

## REDWOOD COUNTY, MINNESOTA

January 18, 2022

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioner's Board Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dave Forkrud, Jim Salfer, Rick Wakefield, Dennis Groebner and Bob Van Hee. Also present were Administrator Vicki Kletscher; County Auditor-Treasurer Jean Price; Environmental Director Scott Wold; Economic Development Coordinator Briana Mumme; Broadband Coordinator Patrick Garry; Human Resources Coordinator Peter Brown; County Assessor John Thompson, Sheriff Randy Hanson; Community Broadband Resource Committee Members Stephen Lien and Sarah Kuglin.

Chair Salfer called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Groebner, second by Wakefield, the Board voted unanimously to approve the revised agenda.

Chair Salfer asked the Board members to identify any areas for which they had a Conflict of Interest. There were none.

### CONSENT AGENDA

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the consent agenda.
  - January 4<sup>th</sup> minutes
  - Payment of bills as follows:

General Fund	\$ 195,918.31
Building Fund	\$ 9,236.68
Ditch Fund	\$ 76,257.74
Solid Waste Fund	\$ 1,613.21
Soil and Water Fund	\$ 7,464.02
Insurance Fund	\$ 20.00

**Bills exceeding \$2,000:** Association of MN Counties \$12,404.00, \$2,300.00; Indeed \$2,500.00; MCIT \$184,115.00, \$2,964.00, \$2,300.00; American Solutions \$3,507.47; Forum Communications \$3,739.04; Morris Electronics \$27,098.39; MN Counties Computer Cooperative \$2,872.50; MN County Attorneys Association \$3,621.00; Brown-Lyon-Redwood Drug Task Force \$61,126.75; MEND Correctional Care \$4,123.69; Minnesota Sheriff's Association \$6,505.71; Redwood County Highway Department \$5,350.56; Tersteeg's Holiday Market \$8,039.36; Tritech Software Systems \$16,026.65, \$21,276.82; Minnesota Department of Corrections \$98,296.77; Minnesota Association of Soil and Water \$4,846.48; Southwest Prairie Technical Service \$3,365.00; Southwest MN Workforce \$4,252.50; WOLD Architects \$9,236.68; Schmidt Construction \$64,885.76; TNT Construction \$7,198.00; Minnesota Board of Water and Soil Resource \$7,464.02.

**EMPLOYEE RECOGNITION**

- The Board recognized Bob Van Hee and Dave Forkrud, County Commissioners, for 5 years of service to Redwood County.

