

REDWOOD COUNTY, MINNESOTA

November 28, 2017

The Board of County Commissioners met in regular session at 4:00 p.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota. Present for all or portions of the meeting were Commissioners Dennis Groebner, Lon Walling, Bob Van Hee, Jim Salfer and Dave Forkrud. Also present were Administrator Vicki Knobloch; County Engineer Keith Berndt; County Assessor Kathy Hillmer; County Attorney Jenna Peterson; Environmental Director Scott Wold and Auditor-Treasurer Jean Price; Jay Fenske, Gladys Salfer and Kenneth Salfer.

Chair Walling called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Van Hee, second by Groebner, the Board voted unanimously to approve the agenda.

Chair Walling asked the Board members to identify any areas for which they had a Conflict of Interest. There were none.

CONSENT AGENDA

- On motion by Salfer, second by Groebner, the Board voted unanimously to approve the following:
 - November 21st, 2017 Board minutes
 - Payment of bills as follows:

General Fund	\$ 10,468.84
Forfeited Tax Sale Fund	\$ 2,530.80
Insurance Fund	\$ 100.00

ROAD & BRIDGE

- On motion by Groebner, second by Forkrud, the Board voted unanimously to approve payment of Road & Bridge bills in the amount of \$132,475.81.
- On motion by Van Hee, second by Groebner, the Board voted unanimously to award the equipment rental with operator in the Belview/Delhi area to Zimmermann Maintenance in the amount of \$76,225.00. No other bids were received.
- On motion by Walling, second by Salfer, the Board voted unanimously to award SAP 064-608-028, CSAH 8 Bridge to M-K Bridge Construction in the amount of \$637,674.96.

Other Bids Received:

Company	Amount
M-K Bridge Construction	\$637,674.96
Structural Specialties, Inc.	\$701,987.00
Duininck, Inc.	\$996,454.50

- On motion by Van Hee, second by Walling, in a roll-call vote with Groebner, Walling, Forkrud, Salfer and Van Hee all voting aye, the Board adopted the following resolution:

**RESOLUTION FOR AGREEMENT TO STATE
TRANSPORTATION FUND (Bridge Bonds)
Exhibit E for Grant Agreement to State Transportation Fund
Grant Terms and Conditions
SAP 064-608-028
November 28, 2017**

WHEREAS, Redwood County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No. 64594; and

WHEREAS, The Commissioner of Transportation has given notice that funding for this bridge is available; and

Whereas, the amount of the grant has been determined to be \$ 212,688.15 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Redwood County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, subdivision 5, clause (3), and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required. The proper county officers are authorized to execute a grant agreement with the Commissioner of Transportation concerning the above-referenced grant.

BE IT FURTHER RESOLVED, that whereas federal-aid funds are being used to participate in the cost of the bridge, the Minnesota State Transportation Fund grant shall be deposited directly into the federal-aid agency account and that the records of the County (City) shall so state.

- On motion by Van Hee, second by Walling, the Board voted unanimously to approve the Bridge Replacement Program Grant Agreement for SAP 064-608-028.
- On motion by Salfer, second by Forkrud, the Board voted unanimously to approve the final payment to AAA Striping Service Company in the amount of \$2,679.95.
- On motion by Walling, second by Forkrud, in a roll-call vote with Groebner, Walling, Forkrud, Salfer and Van Hee all voting aye, the Board adopted the following resolution:

Resolution of Sponsorship from Sponsoring Agency

WHEREAS, the City of Vesta is a city with a population under 5000; and

WHEREAS, the City of Vesta would like to submit a project for Local Road Improvement Program Funds; and

WHEREAS, the City of Vesta has requested Redwood County be the sponsoring agency;

NOW THEREFORE BE IT RESOLVED, that Redwood County, Minnesota agrees to act as a sponsoring agency for Local Road Improvement Program Project identified as South Street. Sponsorship includes a willingness to secure and guarantee the local share of costs associated with

this project and responsibility for seeing this project through to its completion, with compliance of all applicable laws, rules, and regulations.

BE IT FURTHER RESOLVED, that Redwood County Engineer is hereby authorized to act as agent on behalf of this applicant.

- Berndt updated the Board on the status of the research on options for the Highway Department building.

COUNTY ATTORNEY

- The Child Support Cooperative Arrangement was tabled to the December 12, 2017 meeting.

ADMINISTRATOR

Personnel

- On motion by Salfer, second by Groebner, the Board voted unanimously to approve the Crime Victim Advocate job description and set at Grade 10.
- On motion by Van Hee, second by Groebner, the Board voted unanimously to approve to post for a full-time Crime Victim Advocate.
- On motion by Forkrud, second by Salfer, the Board voted unanimously to promote Amanda Jungers from part-time to full-time Dispatcher for the Sheriff's Department effective November 29, 2017 on the 2017 LELS Scale, Grade Dispatcher, Step 1 at \$17.30/hour.

