

REDWOOD COUNTY, MINNESOTA

January 4, 2022

The Board of County Commissioners met in regular session at 8:30 a.m. in Commissioner's Board Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Jim Salfer, Rick Wakefield, Bob Van Hee, Dennis Groebner and Dave Forkrud. Also present were Administrator Vicki Kletscher; Auditor-Treasurer Jean Price; Highway Engineer Anthony Sellner; Human Resource Coordinator Peter Brown; Economic Development Coordinator Briana Mumme and Broadband Coordinator Patrick Garry.

Auditor-Treasurer Price called the Organizational Meeting to order asking for the Pledge of Allegiance to the Flag.

Price then called for nominations for the Office of Chair of the Board for 2022. Wakefield nominated Salfer. After calling for additional nominations three times, Van Hee seconded, and a unanimous vote was cast for Salfer as the Board Chair for 2022.

Chair Salfer then called for nominations for the 2022 Vice-Chair of the County Board. Van Hee nominated Groebner. After calling for additional nominations three times, Wakefield seconded and a unanimous vote was cast for Groebner as the Board Vice-Chair for 2022.

On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the January 4th revised meeting agenda.

Chair Salfer asked the Board members to identify any areas for which they had a Conflict of Interest. None were identified.

CONSENT AGENDA

- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the following:
 - December 28th minutes
 - Payment of bills as follows:

General Fund	\$ 19,430.45
Ditch Fund	\$ 142.72
Solid Waste Fund	\$ 1,045,295.00
Insurance Fund	\$ 55.13
Road and Bridge Fund	\$ 471.24
Debt Service Fund	\$ 1,992,761.25

- Bills exceeding \$2,000.00: ESRI \$6,518.80; US Bank \$1,045,245.00, \$1,992,761.25, Elan Corporate Payment Systems \$11,249.04

BOARD CHAIR

- On motion by Groebner, second by Wakefield, the Board voted unanimously to authorize the Board Chair to act on behalf of Redwood County in case of emergencies.
- On motion by Van Hee, second by Wakefield, the Board voted unanimously to adopt Roberts Rules of Order as the County Board meeting procedural guide.

NOTICE OF FILING

- The Board of Commissioners acknowledged the notice of filing for the Auditor/Treasurer's position for the 2022 election year by Jean Price.
- The Board of Commissioners acknowledged the notice of filing for the Recorder's position for the 2022 election year by Joyce Anderson.

ROAD AND BRIDGE

- On motion by Groebner, second by Forkrud, the Board voted unanimously to approve payment of bills in the amount of \$908.00.
- On motion by Van Hee, second by Wakefield, the Board voted unanimously to authorize the County Engineer to sign and pay permit fees as they apply to Redwood County Projects.
- On motion by Groebner, second by Wakefield, the Board voted unanimously to authorize to advertise for CR 63 reconstruction project with individual letting date to be determined by the County Engineer.
- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve the Out of State Travel request for Matt Guetter to attend training in Fargo, ND at a cost of \$566.14.

ENVIRONMENTAL DIRECTOR

- On motion by Groebner, second by Wakefield, the Board voted unanimously to purchase a 2022 F150 from Ford Weelborg in the amount of \$31,790.00 plus taxes and fees.

Bids Received:

Ford Weelborg	\$31,790.00
Midway Ford Commercial Fleet & Governmental Sales	\$32,211.80 off State Contract #169665

ECONOMIC DEVELOPMENT

- On motion by Forkrud, second by Groebner, the Board voted unanimously to submit a new application to DEED for a Small Cities Community Development Block Grant COVID-19 for a fiber project within the City of Sanborn and Charleston Township.
- Chair Salfer appointed Forkrud and Wakefield to a Sub-committee to develop guidelines for a Long Term Care Facility Grant Program with American Rescue Plan funds.
- On motion by Forkrud, second by Wakefield, the Board voted unanimously to deny a funding request from the Southwest Regional Development Commission for the development of a strategic plan to establish a regional trail network in Southwest Minnesota.

ADMINISTRATOR

- On motion by Van Hee, second by Forkrud, in a roll-call vote with Wakefield, Salfer, Groebner, Forkrud and Van Hee all voting aye, the Board adopted the following resolution:

MN Statute 118A.02 subd. 1 (a) The governing body of each government entity shall designate, as a depository of its funds, one or more financial institutions.

DESIGNATION OF DEPOSITORIES

(for Deposit Accounts)

DEPOSITOR: County of Redwood
403 South Mill Street
Redwood Falls, MN 56283

FINANCIAL INSTITUTIONS: Bremer Bank, NA

Bremer Wealth Management

Hometown Bank

Integrity Bank Plus

Minnwest Bank M.V.

U.S. Bank

Wanda State Bank

MAGIC Fund

Wells Fargo Advisors

Multi-Bank Securities

State Bank of Taunton

I, the undersigned Administrator of the County named above, hereby certify that the County of Redwood is organized and existing under and by virtue of the laws of the state of Minnesota as a corporation for profit, with its principal address at 403 South Mill Street, Redwood Falls, MN 56283.

Account Holder: County of Redwood is the complete and correct name of the Account Holder.

I FURTHER CERTIFY that at a meeting of the Board of Commissioners of the County of Redwood, duly and regularly called and held on January 4, 2022, at which a quorum was present and voting, the following resolutions were adopted:

RESOLVED, that the Financial Institutions named above at any one or more of its offices or branches, be and it hereby is designated as a depository for the funds of the County, which may be withdrawn on checks, drafts, advices of debit, notes or other orders for the payment of monies bearing the following appropriate number of signatures: Any one (1) of the following named officers or employees of the County ("Agents"), whose actual signatures are shown below:

Jean Price
Authorized Signer Printed Name

Vicki Kletscher
Authorized Signer Printed Name

Authorized Signature

Authorized Signature

And that the Financial Institution shall be and is authorized to honor and pay the same whether or not they are payable to bearer or to the individual order of any Agent or Agent's signing the same.

