

REDWOOD COUNTY, MINNESOTA

NOVEMBER 21, 2017

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Bob Van Hee, Dave Forkrud, Jim Salfer, Lon Walling, Dennis Groebner, and County Administrator Vicki Knobloch. Also present were County Attorney Jenna Peterson; Auditor/Treasurer Jean Price; County Engineer Keith Berndt; Environmental Director Scott Wold; Sheriff Randy Hanson; Human Resource Coordinator Peter Brown; Veteran Service Officer Marty Caraway; Assistant County Attorney Rudolph Dambeck; Southern Prairie Executive Director William Muenchow and Medical Director Dr. Norris Anderson; Jon Hagen; Art Anderson and Royce Hefflefruger.

Chair Walling called the meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Groebner, second by Salfer, the Board voted unanimously to approve the November 21st revised agenda.

Chair Walling asked the Board members to identify any areas for which they had a Conflict of Interest. There were none.

CONSENT AGENDA

- On motion by Salfer, second by Groebner, the Board voted unanimously to approve the Consent Agenda.
 - November 7th, 2017 Board Minutes
 - Payment of bills as follows:

General Fund	\$ 97,331.84
Building Fund	\$ 1,537.48
Ditch Maintenance Fund	\$ 13,848.27
Solid Waste Fund	\$ 33,865.00
Insurance Fund	\$ 10.82

EMPLOYEE INTRODUCTION

- County Attorney Peterson introduced new Assistant County Attorney, Rudolph Dambeck, to the Board of Commissioners.

EMPLOYEE RECOGNITION

- The Board recognized Jeff Bommersbach, Highway Department, for 20 years of Service to Redwood County.

SHERIFF

- Reviewed October 2017 Jail Population and the Sentence to Serve Quarterly Report.

- On motion by Forkrud, second by Salfer, the Board voted unanimously to approve the 2017 Emergency Management Performance Grant.
- On motion by Van Hee, second by Salfer, the Board voted unanimously to approve the Child Support Cooperative Arrangement.
- On motion by Van Hee, second by Salfer, the Board voted unanimously to rescind the motion to approve the Child Support Cooperative Arrangement and table to the November 28, 2017 board meeting.

ENVIRONMENTAL

- On motion by Salfer, second by Forkrud, the Board voted unanimously to approve the Plum Creek 10 acre parcel Cash Rent Lease Agreement with Dennis Hemish in the amount of \$2,485 for 2018.
- On motion by Groebner, second by Salfer, the Board voted unanimously to adopt the Aquatic Invasive Species Prevention Plan.
- Wold updated the Board on the Minnesota River Valley Master Plan which will be presented to the Board for adoption in the near future.

AUDITOR/TREASURER

- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve the following:
 - Cash Balance Report
 - Investment Summary
 - Budget Reports, General Fund, Building Fund, Ditch Maintenance, Human Services Fund, Ditch Bond Interest, Watershed Fund and Solid Waste.
 - On motion by Walling, second by Groebner, the Board voted unanimously to approve the October, 2017 Disbursements in the amount of \$1,269,783.71.
 - On motion by Forkrud, second by Salfer, in a roll-call vote with Forkrud, Salfer, Walling, Van Hee and Groebner all voting aye, the Board voted unanimously to adopt the following resolution:

RESOLUTION APPROVING REDWOOD COUNTY'S APPLICATION FOR FUNDING FROM THE VOTING EQUIPMENT GRANT

WHEREAS, Minnesota counties are responsible for administering elections, which includes the purchase and maintenance of supplies and election equipment, including accessible voting equipment; and

WHEREAS, Minnesota last updated much of its voting equipment between 2002 and 2006 meaning that the equipment is rapidly approaching the end of its 10 to 15 year lifespan; and

WHEREAS, it's essential for precincts to have functioning voting equipment so that voters are able to cast their ballot on equipment that is secure, accessible, accurate, and reliable; and

WHEREAS, Minnesota's 90th Legislature authorized \$7 million for the Voting Equipment Grant Account to assist counties, cities, towns, and school districts with the purchase of voting equipment; and

WHEREAS, to receive funding from the Voting Equipment Grant Account, counties must submit an application to the Minnesota Secretary of State before December 15, 2017; now, therefore,

BE IT RESOLVED, Redwood County approves its application for funding from the Voting Equipment Grant and hereby authorizes the Auditor/Treasurer to submit and execute the grant application on behalf of Redwood County; and

BE IT FURTHER RESOLVED, the County certifies that any funds awarded from the Voting Equipment Grant will be used only to purchase assistive voting technology, an electronic roster system, an electronic voting system, any individual component of an electronic voting system, or any other equipment or technology approved by the Secretary of State.

