

REDWOOD COUNTY, MINNESOTA

December 12, 2017

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dennis Groebner, Lon Walling, Bob Van Hee, Jim Salfer, and Dave Forkrud. Also present were Administrator Vicki Knobloch; Environmental Director Scott Wold; Auditor/Treasurer Jean Price; Planning and Zoning Supervisor Nick Brozek; County Engineer Keith Berndt; Veteran Service Officer Marty Caraway; Child Advocacy Coordinator Katie Salden; Mike Rasmussen and SWHHS Director Beth Wilms.

Chair Walling called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the agenda.

Chair Walling asked the Board members to identify any areas for which they had a Conflict of Interest. There were none.

CONSENT AGENDA

- On motion by Salfer, second by Groebner, the Board voted unanimously to approve to approve the consent agenda.
 - November 28, 2017 and November 7, 2017 amended Board minutes
 - Payment of bills as follows:

General Fund	\$ 49,338.86
Road and Bridge	\$ 1,067.10
Ditch Maintenance Fund	\$ 13,606.47
Solid Waste Fund	\$ 45.58
Insurance Fund	\$ 24.47

DITCH AUTHORITY

- At 8:31 a.m., the Board entered into County Ditch Authority.
- Present for the discussion from Redwood County were Commissioners Walling, Forkrud, Van Hee, Groebner and Salfer, Administrator Knobloch, Environmental Director Wold and Auditor/Treasurer Price.
- On motion by, second by, the Board voted unanimously to set hearing date of January 16, 2018 with an alternate inclement weather date of January 23, 2018 for Redetermination Hearings for the following ditches: CD 23 at 1:00 p.m., CD 68 at 1:15 p.m., CD 68 LAT A at 1:30 p.m., CD 41 at 1:45 p.m., CD 70 at 2:00 p.m., CD 93 at 2:15 p.m., CD 42 at 2:30 p.m.
- Chair Walling declared Ditch Authority meeting adjourned AT 8:35 a.m.

AUDITOR-TREASURER

- On motion by, second by, the Board voted unanimously to approve the following consent agenda: Cash Balance Report; Investment Summary; Budget Report: General Fund; Building Fund; Ditch Maintenance; Ditch Bond Interest; Solid Waste; and November Disbursements in the amount of \$1,695,062.37.

SOUTHWEST HEALTH AND HUMAN SERVICES

- Wilms presented an overview of SWHHS since she became the new director this past summer.

PLANNING AND ZONING

- An application for an Extractional use permit #16-17 filed by John Labat OBO Gary Bitker on the following described real property, situated in the County of Redwood, State of Minnesota, to wit: W ½ of SW ¼ of Section 18, Twp. 111, Range 39, Westline Township. On motion by Salfer, second by Groebner, the Board voted unanimously approve the CUP #16-17 with (14) Conditions as set forth by the Planning Commission.
- An application for an Clay pit reclamation use permit #17-17 filed by Mike Rasmussen on the following described real property, situated in the County of Redwood, State of Minnesota, to wit: LOT A & LOT W in SW ¼ of SW ¼ EX 3.21 A TR to MN DOT (r/W), 22.13A of Section 35, Twp. 113-N, Range 35-W, Paxton Township. On motion by Forkrud, second by Groebner, the Board voted unanimously approve the CUP #17-17 with (14) Conditions as set forth by the Planning Commission.

ENVIRONMENTAL

- On motion by Groebner, second by Van Hee, the Board voted unanimously to award the Cottonwood Dam project to Houston Engineering.
- On motion by Walling, second by Van Hee, the Board voted unanimously to adopt the Minnesota River Valley Master Plan.
- On motion by Salfer, second by Groebner, the Board voted unanimously to establish a Joint County Committee with Renville County to implement the MN River Valley Master Plan.
- Informed the Board of Commissioners of the Plum Creek Park Development Project Grant award in the amount of \$301,435.

ROAD AND BRIDGE

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the road and bridge bills in the amount of \$1,250.
- On motion by Forkrud, second by Groebner, the Board voted unanimously to State of Minnesota Agency Agreement for Federal Participation in Construction.
- On motion by Salfer, second by Forkrud, in a roll-call vote with Walling, Salfer, Van Hee, Forkrud and Groebner all voting aye, the Board voted unanimously to adopt the following resolution:

RESOLUTION FOR AGENCY AGREEMENT

BE IT RESOLVED, that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of Redwood County to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED, the County Board Chair and the County Administrator are hereby authorized and directed for and on behalf of the Redwood County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in “Minnesota Department of Transportation Agency Agreement No. 1030064,” a copy of which said agreement was before the County Board and which is made a part hereof by reference.

- On motion by Salfer, second by Van Hee, the Board voted unanimously to purchase a used Marathon Mastic Mixer from Cottonwood County in the amount of \$24,000.

VETERAN SERVICE OFFICE

- Caraway reported on the anticipated travel and out of office days for the NACVSO in 2018. No action taken.

