

# REDWOOD COUNTY, MINNESOTA

August 1, 2017

The Board of County Commissioners met in regular session at 8:00 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Lon Walling, Bob Van Hee, Jim Salfer, Dave Forkrud and Denny Groebner. Also present were Administrator Vicki Knobloch; County Attorney Steve Collins; Environmental Director Scott Wold; Auditor/Treasurer Jean Price; Veteran Service Officer Marty Caraway; Human Resource Coordinator Peter Brown; Economic Development Coordinator Briana Mumme; Minnesota Rural Counties Dan Larson and Art Anderson.

Chair Walling called the Meeting to order asking for the Pledge of Allegiance to the Flag.

Art Anderson was present for Open Forum and presented a petition from residents who oppose the proposed roundabout on Dekalb Street.

On motion by Groebner, second by Salfer, the Board voted unanimously to approve the revised August 1<sup>st</sup> agenda.

Chair Walling asked the Board members to identify any areas for which they had a Conflict of Interest. There were none.

## CONSENT AGENDA

- On motion by Salfer, second by Groebner, the Board voted unanimously to approve the following:
  - July 18, 2017 Board minutes
  - Payment of bills as follows:

General Fund	\$ 58,940.41
Ditch Maintenance Fund	\$ 2,456.14
Forfeited Tax Sale Fund	\$ 12.72
Insurance Fund	\$ 322.58

## COUNTY DITCH AUTHORITY

- At 8:13 a.m., the Board entered into County Ditch Authority to review 2018 Ditch levies. Present for the discussion from Redwood County were Commissioners Walling, Forkrud, Van Hee, Groebner and Salfer, Administrator Knobloch, Auditor/Treasurer Price and Environmental Director Scott Wold.
- On motion by Forkrud, second by Salfer, the Board voted unanimously to accept the recommended 2018 Ditch Levies.
- On motion by Salfer, second by Groebner, the Board voted unanimously to set hearing date of September 5, 2017 at 8:35 a.m. to set 2018 Ditch levies.
- Board consensus to establish a road easement for access to parcel landlocked by a ditch.

- On motion by Walling, second by Forkrud, the Board voted unanimously to approve to delay the petition to construct a lateral to connect to Lateral X of Judicial Ditch 36 for up to 60 days per MN Statute 103E.231 Subd. 2 for Mark and Jan Kelly. Public Hearing scheduled for August 15, 2017 at 1:00 p.m. will be cancelled due to the delay in the petition.
- Chair Walling declared Ditch Authority meeting adjourned at 8:30 a.m.

**RECONVENE**

- The Board reconvened into regular session at 8:30 a.m.

**ENVIRONMENTAL**

- Wold discussed the Parks and Trails Legacy Funding Grant that has been submitted.
- On motion by Walling, second by Van Hee, in a roll-call vote with Van Hee, Forkrud, Salfer, Walling and Groebner all voting aye, the Board voted unanimously to adopt the following resolution:

BE IT RESOLVED that Redwood County has the legal public authority to sponsor a grant funding request associated with Plum Creek County Park (PROJECT), which has been previously designated by the Greater Minnesota Regional Park and Trail Commission (COMMISSION) as a regional park or trail.

BE IT FURTHER RESOLVED that as we are fully aware of the information provided in the funding request, including any non-state match and other long-term commitments (as defined in the funding request), related master plan and any supporting information as submitted.

BE IT FURTHER RESOLVED that, if selected for funding by the COMMISSION, Redwood County shall act as legal sponsor for the PROJECT contained in the Department of Natural Resources (DNR) Parks & Trails Legacy Grant Application (STATE'S GRANT APPLICATION) and that Environmental Director, Scott Wold is hereby authorized to apply to the Department of Natural Resources for funding of this project on behalf of the applicant in the amount of \$301,435 and Redwood County will provide matching funds in the amount of \$15,865 for a total project cost of \$317,300.

BE IT FURTHER RESOLVED that the APPLICANT has not incurred any development costs and has not entered into a written purchase agreement to acquire the property described in the funding request and therefore, also in the STATE'S GRANT APPLICATION.

BE IT FURTHER RESOLVED that the APPLICANT has or will acquire fee title or permanent easement over the land described in the funding request and therefore, also in the STATE'S GRANT APPLICATION for regional parks and has or will acquire fee title, perpetual easement or a minimum of a 20 year lease over the land described in the funding request and therefore, also in the STATE'S GRANT APPLICATION for regional trails.