COMMISSIONER REPORTS

- The Commissioners reported on meetings they attended:

Groebner: Friends of Gilfillan, Minnesota Valley Regional Rail Authority

Forkrud: Emergency Communications, Rural Minnesota Energy Board

Van Hee: Southern Prairie Community Care, Southwest Health and Human

Salfer: Southwest Health and Human Services, LELS Negotiations

Walling:

RECESS

- The Board recessed at 5:10 p.m. and entered into Truth in Taxation at 6:00 p.m.

TRUTH IN TAXATION

- On motion by Groebner, second by Forkrud, and in a roll-call vote with Forkrud, Salfer, Van Hee, Walling and Groebner all voting aye, the Board adopted the following Resolution:

RESOLUTION

BE IT HEREBY RESOLVED, by the Board of Commissioners for Redwood County, that the 2018 property tax levies for Redwood County Funds be set as follows:

REVENUE FUND	\$6,957,814
HUMAN SERVICES FUND.....	2,414,840
PUBLIC HEALTH FUND	196,723
ROAD AND BRIDGE FUND	1,795,000
BUILDING FUND	650,000
DEBT SERVICE FUND	673,253
REGIONAL LIBRARY	101,993

BE IT FURTHER RESOLVED, that the 2018 Redwood County property tax levy be certified to the Redwood County Auditor-Treasurer at \$12,789,623.

BE IT FURTHER RESOLVED, that the 2018 Redwood County adjusted property tax levy be set at \$12,135,636, a 3.0% change from the 2017 adjusted tax levy of \$11,785,578.

- On motion by Salfer, second by Van Hee, and in a roll-call vote with Van Hee, Forkrud, Salfer, Walling and Groebner all voting aye, the Board adopted the following Resolution:

RESOLUTION

WHEREAS, The Redwood County Board of Commissioners has reviewed the proposed 2018 budget with the Redwood County Department Heads to discuss budgets proposed for the staffing, supplies, and general operation of their departments during Calendar year **2017** and;

WHEREAS, the Redwood County Board of Commissioners has subsequently reviewed each of the departmental budgets in relationship to the amounts needed from the 2018 Property Tax Levy, and;

NOW, THEREFORE, BE IT RESOLVED, that the Redwood County Board of Commissioners does hereby adopt the 2018 Redwood County Budgeted Revenues and Expenditures as follows:

	<i>Revenue</i>		<i>Revenue</i>
	<i>Budget</i>		<i>Budget</i>
Revenue Fund		Solid Waste Fund	
Taxes-property-current	\$6,738,197	Special assessments	\$613,243
Other Taxes	\$9,500	IGR-Reim for Services-Sanitation	\$ 86,427
Special assessments-current [septic/ISTS]	\$31,983	Misc. Revenue	\$35,400
Licenses and permits	\$56,450	Total Revenues	\$735,070
Total Intergovernmental Revenue (IGR)		Debt Service Fund	
State Shared Revenue	\$1,089,351	Taxes-property	\$648,401
Local Grants and Contributions		Intergovernmental Revenues	\$29,558
State Grants and Contributions	\$627,807	Miscellaneous Revenue	
Federal Grants and Contributions	\$108,294	Total Revenues	\$677,959
Charges for services	\$677,231		

Earnings on investments	\$112,318
Gifts and contributions	\$0
Miscellaneous	\$448,773
Other Sources: Loans Issued	
Total Revenues & Other Financing Sources	\$9,899,904

Building Fund	
Taxes-property	22,799
Intergovernmental Revenues	\$627,201
Earnings on Investments	
Miscellaneous Revenue	
Total Revenues	\$650,000

Ditch Fund	
Earnings on investments	\$16,000
Special assessments	\$597,925
Ditch Bond Interest	\$15,000
Miscellaneous Revenue	
Total Revenues	\$628,925

Road and Bridge Fund	
Taxes-property-current	\$1,722,748
Intergovernmental	\$8,433,252
Charges for Services	\$ 13,000
Other taxes	\$ 286,000
Miscellaneous Revenue	\$ 80,000
Total Revenues	\$10,535,000

Public Health Services Fund	
Taxes-property	\$189,458
Intergovernmental Revenues	\$ 7,265
Total Revenues	\$ 196,723

Human Services Fund	
Taxes-property	\$2,325,770
Intergovernmental Revenues	\$ 89,070
Total Revenues	\$2,414,840

