

REDWOOD COUNTY, MINNESOTA

FEBRUARY 15, 2022

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioner's Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dave Forkrud, Rick Wakefield, Bob Van Hee, Jim Salfer and Dennis Groebner, County Administrator Vicki Kletscher, Auditor-Treasurer Jean Price, Sheriff Randy Hanson, Human Resource Coordinator Peter Brown, Economic Development Coordinator Briana Mumme, Broadband Coordinator Patrick Garry, Technology Coordinator Paul Parsons, Planning and Zoning Supervisor Nick Brozek and Restorative Justice Coordinator Eric Johnson

Chair Salfer called the meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Groebner, second by Wakefield, the Board voted unanimously to approve the agenda.

Chair Salfer asked the Board members to identify any areas for which they had a conflict of interest. There was none.

**CONSENT AGENDA**

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the consent agenda.
  - February 1, 2022 Board minutes.
  - Payment of bills as follows:

General Fund	\$ 72,448.46
Ditch Maintenance Fund	\$ 34,979.35
Building Fund	\$ 9,780.44
Solid Waste Fund	\$ 261.13
Debt Service Fund	\$ 738.87
Insurance Fund	\$ 600.00

- Bills exceeding \$2,000: Bjorklund Compensation Consulting \$3,500.00; Safe Assure \$8,444.42; Cellebrite \$4,300.00; Mend Correctional Care \$4,123.69; Northern Safety \$8,850.32; Redwood County Highway \$5,936.66; Tersteeg's Holiday Market \$8,768.62; Onsolve LLC \$7,506.00; Plum Creek Library System \$3,250.00; Rural MN Energy Board \$2,500.00; Wold Architects \$8,880.44; L & S Construction \$11,250.00; Schmidt Construction \$2,567.50; TNT Construction \$21,020.50

**EMPLOYEE RECOGNITION**

- The Board recognized Paula Olson, Highway Department for 35 years of service to Redwood County and Katelyn Torgerson, Sheriff's Department for 5 years of service to Redwood County.

**SHERIFF**

- Hanson updated the Board on the Redwood County Jail Population for January, 2022.
- On motion by Forkrud, second by Van Hee, in a roll-call vote with Forkrud, Van Hee, Salfer, Groebner and Wakefield all voting aye, the Board adopted the following resolution:

**A RESOLUTION ACCEPTING THE DONATION OF \$1,000.00 FROM AN ANONYMOUS DONOR**

**WHEREAS**, AN ANONYMOUS DONOR wishes to donate \$1,000.00 to Redwood County Sheriff's Department and;

**WHEREAS**, the Sheriff's Department will utilize the donation of \$1,000.00 for the purpose of equipment; and

**WHEREAS**, the Board of Commissioners appreciates the generosity of this Anonymous Donor in supporting the Redwood County Sheriff's Department;

**NOW THEREFORE BE IT RESOLVED**, that the Board of Commissioners hereby approves the acceptance of \$1,000.00 from an Anonymous Donor to Redwood County Sheriff's Department, on behalf of the County.

- On motion by Wakefield, second by Groebner, the Board voted unanimously to approve the purchase of ballistic vests and helmets from Galls in the amount of \$10,461.72.

**ECONOMIC DEVELOPMENT**

- On motion by Groebner, second by Wakefield, the Board voted unanimously to adopt the Community Development Grant Duplication of Benefits Policy.

**PUBLIC HEARING FOR THE COMMUNITY DEVELOPMENT GRANT**

- At 9:00 a.m. on February 15, 2022, the Redwood County Board of Commissioners entered into a Public Hearing for the presentation of the Small Cities Community Development Block Grant.
- Knobloch-Kletscher presented the Affidavit of Publication. Present were Redwood County Commissioners Wakefield, Forkrud, Salfer, Van Hee and Groebner, Administrator Knobloch-Kletscher, Economic Development Coordinator Briana Mumme and Broadband Coordinator Patrick Garry.
- An overview of the Community Development Block Grant - CV Broadband Development program was provided by Mumme.

