

REDWOOD COUNTY, MINNESOTA

FEBRUARY 1, 2022 Amended Minutes

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioner's Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dave Forkrud, Rick Wakefield, Bob Van Hee, Jim Salfer and Dennis Groebner; Administrative Assistant Heidi Wersal; Environmental Director Scott Wold; County Attorney Jenna Peterson; Highway Engineer Anthony Sellner; Maintenance Supervisor Jamie Larsen; Human Resource Coordinator Peter Brown; Planning and Zoning Supervisor Nick Brozek; Auditor-Treasurer Jean Price; Maintenance Supervisor Loren Gewerth; Crime Victim Services Coordinator Denise Kerkhoff; Ditch Inspector Brent Lang, Ditch/Ag Technician Matthew Mumme; Technology Support Specialist Brian Schulte; Land and Liberty Coalition Field Operation Associates Nathan Dull and Alex Poulit.

Chair Salfer called the meeting to order asking for the Pledge of Allegiance to the Flag.

Chair Salfer asked the Board Members to identify any areas for which they had a conflict of interest. There were none.

On motion by Wakefield, second by Van Hee, the Board voted unanimously to approve the revised agenda.

CONSENT AGENDA

- On motion by Groebner, second by Forkrud, the Board voted unanimously to approve the following:
 - January 18, 2022 Board Minutes.
 - Payment of bills as follows:

General Fund	\$ 174,619.79
Ditch Maintenance Fund	\$ 27,624.35
Road and Bridge Fund	\$ 47.79
Insurance Fund	\$ 604.39
Building Fund	\$ 476,064.92
Soil and Water Fund	\$ 15,273.54
Solid Waste Fund	\$ 124.64

- Bills exceeding \$2,000.00: Smith & Johnson \$3,875.00; CPT \$2,368.00, \$4,010.00; Marco \$7,737.40; Trimin Systems \$20,219.00; G & R Controls \$8,797.50; Renville County \$32,701.79; Fleet Services \$10,850.22; Northern Safety \$4,231.64; SW MN Regional Public Safety Board \$4,000.00; Area II \$12,123.20; Redwood-Cottonwood Rivers \$26,480.00; SW Regional Development Commission \$2,000.00; Chosen Valley Testing \$3,905.00; Community Electric \$45,513.56; Contegrity \$28,265.69; G & R Controls \$7,110.75; Gag Sheet Metal \$132,092.75; Heater Rental Services \$4,640.00; J

& K Masonry \$40,470.00; Masters Plumbing \$45,980.00; Morgan Plumbing \$31,563.78; Patriot Erectors \$6,272.85; RTL Construction \$88,535.58; Southwest Sanitation \$2,144.71; Summit Companies \$9,903.75; Sussner Construction \$8,550.00; Thompson Construction \$19,000.00; A. Lehrer \$2,925.00; TNT Construction \$23,626.10; MN Board of Water & Soil Resource \$15,273.54; Elan Credit Card \$6,536.46.

REDWOOD COUNTY DITCH AUTHORITY

- At 8:32 a.m., the Board entered into Redwood County Ditch Authority. Present for Redwood County Ditch Authority were Commissioners Wakefield, Salfer, Groebner, Forkrud and Van Hee, Administrative Assistant Wersal, County Attorney Peterson, Environmental Director Wold, Ditch Inspector Brent Lang and Ditch/Ag Technician Matthew Mumme.
- On motion by Van Hee, second by Salfer, in a roll-call vote with Groebner, Forkrud, Salfer, Wakefield and Van Hee all voting aye, the Board approved the Findings and Order for CD #25.
- On motion by Salfer, second by Van Hee, in a roll-call vote with Groebner, Forkrud, Salfer, Wakefield and Van Hee all voting aye, the Board approved the Findings and Order for CD #29.
- On motion by Van Hee, second by Forkrud, in a roll-call vote with Groebner, Forkrud, Salfer, Wakefield and Van Hee all voting aye, the Board approved the Findings and Order for CD #30.
- On motion by Salfer, second by Forkrud, in a roll-call vote with Groebner, Forkrud, Salfer, Wakefield and Van Hee all voting aye, the Board approved the Findings and Order for CD #32.
- On motion by Van Hee, second by Salfer, in a roll-call vote with Groebner, Forkrud, Salfer, Wakefield and Van Hee all voting aye, the Board approved the Findings and Order for CD #39.
- On motion by Van Hee, second by Forkrud, in a roll-call vote with Groebner, Forkrud, Salfer, Wakefield and Van Hee all voting aye, the Board approved the Findings and Order for CD #43.
- On motion by Salfer, second by Wakefield, in a roll-call vote with Groebner, Forkrud, Salfer, Wakefield and Van Hee all voting aye, the Board approved the Findings and Order for CD #44.
- On motion by Groebner, second by Forkrud, in a roll-call vote with Groebner, Forkrud, Salfer, Wakefield and Van Hee all voting aye, the Board approved the Findings and Order for CD #48.
- On motion by Salfer, second by Van Hee, in a roll-call vote with Groebner, Forkrud, Salfer, Wakefield and Van Hee all voting aye, the Board approved the Findings and Order for CD #50.
- On motion by Van Hee, second by Forkrud, in a roll-call vote with Groebner, Forkrud, Salfer, Wakefield and Van Hee all voting aye, the Board approved the Findings and Order for CD #51.
- On motion by Salfer, second by Van Hee, in a roll-call vote with Groebner, Forkrud, Salfer, Wakefield and Van Hee all voting aye, the Board approved the Findings and Order for CD #53.