Total Budgeted Revenues \$25,738,421

**Expenditures
Budget**

Revenue Fund	
<i>General Government</i>	
Commissioners	\$255,385
Law library	\$6,000
County administration	\$374,280
County Administrator	\$339,364
Auditor-Treasurer	\$392,815
License center	\$157,929
Assessor	\$517,148
Elections	\$233,350
Computer	\$410,611
Attorney	\$516,251
Recorder	\$297,427
Buildings and plant	\$ 460,645
Veterans service officer	\$201,126
	\$4,162,331

Revenue Fund cont.	
<i>Debt Service</i>	
Principal	\$13,204
Interest	\$1,500
Administrative Charges	\$14,704
Total Revenue Fund Expenditure Budget	\$ 9,902,094

Road and Bridge Fund	
<i>Highways and Streets</i>	
Administration	\$ 451,401
Maintenance	\$2,216,207
Construction	\$9,614,684
Equipment and maintenance shops	\$ 767,976
Intergovernmental Highway Maintenance	\$ 535,000
	\$13,585,268

Human Services Fund

<i>Public Safety</i>		<i>Intergovernmental</i>	\$2,414,840
Victim Witness Advocate	45,428		
Restorative Justice	\$122,967	Human Services Fund	<u>\$2,414,840</u>
Child Advocacy	\$117,407		
Coroner	\$20,000		
E-911 system	\$58,000	Solid Waste Fund	
Sentence to Service	\$68,257	<i>Intergovernmental</i>	10,983
Probation and parole	\$347,911	RRRSWA Joint Powers	\$682,935
Emergency management	\$86,195	Debt Service-RRRSWA Joint Powers	\$120,000
Other public safety	\$18,600	Debt Service-Interest RRRSWA Joint Powers	\$ 39,815
Sheriff	<u>3,371,111</u>	Debt Service-Admin (Fiscal) Chgs	\$ 500
	\$4,255,876		<u>\$854,233</u>
<i>Public Health</i>		Building Fund	
Community Health	\$196,723	<i>General Government</i>	
 		Buildings and plant	\$700,000
<i>Culture and Recreation</i>			<u>\$700,000</u>
Museum	\$2,550	Ditch Fund	
Parks	\$386,851	<i>Conservation of Natural Resources</i>	
Minnesota trails	\$83,416	Other	\$183,072
Other	<u>\$57,500</u>		<u>\$183,072</u>
	\$530,317	Debt Service Fund	
 		<i>Debt Service</i>	
<i>Conservation of Natural Resources</i>		Principal	\$475,000
Extension	\$108,862	Interest	\$153,593
Agricultural inspection	\$376,997	Administrative Charges	\$ 1,150
Water quality loan program			<u>\$ 629,743</u>
Other	<u>\$218,414</u>		
	\$704,273	Total Budgeted Expenditures	<u>\$28,269,250</u>
<i>Economic Development</i>			
Other	<u>\$132,600</u>		
	\$132,600		
<i>Intergovernmental</i>			
Library	<u>\$101,993</u>		

***Breakdown of the Excess of Revenues & Other Sources Over/(Under) by Fund**

Revenue Fund:		Solid Waste Fund:	
Revenue Budget	\$9,899,904	Revenue Budget	\$735,070
Expenditure Budget	<u>\$ 9,902,094</u>	Expenditure Budget	<u>\$854,233</u>

Excess of Revenues & Other Sources Over (Under) **(\$2,190)** Excess of Revenues & Other Sources Over (Under) **(119,163)**

Road and Bridge Fund:

Revenue Budget \$10,535,000
 Expenditure Budget \$13,585,268
 Excess of Revenues & Other Sources Over (Under) **(\$3,050,268)**

Building Fund:

Revenue Budget \$650,000
 Expenditure Budget \$700,000
 Excess of Revenues & Other Sources Over (Under) **(\$50,000)**

Human Services Fund:

Revenue Budget \$2,414,840
 Expenditure Budget \$2,414,840
 Excess of Revenues & Other Sources Over (Under) **\$0**

Ditch Fund:

Revenue Budget \$628,925
 Expenditure Budget \$183,072
 Excess of Revenues & Other Sources Over (Under) **\$445,853**

Public Health Fund:

Revenue Budget \$196,723
 Expenditure Budget \$196,723
 Excess of Revenues & Other Sources Over (Under) **\$0**

Debt Service Fund:

Revenue Budget \$677,959
 Expenditure Budget \$629,743
 Excess of Revenues & Other Sources Over (Under) **\$ 48,216**

ADJOURN

- There being no further business, Chair Walling declared the meeting adjourned at 6:27 p.m.

 Lon Walling, Chair
 Board of County Commissioners

Attest: _____
 Vicki Knobloch
 County Administrator