**AUDITOR-TREASURER**

- On motion by Wakefield, second by Groebner, the Board voted unanimously to approve the following consent agenda: Cash Balance Report; Investment Summary; Budget Reports: General Fund, Road and Bridge Fund, Human Services Fund, Building Fund, Ditch Fund, Solid Waste Fund, Soil and Water Conservation District Fund; Health Fund, Debt Service Fund and Insurance Fund and December Disbursements in the amount of \$8,911,544.92.
- Bills exceeding \$2,000: MN Commission of Finance \$20,568.14,\$4,939.50, \$4,895.50; Redwood Falls Public Utilities \$8,296.06, \$2,790.55; Preferred One \$14,421.27, \$18,856.99, \$5,506.17, \$12,274.07, \$28,280.24, \$3,034.91, \$10,511.15, 3,271.83, 5,965.96; Wells Fargo Advisors \$245,000.00, \$500,000.00, \$245,000.00; Further \$8,004.24, \$7,694.16; BCBS of MN \$2,286.00; MN Department of Revenue \$69,833.13; Redwood County License Center \$2,096.19; Francis Hamilton \$19,974.52; Redwood County Auditor-Treasurer \$14,510.49; Redwood Soil and Water Conservation District \$104,859.00; RRRSWA \$285,675.12; Belview \$54,781.20; Clements \$27,873.97; Delhi \$25,489.62; Lamberton \$382,475.07; Lucan \$70,006.19; Milroy \$89,869.52; Morgan \$204,150.42; Redwood Falls \$1,374,451.74; Revere \$27,322.84; Sanborn \$62,457.95; Seaforth \$15,639.17; Vesta \$85,743.80; Wabasso \$265,512.08; Walnut Grove \$161,630.43; Wanda \$15,142.81; Red Rock Rural Water System \$9,119.63; SD #2190 \$8,516.96; SD 2754 \$148,344.27; SD 2884 \$64,583.35; SD 2897 \$280,825.40; SD 2898 \$57,858.89; SD 2904 \$23,841.52; SD 635 \$54,793.54; SD 640 \$230,548.24; SD 85 \$41,523.99; SWHHS \$1,087,651.37; SW Regional Development Corporation \$23,452.84; Brookville Twp. \$30,171.65; Charlestown Twp. \$29,859.27; Delhi Twp. \$30,005.66; Gales Twp. \$16,695.72; Granite Rock Twp. \$26,448.86; Honner Twp. \$6,664.41; Johnsonville Twp. \$41,193.98; Kintire Twp. \$27,443.78; Lamberton Twp. \$36,099.94; Morgan Twp. \$41,438.62; New Avon Twp. \$31,396.39; North Hero Twp. \$26,532.84; Paxton Twp. \$39,711.16; Redwood Falls Twp. \$34,407.60; Sheridan Twp. \$29,141.39; Sherman Twp. \$27,688.16; Springdale Twp. \$34,199.72; Sundown Twp. \$35,526.43; Swedes Forest Twp. \$19,016.57; Three Lakes Twp. \$27,093.77; Underwood Twp. \$26,537.74; Vail Twp. \$24,143.87; Vesta Twp. \$27,160.50; Waterbury Twp. \$25,217.59; Westline Twp. \$23,805.70; Willow Lake Twp. \$32,921.22; Central Square Technologies \$9,999.84; Delta Dental \$4,379.04; Fleet Services Division \$8,020.76; Mervin Kerkhoff \$2,210.00; Kyle Pankonin \$50,000.00; RRRSWA \$38,678.36; Sun Life Financial \$2,148.27; Taft, Stettinius & Hollister \$3,112.80; Allen Zollner \$2,517.00; Greenfield LLP \$10,290.00; John Hansvick \$10,815.00; MN Valley Snow-Riders \$43,034.85; Gatehouse Media \$3,311.33; C. Kramer \$19,780.00; Sanborn Plumbing \$15,006.00; Redwood Soil and Water \$10,000.00; SWHHS \$68,362.22; Sun Life Financial \$2,148.17; Maas Construction \$6,198.51; R & G Construction \$3,242.46; Redwood County Auditor-Treasurer \$2,310.00; Stantec Consulting Services \$40,216.75; Northern Safety Technology \$4,427.38; Asphalt Surface Technologies \$684,149.56; Blackstrap Inc. \$17,313.37, \$12,744.23, \$6,377.40; Ziegler Inc. \$62,245.00, \$326,542.94; Bolton and Menk \$10,912.00; Traffic Marking Service \$4,353.13; WSN \$52,696.00; Zimmermann Maintenance \$26,221.76.

- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve a permanent transfer as of 12-31-21 of \$8,002.87 from the General Fund to the Road and Bridge Fund for the 2021 interest earned.
- On motion by Van Hee, second by Wakefield, the Board voted unanimously to approve the 2021 budget adjustments.
- On motion by Groebner, second by Wakefield, in a roll-call vote with Groebner, Wakefield, Salfer, Van Hee and Forkrud all voting aye, the Board adopted the following resolution:

**RESOLUTION APPROVING REDWOOD COUNTY'S APPLICATION FOR FUNDING FROM THE 2022 HELP AMERICA VOTE ACT (HAVA) GRANTS PROGRAM**

**WHEREAS**, during its 2021 1<sup>st</sup> Special Session, the Minnesota Legislature, via Chapter 11, Article 1, Sec. 41, authorized the distribution of \$3 million from federal Help America Vote Act (HAVA) appropriations as grants to political subdivisions; and

**WHEREAS**, per statute, these funds must be used to “improve accessibility,” “implement security improvements for elections systems,” and/or for “funding other activities to improve the security of elections”; and

**WHEREAS**, upon the completion of prerequisites per the Secretary of State, each county shall initially be eligible for the following maximum HAVA grant distribution amount of \$20,000 flat-rate per County plus \$.29 per Voting Age Population as captured by the 2020 U.S. Census; and

**WHEREAS**, The HAVA Grants Program **does not require** counties to match any amount of funding to be eligible to receive a grant award amount; and

**WHEREAS**, the HAVA Grants Program funding **can** be applied to meet county matching requirements under the Voting Equipment Grants Authorization (VEGA-3) Program; and

**WHEREAS**, to receive funding from the 2022 Help America Vote Act (HAVA) Grants Program, counties must submit an application to the Minnesota Secretary of State by 4:00 p.m. on Monday, January 31, 2022; now, therefore,

**BE IT RESOLVED**, Redwood County approves and authorizes the Auditor/Treasurer to submit and execute the 2022 HAVA grant application on behalf of Redwood County; and

**BE IT FURTHER RESOLVED**, the County certifies that any funds awarded from the 2022 HAVA Grant will be used only for any improvements or enhancements to accessibility or security of elections, which includes applying the HAVA grant funds to meet the county matching requirements under the 2021 VEGA-3 Program applied for on December 8, 2021.