- On motion by Van Hee, second by Wakefield, in a roll-call vote with Groebner, Forkrud, Salfer, Wakefield and Van Hee all voting aye, the Board approved the Findings and Order for CD #55.
- On motion by Van Hee, second by Forkrud, in a roll-call vote with Groebner, Forkrud, Salfer, Wakefield and Van Hee all voting aye, the Board approved the Findings and Order for CD #63.
- On motion by Forkrud, second by Wakefield, in a roll-call vote with Groebner, Forkrud, Salfer, Wakefield and Van Hee all voting aye, the Board approved the Findings and Order for CD #65.
- On motion by Salfer, second by Groebner, in a roll-call vote with Groebner, Forkrud, Salfer, Wakefield and Van Hee all voting aye, the Board approved the Findings and Order for CD #66.
- On motion by Van Hee, second by Forkrud, in a roll-call vote with Groebner, Forkrud, Salfer, Wakefield and Van Hee all voting aye, the Board approved the Findings and Order for CD #74.
- On motion by Van Hee, second by Salfer, the Board voted unanimously to consolidate CD #64 and all of its laterals for the redetermination of benefits.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to set a Public Hearing for CD #64 for March 15, 2022 at 10:00 a.m.
- On motion by Forkrud, second by Van Hee, in a roll-call vote with Groebner, Forkrud, Salfer, Wakefield and Van Hee all voting aye, the Board adopted the following resolution:

WHEREAS, Various Joint County Drainage system accounts have insufficient funds to pay the expenses incurred in maintaining the efficiency of the drainage systems; and **WHEREAS**, Minnesota State Statutes 103E.655, Subdivision 2 provides that the County Drainage Authority may transfer funds from other drainage system accounts under its jurisdiction. **NOW, THEREFORE, BE IT RESOLVED**, That the Redwood County Drainage Authority authorizes a transfer of **\$1,008,568.20** as of **12/31/21** from JD 36 R & B to the following drainage accounts:

CD 12A.....	(1,048.60)	CD 18.....	(747.94)	CD 20.....	(12,430.53)
CD 21.....	(5,906.59)	CD 22-A.....	(599.31)	CD 28.....	(4,933.62)
CD 32.....	(384.34)	CD 35A.....	(19,376.33)	CD 37.....	
.....	(100,655.32)				
CD 38.....	(15,766.62)	CD 40 & 40A.....	(2,154.79)	CD 41.....	(66.80)
CD 43.....	(10,271.28)	CD 47.....	(10,466.06)	CD 48.....	(8,254.48)
CD 49.....	(20,451.03)	CD 50.....	(4,657.49)	CD 51.....	(727.43)
CD 52.....	(9,565.41)	CD 54.....	(7,791.92)	CD 55.....	(4,866.86)
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CD 60.....	(41,928.67)	CD 64.....	(77,056.69)	CD 64-2.....	(3,223.41)
CD 65.....	(683.14)	CD 66.....	(7,188.46)	CD 69.....	(1,145.27)
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CD 70.....	(147,864.69)	CD 72.....	(3,169.67)	CD 73.....	(2,677.11)
CD 74.....	(6,456.24)	CD 81.....	(1,764.02)	CD 85.....	(724.38)
CD 90.....	(1,184.62)	CD 90 LAT A.....	(11,086.79)	CD 96.....	(11,453.96)
CD 100.....	(1,133.97)	CD 102.....	(7,427.98)	CD 106.....	(18,143.42)
CD 1202.....	(190.36)	JD 5 B & R.....	(2,122.85)	JD 5-1 Kunkel.....	(3,817.17)
JD 14 R & L.....	(4,000.42)	JD 16 NA & WL.....	(2,447.49)	JD 17 R & B.....	(6,227.68)
JD 18 B & R.....	(3,123.44)	JD 22 R & L.....	(169.10)	JD 24 R & B.....	(6,028.30)
JD 25 R & B.....	(1,297.28)	JD 29 B & R.....	(16,062.61)	JD 30 R & B.....	(24,307.69)

