

REDWOOD COUNTY, MINNESOTA

AUGUST 15, 2017

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Bob Van Hee, Dave Forkrud, Jim Salfer, Lon Walling, Dennis Groebner and County Administrator Vicki Knobloch. Also present were Auditor/Treasurer Jean Price; County Attorney Steve Collins; Maintenance Supervisor Loren Gewerth; Economic Development Coordinator Briana Mumme; Human Resource Coordinator Peter Brown; Extension Director Stacy Johnson; Sheriff Randy Hansen; Veteran's Service Officer Martin Caraway; Restorative Justice Coordinator Eric Johnson; Plum Creek Library Director Jim Trojanowski; Redwood Soil and Water District Administrator Marilyn Bernhardson Soil and Water Conservation Board Chair Jeff Potter; Lincoln Pipestone Rural Water General Manager Jason Overby; Lincoln Pipestone Rural Water Board Member Mitch Kling; Ryan and Jared Tibbetts; Environmental Director Scott Wold; Redwood Library Teri Smith; Wabasso Library Marilyn Daub; Lamberton Library Alicia Vogel and Morgan Library Vanessa Hoffmann.

Chair Walling called the meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Van Hee, second by Groebner, the Board voted unanimously to approve the revised August 15th agenda.

Chair Walling asked the Board members to identify any areas for which they had a Conflict of Interest. There were none.

**CONSENT AGENDA**

- On motion by Salfer, second by Groebner, the Board voted unanimously to approve the consent agenda.
  - August 1<sup>st</sup> minutes.
  - Payment of bills as follows:

General Fund	\$ 110,990.78
Ditch Maintenance Fund	\$ 23,998.02
Solid Waste Fund	\$ 107.10
Insurance Fund	\$ 78.73

**EMPLOYEE RECOGNITION**

- The Board recognized Michael Ingebretson, Sheriff's Department, for 15 years of service, Susan Bowen, Sheriff's Department, for 10 years of service, James Sandgren, Sheriff's Department, for 25 years of service and Marvin Gilb, Highway Department, for 20 years of service.

**4H AQUATIC INVASIVE SPECIES**

- Members of the Redwood County 4H Aquatic Invasive Species Group presented an Aquabotic project to the Board that they have been involved in which is funded through the State's AIS Initiative.

**LINCOLN-PIPESTONE RURAL WATER**

- Overby and Kling presented an overview of the LPRW 2016 Audit.

**REDWOOD SOIL AND WATER**

- Bernhardson and Potter presented the 2018 Soil and Water Budget request and annual update.

Van Hee left meeting at 9:32 a.m.

**RYAN TIBBETTS**

- Tibbets contends that a snowmobile trail is prohibiting access to his property, Parcel #52-132-4020. Further legal council was requested. No action taken.

Van Hee returned at 9:52 a.m.

**PUBLIC HEARING**

- At 10:11 a.m., the Board entered into a Public Hearing pursuant to MN Statutes Section 373.40.
- Knobloch presented affidavit of publication.
- Knobloch presented the Capital Improvement Plan years 2017-2021.
- On motion by Salfer, second by Forkrud, the Board voted unanimously to approve the following Capital Improvement Plan.
- Chair Walling closed the Public Hearing at 10:15 a.m.

**VETERAN'S SERVICE**

- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve an Out of State Travel Request for Caraway to attend the NASDVA Annual Conference in St. Thomas, Virgin Islands from August 26-31<sup>st</sup>, 2017.
- On motion by Salfer, second by Van Hee, the Board voted unanimously to approve an Out of State Travel Request for Caraway to travel to Washington D.C. to attend a bill signing by the President, not to exceed one day out of the office.
- Caraway presented a quote on removing the wrap from the Veterans bus and selling the bus. Caraway also presented other options for utilizing the bus. No action taken.
- Caraway updated the Board on the delay of the Veterans Cemetery project.

**SHERIFF**

- Reviewed July 2017 Jail Population.
- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve the State of Minnesota Safe and Secure Courthouse Initiative Grant Agreement in the amount of \$12,500 with Redwood County providing a 50% match in the amount of \$12,500.

- On motion by Salfer, second by Groebner, the Board voted unanimously to approve the purchase of a panic/duress alarm system for the Courthouse in the amount of \$12,550 from Secure Tech Systems, Inc. Grant money will be utilized to fund the alarm system.

**MAINTENANCE**

- On motion by Salfer, second by Van Hee, the Board voted unanimously to award the purchase of a lawn tractor with trade in from Kibble Equipment in the amount of \$19,877.80. Board elected to award bid to Kibble Equipment due to location and convenience of servicing.

Other Bids Received:

<b>Company</b>	<b>Bid</b>
Kibble Equipment	19,877.80
John Deere	\$19,625.00

**AUDITOR/TREASURER**

- On motion by Salfer, second by Van Hee, the Board voted unanimously to approve the following:
  - Cash Balance Report
  - Investment Summary
  - Budget Reports, General Fund, Building Fund, Ditch Maintenance and Solid Waste..
  - July, 2017 Disbursements in the amount of \$1,082,726.22.

**ECONOMIC DEVELOPMENT**

- On motion by Groebner, second by Walling, the Board voted unanimously to send a letter of support of Advantenon’s submission of the Border to Border Broadband grant application.