**SHERIFF**

- The Board reviewed the December 2021 Jail Population and Sentence to Service Quarterly Report.
- On motion by Van Hee, second by Forkrud, in a roll-call vote with Van Hee, Forkrud, Salfer, Wakefield and Groebner all voting aye, the Board adopted the following resolution:

**A RESOLUTION ACCEPTING THE DONATION OF \$1000.00 FROM  
FARMERS UNION INDUSTRIES**

**WHEREAS**, FARMER'S UNION INDUSTRIES., wishes to donate \$1000.00 to Redwood County Sheriff's Department and;

**WHEREAS**, the Sheriff's Department will utilize the donation of \$1000.00 for the purpose of equipment; and

**WHEREAS**, the Board of Commissioners appreciates the generosity of Farmer's Union Industries in supporting the Redwood County Sheriff's Department;

**NOW THEREFORE BE IT RESOLVED**, that the Board of Commissioners hereby approves the acceptance of \$1000.00 from Farmer's Union Industries to Redwood County Sheriff's Department, on behalf of the County.

**MAINTENANCE**

- The Summit Inspection Service Agreement was tabled to the February 1, 2022 board meeting.

**ASSESSOR**

- On motion by Groebner, second by Forkrud, the Board voted unanimously to approve the Retainer Agreement with Taft, Stettinius & Hollister.

**ENVIRONMENTAL**

- On motion by Groebner, second by Forkrud, the Board voted unanimously to approve to proceed with a Request for Proposal for Plum Creek Park expansion project.

**REDWOOD COUNTY DITCH AUTHORITY**

- At 9:10 a.m., the Board entered into Redwood County Ditch Authority. Present for the meeting were Commissioners Wakefield, Salfer, Groebner, Forkrud and Van Hee, Administrator Kletscher and Environmental Director Wold.
- On motion by Groebner, second by Van Hee, the Drainage Authority voted unanimously to raise the beaver bounty price from \$50.00 to \$100.00 to align with area counties.
- On motion by Van Hee, second by Salfer, the Drainage Authority voted unanimously to acknowledge that the 2022 Levy on CD 41 is .5%, not 1% as previously presented due to rounding error on the spreadsheet.
- There being no further business, Chair Wakefield declared the Ditch Authority meeting adjourned at 9:13 a.m.

**RECONVENED**

- The Board reconvened into regular session at 9:13 a.m.

**ECONOMIC DEVELOPMENT**

- On motion by Groebner, second by Wakefield, the Board voted unanimously to endorse the Redwood County Broadband Vision Statement: Every resident and business in Redwood County will have access to an affordable, reliable, high-speed internet connection, delivered by committed community partners skilled in operating and maintaining a successful fiber broadband network.
- On motion by Forkrud, second by Groebner, the Board voted unanimously to set a public hearing for the Small Cities Community Development Block Grant Coronavirus Broadband Grant Application for February 15, 2022 at 9:00 a.m.

**ADMINISTRATION**

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to acknowledge a change order #2 to Schmidt Construction in the amount of \$10,782.05 for tunnel revisions.

*Personnel*

- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the Agreement for Professional Services with Safe Assure in the amount of \$8,444.42 annually years 2022-2024.
- On motion by Van Hee, second by Groebner, the Board voted unanimously to increase the Temporary Employee pay to Grade 4, Step 1 at \$12.80/hour.
- On motion by Forkrud, second by Wakefield, the Board voted unanimously to increase the Seasonal Park Employee pay to Grade 5, Step 1 at \$13.83/hour with a one-step increase each year for four years maxing out at Step 4.
- On motion by Forkrud, second by Salfer, the Board voted unanimously to leave the Early Retirement Policy 6.17 as is.

**COMMISSIONERS ITEMS**

- The Board discussed 2023 funding for the Southwest Small Business Development Center.
- Chair Salfer appointed Jesse Jacobson to the Insurance and Benefits Committee.

**COMMISSIONER REPORTS**

- The Commissioners reported on meetings they attended:

Salfer: Southwest Health and Human Services, LINC Redwood County

Wakefield: Redwood-Cottonwood River Control Area/Area II; AMC District 8 Land Use and Environmental Meeting; Southwest Health and Human Services

Groebner: Redwood-Renville Regional Waste Authority; Redwood County Soil and Water Conservation District

Van Hee: Economic Development; Southwest Regional Development Commission

Forkrud – Redwood-Renville Regional Waste Authority

**ADJOURN**

Chair Salfer adjourned the meeting at 10:28 a.m.

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Jim Salfer, Chair  
Board of County Commissioners

Attest: \_\_\_\_\_  
Vicki Kletscher  
County Administrator