- Mumme provided a summary of the Community Development Block Grant activities, to include the benefiting locations for the City of Sanborn and Charlestown Township, overall anticipated cost, award and implementation schedule, anticipated financing and applicant responsibilities.
- There was no one present for public comment.
- On motion by Wakefield, second by Forkrud in a roll-call vote with Van Hee, Groebner, Forkrud, Salfer and Wakefield all voting aye, the Board adopted the following resolution:

**A RESOLUTION TO SUBMIT AN APPLICATION TO THE SMALL CITIES  
COMMUNITY DEVELOPMENT BLOCK GRANT - CV FOR BROADBAND  
DEVELOPMENT**

BE IT RESOLVED that Redwood County will act as the legal sponsor for the project contained in the Application, and that Redwood County Commissioner Board Chair and Commissioner Board Vice-Chair are hereby authorized to apply to the Department of Employment and Economic Development for funding of this project on behalf of Redwood County.

BE IT FURTHER RESOLVED that Redwood County has the legal authority to apply for financial assistance, and the institutional, managerial and financial capability to ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that Redwood County has not violated any Federal, State or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of its application by the State, Redwood County may enter into an agreement with the State of Minnesota for the approved project, and certifies that it will comply with all applicable laws and regulations as stated in all contract agreements.

**NOW, THEREFORE BE IT RESOLVED**, that Redwood County Commissioner Board Chair or Vice-Chair, or his successors in office, are hereby authorized to execute such agreements, and amendments thereto, as are necessary to implement the project on behalf of the Applicant.

I CERTIFY THAT the above resolution was adopted by the County Board of Commissioners of Redwood County on February 15, 2022.

Chair Salfer closed the Public Hearing.

**AUDITOR-TREASURER**

- On motion by Wakefield, second by Groebner, the Board voted unanimously to approve the following consent agenda: Cash Balance Report; Investment

Summary; Budget Reports: General Fund, Road and Bridge Fund, Building Fund, Human Services, Ditch Fund, Solid Waste Fund, Health Fund; Debt Service Fund; Insurance Fund and Soil and Water Conservation District and January Disbursements in the amount of \$6,261,494.25.

- Bills exceeding \$2,000.00: Great Plains Natural Gas \$3,208.36, \$2,328.37, \$10,792.39; Preferred One \$12,850.55, \$14,826.63, \$2,374.35, \$9,170.70, \$42,783.61, \$22,227.22, \$3,238.91, \$11,747.89, \$11,764.11, \$9,183.59, \$10,208.87; Redwood Falls Public Utilities \$3,409.12, \$8,334.23; Paycom \$2,112.78, \$2,798.50; Further \$8,479.46, \$8,479.46; Wells Fargo \$4,296,169.43, \$725,000.00; \$475,000.00; BCBS of Minnesota \$2,286.00; MN Department of Revenue \$46,346.97; US Postmaster-Redwood Falls \$2,372.00; Delta Dental \$4,304.09, \$4,596.95; Northland Business Systems \$18,709.12; Southwest Health and Human Services \$57,210.25, \$39,419.68; Forum Communications \$3,639.04; iMOvR \$2,674.95; Sunlife Financial \$2,396.61; RRRSWA \$6,992.55; Lamberton \$3,222.93; Lucan \$2,556.08; Morgan \$2,481.55; Redwood Falls \$17,856.70; Wabasso \$3,713.56; Walnut Grove \$2,166.45; SD #2754 \$7,264.31; SD #2884 \$4,471.44; SD #2897 \$20,834.89; SD #2898 \$5,592.05; SD #635 \$2,661.18; SD #640 \$12,114.12; SD #85 \$2,663.99; Johnsonville Twp. \$2,549.03; Lamberton Twp. \$2,102.47; Blackstrap \$2,039.29; Farmers Coop Oil of Echo \$21,725.16; R & G Construction \$95,237.01; MCIT \$102,246.00; Central Specialties \$19,369.93.