BE IT FURTHER RESOLVED that, upon approval of its application by the state, the applicant may enter into an agreement with the State of Minnesota for the above-referenced project, and that the applicant certifies that it will comply with all applicable laws and regulations as stated in the grant contract including dedicating the park property for uses consistent with the grant program into perpetuity

NOW, THEREFORE BE IT RESOLVED that Environmental Director, Scott Wold is hereby authorized to execute such agreements as are necessary to implement the project on behalf of the applicant.

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve Out of State Travel Request for Eric Solo to attend a user group conference in Des Moines, IA.

#### **VETERAN SERVICES**

- Caraway reported on the veteran rider program and discussed the usage of the veteran vehicles. More information was requested and will be presented at the August 15, 2017 board meeting.
- Board consensus that Caraway is to submit an out of state travel request for all travel taken out of state effective 8-1-17.
- On motion by Salfer, second by Groebner, the Board voted unanimously to approve the County Veterans Service Office Operational Enhancement Grant in the amount of \$10,000.

#### **MINNESOTA RURAL COUNTIES**

- Larson presented on the benefits of participation in the Minnesota Rural Counties group.

#### **ROAD AND BRIDGE**

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve payment of Road & Bridge bills in the amount of \$130,460.04.
- On motion by Forkrud, second by Salfer, the Board voted unanimously to award the winter maintenance salt purchase to Johnson Feed, Inc.

Other Bids received:

<b>Company</b>	<b>Bid</b>
BlackStrap, Inc.	\$69.90/ton
Johnson Feed, Inc.	\$68.94/ton
Nebraska Salt & Grain Co.	\$71.21/ton
Independent Salt Co.	\$74.00/ton
Cargill Deicing Technology	\$71.93/ton
Compass Minerals	\$86.10/ton
Morton Salt, Inc.	\$85.36/ton
Harvestland Cooperative	\$78.00/ton
Jakel Trucking, LLC	\$69.50/ton

- On motion by Salfer, second by Van Hee, the Board voted unanimously to award the annual propane contract to Harvest Land Cooperative for 5,000 gallons at \$1.15/gallon and Meadowland Farmers Coop for 5,000 gallons at \$1.15/gallon. No other bids received.
- On motion by Groebner, second by Forkrud, the Board voted unanimously to award SAP 064-599-107 to the lowest responsible bidder, Midwest Contracting in the amount of \$227,665.

Other Bids received:

<b>Company</b>	<b>Bid</b>
Mathiowetz Construction	\$259,954.00
Cooreman Contracting	\$225,132.50
Landwehr Construction, Inc.	\$264,761.00
Midwest Contracting, LLC.	\$227,665.00
Riley Bros. Construction, Inc.	\$260,290.00
R & G Construction	\$280,701.00

## **ADMINISTRATOR**

- The Department of Corrections Secretarial contract was tabled to the August 15, 2017 board meeting.
- On motion by Groebner, second by Salfer, the Board voted unanimously to approve a tobacco license for the Backroads Bar and Grill.
- On motion by Van Hee, second by Groebner, the Board voted unanimously to declare a 2006 Ford Taurus as surplus property and sell at public auction on August 30, 2017.
- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the Facilities Use Agreement with A.C.E. for use of office space in the Courthouse with amendments to the Agreement to include a 5 year term and to add the square footage of the space provided.
- On motion by Van Hee, second by Salfer, the Board voted unanimously to approve the Law Library Lease Agreement with the City of Redwood Falls with an amendment to include the rent to be prorated if exited early.

### *Personnel Items:*

- On motion by Forkrud, second by Groebner, the Board voted unanimously to acknowledge the resignation of Kelly Voglund from full-time Dispatcher effective 8-20-17.
- On motion by Walling, second by Forkrud, the Board voted unanimously to acknowledge the resignation of Sarah Hogy from full-time Payroll/Safety Technician effective 8-9-17.

## **COMMISSIONER REPORTS**

- The commissioners reported on meetings they attended:

### Salfer:

Western Mental Health, Southwest Health and Human Services Open House and Executive Budget Committee

### Forkrud:

Southwest Health and Human Services, Explore SW MN Tourism, Regional Radio Board, Farmfest

### Van Hee:

Southern Prairie Community Care

Groebner:

Friends of Gilfillan, Historical Society, MN Valley Regional Rail Authority, Water Advisory Task Force, Rural MN Energy Board (Deer Creek Tour), Southwest Energy Board

Walling:

Planning and Zoning, Water Advisory Task Force

**ADJOURN**

- There being no further business, Chair Walling declared the meeting adjourned at 11:31 a.m.

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Lon Walling, Chair  
Board of County Commissioners

Attest: \_\_\_\_\_  
Vicki Knobloch  
County Administrator