**PERSONNEL**

- On motion by Van Hee, second by Groebner, the Board voted unanimously to hire Michelle Koenig, as full-time Payroll/Safety Technician effective August 16, 2017 at Grade 9, Step 1 of the non-union salary schedule at \$16.75/hour.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to hire Keith Berndt as full-time County Engineer effective August 16, 2017 at Grade 21, Step 9 of the non-union salary schedule at \$109,428.80/year and will be given 10 years credit for purpose of vacation hour accrual due to experience.
- On motion by Walling, second by Salfer, the Board voted unanimously to purchase a new Payroll and Human Resource Information System from Paycom in the amount of \$23,366.66 for the first year and \$18,108.66/year for each subsequent year.

**PLUM CREEK LIBRARY**

- Trojanowski presented the 2017 funding request. Local Librarian directors from Redwood Falls, Morgan, Lamberton and Wabasso all reported on services offered and benefits of their local libraries.

**RECESS**

- The Board recessed at 12:00 p.m. for lunch.

**RECONVENED**

- The Board reconvened into regular session at 1:00 p.m.

**ROAD AND BRIDGE**

- On motion by Walling, second by Salfer , the Board voted unanimously to approve engineering services for Bridge #89823, CSAH 8 to Widseth, Smith and Nolting in the amount of \$36,472.00 for bridge replacement plans and an estimated \$6,000 for the Geotechnical report.
- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve the purchase of a WR75 Packer in the amount of \$9,667.00 and Retriever Disc in the amount of \$11,827.92 from Ziegler Cat.
- On motion by Groebner, second by Salfer, the Board voted unanimously to authorize the Letting date of September 12, 2017 at 2:00 p.m. at the City of Morgan Office for SAP #064-602-024, SAP #064-603-007 and SAP #064-702-003 for the City of Morgan project.
- Discussion held regarding pending roundabout project on Dekalb Street. Discussion was tabled to the September 5, 2017 board meeting with request to have Renville & Redwood County Hwy. Engineers and Bolten and Menk be present.

**ADMINISTRATOR**

- One bid was presented for the 3.91 acre parcel located in New Avon Township from Mark Luepke in the amount of \$201. On motion by Van Hee, second by Groebner, in a 4-1 vote with Walling voting nay, the Board rejected the bid and authorized to let bids a second time on Parcel #60-020-4060 on September 13, 2017 at 2:00 p.m.
- On motion by Groebner, second by Van Hee, in a roll-call vote with Groebner, Van Hee, Forkrud, Salfer and Walling all voting aye, the following resolution was adopted:

RESOLUTION RECOMMENDING THAT  
 MIKE CARLSON AND JAY MICKELSON BE APPOINTED  
 TO THE  
 RED ROCK RURAL WATER SYSTEM  
 BOARD OF COMMISSIONERS.

**Background Information**

**WHEREAS**, Mike Carlson’s 4-year term as a Commissioner on the Red Rock Rural Water System (RRRWS) Board of Commissioners is scheduled to expire at midnight on December 31, 2017; and

**WHEREAS**, Jay Mickelson’s 4-year term as a Commissioner on the Red Rock Rural Water System (RRRWS) Board of Commissioners is scheduled to expire at midnight on December 31, 2017; and

**WHEREAS**, Mike Carlson and Jay Mickelson both wish to serve another 4-year term on the RRRWS Board of Commissioners, which will commence at 12:00 a.m. on January 1, 2018, and will expire at midnight on December 31, 2021; and

**WHEREAS**, On May 11, 2017, the RRRWS Board of Commissioners unanimously passed a Motion which recommends that Mike Carlson and Jay Mickelson be appointed for another 4-year term on the RRRWS Board of Commissioners; and

**WHEREAS**, the Redwood County Board of Commissioners believes that Mike Carlson and Jay Mickelson are qualified to act as Commissioners on the RRRWS Board of Commissioners and are worthy of appointment.

**RESOLUTION**

**BE IT NOW RESOLVED**, that the Redwood County Board of Commissioners hereby recommends that Mike Carlson and Jay Mickelson be appointed to the RRRWS Board of Commissioners pursuant to and provided for by Minnesota Statutes §116A et seq, to a four-year term, which shall commence at 12:00 A.M. on January 1, 2018, and shall expire at midnight on December 31, 2021.

- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the Professional Services Agreement between Redwood County and Steve Gramstad and Amber Tisue.
- On motion by Forkrud, second by Salfer, the Board voted unanimously to approve the License Center Copier 60 month Lease Agreement with Marco in the amount of \$93.70/month.
- On motion by Van Hee, second by Forkrud, the Board voted unanimously to approve the Department of Corrections Joint Powers Agreement for Secretarial Services effective July 1, 2017 through June 30, 2018 in the amount of \$85,960.33.
- Salfer updated the Board on rental rates for the Southwest Health and Human Services building.

**COMMISSIONER REPORTS**

- The commissioners reported on meetings they attended:

Salfer:

Economic Development, Southwest Health and Human Services, Nurse Family Partnership

Forkrud:

Extension Committee

Walling:

Township Meetings – Revere & Walnut Grove

Van Hee:

Fair Board, Extension Committee, Lakeside Manor

Groebner:

Redwood County Historical Society - Farmfest Contract, Redwood Soil and Water, MN Valley  
Regional Rail Authority

**ADJOURN**

- There being no further business, Chair Walling declared the meeting adjourned at 2:36 p.m.

Attest: \_\_\_\_\_

Vicki Knobloch  
County Administrator

\_\_\_\_\_  
Lon Walling, Chair  
Board of County Commissioners