ADMINISTRATION

- On motion by Groebner, second by Forkrud, the Board voted unanimously to set the 2018 Board Meeting dates as follows:

2018 REGULAR MEETING DATES

<u>January</u>	2 (Env/Hwy) Organizational 16 (Sheriff) Mtg.	<u>February</u>	6 (Env/Hwy) 20 (Sheriff)
<u>March</u>	6 (Env/Hwy) 20 (Sheriff)	<u>April</u>	3 (Env/Hwy) 17 (Sheriff)
<u>May</u>	1 (Env/Hwy) 15 (Sheriff)	<u>June</u>	5 (Env/Hwy) 19 *3:00 p.m. (Sheriff) <i>6:00 -7:00 p.m.</i> Board of Equalization
<u>July</u>	3 (Env/Hwy) 17 (Sheriff)	<u>August</u>	7 *8am (Env/Hwy) 21 (Sheriff)
<u>September</u>	4 (Env/Hwy) 18 (Sheriff)	<u>October</u>	2 (Env/Hwy) 16 (Sheriff)

<u>November</u>	6 (Env/Hwy) 20 (Sheriff) 27 *4:00 p.m. (Env/Hwy) 6:00 p.m. Truth in Taxation Meeting	<u>December</u>	11 (Sheriff) 20 Last yearly meeting
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- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the Elected Officials Out of State Travel Policy.
- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve the Amendment to the Purchase Agreement with Robert LaSage for the Veteran Cemetery Land.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the Purchase Agreement with Dean Swigart for land for the Veteran Cemetery.
- On motion by Forkrud, second by Van Hee, the Board voted unanimously to approve the 2018 Tobacco License renewals for the Farmer’s Cooper Oil Company, Erickson’s Handi-Mart, Dacotah Ridge Golf Course, Wayne’s, Inc., Meadowland Farmer’s Coop in Lamberton and Wabasso, Farmer’s Coop Association of Milroy, Staples Enterprise – Expressway in Sanborn, Vesta Bar and the Backroad’s Bar and Grill.
- The Board reviewed the Plum Creek Library System Agreement Draft that was submitted and made no revisions.
- The Board reviewed the November Jail Report.
- On motion by Forkrud, second by Salfer, the Board voted unanimously to approve the 2018 Contract renewal with American Communications in the amount of \$13,560.

Commissioner Van Hee left the meeting at 11:30 a.m.

Personnel Action Items:

- On motion by Forkrud, second by Groebner, the Board voted unanimously to approve the Restorative Justice Assistant job description.
- On motion by Groebner, second by Salfer, the Board voted unanimously to approve the Safe Assure Contract Renewal in the amount \$7,651.31.
- On motion by Salfer, second by Forkrud, in a roll-call vote with Salfer, Forkrud, Groebner and Walling all voting aye, the Board voted unanimously to adopt the following resolution:

REDWOOD COUNTY BOARD OF COMMISSIONERS

WHEREAS, Minnesota Statutes require the County Board of Commissioners to annually set by resolution the salary of the County elected officials.

THEREFORE, BE IT RESOLVED, that the salary of the Redwood County Commissioners be set for 2018 as listed below per Minnesota Statute 375.055:

County Commissioners	\$26,915.00
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BE IT FURTHER RESOLVED, that the 2018 salary for the Redwood County Recorder shall be set as listed below per Minnesota Statute 386.015, Subd. 2:

County Recorder \$82,204.56

BE IT FURTHER RESOLVED, that the 2018 salary for the Redwood County Auditor-Treasurer shall be set as listed below per Minnesota Statute 384.151 Subd. 1a and 385.373, Subd. 1a:

County Auditor-Treasurer \$95,880.96

BE IT FURTHER RESOLVED, that the 2018 salary for the Redwood County Attorney shall be set as listed below per Minnesota Statute 388.18, Subd. 1:

County Attorney Currently Appointed

BE IT FURTHER RESOLVED, that the 2018 for the Redwood County Sheriff shall be set as listed below per Minnesota Statute 387.20, Subd. 2:

County Sheriff \$108,179.28

BE IT FURTHER RESOLVED, that a maximum per diem (per day) rate of \$75.00 shall be granted to Redwood County Commissioners for service on any board, committee or commission that has been approved by the full board; for special meetings of the County Board; for attendance at conferences and education/training sessions; and for performance of services as an individual Commissioner relating to the execution of the duties of the Office of County Commissioner. At the discretion of each Commissioner, a lesser per diem amount may be charged.

CHILD ADVOCACY

- Salden presented the AMC Recognition Award that the Child Advocacy Center received at the AMC Winter Conference.

COMMISSIONER REPORTS

- Commissioners reported on meetings they attended.

Forkrud: – Regional Radio Board

Walling: Planning and Zoning, Redwood-Renville Regional Solid Waste Authority; Area II/ RCRCA

Salfer: Ditch Bonding Information, AMC Annual Conference

Groebner: AMC Winter Conference

ADJOURN

There being no further business, Chair Walling declared the meeting adjourned at 12:50 p.m.

Lon Walling, Chair
Board of County Commissioners

Attest: _____
Vicki Knobloch
County Administrator