

REDWOOD COUNTY, MINNESOTA

OCTOBER 17, 2017

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Bob Van Hee, Dave Forkrud, Jim Salfer, Lon Walling, Dennis Groebner and County Administrator Vicki Knobloch. Also present were County Attorney Steve Collins; Auditor/Treasurer Jean Price; Sheriff Randy Hanson; Human Resource Coordinator Peter Brown; Emergency Management Coordinator Jim Sandgren; Highway Engineer Keith Berndt; Planning and Zoning Supervisor Nick Brozek; Environmental Director Scott Wold; Redwood Falls City Administrator Keith Muetzel; Bolten and Menk Engineer Bill Helget; John Hagen; Royce Heffelfinger, Art Anderson; Paul DeBlicek and Mike Scheffler.

Chair Walling called the meeting to order asking for the Pledge of Allegiance to the Flag.

John Hagen was present for Open Forum and presented his views on the CSAH 101/Dekalb project. Royce Heffelfinger also requested that the frontage roads be maintained with any project.

On motion by Van Hee, second by Groebner, the Board voted unanimously to approve the October 17th agenda.

Chair Walling asked the Board members to identify any areas for which they had a Conflict of Interest. There were none.

**CONSENT AGENDA**

- On motion by Salfer, second by Van Hee, the Board voted unanimously to approve the Consent Agenda.
- October 3<sup>rd</sup> minutes.
  - Payment of bills as follows:

General Fund	\$ 130,351.35
Ditch Maintenance Fund	\$ 17,801.30
Solid Waste Fund	\$ 439.76
Health & Human Service Fund	\$ 63.00
Insurance Fund	\$ 8.68

**EMPLOYEE RECOGNITION**

- The Board recognized Randy Hanson, Sheriff's Department, for 30 years of service, Kim Anderson, Probation Department, for 25 years of service, Joe Probst, Highway Department, for 10 years of service and Paul Christensen, Highway Department, for 5 years of service.

**SHERIFF**

- Hanson presented the September Jail Population
- On motion by Van Hee, second by Forkrud, the Board voted unanimously to declare two Apple I-pads as excess property and authorize the Sheriff's Department to sell the property.
- Hanson presented the Sentence to Serve Quarterly report.

**EMERGENCY MANAGEMENT**

- On motion by Groebner, second by Forkrud, in a roll-call vote with Groebner, Forkrud, Walling, Salfer and Van Hee all voting aye, the following resolution was adopted:

**Resolution Declaring a State of Emergency**

WHEREAS, the Severe Weather Event impacted the population of Redwood County and its cities; and

WHEREAS, the Severe Weather Event has caused a significant amount of public property damage; and

WHEREAS, the Redwood County Department of Emergency Management requests the Redwood County Board of Commissioners to declare Redwood County in a STATE OF EMERGENCY for the Severe Weather Event of October 2, 2017.

NOW, THEREFORE, BE IT RESOLVED, that the Redwood County Board of Commissioners declares Redwood County in a State of Emergency for conditions resulting from the Severe Weather Event of October 2, 2017.

Based on authorization granted to me as Chair (Public Disaster Assistance State Statute 12.49), I hereby approve this Emergency Resolution declaring a State of Emergency for Redwood County prior to full board approval on the 17<sup>th</sup> day of October, 2017.

**DITCH AUTHORITY**

- At 8:43 a.m., the Board entered into County Ditch Authority.
- Present for the discussion from Redwood County were Commissioners Walling, Forkrud, Van Hee, Groebner and Salfer, Administrator Knobloch and Auditor/Treasurer Price.
- On motion by Groebner, second by Salfer, the Board voted unanimously to approve the redetermination of benefits and the appointment of viewers, John Schueller, Luke Olson and Kevin Vickerman for County Ditch 64, Lateral 21, County Ditch 64-27, County Ditch 64-31, County Ditch 64, Lateral A, BR 33, County Ditch 64, IMP 1, BR 34, County Ditch 64-37, County Ditch 64-42, County Ditch 64-42 EXT, County Ditch 64-42, Lateral A, County Ditch 64-47.
- On motion by Salfer, second by Groebner, the Board voted unanimously to accept the petition of Douglas Dahms to outlet into Lateral 2D JD 36.
- On motion by Groebner, second by Van Hee, the Board voted unanimously to appoint Ditch Viewer, Jim Weidemann, to view Lateral Ditch 2D JD36.
- Chair Walling declared Ditch Authority meeting adjourned at 8:55 a.m.

**RECONVENE**

- The Board reconvened into regular session at 8:55 a.m.

