

REDWOOD COUNTY, MINNESOTA

FEBRUARY 7, 2017

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dave Forkrud, Lon Walling, Bob Van Hee, Jim Salfer and Dennis Groebner; County Administrator Vicki Knobloch, Land Use & Zoning Supervisor Nick Brozek, Environmental Director Scott Wold, Highway Engineer Willy Rabenberg, County Attorney Steve Collins and Office Manager Jenifer Manthei, Technology Coordinator Paul Parsons, HR Coordinator Peter Brown, Auditor/Treasurer Jean Price, Minnesota DNR Hydrologist Lucas Youngsma and Soil and Water District Administrator Marilyn Bernhardson.

Chair Walling called the meeting to order asking for the Pledge of Allegiance to the Flag.

Chair Walling asked the Board Members to identify any areas for which they had a conflict of interest. There were none.

On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve the revised agenda.

CONSENT AGENDA

- On motion by Salfer, second by Groebner, the Board voted unanimously to approve the following:
 - January 17th, 2017 Board minutes.
 - Payment of bills as follows:

Revenue Fund	\$ 177,773.58
Ditch Maintenance Fund	\$ 22,456.44
Solid Waste Fund	\$ 1,516.96
Road and Bridge Fund	\$ 218.82
Insurance Fund	\$ 52.47

REDWOOD COUNTY DRAINAGE AUTHORITY

- At 8:32 a.m., the Board entered into County Drainage Authority with Chair Walling presiding.

CLOSED SESSION

- On motion by Groebner, second by Salfer, the Board voted unanimously to enter into Closed Session at 8:32 a.m. for the purpose of pending litigation pursuant to Minnesota Statute 13D.01, Subd. 3. Present were Commissioners Walling, Van Hee, Groebner, Salfer and Forkrud, County Administrator Knobloch and Environmental Director Scott Wold. Closed session ended at 8:50 a.m. No action was taken.

- On motion by Van Hee, second by Salfer, and in a roll-call vote with Van Hee, Groebner, Forkrud, Salfer and Walling all voting aye, the Board adopted the following resolution:

WHEREAS, Various Joint County Drainage system's accounts have insufficient funds to pay the expenses incurred in maintaining the efficiency of the drainage systems; and **WHEREAS**, Minnesota State Statutes 103E.655, Subdivision 2 provides that the County Board may transfer funds from other drainage systems' accounts under its jurisdiction.

NOW, THEREFORE, BE IT RESOLVED, That the Redwood County Board of Commissioners authorizes a transfer of \$255,511.39 as of 12/31/16 from BR 2 JD 12, Lat J JD 33 & Lat 13 2B JD 36 to the following drainage accounts:

CD 12 (\$13,688.12)	JD 5-1 Nelson Branch (\$280.01)
CD 18 (\$5,672.85)	JD 24 R & B (\$1,528.00)
CD 25 (\$63.11)	JD 28 M & R (\$3,154.97)
CD 26 (\$1,025.78)	JD 29 B & R (\$21,687.98)
CD 33 (\$4,207.77)	JD 30 R & B (\$23,534.21)
CD 38 (\$2,755.25)	JD 36 R & B (\$26,584.67)
CD 41 (\$2,259.62)	JD 36 R & C (\$136.92)
CD 42 (\$10,105.54)	JD 36 LAT A (\$6,058.41)
CD 44 (\$254.57)	JD 36 LAT B (\$71.08)
CD 52 (\$10,217.55)	JD 91 R & YM (\$2,532.68)
CD 54 (\$6,567.26)	
CD 60 (\$10,089.27)	
CD 64 (\$16,109.43)	
CD 68 (\$1,458.22)	
CD 70 (\$2,552.39)	
CD 72 (\$138.41)	
CD 81 (\$31,952.78)	
CD 93 (\$19,990.45)	
CD 106 (\$22,637.65)	
CD 109 (\$8,196.44)	

- There being no further business, Chair Walling declared the Drainage Authority meeting adjourned at 8:50 a.m.

RECONVENED

- The Board reconvened into regular session at 8:50 a.m.

PLANNING AND ZONING

- An application for a 250' self-supporting telecommunications tower, Conditional Use Permit #2-17 filed by Verizon Wireless on behalf of Lester Schultz on the following described real property, situated in the County of Redwood, State of Minnesota, to wit: SE ¼ of Section 5, Twp. 111N, Range 35W, Three Lakes Township. On motion by Groebner, second by Forkrud, the Board voted unanimously to approve CUP #2-17 for Verizon Wireless with (12) conditions as set forth by the Planning Commission.