- On motion by Forkrud, second by Salfer, the Board voted unanimously to approve the grant application for voting equipment.

DITCH AUTHORITY

- At 9:14 a.m., the Board entered into County Ditch Authority.
- Present for the discussion from Redwood County were Commissioners Walling, Forkrud, Van Hee, Groebner and Salfer, Administrator Knobloch and Auditor/Treasurer Price.
- On motion by Groebner, second by Forkrud, the Board voted unanimously to set hearing date for outlet petition for Lateral 2D JD 36 from Douglas Dahms for January 2, 2018 at 10:00 a.m.
- Chair Walling declared Ditch Authority meeting adjourned AT 9:15 a.m.

MAINTENANCE

- On motion by Groebner, second by Van Hee, the Board voted unanimously to award the T-8 retro fit lighting project for the Government Center to Klabunde Electric in the amount of \$18,345.75.

Other bids received:

Company	Amount
Klabunde Electric	\$18,345.75
L & S Electric	\$18,586.00

- On motion by Forkrud, second by Groebner, the Board voted unanimously to set letting date for the Law Enforcement Center underground sewer replacement for December 19, 2017 at 10:00 a.m.

COUNTY ATTORNEY

- On motion by Groebner, second by Van Hee, the Board voted unanimously to accept a Crime Victim Services two year Grant in the amount of \$140,000.
- The Crime Victim Job Description and authorization to post for the position were tabled to the November 28, 2017 board meeting.

ADMINISTRATOR

- On motion by Forkrud, second by Van Hee, the Board unanimously to approve a wellness prize for 4 hours paid time off in a weight loss challenge.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve an annual liquor license renewal to Grandview Valley Winery.
- Knobloch presented the Affidavit of Publication for the sale of two storage buildings.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to award Storage Building A to Jennifer Scharfencamp in the amount of \$122.00. No other bids were received.
- On motion by Salfer, second by Groebner, the Board voted unanimously to award the former Landfill Building to Steve Heiling in the amount of \$100 with the condition that Redwood County will take care of the septic system and the concrete. No other bids were received.
- Knobloch informed the Board that the Redwood County Child Advocacy Center has been selected as a project that is worthy of recognition to receive an AMC County Achievement Award at the 2017 AMC Annual Conference.

Personnel

- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the annual renewal with Select Account to administer Employee HSA, VEBA and Flex Medical and Dependent plans.

SOUTHERN PRAIRIE COMMUNITY CARE

- Muenchow and Anderson presented an overview of how Southern Prairie is enhancing life and health in our communities.

VETERAN SERVICE OFFICE

- On motion by Groebner, second by Forkrud, in a 4-1 vote with Salfer voting nay, an out of state travel request was approved for Marty Caraway to Washington DC from 11-28-17 to 12-1-17.
- The Board directed Caraway to present at the December 12th board meeting with an estimate of the number of County and personal days he would anticipate being gone for NACVSO meetings/events in 2018.
- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve a copier lease agreement with Marco in the amount of \$110.15/month which will be funded through a grant.

ROAD AND BRIDGE

- Berndt presented the CSAH 101 plan that was recommended by the sub-committee. On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the project.

COMMISSIONER REPORTS

- The commissioners reported on meetings they attended:

Groebner: Redwood-Renville Regional Solid Waste Authority; Minnesota Valley Rail Authority.

Walling: Redwood-Renville Regional Solid Waste Authority, MN Public Sector Collaborative.

Salfer: Western Mental Health, Southwest Health and Human Services, Child Advocacy, Economic Development Authority.

Dave: Southwest Health and Human Services, Southwest MN Travel, CSAH 101 Subcommittee

Van Hee: Technology Meeting, Southwest Regional Development Commission.

ADJOURN

- There being no further business, Chair Walling declared the meeting adjourned at 12:17 p.m.

Lon Walling, Chair
Board of Commissioners

Attest: _____
Vicki Knobloch
County Administrator