, or other terms. Depending upon the extent and complexity of the requested change, we may charge for our effort required to analyze it. When charges are necessary in order for us to analyze a change, we will provide an estimate of the charges and begin the analysis on your authorization.

Amount: \$2,900

Invoice(s) are payable upon receipt. RTI may invoice 50% of amount at conclusion of preparation phase. Sales tax is not included.

Expenses:

None expected.

General:

We agree to provide the Services described in this Statement of Work provided you accept this Statement of Work on or before February 28, 2022 by signing in the space provided below.

Agreed to:

Redwood County

Authorized signature: _____

Name (type or print): _____

Date: _____

Address: _____



Tentative Schedule of Events

Tuesday, March 1, 2022

- 4:00 – 7:00 P.M.** **REGISTRATION OPEN**
Hotel Lobby (First Floor)
- 7:00 – 9:30 P.M.** **MINNESOTA RURAL COUNTRIES (MRC)**
State Suite (Lower/Basement Level)

Wednesday, March 2, 2022

- 7:00 A.M.** **REGISTRATION OPEN**
Great River Court (Second Floor)
- 8:00 – 9:00 A.M.** **EDUCATION & RESEARCH JOINT MEETING**
Kellogg Suite (Lobby Level)
- 8:00 – 9:00 A.M.** **NETWORKING BREAKFAST BUFFET**
Great River Ballroom (Second Floor)
- 8:00 – 11:00 A.M.** **PREMIER BUSINESS PARTNER EXHIBITS**
Great River Court (Second Floor)
- 9:00 - 10:30 A.M.** **GENERAL SESSION**
Great River Ballroom (Second Floor)
- **Welcome**
AMC President Todd Patzer, Lac qui Parle County Commissioner
 - **Gov. Tim Walz (Invited)**
 - **Policy Analyst Issue Briefs**
 - **Day at the Capitol Logistics**
 - **Legislator Meeting Prep**
- 10:00 A.M. – 3:00 P.M.** **MINNESOTA ASSOCIATION OF PROFESSIONAL COUNTY ECONOMIC DEVELOPERS (MAPCED)**
Governors 3 (Lower/Basement Level)
- 11:00 A.M. – 2:30 P.M.** **COUNTY DAY AT THE CAPITOL**
Minnesota State Capitol



**AMC President
Todd Patzer**



Gov. Tim Walz

Busing begins at 10:30 a.m. (Kellogg Blvd) /Last bus leaves Capitol at 4:00 P.M.
Rosedahl Public Affairs has scheduled appointments for counties to meet with their local legislators during this time. Every person scheduled for the conference will have appointments and the final schedule of appointments will be available at the conference.

Sandwiches, chips and beverages will be available for attendees to pick-up from 11:30 a.m. - 1:00 p.m.

Wednesday, continued.

- 3:30 P.M. LAST BUS BACK TO HOTEL FROM THE CAPITOL**
- 2:30 P.M. – 6:00 P.M. PREMIER BUSINESS PARTNER EXHIBITS**
Great River Court (Second Floor)
- 3:00 – 4:15 P.M. POLICY WORKSHOPS**
Workshops will be focused on AMC priorities with
- 4:30 – 6:00 P.M. LEGISLATIVE RECEPTION**
Hors d'oeuvres will be served, but dinner is on your own.
Great River Court (Second Floor)

Thursday, March 3, 2022

- 7:00 A.M. REGISTRATION OPEN**
Great River Court (Second Floor)
- 7:00 – 11:30 A.M. PREMIER BUSINESS PARTNER EXHIBITS**
Great River Court (Second Floor)
- 8:00 – 9:15 A.M. EXTENSION COMMITTEE**
Governors 4 (Lower/Basement Level)
- 8:15 – 9:15 A.M. NETWORKING BREAKFAST BUFFET**
Great River Ballroom (Second Floor)
- 9:30 – 11:30 A.M. AMC POLICY COMMITTEES**
- **Environment & Natural Resources**
Kellogg 1 (Lobby Level)
 - **General Government**
Kellogg 2 & 3 (Lobby Level)
 - **Health & Human Services**
Minnesota East (Lower/Basement Level)
 - **Public Safety**
Minnesota West (Lower/Basement Level)
 - **Transportation & Infrastructure**
State Suite (Lower/Basement Level)
- 11:45 A.M. – 1:00 P.M. GENERAL SESSION / AWARDS LUNCHEON**
Great River Ballroom (Second Floor)
- **Presentation of AMC 4H Community Leadership Awards**
 - **'State of the Counties' Address**
AMC President Todd Patzer, Lac qui Parle County Commissioner
- 1:00 P.M. ADJOURN**



**AMC President
Todd Patzer**