## **TECHNOLOGY**

- On motion by Wakefield, second by Groebner, the Board voted unanimously to approve the IBM Series Mainframe Maintenance Contract Renewal with Redstone, Inc. in the amount of \$5,239.21 pending County Attorney approval.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the Redstone Technologies Agreement for Hourly Assistance Services in the amount of \$160.00 per hour pending County Attorney approval.
- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the AS400 upgrade with Redstone Technologies in the amount of \$2,900.00 pending County Attorney approval.

## **RECESS**

- On motion by Groebner, second by Wakefield, the Board voted unanimously to enter into Joint Ditch Authority with Lyon County.

## **REDWOOD COUNTY DITCH AUTHORITY**

- At 10:07 a.m., the Board entered into Redwood County Ditch Authority. Present for Redwood County Ditch Authority were Commissioners Wakefield, Groebner, Salfer, Forkrud and Van Hee, Administrator Kletscher and Planning and Zoning Supervisor Nick Brozek.
- On motion by Forkrud, second by Salfer, the Board voted unanimously to set a public hearing for March 15, 2022 at 10:30 a.m. for the redetermination of benefits on County Ditch #52.

- On motion by Salfer, second by Van Hee, the Board voted unanimously to set a public hearing for March 15, 2022 at 10:45 a.m. for the redetermination of benefits on County Ditch #20.
- There being no further business, Chair Wakefield declared Redwood County Ditch Authority meeting adjourned at 10:13 a.m.

### **RECONVENED**

- The Board reconvened into regular session at 10:13 a.m.

### **RESTORATIVE JUSTICE**

- Johnson presented an overview of the 2021 Restorative Justice program.

### **ADMINISTRATOR**

- On motion by Van Hee, second by Wakefield, the Board voted unanimously to acknowledge Justice Center change orders.
- Discussed the demolition of the courthouse. A walk through was recommended to decide if any items or structures should be retained prior to requesting bids for the demolition.

### *Personnel*

- On motion by Forkrud, second by Wakefield, the Board voted unanimously to approve submission of the 2021 Pay Equity Report.
- On motion by Van Hee, second by Salfer, the Board voted unanimously to hire Andrew Gorres to Full-time Highway Maintenance Specialist on the 2022 Non-Union Schedule at Step 1 at \$20.32/hour effective February 28, 2022.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to hire Curt Standfuss to Full-time Custody Officer on the 2022 Custody Officer LEELS Non-Licensed Officer Salary Schedule at Step 5 at \$22.74/hour due to experience, effective February 28, 2022.
- On motion by Van Hee, second by Groebner, the Board voted unanimously to hire Ryan Hildebrandt to Full-time Senior Engineering Technician on the 2022 AFSCME Salary Schedule at Step 9 at \$31.92/hour, due to experience, effective February 22, 2022.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to hire Taylor Trebesch to Full-time Highway Maintenance Specialist on the 2022 Non-Union Salary Schedule at Step 1 at \$20.32/hour effective March 7, 2022.
- On motion by Groebner, second by Wakefield, the Board voted unanimously to acknowledge the resignation of Jennifer Hahn from the Redwood County Soil and Water Conservation District effective February 18, 2022.
- On motion by Van Hee, second by Forkrud, the Board voted unanimously to acknowledge the resignation/retirement of Julie Senst from the Sheriff's Department effective May 15, 2022.

**COMMISSIONERS**

- The Commissioners reported on meetings they attended.

Wakefield: RCRC/ Area II, Ditch Meeting, Plum Creek Library System

Van Hee: Primewest; UCAP; Southwest Regional Development Commission;  
Redwood County Fair Board, Economic Development; Redwood  
County Fair Board

Salfer: Economic Development; Nurse Family Partnership

Groebner: Redwood-Renville Regional Solid Waste Authority; Soil and Water  
Conservation District; Ditch Meetings

Forkrud: Redwood-Renville Regional Solid Waste Authority

**ADJOURN**

- There being no further business, Chair Salfer declared the meeting adjourned at 10:55 a.m.

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Jim Salfer, Chair  
Board of County Commissioners

Attest: \_\_\_\_\_  
Vicki Kletscher  
County Administrator