- An application for a feedlot expansion, Conditional Use Permit #1-17 filed by Joe Seifert on the following described real property, situated in the County of Redwood, State of Minnesota, to wit: Tract 610 feet by 965 feet in the NE ¼ of the SE ¼ of Section 36, Twp. 111N, Range 35W, Three Lakes Township. On motion by Forkrud, second by Groebner, the Board voted unanimously to approve CUP #1-17 Joe Seifert with (14) Conditions as set forth by the Planning Commission.

TECHNOLOGY

- On motion by Salfer, second by Groebner, the Board voted unanimously to purchase a new email archive system per the discretion of Technology Coordinator Paul Parsons up to a cost of \$5,500.
- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve the Maintenance Contract renewal with SonicWall in the amount of \$1,200.
- On motion by Groebner, second by Forkrud, the Board voted unanimously to approve the IBM Service Contract renewal in the amount of \$3,089.38.

ROAD AND BRIDGE

- On motion by Salfer, second by Groebner, the Board voted unanimously to approve bills totaling \$53,606.82 and \$29,735.37.
- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve the Signcad Software Maintenance Agreement in the amount of \$902.50.
- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve two truckloads of Pavement sealant material from Brock White Construction in the amount of \$0.446/lb. delivered.
- On motion by Salfer, second by Van Hee, the Board voted unanimously to approve proposal for Engineering Services for Bridge L8557 with Widseth, Smith and Nolting in the amount of \$40,696.
- On motion by Salfer, second by Groebner, the Board voted unanimously to approve proposal for Engineering Services for Bridge L8558 with Widseth, Smith and Nolting in the amount of \$40,696

COUNTY ATTORNEY

- Collins and Manthei reviewed the summary of 2016 activities in the Attorney's Office.

ENVIRONMENTAL

- A consensus of the Board was made to proceed with Redwood County assuming enforcement jurisdiction of the new buffer laws.
- On motion by Forkrud, second by Salfer, the Board voted unanimously to award the Ordinance Revision and Codification Project Part 1 to Wenk in the amount of \$23,444 and Part 2 in the amount of \$10,500 to American Legal and a price not to exceed \$33,944.

MINNESOTA DEPARTMENT OF NATURAL RESOURCES

- DNR Hydrologist, Youngsma, discussed 3 dams that are being considered in Redwood County for replacement or modification. The dams are located on the Cottonwood River near Sanborn Park, Farmers Golf and Health Club in Sanborn and Kuhar Park in Lamberton. There is a kick off meeting scheduled for March 6th at 1:00 p.m. at City Hall in Sanborn, MN.

ADMINISTRATOR

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the 2017 Solid Waste Hauler License to R & E Sanitation.
- On motion by Walling, second by Van Hee, the Board voted unanimously to approve the 2017 Liquor license to Tracy Country Club.
- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve a contract with Northland Lumber to serve as project manager for the License Center renovation project in the amount of \$6,000.
- Chair Walling appointed Van Hee as an Alternate to the Southwest Health and Human Services Committee.

Personnel:

- On motion by Groebner, second by Salfer, the Board voted unanimously to approve the health care savings plan for the LELS Union #114 memorandum of understanding.
- On motion by Salfer, second by Groebner, the Board voted unanimously to acknowledge the resignation of Allan Nelson from full-time park supervisor at the Plum Creek Park effective 4-28-17.
- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the restructure of the Park Supervisor position from a full-time supervisor to a Seasonal Park Supervisor.

COURTHOUSE TOUR

- The Commissioners toured the Courthouse with Maintenance Supervisor Loren Gewerth.

RECONVENED

- The Board reconvened into regular session at 1:00 p.m.

COMMISSIONERS

- The commissioners reported on meetings they attended.

Walling

- Area II/RCRCA

WORKSESSION

- Auditor/Treasurer Price reviewed the financial reports of Redwood County.
- Highway Engineer Rabenberg reviewed the five year road and bridge plan for Redwood County.

ADJOURN

- There being no further business, Chair Walling declared the meeting adjourned at 3:25 p.m.

Lon Walling, Chair
Board of County Commissioners

Attest: _____

Vicki Knobloch
County Administrator