FURTHER RESOLVED, that the Financial Institution is hereby directed to accept and pay without further inquiry any item drawn against any of the County's accounts with the Financial Institution bearing the signature or signatures of Agents, as authorized above or otherwise even though drawn or endorsed to the order of any Agent signing or tendered by such Agent for cashing or in payment of the individual obligation of such Agent or for deposit to the Agent's personal account, and the Financial Institution shall not be required or be under any obligation to inquire as to the circumstances of the issue or use of any item signed in accordance with the resolutions contained herein, or the application or disposition of such item or the proceeds of the item.

FURTHER RESOLVED, that any one of such Agents is authorized to endorse all checks, drafts, notes and other items payable to or owned by Redwood County for deposit with the Financial

Institution, or for collection or discount by the Financial Institution; and to accept drafts and other items payable at the Financial Institution.

FURTHER RESOLVED, that the above named agents are authorized and empowered to execute such other agreements, including, but not limited to, special depository agreements and arrangements regarding the manner, conditions, or purposes for which funds, checks, or items of the County may be deposited, collected, or withdrawn and to perform such other acts as they deem reasonably necessary to carry out the provisions of these resolutions. The other agreements and other acts may not be contrary to the provisions contained in this Resolution.

FURTHER RESOLVED, that the authority hereby conferred upon the above named Agents shall be and remain in full force and effect until written notice of any amendment or revocation thereof shall have been delivered to and received by the Financial Institution at each location where an account is maintained. Financial Institution shall be indemnified and held harmless from any loss suffered or any liability incurred by it in continuing to act in accordance with this resolution. Any such notice shall not affect any items in process at the time notice is given.

I FURTHER CERTIFY that the persons named above occupy the positions set forth opposite their respective names and signatures; that the foregoing Resolutions now stand of record on the books of Redwood County; that they are in full force and effect and have not been modified in any manner whatsoever.

- On motion by Forkrud, second by Wakefield, in a roll-call vote with Wakefield, Forkrud, Groebner, Salfer and Van Hee all voting aye, the Board adopted the following resolution:

Resolution to Use Website Advertisement for Transportation Project Bids

WHEREAS, Minn. Statute #331A.12, allows a county to use its website as publication for transportation contracts;

NOW THEREFORE, the County of Redwood Board of Commissioners hereby resolves:

BE IT RESOLVED, The County of Redwood designates publication for transportation contracts on the County website, <https://redwoodcounty-mn.us/>, in place of or in addition to any other required form of publication. Each year after designating publication on the County website, the County of Redwood must publish in a qualified newspaper in the jurisdiction and on the website notice that the County will publish any advertisements for bids on its website.

BE IT FURTHER RESOLVED, that any dissemination by alternative means must be in substantially the same format and for the same period of time as a publication would otherwise be required under Minn. Statute #331A.12 Subd.3.

BE IT FURTHER RESOLVED, a political subdivision that publishes notice on its website must ensure that a permanent record of publication is maintained in a form accessible by the public. Statute #331A.12 Subd.4.

- On motion by Groebner, second by Van Hee, in a roll-call vote with Wakefield, Groebner, Van Hee, Salfer and Forkrud all voting aye, the Board adopted the following resolution:

RESOLVED, THAT THE Redwood Gazette, a legal newspaper printed and published in the City of Redwood Falls, Redwood County, Minnesota, be and the same is hereby designated by the Board of County Commissioners of said Redwood County, Minnesota as the newspaper in which the notice and list of real estate remaining delinquent on the first working day of January, 2022 shall be published.

RESOLVED FURTHER, THAT THE said Redwood County, Minnesota enter into a contract with the Redwood Gazette to print and publish as provided by law that said list of delinquent taxes at a compensation rate allowed by Section 331.08 of the Statutes of the State of Minnesota.

BE IT FURTHER RESOLVED, THAT THE Redwood Gazette be named the official newspaper of the County for the insertion of the annual financial statement and all printing of Commissioners' proceedings for 2022 for legal printing rates as prescribed by State Law.

- On motion by Wakefield, second by Van Hee, in a roll-call vote with Wakefield, Van Hee, Salfer, Groebner and Forkrud all voting aye, the Board adopted the following resolution:

**RESOLUTION SETTING
ELECTED OFFICIALS MINIMUM SALARY**

WHEREAS, at the January 4, 2022 meeting prior to the first date on which applicants can file for offices of Attorney, Auditor-Treasurer, Recorder and Sheriff, the Board of Commissioners shall set by resolution the minimum salary to be paid those officers for the term next following.

BE IT RESOLVED by the Redwood County Board of Commissioners that the following annual minimum salary to be paid the elected official for the term next following:

MN Statutes 384.151 County Auditor/Treasurer \$12,000.00
MN Statutes 385.373

MN Statutes 388.18	County Attorney	\$12,000.00
MN Statutes 386.015	County Recorder	\$12,000.00
MN Statutes 387.20	County Sheriff	\$12,000.00

- Summit Inspections Services Agreement was tabled to the 1-18-22 board meeting.

Personnel

- Held discussion and reviewed a Draft Vaccine Mandate Policy. No action taken.

BOARD CHAIR

- The Board reviewed the Committee Appointments for 2022 and Chair Salfer made appointments as presented.

COMMISSIONER REPORTS

Wakefield: Plum Creek Library System

ADJOURN

- There being no further business, Chair Salfer declared the meeting adjourned at 10:04 a.m.

Jim Salfer, Chair
Board of County Commissioners

Attest: _____
Vicki Kletscher
County Administrator