JD 31 LAT B..... (1,293.00)	JD 31 LAT F..... (16,902.26)	JD 33 R & YM LAT 1 BR2..(3,187.38)
JD 34 L & R..... (8,545.32)	JD 35 R & B (25,994.90)	JD 36 R & C(8,363.57)
JD 36 LAT A (584.69)	JD 36 LAT C (1,401.05)	JD 36 LAT E.....(16,466.76)
JD 36 LAT L (1.03)	JD 36 LAT W (32,046.58)	JD 36 LAT X (124,253.74)
JD 36 LAT 1 LAT X (6,733.72)	JD 36 LAT Y (2,535.94)	JD 37 R & L.....(5,390.51)
JD 39 R & YM (11,553.72)	JD 91 R & YM (88,084.40)	

- There being no further business, Chair Wakefield declared Redwood County Ditch Authority meeting adjourned at 8:54 a.m.

RECONVENED

- The Board reconvened into regular session at 8:54 a.m.

ENVIRONMENTAL

- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve the purchase of a new Trimble GPS unit in the amount of \$6,795.90 from Frontier Precision.

AUDITOR-TREASURER

- Price presented an overview of the redistricting process following the 2020 census.
- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve the 2021 Reserves and Designations Fund Balances and authorize Price and Kletscher to make any additional changes as necessary and to make transfer from the General Fund to any negative Ditch Fund balances to end 2021.

ROAD AND BRIDGE

- On motion by Groebner, second by Wakefield, the Board voted unanimously to approve bills in the amount of \$46,617.75.
- Bills exceeding \$2,000.00: Bolton & Menk \$34,553.00; Little Falls Machine \$6,992.69; Farmward Cooperative \$6,557.20; Ernest Fiala \$2,400.00; Ronald and Monica Maurer \$5,000.00; MJ Mechanical \$3,672.15; MN Transportation \$2,700.00; Stonebrooke Engineering \$11,143.14; Zinniel Electric \$3,234.25
- On motion by Groebner, second by Forkrud, in a roll-call vote with Groebner, Forkrud, Wakefield, Salfer and Van Hee all voting aye, the Board adopted the following resolution:

WHEREAS, MnDOT and Redwood County must enter into an agency agreement in order to advance federal funding on **SP 064-624-006**.

NOW, THEREFORE, BE IT RESOLVED: that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of Redwood County to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

NOW, THEREFORE, BE IT FURTHER RESOLVED: the Redwood County Chairman, Jim Sulfur and the Redwood County Auditor Jean Price are hereby authorized and directed for and on behalf of Redwood County to execute and enter into an agreement with the Commissioner of

Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation MnDOT Contract Number 1049332," a copy of which said agreement was before the County Board and which is made a part hereof by reference.

This Resolution shall be effective immediately and without publication.

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the State of Minnesota Agency Agreement for the federal participation in advance construction for State Project #064-601-014 and 064-624-006.
- On motion by Forkrud, second by Wakefield, the Board voted in a roll-call vote with Groebner, Forkrud, Salfer, Wakefield and Van Hee all voting aye, the Board adopted the following resolution:

Resolution
Advance State Aid Regular Construction Funds

WHEREAS, the County of Redwood is planning to implement County State Aid Street Project(s) in 2022 which will require State Aid funds in excess of those available in its State Aid Regular Construction Account, and

WHEREAS, said County is prepared to proceed with the construction of said project(s) through the use of an advance from the County State Aid Construction Fund to supplement the available funds in their State Aid Regular Construction Account, and

WHEREAS, the advance is based on the following determination of estimated expenditures:

Account Balance as of date February 1, 2022 (2022 Projected)	\$3,542,830.00	
Less estimated disbursements:		
Project # SAP 064-601-017	\$ 1,094,924.00	Reconstruct
Project # SP 064-601-014	\$ 387,447.00	CSAH 1 Rehab
Project # SP 064-624-006	\$ 782,725.00	CSAH 24 Rehab
Project # SAP 064-616-017	\$ 365,386.00	Br 89903 Repl.
Project # SAP 064-607-048	\$ 316,055.00	Br 89812 Repl.
Project # SAP 064-608-029	\$ 311,557.00	Br 89825 Repl.
Project # SAP 064-030-031	\$ 696,404.00	CSAH Chip Seal
Bond Principle (if any)	\$ 0.00	
Project Finals (overruns-if any)	\$ 0.00	
Other 2021 Advances from 2022	\$ 821,266.00	
 Total Estimated Disbursements	 \$ 4,775,764.00	
Advance Amount (amount in excess of acct balance)	\$ 1,232,934.00	

WHEREAS, repayment of the funds so advanced will be made in accordance with the provisions of Minnesota Statutes 162.08, Subd. 5 & 7 and Minnesota Rules, Chapter 8820, and

WHEREAS, the County acknowledges advance funds are released on a first-come-first-serve basis and this resolution does not guarantee the availability of funds.

