

REDWOOD COUNTY, MINNESOTA

November 7, 2017

The Board of County Commissioners met in regular session at 8:30 a.m. in the Commissioners' Room in the Government Center, Redwood Falls, Minnesota.

Present for all or portions of the meeting were Commissioners Dennis Groebner, Lon Walling, Bob Van Hee, Jim Salfer and Dave Forkrud. Also present were Administrator Vicki Knobloch; County Attorney Jenna Peterson; County Engineer Keith Berndt; Human Resource Coordinator Peter Brown; Assessor Kathy Hillmer; Veteran Service Officer Marty Caraway; Assistant County Attorney Joseph Sanow; RRRSWA Director Jon Mitchell and Timothy Kotten.

Chair Walling called the Meeting to order asking for the Pledge of Allegiance to the Flag.

On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the agenda.

Chair Walling asked the Board members to identify any areas for which they had a Conflict of Interest. Groebner identified a conflict of interest in the Road and Bridge bills.

Timothy Kotten was present for Open Forum regarding an incident that occurred at Jackpot Junction involving his brother, John Kotten.

RECESS

Board Chair requested a recess at 8:40 a.m. to discuss the matter with County Attorney Peterson and the Personnel Sub-committee.

RECONVENE

The Board reconvened at 8:55 a.m. County Attorney Peterson explained the process that would occur regarding the alleged complaint. Kotten was reassured that he would be contacted after all information was reviewed.

CONSENT AGENDA

- On motion by Salfer, second by Groebner, the Board voted unanimously to approve the Consent Agenda.
 - October 17, 2017 Board minutes
 - Payment of bills as follows:

General Fund	\$ 95,723.65
Ditch Maintenance Fund	\$ 23,995.57
R & B Fund	\$ 45.33
Insurance Fund	\$ 147.74

ROAD & BRIDGE

- On motion by Forkrud, second by Salfer, and excluding the bill from Turbes Ag Sales in the amount of \$248.00, the Board voted unanimously to approve payment of Road & Bridge bills in the amount of \$208,781.07.
- On motion by Salfer, second by Van Hee, with Groebner abstaining due to a Conflict of Interest, the Board voted to approve the bill from Turbes Ag Sales in the amount of \$248.
- Berndt presented the highway equipment inventory list with recommendation to set up a rotation schedule.
- On motion by Walling, second by Salfer, the Board voted unanimously to approve to proceed with the Local Road Improvement Program Grant for the City of Vesta.
- Berndt discussed the CSAH 101/Dekalb project with the Board of Commissioners. The option approved at the October 17, 2017 board meeting to reconstruct the road “as is” will not be approved for State and Federal funding as it will not improve the safety and operational efficiency of the roadway. A technical sub-committee was formed with Van Hee, Forkrud and a representative from the City of Redwood Falls to meet with Berndt and Bolten and Menk Engineers to develop a plan that will meet the needs of the State and Federal requirements to receive funding for this project. A plan is to be brought forward to the November 21, 2017 board meeting.

INTRODUCTION

- Assistant County Attorney Joseph Sanow, was introduced to the Board of Commissioners.

REDWOOD-RENVILLE REGIONAL SOLID WASTE AUTHORITY

- On motion by Groebner, second by Van Hee, the Board voted unanimously to approve the Regional Household Hazardous Waste Management Program Agreement between Lyon County and Redwood County.

ADMINISTRATOR

- Knobloch presented the Affidavit of Publication for the Request for Bids for the HVAC Maintenance Contract for Redwood County buildings.
- On motion by Van Hee, second by Groebner, the Board voted unanimously to award the HVAC Maintenance Contract to G & R Controls in the amount of \$29,417 annually for a term of 5 years. No other bids were received.
- On motion by Van Hee, second by Salfer, the Board voted unanimously to approve the Office of Justice Program Grant Agreement.
- On motion by Salfer, second by Groebner, the Board voted unanimously to approve a new credit card holder, Jenna Peterson in the Attorney’s Office.

Personnel Action Items:

- On motion by Salfer, second by Groebner, the Board voted unanimously to acknowledge the resignation of Joel Brakken from full-time assistant attorney effective November 3, 2017.
- On motion by Groebner, second by Forkrud, the Board voted unanimously to hire Joseph Sanow to full-time Assistant County Attorney effective November 6, 2017 at the 2017 non-union scale, grade 16, Step 1 at \$28.71/hour.

- On motion by Forkrud, second by Groebner, the Board voted unanimously to hire Rudolph Dambeck to full-time Assistant County Attorney effective November 13, 2017 at the 2017 non-union scale, grade 16, step 1 at \$28.71/hour.
- On motion by Forkrud, second by Salfer, the Board voted unanimously to acknowledge the resignation of Eric Solo from full-time GIS Specialist effective November 24, 2017.
- On motion by Groebner, second by Forkrud, the Board voted unanimously to hire Curt Standfuss to part-time Custody Officer for the Sheriff's Department effective November 13, 2017 on the 2017 Custody Officer LELS non-licensed officer salary schedule at step 1 at \$18.08/hour.
- On motion by Groebner, second by Forkrud, the Board voted unanimously to hire Michael Volz to part-time Custody Officer for the Sheriff's Department effective November 8, 2017 on the 2017 Custody Officer LELS non-licensed officer salary schedule at step 1 at \$18.08/hour.
- On motion by Groebner, second by Forkrud, the Board voted unanimously to hire Amanda Jungers to Part-time Dispatcher for the Sheriff's Department effective November 8, 2017 on the 2017 Dispatcher LELS non-licensed Officer Salary Schedule at Step 1 at \$17.30/hour.
- Board consensus to move forward with posting the Restorative Justice Assistant position.

ASSESSOR

- Hillmer presented information on the Fractional/Linked Homesteads.

COMMISSIONERS ITEMS

- Chair Walling appointed Joyce Johnson to the Plum Creek Library Board.
- The Board acknowledged receipt of the amended SRDC Solid Waste Joint Powers Agreement.

COMMISSIONER REPORTS

- The Commissioners reported on meetings they attended:

Groebner: Building Committee, MN Valley Rail Authority, RCRCA/Area II, Service Enterprises, Friends of Gilfillan, District 8 Meeting

Salfer: District 8 Meeting, Plum Creek Library System, Nurse Family Partnership, Western Mental Health, Southwest Health and Human Services

Walling: Tax Forfeiture Sale, Planning and Zoning, Building Committee, Water Retention Projects

Van Hee: Southern Prairie Community Care, Technology Committee, Restorative Justice, Extension Committee

Forkrud: Explore SW Minnesota, A.C.E., Extension Committee, Tatanka Bluffs

ADJOURN

- There being no further business, Chair Walling declared the meeting adjourned at 12:50 p.m.

Lon Walling, Chair
Board of County Commissioners

Attest: _____
Vicki Knobloch
County Administrator