**AUDITOR/TREASURER**

- On motion by Forkrud, second by Groebner, the Board voted to approve the following:
  - Cash Balance Report
  - Investment Summary
  - Budget Reports, General Fund, Health Fund, Ditch Maintenance and Solid Waste Fund.
  - September, 2017 Disbursements in the amount of \$437,911.77.
- Board consensus to approve the Terms and Conditions for the sale at the tax forfeited auction on October 24, 2017.

**ROAD AND BRIDGE**

- Highway Engineer, Berndt, and Bolten and Menk Engineer, Helget, presented cost comparisons for several options for the CSAH 101/Dekalb project.
- On motion by Forkrud, second by Van Hee, in a 4-1 vote with Walling voting nay, the Board voted to approve to reconstruct the road as it is.

**ADMINISTRATOR**

- Knobloch presented the Affidavit of Publication for the sale of two storage buildings. No bids were received. Board consensus to delay any action until after the tax forfeiture auction.
- On motion by Salfer, second by Van Hee, the Board voted unanimously to approve the Minnesota Trails Assistance Program Maintenance Grant Agreement pending approval by County Attorney.
- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve an Agreement between Redwood County and Minnesota Valley Snow Riders pending approval by County Attorney.
- On motion by Groebner, second by Forkrud, the Board voted unanimously to approve the Area II Joint Powers Agreement.
- On motion by Groebner, second by Forkrud, the Board voted unanimously to approve the Economic Development Bylaws.
- On motion by Groebner, second by Forkrud, the Board voted unanimously to set the letting date of November 6, 2017 at 10:00 a.m. for the County buildings HVAC Preventative Maintenance.
- On motion by Groebner, second by Forkrud, in a roll-call vote with Groebner, Forkrud, Walling, Salfer and Van Hee all voting aye, the following resolution was adopted:

BE IT RESOLVED BY the Redwood County Board of Commissioners that the County enter into the attached Grant Contract with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following program. The grant must be used to provide outreach to the County's Veterans; to assist in the reintegration of combat Veterans into society; to collaborate with other social service agencies; educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of the county Veterans service office, as specified in Minnesota Laws 2017, Chapter 4, Article 1, Section 38, Subdivision 2. This Grant should not be used to supplant or replace other funding.

BE IT FURTHER RESOLVED by the County Board of Commissioners that Martin Caraway, the Veteran Service Officer, be authorized to execute the attached Grant Contract for the above-mentioned Program on behalf of the County.

- On motion by Forkrud, second by Salfer, the Board voted unanimously to approve the 2018 & 2019 State of Minnesota Board of Water and Soil Resources Natural Resources Block Grant Agreement.

#### *Personnel*

- On motion by Salfer, second by Forkrud, the Board voted unanimously to approve the 2018 Insurance rates with new provider, EyeMed.
- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the 2018 Life Insurance rates with Sun Life.
- On motion by Forkrud, second by Salfer, the Board voted unanimously to approve the 2018 BCBSMN Sr. Gold Medicare Supplemental Insurance Renewal for Redwood County Retirees.
- On motion by Van Hee, second by Salfer, the Board voted unanimously to approve the 2018 Long Term Disability rates with new provider, Hartford.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the 2018 rates with Legal Shield/ID Shield.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to amend the resignation date of Steve Collins from the County Attorney effective 10-17-17.
- On motion by Salfer, second by Groebner, the Board voted unanimously to appoint Jenna Peterson to County Attorney effective 10-18-17 on the 2017 non-union salary schedule, grade 21, step 1 at \$42.18/hr., \$87,734 per year.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to adjust Assistant County Attorney, Joel Brakken, salary to Grade 16, Step 4 at \$31.19/hr. effective October 23, 2017 in order to retain him as Assistant County Attorney.

#### **PUBLIC HEARING – BUFFER ORDINANCE AMENDMENT**

- Knobloch presented the Affidavit of Publication.
- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the amendments to the Buffer Law Enforcement Ordinance to bring the ordinance into compliance with the Board of Soil and Water Resources.

#### **COMMISSIONER ITEMS**

- Chair Walling appointed Keith Berndt and Scott Wold to the AMC voting delegation.

#### **COMMISSIONER REPORTS**

- The commissioners reported on meetings they attended:

Groebner: Redwood Soil and Water

Van Hee: Technology Meeting,

Forkrud: Tatanka Bluffs

Salfer: Economic Development Meeting, Community Development Strategy, Southwest Health and Human Services, Wanda City Council Meeting

**ADJOURN**

- There being no further business, Chair Walling declared the meeting adjourned at 11:52 a.m.

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Lon Walling, Chair  
Board of Commissioners

Attest: \_\_\_\_\_  
Vicki Knobloch  
County Administrator