NOW, THEREFORE, BE IT RESOLVED: That the Commissioner of Transportation be and is hereby requested to approve this advance for financing approved County State Aid Highway Project(s) of the County of Redwood in an amount up to \$ 1,232,934 in accordance with Minnesota Rules 8820.1500, Subp. 9. I hereby authorize repayments from subsequent accruals to the Regular Construction Account of said County from future year allocations until fully repaid.

- On motion by Forkrud, second by Van Hee, the Board voted unanimously to purchase three Chevy 3500 Silverado's from Marthaler in the amount of \$45,315.00 each.

Bids Received:

Marthaler	\$45,315.00 each
Weelborg Ford	\$53,060.00 each

- On motion by Groebner, second by Van Hee, the Board voted unanimously to not purchase a Chevy 1500 Silverado from Marthaler in the amount of \$43,440.00.
- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve an Agreement for Professional Services with American Engineering Testing for bituminous plant inspections in the amount of \$64,091.00.

MAINTENANCE

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the Summit Inspection Service Agreement in the amount of \$1,050.00.

CRIME VICTIM SERVICES

- On motion by Forkrud, second by Wakefield, the Board voted unanimously to approve the Crime Victim Services Memorandum of Understanding.
- Kerkhoff presented an overview of the 2020-2021 Crime Victim Services program.

PLANNING AND ZONING

- An application for an Extraction Interim Use Permit #1-22, filed by L & S Construction O/B/O Ray and Donna Munsell on the following described real property, situated in the County of Redwood, State of Minnesota, to wit: SW ¼ NE ¼ and W ½ of of Section 24, Township 112N, Range 34W, Sherman Township. On motion by Groebner, second by Forkrud, the Board voted unanimously to approve CUP #1-22 with (21) twenty one conditions as set forth by the Planning Commission.
- Brozek presented an overview of the 2021 Planning and Zoning Report.
- Brozk presented a draft of a Solar Garden Moratorium. On motion by Groebner, second by Van Hee, the Board set March 1, 2022 at 10:00 a.m. for the enactment of an ordinance for a moratorium on the construction of commercial solar gardens.

TECHNOLOGY

- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve the 5 year subscription with Morris Electronics in the amount of \$6,330.00 for Barracuda Message Archiver.
- The IBM/iSeries/Mainframe Maintenance contract renewal was tabled to the February 15, 2022 board meeting.

PERSONNEL

- On motion by Wakefield, seconded by Groebner, the Board voted unanimously to approve an early retirement request from Julie Senst under Personnel Policy 6.17.
- On motion by Forkrud, second by Wakefield, the Board voted unanimously to acknowledge the resignation of full-time Custody Officer, Roxi Gutierrez, effective February 7, 2022.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to acknowledge the resignation of full-time Veteran Service Officer, Dustin Hunter, effective February 21, 2022.
- The acknowledgment of a resignation was tabled to the February 15, 2022 meeting.

COMMISSIONER ITEMS

- Chair Salfer appointed Merna Malmberg to the Extension Committee representing District #1.
- Chair Salfer appointed Talana Mathiowetz to the Extension Committee representing District #3.
- Chair Salfer appointed Emily Berg to the Extension Committee representing an At-Large position.

Forkrud exited the meeting at 10:45 a.m.

COMMISSIONER REPORTS

- The commissioners reported on meetings they attended:

Salfer: Southwest Health and Human Services, Western Mental Health

Wakefield: Southwest Health and Human Services, Radio Board, Counties Providing Technology, Summit Carbon Solutions via Zoom

Groebner: Minnesota Valley Rail Authority, Regional Solid Waste Authority, Service Industries, Summit Carbon Solutions via Zoom

Van Hee: Southwest Regional Development Commission, Primewest

ADJOURN

- There being no further business, Chair Salfer declared the meeting adjourned at 11:00 a.m.

Jim Salfer, Chair
Board of County Commissioners

Attest: _____
Heidi Wersal
Administrative Assistant